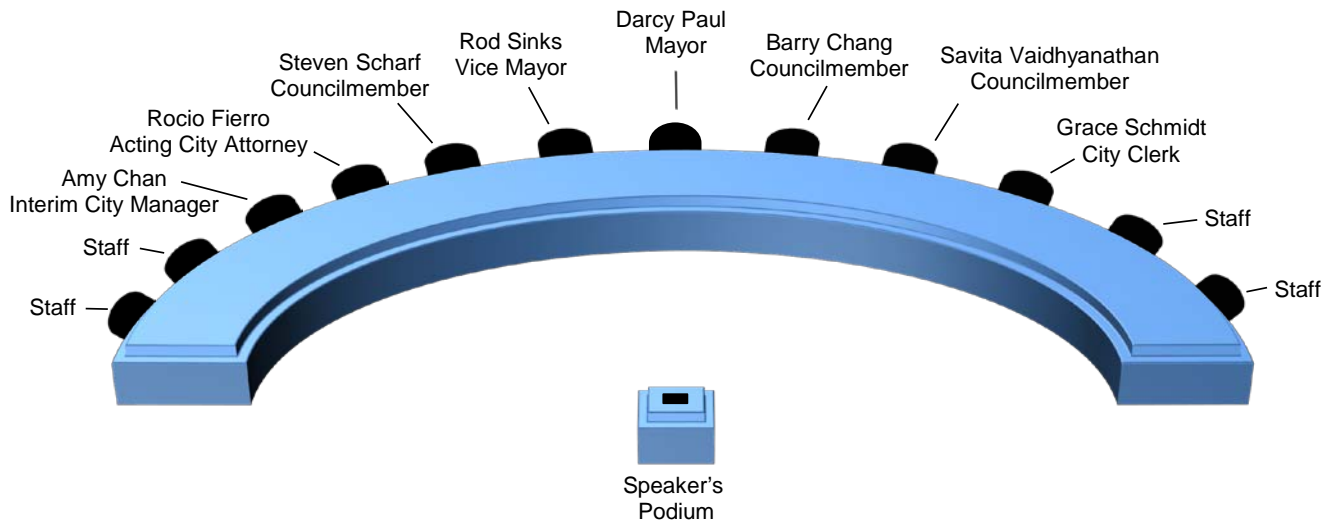




## AGENDA OF THE CITY COUNCIL

**Tuesday, November 20, 2018**

**Televised Regular Meeting (6:45)**



## COMMUNITY HALL COUNCIL CHAMBER

10350 TORRE AVENUE • CUPERTINO, CA 95014

TELEPHONE: (408) 777-3220 (CITY HALL)

WEBSITE: [www.cupertino.org](http://www.cupertino.org)

