



# CITY OF CUPERTINO

## AGENDA

### CITY COUNCIL

10350 Torre Avenue, Council Chamber and via Teleconference

Tuesday, March 7, 2023

5:00 PM

Amended Televised Special Meeting (5:00) and Regular City Council Meeting (6:45)

Amended on 3/2/23 at 4:40 PM to add the "Action Calendar" header under the Regular Meeting.

#### IN-PERSON AND TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Cupertino Community Hall, 10350 Torre Avenue.
- 2) Tune to Comcast Channel 26 and AT&T U-Verse Channel 99 on your TV.
- 3) The meeting will also be streamed live on and online at [www.Cupertino.org/youtube](http://www.Cupertino.org/youtube) and [www.Cupertino.org/webcast](http://www.Cupertino.org/webcast)

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Cupertino Community Hall. Members of the audience who address the City Council must come to the lectern/microphone, and are requested to complete a Speaker Card and identify themselves. Completion of Speaker Cards and identifying yourself is voluntary and not required to attend the meeting or provide comments.
- 2) E-mail comments by 4:00 p.m. on Tuesday, March 7 to the Council at [citycouncil@cupertino.org](mailto:citycouncil@cupertino.org). These e-mail comments will also be forwarded to Councilmembers by the City Clerk's office before the meeting and posted to the City's website after the meeting.

Members of the public may provide oral public comments during the meeting as follows:

Oral public comments will be accepted during the meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.

## Teleconferencing Instructions

To address the City Council, click on the link below to register in advance and access the meeting:

### Online

Register in advance for this webinar:

[https://cityofcupertino.zoom.us/webinar/register/WN\\_qjAbNad7Srqs5BuCMmU8MQ](https://cityofcupertino.zoom.us/webinar/register/WN_qjAbNad7Srqs5BuCMmU8MQ)

### Phone

Dial: 669-900-6833 and enter Webinar ID: 918 4044 2585 (Type \*9 to raise hand to speak, \*6 to unmute yourself). Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 918 4044 2585

SIP: 91840442585@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
  2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
  3. When the Mayor calls for the item on which you wish to speak, click on "raise hand," or, if you are calling in, press \*9. Speakers will be notified shortly before they are called to speak.
  4. When called, please limit your remarks to the time allotted and the specific agenda topic.
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5. Members of the public that wish to share a document must email [cityclerk@cupertino.org](mailto:cityclerk@cupertino.org) prior to speaking.

## NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO CITY COUNCIL

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino City Council is hereby called for Tuesday, March 07, 2023, commencing at 5:00 p.m. in Community Hall Council Chamber, 10350 Torre Avenue, Cupertino, California 95014 and via teleconference. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting."

### SPECIAL MEETING

ROLL CALL - 5:00 PM

### ACTION CALENDAR

1. Subject: Consideration of a resolution amending the established City Council meeting calendar through January 2, 2024  
Recommended Action: Adopt Resolution 23-027 amending the established City Council meeting calendar through January 2, 2024  
[Staff Report](#)  
[A - Draft Resolution](#)
2. Subject: Consider the Mid-Year Financial Report for Fiscal Year 2022-23, amending the Unrepresented Employees' Compensation Program, and approving a new job classification  
Recommended Action: 1. Receive the City Manager's Mid-Year Financial Report for Fiscal Year 2022-23;  
2. Adopt Resolution No. 23-028 amending the Unrepresented Employees' Compensation Program and Classification Plan; and  
3. Approve a new Special Project Executive job classification and separate the Assistant Director of Community Development and Building Official job classifications.

[Staff Report](#)

[A - FY 2022-23 Mid-Year Financial Report](#)

[B – Mid-Year Performance Measures](#)

[C - Description of Carryovers and Adjustments through December 31, 2022](#)

[D - Description of Budget Transfers through December 31, 2022](#)

[E - FY 2022-23 Mid-Year Special Projects Update](#)

[F - Competitive and Non-Competitive Grants Tracking](#)

[G - Capital Improvement Program Project Status](#)

[H - Draft Resolution](#)

[I - Unrepresented Comp - Revised - 03-07-2023 DRAFT CLEAN](#)

[J - Unrepresented Comp - Revised - 03-07-2023 DRAFT REDLINE](#)

[K - Job Description - Special Project Executive Final 2-23](#)

## ADJOURNMENT

### REGULAR MEETING

**CALL TO ORDER - 6:45 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CLOSED SESSION REPORT - None**

### **CEREMONIAL ITEMS**

1. Subject: Consider a proclamation declaring March as Youth Arts Month  
Recommended Action: Present proclamation declaring March as Youth Arts Month  
[A - Proclamation](#)

### **POSTPONEMENTS AND ORDERS OF THE DAY**

### **ORAL COMMUNICATIONS**

*This portion of the meeting is reserved for persons wishing to address the Council on any matter within the jurisdiction of the Council and not on the agenda for discussion, including informational items. The total time for Oral Communications will ordinarily be limited to one hour. Individual speakers are limited to three (3) minutes. As necessary, the Chair may further limit the time allowed to individual speakers, or reschedule remaining comments to the end of the meeting on a first come first heard basis, with priority given to students. In most cases, State law will prohibit the Council from discussing or making any decisions with respect to a matter not listed on the agenda. A councilmember may, however, briefly respond to statements made or questions posed by speakers. A councilmember may also ask a question for clarification, provide a reference for factual information, request staff to report back concerning a matter, or request that an item be added to a future City Council agenda in response to public comment.*

## CONSENT CALENDAR (Items 2-10)

*Items appearing on the Consent Calendar are considered routine City business and may be approved by one motion. Typical items may include meeting minutes, awards of contracts, the ratification of accounts payable, and second readings of ordinances. Any member of the Council may request to have an item removed from the Consent Calendar based on the rules set forth in the City Council Procedures Manual. Members of the public may provide input on one or more consent calendar items when the Mayor asks for public comments on the Consent Calendar.*

2. Subject: Consider approval of the February 3 City Council minutes and receive consultant workshop report  
Recommended Action: Approve the February 3 City Council minutes and receive the consultant workshop report (Exhibit A)  
[A - Draft Minutes \(and Exhibit A Consultant Report\)](#)
3. Subject: Consider approval of the February 21 City Council minutes  
Recommended Action: Approve the February 21 City Council minutes  
[A - Draft Minutes](#)
4. Subject: Consider amending the Cupertino Municipal Code to repeal Chapters 2.84 (Environmental Review Committee), 2.90 (Design Review Committee), and 2.96 (Economic Development Committee); to adopt Chapter 17.02 (California Environmental Quality Act), regarding local environmental review procedures; and to amend Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, regarding the duties of the Planning Commission, Audit Committee, and Local Assessment Committee  
Recommended Action: Adopt Ordinance No. 23-2247 repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, the title of which is as follows: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING CITY COMMISSIONS AND COMMITTEES  
[Staff Report](#)  
[A - Draft Ordinance \(Commissions and Committees\) Redlined](#)  
[B - Draft Ordinance \(Commissions and Committees\) Clean](#)
5. Subject: Consider ratifying Accounts Payable for the periods ending January 6, 2023; January 13, 2023; January 20, 2023; January 27, 2023; and February 3, 2023

Recommended Action: A. Adopt Resolution No. 23-029 ratifying Accounts Payable for the Period ending January 6, 2023;  
B. Adopt Resolution No. 23-030 ratifying Accounts Payable for the Period ending January 13, 2023;  
C. Adopt Resolution No. 23-031 ratifying Accounts Payable for the Period ending January 20, 2023;  
D. Adopt Resolution No. 23-032 ratifying Accounts Payable for the Period ending January 27, 2023; and  
E. Adopt Resolution No. 23-033 ratifying Accounts Payable for the Period ending February 3, 2023

[AP Staff Report](#)

[A – Draft Resolution 1.6.23](#)

[B – Weekly AP Payment Register for the Period Ending 1.6.23](#)

[C – Draft Resolution 1.13.23](#)

[D – Weekly AP Payment Register for the Period Ending 1.13.23](#)

[E – Draft Resolution 1.20.23](#)

[F – Weekly AP Payment Register for the Period Ending 1.20.23](#)

[G – Draft Resolution 1.27.23](#)

[H – Weekly AP Payment Register for the Period Ending 1.27.23](#)

[I – Draft Resolution 2.3.23](#)

[J – Weekly AP Payment Register for the Period Ending 2.3.23](#)

6. Subject: Consider authorizing the City Manager to execute a services agreement with Azteca Systems, LLC., for Cityworks, Cupertino's Asset Management System subscription service, for \$217,502.63, plus a contingency of \$21,750.26 for a total cost of \$239,252.89 over three years

Recommended Action: 1. Authorize the City Manager to execute a services agreement with Azteca Systems, LLC., for Cityworks, Cupertino's Asset Management System subscription service, for \$217,502.63, plus a contingency of \$21,750.26 for a total cost of \$239,252.89 over three years

2. Find under Municipal Code section 3.22.060(B) that the formal competitive bidding procedures are impractical for procurement

[Staff Report](#)

[A - Cityworks 2022 Order Form and Terms and Conditions](#)

[B - Sole Source Letter](#)

[C - Insurance Requirements](#)

[D - Proof of Insurance](#)

7. Subject: Consider adopting a resolution authorizing the City Manager to take all necessary steps to accept \$5,000,000 in specified grant funds from the Budget Act of 2022-2023 for the McClellan Road Bridge Reconstruction Project

Recommended Action: Adopt Resolution No. 23-034 (Attachment A) authorizing the City Manager to execute a Funds Transfer Agreement and any amendments thereto and take all necessary steps to accept \$5,000,000 in specified grant funds from the Budget Act of 2022-2023 for the McClellan Road Reconstruction Project

[Staff Report](#)

[A - Draft Resolution](#)

8. Subject: Consider amending the Santa Clara Valley Urban Runoff Pollution Prevention Program (SCVURPPP) Memorandum of Agreement (MOA) to extend the term through one fiscal year beyond the date of termination of the current Municipal Regional Stormwater Permit (MRP). The current five-year permit term would end June 30, 2027, so the MOA term would end on June 30, 2028, unless the MRP is extended. There are no other amendments proposed at this time.

Recommended Action: Authorize the City Manager to execute the fourth amendment (Attachment A) to an agreement providing for implementation of the Santa Clara Valley Urban Runoff Pollution Prevention Program (Attachment B), a multi-jurisdictional agreement between Santa Clara County, the Santa Clara Valley Water District, and thirteen Santa Clara County municipalities.

[Staff Report](#)

[A - 4TH SCVURPPP MOA Amendment](#)

[B - SCVURPPP MOA Original](#)

9. Subject: Consider a four-year contract with Nomad Transit LLC (Via) for the Transit & Intercity Rail Capital Program (TIRCP) funded Via expansion into the City of Santa Clara, with two sites in Mountain View, deployment of an electric vehicle (EV) fleet, construction of necessary charging stations, and a resolution authorizing execution of a Master Agreement with Caltrans, which is a funding pre-requisite of the TIRCP grant program.

Recommended Action: 1. Approve a four-year contract with Nomad Transit, LLC (Attachment A);

2. Adopt Resolution No. 23-035 (Attachment B) authorizing the City Manager to execute the Caltrans Master Agreement; and

3. Adopt Resolution No. 23-036 (Attachment C) approving a budget modification, increasing appropriations in the General Fund, Transportation, Via Shuttle program budget by \$3,594,928 for the planning, launch, and operation of the Via-Cupertino/Santa Clara expansion with two sites in Mountain View, including design, construction, and contingency funds for installation of EV charging equipment to support the program.

[Staff Report](#)

[A - Agreement with Nomad Transit, LLC \(Via\)](#)

[B - Draft Resolution - CalTrans](#)

[C - Draft Resolution - Budget](#)

[D - 09-20-22 Council Staff Report](#)

[E - Via Letter on 4 Year Approach](#)

[F - 4 Year TIRCP Revised Budget](#)

10. Subject: Consider a contract with Placeworks for the remainder of Housing Element  
Recommended Action: Adopt Resolution No. 23-037 to complete the Sixth-Cycle General Plan Housing Element Update, authorizing the City Manager to execute a consultant agreement with Placeworks, and approving Budget Modification #2223-263 for the Sixth-Cycle General Plan Housing Element Update for the Fiscal Year 2022-23  
[Staff Report](#)  
[A - Draft Resolution](#)  
[B - Scopes of Work and Fee Estimates](#)  
[C - Service Agreement](#)

## **PUBLIC HEARINGS - None**

*Effective January 1, 2023, Government Code Section 65103.5 (SB 1214) limits the distribution of copyrighted material associated with the review of development projects. Members of the public wishing to view plans that cannot otherwise be distributed under SB 1214 may make an appointment with the Planning Division to view them at City Hall by sending an email to [planning@cupertino.org](mailto:planning@cupertino.org). Plans will also be made available digitally during the hearing to consider the proposal.*

## **ACTION CALENDAR**

11. Subject: Removal of Planning Commissioner R Wang  
Recommended Action: Consider the removal of Planning Commissioner R Wang  
[Staff Report](#)
12. Subject: Consider the Fiscal Year (FY) 2023-24 five-year plan for Capital Improvement Program (CIP).  
Recommended Action: Receive presentation and provide input on the proposed FY 2023-24 five-year plan for the CIP.  
Presenter: Susan Michael, Capital Improvement Program Manager  
[Staff Report](#)  
[A – FY 2023 -2024 CIP 5-year Schedule](#)  
[B – FY 2023 -2024 CIP Project Narratives](#)  
[C – FY 2023 -2024 CIP Project Rankings](#)  
[D - Master Plans Project Lists](#)

## **COUNCIL REPORTS AND COMMENTS**

## CITY MANAGER REPORT

### ORAL COMMUNICATIONS - CONTINUED

#### INFORMATIONAL ITEMS

*Information items are intended to provide background information and routine reports to Councilmembers and the public, without discussion by Council. Members of the public wishing to comment on informational items should do so during oral communications.*

13. Subject: Consider the Monthly Treasurer's Report for January 2023  
Recommended Action: Receive the Monthly Treasurer's Report for January 2023  
[Staff Report](#)  
[A – Report of City-wide Receipts, Disbursements, and Cash Balances January 2023](#)  
[B – Report of City-wide Fund BalancesNet Position January 2023](#)
14. Subject: Consider the Monthly Treasurer's Investment Report for January 2023  
Recommended Action: Receive the Monthly Treasurer's Investment Report for January 2023  
[Staff Report](#)  
[A – Chandler Investment Report January 2023](#)  
[B – Chandler Custodial Statement January 2023](#)  
[C – PARS Pension and OPEB Account Statement January 2023](#)  
[D – LAIF Account Statement January 2023](#)
15. Subject: Response to Councilmember questions regarding Cupertino Chamber of Commerce  
Recommended Action: Receive informational memorandum responding to questions regarding Cupertino Chamber of Commerce  
[A - Memorandum](#)

#### COUNCIL AND STAFF COMMENTS AND FUTURE AGENDA ITEMS

#### ADJOURNMENT

*Lobbyist Registration and Reporting Requirements: Individuals who influence or attempt to influence legislative or administrative action may be required by the City of Cupertino's lobbying ordinance (Cupertino Municipal Code Chapter 2.100) to register and report lobbying activity. Persons whose communications regarding any legislative or administrative are solely limited to appearing at or submitting testimony for any public meeting held by the City are not required to register as lobbyists. For more information about the lobbying ordinance, please contact the City Clerk's Office at 10300 Torre Avenue, Cupertino, CA 94107; telephone (408) 777-3223; email [cityclerk@cupertino.org](mailto:cityclerk@cupertino.org); and website: [www.cupertino.org/lobbyist](http://www.cupertino.org/lobbyist).*

*The City of Cupertino has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a final decision of the City Council must be brought within 90 days after a decision is announced unless a shorter time is required by State or Federal law.*

*Prior to seeking judicial review of any adjudicatory (quasi-judicial) decision, interested persons must file a petition for reconsideration within ten calendar days of the date the City Clerk mails notice of the City's decision. Reconsideration petitions must comply with the requirements of Cupertino Municipal Code §2.08.096. Contact the City Clerk's office for more information or go to <http://www.cupertino.org/cityclerk> for a reconsideration petition form.*

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the Cupertino City Council after publication of the packet will be made available for public inspection in the City Clerk's Office located at City Hall, 10300 Torre Avenue, Cupertino, California 95014, during normal business hours; and in Council packet archives linked from the agenda/minutes page on the Cupertino web site.*

**IMPORTANT NOTICE:** *Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*





# CITY OF CUPERTINO

## Agenda Item

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**23-12103**

**Agenda Date: 3/7/2023**  
**Agenda #: 1.**

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Subject: Consideration of a resolution amending the established City Council meeting calendar through January 2, 2024

Adopt Resolution 23-027 amending the established City Council meeting calendar through January 2, 2024

## **CITY COUNCIL STAFF REPORT**

Meeting: March 7, 2023

### Subject

Consideration of a resolution amending the established City Council meeting calendar through January 2, 2024

### Recommended Action

Adopt Resolution 23-\_\_\_ amending the established City Council meeting calendar through January 2, 2024

### Reasons for Recommendation

Cupertino Municipal Code Section 2.04.010 sets regular City Council meetings on the first and third Tuesdays of each month at 6:45 p.m. The City Council may cancel a regular meeting by a vote of a majority of the Council. Special meetings that are held outside of the regular meeting day and time may be called at any time by the Mayor or by three Councilmembers (CMC Section 2.04.020).

On January 17, Council adopted Resolution No. 23-013 establishing the City Council meeting calendar through January 2, 2024. The meeting calendar has been amended because of potential meeting conflicts occurring in April, June, July, and September. The draft resolution (Attachment A) amends the established City Council meeting dates for the calendar year 2023. The amended meeting calendar follows the regular first and third Tuesday meeting schedule except for meetings that have been moved due to a holiday or a scheduling conflict.

The Cupertino-Hsinchu Sister City Association (CHSCA) has scheduled its annual Student Delegate trip to Hsinchu City, Taiwan on April 16-22, 2023. The group sponsors are also coordinating a visit to Taipei Friendship City in Taiwan. The delegation visits will be led by Mayor Hung Wei and accompanied by City Manager Pamela Wu. These dates conflict with the Tuesday, April 18, 2023 regular City Council meeting. Council may wish to consider an alternate meeting date when the Mayor and City Manager are available to consider matters of City business. If the regular meeting on April 18 is cancelled, a special meeting may be called in its place. Community Hall Council Chamber is available for use on Thursday, April 13, 2023. Community Hall is already reserved for City events on Tuesday and Wednesday, April 11-12, 2023.

The City Council agenda publication process includes supplemental staff responses to Councilmember questions on agenda items. The process begins after the agenda has been published and is completed one day before the Council meeting. These items are also posted to the City website for the public. The supplemental process will be delayed on those Council meeting dates that occur immediately after a holiday closure. The documents would be posted on the day of the meeting instead of one day earlier. For those dates, staff will publish the agenda one day earlier to provide more time for Councilmembers to review the agenda packet and submit questions. Council may consider scheduling those Council meetings one day later, to allow additional time for Council and adequate time for staff to prepare responses to the questions. The meetings that are impacted by holidays are June 20, July 5, and September 5.

It is recommended that City Council adopt Resolution 23-\_\_\_ amending the established City Council meeting calendar through January 2, 2024. If Council wishes to authorize the changes, staff will provide meeting notifications to the public in advance. The proposed resolution does not limit the ability of Council to schedule additional meetings as authorized by the Municipal Code and in compliance with the Brown Act.

| <b><u>AMENDED</u> 2023 COUNCIL MEETING CALENDAR</b>     |                                |  |
|---|--------------------------------|--|
| <b>Meeting Date</b>                                     | <b>Open Session Start Time</b> |  |
| Tuesday, February 7, 2023                               | 6:45 PM                        |  |
| Tuesday, February 21, 2023                              | 6:45 PM                        |  |
| Tuesday, March 7, 2023                                  | 6:45 PM                        |  |
| Tuesday, March 21, 2023                                 | 6:45 PM                        |  |
| Tuesday, April 4, 2023                                  | 6:45 PM                        |  |
| <del>Tuesday</del> <u>Thursday</u> , April 13, 2023     | 6:45 PM                        | <u>Moved due to Sister City Delegation Visit</u> |
| Tuesday, May 2, 2023                                    | 6:45 PM                        |  |
| Tuesday, May 16, 2023                                   | 6:45 PM                        |  |
| Tuesday, June 6, 2023                                   | 6:45 PM                        |  |
| <del>Tuesday</del> <u>Wednesday</u> , June 21, 2023     | 6:45 PM                        | <u>Moved due to Juneteenth Holiday</u>           |
| <del>Wednesday</del> <u>Thursday</u> , July 5, 2023     | 6:45 PM                        | Moved due to July 4 Holiday                      |
| Tuesday, July 18, 2023                                  | 6:45 PM                        |  |
| <del>Tuesday</del> , August 1, 2023                     | <del>6:45 PM</del>             | Cancelled  |
| <del>Tuesday</del> , August 15, 2023                    | <del>6:45 PM</del>             | Cancelled  |
| <del>Tuesday</del> <u>Wednesday</u> , September 5, 2023 | 6:45 PM                        | <u>Moved due to Labor Day Holiday</u>            |

|                             |         |  |
|-----------------------------|---------|--|
| Tuesday, September 19, 2023 | 6:45 PM |  |
| Tuesday, October 3, 2023    | 6:45 PM |  |
| Tuesday, October 17, 2023   | 6:45 PM |  |
| Tuesday, November 7, 2023   | 6:45 PM |  |
| Tuesday, November 21, 2023  | 6:45 PM |  |
| Tuesday, December 5, 2023   | 6:45 PM |  |
| Tuesday, December 19, 2023  | 6:45 PM |  |

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

California Environmental Quality Act

No California Environmental Quality Act impact.

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Prepared by: Kirsten Squarcia, City Clerk

Approved for Submission by: Pamela Wu, City Manager

Attachments:

A – Draft Resolution

**RESOLUTION NO. 23-**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
AMENDING THE ESTABLISHED CITY COUNCIL MEETING SCHEDULE  
FOR THE CALENDAR YEAR OF 2023**

WHEREAS, on January 17, 2023 the City Council adopted Resolution No 23-013 setting an annual City Council meeting calendar to establish dates and times assisting City Council and staff with advance planning and scheduling of City business; and

WHEREAS, pursuant to Cupertino Municipal Code Section 2.04.010, the calendar was established, notwithstanding the scheduling of additional regular meetings and the addition of special meetings and study sessions pursuant to the Brown Act; and

WHEREAS, pursuant to Cupertino Municipal Code Section 2.04.020, the City Council sets aside a time period for closed sessions before the open session portion of each regular meeting; and

WHEREAS, the City Council set a recess beginning the first Tuesday in August and ending the Tuesday following the week of Labor Day; and

WHEREAS, the City Council established 6:45 p.m. as the regular meeting time for each regular meeting, except when Council is in recess. Closed sessions may be held at 6:00 p.m. No closed session of the regular meeting will be held at that time unless the posted agenda of the regular meeting indicates that such closed session will take place; and

WHEREAS, the regular Council meeting scheduled for January 2, 2024 was cancelled. Council will consider a meeting schedule for 2024 at its January 16, 2024 meeting; and

WHEREAS, the City Council wishes to amend the meeting calendar to cancel meetings on April 18, 2023, June 20, 2023, July 5, 2023, and September 5, 2023 and call special meetings on April 13, 2023, June 21, 2023, July 6, 2023, September 6, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby establish and order as follows.

SECTION 1. The City Council establishes the following amended meeting schedule for the calendar year of 2023.

| AMENDED 2023 COUNCIL MEETING CALENDAR |                         |   |
|---------------------------------------|-------------------------|---|
| Meeting Date                          | Open Session Start Time |   |
| Tuesday, February 7, 2023             | 6:45 PM                 |   |
| Tuesday, February 21, 2023            | 6:45 PM                 |   |
| Tuesday, March 7, 2023                | 6:45 PM                 |   |
| Tuesday, March 21, 2023               | 6:45 PM                 |   |
| Tuesday, April 4, 2023                | 6:45 PM                 |   |
| Thursday, April 13, 2023              | 6:45 PM                 | Moved due to Sister City Delegation Visit |
| Tuesday, May 2, 2023                  | 6:45 PM                 |   |
| Tuesday, May 16, 2023                 | 6:45 PM                 |   |
| Tuesday, June 6, 2023                 | 6:45 PM                 |   |
| Wednesday, June 21, 2023              | 6:45 PM                 | Moved due to Juneteenth Holiday           |
| Thursday, July 6, 2023                | 6:45 PM                 | Moved due to July 4 Holiday               |
| Tuesday, July 18, 2023                | 6:45 PM                 |   |
| Tuesday, August 1, 2023               | 6:45 PM                 | Cancelled                                 |
| Tuesday, August 15, 2023              | 6:45 PM                 | Cancelled                                 |
| Wednesday, September 6, 2023          | 6:45 PM                 | Moved due to Labor Day Holiday            |
| Tuesday, September 19, 2023           | 6:45 PM                 |   |
| Tuesday, October 3, 2023              | 6:45 PM                 |   |
| Tuesday, October 17, 2023             | 6:45 PM                 |   |
| Tuesday, November 7, 2023             | 6:45 PM                 |   |
| Tuesday, November 21, 2023            | 6:45 PM                 |   |
| Tuesday, December 5, 2023             | 6:45 PM                 |   |
| Tuesday, December 19, 2023            | 6:45 PM                 |   |

SECTION 2. With proper notice during the year, meetings may be cancelled or added as necessary pursuant to the Brown Act.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7th day of March, 2023, by the following vote:

Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <p>SIGNED:</p><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <p>ATTEST:</p><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |



# CITY OF CUPERTINO

## Agenda Item

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**22-11764**

**Agenda Date: 3/7/2023**  
**Agenda #: 2.**

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Subject: Consider the Mid-Year Financial Report for Fiscal Year 2022-23, amending the Unrepresented Employees' Compensation Program, and approving a new job classification

- 1. Receive the City Manager's Mid-Year Financial Report for Fiscal Year 2022-23;**
- 2. Adopt Resolution No. 23-028 amending the Unrepresented Employees' Compensation Program and Classification Plan; and**
- 3. Approve a new Special Project Executive job classification and separate the Assistant Director of Community Development and Building Official job classifications.**



## CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

### Subject

Consider the Mid-Year Financial Report for Fiscal Year 2022-23, amending the Unrepresented Employees' Compensation Program, and approving a new job classification

### Recommended Action

1. Receive the City Manager's Mid-Year Financial Report for Fiscal Year 2022-23;
2. Adopt Resolution No. 23-XXX amending the Unrepresented Employees' Compensation Program and Classification Plan; and
3. Approve a new Special Project Executive job classification and separate the Assistant Director of Community Development and Building Official job classifications.

### Reasons for Recommendation

#### **Background**

On June 9, 2022, the City Council adopted the Fiscal Year (FY) 2022-23 Budget, a \$130,587,325 spending plan funded by \$130,244,157 in revenue and \$343,168 in fund balance. The FY 2022-23 Adopted Budget reflected a \$5.1 million increase from the FY 2022-23 Proposed Budget, mainly due to operating changes, the City Work Program, and the Capital Improvement Program.

As described in the City Manager's First Quarter Financial Report presented to the City Council on November 15, 2022, the budget was revised to account for encumbrances and carryover appropriations.<sup>1</sup> As part of the FY 2021-22 year-end close, additional funds were carried forward from FY 2021-22 to FY 2022-23 due to encumbrances of \$13,280,075

<sup>1</sup> Encumbrances are outstanding commitments related to unfilled purchase orders or unfilled contracts that are rolled over to the following fiscal year until those obligations are fulfilled or terminated. Carryover appropriations are unencumbered funds for unfinished projects carried over to the following fiscal year to be spent for the same purpose for which they were approved.

and carryover appropriations of \$65,916,968. The largest encumbrances were for capital projects (\$7.4 million) and The Rise (formerly known as Vallco Town Center) (\$2.3 million), while the largest carryovers were for capital projects (\$34.3 million) and The Rise (\$19.7 million).

The City Council approved \$5.1 million in additional appropriations during the first two quarters of FY 2022-23. This includes \$2.4 million for negotiated amendments to the City's employee compensation programs and \$1.8 million for first quarter budget adjustments. Among the first quarter budget adjustments, \$669,000 was allocated for vehicle and equipment replacement.

As a result of these budget adjustments, encumbrances, and carryovers, the amended budget as of December 31, 2022, totaled \$214,901,056. The budget adjustments are summarized in the table below.

#### Mid-Year Financial Report Summary of Budget Adjustments by Fund

| Fund                   | FY 2022-23            |                      |                      | Adjustments                      | FY 2022-23 Amended             |
|------------------------|-----------------------|----------------------|----------------------|----------------------------------|--------------------------------|
|                        | Adopted Budget        | Carryovers           | Encumbrances         | Approved in 1st and 2nd Quarters | Budget as of December 31, 2022 |
| General                | 95,167,779            | 23,785,988           | 5,041,683            | 3,223,350                        | 127,218,800                    |
| Special Revenue        | 11,244,109            | 18,140,319           | 3,965,049            | 180,458                          | 33,529,935                     |
| Debt Service           | 2,675,800             | -                    | -                    | -                                | 2,675,800                      |
| Capital Projects       | 3,633,600             | 22,285,752           | 3,688,943            | 650,000                          | 30,258,295                     |
| Enterprise             | 9,003,331             | 1,154,594            | 118,032              | 140,426                          | 10,416,383                     |
| Internal Service       | 8,862,706             | 550,315              | 466,368              | 922,454                          | 10,801,843                     |
| <b>Total All Funds</b> | <b>\$ 130,587,325</b> | <b>\$ 65,916,968</b> | <b>\$ 13,280,075</b> | <b>\$ 5,116,688</b>              | <b>\$ 214,901,056</b>          |

For detailed descriptions of the budget adjustments, please refer to Attachment C.

#### Discussion

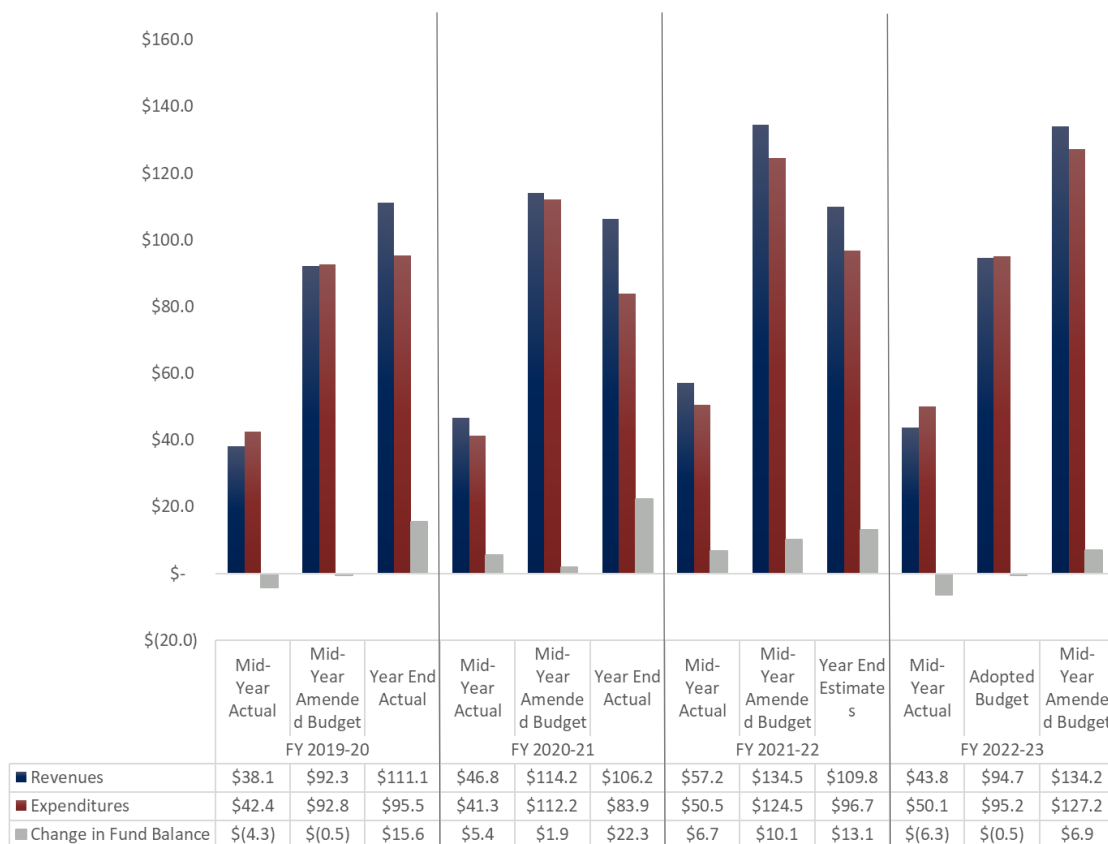
The Mid-Year Financial Report, reported as of December 31, 2022, is a critical tool for the City to evaluate its current revenue outlook and make necessary adjustments to the budget in response to changing spending priorities. It provides an overview of the City's budget status, including its revenue outlook, expenditure patterns, and other key financial metrics. Additionally, the report helps the City ensure that it stays on track toward achieving its goals and objectives by providing valuable insights into the City's financial performance. By using this information to make informed decisions and take appropriate actions, the City can maintain its fiscal sustainability.

| FY 2022-23 Amended |                                   |                                   |                      |
|--------------------|-----------------------------------|-----------------------------------|----------------------|
| Fund               | Budget as of<br>December 31, 2022 | Requested Mid-Year<br>Adjustments | Year-End Projections |
| General            | 127,218,800                       | -                                 | 127,218,800          |
| Special Revenue    | 33,529,935                        | -                                 | 33,529,935           |
| Debt Service       | 2,675,800                         | -                                 | 2,675,800            |
| Capital Projects   | 30,258,295                        | -                                 | 30,258,295           |
| Enterprise         | 10,416,383                        | -                                 | 10,416,383           |
| Internal Service   | 10,801,843                        | -                                 | 10,801,843           |
| Total All Funds    | \$ 214,901,056                    | \$ -                              | \$ 214,901,056       |

While no budget adjustments are being requested at FY 2022-23 mid-year, the City will continue to closely monitor revenue and expenditure trends in the coming months. This ongoing analysis is critical to ensuring that the City's budget remains responsive to the needs of its constituents and is aligned with the City's goals and objectives. By proactively managing its budget, the City can remain fiscally responsible and provide essential services and programs to its community.

## General Fund

### 4-Year Comparison of Revenues, Expenditures, and Changes to Fund Balance (\$ in millions)



The General Fund's historical financial data indicates that amended expenditures have often exceeded amended revenues, leading to a decrease in fund balance. This decrease in fund balance is not due to a structural deficit; rather, the City transferred excess fund balance from the General Fund to the Capital Reserve as part of its Fund Balance Policy. The City's encumbrance and budget carryover process has resulted in increases to fund balance at the end of most fiscal years.

By continuing to monitor and manage its financial resources effectively, the City can ensure that it maintains a healthy fund balance in the General Fund.

### *Revenue*

General Fund revenue is tracking at \$13.4 million, or 23%, lower than the same time last year due to changes in the City's revenue sources as shown in the following table.

### **Comparison of FY 2021-22 and FY 2022-23 Mid-Year Revenues General Fund**

| Revenue Category               | Mid-Year<br>2022     | Mid-Year<br>2023     | Variance (\$)          | Variance (%) |
|--------------------------------|----------------------|----------------------|------------------------|--------------|
| 05 - Sales tax                 | 25,058,489           | 18,112,541           | (6,945,948)            | -28%         |
| 10 - Property tax              | 8,331,800            | 8,810,200            | 478,400                | 6%           |
| 15 - Transient occupancy       | 1,336,855            | 2,818,190            | 1,481,335              | 111%         |
| 20 - Utility tax               | 1,276,177            | 1,633,462            | 357,286                | 28%          |
| 25 - Franchise fees            | 684,498              | 758,501              | 74,002                 | 11%          |
| 30 - Other taxes               | 1,056,602            | 604,611              | (451,991)              | -43%         |
| 35 - Licenses and permits      | 2,188,177            | 2,151,138            | (37,039)               | -2%          |
| 40 - Use of money and property | 925,576              | 1,147,839            | 222,263                | 24%          |
| 45 - Intergovernmental revenue | 3,433,481            | 1,183,361            | (2,250,120)            | -66%         |
| 50 - Charges for services      | 6,905,845            | 5,317,399            | (1,588,446)            | -23%         |
| 55 - Fines and forfeitures     | 105,865              | 116,311              | 10,446                 | 10%          |
| 60 - Miscellaneous             | 986,591              | 1,112,371            | 125,779                | 13%          |
| 65 - Transfers in              | 4,862,387            | 61,140               | (4,801,247)            | -99%         |
| 70 - Other financing sources   | 52,224               | -                    | (52,224)               | -100%        |
| <b>Grand Total</b>             | <b>\$ 57,204,568</b> | <b>\$ 43,827,063</b> | <b>\$ (13,377,505)</b> | <b>-23%</b>  |

*Sales Tax* revenue as of mid-year was \$18.1 million, which is a 28% decrease from the previous year. This decline was primarily due to the timing of payments from the California Department of Tax and Fee Administration (CDTFA), which are received two months in arrears. To provide some context, sales tax revenues for FY 2021-22 correspond to July to December 2021, while for FY 2022-23, they correspond to July to November 2022.

During the start of FY 2021-22, new taxes from marketplace facilitators and increased online sales due to pandemic-related lockdowns resulted in a larger county pool allocation. As the economy began to recover, sales tax revenues from consumer goods, restaurants and hotels, and fuel and service stations rose for the remainder of the fiscal year.

However, the first half of FY 2022-23 indicates lower sales tax revenues than during the pandemic period, and staff anticipates a continued downward trend. According to a recent Sales Tax Update for July to September 2022 by HdL, the City's sales tax consultant, the casual dining sector contributed to double-digit increases in restaurant revenues compared to the same period last year. Despite increased menu prices, residents and visitors continued to enjoy dining out. The cost of crude oil remained high, and with more drivers on the road, service station receipts increased by 39%. Revenues also remained high in the autos-transportation group. However, these increases only slightly mitigated the declines in the City's business-to-business industry group as online sales fell from recent historic highs. As a result, the City's share of the countywide use tax pool also decreased, contributing to the reduction in sales tax for the period.

Looking ahead, it is expected that the City's restaurants and hotels, fuel and service stations, and automotive industry groups will continue to experience growth, albeit only slightly mitigating the anticipated declines in the City's business-to-business and County pool share allocation as online sales fall from recent historic highs. Furthermore, the future growth rate for sales tax revenue is expected to slow due to factors such as rising inflation, high mortgage rates, and the Federal Reserve's tightening monetary policy. These factors are expected to weaken consumer sentiment and slower growth into 2023.

*Property Tax* revenue increased by \$478,400, or 6%, compared to last year. In FY 2022-23, the City's property tax roll grew \$2.08 billion, or 7.2%. This growth was \$1.09 billion more than in FY 2021-22 when the property tax roll grew by \$986 million, or 3.5%. Residential use values increased \$1.26 billion, or 7.2%, representing 60% of all growth experienced in the City. Commercial properties increased by \$1.07 billion, or 13.1%, due to the addition of assets by Campus Holdings at the Apple site. Industrial use grew \$280 million, or 24.7%, due to Apple parcel growth, some of which showed the transfer of assets from the unsecured to the secured roll.<sup>2</sup> Unsecured assets decreased by \$655 million, or 38%.

The growth in home sales was strong in 2021, leading to an increase in median sale prices reflected in the 2022-23 tax rolls. Although many cities saw median price increases, new concerns over rising interest rates and inflation are leading to a decrease in home sales. The median sale price for Cupertino detached single-family homes in January through August 2022 was \$2,975,000, an increase of \$165,000 or 5.9% from the same period in 2021. The annual consumer price index (CPI) applied per Proposition 13 was 2% this year after a 1.036% increase in the prior year.

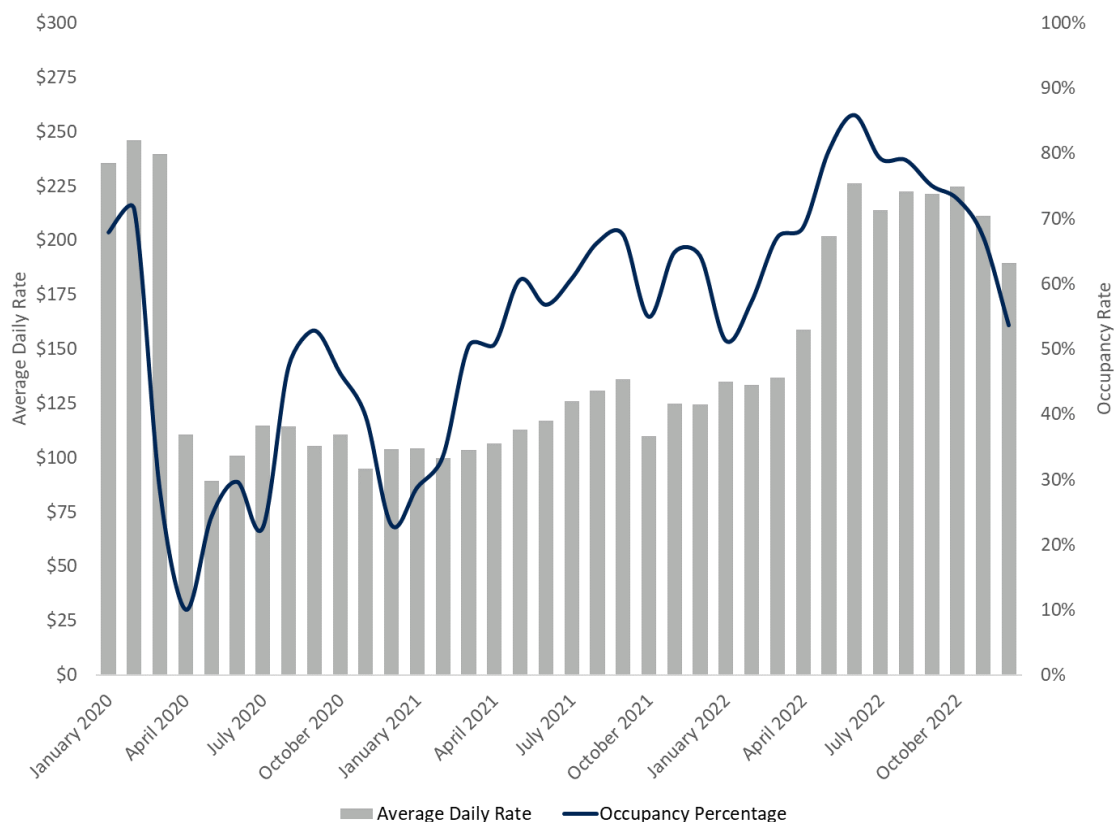
<sup>2</sup> Secured property generally includes buildings and land, whereas unsecured property generally includes properties that are portable, such as boats, aircraft, business equipment, and other possessory interests.

The City's property tax base remains strong and HdL, the City's property tax consultant, is currently projecting property taxes over the next five years as shown in the table below.

| FY 2023-24 | FY 2024-25 | FY 2025-26 | FY 2026-27 | FY 2027-28 |
|------------|------------|------------|------------|------------|
| 31,223,141 | 32,324,317 | 33,606,651 | 35,024,886 | 36,531,087 |

*Transient Occupancy Tax (TOT)* revenue increased by \$1.5 million, or 111%, compared to the previous year due to increased travel, but it is still significantly lower than pre-pandemic levels. This significant increase is due to the relaxation of pandemic-based travel restrictions that previously reduced travel. With increased travel and employees returning to work onsite, the City's TOT revenues have been directly and significantly affected. The average daily rates and occupancy rates for hotels are now closer to pre-pandemic levels, as shown in the table below.

**Average Daily Rates and Occupancy Rates by Month  
Hotels in Cupertino**



Although staff anticipates a recovery in FY 2023-24, the City's TOT revenues may continue to be affected in the long term due to telework policies. Staff will continue to monitor economic regulations and other factors and report back on their impact on TOT revenues as part of the quarterly financial reports.

*Utility Tax* increased by approximately \$357,000, or 28%, over the previous mid-year period due to the timing of Utility User Tax (UUT) payments recorded.

*Franchise Fees* increased by approximately \$74,000, or 11%, primarily due to increased Recology franchise fees collected.

*Other Taxes* decreased by approximately \$452,000, or 43% primarily due to decreased property transfer taxes.

*Licenses and Permits* decreased by approximately \$37,000, or 2%, which is a nominal change.

*Use of Money and Property* increased by approximately \$222,000, or 24%, due to increased interest earnings from the City's investment portfolio.

*Intergovernmental Revenue* decreased by \$2.3 million, or 66%, over the same period last year due to American Rescue Plan Act (ARPA) revenue recognized in FY 2021-22.

*Charges for Services* decreased by \$1.6 million, or 23%, driven mainly by decreases in cost allocation charges and general service fees.

*Fines and Forfeitures* increased by \$10,400, or 10%, primarily due to increased citations administered over the prior year.

*Miscellaneous Revenue* increased by approximately \$126,000, or 13%, primarily due to two factors: an increase in an Apple donation agreement for sheriff services and community amenity payments for the Cupertino Village and De Anza Hotel.

*Transfers In* decreased by \$4.8 million, or 99%, due to the one-time transfer of funds to General Fund departments as part of the American Rescue Plan Act funding strategy in FY 2021-22.

*Other Financing Sources* remain budgeted at zero dollars due to the timing of refundable deposit revenues received.

### ***Expenditures***

Overall expenditures in the General Fund are down \$428,000, or 1%, when compared to the same time last year. The following table shows the differences between General Fund expenditures as of the mid-year in the current fiscal year and the prior fiscal year:

**Comparison of FY 2021-22 and FY 2022-23 Mid-Year Expenditures**  
**General Fund**

| Expenditure Category       | Mid-Year<br>2022     | Mid-Year<br>2023     | Variance (\$)       | Variance (%) |
|----------------------------|----------------------|----------------------|---------------------|--------------|
| 05 - Employee compensation | 10,018,381           | 11,688,616           | 1,670,234           | 17%          |
| 10 - Employee benefits     | 4,701,573            | 5,368,895            | 667,321             | 14%          |
| 15 - Materials             | 1,822,909            | 2,487,430            | 664,521             | 36%          |
| 20 - Contract services     | 10,593,497           | 11,896,017           | 1,302,520           | 12%          |
| 25 - Cost allocation       | 5,974,031            | 5,192,981            | (781,051)           | -13%         |
| 30 - Capital outlays       | 32,700               | 7,750                | (24,950)            | -76%         |
| 31 - Special projects      | 953,489              | 1,289,725            | 336,236             | 35%          |
| 35 - Contingencies         | 2,440                | 277                  | (2,163)             | -89%         |
| 45 - Transfer out          | 16,099,371           | 11,996,300           | (4,103,071)         | -25%         |
| 50 - Other financing uses  | 336,005              | 178,047              | (157,958)           | -47%         |
| <b>Grand Total</b>         | <b>\$ 50,534,396</b> | <b>\$ 50,106,038</b> | <b>\$ (428,359)</b> | <b>-1%</b>   |

*Salary and Benefits* have increased by approximately \$2.3 million, or 16%. This increase in compensation is primarily due to negotiated cost-of-living adjustments approved by the City Council on August 16, 2022. In addition, the FY 2022-23 Adopted Budget included 14 new full-time benefitted positions (FTE), offset by vacancy savings through attrition. Benefit increases were primarily driven by retirement and workers' compensation costs.

*Materials* costs have increased by approximately \$667,000, or 36%, primarily due to increases in Public Works materials costs, particularly water and electricity costs.

*Contract Services* have increased by approximately \$1.3 million, or 12%, primarily driven by the rise in the City's law enforcement contract with the Santa Clara County Sheriff's Office.

*Cost Allocation* decreased by approximately \$781,000, or 13%, primarily due to decreased Innovation & Technology and Human Resources Cost Allocation Plan (CAP) charges.<sup>3</sup>

*Capital Outlay* costs decreased by approximately \$25,000, or 76% mainly due to decreased capitalizable facilities costs.

*Special Projects* increased by approximately \$336,000, or 35%, due to fluctuations in one-time expenditures.

<sup>3</sup> The cost allocation plan (CAP) allocates indirect and overhead costs to the departments that benefit from them. Costs incurred by central service providers (e.g., City Manager's Office, City Attorney's Office, Finance, Human Resources, Facilities, etc.) are charged to the departments that benefit from the services (e.g., Parks & Recreation). The purpose of the CAP is to help the City to determine the true cost of providing services.



*Contingencies* were higher last year due to the purchase of a sound meter for code enforcement.

*Transfers Out* decreased by approximately \$4.1 million, or 25%, due to the one-time transfer of funds to General Fund departments as part of the American Rescue Plan Act funding strategy in FY 2021-22.

*Other Financing Uses* decreased by approximately \$158,000, or 47%, due to refundable deposit on-call contracts for the Community Development Department.

## Special Revenue Funds

### Revenue

Special Revenue Funds revenue is tracking at \$16.1 million, or 73%, lower than the same time last year primarily due to a one-time park dedication fee in FY 2021-22 and decreased transfers from the General Fund.

### Comparison of FY 2021-22 and FY 2022-23 Special Revenue Funds Mid-Year Revenues

| Revenue Category               | Mid-Year<br>2022     | Mid-Year<br>2023    | Variance (\$)          | Variance (%) |
|--------------------------------|----------------------|---------------------|------------------------|--------------|
| 30 - Other taxes               | 9,367,692            | 740,204             | (8,627,488)            | -92%         |
| 40 - Use of money and property | 274,002              | 286,041             | 12,039                 | 4%           |
| 45 - Intergovernmental revenue | 1,619,102            | 1,738,682           | 119,580                | 7%           |
| 50 - Charges for services      | 339,937              | 118,121             | (221,816)              | -65%         |
| 55 - Fines and forfeitures     | 34,133               | -                   | (34,133)               | -100%        |
| 60 - Miscellaneous             | 2,167                | 1,429               | (738)                  | -34%         |
| 65 - Transfers in              | 10,322,824           | 3,025,000           | (7,297,824)            | -71%         |
| <b>Grand Total</b>             | <b>\$ 21,959,856</b> | <b>\$ 5,909,476</b> | <b>\$ (16,050,380)</b> | <b>-73%</b>  |

*Other Taxes* decreased by approximately \$8.6 million, or 92%, due to decreased park dedication fees. In FY 2021-22, the City received a one-time park dedication fee due to a development agreement for Westport, which contributed to the Other Taxes revenue that year.

*Use of Money and Property* increased by approximately \$12,000, or 4%, due to increased interest earnings from the City's investment portfolio.

*Intergovernmental Revenue* increased by approximately \$120,000, or 7%, due to a Highway Safety Improvement Program (HSIP) grant for the Homestead Road/De Anza Traffic Signal Modification project.

*Charges for services* decreased by approximately \$222,000, or 65%, primarily due to decreased engineering fees. In FY 2021-22, the City received a one-time traffic impact fee due to a development agreement for Westport, which contributed to the Charges for Services revenue that year.

*Fines and forfeitures* were higher last year due to revenues that were incorrectly recorded in the Environmental Management Clean Creek Storm Drain Fund and reclassified to the General Fund later in FY 2021-22.

*Transfers In* decreased by approximately \$7.3 million, or 71%, due to decreased transfers to the Transportation Fund and capital projects.

Interfund transfers are the movement of cash between one or more funds. As part of the Adopted Budget process, transfers from the General Fund to other City funds serve as operating subsidies to ensure that each fund has a positive fund balance at the end of the fiscal year. Additionally, when Capital Improvement Program (CIP) projects are authorized by City Council, a transfer from the Capital Reserve to the appropriate fund is necessary to record the costs and activities of the project. For more information on the City's operating and capital transfers, refer to pages 115-118, and 578 of the FY 2022-23 Adopted Budget.

### ***Expenditures***

Special Revenue Funds expenditures are tracking at \$3.2 million, or 59%, higher than the same time last year due primarily to increases in capital outlays.

#### **Comparison of FY 2021-22 and FY 2022-23 Mid-Year Expenditures Special Revenue Funds**

| Expenditure Category       | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)       | Variance (%) |
|----------------------------|---------------------|---------------------|---------------------|--------------|
| 05 - Employee compensation | 854,883             | 993,200             | 138,316             | 16%          |
| 10 - Employee benefits     | 429,852             | 467,876             | 38,024              | 9%           |
| 15 - Materials             | 281,470             | 288,344             | 6,874               | 2%           |
| 20 - Contract services     | 199,265             | 456,400             | 257,136             | 129%         |
| 25 - Cost allocation       | 662,973             | 595,784             | (67,189)            | -10%         |
| 30 - Capital outlays       | 1,556,259           | 3,639,886           | 2,083,627           | 134%         |
| 31 - Special projects      | 1,057,657           | 1,617,220           | 559,563             | 53%          |
| 45 - Transfer out          | 381,000             | 561,140             | 180,140             | 47%          |
| <b>Grand Total</b>         | <b>\$ 5,423,359</b> | <b>\$ 8,619,849</b> | <b>\$ 3,196,490</b> | <b>59%</b>   |

*Salary and Benefits* increased by approximately \$0.2 million, or 14%, primarily due to negotiated cost-of-living adjustments approved by the City Council on August 16, 2022.

*Materials* costs are relatively consistent with the previous fiscal year.

*Contract Services* increased by approximately \$0.3 million, or 129%, primarily due to a street pavement maintenance project.

*Cost Allocation* decreased by approximately \$67,000, or 10%, primarily due to decreased Innovation & Technology and City Council CAP charges.

*Capital Outlays* increased by approximately \$2.1 million, or 134%, due to the Orange Avenue Sidewalk Improvements and Memorial Park Pond Repurposing projects.

*Special Projects* increased by approximately \$0.6 million, or 53%, due to the timing of the annual asphalt project. The annual asphalt project is a maintenance project carried out every year. It is budgeted in a special project account for the purpose of effective tracking and management.

*Transfers Out* increased by \$0.2 million, or 47%, primarily due to a transfer from the Park Dedication Fund to the Capital Improvement Fund for the Memorial Park Specific Plan.

## Debt Service Funds

### Revenue

Debt Service Funds revenue is similar to last year.

### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Revenues Debt Service Funds

| Revenue Category   | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)    | Variance (%) |
|--------------------|---------------------|---------------------|------------------|--------------|
| 65 - Transfers in  | 2,621,000           | 2,675,800           | 54,800           | 2%           |
| <b>Grand Total</b> | <b>\$ 2,621,000</b> | <b>\$ 2,675,800</b> | <b>\$ 54,800</b> | <b>2%</b>    |

### Expenditures

Debt Service Funds expenditures are similar to last year.

### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Expenditures Debt Service Funds

| Expenditure Category   | Mid-Year<br>2022  | Mid-Year<br>2023  | Variance (\$)      | Variance (%) |
|------------------------|-------------------|-------------------|--------------------|--------------|
| 20 - Contract services | 1,500             | 1,500             | -                  | 0%           |
| 40 - Debt services     | 398,000           | 360,400           | (37,600)           | -9%          |
| <b>Grand Total</b>     | <b>\$ 399,500</b> | <b>\$ 361,900</b> | <b>\$ (37,600)</b> | <b>-9%</b>   |

## Capital Projects Funds

### Revenue

Capital Projects Funds revenue is lower than last year due to fewer transfers to fund capital projects.

### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Revenues Capital Projects Funds

| Revenue Category               | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)         | Variance (%) |
|--------------------------------|---------------------|---------------------|-----------------------|--------------|
| 45 - Intergovernmental revenue | 70,111              | -                   | (70,111)              | -100%        |
| 60 - Miscellaneous             | -                   | 56,522              | 56,522                | N/A          |
| 65 - Transfers in              | 7,557,048           | 3,000,000           | (4,557,048)           | -60%         |
| <b>Grand Total</b>             | <b>\$ 7,627,159</b> | <b>\$ 3,056,522</b> | <b>\$ (4,570,637)</b> | <b>-60%</b>  |

### Expenditures

Capital Projects Funds expenditures are lower than last year due to fewer transfers to fund capital projects and reduced expenditures for capital projects.

#### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Expenditures Capital Projects Funds

| Expenditure Category       | Mid-Year<br>2022     | Mid-Year<br>2023    | Variance (\$)          | Variance (%) |
|----------------------------|----------------------|---------------------|------------------------|--------------|
| 05 - Employee compensation | -                    | 3,250               | 3,250                  | N/A          |
| 10 - Employee benefits     | -                    | 1,498               | 1,498                  | N/A          |
| 20 - Contract services     | 17,500               | 144,788             | 127,288                | 727%         |
| 30 - Capital outlays       | 3,388,292            | 1,769,880           | (1,618,412)            | -48%         |
| 45 - Transfer out          | 11,422,048           | 23,600              | (11,398,448)           | -100%        |
| <b>Grand Total</b>         | <b>\$ 14,827,840</b> | <b>\$ 1,943,016</b> | <b>\$ (12,884,824)</b> | <b>-87%</b>  |

### Enterprise Funds

#### Revenue

Enterprise Funds revenue is tracking at \$0.3 million, or 7%, higher than the same time last year due primarily to increased charges for services.

#### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Revenues Enterprise Funds

| Revenue Category               | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)     | Variance (%) |
|--------------------------------|---------------------|---------------------|-------------------|--------------|
| 40 - Use of money and property | 324,024             | 353,890             | 29,866            | 9%           |
| 45 - Intergovernmental revenue | -                   | 83,693              | 83,693            | N/A          |
| 50 - Charges for services      | 2,506,676           | 3,151,136           | 644,460           | 26%          |
| 60 - Miscellaneous             | -                   | -                   | -                 | N/A          |
| 65 - Transfers in              | 886,801             | 399,600             | (487,201)         | -55%         |
| <b>Grand Total</b>             | <b>\$ 3,717,501</b> | <b>\$ 3,988,319</b> | <b>\$ 270,818</b> | <b>7%</b>    |

*Use of Money and Property* increased by \$30,000, or 9%, due to increased interest earnings from the City's investment portfolio.

*Intergovernmental Revenue* is up \$84,000 due to a grant to assist with meeting the requirements of Senate Bill (SB) 1383, the State's Short-Lived Climate Pollutant Reduction Strategy.

*Charges for services* increased by approximately \$0.6 million, or 26%, primarily due to increased revenues from Parks and Recreation programs and classes. Programs and classes returned as pandemic restrictions eased.

*Transfers In* are down approximately \$0.5 million, or 55%, due to decreased transfers from the General Fund.

### Expenditures

Overall expenditures are tracking at \$0.4 million, or 12%, higher than the same time last year due primarily to increases in compensation and contract services.

### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Expenditures Enterprise Funds

| Expenditure Category       | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)     | Variance (%) |
|----------------------------|---------------------|---------------------|-------------------|--------------|
| 05 - Employee compensation | 606,966             | 832,565             | 225,599           | 37%          |
| 10 - Employee benefits     | 242,296             | 306,790             | 64,494            | 27%          |
| 15 - Materials             | 131,989             | 187,673             | 55,683            | 42%          |
| 20 - Contract services     | 1,949,911           | 2,277,057           | 327,146           | 17%          |
| 25 - Cost allocation       | 517,054             | 394,970             | (122,084)         | -24%         |
| 30 - Capital outlays       | 165,219             | 342                 | (164,877)         | -100%        |
| 31 - Special projects      | 60,226              | 121,846             | 61,620            | 102%         |
| 50 - Other financing uses  | 54,516              | 40,845              | (13,671)          | -25%         |
| <b>Grand Total</b>         | <b>\$ 3,728,177</b> | <b>\$ 4,162,086</b> | <b>\$ 433,909</b> | <b>12%</b>   |

*Salary and Benefits* increased by approximately \$0.3 million, or 34%, primarily due to negotiated cost-of-living adjustments approved by the City Council on August 16, 2022.

*Materials* increased by approximately \$56,000, or 42%, primarily due to increased expenditures for electricity, CalRecycle, and general supplies.

*Contract Services* increased by approximately \$0.3 million, or 17%, primarily due to increased programs and classes provided by Parks and Recreation. Programs and classes returned as pandemic restrictions eased.

*Cost Allocation* decreased by approximately \$0.1 million, or 24%, primarily due to decreased Finance and Human Resources CAP charges.

*Capital Outlays* decreased by approximately \$0.2 million, or 100%, due to projects that differ in scope and timing from year to year.

*Special Projects* increased by approximately \$62,000, or 102%, due to projects that differ in scope and timing from year to year.

### Internal Service Funds

#### *Revenue*

Internal Service Funds revenue is tracking at \$1.5 million, or 35%, higher than the same time last year due to an increase in transfers in.

### Comparison of FY 2021-22 and FY 2022-23 Mid-Year Revenues Internal Service Funds

| Revenue Category               | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)       | Variance (%) |
|--------------------------------|---------------------|---------------------|---------------------|--------------|
| 40 - Use of money and property | 48,610              | 64,795              | 16,185              | 33%          |
| 50 - Charges for services      | 2,397,464           | 2,089,981           | (307,483)           | -13%         |
| 65 - Transfers in              | 1,652,359           | 3,419,500           | 1,767,141           | 107%         |
| 70 - Other financing sources   | 188,157             | 218,671             | 30,514              | 16%          |
| <b>Grand Total</b>             | <b>\$ 4,286,590</b> | <b>\$ 5,792,947</b> | <b>\$ 1,506,357</b> | <b>35%</b>   |

*Use of Money and Property* increased by \$16,000, or 33%, due to increased interest earnings from the City's investment portfolio.

*Charges for Services* decreased by \$0.3 million, or 13%, due to decreased cost allocation charges. Cost allocation decreased due to lower cost allocation expenses that need to be allocated.

*Transfers In* increased by approximately \$1.8 million, or 107%, due to increased transfers from the General Fund to the Innovation & Technology and Compensated Absences Fund.

*Other Financing Sources* increased by approximately \$31,000 due to higher depreciation expenses.

### ***Expenditures***

Internal Service Funds expenditures are tracking at \$53,000, or 1%, lower than the same time last year due primarily to decreases in materials and special projects.

### **Comparison of FY 2021-22 and FY 2022-23 Mid-Year Expenditures**

#### **Internal Service Funds**

| Expenditure Category       | Mid-Year<br>2022    | Mid-Year<br>2023    | Variance (\$)      | Variance (%) |
|----------------------------|---------------------|---------------------|--------------------|--------------|
| 05 - Employee compensation | 886,025             | 967,811             | 81,786             | 9%           |
| 10 - Employee benefits     | 1,047,639           | 1,094,145           | 46,506             | 4%           |
| 15 - Materials             | 512,493             | 406,767             | (105,726)          | -21%         |
| 20 - Contract services     | 404,806             | 448,721             | 43,915             | 11%          |
| 25 - Cost allocation       | 30,409              | 31,021              | 613                | 2%           |
| 31 - Special projects      | 502,529             | 389,419             | (113,110)          | -23%         |
| 35 - Contingencies         | -                   | -                   | -                  | N/A          |
| 50 - Other financing uses  | 232,635             | 225,443             | (7,192)            | -3%          |
| <b>Grand Total</b>         | <b>\$ 3,616,536</b> | <b>\$ 3,563,327</b> | <b>\$ (53,209)</b> | <b>-1%</b>   |

*Salary and Benefits* increased by \$0.1 million, or 7%, primarily due to negotiated cost-of-living adjustments approved by the City Council on August 16, 2022.

*Materials* decreased by \$106,000, or 21%, mainly due to decreases in Innovation & Technology software expenditures.

*Contract Services* are up approximately \$44,000, or 11%, largely due to increases in workers' compensation insurance premiums.

*Special Projects* decreased by approximately \$113,000, or 23%, due to the timing of expenditures for vehicle and equipment replacement.

### Budget Adjustment Requests

The City's departments regularly evaluate their budget expenditures throughout the fiscal year to ensure they stay within their budget appropriations. In case of any variance, they can request budget adjustments as necessary as part of the quarterly reports. However, as of mid-year, departments are on track to stay within their budget appropriations, and therefore, they are not requesting any budget adjustments.

### Fund Balance

The City's General Fund ended FY 2020-21 with \$96.9 million in total fund balance. Staff anticipates the General Fund will end FY 2021-22 with \$110.0 million in fund balance, an increase of \$13.1 million from the prior year, due to revenues being higher than expenditures. At first quarter, staff projected the General Fund to end FY 2022-23 with \$121.6 million in fund balance. As of mid-year, the General Fund is expected to end FY 2022-23 with \$121.5 million in fund balance, with \$63.1 million in unassigned fund balance.

#### General Fund Classification of Fund Balance

| Classification            | Actual<br>2020-21 | Year End<br>Projection<br>2021-22 | Adopted Budget<br>2022-23 | 1st Quarter Year<br>End Projection<br>2022-23 | Mid-Year Year<br>End Projection<br>2022-23 |
|---------------------------|-------------------|-----------------------------------|---------------------------|---|--|
| Non Spendable             | \$ 0.4            | \$ 0.4                            | \$ 0.4                    | \$ 0.4  | \$ 0.4                                     |
| Restricted                | 19.9              | 18.8                              | 24.2                      | 18.8  | 18.8                                       |
| Committed                 | 19.1              | 34.1                              | 34.1                      | 34.1  | 34.1                                       |
| Assigned                  | 4.9               | 5.0                               | 3.0                       | 5.0   | 5.0  |
| Unassigned                | 52.4              | 51.6                              | 48.3                      | 63.2  | 63.1                                       |
| <b>TOTAL FUND BALANCE</b> | <b>\$ 96.9</b>    | <b>\$ 110.0</b>                   | <b>\$ 110.1</b>           | <b>\$ 121.6</b>                               | <b>\$ 121.5</b>                            |

To date, the City's external auditors have not completed their review of the City's financials. Revenue, expenditure, and fund balance totals listed in this report are preliminary and subject to change after a full review by the City's auditors. City Staff does not anticipate many, if any, changes to these figures.

Per the City's Fund Balance Policy, unassigned fund balance over \$500,000 is to be used in the following order to replenish committed/restricted fund balances with any remaining balances to be placed in the Capital Reserve:

1. Economic Uncertainty Reserve
2. CalPERS Reserve (Section 115 Pension Trust)
3. Capital Projects Reserve
4. Sustainability Reserve
5. Unassigned

As of mid-year, all priority areas have been fully funded. Per the City's Fund Balance policy, it has been the City's practice to recommend the transfer of unassigned fund balance as part of the mid-year financial report. However, this year, the City is not recommending the use of unassigned fund balance at mid-year due to the uncertainty

surrounding a sales tax audit of one of the City's taxpayers by the California Department of Tax and Fee Administration (CDTFA). While the impact of this audit is unknown, it has the potential to significantly affect the City's sales tax revenues.

Given this uncertainty, staff anticipates bringing recommendations on the use of fund balance to the City Council once more information regarding the sales tax audit is available. The City is committed to maintaining a responsible and sustainable approach to its financial management, and will continue to closely monitor and analyze revenue and expenditure trends in order to make informed budgetary decisions.

### **Staffing**

As of December 31, 2022, the FY 2022-23 Amended Budget includes a total of 225 full-time equivalent (FTE) positions. The City Manager's Office is requesting the addition of one new position. If approved, the total benefitted positions will increase to 226 FTEs.

#### *Addition of Limited-Term Special Project Executive*

The City Manager's Office is requesting a new two-year limited-term position of Special Project Executive. This new classification will serve as the liaison for complex and highly sensitive projects and act as the liaison between developers and the City. Additional information can be found in the attached position description. This position will be 100% funded by revenue from agreements with developers who are looking to expedite their projects. This position will not have any fiscal impact in the current fiscal year, FY 2022-23, due to vacancy savings in the department. In FY 2023-24, the salary and benefits for the position are expected to be approximately \$400,000.

#### *Revision of the Assistant Director of Community Development/Building Official Classification*

The position of Assistant Director of Community Development/Building Official was reviewed. To provide the Community Development Department with additional staff resources and enhance operational functions between the planning and building divisions, staff recommends filling each of these positions as two separate job classifications and positions. This revision will not have any fiscal impact in the current fiscal year, FY 2022-23, due to vacancy savings in the department.

The request to add a Limited-Term Special Project Executive and the revisions to the Assistant Director of Community Development/Building Official classification are pursuant to Cupertino Municipal Code Sections 2.52.140, 2.52.150, 2.52.160 and the City's Administrative Rules and Regulations Section 4.

### **Performance Measures & Workload Indicators**

The Mid-Year Financial Report includes updated performance measures and workload indicators that are in line with the best practices of both government and private industry. These measures have been designed to provide a comprehensive understanding of the City's performance and progress toward achieving its goals and objectives.



Attachment B provides an overview of the status of the performance measures as of Mid-Year. This information is critical to effective decision-making and ensuring that resources are being used in the most efficient and effective way possible.

### **City Manager Discretionary Fund**

In the FY 2022-23 Adopted Budget, City Council approved \$75,000 in funding for the City Manager Discretionary Fund. The quarterly financial reports will detail the City Manager's use of the discretionary fund and may include recommendations to replenish depending on the extent and nature of use. As of December 31, 2022, \$2,632.50 has been used for environmental consulting services for the initial preparation of a Phase I environmental site assessment at 21801 Stevens Creek Boulevard.

### **Special Projects**

Beginning FY 2022-23, the quarterly financial reports will provide a status update on special projects including the budget, amount spent, and estimated completion date. See Attachment E for FY 2022-23 special projects as of December 31, 2022.

### **Grants**

In February 2019, the City contracted with California Consulting to identify and apply for State and Federal grants on the City's behalf. Originally under Public Works, the contract was later transferred to Administrative Services in the amount of \$75,509 in FY 2022-23. The pilot program aims to centralize the grant function and maximize grant opportunities. Updates on the progress of the grants will be provided in the quarterly financial reports, including this mid-year report.

During FY 2021-22 and 2022-23, the City applied for 17 competitive grants totaling \$32.6 million. To this date, the City has been awarded \$17.7 million. Furthermore, during FY 2018-19, 2019-20, and 2020-21, the City applied for 8 additional grants totaling \$8.3 million. Of these 8 grants, the City has been awarded \$7.4 million.

Also, during FY 2021-22 and 2022-23, the City applied for 13 non-competitive grants totaling \$4.0 million. See Attachment F for further details on grants applied, pending, awarded, and not awarded.

### **Capital Improvement Program**

Beginning FY 2022-23, the quarterly financial reports will provide a revised estimate and update on Capital Improvement Program (CIP) projects. As of mid-year, the Public Works Department is not requesting any revisions to the capital budget. See Attachment G for the status of projects.

### **Sustainability Impact**

No sustainability impact.

Fiscal Impact

Based on the Mid-Year Financial Report, the City's current financial position is stable, and City staff is not recommending any adjustments to appropriations or revenues. The City will continue to monitor its revenue and expenditure trends closely to ensure it remains on track toward achieving its budgetary goals and objectives.

California Environmental Quality Act

Not applicable.

Prepared by: Thomas Leung, Budget Manager

Reviewed by: Kristina Alfaro, Director of Administrative Services

Approved for Submission by: Pamela Wu, City Manager

Attachments:

A – Fiscal Year 2022-23 Mid-Year Financial Report

B – Mid-Year Performance Measures

C – Description of Carryovers and Adjustments as of December 31, 2022

D – Description of Budget Transfers as of December 31, 2022

E – FY 2022-23 Mid-Year Special Projects Update as of December 31, 2022

F – Competitive and Non-Competitive Citywide Grants Tracking

G – Capital Improvement Program Project Status

H – Resolution amending the Unrepresented Employees' Compensation Program

I – Unrepresented Comp Program – Clean

J – Unrepresented Comp Program – Redline

K – Special Project Executive Job Description

# FY 2022-23 Mid-Year Financial Report

The Administrative Services Department is pleased to present the Mid-Year Financial Report for the 2022-23 Fiscal Year, covering the period from July 1, 2022 to December 31, 2022. This report serves as an update on the City's financial standing and has been prepared with the goal of providing the City Council, City leadership, and the public with important insights on the City's fiscal status.

The City is committed to providing accurate and timely financial information, and this report reflects its ongoing efforts to maintain transparency and accountability.

This [Financial Report](#) is interactive. Click on a chart to learn more.

## Background

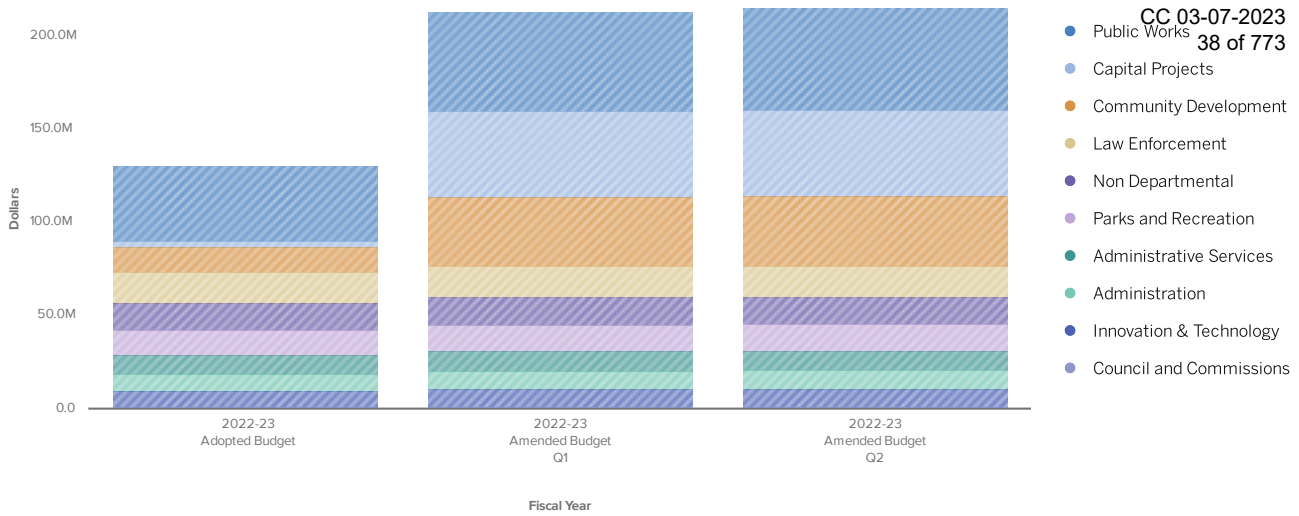
On June 9, 2022, the City Council adopted the Fiscal Year (FY) 2022-23 Budget, a \$130,587,325 spending plan funded by \$130,244,157 in revenue and \$343,168 in fund balance.

As described in the City Manager's First Quarter Financial Report presented to the City Council on November 15, 2022, the budget was revised to account for encumbrances and carryover appropriations. As part of the FY 2021-22 year-end close, additional funds were carried forward from FY 2021-22 to FY 2022-23 due to encumbrances of \$13,280,075 and carryover appropriations of \$65,916,968. The largest encumbrances were for capital projects (\$7.4 million) and Vallco Town Center (renamed The Rise) (\$2.3 million), while the largest carryovers were for capital projects (\$34.3 million) and for Vallco Town Center (\$19.7 million). Encumbrances are outstanding commitments related to unfilled purchase orders or unfilled contracts that are rolled over to the following fiscal year until those obligations are fulfilled or terminated. Carryover appropriations are unencumbered funds for unfinished projects carried over to the following fiscal year to be spent for the same purpose for which they were approved.

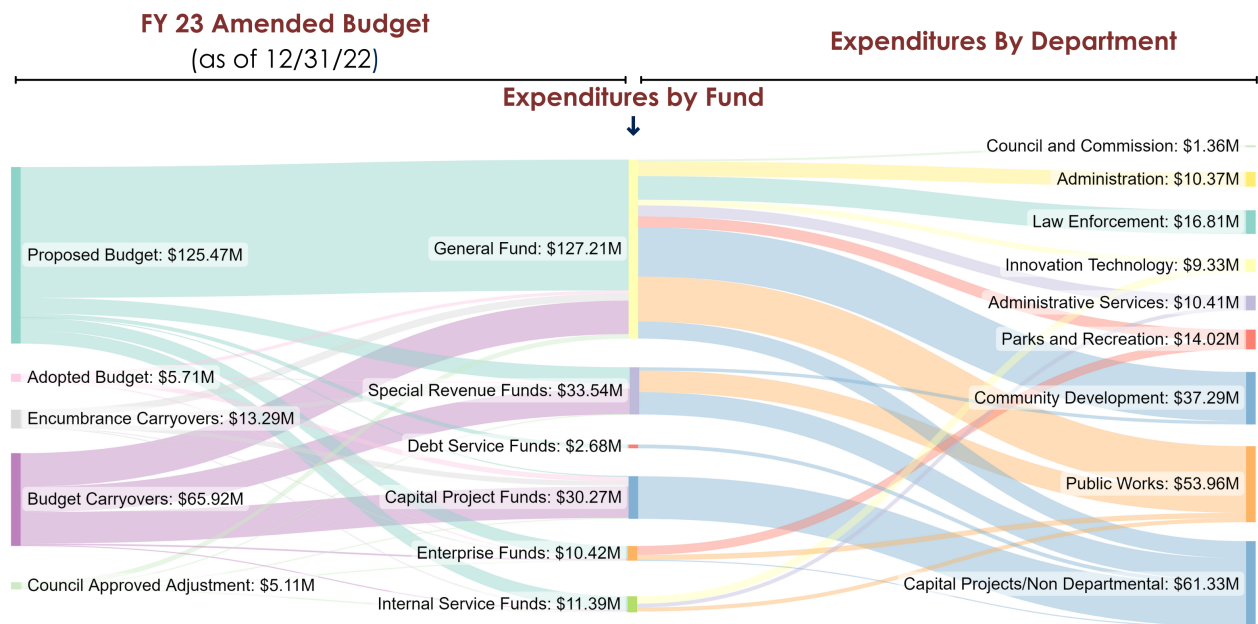
The City Council approved \$5.1 million in additional appropriations during the first two quarters of FY 2022-23. This includes \$2.4 million for negotiated amendments to the City's employee compensation programs and \$1.8 million for first quarter budget adjustments. Among the first quarter budget adjustments, \$669,000 was allocated for vehicle and equipment replacement.

As a result of these budget adjustments, encumbrances, and carryovers, the amended budget as of December 31, 2022, totaled \$214,901,056. Details of the FY 2022-23 budget adjustments are summarized in the table below.

## Amended Budget

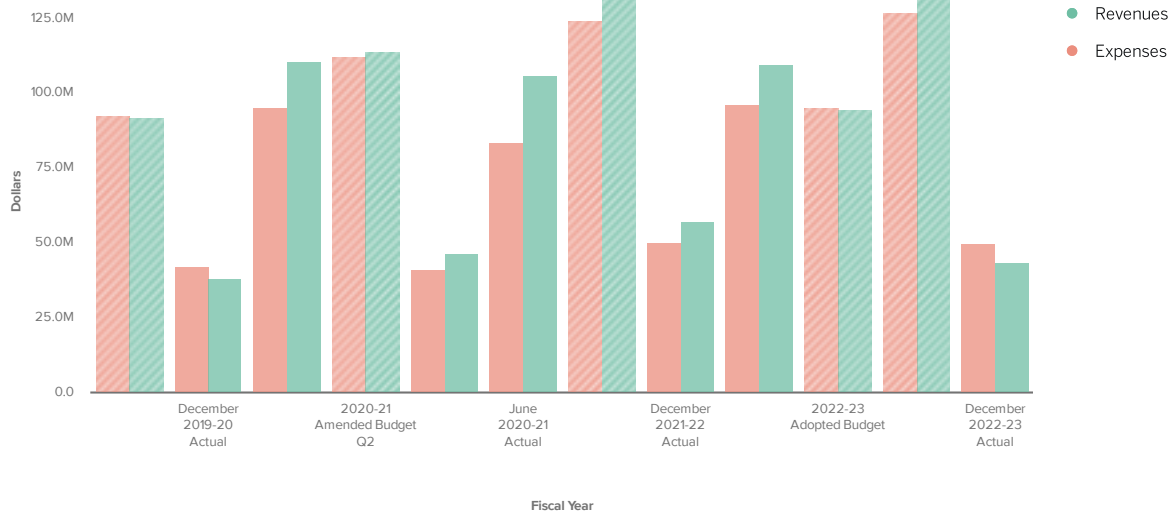


## Flow of Funds Chart (in Millions)

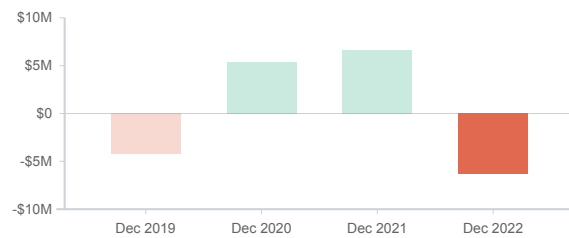


## General Fund Revenues, Expenditures, and Fund Balance

To date the City's financial statement audit has yet to be issued and revenue, expenditure, and fund balance totals listed in this report are preliminary and subject to change after a full review by the City's auditors. City staff does not anticipate many if any changes from the auditors.



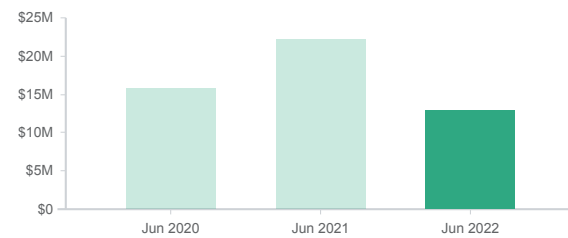
General Fund Revenues - Expenses at Mid-Year



**-\$6,278,783.12**

Revenues Less Expenses in Dec 2022

General Fund Revenues - Expenses at Year End



**\$12,905,840.44**

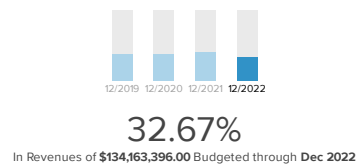
Revenues Less Expenses in Jun 2022

## General Fund Revenue and Expenditure Trends

As of December 31, 2022, General Fund expenditures have totaled \$50.1 million, which is 39% of the budgeted appropriations. This is slightly below the mid-year expenditure range of the previous three years, which was between 44% and 52% of year-end actual expenditures. General Fund revenues have totaled \$43.8 million, representing 33% of the budgeted revenue. This falls within the mid-year revenue range of the past three years, which was between 34% and 52%. To ensure fiscal stability, staff will continue to closely monitor leading revenue sources throughout the year.

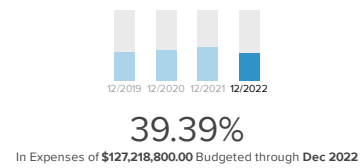
### General Fund Revenues - Mid-Year Actuals vs Budget

Data Updated Feb 18, 2023, 1:04 PM



### General Fund Expenses - Mid-Year Actuals vs Budget

Data Updated Feb 18, 2023, 1:04 PM



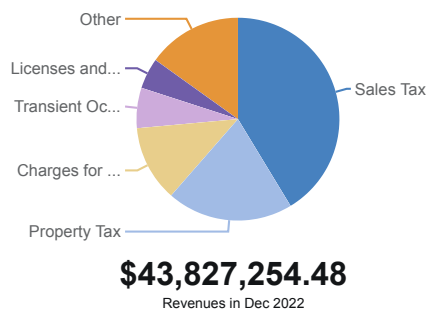
### General Fund Revenues - Mid-Year vs Year End Actuals



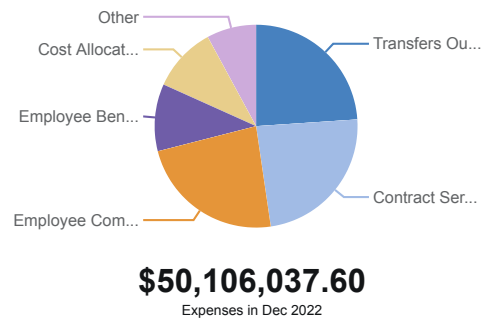
### General Fund Expenses - Mid-Year vs Year End Actuals



### General Fund Revenues by Type



### General Fund Expenses by Type



## General Fund Classification of Fund Balance

The City's General Fund ended FY 2020-21 with \$96.9 million in total fund balance. Staff anticipates the General Fund will end FY 2021-22 with \$110.0 million in fund balance, an increase of \$13.1 million from the prior year due to FY 2021-22 ending with revenues higher than expenditures. At first quarter, staff projected the General Fund to end FY 2022-23 with \$121.6 million in fund balance. As of mid-year, the General Fund is expected to end FY 2022-23 with \$121.5 million in fund balance, including \$63.1 million in unassigned fund balance.

To date, the City's outside auditors have not completed their review of the City's financials. Revenue, expenditure, and fund balance totals listed in this report are preliminary and subject to change after a full review by the City's auditors. City Staff does not anticipate many, if any, changes from the auditors.

| Classification            | Actual<br>2020-21 | Year End<br>Projection<br>2021-22 | Adopted Budget<br>2022-23 | 1st Quarter Year<br>End Projection<br>2022-23 | Mid-Year Year<br>End Projection<br>2022-23 |
|---------------------------|-------------------|-----------------------------------|---------------------------|---|--|
| Non Spendable             | \$ 0.4            | \$ 0.4                            | \$ 0.4                    | \$ 0.4  | \$ 0.4                                     |
| Restricted                | 19.9              | 18.8                              | 24.2                      | 18.8  | 18.8                                       |
| Committed                 | 19.1              | 34.1                              | 34.1                      | 34.1  | 34.1                                       |
| Assigned                  | 4.9               | 5.0                               | 3.0                       | 5.0   | 5.0  |
| Unassigned                | 52.4              | 51.6                              | 48.3                      | 63.2  | 63.1                                       |
| <b>TOTAL FUND BALANCE</b> | <b>\$ 96.9</b>    | <b>\$ 110.0</b>                   | <b>\$ 110.1</b>           | <b>\$ 121.6</b>                               | <b>\$ 121.5</b>                            |

## Recommended Adjustments

The City's departments regularly evaluate their budget expenditures throughout the fiscal year to ensure they stay within their budget appropriations. As of FY 2022-23 mid-year, departments are on track to meet their budget appropriations, and therefore, they are not requesting any budget adjustments at this time.

## Summary

Based on the Mid-Year Financial Report, the City's current financial position is stable, and City staff is not recommending any adjustments to appropriations or revenues. The City will continue to monitor its revenue and expenditure trends closely to ensure it remains on track towards achieving its budgetary goals and objectives.

[City of Cupertino, California](#)



Cupertino City Hall  
10300 Torre Avenue  
Cupertino, CA 95014-3202

[View the City Council Meeting Agenda](#)  
[View the City's Budgets](#)  
[View the City's Financial Transparency Portal](#)

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Administrative Services

## Finance





**Goal: Financial Stability - Provide a sustainable level of core services that are funded from ongoing and stable revenue sources.**

| So that...                                   | Measure  | FY21    | FY22    | FY23    | Ongoing |
|--|--|---------|---------|---------|---------|
|  |  | Jul-Jun | Jul-Jun | Jul-Dec | Target  |
| The City is financially responsible.         |  General Fund fund balance as a % of budgeted appropriations  | 103%    | 104%    | 96%     | 35%     |
|  | Credit Rating  | AA+     | AA+     | AA+     | AA+     |
|  | Actual revenue vs. budget (% below budget)   | 19%     | 24%     | 34%     | 10%     |
|  | Actual expenditures (% below budget)   | 15%     | 9%      | 30%     | 5%      |
| The City can invest in Community priorities. |  Funding allocated to high priority services (Public Works, Community Development, Law Enforcement) | 53%     | 52%     | 66%     | 63%     |

**So that...**  
**Citizens can enjoy high quality services that meet community priorities.**

## Human Resources

**Goal: To create a thriving organization with meaningful careers in public service.**

| So that...   | Measure   | FY21    | FY22    | FY23    | Ongoing |
|--|---|---------|---------|---------|---------|
|  |   | Jul-Jun | Jul-Jun | Jul-Dec | Target  |
| The City can ensure a safe working environment for all employees |  # of Worker's Compensation Cases                                  | 10      | 11      | 3       | 0       |
|  | Total recordable Injury Rate YTD  | N/A     | 4.3%    | 1.0%    | 0%      |
|  | % absenteeism<br>(% of total annual work hours)   | 2%      | 2%      | 3%      | 2%      |
|  | % turnover rate   | 5%      | 9%      | 5%      | 1%      |
| The City attracts and retains a talented workforce               |  % Employee participation in wellness activities                   | 43%     | 48%     | 37%     | 75%     |
| The agency builds a flexible and productive work arrangement.    |  Average # of applications received per recruitment                | 70      | 49      | 38      | 50      |
|  |  Recruitment timeline - # days from hiring request to offer letter | 78      | 88      | 70      | 60      |



**So that...**  
**Citizens can enjoy high quality services that meet community priorities.**



City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Community Development Department

### Community Development

**Goal: Review and guide development activity to ensure compliance with relevant codes and policies, and alignment with community values to promote and enhance Cupertino's community-wide quality of life.**

| Enabled by...  |   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing Target |
|--|---|--|-----------------|-----------------|-----------------|----------------|
| Efficient planning and building services and enhanced customer service.      |    | Building permit applications shall be plan reviewed within 15 business days.                 | 93%             | 87%             | 86%             | 80%            |
|  |   | Customer/Applicants visiting the Building Permit Counter shall be assisted within 15 minutes | **              | 83%             | 85%             | 80%            |
|  |   | Applicants visiting the Planning Counter shall be assisted within 15 minutes                 | **              | 87%             | 85%             | 50%            |
|  |   | Building permit applications reviewed/issued over-the-counter (OTC)                          | **              | 60%             | 56%             | 75%            |
|  |   | Below market rate rental and purchase vacancies filled                                       | 14              | 24              | 11              | 15 per year    |
|  |   | Housing resources and referrals provided   | 129             | 117             | 55              | 100 per year   |
|  |   | Complimentary/courtesy prelim app reviews completed within 4 weeks                           | 79%             | 68%             | 34%             | 80%            |
| Effective code enforcement services.   |  | Average number of days to initiate investigation of code complaints                          | 0.077           | 0.19            | 0.444           | < 7            |
|  |   | Code enforcement cases resolved without issuance of citations                                | 98%             | 91%             | 91%             | 80%            |
|  |   | Landlord-tenant counseling and dispute resolution cases provided                             | 46              | 57              | 25              | 100 per year   |
|  |   | Public Outreach Events   | **              | 2               | 3               | 12 per year    |
| Affordable and Below Market Rate Housing programs and public service grants. |   |  |                 |                 |                 |                |
|  |   |  |                 |                 |                 |                |

\*Data provided from July 2019 - February 2020 due to shelter-in-place mandate.

\*\* No data due to closure of city hall.



\*\*\* In-person appointment started July 15, 2021, the counters were temporary closed in January 10, 2022 due to the surge of the COVID-19 Omicron variant and reopened April 2022.

**So that...**

Cupertino is a thriving City to live, work, learn and play.

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: City Manager's Office, City Clerk Division

**GOAL: Streamline information processing for Council, staff and community members for compliance with State requirements and facilitate independent and transparent access to public information.**

| Enabled by...  |  | Measure   | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|--|--|---|-----------------|-----------------|-----------------|-------------------|
|  Online information and updated records that can be easily accessed in a timely manner. |  | City Council minutes for meetings presented for Council approval by the following regular meeting   | 100%            | 100%            | 100%            | 100%              |
|  |  | Adopted City Council resolutions and ordinances processed and scanned to Laserfiche within a week of Clerk's office receipt of final, signed document | 80%             | 80%             | 80%             | 100%              |
|  Response to records requests to comply with State law of 10 days.                      |  | Public Record Act requests responded to by the Statutory deadline date  | 100%            | 100%            | 100%            | 100%              |

**So that...**



All can fully participate in local government to achieve the community & organizational goals.

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: City Manager's Office, Economic Development Division

**GOAL: To actively pursue opportunities in the areas of business attraction, retention, and expansion as a means of promoting economic vitality, and strengthening the City's sales tax base to support Cupertino's excellent quality of life for its residents, businesses, and daytime population.**

Enabled by...

Effective partnerships and proactive Economic Development programs to support local businesses.

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing Target |
|---|--|-----------------|-----------------|-----------------|----------------|
|  | Maintain Economic Development Business Connect Subscribers | 2,500           | 3,000           | 4,000           | 4,000          |
|  | Economic Development Business Visits, Workshops & Events   | 3*              | 3               | 3               | 10 per year    |

\*limited due to COVID




So that...

Cupertino's economy and sales tax revenue base are diversified to further enhance the City's financial stability and its ability to provide quality amenities to the community.

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Innovation & Technology

### Innovation & Technology

**Goal: Provide superior delivery of information and technology services to city employees and constituents while continually enhancing levels of engagement.**

| Enabled by...  |   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target  |
|--|---|--|-----------------|-----------------|-----------------|--------------------|
| Tools and services leverage existing, emerging and innovative technologies to enhance, improve, and streamline business and communications processes |    | GIS: % of time spent Developing Application  | 25%             | 40%             | 35%             | 35%                |
|  |   | GIS: % of time Maintaining applications  | 75%             | 60%             | 65%             | 65%                |
|  |   | GIS: Met Requests within SLA (map, data, Web maps, Cityworks, schema, other) completed   | 98%             | 99%             | 100%            | 100%               |
|  |   | GIS: Increase Property Information (Internal/External) site visits per month   | 691/533         | 3,344/616       | 1,176/229       | 900/600            |
|  |   | GIS: Cityworks utilization - # of assets Cupertino maintains vs # of assets maintained in Cityworks. Also the % increase of work units completed (WOs, INSP,SRs) | 45/31<br>20%    | 45/31 68%       | 45/31<br>10%    | 45/45<br>100%      |
|  |   | Infrastructure: Percentage based upon number of scheduled projects/Number of projects completed on time  | 86%             | 89%             | 64%             | 100%               |
|  |   | Infrastructure: Percentage based upon number of HelpDesk tickets/SLA measurements  | 94%             | 93%             | 89%             | 90%                |
| Integrated information services enable customers' access to the tools and information they need, when and where they need it                         |  | Infrastructure: % Customer satisfaction based upon Satisfaction Rate from helpdesk tickets   | 98.7%           | 98.0%           | 96.9%           | 85%                |
|  |  | Infrastructure: % of network uptime (not including planned maintenance)  | 99.9%           | 99.9%           | 99.8%           | 99%                |
|  |   | Applications: % of citywide-enterprise application project management performed on time and on budget  | 95%             | 96%             | 98%             | 95%                |
|  |   | Applications: Number of website site visits/Number of site hits  | 800,164         | 886,899         | 578,462         | 5% annual increase |
|  |   | Applications: Number of support request for the applications support per month   | 65              | 870             | 490             | 20                 |


\* Not tracked

Video PM are included under CMO 100-12-305

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Law Enforcement

**Law Enforcement**

**Goal: Maintain a safe environment to live, work, learn and play.**



| Enabled by...  | Measure                                   |                 | FY21    | FY22    | FY23    | Ongoing    |
|--|---|-----------------|---------|---------|---------|------------|
|  |   |                 | Jul-Jun | Jul-Jun | Jul-Dec | Target     |
|  <p>All members of the community are safe, informed, empowered and supported.</p> | Response time for emergency calls         | Priority 1      | 3.40    | 3.27    | 6.98    | 5 minutes  |
|  |   | Priority 2      | 6.07    | 6.66    | 7.07    | 9 minutes  |
|  |   | Priority 3      | 11.80   | 11.73   | 11.28   | 20 minutes |
|  | % programs maintaining minimum attendance | Teen Academy    | 92%     | 98%     | 75%     | 80%        |
|  |   | Citizen Academy | N/A     | N/A     | N/A     | 80%        |

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Administration, City Manager's Office, Office of Communications Division

**GOAL: Promote and increase interest and participation in City services, programs, initiatives, and projects while building community pride and positive identification with the City among its residents.**

**Enabled by...**

Leveraging the communication skills, knowledge, and experience of employees while utilizing existing and emerging technologies to enhance, improve, and streamline the communication process.

|   | Measure   | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target         |
|---|---|-----------------|-----------------|-----------------|---------------------------|
|  | Social media engagement: total number of followers including City Hall Nextdoor, Facebook, Twitter, and Instagram accounts              | 35,177          | N/A             | 40,294          | 10% annual increase       |
|   | Social media engagement: average number of engagements (reactions, comments, shares, and clicks) per post on City Hall Facebook account | 66.5            | 27.57           | 20.6            | 10% annual increase       |
|  | Cupertino 311: Average response time to customers organization-wide (in days):  | 3.5 Days        | 2.7 Days        | 2.6 Days        | Average Close Time 5 Days |

\*Social media engagement metrics seen here are different due to Facebook's changes on its metrics, how they calculate it, and what they provide now. Previously, Facebook would count any action as engagement; now they only count likes/reactions, comments, link clicks, and shares.

**So that...**

Residents have access to timely, engaging, and important information

Clicks have now been added to the engagement metric, which will bump up the average number.

The performance measure for "Access Cupertino: Average response time to customers organization-wide" was revised as Access Cupertino was replaced by Cupertino 311 in September 2017. The target has been revised to "Average Close Time," which reflects how many days it took to handle a request.

The Cupertino 311 Application is administered through the IT Department, but each individual department is responsible for responding to its own requests. Response times are organized by request category.

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Parks and Recreation



## Parks and Recreation

**Goal: Create a positive, healthy and connected community.**

### Enabled by...

City investment in  
quality recreation  
and community  
programs

Improved  
business processes  
to improve  
customer  
experience

|   |  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|--|-----------------|-----------------|-----------------|-------------------|
|  | % of Parks and Recreation Department customers surveyed who rate services as good or excellent | 94%             | 95%             | 97%             | 85%               |
|   | % of programs maintaining minimum registration   | 46%             | 73%             | 80%             | 80%               |
|   | % Department's total cost recovery for all (direct and indirect) costs                         | 39%             | 53%             | 60%             | 40%               |
|   | % change in participants*  | -39%            | 119%            | 37%             | +1%               |
|  | # of new programs or events offered  | 37              | 9               | 2               | 50                |

\*Increase due to more programs offered and partial reopening of services.

### So that...


**Cupertino has an exceptional system of parks and services that align with community values.**

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Public Works

### Capital Project Delivery

**Goal: Develop and deliver projects on time and within budget that serve the resident's needs and supports the City's stability and growth**

So that...

|   | Measure   | FY21<br>Jul-Jun | FY22 Jul-<br>Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|---|-----------------|------------------|-----------------|-------------------|
|   |   |                 |                  |                 |                   |
|  | Percentage of projects completed on budget            | 90%             | 90%              | 100%            | 95%               |
|   | Percentage of construction projects completed on time | 90%             | 90%              | 100%            | 95%               |

\*FY22: 9 projects completed, 8 projects on budget and time;

\*FY23 JULY TO DEC 2022: 8 projects completed, 8 projects on budget and time

**Benefit: Residents and businesses are assured their community is being improved by insightful, targeted and efficient use of taxes and fees towards maintaining and improving the City's facilities and assets.**



## Environment

**Goal: Protect our natural environment for current and future generations.**




So that...

City is responsible for a comprehensive storm water pollution prevention program.

Potential pollutants are stopped before entering the storm drain system.

City implements solid waste collection services that encourage diversion of waste from landfills.

Diversion of solid waste from landfill is maximized, compost is produced for community use, recyclable material is sold to help offset collection costs and methane gas emissions at landfills are reduced.

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec        | Ongoing<br>Target |
|---|--|-----------------|-----------------|------------------------|-------------------|
|  | Percent of businesses in compliance during annual proactive stormwater pollution prevention inspections              | 96%             | 88%             | N/A                    | 75%               |
|   | Percent of non-exempt businesses and multi-family accounts separating organics                                       | 79%**           | 86%             | 94%                    | 100% (SB1383)     |
|  | Percent trash/litter reduction achieved to meet Stormwater Permit requirements                                       | 88%             | 95%             | N/A                    | 100% by 7/1/2025  |
|  | Diversion rate from all single-family, multi-family, and commercial accounts as reported by Recology tonnage reports | 53%             | 53%             | 53%                    | 55%               |
|   | Respond to reports of actual or potential discharge the same business day  | 89%             | 93%             | 90%                    | 95%               |
|   | % of plan reviews completed in required number of days   | 90%             | 93%             | 92%                    | 100%              |
|   | Cubic yards of compost distributed via compost site  | 1,165 CY        | 440 CY          | 160 CY (July-Dec 2022) | 1,000 CY          |
|   | % of vegetation obstructions resolved within 15 days from time of report*  | 31%             | 32%%            | 36%                    | 100%              |

\*Inspections occur in the spring only

\*\*as of 12/31/2020

**Benefit: Current and future residents enjoy a healthy, sustainable environment.**

## Development Services

**Goal: Provide timely review and permitting of privately completed improvements within the public right of way.**

**So that...**

Improvements within the public right of way have engineering oversight and are constructed to City standards.

Public improvements are consistent and meet the needs of the community.

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|--|-----------------|-----------------|-----------------|-------------------|
| i | Respond to complete plan submittals or applications within two (2) weeks               | 93%             | 94%             | 96%             | 90%               |
|   | Respond to complete encroachment permit applications within two (2) weeks              | 92%             | 93%             | 94%             | 90%               |
|   | Respond to public inquiries at the Public Works counter in City Hall within 15 minutes | *               | 91%             | 97%             | 95%               |

\*In-person counter closed starting March 2020

**Benefit: Customers can expect quality reviews and permitting on a defined schedule, and the community can expect quality public facilities.**

## Grounds Division

**Goal: Provide well maintained, clean, and safe areas for the community's recreational use and enjoyment at optimal life cycle costs.**

**So that...**

The City consistently funds park maintenance and safety improvement programs.

Parks are maintained in good, usable condition; safety programs are effective.

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|--|-----------------|-----------------|-----------------|-------------------|
| i | Percentage of 311 requests that are responded to and closed within 3 business days         | 74%             | 82%             | 63%             | 80%               |
|   | Percentage of the 2,964 park inspections, including play grounds, performed 3 times weekly | 100%            | 79%             | 41%             | 100%              |
|   | Percentage of Backflow Prevention Devices inspected, tested and repaired annually          | 100%            | 100%            | 100%            | 100%              |

**Benefit: Cupertino has a well maintained public park system that meets the needs of the community and is beneficial to personal wellness.**

## Streets Division

**Goal: Timely maintenance of public sidewalks, streets, streetlights and storm drain system in good condition to ensure safe, environmentally compliant, and accessible infrastructure that minimizes liability and has an optimal life cycle cost.**

### So that...

The City consistently funds street and storm drain maintenance and safety improvement programs.

Street and storm drain systems are maintained in a good condition; safety programs are effective.

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|--|-----------------|-----------------|-----------------|-------------------|
| i | Pavement condition index (PCI) > or equal to 82  | 85              | 83              | 82              | 82                |
|   | Percent of the 2087 storm drain inlets inspected and cleaned in fiscal year              | 95%             | 80%             | 19%             | 100%              |
|   | Percent of Inlets with Trash Capture Screens inspected and cleaned twice yearly          | 100%            | 100%            | 100%            | 100%              |
|   | Percentage of roadway regulatory & street name signs repaired or replaced                | 5.5%            | 3.5%            | 1.1%            | 7%                |
|   | Percentage of trip and fall complaints investigated and mitigated within 2 business days | 100%            | 72%             | 61%             | 98%               |
|   | Percentage of reported streetlight outages investigated and repaired in 3 business days  | 90%             | 90%             | 84%             | 90%               |

**Benefit: Cupertino has well maintained street and storm drain systems that meet the needs of the community.**

## Trees and Right of Way Division

**Goal: Maintain and enhance the City's street trees and medians to ensure a safe, healthy and environmentally conscious Urban Forest.**

### So that...

The City consistently funds street tree and median maintenance and safety programs

Street trees and medians remain in good health and condition

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|--|-----------------|-----------------|-----------------|-------------------|
| i | Percentage of 311 requests that are responded to and closed within 3 business days                     | 95%             | 95%             | 95%             | 95%               |
|   | Percentage of trees inspected and maintained in the yearly maintenance zone (8 year maintenance cycle) | 97%             | 100%            | 36%             | 100%              |
|   | Percentage of trees planted versus trees removed<br># planted/# removed                                | 92%<br>187/202  | 113%<br>211/187 | 109% 60/55      | 101%              |

**Benefit: Cupertino has a healthy and safe urban forest and medians provide good aesthetic and environmental value.**

## Facilities and Fleet Division

**Goal: Timely maintain City Facilities and City Fleet to meet staff, community and environmental requirements at an optimal life cycle cost.**

So that...

The City consistently funds facility and fleet maintenance, fleet procurement, and safety improvement programs.

Facilities and Fleet remain in good and operable condition.

|   | Measure   | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|---|-----------------|-----------------|-----------------|-------------------|
| i | Percentage of preventative maintenance work orders completed for Fleet assets within 14 days of the due date. | 83%             | 87%             | 49%             | 85%               |
|   | Percentage of facilities maintenance requests closed within 30 days.  | 89%             | 69%             | 65%             | 90%               |

**Benefit: Cupertino has well maintained, usable, and safe facilities and fleet in order to meet the needs of staff and the community.**

## Transportation Division

**Goal: Ensure the efficiency and safety of the transportation system for all modes of travel.**

So that...




Infrastructure indicates good condition; safety programs are effective.

|   | Measure  | FY21<br>Jul-Jun | FY22<br>Jul-Jun | FY23<br>Jul-Dec | Ongoing<br>Target |
|---|--|-----------------|-----------------|-----------------|-------------------|
| i | Percentage of non-emergency traffic signal requests addressed within 72 hours. | 90%             | 90%             | 95%             | 100%              |
|   | Percentage of emergency traffic signal requests addressed within 2 hours.      | 100%            | 100%            | 100%            | 100%              |
|   | Percentage of traffic engineering requests responded to within 72 hours        | 95%             | 95%             | 95%             | 95%               |
|   | Annual mileage increase of separated bicycle lanes and pedestrian paths.       | 1.30            | 2.20            | 0.15            | 1 mile            |

**Benefit: Having a safe and efficient transportation system that is inviting for all modes of travel.**

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Administration, City Manager's Office, Sustainability Division

**GOAL: Implement Cupertino's Climate Action Plan and General Plan Sustainability**  
Element to achieve quantifiable emissions reductions, conserve finite resources, and achieve utility cost avoidance and savings across municipal operations and community partners.

| Enabled by...  | Measure  | FY21   | FY22        | FY23     | Ongoing                                    |
|--|--|--|-------------|----------|--|
|  |  | Jul-Jun  | Jul-Jun     | Jul-Dec  | Target                                     |
| An agency implementing Council and community sustainability goals to effectively safeguard shared resources. |  % community-wide emissions reduced from baseline of 307,288 MT CO2e/yr   | 2018 inventory: 24% decrease in emissions from baseline (258,659 MT CO2e/yr) |             |          | 15% reduction by 2020 (261,195 MT CO2e/yr) |
|  |  Initiate, develop, and complete actions from the Climate Action Plan 2.0<br>% initiated<br>% complete or ongoing | 100%<br>79%  | 100%<br>79% | 6%<br>4% | 100%<br>100%                               |
| Engaged community partners and volunteers supporting CAP implementation                                      |  % municipal operations emissions reduced from baseline of 1,865 MT CO2e/yr                                       | 2018 inventory: 66% reduction in emissions from baseline: 642 MTCO2e         |             |          | 15% reduction by 2020                      |

<sup>1</sup> Cupertino's GHG inventories are conducted roughly every 3-5 years.

So that...

Cupertino is a thriving City to live, work, learn and play.

City of Cupertino  
FY 22-23 Budget Performance Measures  
Department: Administration, City Manager's Office, Video Division

**GOAL: Video Division oversees numerous outreach projects, public meetings, internal equipment upgrades, and public events. These activities coincide with the City Council and City's expectation for a positive presence in the community and communications and transparency to residents.**

**Enabled by...**

24/7 government access channel, radio station, digital signage network, City website, and numerous online video platforms.

|   | FY21         | FY22          | FY23          | Ongoing            |
|---|--------------|---------------|---------------|--------------------|
| Measure   | Jul-Jun      | Jul-Jun       | Jul-Dec       | Target             |
| Percentage of total video productions performed vs scheduled productions (city meetings excluded) | 522%<br>47/9 | 356%<br>57/16 | 245%<br>27/11 | 100%               |
| Percentage of total engineering projects vs scheduled projects                                    | 250%<br>15/6 | 275%<br>11/4  | 100% 2/2      | 100%               |
| Total video views on YouTube and Granicus platforms combined*                                     | 246,313      | 158,300       | 60,249        | 5% annual increase |

\* Percentage skewed due to pandemic - more overall views due to daily press conference postings

**So that...**

Public awareness, interest, understanding, and participation in the issues, programs, and services presented by the City of Cupertino can be enhanced.

