



## Commission for Accreditation of Park and Recreation Agencies

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December 7, 2017

Mr. Art Rosales  
City of Cupertino  
Department of Recreation  
and Community Services  
10185 North Stelling Road  
Cupertino, CA 95014

Dear Art -

Congratulations on the City of Cupertino's Department of Recreation and Community Services decision to continue their quest for accreditation by the Commission for Accreditation of Park and Recreation Agencies (CAPRA). As you are aware, achieving CAPRA accreditation is a significant accomplishment and a testament to an agency's commitment to excellence. Your agency is listed in our records and on the CAPRA website as a preliminary applicant for accreditation.

CAPRA accreditation is comprehensive and we hope your agency benefits greatly from this thorough process of self-evaluation and peer review. Universally, agencies that have gone through the process report that the "benefits far outweigh the costs," and we hope that this endeavor will instill in your agency a sense of pride reflective of the enormous value that can be achieved through accreditation.

The CAPRA Accreditation Standards are available for download via our website at [www.nrpa.org/CAPRA](http://www.nrpa.org/CAPRA). Also available via this website are the CAPRA Accreditation Handbook and the Self-Assessment Report Template, both of which are important publications provided to assist you through the process. An additional resource you may wish to reference while your agency prepares for accreditation is *Management of Park and Recreation Agencies*. This unique publication is designed to effectively demonstrate the management practices embodied in the CAPRA Standards. This publication is available for purchase online at the NRPA Store. We also encourage all agencies going through the accreditation process to join the Agency Accreditation group on NRPA Connect ([www.nrpaconnect.org](http://www.nrpaconnect.org)), as well as reach out to currently accredited agencies for guidance.

Your agency is tentatively scheduled for a site visit in 2019. The self-assessment report must be finalized and submitted at least ten weeks prior to the scheduled visit. Based on your preferred visitation timeframe, your agency will be scheduled for a fall 2019 hearing to take place at the 2019 NRPA Conference in Baltimore, Maryland.

The Commission is pleased the City of Cupertino's Department of Recreation and Community Services has committed to pursuing CAPRA Accreditation and hopes that participation in this program of quality assurance and improvement is of considerable value to the agency. If I can be of assistance, please do not hesitate to contact me at [CAPRA@nrpa.org](mailto:CAPRA@nrpa.org) or 703-858-2155.

Sincerely,

A handwritten signature in dark ink, appearing to read "James Lee".

Awards & Accreditation Manager

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**Kevin Khuu**

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**From:** Anne Ng [mailto:[anneng@aol.com](mailto:anneng@aol.com)]

**Sent:** Thursday, December 07, 2017 10:10 AM

**To:** Cupertino Recreation and Community Services <[Recreation@cupertino.org](mailto:Recreation@cupertino.org)>

**Subject:** mcclellan west parking

Please forward to the commissioners!

Honorable Commissioners:

Sorry I can't make the meeting tonight. Concerning the McClellan Ranch West proposed parking lot, I have a couple small quibbles with the staff report. I believe this proposal is designed to minimize environmental impacts, and will be an improvement over the existing situation, but it will surely have more than "minimal" impact. It's hard to believe that in heavy rains, the pervious concrete "will not produce any surface runoff".

But in general, I approve of it. However, I like the suggestion that must have been made at the Thursday stakeholders meeting (I attended the Friday one) to postpone developing the overflow parking spaces until a need is established, while reserving the space for them.

As for bike parking, in my humble opinion, sufficient secure bike parking (racks to which bikes of assorted frame styles can be easily locked with U-locks or cables) should be provided at least as close to destinations as the nearest motor vehicle parking spaces for able-bodied drivers. Dream no small dreams.

Anne Ng  
6031 Bollinger Road  
Cupertino