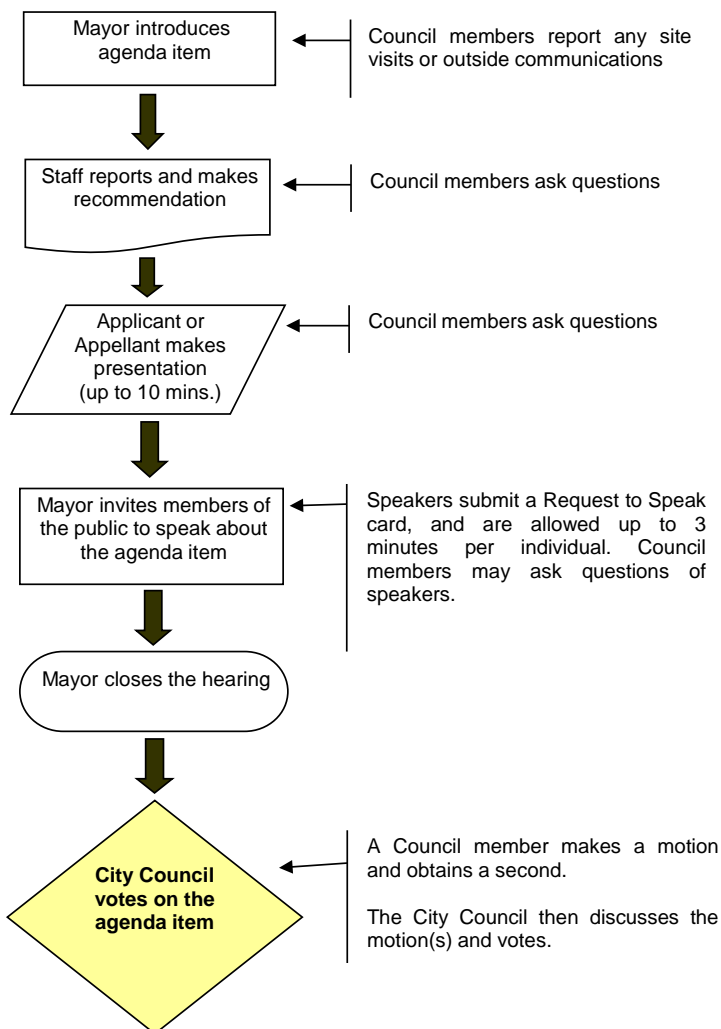
## CONDUCT OF BUSINESS

The Mayor is the presiding officer of the City Council. Any member of the public may speak on any item on the agenda for up to three minutes. All statements and questions must be addressed to the Mayor.

City Council hearings serve as a venue for the discussion of sometimes divergent points of view. Please respect the opinions of others and refrain from outward expressions of emotions such as cheering or clapping. Such behavior delays the meeting and may intimidate other persons wishing to express alternate views. Loud, unruly outbursts will result in removal from the meeting.

The proceedings of the meeting are recorded, therefore members of the audience who address the City Council must come to the lectern/microphone, and are requested to complete a Speaker Card and identify themselves.

## FLOWCHART FOR AGENDA ITEMS:



## PUBLIC HEARINGS

The City Council is required by law to hold public hearings on certain matters prior to making its decision. Notice to interested parties is given by legal advertisement in the local newspaper of general circulation at least 10 calendar days preceding the hearing date. Applications requiring public hearings include change of zoning, variances, use permits, and tentative maps.

## COUNCIL MEETINGS

The City Council regularly meets the first and third Tuesdays of each month. These meetings are held in the Council Chamber of the Cupertino Community Hall, 10350 Torre Avenue, at 6:45 p.m. Closed sessions, when needed, are normally held at 6:00 p.m. Closed sessions cover items such as personnel, litigation, or the sale, purchase, or lease of property. Actions taken in closed sessions are not final until acted upon in public session.

Urgent business, holidays, or election days may trigger special or adjourned meetings. These meetings will be noticed beforehand.

## AGENDAS, MINUTES, AND PACKETS AVAILABLE ON THE WEB

Agendas, minutes, and packets for current and prior City Council and Planning Commission meetings are available at [www.cupertino.org](http://www.cupertino.org), or you can purchase the items on CD.

## CITY COUNCIL DECISION IS FINAL

Prior to seeking judicial review of any adjudicatory (quasi-judicial) decision, interested persons must file a petition for reconsideration within ten calendar days of the date the City Clerk mails notice of the City's decision. Reconsideration petitions must comply with the requirements of Cupertino Municipal Code §2.08.096. Contact the City Clerk's office for more information or go to [www.cupertino.org/index.aspx?page=125](http://www.cupertino.org/index.aspx?page=125) for a reconsideration petition form.



# CITY OF CUPERTINO

## AGENDA

### CITY COUNCIL

10350 Torre Avenue, Council Chamber

Tuesday, November 20, 2018

6:45 PM

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### CEREMONIAL MATTERS AND PRESENTATIONS

- Subject: Proclamations to Cupertino Girl Scout Troop 60657 Silver Award Recipients recognizing their work in the community

Recommended Action: Present proclamations to Cupertino Girl Scout Troop 60657 Silver Award Recipients recognizing their work in the community
- Subject: Present Certificates of Appreciation to volunteers at the Silicon Valley Korean School (SVKS)

Recommended Action: Present Certificates of Appreciation to volunteers at the Silicon Valley Korean School (SVKS)

#### POSTPONEMENTS

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the council on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the council from making any decisions with respect to a matter not listed on the agenda.*