**Detailed Budget Carryovers, Encumbrance Carryovers, and Council-approved Adjustments  
as of December 31, 2022**

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| Budget Adjustment Type              | Fund                            | Description                       | Amount            |
|-------------------------------------|---------------------------------|-----------------------------------|-------------------|
| <b>BUDGET CARRYOVERS</b>            |                                 |                                   |                   |
| Budget Carryover                    | 100 General Fund                | CDD Budget Carryovers             | 20,416,269        |
| Budget Carryover                    | 100 General Fund                | CMO budget carryovers             | 182,759           |
| Budget Carryover                    | 100 General Fund                | I&T Special Project carryover     | 142,000           |
| Budget Carryover                    | 100 General Fund                | P&R Special Project carryovers    | 46,052            |
| Budget Carryover                    | 100 General Fund                | Parks and Rec budget carryovers   | 32,313            |
| Budget Carryover                    | 100 General Fund                | PW budget carryovers              | 2,615,595         |
| Budget Carryover                    | 100 General Fund                | Various applications improvements | 302,000           |
| Budget Carryover                    | 100 General Fund                | Zoom room/Video office            | 49,000            |
| <b>TOTAL GENERAL FUNDS</b>          |                                 |                                   | <b>23,785,988</b> |
| Budget Carryover                    | 210 Storm Drain Improvement     | CIP Carryovers                    | 1,883,247         |
| Budget Carryover                    | 265 BMR Housing                 | CDD Budget Carryovers             | 437,459           |
| Budget Carryover                    | 270 Transportation Fund         | CIP Carryovers                    | 1,153,036         |
| Budget Carryover                    | 270 Transportation Fund         | Curren Consulting 2022-05-12      | (2,408)           |
| Budget Carryover                    | 270 Transportation Fund         | PW budget carryovers              | 5,531,136         |
| Budget Carryover                    | 280 Park Dedication             | CIP Carryovers                    | 8,637,849         |
| Budget Carryover                    | 280 Park Dedication             | Memorial Park CIP carryover       | 500,000           |
| <b>TOTAL PARK DEDICATION FUNDS</b>  |                                 |                                   | <b>18,140,319</b> |
| Budget Carryover                    | 420 Capital Improvement Fund    | CIP Carryovers                    | 22,285,642        |
| Budget Carryover                    | 427 Stevens Creek Corridor Park | CIP Carryovers                    | 110               |
| <b>TOTAL CAPITAL PROJECT FUNDS</b>  |                                 |                                   | <b>22,285,752</b> |
| Budget Carryover                    | 520 Resource Recovery           | PW budget carryovers              | 491,445           |
| Budget Carryover                    | 560 Blackberry Farm             | CIP Carryovers                    | 2,054             |
| Budget Carryover                    | 560 Blackberry Farm             | PW budget carryovers              | 137,000           |
| Budget Carryover                    | 570 Sports Center               | CIP Carryovers                    | 25,000            |
| Budget Carryover                    | 570 Sports Center               | PW budget carryovers              | 45,000            |
| Budget Carryover                    | 580 Recreation Program          | CIP Carryovers                    | 320,670           |
| Budget Carryover                    | 580 Recreation Program          | Parks and Rec budget carryovers   | 133,425           |
| <b>TOTAL ENTERPRISE FUNDS</b>       |                                 |                                   | <b>1,154,594</b>  |
| Budget Carryover                    | 610 Innovation & Technology     | Facility Battery                  | 40,000            |
| Budget Carryover                    | 610 Innovation & Technology     | I&T Special Project carryover     | 314,730           |
| Budget Carryover                    | 630 Vehicle/Equip Replacement   | PW budget carryovers              | 195,585           |
| <b>TOTAL INTERNAL SERVICE FUNDS</b> |                                 |                                   | <b>550,315</b>    |
| <b>TOTAL BUDGET CARRYOVERS</b>      |                                 |                                   | <b>65,916,968</b> |

**Detailed Budget Carryovers, Encumbrance Carryovers, and Council-approved Adjustments  
as of December 31, 2022**

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| Budget Adjustment Type              | Fund                                | Description         | Amount            |
|-------------------------------------|-------------------------------------|---------------------|-------------------|
| <b>ENCUMBRANCE CARRYOVERS</b>       |                                     |                     |                   |
| Encumbrance Carryover               | 100 General Fund                    | Year End Soft Close | 5,041,683         |
|                                     | <b>TOTAL GENERAL FUNDS</b>          |                     | <b>5,041,683</b>  |
| Encumbrance Carryover               | 210 Storm Drain Improvement         | Year End Soft Close | 68,632            |
| Encumbrance Carryover               | 230 Env Mgmt Cln Crk Strm Drain     | Year End Soft Close | 73,795            |
| Encumbrance Carryover               | 260 CDBG                            | Year End Soft Close | 44,230            |
| Encumbrance Carryover               | 265 BMR Housing                     | Year End Soft Close | 59,022            |
| Encumbrance Carryover               | 270 Transportation Fund             | Year End Soft Close | 2,181,034         |
| Encumbrance Carryover               | 280 Park Dedication                 | Year End Soft Close | 1,538,336         |
|                                     | <b>TOTAL SPECIAL REVENUE FUNDS</b>  |                     | <b>3,965,049</b>  |
| Encumbrance Carryover               | 420 Capital Improvement Fund        | Year End Soft Close | 3,672,662         |
| Encumbrance Carryover               | 427 Stevens Creek Corridor Park     | Year End Soft Close | 16,281            |
|                                     | <b>TOTAL CAPITAL PROJECT FUNDS</b>  |                     | <b>3,688,943</b>  |
| Encumbrance Carryover               | 520 Resource Recovery               | Year End Soft Close | 74,888            |
| Encumbrance Carryover               | 560 Blackberry Farm                 | Year End Soft Close | 14,465            |
| Encumbrance Carryover               | 570 Sports Center                   | Year End Soft Close | 28,679            |
|                                     | <b>TOTAL ENTERPRISE FUNDS</b>       |                     | <b>118,032</b>    |
| Encumbrance Carryover               | 610 Innovation & Technology         | Year End Soft Close | 109,936           |
| Encumbrance Carryover               | 630 Vehicle/Equip Replacement       | Year End Soft Close | 356,432           |
|                                     | <b>TOTAL INTERNAL SERVICE FUNDS</b> |                     | <b>466,368</b>    |
| <b>TOTAL ENCUMBRANCE CARRYOVERS</b> |                                     |                     | <b>13,280,075</b> |



**Detailed Budget Carryovers, Encumbrance Carryovers, and Council-approved Adjustments  
as of December 31, 2022**

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| Budget Adjustment Type              | Fund                            | Description  | Amount           |
|-------------------------------------|---------------------------------|--|------------------|
| <b>COUNCIL ACTIONS</b>              |                                 |  |                  |
| Council Action                      | 100 General Fund                | CC Approved Budget Modification Number 2223-231                  | 200,000          |
| Council Action                      | 100 General Fund                | Amend CEA OE3 Unrep Appointed Compensation                       | 1,960,788        |
| Council Action                      | 100 General Fund                | City Attorney Contract   | 24,192           |
| Council Action                      | 100 General Fund                | External Auditor Contract  | 43,600           |
| Council Action                      | 100 General Fund                | Increase appropriations - Cupertino Historical Society FY 22-23  | 20,000           |
| <b>TOTAL GENERAL FUNDS</b>          |                                 |  | <b>2,248,580</b> |
| Council Action                      | 230 Env Mgmt Cln Crk Strm Drain | Amend CEA OE3 Unrep Appointed Compensation                       | 49,532           |
| Council Action                      | 260 CDBG                        | Amend CEA OE3 Unrep Appointed Compensation                       | 8,020            |
| Council Action                      | 265 BMR Housing                 | Amend CEA OE3 Unrep Appointed Compensation                       | 27,207           |
| Council Action                      | 270 Transportation Fund         | Amend CEA OE3 Unrep Appointed Compensation                       | 89,461           |
| <b>TOTAL SPECIAL REVENUE FUNDS</b>  |                                 |  | <b>174,220</b>   |
| Council Action                      | 420 Capital Improvement Fund    | Budget transfer & allocation for Mem Park Plan approved 7/7/2022 | 650,000          |
| <b>TOTAL CAPITAL PROJECT FUNDS</b>  |                                 |  | <b>650,000</b>   |
| Council Action                      | 520 Resource Recovery           | Amend CEA OE3 Unrep Appointed Compensation                       | 36,569           |
| Council Action                      | 560 Blackberry Farm             | Amend CEA OE3 Unrep Appointed Compensation                       | 10,395           |
| Council Action                      | 570 Sports Center               | Amend CEA OE3 Unrep Appointed Compensation                       | 29,737           |
| Council Action                      | 580 Recreation Program          | Amend CEA OE3 Unrep Appointed Compensation                       | 26,208           |
| <b>TOTAL ENTERPRISE FUNDS</b>       |                                 |  | <b>102,909</b>   |
| Council Action                      | 610 Innovation & Technology     | Amend CEA OE3 Unrep Appointed Compensation                       | 103,851          |
| Council Action                      | 620 Workers' Compensation       | Amend CEA OE3 Unrep Appointed Compensation                       | 2,360            |
| Council Action                      | 630 Vehicle/Equip Replacement   | Amend CEA OE3 Unrep Appointed Compensation                       | 28,431           |
| <b>TOTAL INTERNAL SERVICE FUNDS</b> |                                 |  | <b>134,642</b>   |
| <b>TOTAL COUNCIL ACTIONS</b>        |                                 |  | <b>3,310,351</b> |

**Detailed Budget Carryovers, Encumbrance Carryovers, and Council-approved Adjustments  
as of December 31, 2022**

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| Budget Adjustment Type  | Fund                            | Description                               | Amount             |
|---|---------------------------------|---|--------------------|
| <b>FIRST QUARTER ADJUSTMENTS</b>  |                                 |   |                    |
| First Quarter Adjustments   | 100 General Fund                | Backwater Check Valve Replacement         | 8,201              |
| First Quarter Adjustments   | 100 General Fund                | Community Outreach Printing and Mailing   | 9,650              |
| First Quarter Adjustments   | 100 General Fund                | Construction Plan Check                   | 500,000            |
| First Quarter Adjustments   | 100 General Fund                | Earth and Arbor Day Festival Services     | 7,150              |
| First Quarter Adjustments   | 100 General Fund                | Greenhouse Gas Emissions Inventory Update | 20,000             |
| First Quarter Adjustments   | 100 General Fund                | McClellan Ranch Path Repair               | 11,965             |
| First Quarter Adjustments   | 100 General Fund                | Pool Equipment Preventive Maintenance     | 13,804             |
| First Quarter Adjustments   | 100 General Fund                | Transfer to I&T Fund for Faro Scanners    | 118,766            |
| First Quarter Adjustments   | 100 General Fund                | Tree Maintenance                          | 136,734            |
| First Quarter Adjustments   | 100 General Fund                | Utilities Adjustments                     | 118,500            |
| First Quarter Adjustments   | 100 General Fund                | Valley Water Cost Share Program           | 30,000             |
| <b>TOTAL GENERAL FUNDS</b>  |                                 |   | <b>974,770</b>     |
| First Quarter Adjustments   | 230 Env Mgmt Cln Crk Strm Drain | Utilities Adjustments                     | 6,238              |
| <b>TOTAL SPECIAL REVENUE FUNDS</b>  |                                 |   | <b>6,238</b>       |
| First Quarter Adjustments   | 520 Resource Recovery           | Household Hazardous Waste (HHW)           | 31,377             |
| First Quarter Adjustments   | 520 Resource Recovery           | SB 1383 Grant Fund Allocation             | 6,140              |
| <b>TOTAL ENTERPRISE FUNDS</b>   |                                 |   | <b>37,517</b>      |
| First Quarter Adjustments   | 610 Innovation & Technology     | Faro Scanners for the Sheriff's Office    | 118,766            |
| First Quarter Adjustments   | 630 Vehicle/Equip Replacement   | Vehicle and Equipment Replacement         | 669,046            |
| <b>TOTAL INTERNAL SERVICE FUNDS</b>   |                                 |   | <b>787,812</b>     |
| <b>TOTAL FIRST QUARTER ADJUSTMENTS</b>  |                                 |   | <b>1,806,337</b>   |
| <b>BUDGET CARRYOVER, ENCUMBRANCE CARRYOVER, AND COUNCIL APPROVED ADJUSTMENT TOTAL</b> |                                 |   | <b>84,313,731</b>  |
| <b>FY 2022-23 ADOPTED BUDGET</b>  |                                 |   | <b>130,587,325</b> |
| <b>FY 2022-23 AMENDED BUDGET AS OF DECEMBER 31, 2022 \$</b>                           |                                 |   | <b>214,901,056</b> |

# Budget Transfers as of December 31, 2022

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| GL Account   | Description                    | Amount      |
|--|--------------------------------|-------------|
| 100-41-405 700-702 - Contract Services General Service Agreement | California Consulting Contract | 75,510      |
| 100-80-800 700-702 - Contract Services General Service Agreement | California Consulting Contract | (75,510)    |
| 100-70-700 600-635 - Materials Special Departmental Exp          | SB9 postcards                  | (2,595)     |
| 100-70-700 719-705 - Contingencies Contingencies                 | SB9 postcards                  | (1,535)     |
| 100-71-701 600-635 - Materials Special Departmental Exp          | SB9 postcards                  | (519)       |
| 100-71-701 719-705 - Contingencies Contingencies                 | SB9 postcards                  | (839)       |
| 100-71-702 719-705 - Contingencies Contingencies                 | SB9 postcards                  | (558)       |
| 100-71-701 600-602 - Materials Printing and Duplication          | SB9 postcards                  | 6,046       |
| 100-31-305 600-605 - Materials Meeting Expenses                  | Transferring funds             | (5,460)     |
| 100-32-308 600-606 - Materials Software                          | Transferring funds             | (40,000)    |
| 100-31-305 600-606 - Materials Software                          | Transferring funds             | 45,460      |
| 100-32-308 600-606 - Materials Software                          | Budget transfer                | (40,000)    |
| 100-32-308 700-702 - Contract Services General Service Agreement | Budget transfer                | 40,000      |
| 100-32-308 600-606 - Materials Software                          | Transferring funds             | (100,000)   |
| 100-32-308 700-702 - Contract Services General Service Agreement | Transferring funds             | 100,000     |
| 610-30-300 600-629 - Materials Conference and Training           | Transferring funds             | (2,400)     |
| 610-30-300 700-701 - Contract Services Training and Instruction  | Transferring funds             | 2,400       |
| 610-34-310 600-606 - Materials Software                          | Transferring funds             | (49,000)    |
| 610-34-310 900-969 - Capital Outlay Software                     | Transferring funds             | 49,000      |
| <b>TOTAL</b>   |                                | <b>\$ -</b> |

**FY 2022-23 Special Projects Update  
as of December 31, 2022**

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| Department              | Program                         | Account                                    | FY 2022-23<br>Amended Budget | FY 2022-23 Q2<br>Actuals | FY 2022-23 Q1<br>Status | FY 2022-23 Q2<br>Status | Est Completion  | Q2 Notes (e.g.,<br>carried over to<br>next fiscal year)                        |
|-------------------------|---------------------------------|--|------------------------------|--------------------------|-------------------------|-------------------------|---|--|
| Administration          | 120 City Manager                | 750.228 - CWP Safe Gun Storage Ordinance   | 12,000                       | -                        | In Progress             |                         | July 2023   |  |
| Administration          | 122 Sustainability Division     | 750.018 - Climate Action Plan              | 90,383                       | 61,108                   | In Progress             | Completed               | June 2023   |  |
| Administration          | 122 Sustainability Division     | 750.019 - Employee Commute Program         | 17,041                       | 7,820                    | In Progress             | In Progress             | June 2023   |  |
| Administration          | 122 Sustainability Division     | 750.069 - Sustainable Infrastructure Audit | 10,000                       | -                        | Not Started             | Not Started             | December 2023   |  |
| Administration          | 122 Sustainability Division     | 750.106 - Electric Cooking Workshop Series | 6,400                        | -                        | Not Started             | Not Started             | June 2023   |  |
| Administration          | 122 Sustainability Division     | 750.176 - Climate AP Vision Summary Doc    | 10,000                       | -                        | Not Started             | Not Started             | June 2023   |  |
|                         |                                 |  |                              |                          |                         |                         |   | Due to staff turnover, this WP item will likely carry over to next fiscal year |
| Administration          | 122 Sustainability Division     | 750.223 - CWP Electrification Study        | 50,000                       | -                        | Not Started             | Not Started             | June 2023   |  |
| Administration          | 126 Office of Communications    | 750.220 - CWP Community Engagement Alt T/P | 12,000                       | -                        | Not Started             | In Progress             | June 2023   |  |
| Administration          | 126 Office of Communications    | 750.225 - CWP Integrated Plan for Engagmnt | 30,000                       | -                        | In Progress             | In Progress             | June 2024   |  |
| Administration          | 305 Video                       | 900.945 - Fixed Asset Acquisition          | 10,000                       |                          | In Progress             | Completed               | October 2022  |  |
| Administration          | 633 Disaster Preparedness       | 750.230 - Business Continuity Resilience   | 1,000,000                    | -                        |                         |                         |   |  |
| Administration          | 705 Economic Development        | 750.103 - CWP Regulate Diversified Retail  | 5,000                        | -                        | In Progress             | In Progress             | December 2023   |  |
| Administration          | 705 Economic Development        | 750.179 - Econ Dev Strategy Outreach       | 20,000                       | -                        | In Progress             | In Progress             | December 2023   |  |
|                         |                                 |  |                              |                          |                         |                         |   |  |
| Administration          | 705 Economic Development        | 750.221 - CWP Cupertino Store Implementatn | 145,000                      | 6,017                    | In Progress             | In Progress             | June 2023   |  |
| Administrative services | 405 Accounting                  | 750.189 - Fee Study                        | 75,000                       | -                        | In Progress             | In Progress             | March 2023  |  |
| Administrative services | 412 Human Resources             | 750.214 - Hybrid Recruitment Strategy      | 40,000                       | -                        | In Progress             | In Progress             | January 2023  |  |
| Administrative services | 412 Human Resources             | 750.215 - Online Marketing and Branding    | 50,000                       | -                        | In Progress             | In Progress             | March 2023  |  |
| Administrative services | 412 Human Resources             | 750.229 - CWP Student Internship Program   | 15,000                       | -                        | In Progress             | In Progress             | March 2022  |  |
| Administrative services | 425 Purchasing                  | 750.190 - Purchasing - Grant Program       | 100,000                      | -                        | In Progress             | In Progress             | June 2023   |  |
| Administrative services | 426 Budgeting                   | 750.217 - CWP Analyze Potential Rev Measrs | 50,000                       | -                        | Not Started             | In Progress             | June 2023   |  |
| Community Development   | 700 Community Development Admin | 750.104 - CWP Homeless Jobs Program        | 302,983                      | 46,287                   | In Progress             | In Progress             | June 2023   |  |
|                         |                                 |  |                              |                          |                         |                         | Development Agreement to expire 2025, waiting for applicant to submit |  |
| Community Development   | 701 Current Planning            | 750.007 - The Hamptons                     | 108,640                      | -                        | In Progress             | Completed               |   |  |
| Community Development   | 701 Current Planning            | 750.009 - Marina Plaza                     | 101,183                      | 38,371                   | In Progress             | Completed               | June 2023   |  |
| Community Development   | 701 Current Planning            | 750.029 - Vallco Town Center               | 198,850                      | 8,990                    | In Progress             | In Progress             |   |  |
| Community Development   | 701 Current Planning            | 750.091 - Banning Gas Powered Leaf Blowers | 7,594                        | 7,594                    | In Progress             | Completed               | November 2022   |  |
| Community Development   | 702 Mid Long Term Planning      | 750.032 - General Plan                     | 239,805                      | -                        | In Progress             | In Progress             | Ongoing   |  |
| Community Development   | 702 Mid Long Term Planning      | 750.048 - Urban Village                    | 250,000                      | -                        | Cancelled               | Cancelled               |   |  |
| Community Development   | 702 Mid Long Term Planning      | 750.049 - MuniCode Updates                 | 25,000                       | -                        | Cancelled               | Cancelled               |   |  |
| Community Development   | 702 Mid Long Term Planning      | 750.055 - Dark Sky                         | 10,000                       | -                        | Completed               | Completed               |   |  |

**FY 2022-23 Special Projects Update  
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| Department              | Program                         | Account                                    | FY 2022-23<br>Amended Budget | FY 2022-23 Q2<br>Actuals | FY 2022-23 Q1<br>Status | FY 2022-23 Q2<br>Status | Est Completion  | Q2 Notes (e.g.,<br>carried over to<br>next fiscal year) |
|-------------------------|---------------------------------|--|------------------------------|--------------------------|-------------------------|-------------------------|---|---|
|                         |                                 |  |                              |                          |                         |                         | Expected to be<br>completed with<br>the adoption of<br>the Housing<br>Element |   |
| Community Development   | 702 Mid Long Term Planning      | 750.090 - Residential/Mixed Use Design     | 204,649                      | 1,483                    | In Progress             | In Progress             |   |   |
| Community Development   | 702 Mid Long Term Planning      | 750.092 - General Plan Auth Process        | 6,500                        | -                        | In Progress             | In Progress             | June 2023   |   |
| Community Development   | 702 Mid Long Term Planning      | 750.100 - CWP Development Accountability   | 10,000                       | -                        | In Progress             | In Progress             | June 2024   |   |
| Community Development   | 702 Mid Long Term Planning      | 750.101 - CWP RHNA and Gen Plan Update     | 847,027                      | 253,137                  | In Progress             | In Progress             |   |   |
| Community Development   | 702 Mid Long Term Planning      | 750.102 - CWP Sign Ordinance Update        | 25,000                       | -                        | Not Started             | Not Started             |   |   |
| Community Development   | 702 Mid Long Term Planning      | 750.135 - Laserfiche planning map scanning | 30,000                       | -                        | In Progress             | In Progress             | June 2023   |   |
| Community Development   | 711 BMR Affordable Housing Fund | 750.051 - CWP End Homelessness             | 228,775                      | 4,574                    | In Progress             | In Progress             | June 2023   |   |
| Community Development   | 711 BMR Affordable Housing Fund | 750.052 - Habitat for Humanity (ELI)       | 241,957                      | 870                      | In Progress             | In Progress             | June 2023   |   |
| Community Development   | 711 BMR Affordable Housing Fund | 750.093 - De Anza Housing Program          | 25,000                       | -                        | In Progress             | In Progress             | June 2023   |   |
| Community Development   | 713 General Building            | 750.036 - Ongoing Bldg Recrd scan/conversn | 14,387                       | -                        | Completed               | Completed               |   |   |
| Community Development   | 714 Construction Plan Check     | 750.031 - Westport                         | 152,574                      | 18,792                   | In Progress             | In Progress             | 2023  |   |
| Community Development   | 714 Construction Plan Check     | 750.067 - VTC                              | 14,607,164                   | 8,927                    | In Progress             | In Progress             | 2028  |   |
| Community Development   | 715 Building Inspection         | 750.067 - VTC                              | 5,406,634                    | -                        | Not Started             | Not Started             | 2032  |   |
| Innovation & Technology | 300 Administration              | 750.087 - Pollution Monitoring             | 14,500                       | 14,500                   | In Progress             | In Progress             | November 2022   |   |
| Innovation & Technology | 300 Administration              | 750.107 - Security Framework and Audit     | 60,000                       | -                        | In Progress             | In Progress             | July 2023   |   |
| Innovation & Technology | 300 Administration              | 750.173 - CWP Lehigh & SC Quarry           | 27,000                       | 6,500                    | In Progress             | In Progress             | November 2022   |   |
| Innovation & Technology | 300 Administration              | 750.197 - Aclima & Envirosuite Pilot Ext   | 66,000                       | -                        | In Progress             | In Progress             | March 2023  |   |
| Innovation & Technology | 300 Administration              | 750.222 - CWP Cybersecurity Public Edu     | 7,500                        | -                        | In Progress             | In Progress             | April 2023  |   |
| Innovation & Technology | 300 Administration              | 750.224 - CWP Hybrid Mtg for CC and Commis | 15,000                       | -                        | In Progress             | In Progress             | February 2023   |   |
| Innovation & Technology | 300 Administration              | 750.227 - CWP License Plate Readers        | 60,000                       | -                        | In Progress             | In Progress             | June 2023   |   |
| Innovation & Technology | 305 Video                       | 750.109 - Radio Windows 10 Replacement     | 10,000                       | -                        | Not Started             | In Progress             | January 2023  |   |
| Innovation & Technology | 305 Video                       | 900.945 - Fixed Asset Acquisition          | -                            | 10,915                   |                         |                         |   |   |
| Innovation & Technology | 305 Video                       | 900.995 - Special Projects - CDD/I&T       | 68,000                       | -                        | In Progress             | In Progress             | June 2023   |   |
| Innovation & Technology | 308 Applications                | 750.115 - ERP Exploration                  | 50,000                       | -                        | In Progress             | In Progress             | March 2023  |   |
| Innovation & Technology | 308 Applications                | 750.117 - Green Halo                       | 3,465                        | 1,953                    | Completed               | Completed               | Completed   |   |
| Innovation & Technology | 308 Applications                | 750.120 - Performance Management App       | 32,000                       | -                        | Not Started             | Not Started             | June 2023   |   |
| Innovation & Technology | 308 Applications                | 750.121 - Pre-Employment Assessment/Tests  | 5,000                        | -                        | Not Started             | Not Started             | June 2023   |   |
| Innovation & Technology | 308 Applications                | 750.123 - Redesign of City Website         | 45,000                       | -                        | In Progress             | In Progress             | September 2023  |   |
| Innovation & Technology | 308 Applications                | 750.180 - CAP Implementation Software      | 20,000                       | -                        | Not Started             | In Progress             | June 2023   |   |
| Innovation & Technology | 308 Applications                | 750.181 - ERP (Phase II)                   | 106,928                      | -                        | In Progress             | In Progress             | March 2023  |   |
| Innovation & Technology | 308 Applications                | 750.182 - Zendesk for Parks and Rec        | 40,000                       | -                        | Not Started             | Not Started             | August 2023   |   |
| Innovation & Technology | 308 Applications                | 750.183 - ACA Guide & Wrapper              | 25,000                       | -                        | Not Started             | Not Started             | March 2023  |   |
| Innovation & Technology | 308 Applications                | 750.184 - Accela Roadmap                   | 25,000                       | -                        | Not Started             | Not Started             | TBD after meeting<br>with Rep.  |   |

**FY 2022-23 Special Projects Update  
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| Department              | Program                           | Account                                    | FY 2022-23<br>Amended Budget | FY 2022-23 Q2<br>Actuals | FY 2022-23 Q1<br>Status | FY 2022-23 Q2<br>Status | Est Completion                 | Q2 Notes (e.g.,<br>carried over to<br>next fiscal year) |
|-------------------------|-----------------------------------|--|------------------------------|--------------------------|-------------------------|-------------------------|--------------------------------|---|
| Innovation & Technology | 308 Applications                  | 750.185 - ActiveNet Roadmap                | 25,000                       | -                        | Not Started             | Not Started             | TBD after meeting<br>with Rep. |   |
| Innovation & Technology | 308 Applications                  | 750.186 - Consolidated Code Enf Services   | 40,000                       | -                        | Not Started             | Not Started             | June 2023                      |   |
| Innovation & Technology | 308 Applications                  | 750.187 - Crisis Management Software       | 15,000                       | -                        | Not Started             | In Progress             | June 2023                      |   |
| Innovation & Technology | 308 Applications                  | 750.188 - Semi Annual ADA Consultant       | 35,000                       | -                        | In Progress             | In Progress             | June 2023                      |   |
| Innovation & Technology | 310 Infrastructure                | 750.124 - ActiveNet Additional Readers     | 9,000                        | -                        | In Progress             | In Progress             | Feb. 2023                      |   |
| Innovation & Technology | 310 Infrastructure                | 750.125 - Council Voting System and Timer  | 32,000                       | -                        | In Progress             | In Progress             | December 2023                  |   |
| Innovation & Technology | 310 Infrastructure                | 750.130 - Senior Center Access Controls    | 16,000                       | -                        | In Progress             | In Progress             | March 2023                     |   |
| Innovation & Technology | 310 Infrastructure                | 750.131 - Wireless Bridge                  | 1,650                        | (74)                     | In Progress             | In Progress             | March 2023                     |   |
| Innovation & Technology | 310 Infrastructure                | 750.171 - Quinlan Touch Screen             | 40,000                       | 11,304                   | In Progress             | In Progress             | January 2023                   |   |
| Innovation & Technology | 310 Infrastructure                | 750.198 - Office 365 E5 Licenses           | 7,000                        | -                        | Not Started             | Not Started             | January 2023                   |   |
| Innovation & Technology | 310 Infrastructure                | 750.199 - City Facilities Video Capture    | 60,000                       | 33,194                   | In Progress             | In Progress             | March 2023                     |   |
| Innovation & Technology | 310 Infrastructure                | 750.200 - CH Ent Server & Storage Tech Ref | 150,000                      | -                        | Not Started             | Not Started             | June 2023                      |   |
| Innovation & Technology | 310 Infrastructure                | 750.201 - Digital Signage                  | 25,000                       | -                        | Not Started             | Not Started             | April 2023                     |   |
| Innovation & Technology | 310 Infrastructure                | 750.202 - CAD & RMS Wan Link               | 7,200                        | -                        | Not Started             | Not Started             | June 2023                      |   |
| Innovation & Technology | 310 Infrastructure                | 750.203 - Suppl Wi-Fi Exp in Public Areas  | 20,500                       | 330                      | In Progress             | In Progress             | June 203                       |   |
| Innovation & Technology | 310 Infrastructure                | 750.204 - Proactive Man Risk & Sec Monitor | 23,000                       | 5,019                    | In Progress             | In Progress             | Dec. 2022                      |   |
| Innovation & Technology | 310 Infrastructure                | 750.205 - Public Bike Smart Rack DockTech  | 2,000                        | -                        | Not Started             | Not Started             | Feb. 2023                      |   |
| Innovation & Technology | 310 Infrastructure                | 750.206 - Sign Shop Printer Warranty       | 3,000                        | -                        | Not Started             | In Progress             | January 2023                   |   |
| Innovation & Technology | 310 Infrastructure                | 900.945 - Fixed Asset Acquisition          | 46,016                       | 6,016                    | In Progress             | In Progress             | June 2023                      |   |
| Innovation & Technology | 310 Infrastructure                | 900.969 - Software                         | 49,000                       | -                        | In Progress             | In Progress             | February 2023                  |   |
| Innovation & Technology | 986 GIS                           | 750.166 - AR McClellan Ranch               | 40,000                       | -                        | In Progress             | In Progress             | April 2023                     |   |
| Innovation & Technology | 986 GIS                           | 750.167 - Data Governance & Data Warehouse | 75,000                       | 45,990                   | In Progress             | In Progress             | April 2023                     |   |
| Innovation & Technology | 986 GIS                           | 750.207 - Additional Telematics Devices    | 5,300                        | -                        | Not Started             | In Progress             | April 2023                     |   |
| Innovation & Technology | 986 GIS                           | 750.208 - Geotab Keyless Solution          | 6,000                        | -                        | Not Started             | In Progress             | June 2023                      |   |
| Innovation & Technology | 986 GIS                           | 750.209 - Google Query                     | 5,000                        | -                        | In Progress             | In Progress             | January 2023                   |   |
| Innovation & Technology | 986 GIS                           | 750.210 - Business Process Automation Plat | 42,000                       | -                        | Completed               | In Progress             | May 2023                       |   |
| Innovation & Technology | 986 GIS                           | 750.211 - Drone Instructor Training        | 1,600                        | 775                      | In Progress             | In Progress             | April 2023                     |   |
| Innovation & Technology | 986 GIS                           | 750.212 - Laserfiche Scanning              | 30,000                       | -                        | In Progress             | In Progress             | March 2023                     |   |
| Innovation & Technology | 986 GIS                           | 750.213 - Amazon EC2 Instance t3aXLarge    | 5,000                        | -                        | Not Started             | In Progress             | March 2023                     |   |
| Innovation & Technology | 986 GIS                           | 750.216 - CIP Management System            | 98,205                       | 73,980                   | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 800 Public Works Admin            | 750.071 - Municipal Water System           | 22,677                       | -                        | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 801 Resources Recovery            | 750.041 - HHW and PaintCare                | 62,717                       | 23,135                   | In Progress             | In Progress             | Ongoing                        |   |
| Public Works            | 801 Resources Recovery            | 750.084 - Single Use Plastics Ordinance    | 106,245                      | 1,244                    | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 801 Resources Recovery            | 750.137 - SB1383 Procurement Requirements  | 127,553                      | -                        | In Progress             | In Progress             | Ongoing                        |   |
| Public Works            | 801 Resources Recovery            | 750.174 - New Lndfill Agrmnt/Solid Wst con | 350,000                      | 31,960                   | In Progress             | In Progress             | Ongoing                        |   |
| Public Works            | 802 Non Point Source              | 750.196 - Storm Water (SWPPP) Update       | 19,100                       | 8,810                    | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 804 Plan Review                   | 750.039 - PW Scanning Project              | 64,009                       | -                        | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 804 Plan Review                   | 750.067 - VTC                              | 1,961,366                    | -                        | In Progress             | In Progress             | FY 2026                        |   |
| Public Works            | 804 Plan Review                   | 750.105 - CWP Revisit 5G                   | 250,000                      | -                        | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 804 Plan Review                   | 750.191 - BBF Golf Netting Support Inspect | 6,000                        | 713                      | In Progress             | In Progress             | December 2023                  |   |
| Public Works            | 807 Service Center Administration | 750.043 - Office Reconfiguration           | 210,331                      | -                        | In Progress             | In Progress             | needed                         |   |
| Public Works            | 808 McClellan Ranch Park          | 750.025 - Special Maintenance              | 70,000                       | -                        | Completed               | Completed               | Completed                      |   |
| Public Works            | 808 McClellan Ranch Park          | 750.138 - 4H Perimeter Fence Replacement   | 30,000                       | -                        | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 809 Memorial Park                 | 750.025 - Special Maintenance              | 15,000                       | -                        | In Progress             | In Progress             | Ongoing as<br>needed           | memorial park<br>veterans<br>memorial                   |
| Public Works            | 811 BBF Ground Maintenance        | 750.025 - Special Maintenance              | 30,000                       | 17,900                   | In Progress             | Completed               | Completed                      | budget-pedestrian                                       |
| Public Works            | 812 School Site Maintenance       | 750.140 - Backflow Prevention Device Repl  | 6,000                        | 4,798                    | In Progress             | In Progress             | June 2023                      |   |
| Public Works            | 813 Neighborhood Parks            | 750.025 - Special Maintenance              | 113,000                      | -                        | In Progress             | In Progress             | June 2023                      | irrigation pump   |

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| Department   | Program                         | Account                                   | FY 2022-23<br>Amended Budget | FY 2022-23 Q2<br>Actuals | FY 2022-23 Q1<br>Status | FY 2022-23 Q2<br>Status | Est Completion | Q2 Notes (e.g.,<br>carried over to<br>next fiscal year)  |
|--------------|---------------------------------|---|------------------------------|--------------------------|-------------------------|-------------------------|----------------|--|
| Public Works | 813 Neighborhood Parks          | 750.074 - Tot Lot Rubber Resurfacing      | 38,273                       | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 813 Neighborhood Parks          | 750.140 - Backflow Prevention Device Repl | 10,809                       | 11,283                   | Completed               | Completed               | Completed      |  |
| Public Works | 813 Neighborhood Parks          | 750.141 - Basketball Court Resurfacing    | 20,000                       | -                        | In Progress             | In Progress             | June 2023      |  |
|              |                                 |   |                              |                          |                         |                         |                | Portal Park<br>Concrete<br>replacement   |
| Public Works | 813 Neighborhood Parks          | 900.990 - Special Projects - PW           | 25,000                       | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 814 Sport Fields Jollyman CRK   | 750.140 - Backflow Prevention Device Repl | 4,000                        | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 814 Sport Fields Jollyman CRK   | 750.141 - Basketball Court Resurfacing    | 10,000                       | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 820 Sidewalk Curb and Gutter    | 750.020 - Annual Sidewalk Curb & Gutter   | 1,813,664                    | 57,576                   | In Progress             | In Progress             | June 2023      |  |
| Public Works | 821 Street Pavement Maintenance | 900.921 - Annual Asphalt Project          | 5,527,844                    | 1,534,737                | In Progress             | In Progress             | June 2023      |  |
|              |                                 |   |                              |                          |                         |                         |                | Holiday banner<br>replacement  |
| Public Works | 822 Street Sign Marking         | 750.025 - Special Maintenance             | 10,300                       | 10,266                   | Completed               | Completed               | Completed      |  |
| Public Works | 824 Overpasses and Medians      | 750.192 - Mound Removals                  | 141,900                      | 70,775                   | In Progress             | In Progress             | June 2023      |  |
| Public Works | 824 Overpasses and Medians      | 750.193 - Split Rail Fence-SCB & Mary Ave | 16,400                       | 18,255                   | In Progress             | Completed               | Completed      |  |
| Public Works | 824 Overpasses and Medians      | 750.194 - Trench Work                     | 40,000                       | -                        | Not Started             | In Progress             | June 2023      |  |
| Public Works | 825 Street Tree Maintenance     | 900.911 - Trees and Badges                | 15,000                       | 6,274                    | In Progress             | In Progress             | Ongoing        |  |
| Public Works | 827 Bldg Maint City Hall        | 750.144 - Electrical Preventive Maint     | 25,000                       | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 827 Bldg Maint City Hall        | 750.145 - Fascia Repair and Painting      | 60,000                       | 42,692                   | In Progress             | Completed               | Completed      |  |
| Public Works | 827 Bldg Maint City Hall        | 750.146 - Lower Floor Recarpeting         | 70,000                       | -                        | In Progress             | Completed               | Completed      |  |
| Public Works | 827 Bldg Maint City Hall        | 750.147 - Boiler Preventive Maintenance   |                              | 2,535                    |                         | Completed               | Completed      |  |
| Public Works | 828 Bldg Maint Library          | 750.025 - Special Maintenance             | 45,000                       | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 828 Bldg Maint Library          | 750.147 - Boiler Preventive Maintenance   | 5,000                        | 3,209                    | In Progress             | Completed               | Completed      |  |
|              |                                 |   |                              |                          |                         |                         |                | AC replacement,<br>conf room carpet,<br>locker room<br>flooring, mechanic<br>bay lighting                  |
| Public Works | 829 Bldg Maint Service Center   | 750.025 - Special Maintenance             | 109,500                      | 13,424                   | In Progress             | In Progress             | June 2023      |  |
| Public Works | 829 Bldg Maint Service Center   | 750.150 - Shop Building Roof Recoating    | -                            | -                        | In Progress             | Completed               | Completed      |  |
| Public Works | 829 Bldg Maint Service Center   | 750.152 - Locksmith Training              | 4,000                        | 4,000                    | In Progress             | Completed               | Completed      |  |
|              |                                 |   |                              |                          |                         |                         |                | Conf room carpet<br>replacement,<br>stage floor<br>refinishing   |
| Public Works | 830 Bldg Maint Quinlan Center   | 750.025 - Special Maintenance             | 34,000                       | -                        | In Progress             | In Progress             | June 2023      |  |
| Public Works | 830 Bldg Maint Quinlan Center   | 750.147 - Boiler Preventive Maintenance   | 5,000                        | -                        | In Progress             | Completed               | Completed      |  |
|              |                                 |   |                              |                          |                         |                         |                | AC Replacement,<br>Deck repair,<br>energy<br>management<br>system upgrades,<br>partial roof<br>replacement |
| Public Works | 831 Bldg Maint Senior Center    | 750.025 - Special Maintenance             | 188,500                      | 6,050                    | In Progress             | In Progress             | June 2023      |  |
| Public Works | 831 Bldg Maint Senior Center    | 900.945 - Fixed Asset Acquisition         | -                            | 6,257                    | Completed               | Completed               | Completed      | Ice Machine  |
| Public Works | 832 Bldg Maint McClellan Ranch  | 750.025 - Special Maintenance             | 55,000                       | -                        | In Progress             | In Progress             | June 2023      | replacement, milk  |



**FY 2022-23 Special Projects Update  
as of December 31, 2022**

CC 03-07-2023  
Attachment E  
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| Department         | Program                            | Account                                    | FY 2022-23<br>Amended Budget | FY 2022-23 Q2<br>Actuals | FY 2022-23 Q1<br>Status | FY 2022-23 Q2<br>Status | Est Completion    | Q2 Notes (e.g.,<br>carried over to<br>next fiscal year)   |
|--------------------|------------------------------------|--|------------------------------|--------------------------|-------------------------|-------------------------|-------------------|---|
| Public Works       | 836 Bldg Maint Sports Center       | 750.025 - Special Maintenance              | 66,000                       | -                        | In Progress             | In Progress             | June 2023         | Locker room floor replacement, raquetball court floor refinishing, Ventilation preventive maint & repair, |
| Public Works       | 836 Bldg Maint Sports Center       | 750.155 - Exterior Painting                | 45,000                       | 63,327                   | In Progress             | Completed               | Completed         |   |
| Public Works       | 836 Bldg Maint Sports Center       | 750.157 - Door Refinishing                 | 13,520                       | 2,180                    | Completed               | Completed               | Completed         |   |
| Public Works       | 838 Comm Hall Bldg Maint           | 750.148 - Exterior Door Painting           | 4,000                        | -                        | Not Started             | Completed               | Completed         |   |
| Public Works       | 841 BBF Facilities Maintenance     | 750.025 - Special Maintenance              | 25,000                       | -                        | In Progress             | In Progress             | Ongoing as needed | Blesch, Byrne, & Stockmeir Maint allowance  |
| Public Works       | 841 BBF Facilities Maintenance     | 750.162 - Uninterrupted Power Supply       | 5,000                        | 5,000                    | Completed               | Completed               | Completed         |   |
| Public Works       | 844 Traffic Engineering            | 750.040 - Planned Transportation Project   | 80,000                       | -                        | Completed               | Completed               | Completed         |   |
| Public Works       | 844 Traffic Engineering            | 750.061 - Community Shuttle Pilot Program  | 836,485                      | 326,252                  | In Progress             | In Progress             | April 2023        |   |
| Public Works       | 844 Traffic Engineering            | 750.079 - Adaptive Traffic Signaling       | 160,000                      | -                        | In Progress             | In Progress             | June 2023         |   |
| Public Works       | 844 Traffic Engineering            | 750.163 - VMT to LOS Standards             | 130,000                      | -                        | In Progress             | In Progress             | June 2024         |   |
| Public Works       | 844 Traffic Engineering            | 750.195 - Lawson Middle School Bikeway     | 40,000                       | 21,254                   | In Progress             | Completed               | Completed         |   |
| Public Works       | 844 Traffic Engineering            | 750.219 - CWP Bicycle Facilities           | 50,000                       | -                        | Not Started             | In Progress             | June 2023         |   |
| Public Works       | 844 Traffic Engineering            | 750.231 - SC Corridor Vision Study         | 154,079                      | -                        | Not Started             | In Progress             | June 2023         |   |
| Public Works       | 845 Traffic Signal Maintenance     | 750.079 - Adaptive Traffic Signaling       | 13,156                       | -                        | In Progress             | In Progress             | June 2023         |   |
| Public Works       | 846 Safe Routes 2 School           | 750.080 - Pedestrian Education             | 23,158                       | 11,712                   | In Progress             | In Progress             | June 2024         |   |
| Public Works       | 846 Safe Routes 2 School           | 750.165 - Riding for Focus Program         | 49,000                       | -                        | In Progress             | Cancelled               | Cancelled         |   |
| Public Works       | 848 Street Lighting                | 750.025 - Special Maintenance              | 8,300                        | 7,919                    | Completed               | Completed               | Completed         | Street light pole replacement, service center exterior building LED fixtures                              |
| Public Works       | 848 Street Lighting                | 900.990 - Special Projects - PW            | 213,000                      | 212,630                  | Completed               | Completed               | Completed         |   |
| Public Works       | 849 Equipment Maintenance          | 750.078 - Mechanic Shop Hose Reels         | 49,615                       | 49,615                   | Completed               | Completed               | Completed         |   |
| Public Works       | 853 Storm Drain Fee                | 750.062 - Permeable Pavement               | 12,500                       | -                        | In Progress             | In Progress             | Ongoing as needed |   |
| Public Works       | 853 Storm Drain Fee                | 750.063 - Rainwater Capture                | 22,894                       | 175                      | In Progress             | In Progress             | Ongoing as needed |   |
| Public Works       | 854 General Fund Subsidy           | 750.064 - Low Income Cost Share            | 8,000                        | 212                      | In Progress             | In Progress             | Ongoing as needed |   |
| Public Works       | 854 General Fund Subsidy           | 750.065 - CUSD Joint Use Cost Share        | 21,868                       | -                        | In Progress             | In Progress             | Ongoing           |   |
| Public Works       | 985 Fixed Assets Acquisition       | 900.945 - Fixed Asset Acquisition          | 1,171,448                    | 142,270                  | In Progress             | In Progress             | June 2023         |   |
| Parks & Recreation | 601 Rec & Comm Svcs Administration | 750.096 - CWP Mental Health Support        | 9,274                        | -                        | In Progress             | In Progress             | Ongoing           | CWP was completed previous FY and now just an ongoing P&R program.  |
| Parks & Recreation | 601 Rec & Comm Svcs Administration | 750.098 - CWP Senior Strategy              | 66,778                       | 25,400                   | In Progress             | In Progress             | June 2023         |   |
| Parks & Recreation | 601 Rec & Comm Svcs Administration | 750.164 - CWP Dogs Off Leash Area          | 5,000                        | -                        | In Progress             | In Progress             | June 2023         |   |
| Parks & Recreation | 601 Rec & Comm Svcs Administration | 750.218 - CWP Artwork at the Library/Exhib | 10,000                       | -                        | Not Started             | In Progress             | June 2023         |   |
| Parks & Recreation | 601 Rec & Comm Svcs Administration | 750.226 - CWP Intergenerational Engagement | 20,000                       | -                        | In Progress             | In Progress             | Ongoing           |   |
| Parks & Recreation | 616 BBF Golf Course                | 900.945 - Fixed Asset Acquisition          | 137,000                      | -                        | In Progress             | In Progress             | December 2023     |   |



## Competitive Citywide Grants Tracking

| Department  | Name of Grant   | Description of Grant   | Grant Amount | Date Applied | Date Due   | Status (Grant Awarded, Pending Results, Grant Denied) | Grant Amount Awarded | Date Awarded |
|---|---|--|--------------|--------------|------------|---|----------------------|--------------|
| Administration  | National Association of City and County Health Officials (NACCHO) Respond, Innovate, Sustain, and Equip (RISE) Awards | To provide resources to the MRC network to support COVID-19 response efforts.  | \$25,000     | 3/4/2022     | 3/4/2022   | Grant Awarded   | \$25,000             | 8/11/2022    |
| Administration  | California Electric Vehicle Infrastructure Project  | Purchase and installation of EV charging infrastructure at publicly-owned sites (\$4,500 per charging port)  | \$130,500    | 12/22/2020   | 12/22/2020 | Funds Partially Reserved                              | \$130,500            | 10/27/2022   |
| Administration  | Community Decarbonization Engagement Grant  | Competitive grant for community engagement around decarbonization topics from SVCE   | \$100,000    | 4/1/2022     | 4/4/2022   | Grant Applied   | N/A                  | N/A          |
| Community Development Department                              | Santa Clara County Permanent Local Housing Allocation (PLHA) Consortium   | CA Dept of Housing & Community Development (HCD)   | \$165,510    | 12/15/2021   | 12/30/2021 | Grant Awarded to County PLHA Consortium               | \$165,510            | N/A          |
| Community Development Department                              | Santa Clara County Permanent Local Housing 2020 Local Early Action Planning (LEAP) Grants Program                     | CA Dept of Housing & Community Development (HCD) funding to accelerate progress of Housing Element towards state housing goals   | \$257,254    | 12/15/2021   | 12/30/2021 | Grant Awarded to                                      | \$257,254            | N/A          |
| Community Development Department                              |   | CA Dept of Housing & Community Development (HCD) funding to accelerate progress of Housing Element towards state housing goals   | \$300,000    | 7/1/2020     | 7/1/2020   | Grant Awarded   | \$300,000            | 10/6/2020    |
| Information & Technology and Community Development Department | Dept. of Housing and Community Development  | Financial assistance for implementation of softwares that accelerate and streamline Housing Production   | \$310,000    | 3/20/2020    | 12/31/2022 | Grant Awarded   | \$310,000            | 3/24/2020    |
| Public Works  | TIRCP (Transit and Intercity Rail Program)  | 5-year expansion of Via shuttle, including partnership with City of Santa Clara  | \$8,465,000  | 3/3/2022     | 3/8/2022   | Grant Awarded   | \$8,465,000          | 7/11/2022    |
| Public Works  | HSIP (Highway Safety Improvement Program)   | Improving safety at signalized intersections   | \$2,005,900  | 9/12/2022    | 9/12/2022  | Pending Results                                       | N/A                  | N/A          |
| Public Works  | HSIP (Highway Safety Improvement Program)   | Improving safety on roadway segments   | \$3,561,800  | 9/12/2022    | 9/12/2022  | Pending Results                                       | N/A                  | N/A          |
| Public Works  | HSIP (Highway Safety Improvement Program)   | Improving safety on roadway segments   | \$4,450,200  | 9/12/2022    | 9/12/2022  | Pending Results                                       | N/A                  | N/A          |
| Public Works  | OBAG (One Bay Area Grant) Cycle 3   | De Anza Blvd buffered bike lanes   | \$500,000    | 7/27/2022    | 7/27/2022  | Grant Denied  | N/A                  | N/A          |
| Public Works  | Safe Streets 4 All (SS4A)   | Bollinger Road road diet traffic analysis, outreach and engineering design   | \$360,000    | 9/15/2022    | 9/15/2022  | Pending Results                                       | N/A                  | N/A          |
| Public Works  | Cupertino Library Expansion   | Federal Community Project Funding Grant  | \$1,000,000  | 3/25/2021    | 6/10/2022  | Grant Awarded   | \$1,000,000          | N/A          |
| Public Works  | Jollyman All-Inclusive Play Area  | Federal Community Project Funding Grant  | \$1,000,000  | 4/25/2022    | 6/10/2022  | Grant Denied  | \$1,000,000          | N/A          |
| Public Works  | Jollyman All-Inclusive Play Area  | State Funding Grant  | \$1,000,000  | 3/17/2022    | 7/1/2022   | Pending Results                                       | \$1,000,000          | N/A          |
| Public Works  | Jollyman All-Inclusive Play Area  | PG&E   | \$25,000     | 8/8/2022     | 9/1/2022   | Grant Awarded   | \$25,000             | 10/3/2022    |
| Public Works  | Jollyman All-Inclusive Play Area  | Santa Clara County AIPG  | \$1,440,000  | 10/10/2018   | 10/12/2018 | Grant Awarded   | \$1,440,000          | 5/13/2019    |
| Public Works  | McClellan Road Bridge Reconstruction  | State Funding Grant  | \$7,500,000  | 3/17/2022    | 7/1/2022   | Pending Results                                       | \$5,000,000          | N/A          |
| Public Works  | I-280 Trail-East  | TDA3   | \$1,015,022  | 12/1/2021    | 12/1/2021  | Grant Awarded   | \$1,015,022          | 5/25/2022    |
| Public Works  | I-280 Trail-East  | Measure B  | \$920,978    | 12/1/2021    | 12/1/2021  | Grant Awarded   | \$920,978            | 11/12/2021   |
| Public Works  | I-280 Trail-Central   | Measure B  | \$460,000    | 7/1/2020     | 7/1/2020   | Grant Awarded   | \$460,000            | 7/14/2020    |
| Public Works  | I-280 Trail-Central   | Measure B  | \$3,725,000  | 7/1/2020     | 7/1/2020   | Pending Results                                       | \$3,725,000          | N/A          |
| Public Works and Administration                               | CalOES Hazard Mitigation Grant Program Project Subapplication   | Cupertino Civic Center Plaza Microgrid study and construction  | \$979,402    | 6/17/2021    | 6/17/2021  | Pending Results                                       | N/A                  | N/A          |
| Public Works - Environmental Programs Division                | EPA Recycling Education and Outreach  | Improve the effectiveness of residential and community recycling and composting programs through public education and outreach. Increase collection rates and decrease contamination across the nation | \$1,400,000  | 2/15/2023    | 2/15/2023  | Pending Results                                       | N/A                  | N/A          |

## Non-Competitive Citywide Grants Tracking

| Department                       | Name of Grant   | Description of Grant   | Grant Amount | Date Applied  | Date Due             | Status (Grant Awarded, Pending Results, Grant Denied) | Grant Amount Awarded | Date Awarded                         |
|----------------------------------|---|--|--------------|---|----------------------|---|----------------------|--------------------------------------|
| Administration                   | Energy Efficiency Community Block Grant                                   | EECBG funds for use in developing energy efficiency services or strategies, code enforcement, other uses   | \$139,518    | N/A   | Q4 2022              | Pending Results                                       | \$139,518            | Dates and exact amount not yet known |
| Administration                   | Reach Codes/Building Codes  | Silicon Valley Clean Energy grant to support reach codes development   | \$10,000     | 3/18/2022   | 4/30/2022            | Grant Reserved  | \$10,000             | 11/30/2022                           |
| Community Development            | Community Development Block Grant (CDBG)                                  | U.S. Dept of Housing & Urban Development (HUD) Federal Entitlement Allocation  | \$412,800    | 8/26/2021   | Annually: 6/30       | Grant Awarded   | \$412,800            | 2/25/2021                            |
| Community Development Department | Community Development Block Grant (CDBG)                                  | U.S. Dept of Housing & Urban Development (HUD) Federal Entitlement Allocation  | \$388,459    | 10/5/2022   | Annually: 6/30       | Grant Awarded   | \$388,459            | 9/26/2022                            |
| Community Development Department | CDBG-CV CARES Act Funding   | U.S. Dept of Housing & Urban Development (HUD) Emergency COVID Allocation  | \$553,939    | 8/26/2021   | 6/30/2022            | Grant Awarded   | \$553,939            | 8/20/2021                            |
| Community Development Department | Santa Clara County Home Investment Partnerships Program (HOME) Consortium | U.S. Dept of Housing & Urban Development (HUD) Federal Entitlement Allocation  | \$993,289    | N/A   | Annually: 6/30       | Grant Awarded to County HOME Consortium               | \$993,289            | 2/25/2021                            |
| Community Development Department | Santa Clara County Home Investment Partnerships Program (HOME) Consortium | U.S. Dept of Housing & Urban Development (HUD) Federal Entitlement Allocation  | \$1,083,978  | N/A   | Annually: 6/30       | Grant Awarded to County HOME Consortium               | \$1,083,978          | 9/26/2022                            |
| Community Development Department | Regional Early Action Planning ( REAP) Grants of 2021                     | CA Dept of Housing & Development (HCD) funding and technical assistance for implementation of software to help   | \$52,613     | 11/1/2022   | 11/1/2022            | Grant Awarded   | \$52,613             | 12/1/2022                            |
| Public Works                     | Bicycle/Pedestrian Education & Encouragement                              | 2016 Measure B   | \$33,090     | 9/8/2022  | N/A                  | Grant Awarded   | \$33,090             | 9/29/2022                            |
| Public Works                     | Sustainable Infrastructure/Energy Resiliency Grant                        | To support energy resiliency capital improvements  | \$255,798    | 6/29/2022   | N/A                  | Grant Awarded   | \$255,798            | 6/29/2022                            |
| Public Works                     | CalRecycle SB 1383 Local Assistance Grant Program                         | One-time grant program meant to provide aid in the implementation of regulation requirements associated with SB 1383.  | \$83,693     | 1/21/2022   | 2/1/2022             | Grant Awarded   | \$83,693             | 4/27/2022                            |
| Public Works                     | CalRecycle Beverage Container Recycling City/County Payment Program       | Provide opportunities for beverage container recycling. Allowable uses include 2 staff attending annual CA Resource Recovery Association conference, water refill stations, and recycling receptacles. | \$14,812     | Funds must be expensed between 5/03/2022 - 4/1/2024 | Annually: dates vary | Grant Awarded   | \$14,812             | 5/28/2021                            |
| Public Works                     | CalRecycle Beverage Container Recycling City/County Payment Program       | Provide opportunities for beverage container recycling. Allowable uses include 2 staff attending annual CA Resource Recovery Association conference, water refill stations, and recycling receptacles. | Pending      | Pending   | Annually: dates vary | Pending   | Pending              | Pending                              |

**CIP PROJECT UPDATE***Program Overview, Accomplishments & Status*

The Capital Improvement Program (CIP) Administration Division provides design and construction administration for all capital improvement projects including streets, sidewalks, storm drainage, buildings, parks, bicycle and pedestrian improvements and other public facilities. The Division ensures that all public improvements are designed and constructed in accordance with community expectations and City standards. The Division places safety of the public, City employees, and workers as the highest priority in the delivery of capital projects.

**February 2023; Q3 FY2022 - 2023**

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**Status of Current CIP Projects**

The categories below directly correlate to the categories in the FY22-27 CIP Schedule. Furthermore, the projects are color-coded to illustrate the type of project. These 'types' are somewhat intuitively, rather than effectively ascribed to the projects, as many projects would fall into multiple categories.

|  |
|--|
| <i>Facilities related CIP Projects (orange) – 4 active projects, 5 deferred</i>                              |
| <i>Streets and Grounds related CIP Projects (red) – 4 active projects, 3 completed, 1 deferred</i>           |
| <i>Traffic, Bike and Pedestrian related CIP Projects (blue) – 8 active projects, 4 completed, 2 deferred</i> |
| <i>Parks and Recreation System related CIP Projects (green) - 8 active projects, 5 completed, 2 deferred</i> |

*Total: 24 active projects, 12 completed, 10 deferred (on hold).*

**ACTIVE PROJECTS**

| <b>Project Title</b>                          | <b>Description</b>                                  | <b>Current Phase</b> | <b>Scheduled Completion</b> | <b>Status/Notes</b>                      |
|---|---|----------------------|-----------------------------|--|
| Bicycle Boulevard Interim Improvements, Ph. 3 | Improvements from 2016 Bicycle Transportation Plan. | Design               | TBD                         | Phase 3 outreach and design in progress. |

ACTIVE PROJECTS (continued)

| Project Title  | Description  | Current Phase                       | Scheduled Completion  | Status/Notes  |
|--|--|-------------------------------------|---|---|
| Civic Center Parking Analysis  | Analyze the parking requirement for the Civic Center. Implement mitigation measures identified in 2018 report.   | Feasibility/ Report, Implementation | Ongoing, Book Drop lane completed                           | Torre Avenue Book Drop completed Summer 2022. New project planned: additional surface parking spaces behind Community Hall. <i>Implementation of mitigation measures dependent upon increased staff parking demands at City Hall.</i> |
| DeAnza Blvd Buffered Bike Lanes  | Restripe De Anza Blvd to include a painted buffered zone between the existing bike lane and the vehicle lanes.   | Design                              | Summer 2023   | Design Process underway   |
| I-280 Trail – East & Central Segments (Externally Funded) <sup>1</sup>       | Design and construct an off-street bicycle and pedestrian facility parallel to the I-280 HWY, from De Anza Blvd. Wolfe Road (Central), from Wolfe Rd. to Vallco Parkway (East) | Design                              | Spring 2024 for East segment; Fall 2024 for Central Segment | Design phase for Central segment will pause now that IS/MND is underway; East segment will continue into Final Documentation, Bid and Construction.   |
| McClellan Road Separated Bike Corridor, Phase 3 (Externally Funded, in part) | Improve pedestrian and bicycle safety by reconfiguring the intersection and vehicle movements.   | Bid                                 | Summer 2023   | Caltrans review in process. Once approvals are secured, bid process can begin.  |
| School Walk Audit Implementation (Externally Funded, in part)                | Construct infrastructure related improvements around schools that were identified as part of the comprehensive School Walk Audit study.  | Ongoing/ Construction               | Ongoing   |   |

ACTIVE PROJECTS (continued)

| Project Title   | Description   | Current Phase       | Scheduled Completion | Status/Notes   |
|---|---|---------------------|----------------------|--|
| Stevens Creek Boulevard CL IV Bikeway - Phase 2 – Design & Construction (Externally Funded, in part) <sup>2</sup> | Design and Construction of the separated bikeway along Stevens Creek Blvd from Wolfe Road to DeAnza Blvd (2A) and De Anza Blvd to US-85 (2B). This includes signal upgrades at Bandley Drive. | Design/Bid          | 2024                 | Phase 2A Construction will be posted for public bid process in February 2023. Phase 2B Design is underway.             |
| Traffic Calming   | Funding to respond to citizen requests for traffic calming to reduce vehicle speeds, improve pedestrian and bike safety.  | Ongoing             | Ongoing              | Ongoing; responding to resident concerns when they occur.  |
| ADA Improvements (Multi-year funding)   | This is an ongoing program funded annually to improve accessibility at all public facilities throughout the City.   | Design              | Ongoing              | Undertaking improvements at Wilson Park, Wintergreen Dr. entrance. Update to 2015 report will be proposed for FY23-28. |
| City Hall and Community Hall Improvements (Programming and Feasibility)   | Programming, Feasibility and Community Outreach to form the basis of a renovation strategy for the buildings.   | Feasibility/ Report | N.A.                 | Meetings with City Hall Project Subcommittee are complete. City Hall will be part of FY23-24 CIP Proposal.             |
| City Hall Annex (10455 Torre Avenue Improvements)   | Program, plan and build facility improvements required for interim facility to accommodate staff while City Hall is remodeled, as well as the long-term use of this facility.                 | Design              | Fall 2024            | Design process underway. EOC scope added to the project in October 2022.   |

ACTIVE PROJECTS (continued)

| Project Title   | Description   | Current Phase                | Scheduled Completion | Status/Notes   |
|---|---|------------------------------|----------------------|--|
| Citywide Building Condition Assessment Implementation & Report Update   | Implement recommendations identified as a priority in the Comprehensive Facility Condition and Use Assessment.                        | Construction/<br>Ongoing,    |                      | Sports Center Fire Panel Replacement: work is complete, awaiting final inspection. 2018 Report Update/Dashboard creation: research and report generation underway. |
| All Inclusive Play Area & Adult Assistive Bathroom Facility (Jollyman Park) (Externally Funded, in part) <sup>3</sup> | At Jollyman Park, Design and construct an all-inclusive playground and an adult-assistive bathroom facility adjacent to the new AIPG. | Design                       | Summer 2024          | Design process nearing completion. Bid and permit phase will follow.   |
| Annual Playground Replacement (Multi-year funding)  | Replacement of older playground equipment that is dated and worn.   | Creekside Tot Lot - Complete | Ongoing              | Creekside Tot Lot construction complete; opened in October 2022. More playground replacements will be proposed for FY23-28.  |
| Blackberry Farm Pool Improvements   | Make improvements to the pools and facility related to safety, accessibility, and maintenance.  | Bid, Permit                  | Winter 2023          | Bid process is underway. Construction is scheduled to begin in Fall 2023.  |
| Citywide [Satellite] Community Garden (Wilson Park)   | Develop a program to establish community gardens throughout the City.   | Construction                 | Late Spring 2023     | Construction is scheduled to begin in February 2023.   |
| Full-sized Outdoor Basketball Court (Wilson Park) (Externally Funded, in part)  | Install a full-size basketball court at a park, following the Parks and Recreation System Master Plan.                                | Bid                          | Summer 2023          | Construction is scheduled to begin in February 2023.   |

ACTIVE PROJECTS (continued)

| Project Title  | Description   | Current Phase | Scheduled Completion | Status/Notes   |
|--|---|---------------|----------------------|--|
| Lawrence-Mitty Park and Trail Plan                           | Develop a Master Plan for a proposed neighborhood park located on several acres of land adjacent to Saratoga Creek, near the intersection of Lawrence Expressway and Mitty Way. | Design        | Winter 2025          | The community vision/outreach phase is complete for the conceptual design phase. The final conceptual layout will be developed in early 2023, followed by environmental clearance (CEQA) work. Final design and permitting will begin in late 2023. Construction is anticipated to begin in late 2024 and be completed in late 2025. |
| Memorial Park - Specific Plan Design                         | Following the findings of the Master Plan process, develop a conceptual design for Phase One features and amenities.  | Design        | Fall 2023            | Initial Public input received; conceptual design alternatives developed. Public outreach on conceptual designs to begin late January.  |
| Park Amenity Improvements (Multi-year funding)               | Funding for various park amenities such as benches, hydration stations, outdoor table tennis, cornhole, shade structures, pickleball striping, etc.                             | Construction  | Ongoing              | 8 hydration stations have been installed at various parks. Outdoor table tennis tables have been installed at Jollyman Park and Wilson Park. Pickleball striping completed at court 2 at Memorial Park.  |
| City Bridge Maintenance Repairs (Externally Funded, in part) | Repair 5 bridges as recommended in the Caltrans Bridge Report along with additional improvements to prolong the useful life of the bridges.                                     | Advertise/Bid | Summer 2023          | Construction documents have been completed. The project is anticipated to be advertised for bid in early 2023 and work completed by summer 2023. The work is partially funded (80%) through the Bridge Preventative Maintenance Program, a federally funded program.   |

*ACTIVE PROJECTS (continued)*

| Project Title                                       | Description   | Current Phase                          | Scheduled Completion               | Status/Notes  |
|---|---|--|------------------------------------|---|
| City Lighting LED Transition Assessment             | Develop a strategy to transition the City's streetlight infrastructure, and other City operated lights, from induction to LED fixtures to meet the "Dark Sky" requirements and reduce light pollution | Feasibility/ Report                    | Under Review                       | Survey is complete. Council requested revisions to the report. This work is underway.   |
| Pumpkin and Fiesta Storm Drain Project, Phase 1 & 2 | Design storm drainage improvements at Pumpkin Drive, Fiesta Lane, as identified in the Storm Drain Master Plan.   | Phase 1- Advertise/Bid; Phase 2-Design | Phase 1- Summer 2023; Phase 2- TBD | Design is complete for Phase 1 and will be constructed spring/summer 2023. Preliminary site analysis and design for Phase 2 will start in early 2023. |
| Regnart Road Improvements, Phase 1                  | Phase 1 will construct a retaining wall to stabilize the road slope to the creek from Sta 28+40 to 29+80 (approx. 140 LF).  | Design, Permits                        | 2023                               | Phase 1 design is complete. Bid process will begin once the environmental permitting is complete.   |

*COMPLETED PROJECTS (or nearly complete)*

| Project Title  | Description   | Current Phase | Scheduled Completion | Status/Notes                                |
|--|---|---------------|----------------------|---|
| Bicycle Boulevard Interim Improvements, Ph. 2          | Improvements from 2016 Bicycle Transportation Plan.                             | Construction  | March 2023           | Completion expected in February/March 2023. |
| Homestead/De Anza – Design & Construction <sup>4</sup> | Modify traffic signal to relocate median-mounted mast arm poles to the corners. | Complete      | December 2022        |   |



COMPLETED PROJECTS (continued)

| Project Title   | Description   | Current Phase                       | Scheduled Completion | Status/Notes  |
|---|---|-------------------------------------|----------------------|---|
| Regnart Creek Trail Fencing                             | Construction of privacy fencing along properties abutting Regnart Creek trail.  | Construction                        | March 2023           | Fencing will be complete in February; Trail repair to follow before the <i>(tentatively scheduled)</i> March opening of the Regnart Creek Trail.  |
| Stelling and Alves Crosswalk Installation               | Install a crosswalk and pedestrian-actuated RRFB across Stelling at the north leg of the intersection with Alves Drive.                       | Complete                            | October 2022         |   |
| <i>Annual Playground Replacement<sup>5</sup></i>        | <i>Replacement of older playground equipment that is dated and worn.</i>  | <i>Creekside Tot Lot - Complete</i> |                      | <i>Creekside Tot Lot construction complete; opened in October 2022.</i>   |
| Blackberry Farm Golf Renovation / Alternative Use Study | Study to determine options for the BBF Golf Course: minor repairs or alternative use ('natural habitat').                                     | Complete                            |                      | Consultants' reports and Public comments are compiled. Report delivered to Joint Commission (Parks & Rec, Bicycle/Ped, Sustainability) on 8/08/2022. Awaiting opportunity to present to Council for further action. |
| Memorial Park - Pond Repurposing                        | Design and construct Memorial Park improvements, specifically addressing the immediate state of the drained ponds.                            | Construction                        | April 2023           | Operations and Maintenance phase is underway to establish the plantings before opening.   |
| Sports Center Community Needs Analysis                  | Evaluate the potential long-term needs of the facility, the cost of renovations and repairs and the cost effectiveness of those improvements. | Complete                            |                      | P&R performed some analysis and determined short-term improvements/repairs. A more in-depth analysis will be included in the new FY22-23 CIP project "Major Recreation Facilities: Use and Market Analysis"         |

*COMPLETED PROJECTS (continued)*

| Project Title  | Description   | Current Phase       | Scheduled Completion | Status/Notes  |
|--|---|---------------------|----------------------|---|
| Tree Inventory - Stevens Creek Corridor                        | Inventory and map City-owned trees that are within the Stevens Creek Corridor, including the BBF golf course.   | Feasibility/ Report | February 2023        | Survey is complete, report under review by staff.   |
| Retaining Wall Repair - Cordova Road                           | Replace failing retaining wall lagging with City forces.  | Complete            |                      | Construction completed Summer 2022.   |
| Sidewalk Improvements - Orange & Byrne                         | Acquire right-of-way as needed, initiate design and construction of sidewalks where there are gaps, as well as curb, gutter, and drainage improvements. | Complete            | Fall 2022            | Byrne Avenue improvements were completed in 2019. Civil work (sidewalk, curb, and gutter) is complete on Orange Avenue. Utility pole relocations on Orange Avenue will be performed by the utility companies (PG&E, AT&T, Comcast) in 2023. |
| Street Light Installation - Annual Infill (Multi-year funding) | Design and install streetlights on an as needed basis.  | Complete            | Ongoing              | Installations for this fiscal year are complete. Year 3 of 5.   |

*DEFERRED PROJECTS*

| Project Title              | Description   | Current Phase | Scheduled Completion | Status/Notes  |
|----------------------------|---|---------------|----------------------|---|
| I-280 Trail - West Segment | Design and construct an off-street bicycle and pedestrian facility parallel to the I-280 HWY, from the Don Burnett Bicycle – Pedestrian Bridge to De Anza Blvd. | Deferred      |                      | This segment will be on hold until the other segments are designed. |

*DEFERRED PROJECTS (continued)*

| Project Title   | Description   | Current Phase                           | Scheduled Completion | Status/Notes  |
|---|---|---|----------------------|---|
| McClellan Road Separated Bike Corridor - Byrne Ave to Imperial Ave, Phase 4 | Design and construct separated bike lanes on McClellan Rd. from Imperial Ave to Byrne Ave.  | Deferred                                |                      | Phase 4 on hold until ROW's are acquired.   |
| Electric Vehicle Parking Expansion  | Expansion of the existing level 2 charging ports at municipal properties from twelve (12) ports to thirty-two (32) ports. In addition, install five (5) level 3 (DC Fast Charging) ports. | RFQ                                     |                      | Project paused due to staff availability. Previously identified grant fundings are unavailable. Scope revision is necessary and underway. RFQ process (not RFP/Bid) approved by Council on 11/01/2022.              |
| Interim City Hall   | Establish an interim facility to accommodate City Staff if existing City Hall were to be replaced or significantly remodeled.   | Deferred                                |                      | This funding will be required to provide City Hall services while the building is under construction.   |
| Library Expansion Project   | Develop a design and construct a 5600 SF addition to the existing Library building.   | Building: complete.<br>Landscaping: Bid | 2023                 | Project paused due to staff availability. Building Construction is complete; Landscaping (bid and construction) to continue in 2023.  |
| QCC Multi-Site Sustainable Infrastructure Upgrade                           | Develop recommendation for Council on a complete facility upgrade for heating and cooling system, emergency power system, and renewable energy.   | RFQ                                     | 2024                 | Project paused due to staff availability. The RFQ process for energy service companies (ESCOs) to perform audit and initiate improvements was completed. Award of Contract will come to City Council in early 2023. |

*DEFERRED PROJECTS (continued)*

| Project Title   | Description   | Current Phase     | Scheduled Completion | Status/Notes  |
|---|---|-------------------|----------------------|---|
| Stocklmeir, Bryne and Blesch: Inspection Reports and Analysis | Instigate property inspection reports and work with outside consultants to develop initial use and business strategies appropriate for the three residential properties owned by the City.                | Feasibility Study | Summer 2023          | Project paused due to staff availability.   |
| Memorial Park - Amphitheater Improvements                     | Design and construct Memorial Park improvements, specifically addressing the needs of the Amphitheater.   | RFQ               | 2024                 | Project paused due to staff availability.   |
| Stevens Creek Corridor Park Chain Master Plan                 | Study the various uses of public lands along Stevens Creek for optimal public use and operation and develop a master plan.  | Deferred          |                      | On hold, pending completion of Blackberry Farm Golf Renovation/ Alternative Use Study |
| City Lighting LED Improvements                                | Implement the transition of City's streetlight infrastructure from induction and other fixtures to LED fixtures to meet the "Dark Sky" Ordinance requirements and reduce light pollution and energy cost. | Deferred          |                      | Awaiting finalization of LED report before initiating this work.                      |

*Notes:*

1. Previously listed as two projects: I-280 Trail – East and I-280 Trail Central Segments.
2. Previously listed as three projects: Stevens Creek Boulevard CL IV Bikeway - Phase 2 – Design, Stevens Creek Boulevard CL IV Bikeway - Phase 2 – Construction, and Bandle Drive Signal Upgrades.
3. Previously listed as two projects: All Inclusive Play Area, and AIPG Adult Assistive Bathroom Facility (Jollyman Park).
4. Previously listed as two projects: Homestead/De Anza Design, and Homestead/De Anza Construction.
5. Annual Playground Replacement project is listed in both Active and Completed Projects. The project is ongoing and additional playgrounds are planned to be initiated, but this also notes that one playground was completed in this fiscal year.:
6. Previously listed as two projects:
7. Previously listed as two projects:

**RESOLUTION NO. 23-XXX**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
AMENDING THE UNREPRESENTED EMPLOYEES' COMPENSATION  
PROGRAM AND CLASSIFICATION PLAN**

WHEREAS, the City Council desires to amend the Unrepresented Employees' Compensation Program and Classification Plan.

WHEREAS, the City Council desires to amend the Unrepresented Employees' Classification Program and Classification Plan pursuant to CMC 2.52.150.

NOW, THEREFORE, BE IT RESOLVED that the Unrepresented Compensation Program and Classification Plan be amended which are incorporated in this resolution by this reference and attached as Attachment I.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7th day of March 2023 by the following vote:

Vote            Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <b>SIGNED:</b><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <b>ATTEST:</b><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |



City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 1

PROGRAM PURPOSE AND DEFINITIONS FOR ELIGIBILITY

It is City of Cupertino policy that those certain persons holding positions hereinafter defined and designated either as management or confidential positions shall be eligible for participation under the Unrepresented Employees Compensation Program as hereby adopted by action of the City Council and as same may be amended or as otherwise modified from time to time.

It is the stated purpose of this Compensation Program to give recognition to and to differentiate those eligible employees from represented employees who achieve economic gain and other conditions of employment through negotiation. It is the intent that through this policy and those which are adopted or as may be modified or rescinded from time to time such recognition may be given.

Eligibility for inclusion with this Compensation program is limited to persons holding positions as management or confidential employees as defined under section 2.52.290 of the Cupertino Municipal Code. These are as designated by the Appointing Authority and may be modified as circumstances warrant.

Although subject to change in accordance with provision of the Personnel Code, the positions in the following classifications have been designated as unrepresented.

MANAGEMENT AND CONFIDENTIAL CLASSIFICATIONS:

Classification Title

Accountant I  
Accountant II  
Accounting Technician  
Administrative Assistant  
Assistant City Attorney  
Assistant City Manager  
Assistant Director of Community Development  
Assistant Director of Public Works  
Assistant Director of Parks and Recreation  
Assistant to the City Manager  
Budget Manager  
Building Official  
Business Systems Analyst/Program Manager  
Capital Improvement Program Manager  
Chief Technology Officer/Director of Information Services (Department Head)  
City Clerk  
City Engineer



Community Relations Coordinator  
Deputy Building Official  
Deputy City Attorney  
Deputy City Clerk  
Deputy City Manager  
Director of Administrative Services (Department Head)  
Director of Community Development (Department Head)  
Director of Parks and Recreation (Department Head)  
Director of Public Works  
Economic Development Manager  
Emergency Services Coordinator  
Environmental Programs Manager  
Executive Assistant to the City Attorney  
Executive Assistant to the City Manager  
Finance Manager  
GIS Coordinator  
GIS Program Manager  
Human Resources Analyst I  
Human Resources Analyst II  
Human Resources Assistant  
Human Resources Manager  
Human Resources Technician  
Information Technology Assistant  
Innovation and Technology Manager – Applications  
Innovation and Technology Manager - Infrastructure  
Legal Services Manager  
Management Analyst  
Network Specialist  
Park Restoration and Improvement Manager  
Permit Center Manager  
Planning Manager  
Public Information Officer  
Public Affairs Manager  
Public Works Projects Manager  
Public Works Supervisor  
Purchasing Manager  
Recreation Manager  
Recreation Supervisor  
Senior Accountant  
Senior Assistant City Attorney  
Senior Civil Engineer  
Senior Management Analyst  
Senior Public Works Project Manager  
Service Center Superintendent  
Special Project Executive

Sustainability Manager  
Transportation Manager  
Web Specialist

In the event of any inconsistency between the Compensation Program and any Employment Contracts, the provisions of the Employment Contract and any amendments thereto control.

Adopted by Action of the  
City Council, April 1, 1974

Revised 10/74, 3/78, 6/81, 6/82, 7/85, 7/87, 1/89, 7/90, 4/91, 5/91,  
7/92, 6/95, 6/96, 7/99, 6/02, 7/04, 6/05, 04/07, 7/10, 10/12, 12/12, 7/13, 11/13, 12/13, 3/14, 7/14, 11/15,  
6/16, 10/16, 11/16, 6/17, 10/17, 7/19, 6/22, 8/22, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 2

SALARY SCHEDULE  
AND OTHER SALARY RATES

It is City of Cupertino policy that eligible persons under this Compensation Program shall be compensated for services rendered to and on behalf of the City on the basis of equity of pay for duties and responsibilities assigned, meritorious service and comparability with similar work in other public and private employment in the same labor market; all of which is contingent upon the City's ability to pay consistent with its fiscal policies.

- a. Retroactive to the first full pay period after July 1, 2022, a 5% salary increase will be added to the salary range of each classification in this unit. In addition, employees will receive a one-time non-pensionable \$3,800 lump sum payment, which shall not be PERSable (i.e., counted towards base salary or final compensation for CalPERS retirement calculation).

See Attachment A for a list of paygrades.

Adopted by Action  
of the City Council  
April 1, 1974

Revised 8/78, 7/79, 6/80, 7/92, 6/95, 10/12, 7/13, 10/16, 7/19, 8/22

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 3

TRAINING AND CONFERENCES

I. POLICY

A. Management Personnel

It is City of Cupertino policy that eligible persons under this Compensation Program shall be reimbursed or receive advances in accordance with the schedules, terms and conditions as set forth herein for attendance at conferences, meetings and training sessions as defined below for each. It is the intent of this policy to encourage the continuing education and awareness of said persons in the technical improvements and innovations in their fields of endeavor as they apply to the City or to implement a City approved strategy for attracting and retaining businesses in the City. One means of implementing this encouragement is through a formal reimbursement and advance schedule for authorized attendance at such conferences, meetings and training sessions.

B. Non-Management Personnel

When authorized by their supervisor, a non-management person may attend a conference, meeting or training session subject to the stated terms and conditions included herein for each with payment toward or reimbursement of certain expenses incurred as defined below for each.

II. DEFINITIONS

A. Conferences

A conference is an annual meeting of a work related organization the membership of which may be held in the name of the City or the individual.

B. Local Area

The local area is defined to be within Santa Clara and San Mateo Counties and within a 40-mile distance from Cupertino when traveling to Alameda County.

C. Meetings

A "meeting" shall mean a convention, conference, seminar, workshop, meal, or like assembly having to do with municipal government operations. An employee serving on a panel for interviews of job applicants shall not come under this definition.

D. Training Session

A training session is any type of seminar or workshop the attendance at which is for the purpose of obtaining information of a work related nature to benefit the City's operations or to enhance the attendee's capabilities in the discharge of assigned duties and responsibilities.

III. REIMBURSEMENT AND ADVANCE PAYMENT SCHEDULE

A. Intent

This schedule is written with the intent that the employee will make every effort to find the lowest possible cost to the City for traveling on City business. For example, if paying for parking at the airport is less expensive than paying for a taxi or airport shuttle, then the employee should drive their car and park at the airport; or if renting a car is lower than taking taxis at the out-of-town location, then a car should be rented; or air reservations should be booked in advance to obtain discounted fares. The following procedures apply whether the expense is being paid through a reimbursement or a direct advance.

B. Registration

Registration fees for authorized attendance at a meeting or training session will be paid by the City.

C. Transportation

The City will pay transportation costs on the basis of the lowest cost intent stated in paragraph A. Eligible transportation costs include airfare (with coach fare being the maximum), van or taxi service to and from the attendee's home and airport, destination or airport parking charges, taxi and shuttle services at the out-of-town location, trains, tolls, or rental cars. Use of a personal automobile for City business shall be reimbursed or advanced at the rate per mile in effect for such use, except in no case shall it exceed air coach fare if the vehicle is being used for getting to the destination. Government or group rates offered by a provider of transportation must be used when available.

Reimbursement or advances for use of a personal automobile on City business within a local area will not be made so as to supplement that already being paid to those persons receiving a monthly mileage allowance.

D. Lodging

Hotel or lodging expenses of the employee resulting from the authorized event or activity defined in this policy will be reimbursed or advanced if the lodging and event occurs outside of the local area. Not covered will be lodging expenses related to person(s) who are accompanying the City member, but who themselves are not on City business. In this

instance, for example, the difference between single and multiple occupancy rates for a room will not be reimbursed.

Where the lodging is in connection with a conference or other organized educational activity, City-paid lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, providing that lodging at the group rate is available at the time of booking. If the group rate at the conference hotel is not available, then the non-conference lodging policy described in the next paragraph should be followed to find another comparable hotel.

Where lodging is necessary for an activity that is not related to a conference or other organized educational activity, reimbursement or advances shall be limited to the actual cost of the room at a group or government rate. In the event that a group or government rate is not available, lodging rates that do not exceed the median price for lodging for that area and time period listed on travel websites like [www.hotels.com](http://www.hotels.com), [www.expedia.com](http://www.expedia.com) or an equivalent service shall be eligible for reimbursement or advancement.

#### E. Meals

##### 1. With No Conference

Payments toward or reimbursement of meals related to authorized activities or events shall be at the Internal Revenue Service per diem rate for meals and incidental expenses for a given location, as stated by IRS publications 463 and 1542 and by the U.S. General Services Administration. The per diem shall be split among meals as reasonably desired and reduced accordingly for less than full travel days. If per diem is claimed, no receipts are necessary. Alternatively, the actual cost of a meal can be claimed, within a standard of reasonableness, but receipts must be kept and submitted for the expense incurred.

##### 2. As Part of a Conference

When City personnel are attending a conference or other organized educational activity, they shall be reimbursed or advanced for meals not provided by the activity, on a per diem or actual cost basis. The per diem and actual cost rate shall follow the rules described in the meals with no conference paragraph.

#### F. Other Expenses

Payments toward or reimbursement of expenses at such functions shall be limited to the actual costs consistent with the application of reasonable standards.

Other reasonable expenses related to business purposes shall be paid consistent with this policy.

No payments shall be made unless, where available, receipts are kept and submitted for all expenses incurred. When receipts are not available, qualifying expenditures shall be reimbursed upon signing of an affidavit of expenditure.

No payment shall be made for any expenses incurred which are of a personal nature or not within a standard of reasonableness for the situation as may be defined by the Finance Department.

G. Non-Reimbursable Expenses

The City will **not** reimburse or advance payment toward expenses including, but not limited to:

1. The personal portion of any trip;
2. Political or charitable contributions or events;
3. Family expenses, including those of a partner when accompanying the employee on City-related business, as well as child or pet-related expenses;
4. Entertainment expenses, including theatre, shows, movies, sporting events, golf, spa treatments, etc.
5. Gifts of any kind for any purpose;
6. Service club meals; of those besides economic development staff;
7. Alcoholic beverages;
8. Non-mileage personal automobile expenses including repairs, insurance, gasoline, traffic citations; and
9. Personal losses incurred while on City business.

IV ATTENDANCE AUTHORIZATION

A. Budgetary Limitations

Notwithstanding any attendance authorization contained herein, reimbursement or advances for expenses relative to conferences, meeting or training sessions shall not exceed the budgetary limitations.

B. Conference Attendance

Attendance at conferences or seminars by employees must be approved by their supervisor.

C. Meetings

Any employee, management or non-management, may attend a meeting when authorized by their supervisor.

D. Training Sessions

Any employee, management or non-management, may attend a training session when authorized by their supervisor.

## V. FUNDING

### A. Appropriation Policy

It shall be the policy of the City to appropriate funds subject to availability of resources.

### B. Training Sessions

Payments toward or reimbursement of expenses incurred in attendance at training sessions, will be appropriated annually through the budget process.

## VI. DIRECT CASH ADVANCE POLICY

From time to time, it may be necessary for a City employee to request a direct cash advance to cover anticipated expenses while traveling or doing business on the City's behalf. Such request for an advance should be submitted to their supervisor no less than seven days prior to the need for the advance with the following information: 1) Purpose of the expenditure; 2) The anticipated amount of the expenditure (for example, hotel rates, meal costs, and transportation expenses); and 3) The dates of the expenditure. An accounting of expenses and return of any unused advance must be reported to the City within 30 calendar days of the employee's return on the expense report described in Section VII.

## VII. EXPENSE REPORT REQUIREMENTS

All expense reimbursement requests or final accounting of advances received must be approved by their supervisor, on forms determined by the Finance Department, within 30 calendar days of an expense incurred, and accompanied by a business purpose for all expenditures and a receipt for each non- per diem item.

Revised 7/83, 7/85, 7/87, 7/88, 7/91, 7/92, 12/07,7/10



City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 4

AUTOMOBILE ALLOWANCES AND  
MILEAGE REIMBURSEMENTS

It is City of Cupertino policy that eligible persons under this Compensation Program shall be compensated fairly for the use of personal automotive vehicles on City business. In many instances the use of personal vehicles is a condition of employment due to the absence of sufficient City owned vehicles for general transportation purposes. It is not intended, however, that such a condition of employment should work an undue hardship. For this reason, the following policies shall apply for mileage reimbursements.

Those persons who occasionally are required to use their personal automobiles for City business shall be reimbursed for such use at an appropriate rate established by the City Council. Submission of reimbursement requests must be approved by the Department Head.

Employees in the following classifications shall be paid on a monthly basis the following automobile allowance:

| <u>Classification</u>                      | <u>Allowance</u> |
|--|------------------|
| Director of Administrative Services        | 300.00           |
| Director of Community Development          | 300.00           |
| Assistant City Manager                     | 300.00           |
| Director of Parks and Recreation           | 300.00           |
| Director of Public Works                   | 300.00           |
| Chief Technology Officer/                  | 300.00           |
| Director of Information Services           |                  |
| Special Project Executive                  | 300.00           |
| City Clerk                                 | 250.00           |
| Senior Civil Engineer                      | 250.00           |
| Assistant Director of Public Works         | 250.00           |
| City Engineer                              | 250.00           |
| Transportation Manager                     | 250.00           |
| Assistant Director of Parks and Recreation | 200.00           |
| Public Affairs Manager                     | 200.00           |
| Deputy City Manager                        | 200.00           |
| Recreation Supervisor                      | 200.00           |
| Recreation Manager                         | 200.00           |

Employees receiving automobile allowance shall be eligible for reimbursement for travel that exceeds two hundred miles round trip.

Adopted by Action of the City Council

April 1, 1974

Revised 7/74, 5/79, 6/80, 7/81, 8/84, 7/87, 1/89, 7/90, 7/92, 6/96, 8/99, 6/00, 9/01, 1/02, 6/02, 10/07,  
7/10, 7/11, 10/12, 12/12, 7/13, 11/15, 10/16, 11/16, 6/17, 7/19, 8/22, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 5

ASSOCIATION MEMBERSHIPS AND  
PROFESSIONAL PUBLICATIONS

It is City of Cupertino policy that eligible persons under this Compensation Program shall be entitled to City sponsored association memberships as well as receiving subscriptions to professional and technical publications. Such sponsorship, however, shall be conditioned upon the several factors as set forth below.

Each association for which membership is claimed must be directly related to the field of endeavor of the person to be benefited. Each claim for City sponsored membership shall be submitted by or through the Department Head with their concurrence to the City Manager for approval.

Subscriptions to or purchase of professional and technical publications may be provided at City expense when such have been authorized by the Department Head providing the subject matter and material generally contained therein are related to municipal governmental operations.

Adopted by Action of  
the City Council  
April 1, 1974  
Revised  
7/92

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 6

OVERTIME WORKED

EXEMPT POSITIONS:

Management and non-represented professional employees are ineligible for overtime payments for time worked in excess of what otherwise would be considered as a normal work day or work week for other employees. However, no deduction from leave balances are made when such an employee is absent for less than a regular work day as long as the employee has his/her supervisor's approval. Nothing in this policy precludes the alternative work schedule, which may include an absence of a full eight hour day, when forty hours have been worked in the same seven day work period.

NON-EXEMPT POSITIONS:

Confidential employees are eligible for overtime or compensation time, at their discretion, for the time worked in excess of 40 hours per week. Nothing in this policy precludes the alternative work schedule, which may include an absence of a full eight hour day, where forty hours have been worked in the same seven day period.

COMPENSATORY TIME OFF

At the employee's discretion, compensatory time (CTO) may be granted for overtime worked at the rate of time and one-half for each hour worked in lieu of compensation in cash. Employees, who have previously earned CTO, shall be allowed to schedule CTO at the employee's discretion provided (1) that prior supervisory approval has been obtained and (2) the request is made in writing.

CTO may be accrued for up to 80 hours per calendar year. Any CTO earned exceeding 80 hours will be paid at the rate of time and one-half. An employee may carry over the unused balance into the next calendar year. Any unused carryover balance will be automatically paid out at the end of the calendar year.

An employee may exercise his/her option twice each calendar year to convert any/or all accumulated compensatory time to cash.

### STANDBY COMPENSATION

Employees in the classification of Network Specialist who are required to be available during their off-shift hours for possible recall for emergency service shall be compensated \$300.00 per 128 hours. Minimum staffing and skill qualifications for standby assignment shall be determined by the City.

Adopted by Action of  
the City Council

April 1, 1974

Revised

6/80, 7/91, 7/92, 6/96, 7/97, 4/07, 7/13, 10/16, 8/22, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 7

HEALTH BENEFITS PLAN - EMPLOYER CONTRIBUTION

It is the policy of the City of Cupertino to provide group hospital and medical insurance under which employees in Management and Confidential positions and their dependents may be covered. The purpose of this program is to promote and preserve the health of employees and their families through comprehensive health plans available only through employer sponsorship.

Although the premium cost for the insurance provided remains the ultimate responsibility of the employee in these positions, the City shall contribute the amounts listed below towards the premium or pay the full cost of the premium if less than the stated amounts. If the premium amounts for any employee covered by this policy are less than the amounts listed below per month, the difference between the premium amount and the stated amounts will be included in the employee's gross pay.

Health In-Lieu Payments

City agrees to pay a monthly amount of three hundred seventy-five (\$375.00) per month to the employee who can demonstrate that they have equivalent health coverage through their spouse, parent, or other group coverage and who request this cash payment in lieu of health insurance coverage.

\*Dental Coverage: Effective the first month after Council adoption of MOU, dental coverage is capped at \$2,500.00 per dependent per annual plan year for the term of this contract.

Adopted by Action of the City Council  
September 16, 1974

Revised

7/75, 7/76, 7/77, 8/78, 7/79, 6/80, 6/81, 7/81, 6/82, 7/83, 7/84, 7/88, 7/89, 7/90, 7/91, 7/92, 6/95, 7/97,  
7/99, 6/00, 6/02, 7/04, 6/05, 4/07, 12/12, 7/13, 10/16, 7/19, 12/19, 8/22

City of Cupertino

UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 8

FIXED HOLIDAYS

It is the policy of the City of Cupertino to recognize days of historical and national significance as holidays of the City without loss of pay or benefits. Recognizing the desirable times throughout the year, it is the policy of the City of Cupertino to provide days off in lieu of holidays for management and confidential employees at such times as are convenient for each employee and supervisor, when such policy is compatible with the workload and schedule of the City.

The City provides the following fixed paid holidays for eligible employees covered by this agreement:

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Memorial Day
5. Juneteenth
6. Independence day
7. Labor Day
8. Veteran's Day
9. Thanksgiving Day
10. Day Following Thanksgiving
11. Christmas Eve
12. Christmas Day
13. New Year's Eve

When a holiday falls on a Sunday, the following Monday shall be observed as the non-work day. When a holiday falls on a Saturday, the previous Friday shall be observed as the non-work day.

FLOATING HOLIDAY

In addition to the paid holidays, employees occupying these positions shall be provided 20 floating hours per calendar year as non-work time with full pay and benefits. Employees may accumulate floating holiday hours up to two times their annual accrual.

Adopted by Action of  
the City Council  
July 7, 1975

Revised 6/80, 6/89, 7/92, 7/99, 7/13, 8/22

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 9

LIFE, LONG TERM DISABILITY INSURANCE, AND SHORT TERM DISABILITY  
INSURANCE

It is the policy of the City of Cupertino to make available group insurance for Management and Confidential employees that will mitigate the personal and family financial hardships resulting from continuing disability that prevents an employee from performing gainfully in his or her occupation. It is further the policy of the City of Cupertino to provide life insurance benefits in an amount of two and one half times the employee's annual salary to a maximum of \$250,000.00.

Employees occupying unrepresented positions may enroll in the disability income program and the life insurance program offered if eligible under the contract provisions of the policy and the personnel rules of the City. The full cost of premiums for these programs shall be paid by the City for such employees.

Adopted by Action of  
the City Council  
September 16, 1976

Revised 7/76, 6/80, 6/81, 6/82, 6/92, 10/16



City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 10

DEFERRED COMPENSATION

It is the policy of the City of Cupertino to provide equitable current compensation and reasonable retirement security for management and confidential employees for services performed for the City. The City participates in the California Public Employees' Retirement System (PERS) and deferred compensation plans have been established. Both the employee and employer may make contributions from current earnings to these plans. The purpose of this policy is to promote means by which compensation may be provided in such manner and form to best meet the requirements of the City and the needs of individual employees, thereby increasing the ability, to attract and retain competent management and confidential employees.

The City shall maintain and administer means by which employees in these positions may defer portions of their current earnings for future utilization. Usage of such plans shall be subject to such agreements, rules and procedures as are necessary to properly administer each plan. Employee contributions to such plans may be made in such amounts as felt proper and necessary to the employee. Employer contributions shall be as determined by the City Council.

Adopted by Action of  
the City Council  
July 7, 1975  
Revised 6/80, 7/87, 7/92, 7/99

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 11

PUBLIC EMPLOYEES' RETIREMENT SYSTEM CONTRIBUTION

**A. Employees hired on or before December 29, 2012 Only:**

For employees hired on or before December 29, 2012, the City has contracted with CalPERS for a 2.7% @55 formula.

Effective in the first full pay period in July 2017, each employee shall pay the full 8.0% of applicable salary of the employee's contribution towards CalPERS.

**B. For Employees hired by the City of Cupertino on December 30, 2012 or December 31, 2012 or a current CalPERS employee who qualifies as a classic member under CalPERS Regulations Only:**

For Employees hired by the City of Cupertino on December 30, 2012 or December 31, 2012 or a current CalPERS employee who qualifies as a classic member under CalPERS Regulations only the City has contracted with CalPERS for a 2.0% @ 60 retirement formula, three year average compensation.

Effective October 1, 2016, the City shall not pay the employee's contribution rate to the California Public Employees Retirement System (CalPERS) and each employee shall pay the full 7% of applicable salary of the employee's contribution towards CalPERS.

**C. For new employees hired by the City of Cupertino on or after January 1, 2013 and do not qualify as Classic members Only:**

For new employees hired by the City of Cupertino on or after January 1, 2013 and do not qualify as classic members as defined by CalPERS, CalPERS has by statute implemented a 2% @ 62 formula, three year average and employees in this category shall pay 50% of the normal cost rate as determined by CalPERS.

Adopted by Action of  
the City Council  
June, 1981

Revised 6/87, 6/89, 7/90, 7/91, 7/92, 6/03, 7/04, 4/07, 7/10, 10/12, 12/12, 7/13, 10/16, 7/19

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 12

DENTAL INSURANCE - EMPLOYER CONTRIBUTION

It is the policy of the City of Cupertino to provide dental insurance under which employees in Management and Confidential positions and their dependents may be covered. The purpose of this program is to promote and preserve the health of employees.

The premium cost for the insurance provided by the City shall not exceed \$126.78\* per month per employee. Enrollment in the plan or plans made available pursuant to this policy shall be in accordance with Personnel Rules of the City and the provisions of the contract for such insurance between the City and carrier or carriers.

\*Dental Coverage: Effective the first month after Council adoption of agreement, dental coverage is capped at \$2,500.00 per dependent per annual plan year for the term of this contract.

Adopted by Action of  
City Council

July 1, 1983

Revised 7/87, 7/88, 7/89, 7/90, 7/91, 7/92, 6/95, 7/99, 4/07, 10/12, 10/16, 7/19

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 13

ADMINISTRATIVE LEAVE

The department heads, Assistant City Manager(s) and Special Project Executive shall receive eighty (80) hours of administrative leave with pay per year. Unrepresented employees exempt from the provisions of the Fair Labor Standards Act shall receive forty (40) hours of administrative leave with pay per year.

Employees may accumulate administrative leave hours up to two times their annual accrual.

Employees shall be eligible to convert up to 80 hours of administrative leave to pay one time each calendar year.

Adopted by Action of  
the City Council  
July, 1988

Revised  
7/92, 7/97, 7/99, 7/10, 12/12, 10/16, 8/22, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 14

EMPLOYEE ASSISTANCE PROGRAM

It is the policy of the City of Cupertino to provide an Employee Assistance Program for the benefit of Management and Confidential employees and their eligible dependents. The purpose of this program is to provide professional assistance and counseling concerning financial, legal, pre-retirement, and other matters of a personal nature.

Adopted by Action of the City Council  
June 17, 1996

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 15

VACATION ACCUMULATION

The department heads, Assistant City Manager(s) and Special Project Executive shall earn vacation hours under the same vacation accumulation schedule as all other employees. Credit shall be provided for previous public sector service time on a year-for-year basis as to annual vacation accumulation. Credit shall only be given for completed years of service. Public service credit shall not apply to any other supplemental benefit. Employee(s) affected by this policy will have the responsibility of providing certification as to previous public sector service.

Benefited full-time employees accrue vacation in accordance with the following schedule. Benefited employees who work less than a full-time work schedule accrue vacation in accordance with the following schedule on a pro-rated basis.

| <u>Service Time</u> | <u>Annual Accruals</u> | <u>Maximum Accrual</u> |
|---------------------|------------------------|------------------------|
| 0 - 3 Years         | 80 Hours               | 160 Hours              |
| 4 - 9 Years         | 120 Hours              | 240 Hours              |
| 10 – 14 Years       | 160 Hours              | 272 Hours              |
| 15 – 19 Years       | 176 Hours              | 320 Hours              |
| 20 + Years          | 192 Hours              | 352 Hours              |

An employee may accrue no more vacation credit than what is listed above.

VACATION CREDITS

The hiring manager, with the approval of the department head and the City Manager, may offer a vacation bank of up to 120 hours of vacation to a prospective candidate in the Unrepresented group. These hours do not vest for payoff purposes if the employee leaves service.

Adopted by Action of the City Council  
July 7, 1997

Revised 6/99, 7/10, 12/12, 7/13, 10/16, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 16

HOUSING ASSISTANCE PROGRAM

Housing assistance may be offered to the department heads pursuant to Resolution No. 15-092.

Adopted by Action of the City Council  
July 7, 1997

Revised 7/99, 7/10, 8/12, 10/15

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 17

VISION INSURANCE – EMPLOYER CONTRIBUTION

It is the policy of the City of Cupertino to provide vision insurance under which employees and their dependents may be covered. The purpose of this program is to promote and preserve the health of employees.

The premium cost for the insurance provided by the City shall not exceed \$14.94 per month per employee. Enrollment in the plan or plans made available pursuant to this policy shall be in accordance with the provisions of the contract between the City and carrier or carriers providing vision insurance coverage,

Adopted by Action of the City Council  
July 1997

Revised 7/99, 6/02, 6/03, 7/10, 10/12



City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 18

WORK OUT OF CLASSIFICATION/WORK IN DUAL CLASSIFICATION

Work Out of Classification – Temporary assignment, approved in advance by the department head, to a classification in a higher pay grade shall be compensated at the Step 1 rate of the higher classification or at a rate five (5) percent greater than that of the regular position, whichever is greater, for the number of hours assigned. In order to qualify for out-of-classification pay, an employee shall work a minimum of four (4) hours per day in the temporary assignment.

An employee may be assigned to work out of class in a higher classification when there is a vacant position for which a recruitment is being, or will be, conducted. Out of class assignments may not exceed 960 hours in a fiscal year. Compensation for work performed in an out-of-class capacity is included for purposes of calculating CalPERS compensation, however, this is at the discretion of CalPERS and future changes to CalPERS regulations would supersede the language of this section.

An employee may receive acting pay for working in a higher classification where a vacancy does not exist, in the case of an incumbent being on vacation or leave of absence, or due to the employee being asked to perform higher level work on any other temporary basis. Acting pay is not included for purposes of calculating CalPERS compensation.

The higher rate of pay shall be used in computing overtime when authorized overtime is worked in a non-exempt, out of class or acting work assignment. When a non-exempt employee is working out of class or acting in an exempt position for 20 hours or more in a work week, the employee will be ineligible to receive overtime pay for any and all hours worked in the exempt classification during that work week.

All requests for out of class pay or acting pay must be approved by the Director of Administrative Services or his/her designee.

Adopted by Action of the City Council  
October 2016

Revised 7/19

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 19

EDUCATION REIMBURSEMENT PROGRAM

It is the intent of the City to recognize the value of continuing education and professional development of its employees; and to adopt an Education Reimbursement Program which will encourage employees to avail themselves of City job related educational opportunities that will advance their knowledge and interests in the direction of their career path. Courses should either: a) maintain or improve job skills in the employee's current position; b) be expressly required by the City or by law; or c) prepare the employee to become a competitive applicant for a different position with the City.

The Education Reimbursement Program is a benefit to all full time benefited employees who have completed the required probationary period and provides education reimbursement of up to two thousand dollars(\$2,000) per calendar year for the cost of registration, required textbooks and/or materials and parking. Employees who wish to seek reimbursement from the City for educational program costs shall provide a written request for reimbursement in advance of enrollment to the Human Resources Division. The form provided shall include the type of training, sponsoring organization or institution, meeting times and costs. Human Resources and the employee's department head will make the determination if the chosen education program is eligible for reimbursement.

No employee shall receive any reimbursement until they have provided satisfactory proof of successful completion of the coursework with a grade of "C" or above, or "Pass" in the case of a Pass/Fail course. Such proof of completion shall be provided within 30 days of the conclusion of the course.

Education reimbursement is a taxable benefit under IRS Code. Education reimbursement will be applied to the calendar year in which the course is passed and satisfactory proof of completion is submitted.

Mandatory or annual coursework, attendance at conferences and training required to maintain job specific certifications or proficiencies are not included in the Education Reimbursement Program.

Adopted by Action of the City Council  
July 2019

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 20

CITY SPONSORED RECREATION AND WELLNESS PROGRAMS

Unrepresented employees shall have the privilege of enrollment in City sponsored recreation programs at the City residents' fee structure and in preference to non-residents wishing to enroll. Each calendar year, employees and family members on the employee's dental plan are eligible to be reimbursed up to \$500 per employee in Rec Bucks. Employees shall be reimbursed for approved recreation services in accordance with the City's Recreation Buck Policies. Programs allowing for preregistration will be reimbursed after completion of the program, including those allowing for or requiring preregistration in the calendar year prior to reimbursement. Reimbursements shall be applied to the year in which they are received. Benefited employees will also receive a free employee-only annual Cupertino Sports Center membership. Part-time benefited employees will have the annual amount of Recreation Bucks prorated based on number of hours worked. Recreation Bucks are a taxable benefit under IRS Code, and must be used by the employee within the calendar year and are non-transferrable.

City employees are eligible to participate in the City's wellness program as provided for in the City's Administrative Rules and Regulations.

Adopted by Action of the City Council  
July 2019

City of Cupertino

Listing of Unrepresented Classifications by  
Salary Rate or Pay Grades

Effective July 1, 2013 (Res. No. 13-061)  
Amended 11/19/13 (Res. No. 13-099)  
Amended 12/17/13 (Res. No. 13-108)  
Amended 3/18/14 (Res. No. 14-130)  
Amended 11/3/14 (Res. No. 14-209)  
Amended 11/3/2015 (Res. No. 15-099)  
Amended 6/21/16 (Res. No. 16-064)  
Amended 10/4/16 (Res. No. 16-104 – Not adopted)  
Amended 10/18/16 (Res. No. 16-108)  
Amended 11/15/16 (Res. No. 16-128)  
Amended 6/20/17 (Res. No. 17-056)  
Amended 10/17/17 (Res. No. 17-101)  
Amended 7/16/19 (Res. No. 19-086)  
Amended 11/19/19 (Res. No. 19-140)  
Amended 6/7/22 (Res. No. 22-067 on 6/9/22)  
Amended 8/16/22 (Res. No. 22-103)  
Amended 3/7/23 (Res. No. )

## ATTACHMENT A SALARY SCHEDULE

Salary Effective First Full Pay Period in July 2022 - Corrected Emergency Services Coordinator  
8/29/22, Separated out Assistant Director of Community Development and Building Official  
3/7/23, Added Special Project Executive 3/7/23

| Classification                   | Step 1   | Step 2   | Step 3   | Step 4   | Step 5   |
|----------------------------------|----------|----------|----------|----------|----------|
| ACCOUNTANT I                     | \$45.03  | \$47.28  | \$49.64  | \$52.12  | \$54.73  |
| ACCOUNTANT II                    | \$49.64  | \$52.12  | \$54.72  | \$57.46  | \$60.33  |
| ACCOUNTING TECHNICIAN            | \$44.66  | \$46.89  | \$49.24  | \$51.70  | \$54.28  |
| ADMINISTRATIVE ASSISTANT         | \$39.28  | \$41.24  | \$43.30  | \$45.47  | \$47.74  |
| ASSISTANT CITY ATTORNEY          | \$89.70  | \$94.18  | \$98.89  | \$103.83 | \$109.03 |
| ASSISTANT CITY MGR               | \$122.63 | \$128.76 | \$135.20 | \$141.96 | \$149.06 |
| ASSISTANT TO THE CITY MANAGER    | \$70.39  | \$73.91  | \$77.61  | \$81.49  | \$85.56  |
| ASST DIR COMM DEV                | \$87.73  | \$92.12  | \$96.72  | \$101.56 | \$106.64 |
| ASST DIR PARKS AND RECREATION    | \$87.73  | \$92.12  | \$96.72  | \$101.56 | \$106.64 |
| ASST DIR PUBLIC WORKS            | \$91.27  | \$95.83  | \$100.63 | \$105.66 | \$110.94 |
| BUDGET MANAGER                   | \$82.03  | \$86.14  | \$90.44  | \$94.97  | \$99.71  |
| BUILDING OFFICIAL                | \$82.45  | \$86.57  | \$90.90  | \$95.45  | \$100.22 |
| BUSINESS SYSTEMS ANALYST         | \$63.66  | \$66.84  | \$70.19  | \$73.70  | \$77.38  |
| CAPITAL IMPV PROGRAM MGR         | \$81.94  | \$86.04  | \$90.34  | \$94.86  | \$99.60  |
| CHIEF TECHNOLOGY OFFICER         | \$108.31 | \$113.73 | \$119.42 | \$125.39 | \$131.65 |
| CITY CLERK                       | \$73.17  | \$76.82  | \$80.67  | \$84.70  | \$88.93  |
| CITY ENGINEER                    | \$91.27  | \$95.83  | \$100.63 | \$105.66 | \$110.94 |
| COMMUNITY RELATIONS COORDINATOR  | \$45.28  | \$47.54  | \$49.92  | \$52.42  | \$55.04  |
| DEPARTMENT HEAD                  | \$108.31 | \$113.73 | \$119.42 | \$125.39 | \$131.65 |
| DEPUTY BUILDING OFFICIAL         | \$71.33  | \$74.89  | \$78.64  | \$82.57  | \$86.70  |
| DEPUTY CITY ATTORNEY             | \$64.54  | \$67.77  | \$71.15  | \$74.71  | \$78.45  |
| DEPUTY CITY CLERK                | \$52.21  | \$54.82  | \$57.56  | \$60.44  | \$63.46  |
| DEPUTY CITY MANAGER              | \$87.73  | \$92.12  | \$96.72  | \$101.56 | \$106.64 |
| DIRECTOR OF ADMIN SERVICES       | \$108.31 | \$113.73 | \$119.42 | \$125.39 | \$131.65 |
| DIRECTOR OF COMM DEVELOPMENT     | \$108.31 | \$113.73 | \$119.42 | \$125.39 | \$131.65 |
| DIRECTOR OF PARKS AND RECREATION | \$108.31 | \$113.73 | \$119.42 | \$125.39 | \$131.65 |
| DIRECTOR OF PUBLIC WORKS         | \$111.48 | \$117.06 | \$122.91 | \$129.05 | \$135.51 |
| ECONOMIC DEVELOPMENT MANAGER     | \$78.76  | \$82.70  | \$86.83  | \$91.17  | \$95.73  |
| EMERGENCY SERVICES COORDINATOR   | \$64.02  | \$67.22  | \$70.58  | \$74.11  | \$77.81  |
| ENVIRONMENTAL PROGRAMS MANAGER   | \$76.07  | \$79.87  | \$83.87  | \$88.06  | \$92.46  |
| EXEC ASST TO CITY MANAGER        | \$46.15  | \$48.46  | \$50.88  | \$53.43  | \$56.10  |
| EXEC ASST TO THE CITY ATTN       | \$45.02  | \$47.28  | \$49.64  | \$52.11  | \$54.73  |
| FINANCE MANAGER                  | \$82.03  | \$86.14  | \$90.44  | \$94.97  | \$99.71  |
| GIS COORDINATOR                  | \$48.48  | \$50.90  | \$53.45  | \$56.12  | \$58.93  |
| GIS PROGRAM MANAGER              | \$81.08  | \$85.13  | \$89.39  | \$93.86  | \$98.55  |
| HUMAN RESOURCE ANALYST I         | \$54.16  | \$56.87  | \$59.71  | \$62.70  | \$65.84  |

|  |          |          |          |          |          |
|--|----------|----------|----------|----------|----------|
| HUMAN RESOURCES ANALYST II                     | \$59.72  | \$62.70  | \$65.84  | \$69.13  | \$72.58  |
| HUMAN RESOURCES ASSISTANT                      | \$32.62  | \$34.25  | \$35.96  | \$37.76  | \$39.65  |
| HUMAN RESOURCES MANAGER                        | \$82.03  | \$86.14  | \$90.44  | \$94.97  | \$99.71  |
| HUMAN RESOURCES TECHNICIAN                     | \$44.66  | \$46.89  | \$49.24  | \$51.70  | \$54.28  |
| I.T. ASSISTANT                                 | \$43.92  | \$46.12  | \$48.42  | \$50.84  | \$53.39  |
| INNOVATION AND TECHNOLOGY MGR - APPLICATIONS   | \$81.08  | \$85.13  | \$89.39  | \$93.86  | \$98.55  |
| INNOVATION AND TECHNOLOGY MGR - INFRASTRUCTURE | \$81.08  | \$85.13  | \$89.39  | \$93.86  | \$98.55  |
| LEGAL SERVICES MANAGER                         | \$46.49  | \$48.82  | \$51.26  | \$53.82  | \$56.52  |
| MANAGEMENT ANALYST                             | \$54.63  | \$57.36  | \$60.23  | \$63.24  | \$66.40  |
| NETWORK SPECIALIST                             | \$56.19  | \$59.00  | \$61.95  | \$65.05  | \$68.30  |
| PARK RESTORATION IMPV MGR                      | \$76.64  | \$80.48  | \$84.50  | \$88.72  | \$93.16  |
| PERMIT CENTER MANAGER                          | \$71.33  | \$74.89  | \$78.64  | \$82.57  | \$86.70  |
| PLANNING MANAGER                               | \$82.45  | \$86.57  | \$90.90  | \$95.45  | \$100.22 |
| PUBLIC AFFAIRS MANAGER                         | \$70.47  | \$73.99  | \$77.69  | \$81.58  | \$85.66  |
| PUBLIC INFORMATION OFFICER                     | \$70.39  | \$73.91  | \$77.61  | \$81.49  | \$85.56  |
| PUBLIC WORKS PROJECT MANAGER                   | \$67.37  | \$70.74  | \$74.28  | \$77.99  | \$81.89  |
| PUBLIC WORKS SUPERVISOR                        | \$56.79  | \$59.63  | \$62.61  | \$65.74  | \$69.03  |
| PURCHASING MANAGER                             | \$82.03  | \$86.14  | \$90.44  | \$94.97  | \$99.71  |
| RECREATION MANAGER                             | \$57.98  | \$60.88  | \$63.92  | \$67.12  | \$70.47  |
| RECREATION SUPERVISOR                          | \$52.59  | \$55.22  | \$57.98  | \$60.88  | \$63.92  |
| SENIOR ACCOUNTANT                              | \$57.47  | \$60.34  | \$63.36  | \$66.52  | \$69.85  |
| SENIOR ASSISTANT CITY ATTORNEY                 | \$98.68  | \$103.61 | \$108.79 | \$114.23 | \$119.94 |
| SENIOR CIVIL ENGINEER                          | \$76.97  | \$80.81  | \$84.85  | \$89.10  | \$93.55  |
| SENIOR MANAGEMENT ANALYST                      | \$59.72  | \$62.70  | \$65.84  | \$69.13  | \$72.58  |
| SENIOR PUBLIC WORKS PROJECT MANAGER            | \$70.74  | \$74.28  | \$77.99  | \$81.89  | \$85.98  |
| SERVICE CENTER SUPERINTENDENT                  | \$72.61  | \$76.24  | \$80.05  | \$84.06  | \$88.26  |
| SPECIAL PROJECT EXECUTIVE                      | \$108.31 | \$113.73 | \$119.42 | \$125.39 | \$131.65 |
| SUSTAINABILITY MANAGER                         | \$76.07  | \$79.87  | \$83.87  | \$88.06  | \$92.46  |
| TRANSPORTATION MANAGER                         | \$81.94  | \$86.04  | \$90.34  | \$94.86  | \$99.60  |
| WEB SPECIALIST                                 | \$49.68  | \$52.17  | \$54.77  | \$57.51  | \$60.39  |

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 1

PROGRAM PURPOSE AND DEFINITIONS FOR ELIGIBILITY

It is City of Cupertino policy that those certain persons holding positions hereinafter defined and designated either as management or confidential positions shall be eligible for participation under the Unrepresented Employees Compensation Program as hereby adopted by action of the City Council and as same may be amended or as otherwise modified from time to time.

It is the stated purpose of this Compensation Program to give recognition to and to differentiate those eligible employees from represented employees who achieve economic gain and other conditions of employment through negotiation. It is the intent that through this policy and those which are adopted or as may be modified or rescinded from time to time such recognition may be given.

Eligibility for inclusion with this Compensation program is limited to persons holding positions as management or confidential employees as defined under section 2.52.290 of the Cupertino Municipal Code. These are as designated by the Appointing Authority and may be modified as circumstances warrant.

Although subject to change in accordance with provision of the Personnel Code, the positions in the following classifications have been designated as unrepresented.

MANAGEMENT AND CONFIDENTIAL CLASSIFICATIONS:

Classification Title

Accountant I  
Accountant II  
Accounting Technician  
Administrative Assistant  
Assistant City Attorney  
Assistant City Manager  
Assistant Director of Community Development/~~Building Official~~  
Assistant Director of Public Works  
Assistant Director of Parks and Recreation  
Assistant to the City Manager  
Budget Manager  
~~Building Official~~  
Business Systems Analyst/Program Manager  
Capital Improvement Program Manager  
Chief Technology Officer/Director of Information Services (Department Head)  
City Clerk  
City Engineer

Community Relations Coordinator  
Deputy Building Official  
Deputy City Attorney  
Deputy City Clerk  
Deputy City Manager  
Director of Administrative Services (Department Head)  
Director of Community Development (Department Head)  
Director of Parks and Recreation (Department Head)  
Director of Public Works  
Economic Development Manager  
Emergency Services Coordinator  
Environmental Programs Manager  
Executive Assistant to the City Attorney  
Executive Assistant to the City Manager  
Finance Manager  
GIS Coordinator  
GIS Program Manager  
Human Resources Analyst I  
Human Resources Analyst II  
Human Resources Assistant  
Human Resources Manager  
Human Resources Technician  
Information Technology Assistant  
Innovation and Technology Manager – Applications  
Innovation and Technology Manager - Infrastructure  
Legal Services Manager  
Management Analyst  
Network Specialist  
Park Restoration and Improvement Manager  
Permit Center Manager  
Planning Manager  
Public Information Officer  
Public Affairs Manager  
Public Works Projects Manager  
Public Works Supervisor  
Purchasing Manager  
Recreation Manager  
Recreation Supervisor  
Senior Accountant  
Senior Assistant City Attorney  
Senior Civil Engineer  
Senior Management Analyst  
Senior Public Works Project Manager  
Service Center Superintendent  
Special Project Executive



Sustainability Manager  
Transportation Manager  
Web Specialist

In the event of any inconsistency between the Compensation Program and any Employment Contracts, the provisions of the Employment Contract and any amendments thereto control.

Adopted by Action of the  
City Council, April 1, 1974

Revised 10/74, 3/78, 6/81, 6/82, 7/85, 7/87, 1/89, 7/90, 4/91, 5/91,  
7/92, 6/95, 6/96, 7/99, 6/02, 7/04, 6/05, 04/07, 7/10, 10/12, 12/12, 7/13, 11/13, 12/13, 3/14, 7/14, 11/15,  
6/16, 10/16, 11/16, 6/17, 10/17, 7/19, 6/22, 8/22, 3/23 |

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 2

SALARY SCHEDULE  
AND OTHER SALARY RATES

It is City of Cupertino policy that eligible persons under this Compensation Program shall be compensated for services rendered to and on behalf of the City on the basis of equity of pay for duties and responsibilities assigned, meritorious service and comparability with similar work in other public and private employment in the same labor market; all of which is contingent upon the City's ability to pay consistent with its fiscal policies.

- a. Retroactive to the first full pay period after July 1, 2022, a 5% salary increase will be added to the salary range of each classification in this unit. In addition, employees will receive a one-time non-pensionable \$3,800 lump sum payment which shall not be PERSable (i.e., counted towards base salary or final compensation for CalPERS retirement calculation).

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See Attachment A for a list of paygrades.