#### CONSENT CALENDAR

*Unless there are separate discussions and/or actions requested by council, staff or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.*

- Subject: Approve the November 5 City Council minutes

Recommended Action: Approve the November 5 City Council minutes

[A - Draft Minutes](#)

4. Subject: Accept Accounts Payable for the period ending August 24, 2018  
Recommended Action: Adopt Resolution No. 18-107 accepting Accounts Payable for the period ending August 24, 2018  
[A – Draft Resolution](#)  
[B – AP Report](#)
5. Subject: Accept Accounts Payable for the period ending August 31, 2018  
Recommended Action: Adopt Resolution No. 18-108 accepting Accounts Payable for the period ending August 31, 2018  
[A – Draft Resolution](#)  
[B – AP Report](#)
6. Subject: Accept Accounts Payable for the period ending September 07, 2018  
Recommended Action: Adopt Resolution No. 18-109 accepting Accounts Payable for the period ending September 07, 2018  
[A – Draft Resolution](#)  
[B – AP Report](#)
7. Subject: Accept Accounts Payable for the period ending September 14, 2018  
Recommended Action: Adopt Resolution No. 18-110 accepting Accounts Payable for the period ending September 14, 2018  
[A – Draft Resolution](#)  
[B – AP Report](#)
8. Subject: Declare weeds to be a public nuisance and set hearing date of January 15 to consider objections for proposed removal  
Recommended Action: Adopt Resolution No. 18-111 declaring weeds to be a public nuisance and setting a hearing date of January 15 to consider objections to proposed removal  
[Staff Report](#)  
[A - Draft Resolution](#)  
[B – 2018 Cupertino Commencement Report](#)
9. Subject: Guidelines for an 18-month pilot program to enable bicycle sharing systems to operate within Cupertino, subject to City criteria regarding parking, quality of bicycles, and other factors.  
Recommended Action: Adopt Resolution No. 18-112, " A Resolution of the City Council of Cupertino approving guidelines enabling an 18-month pilot program for dockless bicycle sharing."  
[Staff Report](#)  
[A - Draft Pilot Bicycle Sharing Guidelines](#)  
[B - Draft Resolution](#)

**SECOND READING OF ORDINANCES****PUBLIC HEARINGS****ORDINANCES AND ACTION ITEMS****10. Subject: Approve the First Quarter Financial Report for Fiscal Year 2018-19**

Recommended Action: 1. Accept the City Manager's First Quarter Financial Report for Fiscal Year 2018-19; and 2. Approve the First Quarter adjustments for Fiscal Year 2018-19 as described in the First Quarter Financial Report; and 3. Adopt Resolution No. 18-113 approving First Quarter Budget Adjustments

[Staff Report](#)

[A - Draft Resolution](#)

[B - First Quarter Financial Report FY 2018-19](#)

[C - Detailed Description of Year End and Adjustments made through 9/30](#)

11. Subject: Overview of City Commissions and recommendations for improving their effectiveness and communications with the City Council

Recommended Action: 1. Conduct the first reading of Ordinance No. 18-2180: “An Ordinance of the Cupertino City Council Amending the Cupertino Municipal Code, Title 2, to Update, Clarify, and Improve Consistency in Various Provisions Pertaining to City Commissions”

2. Conduct the first reading of Ordinance No. 18-2181: “An Ordinance of the Cupertino City Council Adding Chapter 2.95 to the Cupertino Municipal Code, Title 2, to Establish the Teen Commission by Ordinance”

3. Conduct the first reading of Ordinance No. 18-2182: “An Ordinance of the Cupertino City Council Repealing Ordinance No. 006 and Amending Chapter 2.08 of the Cupertino Municipal Code Regarding Adoption of Robert’s Rules of Order”

4. Adopt Resolution No. 18-114 adopting Rosenberg’s Rules of Order as the official Parliamentary Procedures for City Council meetings

5. Adopt Resolution No. 18-115 adopting the City of Cupertino Code of Ethics and Conduct for Elected and Appointed Officials

6. Approve staff recommendations to improve efficiency and communication detailed in the Summary of Recommendations section of this report

[Staff Report](#)

[A - Draft Ordinance to Amend the Municipal Code to Clarify and Improve](#)

[B - Redline of Municipal Code Amendments to Clarify and Improve Consistency](#)

[C - Draft Ordinance to Add Teen Commission](#)

[D - Draft Resolution to Adopt a Code of Ethics and Conduct for Elected a](#)

[E - Draft Ordinance Repealing Ordinance 6 and Amending Municipal Code](#)

[F - Draft Resolution to Adopt Rosenberg’s Rules of Order as the Official](#)

[G - Rosenberg's Rules of Order](#)

[H - Rosenberg's Rules of Order at a Glance](#)

[I - Robert's Rules of Order at a Glance](#)

[J - Parliamentary Procedure at a Glance - Sturgis](#)

[K - City Survey on Parliamentary Procedures](#)

[L - City of Cupertino Committees](#)

12. Subject: Consider updates to the City's Policies and Guidelines on Sister Cities, Friendship Cities, and International Delegations

Recommended Action: Approve amendments to Policies and Guidelines on Sister Cities, Friendship Cities, and International Delegations

[Staff Report](#)

[A - Redline Amended Policies and Guidelines on Sister Cities, Friendship](#)

[B - Amended Policies and Guidelines on Sister Cities, Friendship Cities, and](#)

[C - Cupertino Friendship Cities](#)

## REPORTS BY COUNCIL AND STAFF

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13. Subject: Report on Committee assignments and general comments  
Recommended Action: Report on Committee assignments and general comments

**ADJOURNMENT**

*The City of Cupertino has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a final decision of the City Council must be brought within 90 days after a decision is announced unless a shorter time is required by State or Federal law.*

*Prior to seeking judicial review of any adjudicatory (quasi-judicial) decision, interested persons must file a petition for reconsideration within ten calendar days of the date the City Clerk mails notice of the City's decision. Reconsideration petitions must comply with the requirements of Cupertino Municipal Code §2.08.096. Contact the City Clerk's office for more information or go to <http://www.cupertino.org/index.aspx?page=125> for a reconsideration petition form.*

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next City Council meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the Council meeting to arrange for assistance. Upon request, in advance, by a person with a disability, City Council meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.*

*Any writings or documents provided to a majority of the Cupertino City Council after publication of the packet will be made available for public inspection in the City Clerk's Office located at City Hall, 10300 Torre Avenue, during normal business hours and in Council packet archives linked from the agenda/minutes page on the Cupertino web site.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.*

*Members of the public are entitled to address the City Council concerning any item that is described in the notice or agenda for this meeting, before or during*



*consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in front of the Council, and deliver it to the Clerk prior to discussion of the item. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the City Council on any other item not on the agenda, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.*

## **THE CITY COUNCIL AND STAFF**

### **CITY COUNCIL**

Cupertino is a General Law city organized under and subject to statutes of the State of California. It is governed by the five-member City Council with the Mayor as the presiding officer. City Council members are elected at-large to four-year, overlapping terms. Each November a mayor and a vice-mayor are selected by the City Council for a one-year term.

The City Council receives advice and assistance from eleven advisory bodies, which are appointed by the Council. These are the Audit Committee, Bicycle Pedestrian Commission, Fine Arts Commission, Housing Commission, Library Commission, Parks and Recreation Commission, Planning Commission, Public Safety Commission, Sustainability Commission, Teen Commission, and Technology, Information, and Communications Commission.

Council members also serve on a variety of regional bodies, including:

- Association of Bay Area Governments
- League of California Cities
- Santa Clara County (SCC) Cities Association
- SCC Emergency Preparedness Council
- SCC Library District
- SCC Emergency Preparedness Commission
- Santa Clara Valley Water Commission and Water District
- SCC Transportation Authority
- West Valley Mayors and Managers

### **STAFF**

The City Manager and the City Attorney are appointed by the Council. The City Manager is responsible for interpreting and carrying out Council policies and direction, and as the chief administrative officer, the City Manager coordinates the many activities of the city and appoints the professional and technical staff. The City Attorney is the advisor to the City Council as a whole.