Adopted by Action  
of the City Council  
April 1, 1974

Revised 8/78, 7/79, 6/80, 7/92, 6/95, 10/12, 7/13, 10/16, 7/19, 8/22

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 3

TRAINING AND CONFERENCES

I. POLICY

A. Management Personnel

It is City of Cupertino policy that eligible persons under this Compensation Program shall be reimbursed or receive advances in accordance with the schedules, terms and conditions as set forth herein for attendance at conferences, meetings and training sessions as defined below for each. It is the intent of this policy to encourage the continuing education and awareness of said persons in the technical improvements and innovations in their fields of endeavor as they apply to the City or to implement a City approved strategy for attracting and retaining businesses in the City. One means of implementing this encouragement is through a formal reimbursement and advance schedule for authorized attendance at such conferences, meetings and training sessions.

B. Non-Management Personnel

When authorized by their supervisor, a non-management person may attend a conference, meeting or training session subject to the stated terms and conditions included herein for each with payment toward or reimbursement of certain expenses incurred as defined below for each.

II. DEFINITIONS

A. Conferences

A conference is an annual meeting of a work related organization the membership of which may be held in the name of the City or the individual.

B. Local Area

The local area is defined to be within Santa Clara and San Mateo Counties and within a 40-mile distance from Cupertino when traveling to Alameda County.

C. Meetings

A "meeting" shall mean a convention, conference, seminar, workshop, meal, or like assembly having to do with municipal government operations. An employee serving on a panel for interviews of job applicants shall not come under this definition.

D. Training Session

A training session is any type of seminar or workshop the attendance at which is for the purpose of obtaining information of a work related nature to benefit the City's operations or to enhance the attendee's capabilities in the discharge of assigned duties and responsibilities.

III REIMBURSEMENT AND ADVANCE PAYMENT SCHEDULE

A. Intent

This schedule is written with the intent that the employee will make every effort to find the lowest possible cost to the City for traveling on City business. For example, if paying for parking at the airport is less expensive than paying for a taxi or airport shuttle, then the employee should drive their car and park at the airport; or if renting a car is lower than taking taxis at the out-of-town location, then a car should be rented; or air reservations should be booked in advance to obtain discounted fares. The following procedures apply whether the expense is being paid through a reimbursement or a direct advance.

B. Registration

Registration fees for authorized attendance at a meeting or training session will be paid by the City.

C. Transportation

The City will pay transportation costs on the basis of the lowest cost intent stated in paragraph A. Eligible transportation costs include airfare (with coach fare being the maximum), van or taxi service to and from the attendee's home and airport, destination or airport parking charges, taxi and shuttle services at the out-of-town location, trains, tolls, or rental cars. Use of a personal automobile for City business shall be reimbursed or advanced at the rate per mile in effect for such use, except in no case shall it exceed air coach fare if the vehicle is being used for getting to the destination. Government or group rates offered by a provider of transportation must be used when available.

Reimbursement or advances for use of a personal automobile on City business within a local area will not be made so as to supplement that already being paid to those persons receiving a monthly mileage allowance.

D. Lodging

Hotel or lodging expenses of the employee resulting from the authorized event or activity defined in this policy will be reimbursed or advanced if the lodging and event occurs outside of the local area. Not covered will be lodging expenses related to person(s) who are accompanying the City member, but who themselves are not on City business. In this

instance, for example, the difference between single and multiple occupancy rates for a room will not be reimbursed.

Where the lodging is in connection with a conference or other organized educational activity, City-paid lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, providing that lodging at the group rate is available at the time of booking. If the group rate at the conference hotel is not available, then the non-conference lodging policy described in the next paragraph should be followed to find another comparable hotel.

Where lodging is necessary for an activity that is not related to a conference or other organized educational activity, reimbursement or advances shall be limited to the actual cost of the room at a group or government rate. In the event that a group or government rate is not available, lodging rates that do not exceed the median price for lodging for that area and time period listed on travel websites like [www.hotels.com](http://www.hotels.com), [www.expedia.com](http://www.expedia.com) or an equivalent service shall be eligible for reimbursement or advancement.

#### E. Meals

##### 1. With No Conference

Payments toward or reimbursement of meals related to authorized activities or events shall be at the Internal Revenue Service per diem rate for meals and incidental expenses for a given location, as stated by IRS publications 463 and 1542 and by the U.S. General Services Administration. The per diem shall be split among meals as reasonably desired and reduced accordingly for less than full travel days. If per diem is claimed, no receipts are necessary. Alternatively, the actual cost of a meal can be claimed, within a standard of reasonableness, but receipts must be kept and submitted for the expense incurred.

##### 2. As Part of a Conference

When City personnel are attending a conference or other organized educational activity, they shall be reimbursed or advanced for meals not provided by the activity, on a per diem or actual cost basis. The per diem and actual cost rate shall follow the rules described in the meals with no conference paragraph.

#### F. Other Expenses

Payments toward or reimbursement of expenses at such functions shall be limited to the actual costs consistent with the application of reasonable standards.

Other reasonable expenses related to business purposes shall be paid consistent with this policy.

No payments shall be made unless, where available, receipts are kept and submitted for all expenses incurred. When receipts are not available, qualifying expenditures shall be reimbursed upon signing of an affidavit of expenditure.

No payment shall be made for any expenses incurred which are of a personal nature or not within a standard of reasonableness for the situation as may be defined by the Finance Department.

G. Non-Reimbursable Expenses

The City will **not** reimburse or advance payment toward expenses including, but not limited to:

1. The personal portion of any trip;
2. Political or charitable contributions or events;
3. Family expenses, including those of a partner when accompanying the employee on City-related business, as well as child or pet-related expenses;
4. Entertainment expenses, including theatre, shows, movies, sporting events, golf, spa treatments, etc.
5. Gifts of any kind for any purpose;
6. Service club meals; of those besides economic development staff;
7. Alcoholic beverages;
8. Non-mileage personal automobile expenses including repairs, insurance, gasoline, traffic citations; and
9. Personal losses incurred while on City business.

IV. ATTENDANCE AUTHORIZATION

A. Budgetary Limitations

Notwithstanding any attendance authorization contained herein, reimbursement or advances for expenses relative to conferences, meeting or training sessions shall not exceed the budgetary limitations.

B. Conference Attendance

Attendance at conferences or seminars by employees must be approved by their supervisor.

C. Meetings

Any employee, management or non-management, may attend a meeting when authorized by their supervisor.

D. Training Sessions

Any employee, management or non-management, may attend a training session when authorized by their supervisor.

#### V. FUNDING

##### A. Appropriation Policy

It shall be the policy of the City to appropriate funds subject to availability of resources.

##### B. Training Sessions

Payments toward or reimbursement of expenses incurred in attendance at training sessions, will be appropriated annually through the budget process.

#### VI. DIRECT CASH ADVANCE POLICY

From time to time, it may be necessary for a City employee to request a direct cash advance to cover anticipated expenses while traveling or doing business on the City's behalf. Such request for an advance should be submitted to their supervisor no less than seven days prior to the need for the advance with the following information: 1) Purpose of the expenditure; 2) The anticipated amount of the expenditure (for example, hotel rates, meal costs, and transportation expenses); and 3) The dates of the expenditure. An accounting of expenses and return of any unused advance must be reported to the City within 30 calendar days of the employee's return on the expense report described in Section VII.

#### VII. EXPENSE REPORT REQUIREMENTS

All expense reimbursement requests or final accounting of advances received must be approved by their supervisor, on forms determined by the Finance Department, within 30 calendar days of an expense incurred, and accompanied by a business purpose for all expenditures and a receipt for each non-per diem item.

Revised 7/83, 7/85, 7/87, 7/88, 7/91, 7/92, 12/07,7/10

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 4

AUTOMOBILE ALLOWANCES AND  
MILEAGE REIMBURSEMENTS

It is City of Cupertino policy that eligible persons under this Compensation Program shall be compensated fairly for the use of personal automotive vehicles on City business. In many instances the use of personal vehicles is a condition of employment due to the absence of sufficient City owned vehicles for general transportation purposes. It is not intended, however, that such a condition of employment should work an undue hardship. For this reason, the following policies shall apply for mileage reimbursements.

Those persons who occasionally are required to use their personal automobiles for City business shall be reimbursed for such use at an appropriate rate established by the City Council. Submission of reimbursement requests must be approved by the Department Head.

Employees in the following classifications shall be paid on a monthly basis the following automobile allowance:

| <u>Classification</u>   | <u>Allowance</u> |
|---|------------------|
| Director of Administrative Services                           | 300.00           |
| Director of Community Development                             | 300.00           |
| Assistant City Manager  | 300.00           |
| Director of Parks and Recreation                              | 300.00           |
| Director of Public Works                                      | 300.00           |
| Chief Technology Officer/<br>Director of Information Services | 300.00           |
| <u>Special Project Executive</u>                              | <u>300.00</u>    |
| City Clerk  | 250.00           |
| Senior Civil Engineer   | 250.00           |
| Assistant Director of Public Works                            | 250.00           |
| City Engineer   | 250.00           |
| Transportation Manager  | 250.00           |
| Assistant Director of Parks and Recreation                    | 200.00           |
| Public Affairs Manager  | 200.00           |
| Deputy City Manager   | 200.00           |
| Recreation Supervisor   | 200.00           |
| Recreation Manager  | 200.00           |

Employees receiving automobile allowance shall be eligible for reimbursement for travel that exceeds two hundred miles round trip.



Adopted by Action of the City Council

April 1, 1974

Revised 7/74, 5/79, 6/80, 7/81, 8/84, 7/87, 1/89, 7/90, 7/92, 6/96, 8/99, 6/00, 9/01, 1/02, 6/02, 10/07,  
7/10, 7/11, 10/12, 12/12, 7/13, 11/15, 10/16, 11/16, 6/17, 7/19, 8/22, 3/23 |

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 5

ASSOCIATION MEMBERSHIPS AND  
PROFESSIONAL PUBLICATIONS

It is City of Cupertino policy that eligible persons under this Compensation Program shall be entitled to City sponsored association memberships as well as receiving subscriptions to professional and technical publications. Such sponsorship, however, shall be conditioned upon the several factors as set forth below.

Each association for which membership is claimed must be directly related to the field of endeavor of the person to be benefited. Each claim for City sponsored membership shall be submitted by or through the Department Head with their concurrence to the City Manager for approval.

Subscriptions to or purchase of professional and technical publications may be provided at City expense when such have been authorized by the Department Head providing the subject matter and material generally contained therein are related to municipal governmental operations.

Adopted by Action of  
the City Council  
April 1, 1974  
Revised  
7/92

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 6

OVERTIME WORKED

EXEMPT POSITIONS:

Management and non-represented professional employees are ineligible for overtime payments for time worked in excess of what otherwise would be considered as a normal work day or work week for other employees. However, no deduction from leave balances are made when such an employee is absent for less than a regular work day as long as the employee has his/her supervisor's approval. Nothing in this policy precludes the alternative work schedule, which may include an absence of a full eight hour day, when forty hours have been worked in the same seven day work period.

NON-EXEMPT POSITIONS:

Confidential employees are eligible for overtime or compensation time, at their discretion, for the time worked in excess of 40 hours per week. Nothing in this policy precludes the alternative work schedule, which may include an absence of a full eight hour day, where forty hours have been worked in the same seven day period.

COMPENSATORY TIME OFF

At the employee's discretion, compensatory time (CTO) may be granted for overtime worked at the rate of time and one-half for each hour worked in lieu of compensation in cash. Employees, who have previously earned CTO, shall be allowed to schedule CTO at the employee's discretion provided (1) that prior supervisory approval has been obtained and (2) the request is made in writing.

CTO may be accrued for up to 80 hours per calendar year. Any CTO earned exceeding 80 hours will be paid at the rate of time and one-half. An employee may carry over the unused balance into the next calendar year. Any unused carryover balance will be automatically paid out at the end of the calendar year.

An employee may exercise his/her option twice each calendar year to convert any/or all accumulated compensatory time to cash.

STANDBY COMPENSATION

Employees in the classification of ~~Information and Technology Assistant~~ Network Specialist who are required to be available during their off-shift hours for possible recall for emergency service shall be compensated \$300.00 per 128 hours. Minimum staffing and skill qualifications for standby assignment shall be determined by the City.

Adopted by Action of  
the City Council  
April 1, 1974  
Revised

6/80, 7/91, 7/92, 6/96, 7/97, 4/07, 7/13, 10/16, 8/22, 3/23

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City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 7

HEALTH BENEFITS PLAN - EMPLOYER CONTRIBUTION

It is the policy of the City of Cupertino to provide group hospital and medical insurance under which employees in Management and Confidential positions and their dependents may be covered. The purpose of this program is to promote and preserve the health of employees and their families through comprehensive health plans available only through employer sponsorship.

Although the premium cost for the insurance provided remains the ultimate responsibility of the employee in these positions, the City shall contribute the amounts listed below towards the premium or pay the full cost of the premium if less than the stated amounts. If the premium amounts for any employee covered by this policy are less than the amounts listed below per month, the difference between the premium amount and the stated amounts will be included in the employee's gross pay.

Health In-Lieu Payments

City agrees to pay a monthly amount of three hundred seventy-five (\$375.00) per month to the employee who can demonstrate that they have equivalent health coverage through their spouse, parent, or other group coverage and who request this cash payment in lieu of health insurance coverage.

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\*Dental Coverage: Effective the first month after Council adoption of MOU, dental coverage is capped at \$2,500.00 per dependent per annual plan year for the term of this contract.

Adopted by Action of the City Council

September 16, 1974

Revised

7/75, 7/76, 7/77, 8/78, 7/79, 6/80, 6/81, 7/81, 6/82, 7/83, 7/84, 7/88, 7/89, 7/90, 7/91, 7/92, 6/95, 7/97, 7/99, 6/00, 6/02, 7/04, 6/05, 4/07, 12/12, 7/13, 10/16, 7/19, 12/19, 8/22

City of Cupertino

UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 8

FIXED HOLIDAYS

It is the policy of the City of Cupertino to recognize days of historical and national significance as holidays of the City without loss of pay or benefits. Recognizing the desirable times throughout the year, it is the policy of the City of Cupertino to provide days off in lieu of holidays for management and confidential employees at such times as are convenient for each employee and supervisor, when such policy is compatible with the workload and schedule of the City.

The City provides the following fixed paid holidays for eligible employees covered by this agreement:

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Memorial Day
5. Juneteenth
6. Independence day
7. Labor Day
8. Veteran's Day
9. Thanksgiving Day
10. Day Following Thanksgiving
11. Christmas Eve
12. Christmas Day
13. New Year's Eve

When a holiday falls on a Sunday, the following Monday shall be observed as the non-work day. When a holiday falls on a Saturday, the previous Friday shall be observed as the non-work day.

FLOATING HOLIDAY

In addition to the paid holidays, employees occupying these positions shall be provided 20 floating hours per calendar year as non-work time with full pay and benefits. Employees may accumulate floating holiday hours up to two times their annual accrual.

Adopted by Action of  
the City Council  
July 7, 1975

|  
Revised 6/80, 6/89, 7/92, 7/99, 7/13, 8/22



City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 9

LIFE, LONG TERM DISABILITY INSURANCE, AND SHORT TERM DISABILITY  
INSURANCE

It is the policy of the City of Cupertino to make available group insurance for Management and Confidential employees that will mitigate the personal and family financial hardships resulting from continuing disability that prevents an employee from performing gainfully in his or her occupation. It is further the policy of the City of Cupertino to provide life insurance benefits in an amount of two and one half times the employee's annual salary to a maximum of \$250,000.00.

Employees occupying unrepresented positions may enroll in the disability income program and the life insurance program offered if eligible under the contract provisions of the policy and the personnel rules of the City. The full cost of premiums for these programs shall be paid by the City for such employees.

Adopted by Action of  
the City Council  
September 16, 1976

Revised 7/76, 6/80, 6/81, 6/82, 6/92, 10/16

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 10

DEFERRED COMPENSATION

It is the policy of the City of Cupertino to provide equitable current compensation and reasonable retirement security for management and confidential employees for services performed for the City. The City participates in the California Public Employees' Retirement System (PERS) and deferred compensation plans have been established. Both the employee and employer may make contributions from current earnings to these plans. The purpose of this policy is to promote means by which compensation may be provided in such manner and form to best meet the requirements of the City and the needs of individual employees, thereby increasing the ability, to attract and retain competent management and confidential employees.

The City shall maintain and administer means by which employees in these positions may defer portions of their current earnings for future utilization. Usage of such plans shall be subject to such agreements, rules and procedures as are necessary to properly administer each plan. Employee contributions to such plans may be made in such amounts as felt proper and necessary to the employee. Employer contributions shall be as determined by the City Council.

Adopted by Action of  
the City Council  
July 7, 1975  
Revised 6/80, 7/87, 7/92, 7/99

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 11

PUBLIC EMPLOYEES' RETIREMENT SYSTEM CONTRIBUTION

**A. Employees hired on or before December 29, 2012 Only:**

For employees hired on or before December 29, 2012, the City has contracted with CalPERS for a 2.7% @55 formula.

Effective in the first full pay period in July 2017, each employee shall pay the full 8.0% of applicable salary of the employee's contribution towards CalPERS.

**B. For Employees hired by the City of Cupertino on December 30, 2012 or December 31, 2012 or a current CalPERS employee who qualifies as a classic member under CalPERS Regulations Only:**

For Employees hired by the City of Cupertino on December 30, 2012 or December 31, 2012 or a current CalPERS employee who qualifies as a classic member under CalPERS Regulations only the City has contracted with CalPERS for a 2.0% @ 60 retirement formula, three year average compensation.

Effective October 1, 2016, the City shall not pay the employee's contribution rate to the California Public Employees Retirement System (CalPERS) and each employee shall pay the full 7% of applicable salary of the employee's contribution towards CalPERS.

**C. For new employees hired by the City of Cupertino on or after January 1, 2013 and do not qualify as Classic members Only:**

For new employees hired by the City of Cupertino on or after January 1, 2013 and do not qualify as classic members as defined by CalPERS, CalPERS has by statute implemented a 2% @ 62 formula, three year average and employees in this category shall pay 50% of the normal cost rate as determined by CalPERS.

Adopted by Action of  
the City Council  
June, 1981

Revised 6/87, 6/89, 7/90, 7/91, 7/92, 6/03, 7/04, 4/07, 7/10, 10/12, 12/12, 7/13, 10/16, 7/19

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 12

DENTAL INSURANCE - EMPLOYER CONTRIBUTION

It is the policy of the City of Cupertino to provide dental insurance under which employees in Management and Confidential positions and their dependents may be covered. The purpose of this program is to promote and preserve the health of employees.

The premium cost for the insurance provided by the City shall not exceed \$126.78\* per month per employee. Enrollment in the plan or plans made available pursuant to this policy shall be in accordance with Personnel Rules of the City and the provisions of the contract for such insurance between the City and carrier or carriers.

\*Dental Coverage: Effective the first month after Council adoption of agreement, dental coverage is capped at \$2,500.00 per dependent per annual plan year for the term of this contract.

Adopted by Action of  
City Council  
July 1, 1983  
Revised 7/87, 7/88, 7/89, 7/90, 7/91, 7/92, 6/95, 7/99, 4/07, 10/12, 10/16, 7/19

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 13

ADMINISTRATIVE LEAVE

The department heads, Assistant City Manager(s) and Special Project Executive shall receive eighty (80) hours of administrative leave with pay per year. Unrepresented employees exempt from the provisions of the Fair Labor Standards Act shall receive forty (40) hours of administrative leave with pay per year.

Employees may accumulate administrative leave hours up to two times their annual accrual.

Employees shall be eligible to convert up to 80 hours of administrative leave to pay one time each calendar year.

Adopted by Action of  
the City Council  
July, 1988

Revised  
7/92, 7/97, 7/99, 7/10, 12/12, 10/16, 8/22, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 14

EMPLOYEE ASSISTANCE PROGRAM

It is the policy of the City of Cupertino to provide an Employee Assistance Program for the benefit of Management and Confidential employees and their eligible dependents. The purpose of this program is to provide professional assistance and counseling concerning financial, legal, pre-retirement, and other matters of a personal nature.

Adopted by Action of the City Council  
June 17, 1996

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 15

VACATION ACCUMULATION

The department heads, Assistant City Manager(s) and Special Project Executive shall earn vacation hours under the same vacation accumulation schedule as all other employees. Credit shall be provided for previous public sector service time on a year-for-year basis as to annual vacation accumulation. Credit shall only be given for completed years of service. Public service credit shall not apply to any other supplemental benefit. Employee(s) affected by this policy will have the responsibility of providing certification as to previous public sector service.

Benefited full-time employees accrue vacation in accordance with the following schedule. Benefited employees who work less than a full-time work schedule accrue vacation in accordance with the following schedule on a pro-rated basis.

| <u>Service Time</u> | <u>Annual Accruals</u> | <u>Maximum Accrual</u> |
|---------------------|------------------------|------------------------|
| 0 - 3 Years         | 80 Hours               | 160 Hours              |
| 4 - 9 Years         | 120 Hours              | 240 Hours              |
| 10 - 14 Years       | 160 Hours              | 272 Hours              |
| 15 - 19 Years       | 176 Hours              | 320 Hours              |
| 20 + Years          | 192 Hours              | 352 Hours              |

An employee may accrue no more vacation credit than what is listed above.

VACATION CREDITS

The hiring manager, with the approval of the department head and the City Manager, may offer a vacation bank of up to 120 hours of vacation to a prospective candidate in the Unrepresented group. These hours do not vest for payoff purposes if the employee leaves service.

Adopted by Action of the City Council  
July 7, 1997

Revised 6/99, 7/10, 12/12, 7/13, 10/16, 3/23

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 16

HOUSING ASSISTANCE PROGRAM

Housing assistance may be offered to the department heads pursuant to Resolution No. 15-092.

Adopted by Action of the City Council  
July 7, 1997

Revised 7/99, 7/10, 8/12, 10/15



City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 17

VISION INSURANCE – EMPLOYER CONTRIBUTION

It is the policy of the City of Cupertino to provide vision insurance under which employees and their dependents may be covered. The purpose of this program is to promote and preserve the health of employees.

The premium cost for the insurance provided by the City shall not exceed \$14.94 per month per employee. Enrollment in the plan or plans made available pursuant to this policy shall be in accordance with the provisions of the contract between the City and carrier or carriers providing vision insurance coverage,

Adopted by Action of the City Council  
July 1997

Revised 7/99, 6/02, 6/03, 7/10, 10/12

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 18

WORK OUT OF CLASSIFICATION/WORK IN DUAL CLASSIFICATION

Work Out of Classification – Temporary assignment, approved in advance by the department head, to a classification in a higher pay grade shall be compensated at the Step 1 rate of the higher classification or at a rate five (5) percent greater than that of the regular position, whichever is greater, for the number of hours assigned. In order to qualify for out-of-classification pay, an employee shall work a minimum of four (4) hours per day in the temporary assignment.

An employee may be assigned to work out of class in a higher classification when there is a vacant position for which a recruitment is being, or will be, conducted. Out of class assignments may not exceed 960 hours in a fiscal year. Compensation for work performed in an out-of-class capacity is included for purposes of calculating CalPERS compensation, however, this is at the discretion of CalPERS and future changes to CalPERS regulations would supersede the language of this section.

An employee may receive acting pay for working in a higher classification where a vacancy does not exist, in the case of an incumbent being on vacation or leave of absence, or due to the employee being asked to perform higher level work on any other temporary basis. Acting pay is not included for purposes of calculating CalPERS compensation.

The higher rate of pay shall be used in computing overtime when authorized overtime is worked in a non-exempt, out of class or acting work assignment. When a non-exempt employee is working out of class or acting in an exempt position for 20 hours or more in a work week, the employee will be ineligible to receive overtime pay for any and all hours worked in the exempt classification during that work week.

All requests for out of class pay or acting pay must be approved by the Director of Administrative Services or his/her designee.

Adopted by Action of the City Council  
October 2016

Revised 7/19

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 19

EDUCATION REIMBURSEMENT PROGRAM

It is the intent of the City to recognize the value of continuing education and professional development of its employees; and to adopt an Education Reimbursement Program which will encourage employees to avail themselves of City job related educational opportunities that will advance their knowledge and interests in the direction of their career path. Courses should either: a) maintain or improve job skills in the employee's current position; b) be expressly required by the City or by law; or c) prepare the employee to become a competitive applicant for a different position with the City.

The Education Reimbursement Program is a benefit to all full time benefited employees who have completed the required probationary period and provides education reimbursement of up to two thousand dollars(\$2,000) per calendar year for the cost of registration, required textbooks and/or materials and parking. Employees who wish to seek reimbursement from the City for educational program costs shall provide a written request for reimbursement in advance of enrollment to the Human Resources Division. The form provided shall include the type of training, sponsoring organization or institution, meeting times and costs. Human Resources and the employee's department head will make the determination if the chosen education program is eligible for reimbursement.

No employee shall receive any reimbursement until they have provided satisfactory proof of successful completion of the coursework with a grade of "C" or above, or "Pass" in the case of a Pass/Fail course. Such proof of completion shall be provided within 30 days of the conclusion of the course.

Education reimbursement is a taxable benefit under IRS Code. Education reimbursement will be applied to the calendar year in which the course is passed and satisfactory proof of completion is submitted.

Mandatory or annual coursework, attendance at conferences and training required to maintain job specific certifications or proficiencies are not included in the Education Reimbursement Program.

Adopted by Action of the City Council  
July 2019

City of Cupertino  
UNREPRESENTED EMPLOYEES' COMPENSATION PROGRAM  
Policy No. 20

CITY SPONSORED RECREATION AND WELLNESS PROGRAMS

Unrepresented employees shall have the privilege of enrollment in City sponsored recreation programs at the City residents' fee structure and in preference to non-residents wishing to enroll. Each calendar year, employees and family members on the employee's dental plan are eligible to be reimbursed up to \$500 per employee in Rec Bucks. Employees shall be reimbursed for approved recreation services in accordance with the City's Recreation Buck Policies. Programs allowing for preregistration will be reimbursed after completion of the program, including those allowing for or requiring preregistration in the calendar year prior to reimbursement. Reimbursements shall be applied to the year in which they are received. Benefited employees will also receive a free employee-only annual Cupertino Sports Center membership. Part-time benefited employees will have the annual amount of Recreation Bucks prorated based on number of hours worked. Recreation Bucks are a taxable benefit under IRS Code, and must be used by the employee within the calendar year and are non-transferrable.

City employees are eligible to participate in the City's wellness program as provided for in the City's Administrative Rules and Regulations.

Adopted by Action of the City Council  
July 2019

City of Cupertino

Listing of Unrepresented Classifications by

Salary Rate or Pay Grades

Effective July 1, 2013 (Res. No. 13-061)  
Amended 11/19/13 (Res. No. 13-099)  
Amended 12/17/13 (Res. No. 13-108)  
Amended 3/18/14 (Res. No. 14-130)  
Amended 11/3/14 (Res. No. 14-209)  
Amended 11/3/2015 (Res. No. 15-099 )  
Amended 6/21/16 (Res. No. 16-064 )  
Amended 10/4/16 (Res. No. 16-104 – Not adopted )  
Amended 10/18/16 (Res. No. 16-108 )  
Amended 11/15/16 (Res. No. 16-128 )  
Amended 6/20/17 (Res. No. 17-056 )  
Amended 10/17/17 (Res. No. 17-101 )  
Amended 7/16/19 (Res. No. 19-086 )  
Amended 11/19/19 (Res. No. 19-140 )  
Amended 6/7/22 (Res. No. 22-067 on 6/9/22 )  
Amended 8/16/22 (Res. No. 22-103- )  
Amended 3/7/23 (Res. No )

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ATTACHMENT A  
SALARY SCHEDULE

Salary Effective First Full Pay Period in July 2022 - Corrected Emergency Services Coordinator  
8/29/22, Separated out Assistant Director of Community Development and Building Official  
3/7/23, Added Special Project Executive 3/7/23

| Classification                                  | Step 1             | Step 2             | Step 3             | Step 4             | Step 5              |
|---|--------------------|--------------------|--------------------|--------------------|---------------------|
| ACCOUNTANT I                                    | \$45.03            | \$47.28            | \$49.64            | \$52.12            | \$54.73             |
| ACCOUNTANT II                                   | \$49.64            | \$52.12            | \$54.72            | \$57.46            | \$60.33             |
| ACCOUNTING TECHNICIAN                           | \$44.66            | \$46.89            | \$49.24            | \$51.70            | \$54.28             |
| ADMINISTRATIVE ASSISTANT                        | \$39.28            | \$41.24            | \$43.30            | \$45.47            | \$47.74             |
| ASSISTANT CITY ATTORNEY                         | \$89.70            | \$94.18            | \$98.89            | \$103.83           | \$109.03            |
| ASSISTANT CITY MGR                              | \$122.63           | \$128.76           | \$135.20           | \$141.96           | \$149.06            |
| ASSISTANT TO THE CITY MANAGER                   | \$70.39            | \$73.91            | \$77.61            | \$81.49            | \$85.56             |
| ASST DIR COMM DEV/ <del>BUILDING OFFICIAL</del> | \$87.73            | \$92.12            | \$96.72            | \$101.56           | \$106.64            |
| ASST DIR PARKS AND RECREATION                   | \$87.73            | \$92.12            | \$96.72            | \$101.56           | \$106.64            |
| ASST DIR PUBLIC WORKS                           | \$91.27            | \$95.83            | \$100.63           | \$105.66           | \$110.94            |
| BUDGET MANAGER                                  | \$82.03            | \$86.14            | \$90.44            | \$94.97            | \$99.71             |
| <del>BUILDING OFFICIAL</del>                    | <del>\$82.45</del> | <del>\$86.57</del> | <del>\$90.90</del> | <del>\$95.45</del> | <del>\$100.22</del> |
| BUSINESS SYSTEMS ANALYST                        | \$63.66            | \$66.84            | \$70.19            | \$73.70            | \$77.38             |
| CAPITAL IMPV PROGRAM MGR                        | \$81.94            | \$86.04            | \$90.34            | \$94.86            | \$99.60             |
| CHIEF TECHNOLOGY OFFICER                        | \$108.31           | \$113.73           | \$119.42           | \$125.39           | \$131.65            |
| CITY CLERK                                      | \$73.17            | \$76.82            | \$80.67            | \$84.70            | \$88.93             |
| CITY ENGINEER                                   | \$91.27            | \$95.83            | \$100.63           | \$105.66           | \$110.94            |
| COMMUNITY RELATIONS COORDINATOR                 | \$45.28            | \$47.54            | \$49.92            | \$52.42            | \$55.04             |
| DEPARTMENT HEAD                                 | \$108.31           | \$113.73           | \$119.42           | \$125.39           | \$131.65            |
| DEPUTY BUILDING OFFICIAL                        | \$71.33            | \$74.89            | \$78.64            | \$82.57            | \$86.70             |
| DEPUTY CITY ATTORNEY                            | \$64.54            | \$67.77            | \$71.15            | \$74.71            | \$78.45             |
| DEPUTY CITY CLERK                               | \$52.21            | \$54.82            | \$57.56            | \$60.44            | \$63.46             |
| DEPUTY CITY MANAGER                             | \$87.73            | \$92.12            | \$96.72            | \$101.56           | \$106.64            |
| DIRECTOR OF ADMIN SERVICES                      | \$108.31           | \$113.73           | \$119.42           | \$125.39           | \$131.65            |
| DIRECTOR OF COMM DEVELOPMENT                    | \$108.31           | \$113.73           | \$119.42           | \$125.39           | \$131.65            |
| DIRECTOR OF PARKS AND RECREATION                | \$108.31           | \$113.73           | \$119.42           | \$125.39           | \$131.65            |
| DIRECTOR OF PUBLIC WORKS                        | \$111.48           | \$117.06           | \$122.91           | \$129.05           | \$135.51            |
| ECONOMIC DEVELOPMENT MANAGER                    | \$78.76            | \$82.70            | \$86.83            | \$91.17            | \$95.73             |
| EMERGENCY SERVICES COORDINATOR                  | \$64.02            | \$67.22            | \$70.58            | \$74.11            | \$77.81             |
| ENVIRONMENTAL PROGRAMS MANAGER                  | \$76.07            | \$79.87            | \$83.87            | \$88.06            | \$92.46             |
| EXEC ASST TO CITY MANAGER                       | \$46.15            | \$48.46            | \$50.88            | \$53.43            | \$56.10             |
| EXEC ASST TO THE CITY ATTN                      | \$45.02            | \$47.28            | \$49.64            | \$52.11            | \$54.73             |
| FINANCE MANAGER                                 | \$82.03            | \$86.14            | \$90.44            | \$94.97            | \$99.71             |
| GIS COORDINATOR                                 | \$48.48            | \$50.90            | \$53.45            | \$56.12            | \$58.93             |
| GIS PROGRAM MANAGER                             | \$81.08            | \$85.13            | \$89.39            | \$93.86            | \$98.55             |
| HUMAN RESOURCE ANALYST I                        | \$54.16            | \$56.87            | \$59.71            | \$62.70            | \$65.84             |

|  |                 |                 |                 |                 |                 |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|
| HUMAN RESOURCES ANALYST II                     | \$59.72         | \$62.70         | \$65.84         | \$69.13         | \$72.58         |
| HUMAN RESOURCES ASSISTANT                      | \$32.62         | \$34.25         | \$35.96         | \$37.76         | \$39.65         |
| HUMAN RESOURCES MANAGER                        | \$82.03         | \$86.14         | \$90.44         | \$94.97         | \$99.71         |
| HUMAN RESOURCES TECHNICIAN                     | \$44.66         | \$46.89         | \$49.24         | \$51.70         | \$54.28         |
| I.T. ASSISTANT                                 | \$43.92         | \$46.12         | \$48.42         | \$50.84         | \$53.39         |
| INNOVATION AND TECHNOLOGY MGR - APPLICATIONS   | \$81.08         | \$85.13         | \$89.39         | \$93.86         | \$98.55         |
| INNOVATION AND TECHNOLOGY MGR - INFRASTRUCTURE | \$81.08         | \$85.13         | \$89.39         | \$93.86         | \$98.55         |
| LEGAL SERVICES MANAGER                         | \$46.49         | \$48.82         | \$51.26         | \$53.82         | \$56.52         |
| MANAGEMENT ANALYST                             | \$54.63         | \$57.36         | \$60.23         | \$63.24         | \$66.40         |
| NETWORK SPECIALIST                             | \$56.19         | \$59.00         | \$61.95         | \$65.05         | \$68.30         |
| PARK RESTORATION IMPV MGR                      | \$76.64         | \$80.48         | \$84.50         | \$88.72         | \$93.16         |
| PERMIT CENTER MANAGER                          | \$71.33         | \$74.89         | \$78.64         | \$82.57         | \$86.70         |
| PLANNING MANAGER                               | \$82.45         | \$86.57         | \$90.90         | \$95.45         | \$100.22        |
| PUBLIC AFFAIRS MANAGER                         | \$70.47         | \$73.99         | \$77.69         | \$81.58         | \$85.66         |
| PUBLIC INFORMATION OFFICER                     | \$70.39         | \$73.91         | \$77.61         | \$81.49         | \$85.56         |
| PUBLIC WORKS PROJECT MANAGER                   | \$67.37         | \$70.74         | \$74.28         | \$77.99         | \$81.89         |
| PUBLIC WORKS SUPERVISOR                        | \$56.79         | \$59.63         | \$62.61         | \$65.74         | \$69.03         |
| PURCHASING MANAGER                             | \$82.03         | \$86.14         | \$90.44         | \$94.97         | \$99.71         |
| RECREATION MANAGER                             | \$57.98         | \$60.88         | \$63.92         | \$67.12         | \$70.47         |
| RECREATION SUPERVISOR                          | \$52.59         | \$55.22         | \$57.98         | \$60.88         | \$63.92         |
| SENIOR ACCOUNTANT                              | \$57.47         | \$60.34         | \$63.36         | \$66.52         | \$69.85         |
| SENIOR ASSISTANT CITY ATTORNEY                 | \$98.68         | \$103.61        | \$108.79        | \$114.23        | \$119.94        |
| SENIOR CIVIL ENGINEER                          | \$76.97         | \$80.81         | \$84.85         | \$89.10         | \$93.55         |
| SENIOR MANAGEMENT ANALYST                      | \$59.72         | \$62.70         | \$65.84         | \$69.13         | \$72.58         |
| SENIOR PUBLIC WORKS PROJECT MANAGER            | \$70.74         | \$74.28         | \$77.99         | \$81.89         | \$85.98         |
| SERVICE CENTER SUPERINTENDENT                  | \$72.61         | \$76.24         | \$80.05         | \$84.06         | \$88.26         |
| <u>SPECIAL PROJECT EXECUTIVE</u>               | <u>\$108.31</u> | <u>\$113.73</u> | <u>\$119.42</u> | <u>\$125.39</u> | <u>\$131.65</u> |
| SUSTAINABILITY MANAGER                         | \$76.07         | \$79.87         | \$83.87         | \$88.06         | \$92.46         |
| TRANSPORTATION MANAGER                         | \$81.94         | \$86.04         | \$90.34         | \$94.86         | \$99.60         |
| WEB SPECIALIST                                 | \$49.68         | \$52.17         | \$54.77         | \$57.51         | \$60.39         |



## **Special Project Executive**

### **Description**

This is an executive level position responsible for negotiating with developers, land use attorneys, and financiers to facilitate and expedite the development review process and real property land use, including lease agreements for the City of Cupertino, often involving complex, highly specialized or difficult real property acquisition and lease maintenance issues.

Under the administrative direction of the City Manager, the incumbent will have a key role working on development opportunities with other senior managers including the City Attorney, Assistant City Manager and City Department Heads. The incumbent will also be assigned to manage and direct the various issues resulting from the City's diversified real estate programs and will perform work of unusual difficulty and complexity.

### **Supervision Received and Exercised**

May supervise administrative support staff, consultants, technical and professional employees as assigned.

### **Typical Job Functions**

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

With general direction:

Negotiate the terms and conditions of complex and highly technical agreements and real property transactions, involving land use entitlements and zoning between the City, property owners, businesses and other agencies.

Manage and administer development agreements and all lease-related entitlements, construction, and financial components.

Manage, coordinate and monitor all City leases and related financial matters such as on-going lease payments and periodic adjustments, and other legal issues to ensure all conditions and requirements of such agreements are met.

Attend meetings of the City Council and other public meetings and advises the City Manager and presents facts, information and recommendations to them.

Provide management and staff support for the City Manager, including representing the City Manager at community and professional meetings.

Develop and administer commercial real estate development strategies and programs.



Analyze leases, agreements, options, deeds and contracts, and makes recommendations to the City Manager as to the formulation of policy and legislation requirements.

Develop and conduct economic studies, needs assessments and research analysis.

Develop qualitative and quantitative measures to evaluate program/project financial status, customer satisfaction, contractor performance, and public relations.

Supports the City Management team in evaluating and identify process or service gaps or risks by reviewing performance goals and metrics and recommends organizational process improvements or changes not limited to leadership focus and direction, staff and department resources, process and policies updates, and team building plans.

Facilitates the development of communication and partnerships to address and improve efficiency of community development service delivery, policy & process effectiveness, helps develop strong linkages between City staff and the City Manager's office and ensures consistent implementation of Council decisions/directions.

Coordinates with City Attorney's Office on the preparation and review of required contract and/or legal documents.

May be assigned other functions or responsibilities at the discretion of the City Manager.

## **Qualifications**

### **Knowledge of:**

Principles and practices of civil engineering, architecture, landscape architecture, capital improvements and design-build project delivery.

Principles and practices of project management.

Principles and techniques for persuasive presentation of ideas and concepts in both oral and written formats.

Principles and practices of effective community outreach during pre-construction and construction.

Principles and practices of environmental requirements and permitting.

Principles and practices of project financing, real estate, land development and public policy.

Contract negotiation techniques and strategies.

Land Use proceedings and prevailing rental and lease charges.

City government, particularly the processes and departments involved with handling real property transactions.

Financial techniques and procedures relating to real estate and business development, industrial development and land financing.

Federal, State and local regulations dealing with economic development and redevelopment.

Principles, practices, and methods as applied to General Plans, zoning, building codes, housing, finance, and federal grants administration.

Principles and practices of effective leadership and management techniques, e.g., team building practices, problem solving and conflict resolution, project and workload planning and safety procedures and standards.

**Ability to:**

Negotiate difficult, highly technical and/or complicated transactions.

Draw conclusions and project consequences of decisions and recommendations.

Establish and maintain positive and effective relationships with City employees, including elected and senior officials and managers, business and community leaders, general public, contractors and other governmental representatives.

Work as team player and be willing to deliver excellent customer service to both internal and external City clients.

Strong interpersonal skills and communicate effectively both orally and in writing to consistently represent facts and situations accurately, transmit information concisely and in an effective manner, and present a balanced picture of situations.

Prepare and present highly technical and complex written and oral reports to City Manager, City Council, business community, residents and businesses, and City staff.

Work effectively in time-sensitive situations and meet deadlines; coordinate multiple projects and complex tasks simultaneously.

Remain current with contemporary land use concepts and processes.

Be an active member of the executive management team and work effectively to achieve common goals.

Understand the big picture and develop project from concept to completion.

Identify policy issues and work with staff to develop options and recommend solutions.

Analyze economic, financial and legal information.

Review and analyze important detailed and highly complex technical real property acquisition records and reports.

Review development and redevelopment proposals for compliance.

Understand the public service environment and to build trust with all of the key stakeholders.

Exercise good judgment in structuring and organizing work and setting priorities, balancing the interests of clients and readily readjusting priorities to respond to customers.

Act as spokesperson on real property matters.

**Education and Experience**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Graduation from an accredited college or university with a bachelor's degree in Public or Business Administration, Planning, Architecture, Engineering, Finance, or a closely related field. Five (5) years of extensive and progressively responsible experience in community development, economic development, public works, planning, real property, or finance, preferably in the public sector. At least three (3) years of management experience working with senior managers on significant and/or complex development projects is required. A Master's degree in Business or Public Administration, Economics, Finance, Planning, or a closely related field is highly desirable.

**Licenses and Certifications**

Possession of a valid Certificate of Registration as a Professional [Civil] Engineer or Licensed Architect in the State of California is highly desirable. Possession of a valid California Class C Driver's License is required.

**Working Conditions**

May be required to attend Commission/Committee/Council or community events meetings outside of regular work hours.

**Physical Demands**

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer. To operate a motor vehicle and to visit various City and meeting sites. Vision to read printed materials and a computer screen, and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

**Environmental Elements**

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing policies and procedures.

FLSA: Exempt  
Est. 03/2023



# CITY OF CUPERTINO

## Agenda Item

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**23-11944**

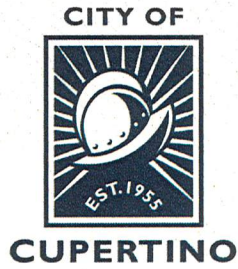
**Agenda Date: 3/7/2023**  
**Agenda #: 1.**

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Subject: Consider a proclamation declaring March as Youth Arts Month

Present proclamation declaring March as Youth Arts Month





# Proclamation

- WHEREAS, The City of Cupertino is committed to supporting the arts to inspire and prepare students for success in the 21<sup>st</sup> century, and to help our youth develop as productive, contributing members of a strong community; and
- WHEREAS, Along with the Santa Clara County Office of Education, we share the vision of ensuring that students have access to a high-quality arts education that is culturally relevant and inclusive in all forms as part of a comprehensive education that sparks curiosity, imagination, creativity, and joy; and
- WHEREAS, The month of March is recognized as Youth Arts Month in the State of California, and is an annual celebration to emphasize the value of art education for all children while encouraging support for art programs in schools; and
- WHEREAS, Arts-learning strategies and arts integration help teachers to recognize and build upon critical thinking skills, curiosity, flexibility, communication, innovation, collaboration, and are traits required for post-secondary and workplace success; and
- WHEREAS, Each March, art education is celebrated in local schools, school districts, community arts organizations, and larger communities to increase support, understanding, and interest in art education.
- THEREFORE, I, Mayor Hung Wei, and the Cupertino City Council do hereby proclaim the month of March in the City of Cupertino as

## Youth Arts Month

to support, encourage, and advocate for art education in our local classrooms and to celebrate students' creativity, inspiration, and joy through artistic expression.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Cupertino to be affixed this Tuesday, March Seventh, Two Thousand and Twenty Three.

Hung Wei  
Mayor



# CITY OF CUPERTINO

## Agenda Item

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**23-12030**

**Agenda Date: 3/7/2023**  
**Agenda #: 2.**

---

Subject: Consider approval of the February 3 City Council minutes and receive consultant workshop report

Approve the February 3 City Council minutes and receive the consultant workshop report (Exhibit A)





**DRAFT MINUTES**  
**CUPERTINO CITY COUNCIL**  
Friday, February 3, 2023

**SPECIAL MEETING**

At 2:03 p.m., Mayor Hung Wei called the Special City Council Meeting to order in the Cupertino Library, Room 101, 10800 Torre Avenue, Cupertino, California 95014.

**ROLL CALL**

Present: Mayor Hung Wei, Vice Mayor Sheila Mohan, and Councilmembers Liang Chao (2:13 p.m.), J.R. Fruen and Kitty Moore. Absent: none.

**COUNCIL WORKSHOP**

1. Subject: City Council Governance Workshop  
Recommended Action: Receive and discuss presentation regarding City Council governance

Written communications for this item included a consultant presentation, agenda handout and article from the Institute for Local Government (ILG), "Attributes of Exceptional Councils," and emails to Council.

Mayor Hung Wei introduced the session.

Mayor Wei opened the public comment period and the following people spoke.

Planning Commissioner R Wang (representing self) was concerned about transparency and accountability, limiting public comment, and improving the contracts approval process.

Jennifer Griffin was concerned about State actions to take away local control and supported teaching and preserving the history of California.

Peggy Griffin supported a system of trust between Council, staff, and the public and publishing informational memos provided to Council; and was concerned about the

appearance of undue influence on Councilmembers during deliberations and limiting the public from pulling consent calendar items. (Submitted written comments).

Lisa Warren was concerned about following the City's organizational model and residents not being represented, and supported a later meeting start time when more people can attend.

Brooke Ezzat was concerned about Council leadership and policies exercising control over the organization.

Mayor Wei closed the public comment period.

City Manager Pamela Wu provided the purpose of the training.

Consultants Dave Sykes and Mary Locey with Baker Tilly facilitated the workshop.

Facilitator Dave Sykes gave a presentation.

The Council discussed best practices of governance and clarifying roles.

The facilitators created a workshop report containing a summary of the discussions which is available in Exhibit A (attached).

## **ADJOURNMENT**

At 5:58 p.m., Mayor Wei adjourned the Special City Council Meeting.

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Kirsten Squarcia, City Clerk





**City of Cupertino  
City Council Governance Workshop  
Held February 3, 2023**

**February 2023**



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| Icebreaker Exercise .....                      | 4        |
| Best Practices for Effective Governance .....  | 4        |
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## Workshop Report

The City of Cupertino held a Council workshop on Friday, February 3, 2023, from 2:00 p.m. to 6:00 p.m. at the Cupertino Public Library. The workshop provided an opportunity for Councilmembers to review themes from the Council interviews conducted by Baker Tilly, strengthen their effectiveness, clarify roles within the governance and administration structure, and establish norms for working together. This report contains a summary of the results of the workshop session.

Dave Sykes (Special Advisor) and Mary Locey (Consulting Manager) with Baker Tilly facilitated the workshop.



### ***Workshop Overview***

#### **Objectives**

- Strengthen effectiveness of the City Council as a governing body,
- Clarify roles within the governance and administrative structure, and
- Establish agreement on norms for working together and with staff on behalf of the Cupertino community.

## Participants

### City Council



Mayor  
Hung Wei



Vice Mayor  
Sheila Mohan



Councilmember  
Liang Chao



Councilmember  
J.R. Fruen



Councilmember  
Kitty Moore

### Staff

- Pamula Wu, City Manager
- Matt Morley, Assistant City Manager
- Debra Nascimento, Executive Assistant to the City Manager
- Christopher Jensen, City Attorney
- Kirsten Squarcia, City Clerk
- Kristina Alfaro, Administrative Services Director
- Benjamin Fu, Community Development Director
- Luke Connolly, Acting Community Development Director
- Rachelle Sander, Parks and Recreation Director
- Chad Mosley, Acting Public Works Director

### Agenda

- Welcome and call to order by the Mayor
- Public comments
- Review workshop agenda, purpose, and objectives
- Ice breaker
- Discuss best practices for effective governance
- Establish council norms
- Wrap up and next steps

## Workshop Ground Rules



At the start of the workshop, the facilitator suggested several ground rules to help the group have a successful workshop.

- Assume good intent,
- Listen to understand,
- Seek consensus, and
- Focus on creating a positive path for all.

## Bike Rack

The facilitator explained that items that were brought up but could not be discussed today would be added to a “bike rack” for follow up or discussion at another time. The following items were added to the bike rack during the workshop.

- Community engagement
  - Create project timelines
  - Create a policy for engagement
  - Balance engagement for all demographics
- Staff retention
- Housing element
- Staff recommendations, alternative analysis, and options; at what level?

## Workshop Preparation

In preparation for the workshop, the facilitators held individual interviews with each Councilmember and discussed workshop objectives with the City Manager and executive team. Baker Tilly prepared an agenda and PowerPoint presentation along with other materials to guide discussions during the session.

## Opening Comments

Mayor Wei convened the Council meeting and asked for the roll call. The Mayor welcomed everyone and thanked Councilmembers for attending the workshop. The Mayor then opened the public comment period, noting that this was a workshop and it would be the only time for the public to speak. The Mayor then turned the meeting over to the City Manager.

City Manager Wu welcomed the opportunity for staff and the Council to work together in this workshop setting toward improved relations and governance. She briefly noted that this workshop stemmed from comments made by Councilmembers during her recruitment and the workshop was in the planning stages prior to the release of the Grand Jury Report.<sup>1</sup>

<sup>1</sup>Santa Clara County Civil Grand Jury, *A House Divided: Cupertino City Council and City Staff*, December 2022.

City Manager Wu said the goal of the workshop is to build a team approach because the Council, staff, and the community are ***one team working together for the good of Cupertino***. City Manager Wu then turned the session over to the facilitators.

Dave introduced himself and Mary and reviewed the workshop agenda, objectives, and ground rules.

### ***Icebreaker Exercise***

The facilitators began the workshop by asking each Councilmember and staff to write their first paid job on a piece of paper. Upon collecting the written responses, Dave read the responses aloud and asked for the group to identify who held that position. It was an open forum for guessing and the guesses were nearly 100% correct.

### ***Best Practices for Effective Governance***

Dave opened the workshop by noting that serving the community well requires establishing goals and a great deal of teamwork. The workshop was planned with this in mind and tailored to the needs of Cupertino.

To prepare for the workshop, the facilitators interviewed each Councilmember to solicit their input about what they would find helpful to review and discuss during the workshop. The themes that surfaced were shared with the group and are listed below in no particular order.

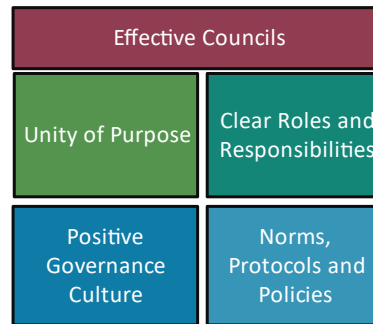
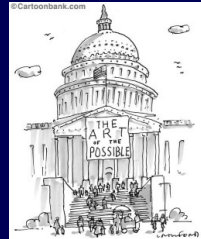
- Refresher on roles (Council, City Manager, City Attorney)
- Reinforce the importance of asking questions in advance of Council meetings and discuss the methods of asking questions of staff
- How to improve the efficiency of meetings to reduce the length; improve order of discussions
- Importance of professionalism, respect for each other and staff, and creating a collaborative environment
- What it means for the Council to establish standards and have them consistently implemented by staff
- Communications with staff; what is appropriate and how
- Providing status reports on policy and projects once approved by Council

### ***Effective Councils***

The facilitator then led a discussion focused on best practices for effective governance and provided information on what makes a Council work well as a governing body. A few slides from the workshop are shown below.



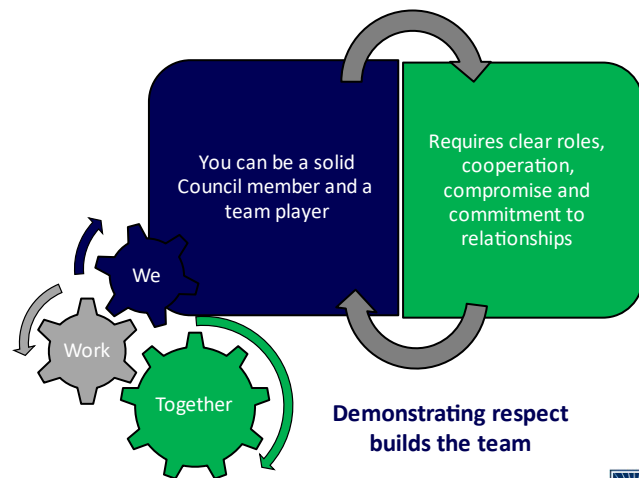
## What Makes a Council Work Well



*Institute for Local Government*

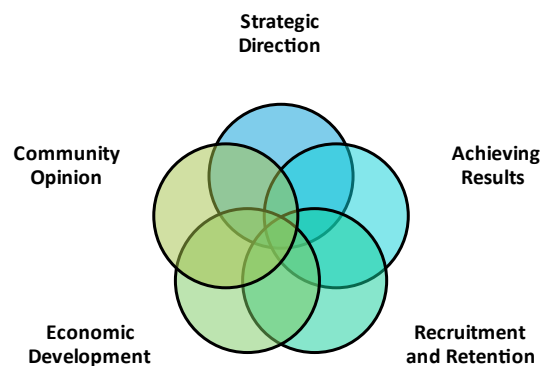


## Effective Governing is a Team Sport



## Why is Effective Governing Important?

**Council teamwork directly impacts these**



Building on this, the facilitators distributed the Institute for Local Government *"Attributes of Exceptional Councils"* article and discussed the six attributes from the article with the group. The attributes are shown below.

1. Have a **sense of team**; a partnership with the city manager to govern and manage the city
2. Have **clear roles** and responsibilities that are understood and adhered
3. **Honor the relationship** with staff and each other
4. Routinely conduct **effective meetings**
5. Hold themselves and the city **accountable**
6. Have members who practice **continuous improvement**

Several Councilmembers noted they had read the article previously and found it insightful. Dave asked the group what resonated with them from the article and their responses are shown below.

- Offering praise when it is due.
- With a high staff turnover, City Council needs the information and data to review and make adjustments (e.g., higher salaries, change classifications) if needed.
- Council does not get involved in operations of the City.
- We are one team: staff, Council, community.
- City Manager makes routine operational decisions to achieve Council direction.
- Respect that City Council is the decision maker, and that City Manager and staff follow that direction.
- Staff should return to the Council with adjustments during implementation for new direction or to update about the reasons for change.
- Important for the City Manager and staff to bring information to Council.
- Level of decision making needs to be clarified.

Dave then engaged the group in discussion and emphasized open communication, regular meetings with the City Manager, and working toward limiting surprises with each other.

## Teamwork

Next, the topic of teamwork and the importance of understanding the roles of the council-manager form of government was introduced. The following slide was reviewed and discussed by the group.

### Effective Council-City Manager Teamwork

*Makes for Good Policy and Solid Organizations*

| City Council  | City Manager   |
|---|--|
| <ul style="list-style-type: none"> <li>Respect the professionalism of staff and assume good intent</li> <li>Be sensitive to the need to pace the organization</li> <li>Allow City Manager to translate policy interests and priorities to achieve action</li> <li>Refrain from directing staff- even informally</li> <li>Fix the problem not the blame- to help create a "no blame" culture</li> <li>Do not criticize staff- if Councilmembers have concerns, bring them to City Manager privately</li> </ul> | <ul style="list-style-type: none"> <li>Carry out the role as chief executive- provide leadership to City staff and ensure accountability</li> <li>Be direct with Council</li> <li>Practice the "no surprise" rule</li> <li>Communicate equally with all members of Council</li> <li>Provide clear analysis and recommendations to Council</li> <li>City Manager will work to help Council see the "big picture" including impacts of policy positions</li> </ul> |

Management Partners

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## Discussion

Highlights of Council comments follow, along with feedback provided by facilitator Dave Sykes.

- We are building trust that the Council gives direction and that the City Manager and staff will deliver results.
- Council provides high-level direction; sets goals.
- Beautiful projects are delivered, such as the library extension, but issues arise such as not having a landscape plan for the garden area.
  - Dave noted that we learn from mistakes and move forward. If there are concerns, Council should address them with the City Manager to work with staff.*
- Are staff recommendations what staff wants? Are staff recommendations made against Council wishes or what Council requested or directed?
  - Dave responded that staff is bound by their professional expertise to present recommendations that are in the best interest of the organization and community even if that is not what was envisioned by an individual Council member or directed by the Council. Further, staff should not focus on what the votes may be when preparing recommendations.*
  - Council's role is to decide whether to accept the recommendation as presented, modify it, or reject it.*
- Council should be provided with options. When there is only one recommendation, the public will not know the pros and cons of other options.
  - Dave responded that staff weighs options to arrive at a recommendation and providing that level of detail in staff*

*reports for the other options is labor-intensive and does not make for efficient meetings.*

- *Dave recommended setting thresholds for when it would make sense to present alternatives to Council. Additionally, the City Manager and Council could hold study sessions to discuss options with Council and receive direction.*
- *Dave encouraged Councilmembers to meet with the City Manager and staff in advance of a Council meeting to receive more detailed information. City Manager Wu stated that she has regular advance meetings with some Councilmembers and encouraged the others to take advantage of the opportunity to meet with her.*

## Roles

Following a short break, the group returned to discuss the partnership of the City Council and staff and the roles each have in serving the community. Two of the slides presented are shown below.

### Roles and City Council – Staff Partnership

Everyone has a role to play

Council sets the goals and policies

Day-to-day work of the City is done by staff

Partnership is critical for success of the City

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### Ideal Relationship Between Council and Staff

*Comments from Councilmembers*

Staff are professionals and we need to trust them

Mutual respect

Governance is about how the Council functions as a body and how the Council and administration function together

Work through the City Manager

Collaboration

What would you add to this? Expand on?

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Dave highlighted team roles to ensure understanding by the group. They are listed in the table below.

*Table 1. Roles in a Council-Manager Form of Government*

| Role   | Responsibility   | Description  |
|--|--|--|
| <b>Councilmember</b><br>Provides direction as a body   | Set policy   | Consider what is best for the long-term interests of the community and organization  |
|  | Respect the chain of command                                       | City Manager and City Attorney are your only direct reports, reporting to the entire City Council  |
|  | Regular meetings with City Manager                                 | Obtain briefings on issues to gather information, no decisions or direction is provided; your greatest asset to help you reach your goals  |
|  | Expect City Manager to implement goals and policies of the Council | City Manager reports to the whole Council, does not act on direction from individual Councilmembers  |
|  | Councilmember conflicts  | City Manager works to resolve through Council consensus and direction  |
|  | Do not publicly criticize staff                                    | Speak privately with the City Manager; never discuss with staff below City Manager   |
| <b>Mayor</b>   | Facilitate Council meetings  |  |
|  | Serve as chief city representative                                 | Serve as representative for ribbon cuttings, spokesperson as needed  |
|  | Meet regularly with City Manager                                   | Collaboratively discuss issues; forecast emerging issues, carry out all roles listed for Councilmembers  |
| <b>City Attorney</b><br>City Attorney Jensen provided this overview and answered questions from the Council. | Represent the City of Cupertino                                    | Represents the entity/organization; does not represent individual Councilmembers or members of the public  |
|  | Provide legal advice to the Council and staff                      | Provides clear and accurate advice on a myriad of complex laws when asked for and when not asked for; advise will always be in the best interest of the entity/organization  |
|  | Provide full disclosure  | If Council disagrees with advice, professionally bound to ensure Council is fully informed and aware of risk(s)  |
|  | Be fair and impartial  |  |
|  | Use candor and diplomacy   |  |
|  | Serve as parliamentarian   |  |
| <b>City Manager</b><br>City Manager Wu provided this overview and answered questions from the Council.       | Serve as the chief executive officer                               | Responsibility and authority for the administration of the City's government and implementation of Council goals   |
|  | Manage City staff  | Appointing authority in the selection of department heads and other staff, including terminations and discipline; guides and develops staff and creates a productive organization culture; helps staff achieve Council goals |
|  | Serve the full Council   | Provides advice to the City Council; helps make the Council productive and successful, helps each member of Council to succeed   |
|  | Serve as information conduit                                       | Serves as a conduit with information flowing back and forth between Council and staff  |

During the workshop, a Councilmember asked for a definition of parliamentarian. A general description was provided by City Attorney Jensen and is noted below.

A parliamentarian is an expert on meeting procedures, such as *Robert's Rules of Order*<sup>2</sup>, who advises organizations and deliberative assemblies.

### ***Communications Between Council and Staff***

Communications between Council and staff was identified as an area to clarify during the workshop. City Manager Wu shared her vision with the group. She indicated she was comfortable with Council communicating directly with the executive team, which includes members of the City Manager's Office and department directors, as long as she is always copied on any emails. Council communications should not go below that level, however. That is because when members of Council engage in those conversations, even to ask a simple question, such communications can imply direction, although unintended.

Dave noted that there is power in being a Councilmember and when one speaks with staff, a question or conversation can easily be interpreted as a request to perform a task or work.

Having reviewed these roles, Dave asked the group if there was anything else to add. The following comments were offered.

- Council wants to serve the community effectively and involve the community.
  - *Dave shared that a balance needs to be found for how much and how long community input on a project is conducted. In the early phases, community input is key in developing a project, such as what uses are desired for a community park.*
  - *Dave then noted that once the Council commits to and invests in a project or issue, community engagement lessens as the project moves forward.*
  - *Dave suggested that staff should routinely report back on projects to provide the Council and community with updates. This can be accomplished by creating and using a communication plan. City Manager Wu noted that the City Work Program is a resource that is available to the Council and community on [the City's website](#).*

### ***Establishing Council Norms***

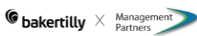

In addition to understanding how effective Councils function, creating norms is another way for Councilmembers to agree on actions and be proud of. The

<sup>2</sup>Robert's Rules of Order, Henry M. Robert III, et al, <https://robertsrules.com/>

facilitator and group engaged in a healthy discussion about the typical norms listed in the presentation and shown below.

| Typical Council Norms   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1) Move <b>from I to we</b>, and from campaigning to governing.</li> <li>2) Work together as a body, <b>modeling teamwork and civility</b> for our community.</li> <li>3) Assume <b>good intent</b>.</li> <li>4) Disagree <b>agreeably and professionally</b>.</li> <li>5) Utilize <b>long range plans</b> to provide big picture context that is realistic and achievable.</li> </ol> | <ol style="list-style-type: none"> <li>6) Demonstrate <b>respect, consideration and courtesy</b> to all.</li> <li>7) Share information and <b>avoid surprises</b>.</li> <li>8) Keep <b>confidential</b> things confidential.</li> <li>9) Respect the <b>Council/Manager form of government</b> and the roles of each party.</li> <li>10) Communicate concerns about staff to the City Manager; <b>do not criticize staff</b> in public.</li> </ol> |

*Based on best practices from League of California Cities and Institute for Local Government*

The Council discussed the typical norms. They did not move forward to adopt them and decided to table them. The Council agreed to revisit them in the future if needed. Comments offered included:

- Council has spent many hours deliberating its *Council Policy and Procedures*, which will be adopted soon, and these norms seems to be an overlap.
- Other priorities should be addressed such as the housing element.
- Norms are common sense, a general set of behavior patterns.

## Closing Comments

City Manager Wu briefly spoke about the next workshop set for Wednesday, March 1, 2023 to establish Council priorities. It will be the building block for budget preparations. More information about the workshop will be provided at a later date.

To close the workshop, Mayor Wei asked the Council and staff to offer their thoughts on the workshop. The comments received from the group are indicated below.

- Council, staff, and the community have different perspectives, but we need to work together for the community.
- There is more than one set of opinions.
- This was a good start in an informal setting.
- There are different perspectives and opinions and our job is to reflect on our decisions.
- Read the *Institute for Local Government* article and reflect on it and how we govern.
- Good meeting.
- Made note to be more open minded.

- In the spirit of working together, compromise.
- Best take away, limit surprises, we will work well together.
- Appreciation to listen and spend time as a team.
- Putting self-doubt in perspective.
- Work to support all – Council, management, staff, community.
- We have a strong and involved Council, the City Manager works hard, looks up to everyone, and love being a part of the team.

### ***Wrap-up and Next Steps***

To conclude the workshop, Dave explained that Baker Tilly would prepare this summary report. Next steps will include preparing for the March 1 priority setting workshop with Council and staff.







# CITY OF CUPERTINO

## Agenda Item

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**22-11699**

**Agenda Date: 3/7/2023**  
**Agenda #: 3.**

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Subject: Consider approval of the February 21 City Council minutes

Approve the February 21 City Council minutes



**DRAFT MINUTES**  
**CUPERTINO CITY COUNCIL**  
Tuesday, February 21, 2023

**SPECIAL MEETING**

At 5:00 p.m., Mayor Hung Wei called the Special City Council Meeting to order in the Cupertino Community Hall Council Chamber, 10350 Torre Avenue and via teleconference.

**ROLL CALL**

Present: Mayor Hung Wei, Vice Mayor Sheila Mohan, and Councilmembers Liang Chao, J.R. Fruen and Kitty Moore. Absent: none.

**ACTION CALENDAR**

1. Subject: Consider City Hall Renovation Project update  
Recommended Action: Staff requests City Council re-affirm the direction previously provided for the City Hall Renovation Project  
Presenter: Susan Michael, Capital Improvement Programs Manager

Written communications for this item included a staff presentation, Amended Attachment B - City Council Timeline City Hall Project, Supplemental Staff Answers to Councilmember Questions, and emails to Council.

Capital Improvement Programs Manager Susan Michael reviewed the staff report.

Councilmembers asked questions and made comments.

Mayor Wei opened the public comment period and the following people spoke.

Housing Commissioner Connie Cunningham (representing self) supported revisiting the previous direction, choosing a long-term investment, and adding native plants.

Gary Latshaw supported discussions of climate change issues and conservation and a life cycle cost analysis of a new building versus a renovated building.

Peggy Griffin was concerned about cost and what the City can afford and supported the previous direction for renovation and risk category.

Jean Bedord supported a change from the previous direction due to staff size increases, seismic safety, City liability, energy efficiency, and sustainability goals.

Lisa Warren supported a risk category 4 retrofit and had cost concerns for a new build and opposed comparisons with Sunnyvale's new City Hall.

Jennifer Griffin supported overbuilding for future growth and sizing appropriately for Cupertino, seismic safety for employees, and using the annex building.

Mayor Wei closed the public comment period.

Fruen moved and Wei seconded:

1. That staff suspend all work on the City Hall renovation plan considered at the City Council meeting of November 15, 2022, not including the City Hall Annex project.
2. That staff, instead, return to Council with options for a new city hall and civic center up to approximately 80,000 square feet including flexible events programming space(s) suitable for events hosting up to 500 people and based primarily upon options previously provided with the City Council at its meeting on November 15, 2022, with alternatives for such flexible events programming space at other city-owned locations, to be considered as part of the City Council's March 7 consideration of the Capital Improvement Program.

Moore moved and Chao seconded a substitute motion to re-affirm the direction previously provided for the City Hall Renovation Project. The substitute motion failed with Moore and Chao voting yes.

Fruen's main motion carried with Chao and Moore voting no.

## **ADJOURNMENT**

At 6:13 p.m., Mayor Wei adjourned the Special City Council Meeting.

## **REGULAR MEETING**

At 6:45 p.m., Mayor Wei called the Regular City Council Meeting to order and led the Pledge of Allegiance in the Cupertino Community Hall Council Chamber, 10350 Torre Avenue and via teleconference.

## ROLL CALL

Present: Mayor Hung Wei, Vice Mayor Sheila Mohan, and Councilmembers Liang Chao, J.R. Fruen and Kitty Moore. Absent: none.

## CLOSED SESSION REPORT - None

Mayor Wei recognized February as Black History Month.

## CEREMONIAL ITEMS

1. Subject: Recognition of 2022 STEM Winners from the City of Cupertino who participated in the Santa Clara County 2022 Synopsys Championship Science Fair  
Recommended Action: Present Certificates of Recognition to 2022 STEM Winners from the City of Cupertino who participated in the Santa Clara County 2022 Synopsys Championship Science Fair

Santa Clara Valley Science and Engineering Fair Association (SCVSEFA) Board Member Forrest Williams received the certificates of recognition on behalf of the participants.

Mayor Wei presented the certificates of recognition to the 2022 STEM Winners from the City of Cupertino who participated in the Santa Clara County 2022 Synopsys Championship Science Fair.

2. Subject: Consider a proclamation recognizing the Wafu School of Ikebana  
Recommended Action: Present proclamation recognizing the Wafu School of Ikebana

Mrs. Fusako "Seiga" Hoyrup received the proclamation.

Mayor Wei presented the proclamation recognizing the Wafu School of Ikebana.

3. Subject: Consider a proclamation recognizing Mrs. Fusako "Seiga" Hoyrup, a principal instructor of the Wafu School of Ikebana  
Recommended Action: Present proclamation recognizing Mrs. Fusako "Seiga" Hoyrup, a principal instructor of the Wafu School of Ikebana

Mrs. Fusako "Seiga" Hoyrup received the proclamation.

Mayor Wei presented the proclamation recognizing Mrs. Fusako "Seiga" Hoyrup, a principal instructor of the Wafu School of Ikebana.

## POSTPONEMENTS AND ORDERS OF THE DAY - None

### ORAL COMMUNICATIONS

Jennifer Griffin was concerned about public comment procedures, the “builders remedy” law for housing development, and the Grand Jury report basis; and supported retail at Main Street.

Housing Commissioner Connie Cunningham (representing self) supported the removal of Commissioner R Wang from the Planning Commission.

Don Halsey (representing Friends of Blackberry Farm) supported biodiversity and increasing wildlife as part of a Blackberry Farm Golf Course restoration. (Submitted written comments).

Sunnyvale City Councilmember Richard Mehlinger (representing self) supported the removal of Commissioner R Wang from the Planning Commission.

Lisa Warren opposed a proposed entertainment-use project in the former Target space at Main Street Cupertino. (Submitted written comments).

Rhoda Fry opposed the approval of a sign at Public Storage and supported Council reconsidering the approval due to the sign location and design impact on residents.

Neil Park-McClintick supported the removal of Commissioner R Wang from the Planning Commission.

Fruen moved and Mohan seconded to suspend the Council Procedures rules for Oral Communications and allow public comment to continue. The motion carried unanimously.

Danessa Techmanski opposed the Council’s February 7 approval of signage at Public Storage due to the sign location, size, and aesthetics.

Peggy Griffin opposed comments against Commissioner R Wang and supported an EIR process with public input for a proposed project in the former Target at Main Street and providing monthly treasurers reports to Council.

Housing Commissioner Tessa Parish (representing self) opposed new Council procedures for public comments and comments against Planning Commissioner R Wang.

Kamyab Mashian supported the steps taken by Council for good governance and the removal of Commissioner R Wang from the Planning Commission.

Debra Timmers supported the removal of Commissioner R Wang from the Planning Commission.

Parks and Recreation Commissioner Jennifer Shearin (representing self) supported acceptance of the Grand Jury report findings and the removal of R Wang from the Planning Commission.

San R supported Council reconsideration of a sign approval at Public Storage due to the sign location and traffic safety concerns, and review of the Sign Ordinance.

Philip Nguyen supported the removal of Commissioner R Wang from the Planning Commission.

Fruen moved and Mohan seconded to request that staff bring back an item for discussion on a future agenda to remove Commissioner R Wang from the Planning Commission with a resolution attached thereto.

#### **CONSENT CALENDAR (items 4-9)**

Mayor Wei opened the public comment period and, seeing no one, closed the public comment period.

Fruen moved and Mohan seconded to approve the items on the Consent Calendar, except for Items 5 and 6 which were pulled for discussion. Ayes: Wei, Mohan, Chao, Fruen, and Moore. Noes: None. Abstain: None. Absent: None.

Items 5 and 6 were placed after the Action Calendar for consideration.

4. Subject: Consider approval of the January 25 City Council minutes (continued from February 7)  
Recommended Action: Approve the January 25 City Council minutes
7. Subject: Consider approval of the January 30 City Council minutes  
Recommended Action: Approve the January 30 City Council minutes
8. Subject: Consider approval of the January 31 City Council minutes  
Recommended Action: Approve the January 31 City Council minutes
9. Subject: Consider approval of the February 7 City Council minutes  
Recommended Action: Approve the February 7 City Council minutes

Council recessed from 7:42 p.m. to 7:47 p.m.

**PUBLIC HEARINGS** - None

#### **ACTION CALENDAR**

10. Subject: Consider approval of response to 2022 Civil Grand Jury of Santa Clara County Report entitled, "A House Divided" (continued from February 7)  
Recommended Action: Approve response to 2022 Civil Grand Jury of Santa Clara County Report entitled, "A House Divided"  
Presenter: Christopher Jensen, City Attorney

Written communications for this item included Supplemental Staff Answers to Councilmember Questions and emails to Council.

Council continued the consideration and deliberation from February 7. The public comment period was closed and remained closed.

Mohan moved and Chao seconded to approve the draft response to 2022 Civil Grand Jury of Santa Clara County Report entitled, "A House Divided." Council did not vote on this motion.

Fruen moved and Wei seconded a substitute motion to approve response to 2022 Civil Grand Jury of Santa Clara County Report entitled, "A House Divided" with amendments:

- Re Finding 1

Change language to not overstate the city's actions. Change last sentence in first paragraph to:

In addition, the City continues to make policy progress in many areas—for example, the City Council recently approved two significant large development projects and a number of smaller developments in a timely fashion, and the City continues to innovate in policy areas such as its response to climate change and the reduction of single-use plastics.

- Re Finding 4 and elsewhere as the City Attorney deems appropriate or helpful to the strength of the response:

Adding language to note:

1. the adoption of the Council Procedures Manual,
2. that the city will revisit its Ethics Policy using the 2018 policy as a starting point for revision,
3. that the city will revisit the Commissioner's Handbook to bring it into alignment with the Council Procedures Manual and to address other concerns raised by the Civil Grand Jury Report,
4. And that the City Attorney will investigate and report back on other violations of the Municipal Code with respect to council-staff and commissioner-staff relations so that the City Council may establish policy to correct or prevent such violations in future.

Chao made a friendly amendment to Fruen's substitute motion:

- Re Finding 4 and elsewhere as the City Attorney deems appropriate or helpful to the strength of the response:

Adding language to note:

1. the adoption of the Council Procedures Manual,
2. that the city will revisit its Ethics Policy ~~using the 2018 policy as a starting~~

~~point for revision,~~

Fruen declined Chao's friendly amendment and it was not considered.

Chao moved and Moore seconded a substitute motion:

- Re Finding 4 and elsewhere as the City Attorney deems appropriate or helpful to the strength of the response:

Adding language to note:

1. the adoption of the Council Procedures Manual,
2. that the city will revisit its Ethics Policy ~~using the 2018 policy as a starting~~  
~~point for revision,~~

Chao's substitute motion failed with Chao and Moore voting yes.

Fruen's substitute motion carried with Chao abstaining and Moore voting no.

11. Subject: Consider (1) adopting Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee; (2) establishment of an Economic Development Working Group by the City Manager; (3) amending the Cupertino Municipal Code to repeal Chapters 2.84 (Environmental Review Committee), 2.90 (Design Review Committee), and 2.96 (Economic Development Committee); to adopt Chapter 17.02 (California Environmental Quality Act), regarding local environmental review procedures; and to amend Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, regarding the duties of the Planning Commission, Audit Committee, and Local Assessment Committee; and (4) finding the above actions exempt from the California Environmental Quality Act

Recommended Action: 1. Adopt Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee.

2. Conduct the first reading of Ordinance No. 23-2247 repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124.

3. Find the actions exempt from the California Environmental Quality Act.

Presenter: Pamela Wu, City Manager

Written communications for this item included a staff presentation, Supplemental Staff Answers to Councilmember Questions, and emails to Council.

City Manager Pamela Wu gave a presentation.

Councilmembers asked questions and made comments.

Mayor Wei opened the public comment period and the following people spoke.



Jennifer Griffin opposed eliminating or changing committees.

Rhoda Fry opposed eliminating or changing committees and supported providing committee information as part of the Council agenda and continuing meeting minutes.

Jean Bedord supported the staff recommendation regarding consolidation of committees and dissolving subcommittees.

Peggy Griffin opposed eliminating committees and was concerned about representation in the economic advisory working group and supported meeting minutes.

Parks and Recreation Commissioner Jennifer Shearin (representing self) supported the staff recommendation.

Lisa Warren opposed eliminating committees and supported providing committee information in Council agendas and supported transparency and meeting minutes.

Mayor Wei closed the public comment period.

City Clerk Kirsten Squarcia read the title of Ordinance No. 23-2247 repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124.

Mohan moved and Fruen seconded to adopt the staff report on the committees. Fruen made a friendly amendment to adopt the staff recommendation and waive the first reading of Ordinance No. 22-2347 repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124. (Mohan accepted the friendly amendment). Fruen modified the friendly amendment to also adopt Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee. (Mohan accepted the friendly amendment).

Chao moved and Moore seconded to pause the Council meeting procedures to allow more time to discuss the item. The motion failed with Chao and Moore voting yes.

Chao moved and Moore seconded to adopt Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee with an amendment to strike the following paragraph:

“WHEREAS the City Council finds that this delegation of authority is inconsistent with Municipal Code section 2.17.031, which provides that the

authority of the City Council “cannot be delegated to individual Council members, nor to committees composed of council members consisting of less than a quorum of the City Council”

Chao’s motion failed with Chao and Moore voting yes.

Moore moved and Chao seconded a substitute motion to approve the staff recommendation as modified:

1. Adopt Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee;
2. Conduct the first reading of Ordinance No. 23-2247 as recommended with the modification to retain 2.96 (Economic Development Committee) and remove the change to 2.88 (Audit Committee); and
3. Find the actions exempt from the California Environmental Quality Act.

Moore’s substitute motion failed with Chao and Moore voting yes.

Mohan’s amended main motion carried with Chao and Moore voting no.

Motion Summary:

Mohan moved and Fruen seconded and amended motion to adopt the staff recommendation:

1. Adopt Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee; and
2. Conduct the first reading of Ordinance No. 23-2247 repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124; and
3. Find the actions exempt from the California Environmental Quality Act.

Ayes: Wei, Mohan, and Fruen. Noes: Chao and Moore. Abstain: None. Absent: None.

Council recessed from 9:59 p.m. to 10:02 p.m.

## ITEMS REMOVED FROM THE CONSENT CALENDAR

The following items were pulled from the Consent Calendar and placed after the Action Calendar for discussion.

Wei moved and Fruen seconded to hear Item 6 before Item 5. The motion carried with Chao voting no and Moore abstaining.

6. Subject: Consider adoption of a resolution establishing the Commemorative Bench Dedication Policy and waiving the commemorative fee for Marilyn Francesco. (continued from February 7)

Recommended Action: Adopt Resolution No. 23-024 (Attachment A) establishing the

Commemorative Bench Dedication Policy and allow a one-time waiver of the policy for Marilyn Francesco.

This item was pulled from the Consent Calendar for discussion.

Written communications for this item included Supplemental Staff Answers to Councilmember Questions and emails to Council.

Acting Public Works Director Chad Mosley answered questions.

Councilmembers asked questions and made comments.

Mayor Wei opened the public comment period and the following people spoke.

Jennifer Griffin supporting naming I-280 after Steve Jobs, adopting a memorial bench policy, and looking at policies in other cities.

Peggy Griffin supported bench location alternatives, involving the Parks and Recreation Department in the process, changes to the policy, and denying the fee waiver request.

Mayor Wei closed the public comment period.

Fruen moved and Wei seconded to adopt Resolution No. 23-024 establishing the Commemorative Bench Dedication Policy and allow a one-time waiver of the policy for Marilyn Francesco. Council did not vote on this motion.

Chao moved and Moore seconded a substitute motion:

- Deny the request to place a citizen-bought plaque to place on an existing park bench without making any donation nor comply with any existing policy.
- Revise Resolution No. 23-XXX to Parks and Rec Commission to advise a procedure
  - II. GOVERNING RULES AND REGULATIONS
  1. The Department of ~~Public Works~~ Parks and Recreation will accept donations for benches that commemorate or recognize a person provided that all provisions of the policy are met.
  2. The Director of ~~Public Works~~ Parks and Recreation, in consultation with Parks and Recreation Commission, shall establish a procedure for applying for placement of a commemorative bench and has the authority to approve or deny any bench donation.
  3. The City will only accept bench donations that commemorate, memorialize, or recognize an individual or family by name who has a direct connection to the City of Cupertino. No organizations or groups will be considered.

4. Only one bench shall be dedicated to any single person or family, unless there is a compelling reason for additional dedications as shall be determined by the Director of Public Works.

- Add on the application to describe the connection to Cupertino.

Chao's substitute motion failed with Chao and Moore voting yes.

Wei moved and Chao seconded to extend the meeting past 11:00 p.m. to continue consideration of Item 6. The motion carried unanimously.

Chao moved and Moore seconded a substitute motion to approve the staff recommendation to adopt Resolution No. 23-024 establishing the Commemorative Bench Dedication Policy. Chao's substitute motion carried with Wei and Mohan voting no.

Fruen moved and Wei seconded to waive the Commemorative Bench Dedication Bench Policy to allow a one-time waiver for the policy for Marilyn Francesco. Fruen's motion carried with Chao and Moore voting no.

Chao moved and Mohan seconded to extend the meeting to 11:20 p.m. to consider Item 5. The motion carried with Moore abstaining.

#### Motions Summary:

1. Chao moved and Moore seconded a substitute motion to approve the staff recommendation to adopt Resolution No. 23-024 establishing the Commemorative Bench Dedication Policy. Chao's substitute motion carried with Wei and Mohan voting no.

2. Fruen moved and Wei seconded to waive the Commemorative Bench Dedication Bench Policy to allow a one-time waiver for the policy for Marilyn Francesco. Fruen's motion carried with Chao and Moore voting no.

5. Subject: Consider ratifying Accounts Payable for the period ending November 13, 2022 (continued from February 7)  
Recommended Action: Adopt Resolution No. 23-023 ratifying Accounts Payable for the period ending November 13, 2022

This item was pulled from the Consent Calendar for discussion.

Written communications for this item included Supplemental Staff Answers to Councilmember Questions and emails to Council.

Mayor Wei opened the public comment period and the following people spoke.

Peggy Griffin was concerned about accounts payable items being missed in reports and supported transparency.

Mayor Wei closed the public comment period.

Councilmembers asked questions and made comments.

Administrative Service Director Kristina Alfaro answered questions.

Fruen moved and Mohan seconded to adopt Resolution No. 23-023 ratifying Accounts Payable for the period ending November 13, 2022.

Moore moved and Chao seconded a substitute motion postpone approval until Council has received the requested consultant services contract and receipt information. The substitute motion failed with Chao and Moore voting yes.

Fruen's main motion carried with Moore voting no.

## **COUNCIL REPORTS AND COMMENTS**

Council did not hear this item.

## **CITY MANAGER REPORT**

Council did not hear this item.

## **ORAL COMMUNICATIONS - CONTINUED – None**

## **INFORMATIONAL ITEMS**

12. Subject: Consider the Monthly Treasurer's Report for December 2022 (continued from February 7)

Recommended Action: Receive the Monthly Treasurer's Report for December 2022

The information was provided to Council.

13. Subject: Informational memorandum regarding retail square footage analysis of Main Street (continued from February 7)

Recommended Action: Receive the informational memorandum on the retail square

footage analysis and the provisions for restaurant use at the Main Street Cupertino project

The information was provided to Council.

## **COUNCIL AND STAFF COMMENTS AND FUTURE AGENDA ITEMS**

Council did not hear this item.

As noted under Oral Communications, two Councilmembers added a future agenda item to discuss removing Commissioner R Wang from the Planning Commission (Fruen/Mohan).

## **ADJOURNMENT**

At 11:13 p.m., Mayor Wei adjourned the Regular City Council Meeting.

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Kirsten Squarcia, City Clerk



# CITY OF CUPERTINO

## Agenda Item

**23-11946**

**Agenda Date: 3/7/2023**  
**Agenda #: 4.**

Subject: Consider amending the Cupertino Municipal Code to repeal Chapters 2.84 (Environmental Review Committee), 2.90 (Design Review Committee), and 2.96 (Economic Development Committee); to adopt Chapter 17.02 (California Environmental Quality Act), regarding local environmental review procedures; and to amend Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, regarding the duties of the Planning Commission, Audit Committee, and Local Assessment Committee

Adopt Ordinance No. 23-2247 repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, the title of which is as follows: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING CITY COMMISSIONS AND COMMITTEES



## CITY MANAGER'S OFFICE

CITY HALL  
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## CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

### Subject

Consider amending the Cupertino Municipal Code to repeal Chapters 2.84 (Environmental Review Committee), 2.90 (Design Review Committee), and 2.96 (Economic Development Committee); to adopt Chapter 17.02 (California Environmental Quality Act), regarding local environmental review procedures; and to amend Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, regarding the duties of the Planning Commission, Audit Committee, and Local Assessment Committee

### Recommended Action

Adopt Ordinance No. 23-\_\_\_\_, repealing Municipal Code Chapters 2.84, 2.90, and 2.96, adopting Municipal Code Chapter 17.02, and amending Municipal Code Chapters 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, and 19.124, the title of which is as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING CITY COMMISSIONS AND COMMITTEES

### Reasons for Recommendation

#### ***Background***

On February 21, 2023, the City Council conducted the first reading of Ordinance No. 23 - \_\_\_\_\_. The City Council also voted 3-2 to adopt Resolution No. 23-026 to repeal and replace Resolution No. 18-010, regarding the Legislative Review Committee, which went into effect immediately. In addition, staff presented a plan to establish an Economic Development Working Group by Summer 2023.



The proposed Municipal Code changes remain unchanged from the first reading and are reflected in the draft ordinance attached (Attachments A and B). If adopted, these changes will become effective 30 days following the second reading.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

California Environmental Quality Act

The proposed action is exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines section 15320 (Changes in Organization of Local Agencies). Additionally, the proposed action is exempt from CEQA because it can be seen with certainty that there is no possibility that the action in question may have a significant impact on the environment. (CEQA Guidelines, § 15061(b)(3).)

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Prepared by: Astrid Robles, Management Analyst

Reviewed by: Christopher D. Jensen, City Attorney

Matt Morley, Assistant City Manager

Approved for Submission by: Pamela Wu, City Manager

Attachments:

A – Draft Ordinance (Redline)

B – Draft Ordinance (Clean)

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO  
REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT  
MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE  
CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING  
CITY COMMISSIONS AND COMMITTEES**

The City Council of the City of Cupertino finds that:

WHEREAS, on January 25, 2023, the City Council held a special meeting to consider the responsibilities of commissions and committees in the City of Cupertino; and

WHEREAS, at the January 25 meeting, Council directed staff to return to Council with amendments to the Municipal Code to dissolve the Environmental Review Committee, the Design Review Committee, and the Economic Development Committee; and

WHEREAS, Council further directed staff to make modifications to the powers and functions of the Audit Committee; and

WHEREAS, Council further directed staff that the responsibilities of the dissolved committees should be transferred to other approval authorities or advisory bodies or to the Council itself.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CUPERTINO DOES  
ORDAIN AS FOLLOWS:**

**SECTION 1. Adoption.**

- A. Cupertino Municipal Code sections 2.84, 2.90, and 2.96 are hereby repealed in their entirety.
- B. The City Council hereby adopts Municipal Code Chapter 17.02, and amends Title 17 of the Cupertino Municipal Code as follows:

**Chapter 17.02: California Environmental Quality Act**

**17.02.010 Review of CEQA Documents.**

The approval authority for any discretionary project undertaken by the City shall be responsible for the review and approval of negative declarations and environmental impact reports prepared pursuant to the California Environmental Quality Act. If a legislative body advisory to the City Council makes recommendations with respect to the approval of any discretionary project that is not exempt from environmental review under the California Environmental Quality Act, the advisory body shall consider the negative declaration or environmental impact report for the project at a public hearing and may make recommendations to the City Council regarding the environmental review document.

#### 17.02.020 CEQA Procedures

Pursuant to Title 14, Section 15022(d) of the California Code of Regulations, the CEQA Guidelines adopted by the Governor's Office of Planning and Research (Title 14, Division 6, Chapter 3 of the California Code of Regulations), as may be amended from time to time, shall apply to all discretionary projects in the City. The City Manager shall promulgate any administrative procedures necessary to tailor the guidelines to the specific operations of the City.

C. The Cupertino Municipal Code is further amended as set forth in Attachment A.

#### **SECTION 2:**    Repeal of Prior Resolutions.

Cupertino City Council Resolution No. 5351 and any other prior enactment of the City Council establishing environmental assessment procedures that are inconsistent with this Ordinance are hereby repealed.

#### **SECTION 3:**    Severability and Continuity.

The City Council declares that each section, sub-section, paragraph, sub-paragraph, sentence, clause and phrase of this ordinance is severable and independent of every other section, sub-section, paragraph, sub-paragraph, sentence, clause and phrase of this ordinance. If any section, sub-section, paragraph, sub-paragraph, sentence, clause or phrase of this ordinance is held invalid, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, the City Council declares that it would have adopted the remaining provisions of this ordinance irrespective of such portion, and further declares its express intent that the remaining portions of this ordinance should remain in effect after the invalid portion has been eliminated. To the extent the provisions of this Ordinance are substantially the same as previous provisions of the Cupertino

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Municipal Code, these provisions shall be construed as continuations of those provisions and not as an amendment to or readoption of the earlier provisions.

**SECTION 4:** California Environmental Quality Act.

This Ordinance is exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines section 15320 (Changes in Organization of Local Agencies) and section 15061(b)(3) (no possibility to have a significant effect on the environment).

**SECTION 5:** Effective Date.

This Ordinance shall take effect thirty days after adoption as provided by Government Code Section 36937.

**SECTION 6:** Publication.

The City Clerk shall give notice of adoption of this Ordinance as required by law. Pursuant to Government Code Section 36933, a summary of this Ordinance may be prepared by the City Clerk and published in lieu of publication of the entire text. The City Clerk shall post in the office of the City Clerk a certified copy of the full text of the Ordinance listing the names of the City Council members voting for and against the ordinance.

**INTRODUCED** at a regular meeting of the Cupertino City Council on February 21, 2023 and **ENACTED** at a regular meeting of the Cupertino City Council on March 7, 2023 by the following vote:

Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

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|  |                          |
|--|--------------------------|
| <p>SIGNED:</p> <p>_____</p> <p>Hung Wei, Mayor<br/>City of Cupertino</p>             | <p>_____</p> <p>Date</p> |
| <p>ATTEST:</p> <p>_____</p> <p>Kirsten Squarcia, City Clerk</p>                      | <p>_____</p> <p>Date</p> |
| <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>Christopher D. Jensen, City Attorney</p> | <p>_____</p> <p>Date</p> |

**ATTACHMENT A - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING CITY COMMISSIONS AND COMMITTEES**

*The sections of the Cupertino Municipal Code set forth below are amended or adopted as follows:*

*Text added to existing provisions is shown in bold double-underlined text (**example**) and text to be deleted is shown in strikethrough (~~example~~). Text in existing provisions is not amended or readopted by this Ordinance. Text in italics is explanatory and is not an amendment to the Code.*

*Where the explanatory text indicates that a new section is being added to the City Code, the new section is shown in plain text.*

*This ordinance amends several portions of the Municipal Code. For ease of review, the amendments advancing the primary objective are presented first followed by conforming amendments. There is a separate heading in bold italics for each portion of the Code being amended. Sections unaffected by the ordinance are omitted.*

**1. Amendments to Chapter 2.32 concerning the Planning Commission**

**2.32.070 Powers and Functions.**

The powers and functions of the City Planning Commission shall be as follows:

- A. Prepare, periodically review, and revise as necessary, the General Plan;
- B. Implement the General Plan through actions including, but not limited to, the administration of specific plans and zoning, subdivisions, and sign ordinances;
- C. Annually review the capital improvement program of the City and the local public works projects of other local agencies for their consistency with the General Plan (pursuant to Sections 65400 et seq. of the California Government Code);
- D. Endeavor to promote public interest in, comment upon, and understanding of the General Plan, and regulation relating to it;
- E. Consult and advise with public officials and agencies, public utility companies, civic, educational, professional, and other organizations and citizens generally concerning implementation of the General Plan;
- F. Promote the coordination of local plans and programs with the plans and programs of other agencies;
- G. Perform other functions as the City Council provides including conducting studies and preparing plans other than those required or authorized by state law

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~~H. Establish as needed a standing subcommittee of the Commission for Design Review. The Planning Commission shall decide appeals of the Design Review Committee for the purposes of conducting design review on projects that properly come before the Design Review Committee for review, and conduct design review of a project as required by Chapters 2.90, 19.132, 19.134 and of the Cupertino Municipal Code.~~

## **2. Amendments to Chapter 2.88 concerning the Audit Committee**

### **2.88.100 Duties–Powers–Responsibilities.**

The powers and functions of the Audit Committee shall be as follows:

- A. To review the annual audit report and management letter;
- B. To recommend appointment of auditors;
- C. To review the ~~monthly~~ Quarterly Treasurer's investment report;
- D. To recommend a budget format;
- E. To review City investment policies and internal controls of such policies;
- F. To recommend appointment of internal auditors;
- G. To review internal audit reports;
- H. To review quarterly Fraud, Waste, and Abuse Program reports

## **3. Amendments to Chapter 9.20 concerning the Local Assessment Committee**

### **9.20.090 Appointment of Local Assessment Committee.**

Within thirty days after acceptance of the application(s) for local land use approval actions as complete, the City Council shall appoint a Local Assessment Committee in accordance with the provisions of Section 9.20.230 of this chapter.

A. Scoping Meeting. Within the prescribed statutory time limits following notification to OPA that the application(s) for local land use approval(s) is/are complete, the OPA shall convene a scoping meeting at a date, time and place within the City, subject to the hearing notice requirements provided in Section 9.20.280 of this chapter. The purpose of said scoping meeting is to determine the issues which concern the agencies required to review the proposed facility, and the issues which concern the public, including review of the project under the California Environmental Quality Act. The applicant, the LAC, the Cupertino Director of Community Development, and representatives of the lead agency and responsible agencies shall attend the scoping meetings.

B. Meet and Confer. Following the scoping meeting described in subsection A, the applicant, the Local Assessment Committee (LAC) and LAC staff shall meet and confer for purposes of establishing terms and conditions under which the proposed offsite hazardous waste facility may be acceptable to the city. Based on the results of the meet and confer session, the applicant may amend the application materials submitted for the

local land use decision. The requirement for environmental assessment for the project may be waived by the City if the applicant agrees that an environmental impact report must be prepared for the project.

#### 9.20.100 Environmental Assessment.

~~—A. Within thirty days of the meet and confer session described Section 9.20.090(B), the City's Environmental Review Committee (ERC) shall assess the environmental effects of the local land use actions for the proposed off-site hazardous waste facility.~~

~~—B. As provided in Section 9.20.140(B) of this chapter, the requirement for environmental assessment may be waived by the City upon prior agreement with the applicant that an environmental impact report is to be prepared.~~

~~—C. Completion of the environmental assessment process shall be evidenced by a recommendation of the ERC that a negative declaration be approved for all local land use applications pertaining to the proposed facility, or, in the case where an environmental impact report is required, filing of a notice of completion in accordance with the California Environmental Quality Act Guidelines. [repealed]~~

#### 9.20.110 Public Hearing by Planning Commission.

~~A. Within thirty days of completion of the local land use action environmental assessment,~~ The City shall conduct a public hearing before the Planning Commission for the local land use application(s) affecting the proposed off-site hazardous waste facility. The public hearing shall be subject to the notification requirements described in Section 9.20.280 of this chapter.

B. The Planning Commission's decision(s) on the application(s), whether a final action or a recommendation to the City Council, shall be rendered in accordance with procedural ordinance, Ordinance No. 652.

C. The Planning Commission's decision(s) to approve the application(s), whether final action or a recommendation to the City Council, shall be accompanied by the following written findings for each separate action:

1. That the proposed facility is consistent with the Cupertino general plan;
2. That the proposed facility will not be detrimental to the health, safety or general welfare of the community;
3. That the proposed facility is consistent with the provisions of the Association of Bay Area Governments' regional fair share memorandum of understanding, and with the siting policies established in the Santa Clara County hazardous waste management plan;
4. That the proposed facility is consistent with the siting criteria stated in Section 9.20.290 of this chapter.



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**4. Amendments to Title 19 concerning the Design Review Commission**

19.08.030 Definitions.

"Permit" means a permit issued by the City Council, Planning Commission, Design Review Committee, Director of Community Development, or any other decision body as empowered by the Cupertino Municipal Code, approving architecture, site improvements, buildings, structures, land and/or uses. Permits may include but shall not be limited to Administrative Approvals, Two-story Permits, Minor Residential Permits, Architectural and Site Approvals, Development Permits, Conditional Use Permits, Exceptions, Variances or Subdivision Maps.

[Note: Other definitions omitted.]

19.12.030 Approval Authority.

Table 19.12.030 shows the approval authority, Noticing Radius, Expiration Date and Extension Dates for different types of Permits.

| Table 19.12.030 - Approval Authority     |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
|--|-----------------------|-------------------------|-----------------------------|---------------------|--------------|--|-----------------------------|--------------------|-------------------|----------------------------|
| Type of Permit or Decision A, B          | Administrative Review | Design Review Committee | Arts and Culture Commission | Planning Commission | City Council | Public Hearing/ Public Meeting/ Comment Period C | Noticing/ Noticing Radius D | Posted Site Notice | Expiration Date E | Chapter/ Findings          |
| General Plan Amendment                   |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
| Major F                                  | -                     | -                       |                             | R                   | F            | PH   | CA. Govt. Code 65350-65362  | Yes                | -                 | CA. Govt. Code 65350-65362 |
| Minor G                                  | -                     | -                       |                             | R                   | F            | PH   |                             | Yes                | -                 |                            |
| Zoning Map Amendments                    |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
| Major F                                  | -                     | -                       |                             | R                   | F            | PH   | CA. Govt. Code 65853-65857  | Yes                | -                 | 19.152.020                 |
| Minor G                                  | -                     | -                       |                             | R                   | F            | PH   |                             | Yes                | -                 |                            |
| Zoning Text Amendments                   | -                     | -                       |                             | R                   | F            | PH   | CA. Govt. Code 65853-65857  | -                  | -                 | 19.152.030                 |
| Specific Plans                           | -                     | -                       |                             | R                   | F            | PH   | CA. Govt. Code 65350-65362  | -                  | -                 | 20.04.030                  |
| Development Agreements                   | -                     | -                       |                             | R                   | F            | PH   | CA. Govt. Code 65867        | Yes                | -                 | 19.144.120                 |
| Development Permits                      |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
| Major F, H                               | -                     | -                       |                             | F/R                 | A1/F         | PM   | 19.12.110/300'              | Yes                | 2 years           | 19.156.050                 |
| Minor G                                  | F                     | -                       |                             | A1                  | A2           | PM   |                             | Yes                | 2 years           |                            |
| Conditional Use Permits                  |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
| Major F, H, I                            | F                     | -                       |                             | A1/F/R              | A1/ A2/F     | PH   | CA. Govt. Code 65905        | Yes                | 2 years           | 19.156.050                 |
| Minor G, I                               | F                     | -                       |                             | A1/F/R              | A1/ A2/F     | PH   |                             | Yes                | 2 years           |                            |
| Temporary                                | F                     | -                       |                             | A1                  | A2           | -  | None                        | No                 | 1 year            | None/ 19.160.030           |
| Density Bonus (Residential)              |                       |                         |                             | R                   | F            | Based on concurrent application                  | 19.56                       |                    |                   |                            |
| Adult-Oriented Commercial Activity (CUP) |                       | -                       |                             | R                   | F            | PH   | CA. Govt. Code 65905/300'   | Yes                | 2 years           | 19.128.030 & 19.128.040    |
| Architectural and Site Approval          |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
| Major J                                  | F                     | -                       |                             | A1                  | A2           | PM   | 19.12.110/                  | Yes                | 2 years           | 19.168.030                 |
| Minor K                                  | F                     | -                       |                             | A1                  | A2           | PM   |                             | Yes                | 2 years           |                            |
| Amendment                                |                       |                         |                             |                     |              |  |                             |                    |                   |                            |
| Major F, H                               | -                     | -                       |                             | F                   | A1           | Varies L   |                             | Yes                | 2 years           | 19.44,                     |

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| Table 19.12.030 - Approval Authority                                |                       |                         |                             |                     |              |  |                                   |                    |                   |                                  |
|---|-----------------------|-------------------------|-----------------------------|---------------------|--------------|--|-----------------------------------|--------------------|-------------------|----------------------------------|
| Type of Permit or Decision A, B                                     | Administrative Review | Design Review Committee | Arts and Culture Commission | Planning Commission | City Council | Public Hearing/ Public Meeting/ Comment Period C | Noticing/ Noticing Radius D       | Posted Site Notice | Expiration Date E | Chapter/ Findings                |
| Minor G   | F                     | -                       |                             | A1                  | A2           | Varies L   | Depends on permit being amended L | Yes                | 2 years           | 19.144, 19.156, 19.164           |
| Minor Modification  | F                     | -                       |                             | A1                  | A2           | -  | None                              | No                 | 2 years           | 19.164                           |
| Hillside Exception/ Height Exception/ Heart of the City Exception I | -                     | -                       |                             | F                   | A1           | PH   | 19.12.110/300'                    | Yes                | 2 years           | 19.40.080, 19.24.070, 19.136.090 |
| Variance  | F                     | -                       |                             | A1                  | A2           | PH   | CA. Govt. Code 65905              | Yes                | 2 years           | 19.156.060                       |
| Status of non- conforming Use                                       | -                     | -                       |                             | F                   | A1           | PH   | 19.12.110/300'                    | Yes                | -                 | 19.140.110                       |
| Wireless Antennas I   | F                     | -                       |                             | F/ A1               | A2           | Varies I   | Depends on application type       | Yes                | 2 years           | 19.136.090                       |
| Signs   |                       |                         |                             |                     |              |  |                                   |                    |                   |                                  |
| Permits   | F                     | -                       |                             | A1                  | A2           | -  | None                              | No                 | 1 year            | 19.104                           |
| Neon, Reader board & Freeway Oriented Signs I                       | -E                    | F≡                      |                             | F/A1                | A1/A2 M      | PM   | 19.12.110/300"                    | No                 | 1 year            | 19.104                           |
| Programs  | F                     | -                       |                             | A1                  | A2           | -  | None                              | No                 | 1 year            | 19.104                           |
| Exceptions I  | -                     | F≡                      |                             | -E                  | A1-M         | PM   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.104.290                       |
| Parking Exceptions I  | FM                    | F≡                      |                             | E/A1                | A1-M /A2     | Varies NM  | 19.12.110/ Adjacent/ 300" ON      | Yes                | 1 year            | 19.124.050                       |
| Fence Exceptions  | -E                    | F≡                      |                             | A1-                 | A2+ L        | PM   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.48.060                        |
| Front Yard Interpretation   | F                     | -                       |                             | A1                  | A2           | PM   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.08                            |
| R-1 Ordinance Permits   |                       |                         |                             |                     |              |  |                                   |                    |                   |                                  |
| Two-story I   | F                     | F≡                      |                             | F/A1                | A1 L/ A2     | Varies I   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.28.140                        |
| Minor Residential   | F                     | -                       |                             | A1                  | A2           | CP   |                                   | No                 | 1 year            |                                  |
| Exceptions I  | -                     | F≡                      |                             | -E                  | A1-M         | PM   |                                   | Yes                | 1 year            |                                  |
| Miscellaneous Ministerial Permit                                    | F                     | -                       |                             | -                   | -            | None   | Adjacent                          | Yes                | 1 Year            | 19.28.150 and 19.40.090          |
| Miscellaneous Ministerial Permit                                    | Not Allowed           |                         |                             |                     |              |  |                                   |                    |                   |                                  |
| Protected Trees   |                       |                         |                             |                     |              |  |                                   |                    |                   |                                  |

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| Table 19.12.030 - Approval Authority                          |                       |                         |                             |                     |              |  |                             |                    |                   |                   |
|---|-----------------------|-------------------------|-----------------------------|---------------------|--------------|--|-----------------------------|--------------------|-------------------|-------------------|
| Type of Permit or Decision A, B                               | Administrative Review | Design Review Committee | Arts and Culture Commission | Planning Commission | City Council | Public Hearing/ Public Meeting/ Comment Period C | Noticing/ Noticing Radius D | Posted Site Notice | Expiration Date E | Chapter/ Findings |
| Tree Removal  | F                     | -                       |                             | A1                  | A2           | CP   | Adjacent unless exempt      | Yes                | 1 year            | 14.18.180         |
| Heritage Tree Designation & Removal                           | -                     | -                       |                             | F                   | A1           | PM   | 19.12.110/ 300'             | Yes                | -                 | 14.18             |
| Tree Management Plan  | F                     | -                       |                             | A1                  | A2           | -  | None                        | No                 | -                 | 14.18             |
| Retroactive Tree Removal                                      | F                     | -                       |                             | A1                  | A2           | -  | None                        | No                 | -                 | 14.18             |
| Reasonable Accommodation                                      | F                     | -                       |                             | A1                  | A2           | -  | None                        | No                 | 1 year            | 19.52.050         |
| Extensions PQ   |                       |                         |                             |                     |              |  |                             |                    |                   |                   |
| Parking, Fence & Sign Exceptions & Front Yard Interpretations | F                     | -                       |                             | A1                  | A2           | -  | None                        | No                 | 1 year            |                   |
| Neon, Reader board & Freeway Oriented Signs                   | F                     |                         |                             | A1                  | A2           | -  | None                        | No                 | 1 year            |                   |
| Two Story Permits, Minor Residential Permits and Exceptions   | F                     |                         |                             | A1                  | A2           | -  | None                        | No                 | 1 year            |                   |
| Tree Removals   | F                     | -                       |                             | A1                  | A2           | -  | -                           | No                 | 1 year            |                   |
| All other projects  | F                     | -                       |                             | A1                  | A2           | -  | 19.12.110/ None             | No                 | 2 years           |                   |
| Miscellaneous Ministerial Permit                              | Not Allowed           |                         |                             |                     |              |  |                             |                    |                   |                   |
| Public Art Architectural and Site Approval Permits            |                       |                         |                             |                     |              |  |                             |                    |                   |                   |
| Public Art  | -                     | -                       | F                           | -                   | A1           | PM   | None                        | None               | None              | 2.80 and 19.148   |
| Art in lieu payment   | -                     | -                       | R                           | -                   | F            | PM   | None                        | None               | None              | 2.80 and 19.148   |
| KEY:  |                       |                         |                             |                     |              |  |                             |                    |                   |                   |
| R—Review and recommendation body                              |                       |                         |                             |                     |              | F—Final decision-making body unless appealed     |                             |                    |                   |                   |
| A1—Appeal Body on first appeal                                |                       |                         |                             |                     |              | A2—Appeal body on second appeal                  |                             |                    |                   |                   |
| PH—Public Hearing   |                       |                         |                             |                     |              | PM—Public Meeting                                |                             |                    |                   |                   |
| CP—Comment Period   |                       |                         |                             |                     |              |  |                             |                    |                   |                   |

Notes:

- A. Permits can be processed concurrently with other applications, at the discretion of the Director of Community Development.
- B. Projects with combined applications shall be processed at the highest level of approval in conformance with Section 19.04.090.
- C. Public Hearing: Projects types that need noticing pursuant to the CA Government Code; Public Meeting: Project types that need only a mailed notice and no newspaper notices; Comment Period: Project types that need only a mailed notice and do not need a public hearing or public meeting.
- D. Noticing Radius of an application in a combined application shall correspond to the maximum noticing radius required for any one of the applications.
- E. Expiration date of an application in a combined application shall correspond to the maximum expiration date allowed for any one of the development applications (not including Subdivision Map Act applications, General Plan Amendments and Zoning Map or Text Amendments.)
- F. Major General Plan Amendment, Conditional Use Permit, Development Permit application - for more than ten thousand square feet of commercial and/or industrial and/or office and/or other non-residential use, or greater than six residential units.
- G. Minor General Plan Amendment, Conditional Use Permit, Development Permit application - for ten thousand square feet or less of commercial and/or industrial and/or office and/or other non-residential use, or six or less residential units.
- H. City Council review for applications with new development greater than fifty thousand square feet of commercial, and/or greater than one hundred thousand square feet of industrial and/or office and/or other non-residential use, and/or greater than fifty residential units.  
  
Planning Commission review for all other applications.
- I. Please see specific zoning district regulations or chapters in this title that apply to the subject property or project for approval authority.
- J. Major Architectural and Site Approval application - architectural and site approval for all projects that are not a Minor Architectural and Site Approval application.

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K. Minor Architectural and Site Approval application - single family home in a planned development zoning district, minor building architectural modifications, landscaping, signs and lighting for new development, redevelopment or modification in such zones where review is required and minor modifications of duplex and multi-family buildings.

L. Meeting type and noticing are dependent on the underlying permit being modified.

~~M. Appeals of Design Review Committee decisions shall be heard by the City Council.~~

~~NM.~~ Parking Exceptions approved by the Director of Community Development need a comment period.

~~—Parking Exceptions approved by the Design Review Committee need a public meeting.~~

~~ON.~~ Parking Exceptions in Single-family residential (R1) zones and Duplex (R2) zones need adjacent noticing.

All other Parking Exceptions need notices within three hundred feet of the exterior boundary of the subject property.

~~PO.~~ Application must be filed prior to expiration date of permit. Permit is extended until decision of the Approval Body on the extension.

19.12.050 ~~Authority of the Design Review Committee.~~

~~—Subject to the provisions of this chapter and general purpose and intent of this title, the authority of the Design Review Committee is as follows:~~

~~—A. Grant any permits and exceptions which are authorized to be issued by the Design Review Committee pursuant to Section 19.12.030 and any other provisions of this code;~~

~~—B. Grant parking exceptions for projects that are in conjunction with permits which are authorized to be issued by the Design Review Committee pursuant to Section 19.12.030. [repealed]~~

19.12.120 Action by Director of Community Development–Administrative.

A. For applications requiring Administrative review with no public meeting, public hearing or comment period, the Director of Community Development or his or her designee may, subject to the requirements of Section 19.12.100, issue his or her decision no later than thirty days from receipt of all information, unless referred to a different approval authority for a decision.

B. For applications requiring Administrative review with a public meeting, public hearing or comment period, the Director of Community Development or his or her designee may, subject to the requirements of Section 19.12.100:

1. Issue his or her decision at the conclusion of the public meeting, public hearing or comment period;

2. Continue the item for additional public hearings, public meetings or comment period; or

3. Defer action by taking the item under advisement and issuing the decision no later than thirty days following the public meeting, public hearing or comment period.

No additional noticing is required if a project is continued.

C. For applications where a public meeting or public hearing is required to be held before the Director of Community Development, the meeting shall be held in the same manner as a ~~Design Review Committee~~ Planning Commission meeting.

19.12.130 Action by ~~Design Review Committee~~ and Planning Commission.

A. For applications where the ~~Design Review Committee~~ or Planning Commission is the Approval Body, it shall render a decision, which is supported by the evidence contained in the application or presented at the meeting, at the meeting, or at a subsequent meeting after conclusion of the public hearing or public meeting, subject to the requirements of Section 19.12.100.

B. For zoning map amendments, on the basis of evidence and testimony presented to the Planning Commission at the public hearing, the Planning Commission may determine that the public interest will be served, either by revising the area being considered for reclassification to include properties not originally part of the application, or by giving consideration to district classifications not originally requested by the application. The Planning Commission may, solely at its option, consider additional properties or district classifications, or both.

C. For applications requiring City Council approval, the reviewing body shall forward its written findings, determinations and recommendation to the City Council for final action, subject to the requirements of Section 19.12.100.

#### 19.12.150 Notice of Decision and Reports.

##### A. Notice of decision:

1. The decision for applications approved with a public meeting or public hearing shall be mailed to the property owner and applicant at the address shown on the application.

2. The decision for applications approved with a comment period shall be mailed to the property owner and the applicant at the address shown on the application and any person who has commented on the proposed project within the comment period or during revocation proceedings.

3. The decision shall contain the following:

a. Applicable findings;

b. Any reasonable conditions or restrictions deemed necessary to secure the purpose of this title and to assure operation of the development and/or use in a manner compatible with existing and potential uses on adjoining properties and in the general vicinity; and

c. Reporting/monitoring requirements deemed necessary to mitigate any impacts and protect the health, safety and welfare of the City.

4. The decision of the Director of Community Development, ~~Design Review Committee~~ or Planning Commission shall be final unless appealed in accord with Section 19.12.170. A decision of the City Council shall be final.

B. Reports: The Director of Community Development shall endeavor to forward reports, within five calendar days from the date of the decision, to the:

1. Planning Commission and the City Council of a decision by the Director of Community Development.

~~—2. Planning Commission and the City Council of a decision by the Design Review Committee.~~



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32. City Council of a decision by the Planning Commission.