## **TYPES OF COUNCIL ACTIONS**

### **ORDINANCES**

Ordinances are the means by which the City enacts its local laws. Unless an urgent situation exists, ordinances will first be presented at a Council meeting as a "first reading." At a subsequent Council meeting, there will be a "second reading and adoption." Ordinances go into effect after a waiting period of thirty days, in most cases, during which time the summary of the ordinance is published in a local newspaper approved for this purpose.

### **RESOLUTIONS**

Resolutions and minute orders are the means by which the City Council formally adopts policies or approves specific actions. These go into effect when adopted.

### **APPEALS**

Any interested person, including a Council member, may appeal a Planning Commission or Director of Community Development decision to the City Council. An appeal must be submitted in writing to the City Clerk within 14 calendar days of the mailing of the notice of the decision.

### **RECONSIDERATION**

Prior to seeking judicial review of any adjudicatory (quasi-judicial) decision, interested persons must file a petition for reconsideration within ten calendar days of the date the City Clerk mails notice of the City's decision. Reconsideration petitions must comply with the requirements of Cupertino Municipal Code §2.08.096. Contact the City Clerk's office for more information or go to [www.http://www.cupertino.org/index.aspx?page=125](http://www.cupertino.org/index.aspx?page=125) for a reconsideration petition form.

## COMMUNICATING WITH COUNCIL

All Council members:	citycouncil@cupertino.org	
Darcy Paul	DPaul@cupertino.org	(408) 777-3195
Rod Sinks	RSinks@cupertino.org	(408) 777-3194
Savita Vaidhyanathan	SVaidhyanathan@cupertino.org	(408) 777-3193
Barry Chang	BChang@cupertino.org	(408) 777-3192
Steven Scharf	SScharf@cupertino.org	(408) 777-3191
Executive Assistant	LaurenS@cupertino.org	(408) 777-1312
City Hall	www.cupertino.org	(408) 777-CITY

Please note: the City Council discourages submission of written materials on the day of the meeting as this does not provide enough time to give the materials fair evaluation. If you must provide written materials on the day of the meeting, as least one copy must be given to the City Clerk for the permanent record, and ten copies are preferred.

## NEWS AND NOTICES FROM CITY HALL

### EMAIL

Sign up for e-notification of agendas, elections, and other news on the city website at [www.cupertino.org/notify](http://www.cupertino.org/notify)

### TELEVISION

The City Channel broadcasts City Council and Planning Commission meetings, as well as agenda previews, public service announcements, and other programs of community interest, on Channel 26 in Cupertino. The meetings are shown at these times:

Tuesday (live)	6:45 p.m.	Friday (replay)	10:00 a.m.
Thursday (replay)	7:00 p.m.	Saturday (replay)	9:00 a.m.

### INTERNET

City Council and Planning Commission videos are available on demand at [www.cupertino.org](http://www.cupertino.org). Select "I Want To, View City Council meetings".

News and community information can also be found at:

<https://www.facebook.com/cityofcupertino/>

<https://twitter.com/CityofCupertino>

<https://www.instagram.com/cityofcupertino>

### AUDIO

Tune into Radio Cupertino, 1670 AM, for meeting announcements, public service messages, and emergency announcements.

## USEFUL TELEPHONE NUMBERS

City of Cupertino (City Hall)	General Information and Comments	(408) 777-CITY
Fire (Emergency)	Santa Clara County Fire Dept. dispatch	911
Fire (Non-Emergency)	Santa Clara County Fire Dept.	(408) 378-4010
Garbage	Recology South Bay	(408) 725-4020
Gas & Electricity	Pacific Gas & Electric (PG&E)	1-800-743-5000
Recreation & Community Services	Quinlan Community Center	(408) 777-3120
Police (Emergency)	Santa Clara County Sheriff dispatch	911
Police (Non-Emergency)	Santa Clara County Sheriff	(408) 868-6600
Public Health	Santa Clara County Public Health	(408) 732-3720
Sanitary Sewers	Cupertino Sanitary District	(408) 253-7071
Water	San Jose Water	(408) 279-7900
	California Water	(650) 917-0152