19.28.040 Permits Required for Development.

Table 19.28.040 sets forth the planning permits required for development in the Single-Family Residential district.

| Table 19.28.040 Permits Required                                       |                    |   |                    |
|--|--------------------|---|--------------------|
| Planning permit required prior to building permit application          | Approval authority | Type of Project   | Approval Authority |
| A. None  |                    | One-story single-family project that does not require exception or variance from the requirements of this chapter   | <u>Admin.</u>      |
| B. Minor Residential Permit, pursuant to Chapter 19.12, Administration | <del>Admin.</del>  | 1. One-story encroachment into a required rear yard setback, subject to requirements of Section 19.28.070   | <u>Admin</u>       |
|  |                    | 2. One-story extension of an existing side yard nonconforming building wall line, subject to requirements of Section 19.28.100 in all districts except R1-a   |                    |
|  |                    | 3. One-story project with a gable end of a roof enclosing an attic space projecting outside the building envelope, subject to requirements of Section 19.28.070 or 19.28.080  |                    |
|  |                    | 4. New or expanded second story deck or balcony with views into neighboring residential side or rear yards in all districts except R1-a or on any project previously developed pursuant to Government Code Section 65852.21                                     |                    |
|  |                    | 5. Any active or passive solar structure that requires variation from the setback or height restrictions of this chapter, provided that no such structure shall infringe upon solar easements or adjoining property owners                                      |                    |
|  |                    | 6. One or two-story addition or new home on a sloped single-family residential lot with development on building pads/graded areas with actual slopes equal to or greater than 20% and with total floor area ratio of all structures on the lot greater than 35% |                    |

| Table 19.28.040 Permits Required   |                                      |  |                                  |
|--|--------------------------------------|--|----------------------------------|
| Planning permit required prior to building permit application                            | Approval authority                   | Type of Project  | Approval Authority               |
| C. Director's Minor Modification, pursuant to Chapter 19.12, Administration              |                                      | Encroachment of porch elements into the required front yard setback in the R1-a zone, subject to the requirements of Section 19.28.100   | <u>Admin</u>                     |
| D. Two-Story Permit, pursuant to Chapter 19.12, Administration                           |                                      | Two-story addition or new two-story home in all districts that do not require Residential Design Review per Section 19.28.040(I) except in an R1-a zone  | <u>Admin</u>                     |
| E. Residential Design Review, pursuant to Chapter 19.12, Administration                  | <del>Admin.</del> with design review | Two-story addition or new two-story home in all districts except R1-a where:<br>1. Second floor to first floor area ratio is greater than 66%, except any second to first floor ratio for development on building pads/graded areas with actual slopes equal to or greater than 20%; and/or<br>2. Where second story side yard setback(s) are less than 15 feet to any interior side property line | <u>Admin. with design review</u> |
|  | <del>DRC</del> with design review    | Two-story addition, new two-story home, and/or second story deck in the R1-a zone  | <u>PC</u>                        |
| F. Exception, pursuant to Chapter 19.12, Administration & Section 19.28.130 , Exceptions | <del>DRC</del>                       | One or two-story project requesting an exception from Sections 19.28.070 [Development Regulations (Building)], 19.28.080 [Eichler R1-e Building Design Requirements], and/or 19.28.110 [Landscape Requirements].   | <u>PC</u>                        |
| G. Hillside Exception, pursuant to Chapter 19.12, Administration                         | <u>PC</u>                            | Development (area greater than 500 square feet) on slopes greater than 30%   | <u>PC</u>                        |
| H. Architectural and Site Approval, pursuant to Chapter 19.12, Administration            |                                      | One or two-story addition or new home on a sloped single-family residential lot with development on building pads/graded areas with actual slopes equal to or greater than 20% and where the cut plus fill of the site exceeds 2,500 cubic yards   |                                  |
| I. Conditional Use Permit, pursuant to Chapter 19.12, Administration                     |                                      | Two-story addition or new two-story home in an R1 zoning district with an "i" suffix   |                                  |

| Table 19.28.040 Permits Required  |                               |  |                           |
|---|-------------------------------|--|---------------------------|
| Planning permit required prior to building permit application                           | <del>Approval authority</del> | Type of Project  | <u>Approval Authority</u> |
| J. Single-Story Overlay District Application, pursuant to Chapter 19.12, Administration | CC                            | Establishment or removal of a Single-Story Overlay District in a Single Family Residential District (Addition or removal of the "I" suffix in an R1 zoning district)   | CC                        |
| K. Miscellaneous Ministerial Permit   | <del>Admin</del>              | <ol style="list-style-type: none"> <li>1. New one or two-story duplex project in an R1 zoning district pursuant to Government Code Section 65852.21</li> <li>2. New one or two-story single-family home, secondary principal dwelling unit, or two-story addition in an R1 zoning district pursuant to Government Code Section 65852.21</li> </ol> | <u>Admin</u>              |

#### 19.28.130 Exceptions.

Where results inconsistent with the purpose and intent of this chapter result from the strict application of the provisions hereof, exceptions to Sections 19.28.070, 19.28.080, and 19.28.110 may be granted by the ~~Design Review Committee~~ Planning Commission. The specific procedural requirements shall follow Chapter 19.12.

#### 19.104.140 Permanent Wall Signs.

Table 19.104.140 sets forth the rules, regulations and processing applicable to permanent wall signs.

**Table 19.104.140 Wall Signs**

| Use/ zoning             | Number  | Size   |           | Location   | Review Authority | Review Criteria                             |
|-------------------------|---|--|-----------|--|------------------|---|
|                         |   | Allowed area and length  | Max. Area |  |                  |   |
| Commercial & Industrial | 1. One sign per business with exterior frontage<br>2. One additional for:<br>– Businesses with no ground sign and adjacent to more than one street or shopping center driveway.<br>– Sign directed to interior of project and not visible from any public right- of- way.<br>– Single tenant building pad with more than 5,000 s.f. | 1. 1 s.f. per linear ft of store frontage on which sign is located.<br>2. 70% of store frontage maximum<br>3. Length = total combined length of each row of sign copy<br>4. Minimum area = 20 s.f. | 200 s.f.  | 1. No more than one wall sign per frontage<br>2. Shall not project above the roof or top of parapet, unless it is an integral part of the face of an architectural projection.<br>3. No projecting wall sign shall extend into a public right-of-way more than twelve inches. Any projecting sign shall have a vertical clearance of at least fifteen feet above a private or public vehicular roadway, alley, driveway or parking area, and at least eight feet above a sidewalk, pedestrian mall or landscaped area. | CDD              | Meets Design Criteria in Section 19.104.220 |
| Office & Institutional  | 1. One sign per business with exterior frontage<br>2. One additional for:<br>– Businesses with no ground sign and adjacent to more than one street or major shopping center driveway.<br>– Sign directed to interior of project and not visible from any public right- of- way.   | 1. 1 s.f. per linear ft. of business frontage on which sign is located.<br>2. 70% of business frontage maximum<br>3. Length = total combined length of each row of copy                            | 40 s.f.   | Same as above  | CDD              | Same as above                               |

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| Table 19.104.140 Wall Signs  |        |                         |           |          |                  |                 |
|--|--------|-------------------------|-----------|----------|------------------|-----------------|
| Use/ zoning  | Number | Size                    |           | Location | Review Authority | Review Criteria |
|  |        | Allowed area and length | Max. Area |          |                  |                 |
| CDD - Community Development Director; PC - Planning Commission; DRC – Design Review Committee; s.f. = square feet; ft = feet |        |                         |           |          |                  |                 |

#### 19.104.150 Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias.

Table 19.104.150 sets forth the rules, regulations and processing applicable to Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias.

| Table 19.104.150: Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias  |                                  |   |   |   |   |  |
|--|----------------------------------|---|---|---|---|--|
|  | Use/Zoning                       | Number                                      | Maximum Area  | Location  | Review Authority  | Review Criteria  |
| <b>A. Permanent Window Signs</b>   | All                              | One or more                                 | <ul style="list-style-type: none"> <li>Considered part of wall sign area</li> <li>25% of window surface of each storefront bay.</li> <li>Neon window sign = 4 s.f.</li> </ul> | Perimeter neon window signage not allowed           | CDD   | Meets Design Criteria in Sec. 19.104.220   |
|  |                                  |   | <ul style="list-style-type: none"> <li>One "open" sign less than two s.f. exempt</li> </ul>   |   |   |  |
| <b>B. Blade Signs</b>  | All except residential districts | One on each frontage up to a maximum of two | 6.5 s.f.  | Between 8 ft. and 12 ft. above pedestrian walkways. | <ul style="list-style-type: none"> <li>Illuminated – CDD</li> <li>Not illuminated - Exempt</li> </ul> | Shall be pedestrian oriented only and shall meet Design Review Criteria in Sec. 19.104.220 |
| <b>C. Logos, Symbols or Insignia</b>   | All except residential districts | Same as Sec. 14.24.050                      | 9 s.f.  | Same as Sec. 19.104.140                             | <ul style="list-style-type: none"> <li>Illuminated – CDD</li> <li>Not illuminated - exempt</li> </ul> | Shall meet Design Review Criteria in Sec. 19.104.220 and restrictions in Sec. 19.104.190   |
| CDD - Community Development Director; PC - Planning Commission; DRC - Design Review Committee; s.f. = square feet; ft = feet |                                  |   |   |   |   |  |

#### 19.104.160 Ground Signs.

Table 19.104.160 sets forth the rules, regulations and processing applicable to Ground Signs.

**Table 19.104.160: Ground Signs**

| Use/ Zoning               | Number  | Size   |  | Location   | Review Authority | Review Criteria  |
|---------------------------|---|--|--|--|------------------|--|
|                           |   | Allowed Area & Length  | Maximum Height   |  |                  |  |
| All non-residential areas | <ul style="list-style-type: none"> <li>One sign if minimum 100 ft. street frontage</li> <li>Two signs if 500 ft. street frontage</li> </ul> | <ul style="list-style-type: none"> <li>One s.f. per four linear ft. of street frontage.</li> <li>Maximum area = 100 s.f.</li> <li>V-shaped and signs with more than two faces: Area of all faces of sign = Total Sign Area.</li> <li>Double faced signs: Area of larger face of sign = Total Sign Area</li> <li>Maximum number of tenants on sign = six</li> </ul> | <ul style="list-style-type: none"> <li>Eight ft.</li> <li>Street address numbers or range of numbers for businesses shall be clearly identified in numbers not less than 5 inches in height</li> </ul> | <ul style="list-style-type: none"> <li>Corner property: Sign has to be located on street frontage with the site's address.</li> <li>Every ground sign shall be located wholly on the property for the use which the sign is advertising is located on.</li> <li>No portion of any ground sign shall be located closer than one foot from the public right-of-way.</li> <li>No portion of any sign over three feet in height shall be located within a corner triangle or sidewalk site triangle.</li> <li>Signs on interior lots &lt;200 ft. of frontage shall be located within the center 50% of the lot frontage.</li> <li>Interior lots &gt; 200 ft. of frontage shall locate ground signs no closer than 50 ft</li> </ul> | CDD              | <ul style="list-style-type: none"> <li>Shopping Center or multitenant commercial development with a center name shall emphasize that name</li> <li>Shall meet Design Criteria in Section 19.104.220</li> </ul> |

| Table 19.104.160: Ground Signs   |        |                       |                |   |                  |                 |
|--|--------|-----------------------|----------------|---|------------------|-----------------|
| Use/ Zoning  | Number | Size                  |                | Location  | Review Authority | Review Criteria |
|  |        | Allowed Area & Length | Maximum Height |   |                  |                 |
|  |        |                       |                | from a side property line (See Appendix A) <ul style="list-style-type: none"> <li>No ground sign shall be located closer than one hundred feet from any other ground sign on the same property</li> </ul> |                  |                 |
| CDD - Community Development Director; PC - Planning Commission; <del>DRC - Design Review Committee</del> ; s.f. = square feet; ft = feet |        |                       |                |   |                  |                 |

#### 19.104.170 Gasoline Station Signs.

Table 19.104.170 sets forth the rules, regulations and processing applicable to Gasoline Station Signs.

| Table 19.104.170: Gasoline Station Signs |   |  |                         |                  |   |
|--|---|--|-------------------------|------------------|---|
| Type of Sign                             | Number  | Size, Maximum Area and Allowable Area      | Location                | Review Authority | Review Criteria   |
| <b>A. Wall Sign</b>                      | Same as Sec. 19.104.140   | Same as Sec. 19.104.140                    | Same as Sec. 19.104.140 | CDD              | <ul style="list-style-type: none"> <li>Meets Design Criteria in Sec. 19.104.220</li> </ul>  |
| <b>B. Ground Sign</b>                    | 1 ground sign regardless of frontage                                  | Same as Sec. 19.104.160                    | Same as Sec. 19.104.160 | CDD              | <ul style="list-style-type: none"> <li>Meets Design Criteria in Sec. 19.104.220</li> </ul>  |
| <b>C. Fuel Price Ground Sign</b>         | Fuel price sign to be incorporated into the design of the ground sign | Computes toward Allowable Ground Sign Area | See above               | CDD              | <ul style="list-style-type: none"> <li>Is incorporated into the design of the ground sign</li> <li>Letter size of price display on fuel price sign shall not exceed minimum specifications contained in Sec. 13532 of the California Business and Professions Code</li> <li>Meets Design Criteria in Sec. 19.104.220</li> </ul> |

|   |   |   |   |     |  |
|---|---|---|---|-----|--|
| <b>D. Fuel Price Wall Sign</b>  | If service station is not identified on ground sign, in addition to any wall sign allowed to the service station per Sec. 19.104.140, a second fuel price sign is allowed | Number of product prices on fuel price sign not to exceed eight per face. | Attached to the wall of the building facing the public street | CDD | <ul style="list-style-type: none"> <li>Same as above.</li> </ul> |
| CDD - Community Development Director; PC - Planning Commission; DRC - Design Review Committee |   |   |   |     |  |

19.104.180 Electronic Readerboard Signs, Changeable Copy Signs, Exposed & Visible Neon Signs, Decorative Statuary and Beverage Container Recycling Signs.

Table 19.104.180 sets forth the rules, regulations and processing applicable to Electronic Readerboard Signs, Changeable Copy Signs, Exposed & Visible Neon Signs, Decorative Statuary and Beverage Container Recycling Signs.

| <b>Table 19.104.180 Electronic Readerboard Signs, Changeable Copy Signs, Exposed or Visible Neon Signs, Decorative Statuary &amp; Beverage Container Recycling Signs</b> |                    |  |                             |   |                         |   |
|--|--------------------|--|-----------------------------|---|-------------------------|---|
|  | <b>Use/ Zoning</b> | <b>Number</b>  | <b>Size and Height</b>      | <b>Location</b>   | <b>Review Authority</b> | <b>Review Criteria</b>  |
| <b>A. Electronic Readerboard Signs</b>   | Commercial         | One sign for centers with 20 tenants or more and 50,000 s.f. of gross floor area | Same as Sec. 19.104.160     | <ul style="list-style-type: none"> <li>No closer than 500 ft from any residential district on the same street as the sign</li> <li>Same as Sec. 19.104.160</li> </ul> | PC                      | Background of electronic readerboard will be the same color as the primary background. If not practical, then a color that is complementary to the background color shall be used |
| <b>B. Change- able Copy Signs</b>  | Commercial         | N/A  | Included in total allowable | N/A   | CDD                     | Deemed necessary to the type of merchandising of that business. Shall consist of permanent sign and symbols   |



|  |                                  |  |                 |     |   |   |
|--|----------------------------------|--|-----------------|-----|---|---|
|  |                                  |  | wall sign area  |     |   | or letters made of high quality and durable materials   |
| <b>C. Exposed or visible neon signs</b>  | All                              | N/A  | N/A             | N/A | <del>DRC</del> CDD  | Shall meet Illumination Restrictions in Section 19.104.230  |
| <b>D. Decorative Statuary</b>  | All except residential districts | N/A  | N/A             | N/A | <p>If DRC determine it is Fine Art, it may refer to another commission <del>a CDD</del></p> <p>If not publicly visible, then exempt</p> | In conjunction with the overall architectural design of the building, the landscaping scheme and the sign program for the business.   |
| <b>E. Beverage Container Recycling</b>   | Where allowed                    | <ul style="list-style-type: none"> <li>Wall signs-as allowed by Sec. 19.104.140</li> <li>Ground signs- as allowed by Sec. 19.104.160</li> <li>One building mounted sign</li> </ul> | 10 s.f. maximum | N/A | N/A   | <ul style="list-style-type: none"> <li>Dealer subject to provisions of California Beverage Container Recycling and Litter Reduction Act of 1986.</li> <li>Sign should contain information concerning a certified recycling center as described in Sections 14570 and 14571 of Public Resources Code.</li> <li>Certified Redemption Center sign - subject to limitations and review procedure of zoning district where it is located.</li> </ul> |
| CDD - Community Development Director; PC - Planning Commission; <del>DRC - Design Review Committee</del> ; s.f. = square feet; ft = feet |                                  |  |                 |     |   |   |

#### 19.104.190 Signs in and Near Residential Districts.

Table 19.104.190 sets forth the rules, regulations and processing applicable to Signs in and near Residential Districts.

| Table 19.104.190 Signs in and near Residential Districts   |                        |   |  |   |  |                  |  |
|--|------------------------|---|--|---|--|------------------|--|
|  | Use/ Zoning            | Number  | Size   |   | Location   | Review Authority | Review Criteria  |
|  |                        |   | Area   | Height  |  |                  |  |
| <b>A. Signs near residential districts</b>   | All except residential | <ul style="list-style-type: none"> <li>Wall Sign- Same as Sec. 19.104.140</li> <li>Ground Sign - Same as Sec. 19.104.160</li> </ul> | <ul style="list-style-type: none"> <li>Wall Sign - Same as Sec. 19.104.140</li> <li>Ground Sign - Same as Sec. 19.104.160</li> </ul> | <ul style="list-style-type: none"> <li>Wall Sign - Same as Sec. 19.104.140</li> <li>Ground Sign - Same as Section 19.104.160</li> </ul> | No internally illuminated sign permitted within 100 ft from any residential districts except if the sign face is mounted so it is not visible to any residence within 100 ft of the sign | CDD              | Shall meet design criteria specified in Sec. 19.104.220  |
| <b>B. Name plates, streets or Unit numbers</b>   | Residential            | One or more   | 2 s.f. or less   | N/A   | N/A  | CDD              |  |
| <b>C. Development Identification Signs</b>   | Residential            | <ul style="list-style-type: none"> <li>One sign for interior lot</li> <li>Two signs for corner development</li> </ul>               | 32 s.f.  | 5 ft  | <ul style="list-style-type: none"> <li>If one sign allowed, at major entry</li> <li>If two allowed, one on each street front</li> </ul>  | CDD              | <ul style="list-style-type: none"> <li>Shall contain only name and address of development.</li> <li>Shall meet design criteria specified in Sec. 19.104.220</li> </ul> |
| CDD - Community Development Director; PC - Planning Commission; <del>DRC - Design Review Committee</del> ; s.f. = square feet; ft = feet |                        |   |  |   |  |                  |  |

#### 19.124.050 Exceptions—Approval Authority.

A. The Director of Community Development may approve the following exceptions upon making the written findings in Section 19.124.060:

1. Exceptions to this chapter for properties located in:
  - a. The Single-Family ( R-1 ) Residential Zoning District;

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- b. The Duplex (R2) Zoning District;
  - 2. Single Family homes or duplexes in a Planned Development District;
  - ~~3. — 2. Tandem parking arrangements in residential zoning districts;~~
  - 4. Parking exceptions for Minor applications as identified in Section 19.12.030, upon making written findings in Section 19.124.060.
- B. ~~The Design Review Committee may approve parking exceptions for Minor applications as identified in Section 19.12.030, upon making written findings in Section 19.124.060;~~
- ~~C. The Planning Commission may approve parking exceptions for Major applications as identified in Section 19.12.030, upon making written findings in Section 19.124.060.~~

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO  
REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT  
MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE  
CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING  
CITY COMMISSIONS AND COMMITTEES**

The City Council of the City of Cupertino finds that:

WHEREAS, on January 25, 2023, the City Council held a special meeting to consider the responsibilities of commissions and committees in the City of Cupertino; and

WHEREAS, at the January 25 meeting, Council directed staff to return to Council with amendments to the Municipal Code to dissolve the Environmental Review Committee, the Design Review Committee, and the Economic Development Committee; and

WHEREAS, Council further directed staff to make modifications to the powers and functions of the Audit Committee; and

WHEREAS, Council further directed staff that the responsibilities of the dissolved committees should be transferred to other approval authorities or advisory bodies or to the Council itself.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CUPERTINO DOES  
ORDAIN AS FOLLOWS:**

**SECTION 1. Adoption.**

- A. Cupertino Municipal Code sections 2.84, 2.90, and 2.96 are hereby repealed in their entirety.
- B. The City Council hereby adopts Municipal Code Chapter 17.02, and amends Title 17 of the Cupertino Municipal Code as follows:

**Chapter 17.02: California Environmental Quality Act**

17.02.010 Review of CEQA Documents.

The approval authority for any discretionary project undertaken by the City shall be responsible for the review and approval of negative declarations and environmental impact reports prepared pursuant to the California Environmental Quality Act. If a legislative body advisory to the City Council makes recommendations with respect to the approval of any discretionary project that is not exempt from environmental review under the California Environmental Quality Act, the advisory body shall consider the negative declaration or environmental impact report for the project at a public hearing and may make recommendations to the City Council regarding the environmental review document.

#### 17.02.020 CEQA Procedures

Pursuant to Title 14, Section 15022(d) of the California Code of Regulations, the CEQA Guidelines adopted by the Governor's Office of Planning and Research (Title 14, Division 6, Chapter 3 of the California Code of Regulations), as may be amended from time to time, shall apply to all discretionary projects in the City. The City Manager shall promulgate any administrative procedures necessary to tailor the guidelines to the specific operations of the City.

C. The Cupertino Municipal Code is further amended as set forth in Attachment A.

### **SECTION 2:   Repeal of Prior Resolutions.**

Cupertino City Council Resolution No. 5351 and any other prior enactment of the City Council establishing environmental assessment procedures that are inconsistent with this Ordinance are hereby repealed.

### **SECTION 3:   Severability and Continuity.**

The City Council declares that each section, sub-section, paragraph, sub-paragraph, sentence, clause and phrase of this ordinance is severable and independent of every other section, sub-section, paragraph, sub-paragraph, sentence, clause and phrase of this ordinance. If any section, sub-section, paragraph, sub-paragraph, sentence, clause or phrase of this ordinance is held invalid, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, the City Council declares that it would have adopted the remaining provisions of this ordinance irrespective of such portion, and further declares its express intent that the remaining portions of this ordinance should remain in effect after the invalid portion has been eliminated. To the extent the provisions of this Ordinance are substantially the same as previous provisions of the Cupertino

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Municipal Code, these provisions shall be construed as continuations of those provisions and not as an amendment to or readoption of the earlier provisions.

**SECTION 4:** California Environmental Quality Act.

This Ordinance is exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines section 15320 (Changes in Organization of Local Agencies) and section 15061(b)(3) (no possibility to have a significant effect on the environment).

**SECTION 5:** Effective Date.

This Ordinance shall take effect thirty days after adoption as provided by Government Code Section 36937.

**SECTION 6:** Publication.

The City Clerk shall give notice of adoption of this Ordinance as required by law. Pursuant to Government Code Section 36933, a summary of this Ordinance may be prepared by the City Clerk and published in lieu of publication of the entire text. The City Clerk shall post in the office of the City Clerk a certified copy of the full text of the Ordinance listing the names of the City Council members voting for and against the ordinance.

**INTRODUCED** at a regular meeting of the Cupertino City Council on February 21, 2023 and **ENACTED** at a regular meeting of the Cupertino City Council on March 7, 2023 by the following vote:

Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

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|  |                          |
|--|--------------------------|
| <p>SIGNED:</p> <p>_____</p> <p>Hung Wei, Mayor<br/>City of Cupertino</p>             | <p>_____</p> <p>Date</p> |
| <p>ATTEST:</p> <p>_____</p> <p>Kirsten Squarcia, City Clerk</p>                      | <p>_____</p> <p>Date</p> |
| <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>Christopher D. Jensen, City Attorney</p> | <p>_____</p> <p>Date</p> |

**ATTACHMENT A - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO TO REPEAL MUNICIPAL CODE CHAPTERS 2.84, 2.90, AND 2.96; TO ADOPT MUNICIPAL CODE CHAPTER 17.02; AND TO AMEND MUNICIPAL CODE CHAPTERS 2.32, 2.88, 9.20, 19.08, 19.12, 19.28, 19.104, AND 19.124, REGARDING CITY COMMISSIONS AND COMMITTEES**

*The sections of the Cupertino Municipal Code set forth below are amended or adopted as follows:*

**1. Amendments to Chapter 2.32 concerning the Planning Commission**

**2.32.070 Powers and Functions.**

The powers and functions of the City Planning Commission shall be as follows:

- A. Prepare, periodically review, and revise as necessary, the General Plan;
- B. Implement the General Plan through actions including, but not limited to, the administration of specific plans and zoning, subdivisions, and sign ordinances;
- C. Annually review the capital improvement program of the City and the local public works projects of other local agencies for their consistency with the General Plan (pursuant to Sections 65400 et seq. of the California Government Code);
- D. Endeavor to promote public interest in, comment upon, and understanding of the General Plan, and regulation relating to it;
- E. Consult and advise with public officials and agencies, public utility companies, civic, educational, professional, and other organizations and citizens generally concerning implementation of the General Plan;
- F. Promote the coordination of local plans and programs with the plans and programs of other agencies;
- G. Perform other functions as the City Council provides including conducting studies and preparing plans other than those required or authorized by state law.

**2. Amendments to Chapter 2.88 concerning the Audit Committee**

**2.88.100 Duties–Powers–Responsibilities.**

The powers and functions of the Audit Committee shall be as follows:

- A. To review the annual audit report and management letter;
- B. To recommend appointment of auditors;
- C. To review the Quarterly Treasurer’s investment report;
- D. To recommend a budget format;
- E. To review City investment policies and internal controls of such policies;
- F. To recommend appointment of internal auditors;
- G. To review internal audit reports;
- H. To review quarterly Fraud, Waste, and Abuse Program reports



### **3. Amendments to Chapter 9.20 concerning the Local Assessment Committee**

#### **9.20.090 Appointment of Local Assessment Committee.**

Within thirty days after acceptance of the application(s) for local land use approval actions as complete, the City Council shall appoint a Local Assessment Committee in accordance with the provisions of Section 9.20.230 of this chapter.

A. Scoping Meeting. Within the prescribed statutory time limits following notification to OPA that the application(s) for local land use approval(s) is/are complete, the OPA shall convene a scoping meeting at a date, time and place within the City, subject to the hearing notice requirements provided in Section 9.20.280 of this chapter. The purpose of said scoping meeting is to determine the issues which concern the agencies required to review the proposed facility, and the issues which concern the public, including review of the project under the California Environmental Quality Act. The applicant, the LAC, the Cupertino Director of Community Development, and representatives of the lead agency and responsible agencies shall attend the scoping meetings.

B. Meet and Confer. Following the scoping meeting described in subsection A, the applicant, the Local Assessment Committee (LAC) and LAC staff shall meet and confer for purposes of establishing terms and conditions under which the proposed offsite hazardous waste facility may be acceptable to the city. Based on the results of the meet and confer session, the applicant may amend the application materials submitted for the local land use decision. The requirement for environmental assessment for the project may be waived by the City if the applicant agrees that an environmental impact report must be prepared for the project.

#### **9.20.100 Environmental Assessment. [repealed]**

#### **9.20.110 Public Hearing by Planning Commission.**

A. The City shall conduct a public hearing before the Planning Commission for the local land use application(s) affecting the proposed off-site hazardous waste facility. The public hearing shall be subject to the notification requirements described in Section 9.20.280 of this chapter.

B. The Planning Commission's decision(s) on the application(s), whether a final action or a recommendation to the City Council, shall be rendered in accordance with procedural ordinance, Ordinance No. 652.

C. The Planning Commission's decision(s) to approve the application(s), whether final action or a recommendation to the City Council, shall be accompanied by the following written findings for each separate action:

1. That the proposed facility is consistent with the Cupertino general plan;

2. That the proposed facility will not be detrimental to the health, safety or general welfare of the community;

3. That the proposed facility is consistent with the provisions of the Association of Bay Area Governments' regional fair share memorandum of understanding, and with the siting policies established in the Santa Clara County hazardous waste management plan;

4. That the proposed facility is consistent with the siting criteria stated in Section 9.20.290 of this chapter.

#### **4. Amendments to Title 19 concerning the Design Review Commission**

##### **19.08.030 Definitions.**

"Permit" means a permit issued by the City Council, Planning Commission, Director of Community Development, or any other decision body as empowered by the Cupertino Municipal Code, approving architecture, site improvements, buildings, structures, land and/or uses. Permits may include but shall not be limited to Administrative Approvals, Two-story Permits, Minor Residential Permits, Architectural and Site Approvals, Development Permits, Conditional Use Permits, Exceptions, Variances or Subdivision Maps.

[Note: Other definitions omitted.]

##### **19.12.030 Approval Authority.**

Table 19.12.030 shows the approval authority, Noticing Radius, Expiration Date and Extension Dates for different types of Permits.

| Table 19.12.030 - Approval Authority     |                       |  |                             |                     |              |  |                             |                    |                   |                            |
|--|-----------------------|--|-----------------------------|---------------------|--------------|--|-----------------------------|--------------------|-------------------|----------------------------|
| Type of Permit or Decision A, B          | Administrative Review |  | Arts and Culture Commission | Planning Commission | City Council | Public Hearing/ Public Meeting/ Comment Period C | Noticing/ Noticing Radius D | Posted Site Notice | Expiration Date E | Chapter/ Findings          |
| General Plan Amendment                   |                       |  |                             |                     |              |  |                             |                    |                   |                            |
| Major F                                  | -                     |  |                             | R                   | F            | PH   | CA. Govt. Code 65350-65362  | Yes                | -                 | CA. Govt. Code 65350-65362 |
| Minor G                                  | -                     |  |                             | R                   | F            | PH   |                             | Yes                | -                 |                            |
| Zoning Map Amendments                    |                       |  |                             |                     |              |  |                             |                    |                   |                            |
| Major F                                  | -                     |  |                             | R                   | F            | PH   | CA. Govt. Code 65853-65857  | Yes                | -                 | 19.152.020                 |
| Minor G                                  | -                     |  |                             | R                   | F            | PH   |                             | Yes                | -                 |                            |
| Zoning Text Amendments                   | -                     |  |                             | R                   | F            | PH   | CA. Govt. Code 65853-65857  | -                  | -                 | 19.152.030                 |
| Specific Plans                           | -                     |  |                             | R                   | F            | PH   | CA. Govt. Code 65350-65362  | -                  | -                 | 20.04.030                  |
| Development Agreements                   | -                     |  |                             | R                   | F            | PH   | CA. Govt. Code 65867        | Yes                | -                 | 19.144.120                 |
| Development Permits                      |                       |  |                             |                     |              |  |                             |                    |                   |                            |
| Major F, H                               | -                     |  |                             | F/R                 | A1/F         | PM   | 19.12.110/300'              | Yes                | 2 years           | 19.156.050                 |
| Minor G                                  | F                     |  |                             | A1                  | A2           | PM   |                             | Yes                | 2 years           |                            |
| Conditional Use Permits                  |                       |  |                             |                     |              |  |                             |                    |                   |                            |
| Major F, H, I                            | F                     |  |                             | A1/F/R              | A1/ A2/F     | PH   | CA. Govt. Code 65905        | Yes                | 2 years           | 19.156.050                 |
| Minor G, I                               | F                     |  |                             | A1/F/R              | A1/ A2/F     | PH   |                             | Yes                | 2 years           |                            |
| Temporary                                | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | 1 year            | None/ 19.160.030           |
| Density Bonus (Residential)              |                       |  |                             | R                   | F            | Based on concurrent application                  | 19.56                       |                    |                   |                            |
| Adult-Oriented Commercial Activity (CUP) |                       |  |                             | R                   | F            | PH   | CA. Govt. Code 65905/300'   | Yes                | 2 years           | 19.128.030 & 19.128.040    |
| Architectural and Site Approval          |                       |  |                             |                     |              |  |                             |                    |                   |                            |
| Major J                                  | F                     |  |                             | A1                  | A2           | PM   | 19.12.110/                  | Yes                | 2 years           | 19.168.030                 |
| Minor K                                  | F                     |  |                             | A1                  | A2           | PM   |                             | Yes                | 2 years           |                            |
| Amendment                                |                       |  |                             |                     |              |  |                             |                    |                   |                            |
| Major F, H                               | -                     |  |                             | F                   | A1           | Varies L   |                             | Yes                | 2 years           | 19.44,                     |

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| Table 19.12.030 - Approval Authority                                |                       |   |                             |                     |              |  |                                   |                    |                   |                                  |
|---|-----------------------|---|-----------------------------|---------------------|--------------|--|-----------------------------------|--------------------|-------------------|----------------------------------|
| Type of Permit or Decision A, B                                     | Administrative Review |   | Arts and Culture Commission | Planning Commission | City Council | Public Hearing/ Public Meeting/ Comment Period C | Noticing/ Noticing Radius D       | Posted Site Notice | Expiration Date E | Chapter/ Findings                |
| Minor G   | F                     |   |                             | A1                  | A2           | Varies L   | Depends on permit being amended L | Yes                | 2 years           | 19.144, 19.156, 19.164           |
| Minor Modification  | F                     |   |                             | A1                  | A2           | -  | None                              | No                 | 2 years           | 19.164                           |
| Hillside Exception/ Height Exception/ Heart of the City Exception I | -                     |   |                             | F                   | A1           | PH   | 19.12.110/300'                    | Yes                | 2 years           | 19.40.080, 19.24.070, 19.136.090 |
| Variance  | F                     |   |                             | A1                  | A2           | PH   | CA. Govt. Code 65905              | Yes                | 2 years           | 19.156.060                       |
| Status of non- conforming Use                                       | -                     |   |                             | F                   | A1           | PH   | 19.12.110/300'                    | Yes                | -                 | 19.140.110                       |
| Wireless Antennas I   | F                     |   |                             | F/ A1               | A2           | Varies I   | Depends on application type       | Yes                | 2 years           | 19.136.090                       |
| <b>Signs</b>  |                       |   |                             |                     |              |  |                                   |                    |                   |                                  |
| Permits   | F                     |   |                             | A1                  | A2           | -  | None                              | No                 | 1 year            | 19.104                           |
| Neon, Reader board & Freeway Oriented Signs I                       | F                     | - |                             | F/A1                | A1/A2        | PM   | 19.12.110/300'                    | No                 | 1 year            | 19.104                           |
| Programs  | F                     |   |                             | A1                  | A2           | -  | None                              | No                 | 1 year            | 19.104                           |
| Exceptions I  | -                     | - |                             | F                   | A1           | PM   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.104.290                       |
| Parking Exceptions I  | FM                    | - |                             | F/A1                | A1 /A2       | Varies M   | 19.12.110/ Adjacent/ 300' N       | Yes                | 1 year            | 19.124.050                       |
| Fence Exceptions  | F                     | - |                             | A1                  | A2 L         | PM   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.48.060                        |
| Front Yard Interpretation   | F                     |   |                             | A1                  | A2           | PM   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.08                            |
| <b>R-1 Ordinance Permits</b>  |                       |   |                             |                     |              |  |                                   |                    |                   |                                  |
| Two-story I   | F                     | - |                             | F/A1                | A1 L/ A2     | Varies I   | 19.12.110/ Adjacent               | Yes                | 1 year            | 19.28.140                        |
| Minor Residential   | F                     |   |                             | A1                  | A2           | CP   |                                   | No                 | 1 year            |                                  |
| Exceptions I  | -                     | - |                             | F                   | A1           | PM   |                                   | Yes                | 1 year            |                                  |
| Miscellaneous Ministerial Permit                                    | F                     |   |                             | -                   | -            | None   | Adjacent                          | Yes                | 1 Year            | 19.28.150 and 19.40.090          |
| Miscellaneous Ministerial Permit                                    | Not Allowed           |   |                             |                     |              |  |                                   |                    |                   |                                  |

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| Table 19.12.030 - Approval Authority                          |                       |  |                             |                     |              |  |                             |                    |                    |                   |
|---|-----------------------|--|-----------------------------|---------------------|--------------|--|-----------------------------|--------------------|--------------------|-------------------|
| Type of Permit or Decision A, B                               | Administrative Review |  | Arts and Culture Commission | Planning Commission | City Council | Public Hearing/ Public Meeting/ Comment Period C | Noticing/ Noticing Radius D | Posted Site Notice | Expirati on Date E | Chapter/ Findings |
| Protected Trees   |                       |  |                             |                     |              |  |                             |                    |                    |                   |
| Tree Removal  | F                     |  |                             | A1                  | A2           | CP   | Adjacent unless exempt      | Yes                | 1 year             | 14.18.180         |
| Heritage Tree Designation & Removal                           | -                     |  |                             | F                   | A1           | PM   | 19.12.110/ 300'             | Yes                | -                  | 14.18             |
| Tree Management Plan  | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | -                  | 14.18             |
| Retroactive Tree Removal                                      | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | -                  | 14.18             |
| Reasonable Accommodation                                      | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | 1 year             | 19.52.050         |
| Extensions O  |                       |  |                             |                     |              |  |                             |                    |                    |                   |
| Parking, Fence & Sign Exceptions & Front Yard Interpretations | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | 1 year             |                   |
| Neon, Reader board & Freeway Oriented Signs                   | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | 1 year             |                   |
| Two Story Permits, Minor Residential Permits and Exceptions   | F                     |  |                             | A1                  | A2           | -  | None                        | No                 | 1 year             |                   |
| Tree Removals   | F                     |  |                             | A1                  | A2           | -  | -                           | No                 | 1 year             |                   |
| All other projects  | F                     |  |                             | A1                  | A2           | -  | 19.12.110/ None             | No                 | 2 years            |                   |
| Miscellaneous Ministerial Permit                              | Not Allowed           |  |                             |                     |              |  |                             |                    |                    |                   |
| Public Art Architectural and Site Approval Permits            |                       |  |                             |                     |              |  |                             |                    |                    |                   |
| Public Art  | -                     |  | F                           | -                   | A1           | PM   | None                        | None               | None               | 2.80 and 19.148   |
| Art in lieu payment   | -                     |  | R                           | -                   | F            | PM   | None                        | None               | None               | 2.80 and 19.148   |
| KEY:  |                       |  |                             |                     |              |  |                             |                    |                    |                   |
| R—Review and recommendation body                              |                       |  |                             |                     |              | F—Final decision-making body unless appealed     |                             |                    |                    |                   |
| A1—Appeal Body on first appeal                                |                       |  |                             |                     |              | A2—Appeal body on second appeal                  |                             |                    |                    |                   |
| PH—Public Hearing   |                       |  |                             |                     |              | PM—Public Meeting                                |                             |                    |                    |                   |
| CP—Comment Period   |                       |  |                             |                     |              |  |                             |                    |                    |                   |

Notes:

- A. Permits can be processed concurrently with other applications, at the discretion of the Director of Community Development.
- B. Projects with combined applications shall be processed at the highest level of approval in conformance with Section 19.04.090.
- C. Public Hearing: Projects types that need noticing pursuant to the CA Government Code; Public Meeting: Project types that need only a mailed notice and no newspaper notices; Comment Period: Project types that need only a mailed notice and do not need a public hearing or public meeting.
- D. Noticing Radius of an application in a combined application shall correspond to the maximum noticing radius required for any one of the applications.
- E. Expiration date of an application in a combined application shall correspond to the maximum expiration date allowed for any one of the development applications (not including Subdivision Map Act applications, General Plan Amendments and Zoning Map or Text Amendments.)
- F. Major General Plan Amendment, Conditional Use Permit, Development Permit application - for more than ten thousand square feet of commercial and/or industrial and/or office and/or other non-residential use, or greater than six residential units.
- G. Minor General Plan Amendment, Conditional Use Permit, Development Permit application - for ten thousand square feet or less of commercial and/or industrial and/or office and/or other non-residential use, or six or less residential units.
- H. City Council review for applications with new development greater than fifty thousand square feet of commercial, and/or greater than one hundred thousand square feet of industrial and/or office and/or other non-residential use, and/or greater than fifty residential units.  
  
Planning Commission review for all other applications.
- I. Please see specific zoning district regulations or chapters in this title that apply to the subject property or project for approval authority.
- J. Major Architectural and Site Approval application - architectural and site approval for all projects that are not a Minor Architectural and Site Approval application.

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K. Minor Architectural and Site Approval application - single family home in a planned development zoning district, minor building architectural modifications, landscaping, signs and lighting for new development, redevelopment or modification in such zones where review is required and minor modifications of duplex and multi-family buildings.

L. Meeting type and noticing are dependent on the underlying permit being modified.

M. Parking Exceptions approved by the Director of Community Development need a comment period.

N. Parking Exceptions in Single-family residential (R1) zones and Duplex (R2) zones need adjacent noticing.

All other Parking Exceptions need notices within three hundred feet of the exterior boundary of the subject property.

O. Application must be filed prior to expiration date of permit. Permit is extended until decision of the Approval Body on the extension.

19.12.050 [repealed]

19.12.120 Action by Director of Community Development–Administrative.

A. For applications requiring Administrative review with no public meeting, public hearing or comment period, the Director of Community Development or his or her designee may, subject to the requirements of Section 19.12.100, issue his or her decision no later than thirty days from receipt of all information, unless referred to a different approval authority for a decision.

B. For applications requiring Administrative review with a public meeting, public hearing or comment period, the Director of Community Development or his or her designee may, subject to the requirements of Section 19.12.100:

1. Issue his or her decision at the conclusion of the public meeting, public hearing or comment period;

2. Continue the item for additional public hearings, public meetings or comment period; or

3. Defer action by taking the item under advisement and issuing the decision no later than thirty days following the public meeting, public hearing or comment period.

No additional noticing is required if a project is continued.

C. For applications where a public meeting or public hearing is required to be held before the Director of Community Development, the meeting shall be held in the same manner as a Planning Commission meeting.

#### 19.12.130 Action by Planning Commission.

A. For applications where the Planning Commission is the Approval Body, it shall render a decision, which is supported by the evidence contained in the application or presented at the meeting, at the meeting, or at a subsequent meeting after conclusion of the public hearing or public meeting, subject to the requirements of Section 19.12.100.

B. For zoning map amendments, on the basis of evidence and testimony presented to the Planning Commission at the public hearing, the Planning Commission may determine that the public interest will be served, either by revising the area being considered for reclassification to include properties not originally part of the application, or by giving consideration to district classifications not originally requested by the application. The Planning Commission may, solely at its option, consider additional properties or district classifications, or both.

C. For applications requiring City Council approval, the reviewing body shall forward its written findings, determinations and recommendation to the City Council for final action, subject to the requirements of Section 19.12.100.

#### 19.12.150 Notice of Decision and Reports.

##### A. Notice of decision:

1. The decision for applications approved with a public meeting or public hearing shall be mailed to the property owner and applicant at the address shown on the application.

2. The decision for applications approved with a comment period shall be mailed to the property owner and the applicant at the address shown on the application and any person who has commented on the proposed project within the comment period or during revocation proceedings.



3. The decision shall contain the following:

a. Applicable findings;

b. Any reasonable conditions or restrictions deemed necessary to secure the purpose of this title and to assure operation of the development and/or use in a manner compatible with existing and potential uses on adjoining properties and in the general vicinity; and

c. Reporting/monitoring requirements deemed necessary to mitigate any impacts and protect the health, safety and welfare of the City.

4. The decision of the Director of Community Development or Planning Commission shall be final unless appealed in accord with Section 19.12.170. A decision of the City Council shall be final.

B. Reports: The Director of Community Development shall endeavor to forward reports, within five calendar days from the date of the decision, to the:

1. Planning Commission and the City Council of a decision by the Director of Community Development.

2. City Council of a decision by the Planning Commission.

#### 19.28.040 Permits Required for Development.

Table 19.28.040 sets forth the planning permits required for development in the Single-Family Residential district.

| Table 19.28.040 Permits Required                                       |  |                    |
|--|--|--------------------|
| Planning permit required prior to building permit application          | Type of Project  | Approval Authority |
| A. None  | One-story single-family project that does not require exception or variance from the requirements of this chapter    | Admin.             |
| B. Minor Residential Permit, pursuant to Chapter 19.12, Administration | 1. One-story encroachment into a required rear yard setback, subject to requirements of Section 19.28.070            | Admin              |
|  | 2. One-story extension of an existing side yard nonconforming building wall line, subject to requirements of Section |                    |

| Table 19.28.040 Permits Required  |  |                           |
|---|--|---------------------------|
| Planning permit required prior to building permit application               | Type of Project  | Approval Authority        |
|   | 19.28.100 in all districts except R1-a   |                           |
|   | 3. One-story project with a gable end of a roof enclosing an attic space projecting outside the building envelope, subject to requirements of Section 19.28.070 or 19.28.080   |                           |
|   | 4. New or expanded second story deck or balcony with views into neighboring residential side or rear yards in all districts except R1-a or on any project previously developed pursuant to Government Code Section 65852.21  |                           |
|   | 5. Any active or passive solar structure that requires variation from the setback or height restrictions of this chapter, provided that no such structure shall infringe upon solar easements or adjoining property owners   |                           |
|   | 6. One or two-story addition or new home on a sloped single-family residential lot with development on building pads/graded areas with actual slopes equal to or greater than 20% and with total floor area ratio of all structures on the lot greater than 35%  |                           |
| C. Director's Minor Modification, pursuant to Chapter 19.12, Administration | Encroachment of porch elements into the required front yard setback in the R1-a zone, subject to the requirements of Section 19.28.100   | Admin                     |
| D. Two-Story Permit, pursuant to Chapter 19.12, Administration              | Two-story addition or new two-story home in all districts that do not require Residential Design Review per Section 19.28.040(I) except in an R1-a zone  | Admin                     |
| E. Residential Design Review, pursuant to Chapter 19.12, Administration     | Two-story addition or new two-story home in all districts except R1-a where: <ol style="list-style-type: none"> <li>1. Second floor to first floor area ratio is greater than 66%, except any second to first floor ratio for development on building pads/graded areas with actual slopes equal to or greater than 20%; and/or</li> </ol> | Admin. with design review |

| Table 19.28.040 Permits Required   |  |                    |
|--|--|--------------------|
| Planning permit required prior to building permit application                            | Type of Project  | Approval Authority |
|  | 2. Where second story side yard setback(s) are less than 15 feet to any interior side property line  |                    |
|  | Two-story addition, new two-story home, and/or second story deck in the R1-a zone  | PC                 |
| F. Exception, pursuant to Chapter 19.12, Administration & Section 19.28.130 , Exceptions | One or two-story project requesting an exception from Sections 19.28.070 [Development Regulations (Building)], 19.28.080 [Eichler R1-e Building Design Requirements], and/or 19.28.110 [Landscape Requirements].   | PC                 |
| G. Hillside Exception, pursuant to Chapter 19.12, Administration                         | Development (area greater than 500 square feet) on slopes greater than 30%   | PC                 |
| H. Architectural and Site Approval, pursuant to Chapter 19.12, Administration            | One or two-story addition or new home on a sloped single-family residential lot with development on building pads/graded areas with actual slopes equal to or greater than 20% and where the cut plus fill of the site exceeds 2,500 cubic yards   |                    |
| I. Conditional Use Permit, pursuant to Chapter 19.12, Administration                     | Two-story addition or new two-story home in an R1 zoning district with an "i" suffix   |                    |
| J. Single-Story Overlay District Application, pursuant to Chapter 19.12 , Administration | Establishment or removal of a Single-Story Overlay District in a Single Family Residential District (Addition or removal of the "I" suffix in an R1 zoning district)   | CC                 |
| K. Miscellaneous Ministerial Permit  | <ol style="list-style-type: none"> <li>1. New one or two-story duplex project in an R1 zoning district pursuant to Government Code Section 65852.21</li> <li>2. New one or two-story single-family home, secondary principal dwelling unit, or two-story addition in an R1 zoning district pursuant to Government Code Section 65852.21</li> </ol> | Admin              |

### 19.28.130 Exceptions.

Where results inconsistent with the purpose and intent of this chapter result from the strict application of the provisions hereof, exceptions to Sections 19.28.070, 19.28.080, and 19.28.110 may be granted by the Planning Commission. The specific procedural requirements shall follow Chapter 19.12.

### 19.104.140 Permanent Wall Signs.

Table 19.104.140 sets forth the rules, regulations and processing applicable to permanent wall signs.

| Table 19.104.140 Wall Signs |   |  |           |  |                  |   |
|-----------------------------|---|--|-----------|--|------------------|---|
| Use/ zoning                 | Number  | Size   |           | Location   | Review Authority | Review Criteria                             |
|                             |   | Allowed area and length  | Max. Area |  |                  |   |
| Commercial & Industrial     | 1. One sign per business with exterior frontage<br>2. One additional for:<br>– Businesses with no ground sign and adjacent to more than one street or shopping center driveway.<br>– Sign directed to interior of project and not visible from any public right- of- way.<br>– Single tenant building pad with more than 5,000 s.f. | 1. 1 s.f. per linear ft of store frontage on which sign is located.<br>2. 70% of store frontage maximum<br>3. Length = total combined length of each row of sign copy<br>4. Minimum area = 20 s.f. | 200 s.f.  | 1. No more than one wall sign per frontage<br>2. Shall not project above the roof or top of parapet, unless it is an integral part of the face of an architectural projection.<br>3. No projecting wall sign shall extend into a public right-of-way more than twelve inches. Any projecting sign shall have a vertical clearance of at least fifteen feet above a private or public vehicular roadway, alley, driveway or parking area, and at least eight feet above a sidewalk, pedestrian mall or landscaped area. | CDD              | Meets Design Criteria in Section 19.104.220 |

| Table 19.104.140 Wall Signs   |   |   |           |               |                  |                 |
|---|---|---|-----------|---------------|------------------|-----------------|
| Use/ zoning   | Number  | Size  |           | Location      | Review Authority | Review Criteria |
|   |   | Allowed area and length   | Max. Area |               |                  |                 |
| Office & Institutional  | 1. One sign per business with exterior frontage<br>2. One additional for:<br>– Businesses with no ground sign and adjacent to more than one street or major shopping center driveway.<br>– Sign directed to interior of project and not visible from any public right- of- way. | 1. 1 s.f. per linear ft. of business frontage on which sign is located.<br>2. 70% of business frontage maximum<br>3. Length = total combined length of each row of copy | 40 s.f.   | Same as above | CDD              | Same as above   |
| CDD - Community Development Director; PC - Planning Commission; s.f. = square feet; ft = feet |   |   |           |               |                  |                 |

19.104.150 Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias.

Table 19.104.150 sets forth the rules, regulations and processing applicable to Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias.

| Table 19.104.150: Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias |            |             |   |   |                  |  |
|---|------------|-------------|---|---|------------------|--|
|   | Use/Zoning | Number      | Maximum Area  | Location                                  | Review Authority | Review Criteria                          |
| A. Permanent Window Signs   | All        | One or more | <ul style="list-style-type: none"> <li>Considered part of wall sign area</li> <li>25% of window surface of each storefront bay.</li> <li>Neon window sign = 4 s.f.</li> </ul> | Perimeter neon window signage not allowed | CDD              | Meets Design Criteria in Sec. 19.104.220 |
|   |            |             | <ul style="list-style-type: none"> <li>One “open” sign less than two s.f. exempt</li> </ul>   |   |                  |  |

| Table 19.104.150: Permanent Window Signs, Blade Signs & Logos, Symbols or Insignias           |                                  |   |              |   |   |  |
|---|----------------------------------|---|--------------|---|---|--|
|   | Use/Zoning                       | Number                                      | Maximum Area | Location  | Review Authority  | Review Criteria  |
| <b>B. Blade Signs</b>   | All except residential districts | One on each frontage up to a maximum of two | 6.5 s.f.     | Between 8 ft. and 12 ft. above pedestrian walkways. | <ul style="list-style-type: none"> <li>▪ Illuminated – CDD</li> <li>▪ Not illuminated - Exempt</li> </ul> | Shall be pedestrian oriented only and shall meet Design Review Criteria in Sec. 19.104.220 |
| <b>C. Logos, Symbols or Insignia</b>  | All except residential districts | Same as Sec. 14.24.050                      | 9 s.f.       | Same as Sec. 19.104.140                             | <ul style="list-style-type: none"> <li>▪ Illuminated – CDD</li> <li>▪ Not illuminated - exempt</li> </ul> | Shall meet Design Review Criteria in Sec. 19.104.220 and restrictions in Sec. 19.104.190   |
| CDD - Community Development Director; PC - Planning Commission; s.f. = square feet; ft = feet |                                  |   |              |   |   |  |

#### 19.104.160 Ground Signs.

Table 19.104.160 sets forth the rules, regulations and processing applicable to Ground Signs.

| Table 19.104.160: Ground Signs |   |  |   |   |                  |  |
|--------------------------------|---|--|---|---|------------------|--|
| Use/ Zoning                    | Number  | Size   |   | Location  | Review Authority | Review Criteria  |
|                                |   | Allowed Area & Length  | Maximum Height  |   |                  |  |
|                                | <ul style="list-style-type: none"> <li>▪ One sign if minimum 100 ft. street frontage</li> <li>▪ Two signs if 500 ft. street frontage</li> </ul> | <ul style="list-style-type: none"> <li>▪ One s.f. per four linear ft. of street frontage.</li> <li>▪ Maximum area = 100 s.f.</li> <li>▪ V-shaped and signs with more than two faces: Area of all faces of sign = Total Sign Area.</li> </ul> | <ul style="list-style-type: none"> <li>▪ Eight ft.</li> <li>▪ Street address numbers or range of numbers for businesses shall be clearly identified in numbers not less than 5</li> </ul> | <ul style="list-style-type: none"> <li>▪ Corner property: Sign has to be located on street frontage with the site's address.</li> <li>▪ Every ground sign shall be located wholly on the property for the use which the sign is advertising is located on.</li> <li>▪ No portion of any ground sign shall be located</li> </ul> |                  | <ul style="list-style-type: none"> <li>▪ Shopping Center or multitenant commercial development with a center name shall emphasize that name</li> <li>▪ Shall meet Design Criteria in Section 19.104.220</li> </ul> |

**Table 19.104.160: Ground Signs**

| Use/ Zoning   | Number | Size   |                  | Location   | Review Authority | Review Criteria |
|---|--------|--|------------------|--|------------------|-----------------|
|   |        | Allowed Area & Length  | Maximum Height   |  |                  |                 |
| All non-residential areas   |        | <ul style="list-style-type: none"> <li>Double faced signs: Area of larger face of sign = Total Sign Area</li> <li>Maximum number of tenants on sign = six</li> </ul> | inches in height | <p>closer than one foot from the public right- of-way.</p> <ul style="list-style-type: none"> <li>No portion of any sign over three feet in height shall be located within a corner triangle or sidewalk site triangle.</li> <li>Signs on interior lots &lt;200 ft. of frontage shall be located within the center 50% of the lot frontage.</li> <li>Interior lots &gt; 200 ft. of frontage shall locate ground signs no closer than 50 ft from a side property line (See Appendix A)</li> <li>No ground sign shall be located closer than one hundred feet from any other ground sign on the same property</li> </ul> | CDD              |                 |
| CDD - Community Development Director; PC - Planning Commission; s.f. = square feet; ft = feet |        |  |                  |  |                  |                 |

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19.104.170 Gasoline Station Signs.

Table 19.104.170 sets forth the rules, regulations and processing applicable to Gasoline Station Signs.

| Table 19.104.170: Gasoline Station Signs                       |   |   |   |                  |   |
|--|---|---|---|------------------|---|
| Type of Sign   | Number  | Size, Maximum Area and Allowable Area                                     | Location  | Review Authority | Review Criteria   |
| <b>A. Wall Sign</b>  | Same as Sec. 19.104.140   | Same as Sec. 19.104.140   | Same as Sec. 19.104.140                                       | CDD              | <ul style="list-style-type: none"> <li>Meets Design Criteria in Sec. 19.104.220</li> </ul>  |
| <b>B. Ground Sign</b>  | 1 ground sign regardless of frontage  | Same as Sec. 19.104.160   | Same as Sec. 19.104.160                                       | CDD              | <ul style="list-style-type: none"> <li>Meets Design Criteria in Sec. 19.104.220</li> </ul>  |
| <b>C. Fuel Price Ground Sign</b>                               | Fuel price sign to be incorporated into the design of the ground sign   | Computes toward Allowable Ground Sign Area                                | See above   | CDD              | <ul style="list-style-type: none"> <li>Is incorporated into the design of the ground sign</li> <li>Letter size of price display on fuel price sign shall not exceed minimum specifications contained in Sec. 13532 of the California Business and Professions Code</li> <li>Meets Design Criteria in Sec. 19.104.220</li> </ul> |
| <b>D. Fuel Price Wall Sign</b>                                 | If service station is not identified on ground sign, in addition to any wall sign allowed to the service station per Sec. 19.104.140, a second fuel price sign is allowed | Number of product prices on fuel price sign not to exceed eight per face. | Attached to the wall of the building facing the public street | CDD              | <ul style="list-style-type: none"> <li>Same as above.</li> </ul>  |
| CDD - Community Development Director; PC - Planning Commission |   |   |   |                  |   |



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19.104.180 Electronic Readerboard Signs, Changeable Copy Signs, Exposed & Visible Neon Signs, Decorative Statuary and Beverage Container Recycling Signs.

Table 19.104.180 sets forth the rules, regulations and processing applicable to Electronic Readerboard Signs, Changeable Copy Signs, Exposed & Visible Neon Signs, Decorative Statuary and Beverage Container Recycling Signs.

| Table 19.104.180 Electronic Readerboard Signs, Changeable Copy Signs, Exposed or Visible Neon Signs, Decorative Statuary & Beverage Container Recycling Signs |                                  |  |  |   |                                      |   |
|---|----------------------------------|--|--|---|--------------------------------------|---|
|   | Use/ Zoning                      | Number   | Size and Height                            | Location  | Review Authority                     | Review Criteria   |
| <b>A. Electronic Readerboard Signs</b>  | Commercial                       | One sign for centers with 20 tenants or more and 50,000 s.f. of gross floor area | Same as Sec. 19.104.160                    | <ul style="list-style-type: none"> <li>No closer than 500 ft from any residential district on the same street as the sign</li> <li>Same as Sec. 19.104.160</li> </ul> | PC                                   | Background of electronic readerboard will be the same color as the primary background. If not practical, then a color that is complementary to the background color shall be used |
| <b>B. Change-able Copy Signs</b>  | Commercial                       | N/A  | Included in total allowable wall sign area | N/A   | CDD                                  | Deemed necessary to the type of merchandising of that business. Shall consist of permanent sign and symbols or letters made of high quality and durable materials                 |
| <b>C. Exposed or visible neon signs</b>   | All                              | N/A  | N/A  | N/A   | CDD                                  | Shall meet Illumination Restrictions in Section 19.104.230  |
| <b>D. Decorative Statuary</b>   | All except residential districts | N/A  | N/A  | N/A   | CDD                                  | In conjunction with the overall architectural design of the building, the landscaping scheme and the sign program for the business.   |
|   |                                  |  |  |   | If not publicly visible, then exempt |   |

|   |               |  |                 |     |     |   |
|---|---------------|--|-----------------|-----|-----|---|
| <b>E. Beverage Container Recycling</b>  | Where allowed | <ul style="list-style-type: none"> <li>▪ Wall signs-as allowed by Sec. 19.104.140</li> <li>▪ Ground signs- as allowed by Sec. 19.104.160</li> <li>▪ One building mounted sign</li> </ul> | 10 s.f. maximum | N/A | N/A | <ul style="list-style-type: none"> <li>▪ Dealer subject to provisions of California Beverage Container Recycling and Litter Reduction Act of 1986.</li> <li>▪ Sign should contain information concerning a certified recycling center as described in Sections 14570 and 14571 of Public Resources Code.</li> <li>▪ Certified Redemption Center sign - subject to limitations and review procedure of zoning district where it is located.</li> </ul> |
| CDD - Community Development Director; PC - Planning Commission; s.f. = square feet; ft = feet |               |  |                 |     |     |   |

#### 19.104.190 Signs in and Near Residential Districts.

Table 19.104.190 sets forth the rules, regulations and processing applicable to Signs in and near Residential Districts.

| Table 19.104.190 Signs in and near Residential Districts |                        |   |  |   |  |                  |   |
|--|------------------------|---|--|---|--|------------------|---|
|  | Use/ Zoning            | Number  | Size   |   | Location   | Review Authority | Review Criteria   |
|  |                        |   | Area   | Height  |  |                  |   |
| <b>A. Signs near residential districts</b>               | All except residential | <ul style="list-style-type: none"> <li>▪ Wall Sign- Same as Sec. 19.104.140</li> <li>▪ Ground Sign - Same as Sec. 19.104.160</li> </ul> | <ul style="list-style-type: none"> <li>▪ Wall Sign - Same as Sec. 19.104.140</li> <li>▪ Ground Sign - Same as Sec. 19.104.160</li> </ul> | <ul style="list-style-type: none"> <li>▪ Wall Sign - Same as Sec. 19.104.140</li> <li>▪ Ground Sign - Same as Section 19.104.160</li> </ul> | No internally illuminated sign permitted within 100 ft from any residential districts except if the sign face is mounted so it is not visible to any residence within 100 ft of the sign | CDD              | Shall meet design criteria specified in Sec. 19.104.220 |

| Table 19.104.190 Signs in and near Residential Districts                                      |             |   |                |        |   |                  |  |
|---|-------------|---|----------------|--------|---|------------------|--|
|   | Use/ Zoning | Number  | Size           |        | Location  | Review Authority | Review Criteria  |
|   |             |   | Area           | Height |   |                  |  |
| <b>B. Name plates, streets or Unit numbers</b>  | Residential | One or more   | 2 s.f. or less | N/A    | N/A   | CDD              |  |
| <b>C. Development Identification Signs</b>  | Residential | <ul style="list-style-type: none"> <li>▪ One sign for interior lot</li> <li>▪ Two signs for corner development</li> </ul> | 32 s.f.        | 5 ft   | <ul style="list-style-type: none"> <li>▪ If one sign allowed, at major entry</li> <li>▪ If two allowed, one on each street front</li> </ul> | CDD              | <ul style="list-style-type: none"> <li>▪ Shall contain only name and address of development.</li> <li>▪ Shall meet design criteria specified in Sec. 19.104.220</li> </ul> |
| CDD - Community Development Director; PC - Planning Commission; s.f. = square feet; ft = feet |             |   |                |        |   |                  |  |

#### 19.124.050 Exceptions–Approval Authority.

A. The Director of Community Development may approve the following exceptions upon making the written findings in Section 19.124.060:

1. Exceptions to this chapter for properties located in:
  - a. The Single-Family ( R-1 ) Residential Zoning District;
  - b. The Duplex (R2) Zoning District;
2. Single Family homes or duplexes in a Planned Development District;
3. Tandem parking arrangements in residential zoning districts;
4. Parking exceptions for Minor applications as identified in Section 19.12.030, upon making written findings in Section 19.124.060.

B. The Planning Commission may approve parking exceptions for Major applications as identified in Section 19.12.030, upon making written findings in Section 19.124.060.



# CITY OF CUPERTINO

## Agenda Item

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**22-11715**

**Agenda Date: 3/7/2023**  
**Agenda #: 5.**

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Subject: Consider ratifying Accounts Payable for the periods ending January 6, 2023; January 13, 2023; January 20, 2023; January 27, 2023; and February 3, 2023

- A. Adopt Resolution No. 23-029 ratifying Accounts Payable for the Period ending January 6, 2023;
- B. Adopt Resolution No. 23-030 ratifying Accounts Payable for the Period ending January 13, 2023;
- C. Adopt Resolution No. 23-031 ratifying Accounts Payable for the Period ending January 20, 2023;
- D. Adopt Resolution No. 23-032 ratifying Accounts Payable for the Period ending January 27, 2023; and
- E. Adopt Resolution No. 23-033 ratifying Accounts Payable for the Period ending February 3, 2023



## ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3220 • FAX: (408) 777-3109  
CUPERTINO.ORG

### CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

#### Subject

Consider ratifying Accounts Payable for the periods ending January 6, 2023; January 13, 2023; January 20, 2023; January 27, 2023; and February 3, 2023

#### Recommended Action

- A. Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending January 6, 2023;
- B. Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending January 13, 2023;
- C. Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending January 20, 2023;
- D. Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending January 27, 2023; and
- E. Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending February 3, 2023

#### Sustainability Impact

No sustainability impact.

#### Fiscal Impact

No fiscal impact.

#### California Environmental Quality Act

Not applicable.

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Prepared by: Thomas Leung, Budget Manager

Reviewed by: Kristina Alfaro, Director of Administrative Services and City Treasurer

Approved for Submission by: Pamela Wu, City Manager

A – Draft Resolution 1.6.23

B – Weekly AP Payment Register for the Period Ending 1.6.23

C – Draft Resolution 1.13.23  
D – Weekly AP Payment Register for the Period Ending 1.13.23  
E – Draft Resolution 1.20.23  
F – Weekly AP Payment Register for the Period Ending 1.20.23  
G – Draft Resolution 1.27.23  
H – Weekly AP Payment Register for the Period Ending 1.27.23  
I – Draft Resolution 2.3.23  
J – Weekly AP Payment Register for the Period Ending 2.3.23

**RESOLUTION NO. 23-XXX**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
RATIFYING CERTAIN CLAIMS AND DEMANDS PAYABLE IN THE  
AMOUNTS AND FROM THE FUNDS AS HEREINAFTER DESCRIBED FOR  
GENERAL AND MISCELLANEOUS EXPENDITURES FOR THE PERIOD  
ENDING JANUARY 6, 2023**

WHEREAS, the Director of Administrative Services or their designated representative has certified to accuracy of the following claims and demands and to the availability of funds for payment hereof; and

WHEREAS, the said claims and demands have been audited as required by law.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby ratify the following claims and demands in the amounts and from the funds as hereinafter set forth in the attached Payment Register.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023 by the following vote:

Vote            Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <b>SIGNED:</b><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <b>ATTEST:</b><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |

## CERTIFICATION

The Administrative Services Director hereby certifies to the accuracy of said records and to the availability of funds for payment.

CERTIFIED:   
\_\_\_\_\_  
Kristina Alfaro, Director of Administrative Services



# Payment Register

From Payment Date: 12/31/2022 - To Payment Date: 1/6/2023

| Number                               | Date               | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                        | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------------------------------------|--------------------|--------|-------------|--|------------------|-----------------------------------|-----------------------|----------------------|------------|
| Main Account - Main Checking Account |                    |        |             |  |                  |                                   |                       |                      |            |
| <u>Check</u>                         |                    |        |             |  |                  |                                   |                       |                      |            |
| 731714                               | 01/06/2023         | Open   |             |  | Accounts Payable | ALHAMBRA                          | \$19.47               |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 21589707 122222    |        | 12/22/2022  | Service Center - Employee Drinking Water               |                  | \$19.47                           |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$19.47                           |                       |                      |            |
| 731715                               | 01/06/2023         | Open   |             |  | Accounts Payable | AMERICAN LEGAL PUBLISHING         | \$230.04              |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 22303              |        | 12/22/2022  | 2022 S-89 Folio/Internet Supplement Pages              |                  | \$230.04                          |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$230.04                          |                       |                      |            |
| 731716                               | 01/06/2023         | Open   |             |  | Accounts Payable | Bay Area Pervious Concrete        | \$54,841.75           |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 2022-064           |        | 11/29/2022  | Grounds - McClelland Ranch Park Path Repairs           |                  | \$54,841.75                       |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$54,841.75                       |                       |                      |            |
| 731717                               | 01/06/2023         | Open   |             |  | Accounts Payable | Bay Area Self Storage - Cupertino | \$678.00              |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 19891              |        | 12/17/2022  | Facilities - Jan 2023 Rental Storage Fees              |                  | \$678.00                          |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$678.00                          |                       |                      |            |
| 731718                               | 01/06/2023         | Open   |             |  | Accounts Payable | CACEO                             | \$300.00              |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 200023586          |        | 12/28/2022  | CACEO Certification Renewal - Monica Diaz              |                  | \$100.00                          |                       |                      |            |
|                                      | 200023585          |        | 12/28/2022  | CCEO Application Fee - Monica Diaz                     |                  | \$200.00                          |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$300.00                          |                       |                      |            |
| 731719                               | 01/06/2023         | Open   |             |  | Accounts Payable | CALIFORNIA WATER SERVICE          | \$5,467.39            |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 3333-122822        |        | 12/28/2022  | 5926633333 11/17/22-12/16/22                           |                  | \$5,467.39                        |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$5,467.39                        |                       |                      |            |
| 731720                               | 01/06/2023         | Open   |             |  | Accounts Payable | CINTAS CORP                       | \$5,861.09            |                      |            |
|                                      | Invoice            |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 4140982308         |        | 12/20/2022  | Service Center Uniform Service                         |                  | \$1,172.56                        |                       |                      |            |
|                                      | 4136075931         |        | 11/01/2022  | Service Center Uniforms                                |                  | \$1,138.51                        |                       |                      |            |
|                                      | 4141715459         |        | 12/28/2022  | Service Center Uniforms                                |                  | \$1,239.34                        |                       |                      |            |
|                                      | 4136796720         |        | 11/08/2022  | Service Center Uniforms                                |                  | \$1,136.62                        |                       |                      |            |
|                                      | 4140268811         |        | 12/13/2022  | Service Center Uniforms                                |                  | \$1,174.06                        |                       |                      |            |
|                                      | Paying Fund        |        |             | Cash Account   |                  | Amount                            |                       |                      |            |

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| Number | Date                            | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------------|--------|-------------|--|------------------|--|-----------------------|----------------------|------------|
|        |                                 |        |             |  |                  | 100 - General Fund                                     |                       |                      |            |
|        |                                 |        |             |  |                  | 100 100-100 (Cash & Investments Assets Operating Cash) | \$5,861.09            |                      |            |
| 731721 | 01/06/2023                      | Open   |             |  | Accounts Payable | CITY OF CUPERTINO                                      | \$1,209.58            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 64903                           |        | 12/16/2022  | Commercial Alteration for Wilson Park Community Garden |                  | \$1,209.58   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 420 - Capital Improvement Fund  |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,209.58   |                       |                      |            |
| 731722 | 01/06/2023                      | Open   |             |  | Accounts Payable | COAST COUNTIES PETERBILT                               | \$476.20              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 01169439P                       |        | 11/17/2022  | Fleet - Filter, Oil Filter, Separator Fuel/Water       |                  | \$476.20   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash) |                  | \$476.20   |                       |                      |            |
| 731723 | 01/06/2023                      | Open   |             |  | Accounts Payable | County of Santa Clara -Office of the Sheriff           | \$1,379,879.83        |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 1800083736                      |        | 12/13/2022  | LIVE SCAN SERVICES NOV 2022                            |                  | \$30.00  |                       |                      |            |
|        | 1800083966                      |        | 01/03/2023  | Advance for Law Enforcement Svs JAN 2023               |                  | \$1,379,849.83   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,379,879.83   |                       |                      |            |
| 731724 | 01/06/2023                      | Open   |             |  | Accounts Payable | Denco Sales  | \$456.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 30570483-00                     |        | 11/29/2022  | Streets - Cyan, Magenta, Yellow Latex Ink Cartridge    |                  | \$456.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 270 - Transportation Fund       |        |             | 270 100-100 (Cash & Investments Assets Operating Cash) |                  | \$456.00   |                       |                      |            |
| 731725 | 01/06/2023                      | Open   |             |  | Accounts Payable | Devil Mountain Wholesale Nursery                       | \$6,121.07            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | INV101082                       |        | 12/30/2022  | Trees/ROW - Red Sunset, Tuscarora, Natchez, Sterling   |                  | \$6,121.07   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$6,121.07   |                       |                      |            |
| 731726 | 01/06/2023                      | Open   |             |  | Accounts Payable | FEDEX  | \$199.06              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 7-971-80494                     |        | 12/09/2022  | FEDEX Services - IT Video                              |                  | \$143.60   |                       |                      |            |
|        | 7-979-01560                     |        | 12/16/2022  | FEDEX SERVICES - PW                                    |                  | \$55.46  |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$199.06   |                       |                      |            |
| 731727 | 01/06/2023                      | Open   |             |  | Accounts Payable | FRONTIER FORD  | \$5,047.27            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 664300                          |        | 11/22/2022  | Fleet - Battery  |                  | \$146.18   |                       |                      |            |
|        | 247288                          |        | 11/29/2022  | Fleet - Lic# 1410507 Wheel Alignment                   |                  | \$179.95   |                       |                      |            |
|        | 246601                          |        | 11/23/2022  | Fleet - Vin# 46723 Oil Leak                            |                  | \$3,255.32   |                       |                      |            |

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|--------|---------------------------------|--------|-------------|----------------------------|--|---------------------------------------|-----------------------|----------------------|------------|
|        | 246600                          |        | 11/23/2022  |                            | Fleet - Vin# 43437 AC Not Working                      |                                       | \$1,465.82            |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             |                            | 630 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$5,047.27            |                      |            |
| 731728 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | Got Gophers, Inc.                     | \$925.00              |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 39493                           |        | 12/31/2022  |                            | Grounds - Dec 2022 Various Parks                       |                                       | \$925.00              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$925.00              |                      |            |
| 731729 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | HILMAR CHEESE COMPANY                 | \$1,251.00            |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 010423                          |        | 01/04/2023  |                            | Group meal for Hilmar cheese trip trip 1/26/2023       |                                       | \$1,251.00            |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,251.00            |                      |            |
| 731730 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | IRON MOUNTAIN                         | \$1,397.88            |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | HDGY629                         |        | 12/31/2022  |                            | City Clerk Office Storage - 1/1/23 - 1/31/23           |                                       | \$1,397.88            |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,397.88            |                      |            |
| 731731 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | Mountain View Garden Center           | \$106.83              |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 111980                          |        | 12/20/2022  |                            | Grounds - 2yds Base Rock                               |                                       | \$106.83              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$106.83              |                      |            |
| 731732 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | NV5, INC                              | \$55,605.96           |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 307215                          |        | 12/22/2022  |                            | Building Plan Review Services - 2022/11                |                                       | \$55,605.96           |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$55,605.96           |                      |            |
| 731733 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | Operating Engineers Local Union No. 3 | \$1,484.16            |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 12302022                        |        | 12/30/2022  |                            | Union Dues pp 12/17/22-12/30/22                        |                                       | \$1,484.16            |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,484.16            |                      |            |
| 731734 | 01/06/2023                      | Open   |             |                            | Accounts Payable                                       | PG&E                                  | \$20,393.62           |                      |            |
|        | Invoice                         |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 1715-122022                     |        | 12/20/2022  |                            | 4993063171-5 11/16/22-12/14/22                         |                                       | \$20,393.62           |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$20,393.62           |                      |            |

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|--------|---------------------|--------|-------------|--|------------------|--------------------|-----------------------|----------------------|------------|
| 731735 | 01/06/2023          | Open   |             |  | Accounts Payable | PG&E               | \$22,625.59           |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 3296-122922         |        | 12/29/2022  | 5116972329-6 11/22/22-12/21/22                                 |                  |                    | \$22,625.59           |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$22,625.59           |                      |            |
| 731736 | 01/06/2023          | Open   |             |  | Accounts Payable | PG&E               | \$232.79              |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 0349-122722         |        | 12/27/2022  | 3042033034-9 11/19/22-12/19/22                                 |                  |                    | \$232.79              |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$232.79              |                      |            |
| 731737 | 01/06/2023          | Open   |             |  | Accounts Payable | PG&E               | \$126.23              |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 8413-122822         |        | 12/28/2022  | 4685859841-3 11/21/22-12/20/22                                 |                  |                    | \$126.23              |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$126.23              |                      |            |
| 731738 | 01/06/2023          | Open   |             |  | Accounts Payable | PG&E               | \$31.21               |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 0719-122322         |        | 12/23/2022  | 9223068071-9 11/18/22-12/18/22                                 |                  |                    | \$31.21               |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$31.21               |                      |            |
| 731739 | 01/06/2023          | Open   |             |  | Accounts Payable | PG&E               | \$352.68              |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 5875-122022         |        | 12/20/2022  | 2012160587-5 11/19/22-12/19/22                                 |                  |                    | \$352.68              |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$352.68              |                      |            |
| 731740 | 01/06/2023          | Open   |             |  | Accounts Payable | PG&E               | \$185.92              |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 9785-122822         |        | 12/28/2022  | 2016881978-5 11/19/22-12/19/22                                 |                  |                    | \$185.92              |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$185.92              |                      |            |
| 731741 | 01/06/2023          | Open   |             |  | Accounts Payable | PTS COMMUNICATIONS | \$543.00              |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 2098121             |        | 12/08/2022  | payphone svcs 1/1/23-1/31/23                                   |                  |                    | \$543.00              |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                  |                    | Amount                |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$482.66              |                      |            |
|        | 570 - Sports Center |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)         |                  |                    | \$60.34               |                      |            |
| 731742 | 01/06/2023          | Open   |             |  | Accounts Payable | Quadient, Inc.     | \$1,608.94            |                      |            |
|        | Invoice             |        | Date        | Description  |                  |                    | Amount                |                      |            |
|        | 59831571            |        | 01/01/2023  | Standard Maintenance for Postage Machine (01/31/23 - 04/29/23) |                  |                    | \$1,608.94            |                      |            |

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|--------|---------------------------------|--------|-------------|--|------------------|---|-----------------------|----------------------|------------|
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)          | Operating        |   | \$1,608.94            |                      |            |
| 731743 | 01/06/2023                      | Open   |             |  | Accounts Payable | RPM EXTERMINATORS INC                           | \$1,275.00            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 0098632                         |        | 12/27/2022  | Facilities - Changed Bait Various Bldgs                  |                  |   | \$1,275.00            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)          | Operating        |   | \$1,020.00            |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets<br>Cash)          | Operating        |   | \$255.00              |                      |            |
| 731744 | 01/06/2023                      | Open   |             |  | Accounts Payable | Schaaf & Wheeler, Consulting Civil<br>Engineers | \$3,325.00            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 36836                           |        | 11/30/2022  | On-call Support Creek Trail Analysis through<br>11302022 |                  |   | \$3,325.00            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 420 - Capital Improvement Fund  |        |             | 420 100-100 (Cash & Investments Assets<br>Cash)          | Operating        |   | \$3,325.00            |                      |            |
| 731745 | 01/06/2023                      | Open   |             |  | Accounts Payable | The Goodyear Tire & Rubber<br>Company           | \$3,772.01            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 189-1109575                     |        | 12/19/2022  | Fleet - Tires  |                  |   | \$755.47              |                      |            |
|        | 189-1109434                     |        | 11/16/2022  | Fleet - Tires  |                  |   | \$1,223.69            |                      |            |
|        | 189-1109574                     |        | 12/19/2022  | Fleet - Tires  |                  |   | \$1,792.85            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets<br>Cash)          | Operating        |   | \$3,772.01            |                      |            |
| 731746 | 01/06/2023                      | Open   |             |  | Accounts Payable | USGA CLUB MEMBERSHIP                            | \$150.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 43788868-2023                   |        | 12/19/2022  | 2023 membership dues                                     |                  |   | \$150.00              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 560 - Blackberry Farm           |        |             | 560 100-100 (Cash & Investments Assets<br>Cash)          | Operating        |   | \$150.00              |                      |            |
| 731747 | 01/06/2023                      | Open   |             |  | Accounts Payable | VERIZON WIRELESS                                | \$17,186.02           |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 9922133976-0                    |        | 12/04/2022  | 408-202-5384 / Travis Warner                             |                  |   | \$38.01               |                      |            |
|        | 9922133976-1                    |        | 12/04/2022  | 408-204-3449 / Rei Delgado                               |                  |   | \$38.01               |                      |            |
|        | 9922133976-2                    |        | 12/04/2022  | 408-204-5990 / Diego Rodriguez                           |                  |   | \$49.29               |                      |            |
|        | 9922133976-3                    |        | 12/04/2022  | 408-204-9056 / Joseph Herrera                            |                  |   | \$38.01               |                      |            |
|        | 9922133976-4                    |        | 12/04/2022  | 408-205-3349 / Rafael (Senior Center)                    |                  |   | \$27.82               |                      |            |
|        | 9922133976-5                    |        | 12/04/2022  | 408-205-4541 / Iqraam Nabi                               |                  |   | \$38.01               |                      |            |
|        | 9922133976-6                    |        | 12/04/2022  | 408-205-4849 / Brandon Martinez                          |                  |   | \$38.01               |                      |            |
|        | 9922133976-7                    |        | 12/04/2022  | 408-205-5866 / Ricardo Acevedo                           |                  |   | \$38.01               |                      |            |
|        | 9922133976-8                    |        | 12/04/2022  | 408-205-6589 / Street Lights                             |                  |   | \$40.01               |                      |            |
|        | 9922133976-9                    |        | 12/04/2022  | 408-206-0538 / Quinton Adams                             |                  |   | \$51.71               |                      |            |
|        | 9922133976-10                   |        | 12/04/2022  | 408-206-7434 / Albert Salvador                           |                  |   | \$59.93               |                      |            |
|        | 9922133976-11                   |        | 12/04/2022  | 408-206-7512 / Fleet/Mechanic Shop                       |                  |   | \$38.01               |                      |            |
|        | 9922133976-12                   |        | 12/04/2022  | 408-209-3255 / Quinton Adams                             |                  |   | \$12.68               |                      |            |

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|---------------|------------|--------|-------------|----------------------------|-----------------------------|------------|-----------------------|----------------------|------------|
| 9922133976-13 | 12/04/2022 |        |             | 408-234-0189               | It Dept Mi-Fi               |            | \$38.01               |                      |            |
| 9922133976-14 | 12/04/2022 |        |             | 408-234-0978               | Infrastructure Department   |            | \$38.01               |                      |            |
| 9922133976-15 | 12/04/2022 |        |             | 408-234-1270               | J. Medians Crew 1           |            | \$38.01               |                      |            |
| 9922133976-16 | 12/04/2022 |        |             | 408-234-4724               | Building Attendants Quinlan |            | \$26.85               |                      |            |
| 9922133976-17 | 12/04/2022 |        |             | 408-309-0340               | Piu Ghosh                   |            | \$34.10               |                      |            |
| 9922133976-18 | 12/04/2022 |        |             | 408-309-2536               | Ursula Syrova               |            | \$51.54               |                      |            |
| 9922133976-19 | 12/04/2022 |        |             | 408-309-2693               | Paul Tognetti               |            | \$38.01               |                      |            |
| 9922133976-21 | 12/04/2022 |        |             | 408-309-7042               | Kristina Alfaro             |            | \$25.39               |                      |            |
| 9922133976-22 | 12/04/2022 |        |             | 408-309-7640               | Bob Sabich                  |            | \$37.01               |                      |            |
| 9922133976-23 | 12/04/2022 |        |             | 408-309-8401               | Paul Sapudar                |            | \$38.01               |                      |            |
| 9922133976-24 | 12/04/2022 |        |             | 408-309-9252               | Antonio Torrez              |            | \$29.16               |                      |            |
| 9922133976-25 | 12/04/2022 |        |             | 408-313-0045               | Roberto Montez              |            | \$38.01               |                      |            |
| 9922133976-26 | 12/04/2022 |        |             | 408-313-1148               | Toan Quach                  |            | \$51.54               |                      |            |
| 9922133976-27 | 12/04/2022 |        |             | 408-313-3558               | Jared Lopez                 |            | \$38.01               |                      |            |
| 9922133976-28 | 12/04/2022 |        |             | 408-313-4364               | Street Tree Maintenance #4  |            | \$38.01               |                      |            |
| 9922133976-29 | 12/04/2022 |        |             | 408-313-5321               | Aaron Saiz                  |            | \$38.01               |                      |            |
| 9922133976-30 | 12/04/2022 |        |             | 408-313-6943               | Victor Espinoza             |            | \$38.01               |                      |            |
| 9922133976-31 | 12/04/2022 |        |             | 408-314-4452               | Shawn Tognetti              |            | \$30.45               |                      |            |
| 9922133976-32 | 12/04/2022 |        |             | 408-314-6637               | Phuong Devries              |            | \$26.85               |                      |            |
| 9922133976-33 | 12/04/2022 |        |             | 408-314-9200               | Victoria Morin              |            | \$38.01               |                      |            |
| 9922133976-34 | 12/04/2022 |        |             | 408-315-3044               | Jonathan Ferrante           |            | \$51.54               |                      |            |
| 9922133976-35 | 12/04/2022 |        |             | 408-315-6764               | Rachelle Sander Mifi        |            | \$38.01               |                      |            |
| 9922133976-36 | 12/04/2022 |        |             | 408-315-8165               | Brian Gathers               |            | \$38.01               |                      |            |
| 9922133976-37 | 12/04/2022 |        |             | 408-316-1283               | Bill Mitchell               |            | \$38.01               |                      |            |
| 9922133976-38 | 12/04/2022 |        |             | 408-316-2067               | Paul O Sullivan             |            | \$28.46               |                      |            |
| 9922133976-39 | 12/04/2022 |        |             | 408-316-6770               | Ayano Hattori               |            | \$51.54               |                      |            |
| 9922133976-40 | 12/04/2022 |        |             | 408-316-7320               | Marvin Aguilar              |            | \$38.01               |                      |            |
| 9922133976-41 | 12/04/2022 |        |             | 408-318-0344               | Michael Woo                 |            | \$43.72               |                      |            |
| 9922133976-42 | 12/04/2022 |        |             | 408-318-1652               | Esther Kwon                 |            | \$51.54               |                      |            |
| 9922133976-43 | 12/04/2022 |        |             | 408-318-2012               | Kane Wolfe                  |            | \$38.01               |                      |            |
| 9922133976-44 | 12/04/2022 |        |             | 408-318-3663               | Pamela Wu                   |            | \$51.54               |                      |            |
| 9922133976-45 | 12/04/2022 |        |             | 408-318-7365               | Bob Sabich                  |            | \$38.01               |                      |            |
| 9922133976-46 | 12/04/2022 |        |             | 408-318-8726               | Diego Rodriguez             |            | \$38.01               |                      |            |
| 9922133976-47 | 12/04/2022 |        |             | 408-334-4885               | Michael Kimball             |            | \$38.01               |                      |            |
| 9922133976-48 | 12/04/2022 |        |             | 408-334-9082               | Sean Hatch                  |            | \$48.09               |                      |            |
| 9922133976-49 | 12/04/2022 |        |             | 408-340-3184               | Peter Coglianese            |            | \$38.01               |                      |            |
| 9922133976-50 | 12/04/2022 |        |             | 408-340-8060               | Nidhi Mathur                |            | \$38.01               |                      |            |
| 9922133976-51 | 12/04/2022 |        |             | 408-340-8128               | Lori Baumgartner            |            | \$38.01               |                      |            |
| 9922133976-52 | 12/04/2022 |        |             | 408-340-8564               | Portal Park                 |            | \$38.01               |                      |            |
| 9922133976-53 | 12/04/2022 |        |             | 408-340-8648               | Chad Mosley                 |            | \$38.01               |                      |            |
| 9922133976-54 | 12/04/2022 |        |             | 408-345-1639               | Sonya Lee                   |            | \$45.56               |                      |            |
| 9922133976-55 | 12/04/2022 |        |             | 408-440-7136               | Andy Badal                  |            | \$38.01               |                      |            |
| 9922133976-56 | 12/04/2022 |        |             | 408-460-1821               | Ty Bloomquist               |            | \$71.33               |                      |            |
| 9922133976-57 | 12/04/2022 |        |             | 408-466-4450               | Toc Oncall                  |            | \$38.01               |                      |            |
| 9922133976-58 | 12/04/2022 |        |             | 408-466-4906               | K. Housing Planner          |            | \$38.01               |                      |            |
| 9922133976-59 | 12/04/2022 |        |             | 408-472-1568               | David Stillman              |            | \$51.54               |                      |            |
| 9922133976-60 | 12/04/2022 |        |             | 408-472-6522               | Rodney Weathers             |            | \$38.01               |                      |            |
| 9922133976-61 | 12/04/2022 |        |             | 408-472-6541               | John Raaymakers             |            | \$38.01               |                      |            |
| 9922133976-62 | 12/04/2022 |        |             | 408-472-7011               | Ty Bloomquist               |            | \$38.01               |                      |            |
| 9922133976-63 | 12/04/2022 |        |             | 408-472-7295               | Antonio Torrez              |            | \$38.01               |                      |            |

# Payment Register

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| Number | Date           | Status | Void Reason | Reconciled/<br>Voided Date | Source                                | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|----------------|--------|-------------|----------------------------|---------------------------------------|------------|-----------------------|----------------------|------------|
|        | 9922133976-64  |        | 12/04/2022  |                            | 408-472-7857 / Paul O'sullivan        |            | \$38.01               |                      |            |
|        | 9922133976-65  |        | 12/04/2022  |                            | 408-472-7927 / Bill Mitchell          |            | \$38.01               |                      |            |
|        | 9922133976-66  |        | 12/04/2022  |                            | 408-472-9907 / Manuel Barragan        |            | \$51.71               |                      |            |
|        | 9922133976-67  |        | 12/04/2022  |                            | 408-478-1999 / James Lee              |            | \$30.11               |                      |            |
|        | 9922133976-68  |        | 12/04/2022  |                            | 408-482-5991 / Benjamin Fu            |            | \$38.01               |                      |            |
|        | 9922133976-69  |        | 12/04/2022  |                            | 408-482-6096 / Monica Diaz            |            | \$38.01               |                      |            |
|        | 9922133976-70  |        | 12/04/2022  |                            | 408-482-7747 / Matt Morley            |            | \$51.54               |                      |            |
|        | 9922133976-71  |        | 12/04/2022  |                            | 408-483-3215 / Teri Gerhardt          |            | \$38.01               |                      |            |
|        | 9922133976-72  |        | 12/04/2022  |                            | 408-483-5672 / M. Jonathan Ferrante   |            | \$38.01               |                      |            |
|        | 9922133976-73  |        | 12/04/2022  |                            | 408-483-7859 / Shawn Tognetti         |            | \$38.01               |                      |            |
|        | 9922133976-74  |        | 12/04/2022  |                            | 408-483-7997 / James Lee Ipad         |            | \$38.01               |                      |            |
|        | 9922133976-75  |        | 12/04/2022  |                            | 408-483-9976 / On-Call Service Center |            | \$41.01               |                      |            |
|        | 9922133976-76  |        | 12/04/2022  |                            | 408-489-2932 / Ross Slaney            |            | \$38.01               |                      |            |
|        | 9922133976-77  |        | 12/04/2022  |                            | 408-489-3224 / Dianne Thompson        |            | \$35.49               |                      |            |
|        | 9922133976-78  |        | 12/04/2022  |                            | 408-489-4395 / Beth Viajar            |            | \$36.83               |                      |            |
|        | 9922133976-79  |        | 12/04/2022  |                            | 408-489-8336 / Cyrah Caburian         |            | \$38.01               |                      |            |
|        | 9922133976-80  |        | 12/04/2022  |                            | 408-489-9309 / Jonathan Ferrante      |            | \$38.01               |                      |            |
|        | 9922133976-81  |        | 12/04/2022  |                            | 408-489-9310 / Michael Garcia         |            | \$1,360.62            |                      |            |
|        | 9922133976-82  |        | 12/04/2022  |                            | 408-493-3534 / J. Median Crew 2       |            | \$38.01               |                      |            |
|        | 9922133976-83  |        | 12/04/2022  |                            | 408-493-3543 / Frank Villa            |            | \$51.71               |                      |            |
|        | 9922133976-84  |        | 12/04/2022  |                            | 408-495-9234 / Thomas Chin            |            | \$51.54               |                      |            |
|        | 9922133976-85  |        | 12/04/2022  |                            | 408-495-9873 / Marvin Aguilar         |            | (\$62.28)             |                      |            |
|        | 9922133976-86  |        | 12/04/2022  |                            | 408-497-3691 / Sean Filbeck           |            | \$38.01               |                      |            |
|        | 9922133976-87  |        | 12/04/2022  |                            | 408-497-4686 / Miles D'salmon         |            | \$38.01               |                      |            |
|        | 9922133976-88  |        | 12/04/2022  |                            | 408-497-4862 / Jeff Trybus            |            | \$38.01               |                      |            |
|        | 9922133976-89  |        | 12/04/2022  |                            | 408-497-8714 / Brad Alexander         |            | \$38.01               |                      |            |
|        | 9922133976-90  |        | 12/04/2022  |                            | 408-510-0622 / Susan Michael          |            | \$51.54               |                      |            |
|        | 9922133976-91  |        | 12/04/2022  |                            | 408-510-9158 / Winnie Pagan           |            | \$38.01               |                      |            |
|        | 9922133976-92  |        | 12/04/2022  |                            | 408-515-2301 / Vanessa Guerra         |            | \$30.78               |                      |            |
|        | 9922133976-93  |        | 12/04/2022  |                            | 408-515-9208 / Debra Nascimento       |            | \$51.76               |                      |            |
|        | 9922133976-94  |        | 12/04/2022  |                            | 408-515-9374 / Jimmy Tan              |            | \$51.54               |                      |            |
|        | 9922133976-95  |        | 12/04/2022  |                            | 408-529-8879 / Michael Miranda        |            | \$51.54               |                      |            |
|        | 9922133976-96  |        | 12/04/2022  |                            | 408-540-8405 / Rodney Weathers        |            | \$27.66               |                      |            |
|        | 9922133976-97  |        | 12/04/2022  |                            | 408-568-3911 / Junnie Hemann          |            | \$38.01               |                      |            |
|        | 9922133976-98  |        | 12/04/2022  |                            | 408-568-6465 / Cyrah Caburian         |            | \$38.01               |                      |            |
|        | 9922133976-99  |        | 12/04/2022  |                            | 408-599-4937 / Steven Hirsch          |            | \$38.01               |                      |            |
|        | 9922133976-100 |        | 12/04/2022  |                            | 408-599-8584 / Janet Liang            |            | \$51.54               |                      |            |
|        | 9922133976-101 |        | 12/04/2022  |                            | 408-605-2546 / Jerry Anderson         |            | \$38.01               |                      |            |
|        | 9922133976-102 |        | 12/04/2022  |                            | 408-605-3078 / Quinton Mifi 1         |            | \$38.01               |                      |            |
|        | 9922133976-103 |        | 12/04/2022  |                            | 408-605-3905 / Andrew Schmitt Mifi 2  |            | \$38.01               |                      |            |
|        | 9922133976-104 |        | 12/04/2022  |                            | 408-609-2453 / Amanda Hui             |            | \$26.05               |                      |            |
|        | 9922133976-105 |        | 12/04/2022  |                            | 408-609-2803 / Kevin Simons           |            | \$38.01               |                      |            |
|        | 9922133976-106 |        | 12/04/2022  |                            | 408-609-2948 / Brian Policriti        |            | \$38.01               |                      |            |
|        | 9922133976-107 |        | 12/04/2022  |                            | 408-609-4188 / Alfredo Alegria        |            | \$38.01               |                      |            |
|        | 9922133976-108 |        | 12/04/2022  |                            | 408-609-4367 / Brandon Morales        |            | \$38.01               |                      |            |
|        | 9922133976-109 |        | 12/04/2022  |                            | 408-609-8711 / Ralph Aquinaga         |            | \$38.01               |                      |            |
|        | 9922133976-110 |        | 12/04/2022  |                            | 408-609-8796 / Frank Villa            |            | \$38.01               |                      |            |
|        | 9922133976-111 |        | 12/04/2022  |                            | 408-609-8826 / Domingo Santos         |            | \$15.22               |                      |            |
|        | 9922133976-112 |        | 12/04/2022  |                            | 408-610-0601 / Paul Tognetti          |            | \$51.54               |                      |            |
|        | 9922133976-113 |        | 12/04/2022  |                            | 408-614-4001 / Nathan Vasquez         |            | \$51.54               |                      |            |



# Payment Register

From Payment Date: 12/31/2022 - To Payment Date: 1/6/2023

| Number | Date                              | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-----------------------------------|--------|-------------|----------------------------|--|------------|-----------------------|----------------------|------------|
|        | 9922133976-114                    |        | 12/04/2022  |                            | 408-628-8745 / Fernando Jimenez                        |            | \$1,360.62            |                      |            |
|        | 9922133976-115                    |        | 12/04/2022  |                            | 408-630-0674 / Christopher Jensen                      |            | \$51.54               |                      |            |
|        | 9922133976-116                    |        | 12/04/2022  |                            | 408-630-0900 / Adrian Melendez                         |            | \$38.01               |                      |            |
|        | 9922133976-117                    |        | 12/04/2022  |                            | 408-630-1388 / Monica Diaz                             |            | \$51.54               |                      |            |
|        | 9922133976-118                    |        | 12/04/2022  |                            | 408-642-4263 / Alex Wykoff                             |            | \$38.01               |                      |            |
|        | 9922133976-119                    |        | 12/04/2022  |                            | 408-642-4504 / Kevin Green                             |            | \$38.01               |                      |            |
|        | 9922133976-120                    |        | 12/04/2022  |                            | 408-655-8680 / Jeff Trybus                             |            | \$51.54               |                      |            |
|        | 9922133976-121                    |        | 12/04/2022  |                            | 408-655-8685 / Alex Wykoff                             |            | \$51.54               |                      |            |
|        | 9922133976-122                    |        | 12/04/2022  |                            | 408-687-5821 / Jonathan Williams                       |            | \$38.01               |                      |            |
|        | 9922133976-123                    |        | 12/04/2022  |                            | 408-687-9445 / Frankie De Leon                         |            | \$38.01               |                      |            |
|        | 9922133976-124                    |        | 12/04/2022  |                            | 408-687-9854 / John Ramos                              |            | \$38.01               |                      |            |
|        | 9922133976-125                    |        | 12/04/2022  |                            | 408-688-1613 / Ricardo Alvarez                         |            | \$38.01               |                      |            |
|        | 9922133976-126                    |        | 12/04/2022  |                            | 408-688-6252 / Benjamin Fu                             |            | \$51.54               |                      |            |
|        | 9922133976-127                    |        | 12/04/2022  |                            | 408-691-2466 / Kane Wolfe                              |            | \$29.37               |                      |            |
|        | 9922133976-128                    |        | 12/04/2022  |                            | 408-693-0364 / Josh Illnicki                           |            | \$1,457.39            |                      |            |
|        | 9922133976-129                    |        | 12/04/2022  |                            | 408-693-8086 / Kyle Garcia                             |            | \$1,457.39            |                      |            |
|        | 9922133976-130                    |        | 12/04/2022  |                            | 408-693-8865 / Justice Patterson                       |            | \$1,457.39            |                      |            |
|        | 9922133976-131                    |        | 12/04/2022  |                            | 408-693-9654 / Saul Herrera                            |            | \$1,457.39            |                      |            |
|        | 9922133976-132                    |        | 12/04/2022  |                            | 408-694-8703 / Josh Illnicki                           |            | \$52.68               |                      |            |
|        | 9922133976-133                    |        | 12/04/2022  |                            | 408-707-0987 / Richard Banda                           |            | \$38.01               |                      |            |
|        | 9922133976-134                    |        | 12/04/2022  |                            | 408-748-6390 / Tree Crew Ipad 3                        |            | \$38.01               |                      |            |
|        | 9922133976-135                    |        | 12/04/2022  |                            | 408-781-0290 / Daniel Barone                           |            | \$38.01               |                      |            |
|        | 9922133976-136                    |        | 12/04/2022  |                            | 408-781-0663 / Bill Bridge                             |            | \$38.01               |                      |            |
|        | 9922133976-137                    |        | 12/04/2022  |                            | 408-781-0799 / Brad Alexander                          |            | \$38.01               |                      |            |
|        | 9922133976-138                    |        | 12/04/2022  |                            | 408-781-1340 / John Stiehr                             |            | \$38.01               |                      |            |
|        | 9922133976-139                    |        | 12/04/2022  |                            | 408-781-4139 / Julia Kinst                             |            | \$40.01               |                      |            |
|        | 9922133976-140                    |        | 12/04/2022  |                            | 408-781-4360 / Paul Tognetti                           |            | \$13.95               |                      |            |
|        | 9922133976-141                    |        | 12/04/2022  |                            | 408-786-8664 / Jessica Javier                          |            | \$39.03               |                      |            |
|        | 9922133976-142                    |        | 12/04/2022  |                            | 408-790-7036 / Pete Coglianese                         |            | \$25.77               |                      |            |
|        | 9922133976-143                    |        | 12/04/2022  |                            | 408-790-7039 / Torin Scott                             |            | \$36.39               |                      |            |
|        | 9922133976-144                    |        | 12/04/2022  |                            | 408-790-7045 / Rei Delgado                             |            | \$23.80               |                      |            |
|        | 9922133976-145                    |        | 12/04/2022  |                            | 408-828-9819 / Kerri Heusler                           |            | \$34.46               |                      |            |
|        | 9922133976-146                    |        | 12/04/2022  |                            | 408-841-6612 / T. Internet Emergncyvan                 |            | \$38.01               |                      |            |
|        | 9922133976-147                    |        | 12/04/2022  |                            | 408-857-2355 / Alex Corbalis Travel Agent              |            | \$25.39               |                      |            |
|        | 9922133976-148                    |        | 12/04/2022  |                            | 408-891-2787 / Ricardo Alvarez                         |            | \$1,461.94            |                      |            |
|        | 9922133976-149                    |        | 12/04/2022  |                            | 408-891-4594 / Larry Lopez                             |            | \$1,461.94            |                      |            |
|        | 9922133976-150                    |        | 12/04/2022  |                            | 408-891-9008 / Park Ranger Corridor                    |            | \$28.03               |                      |            |
|        | 9922133976-151                    |        | 12/04/2022  |                            | 408-891-9503 / Rachelle Sander                         |            | \$25.46               |                      |            |
|        | 9922133976-152                    |        | 12/04/2022  |                            | 408-892-1486 / Iqraam Nabi                             |            | \$51.81               |                      |            |
|        | 9922133976-153                    |        | 12/04/2022  |                            | 408-892-5553 / Albert Salvador                         |            | \$38.01               |                      |            |
|        | 9922133976-154                    |        | 12/04/2022  |                            | 415-425-6339 / Kirsten Squarcia                        |            | \$61.40               |                      |            |
|        | 9922133976-155                    |        | 12/04/2022  |                            | 650-480-0930 / Alex Greer                              |            | \$51.71               |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |            | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |            | \$4,545.66            |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |            | \$127.73              |                      |            |
|        | 265 - BMR Housing                 |        |             |                            | 265 100-100 (Cash & Investments Assets Operating Cash) |            | \$38.01               |                      |            |



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# Payment Register

From Payment Date: 12/31/2022 - To Payment Date: 1/6/2023

| Number             | Date                  | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------------------|-----------------------|--------|-------------|--|------------------|--|-----------------------|----------------------|------------|
| 731754             | 01/06/2023            | Open   |             |  | Accounts Payable | Suyesh Shrestha                                    | \$35.00               |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | Shrestha010323        |        | 01/03/2023  | LiveScan and Fingerprinting Reimbursement              |                  | \$35.00  |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund    |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$35.00  |                       |                      |            |
| 731755             | 01/06/2023            | Open   |             |  | Accounts Payable | CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATIO | \$500.00              |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | 375-21-001            |        | 02/02/2022  | Lawrence Mitty Annexation Service Fees                 |                  | \$500.00   |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|                    | 280 - Park Dedication |        |             | 280 100-100 (Cash & Investments Assets Operating Cash) |                  | \$500.00   |                       |                      |            |
| Type Check Totals: |                       |        |             |  |                  |  | 42 Transactions       | \$1,596,700.52       |            |
| EFT                |                       |        |             |  |                  |  |                       |                      |            |
| 36010              | 01/03/2023            | Open   |             |  | Accounts Payable | SQUARE, INC.                                       | \$105.00              |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | SQUARE010223          |        | 01/02/2023  | SQUARE Team Plus 1/1/23-2/1/23                         |                  | \$105.00   |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund    |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$105.00   |                       |                      |            |
| 36011              | 01/05/2023            | Open   |             |  | Accounts Payable | California Public Employees' Retirement System     | \$406,643.93          |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | 7158-121422           |        | 12/14/2022  | Health Premiums  |                  | \$406,643.93                                       |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund    |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$290,076.60                                       |                       |                      |            |
|                    | 642 - Retiree Medical |        |             | 642 100-100 (Cash & Investments Assets Operating Cash) |                  | \$116,567.33                                       |                       |                      |            |
| 36012              | 01/05/2023            | Open   |             |  | Accounts Payable | California Public Employees' Retirement System     | \$5,740.20            |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | 100000017034389       |        | 12/20/2022  | 2023 Replacement Benefit Contribution                  |                  | \$5,740.20   |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund    |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$5,740.20   |                       |                      |            |
| 36013              | 01/06/2023            | Open   |             |  | Accounts Payable | Colonial Life & Accident Insurance                 | \$29.16               |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | 12302022              |        | 12/30/2022  | Colonial Products pp 12/17/22-12/30/22                 |                  | \$29.16  |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund    |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$29.16  |                       |                      |            |
| 36014              | 01/06/2023            | Open   |             |  | Accounts Payable | Employment Development                             | \$10,145.84           |                      |            |
|                    | Invoice               |        | Date        | Description  |                  | Amount   |                       |                      |            |
|                    | 12302022              |        | 12/30/2022  | State Disability Insurance pp 12/17/22-12/30/22        |                  | \$10,145.84  |                       |                      |            |
|                    | Paying Fund           |        |             | Cash Account   |                  | Amount   |                       |                      |            |

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| Number | Date                | Status | Void Reason | Reconciled/<br>Voided Date                            | Source                                 | Payee Name                                      | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------|--------|-------------|---|--|---|-----------------------|----------------------|------------|
|        |                     |        |             |   | 100 100-100 (Cash & Investments Assets | Operating                                       | \$10,145.84           |                      |            |
|        |                     |        |             |   | Cash)                                  |   |                       |                      |            |
| 36015  | 01/06/2023          | Open   |             |   | Accounts Payable                       | National Deferred (ROTH)                        | \$3,839.89            |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | 12302022            |        | 12/30/2022  | Nationwide Roth pp 12/17/22-12/30/22                  |  | \$3,839.89                                      |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets                | Operating                              | \$3,839.89                                      |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
| 36016  | 01/06/2023          | Open   |             |   | Accounts Payable                       | National Deferred Compensation                  | \$95,892.13           |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | 12302022            |        | 12/30/2022  | Nationwide Deferred Compensation pp 12/17/22-12/30/22 |  | \$95,892.13                                     |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets                | Operating                              | \$95,892.13                                     |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
| 36017  | 01/06/2023          | Open   |             |   | Accounts Payable                       | PERS-457K                                       | \$20,516.67           |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | 12302022            |        | 12/30/2022  | PERS Deferred Comp pp 12/17/22-12/30/22               |  | \$20,516.67                                     |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets                | Operating                              | \$20,516.67                                     |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
| 36018  | 01/06/2023          | Open   |             |   | Accounts Payable                       | State Disbursement Unit                         | \$231.23              |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | 12302022            |        | 12/30/2022  | Child Support pp 12/17/22-12/30/22                    |  | \$231.23  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets                | Operating                              | \$231.23  |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
| 36019  | 01/06/2023          | Open   |             |   | Accounts Payable                       | A-1 FENCE INC.                                  | \$6,200.00            |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | 13967               |        | 12/15/2022  | Grounds - Sports Center Gate Replacement              |  | \$5,250.00                                      |                       |                      |            |
|        | 13965               |        | 12/15/2022  | Grounds - Memorial Park Tennis Court Fence Repair     |  | \$950.00  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets                | Operating                              | \$6,200.00                                      |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
| 36020  | 01/06/2023          | Open   |             |   | Accounts Payable                       | ABAG POWER- ASSOCIATION OF BAY AREA GOVERNMENTS | \$10,548.13           |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | AR030436            |        | 01/01/2023  | FY 23 AMD Level Charge-Nat Gas                        |  | \$10,548.13                                     |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets                | Operating                              | \$9,494.98                                      |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
|        | 570 - Sports Center |        |             | 570 100-100 (Cash & Investments Assets                | Operating                              | \$1,053.15                                      |                       |                      |            |
|        |                     |        |             | Cash)   |  |   |                       |                      |            |
| 36021  | 01/06/2023          | Open   |             |   | Accounts Payable                       | Amazon Capital Services                         | \$155.89              |                      |            |
|        | Invoice             |        | Date        | Description   |  | Amount  |                       |                      |            |
|        | 193M-TLYL-TDNC      |        | 12/12/2022  | Amazon (A23 battery)                                  |  | \$7.51  |                       |                      |            |
|        | 19KL-6TFN-47WR      |        | 12/19/2022  | Amazon (64GB memory cards; iPad Covers)               |  | \$148.38  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account  |  | Amount  |                       |                      |            |

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| Number | Date                          | Status | Void Reason | Reconciled/<br>Voided Date                                      | Source  | Payee Name                 | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-------------------------------|--------|-------------|---|---|----------------------------|-----------------------|----------------------|------------|
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$155.89              |                      |            |
| 36022  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | Amazon Web Services, Inc.  | \$2,213.83            |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | 1220204009                    |        | 01/02/2023  | GIS December 1 - December 31, 2022 AWS                          |   | \$2,213.83                 |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account  |   | Amount                     |                       |                      |            |
|        | 610 - Innovation & Technology |        |             |   | 610 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$2,213.83            |                      |            |
| 36023  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | B&H PHOTO-VIDEO            | \$6,461.14            |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | 208329661                     |        | 12/02/2022  | B&HPhotoVideo (Samsung 75" and 85" monitors)                    |   | \$6,461.14                 |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account  |   | Amount                     |                       |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$6,461.14            |                      |            |
| 36024  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | BECK'S SHOES INC.          | \$800.00              |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | 262165-00                     |        | 12/23/2022  | Service Center - Safety Boots Jared Lopez & Brett<br>Howard     |   | \$800.00                   |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account  |   | Amount                     |                       |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$800.00              |                      |            |
| 36025  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | Bikeep Inc.                | \$49.00               |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | 17914                         |        | 12/31/2022  | Monthly Bikeep Fee  |   | \$49.00                    |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account  |   | Amount                     |                       |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$49.00               |                      |            |
| 36026  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | Boucher Law, PC            | \$12,019.92           |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | 1212                          |        | 12/16/2022  | Finance/Audit Matter (2022)                                     |   | \$1,748.00                 |                       |                      |            |
|        | 1211                          |        | 12/16/2022  | Finance Manager (2022)  |   | \$835.42                   |                       |                      |            |
|        | 1215                          |        | 12/16/2022  | Public Information Officer (2022)                               |   | \$29.00                    |                       |                      |            |
|        | 1214                          |        | 12/16/2022  | Labor Negotiations (2022)                                       |   | \$7,764.50                 |                       |                      |            |
|        | 1213                          |        | 12/16/2022  | Labor & Employment Law Matters                                  |   | \$1,643.00                 |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account  |   | Amount                     |                       |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$12,019.92           |                      |            |
| 36027  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | ChyronHego US Holding Corp | \$878.45              |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | INV46321                      |        | 12/20/2022  | Chyron Prime Designer-101 Remote Training                       |   | \$878.45                   |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account  |   | Amount                     |                       |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                  | \$878.45              |                      |            |
| 36028  | 01/06/2023                    | Open   |             |   | Accounts Payable                                | CoreLogic Solutions, LLC.  | \$1,500.00            |                      |            |
|        | Invoice                       |        | Date        | Description   |   | Amount                     |                       |                      |            |
|        | 30641774                      |        | 11/30/2022  | RQ2 Nationwide Commitment Package 01-NOV-2022<br>to 30-NOV-2022 |   | \$750.00                   |                       |                      |            |

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| Number | Date                          | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name                            | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-------------------------------|--------|-------------|----------------------------|--|---------------------------------------|-----------------------|----------------------|------------|
|        | 30636622                      |        | 10/31/2022  |                            | RQ2 Nationwide Commitment Package 01-OCT-2022 to 31-OCT-2022     |                                       | \$750.00              |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 610 - Innovation & Technology |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$1,500.00            |                      |            |
| 36029  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | CROWE LLP                             | \$25,000.00           |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 741-2602756                   |        | 12/21/2022  |                            | Professional Services for the period ended Dec 8 2022            |                                       | \$25,000.00           |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$25,000.00           |                      |            |
| 36030  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | Cupertino Supply, Inc                 | \$19,445.81           |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 293201                        |        | 12/20/2022  |                            | Grounds - Bottle Fillers for Various Parks                       |                                       | \$19,445.81           |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$19,445.81           |                      |            |
| 36031  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | Eflex Group, Inc                      | \$4,588.73            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 12302022                      |        | 12/30/2022  |                            | FSA Employee Health pp 12/17/22-12/30/22                         |                                       | \$4,588.73            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$4,588.73            |                      |            |
| 36032  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | FEHR & PEERS ASSOC INC                | \$5,868.75            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 161069                        |        | 12/14/2022  |                            | Main Street Transportation Review 2022/11                        |                                       | \$5,868.75            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$5,868.75            |                      |            |
| 36033  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | FolgerGraphics                        | \$17,352.40           |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 134120                        |        | 12/22/2022  |                            | Scene November 2022 Printing                                     |                                       | \$8,676.24            |                      |            |
|        | 134420                        |        | 12/08/2022  |                            | Scene December 2022/January 2023 Printing                        |                                       | \$8,676.16            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$17,352.40           |                      |            |
| 36034  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | GEOTAB USA, INC.                      | \$2,815.25            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | IN325546                      |        | 12/31/2022  |                            | Telematics Project - ProPlus Plan, Support Dec. 2022             |                                       | \$2,815.25            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 610 - Innovation & Technology |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash)           |                                       | \$2,815.25            |                      |            |
| 36035  | 01/06/2023                    | Open   |             |                            | Accounts Payable   | Heritage Landscape Supply Group, Inc. | \$1,202.51            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 0008946790-001                |        | 12/09/2022  |                            | Grounds - Brass Valve, Scrubber Valve, Bushing, Red/Yel Wire Nut |                                       | \$1,202.51            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                       | Amount                |                      |            |

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| Number | Date                    | Status | Void Reason | Reconciled/<br>Voided Date                        | Source  | Payee Name                    | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-------------------------|--------|-------------|---|---|-------------------------------|-----------------------|----------------------|------------|
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$1,202.51            |                      |            |
| 36036  | 01/06/2023              | Open   |             |   | Accounts Payable                                | HF&H Consultants, LLC         | \$2,802.50            |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | 9719812                 |        | 12/16/2022  | November 2022 Tasks 1-3                           |   | \$2,802.50                    |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 520 - Resource Recovery |        |             |   | 520 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$2,802.50            |                      |            |
| 36037  | 01/06/2023              | Open   |             |   | Accounts Payable                                | IFPTE LOCAL 21                | \$1,940.49            |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | 12302022                |        | 12/30/2022  | Association Dues - CEA pp 12/17/22-12/30/22       |   | \$1,940.49                    |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$1,940.49            |                      |            |
| 36038  | 01/06/2023              | Open   |             |   | Accounts Payable                                | John Raaymakers               | \$55.00               |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | JohnR12192022           |        | 12/19/2022  | Cell Phone Reimbursement through 112022-121922    |   | \$55.00                       |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$55.00               |                      |            |
| 36039  | 01/06/2023              | Open   |             |   | Accounts Payable                                | JULIA KINST                   | \$55.00               |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | JuliaK12192022          |        | 12/19/2022  | Cell Phone Reimbursement through 112022-121922    |   | \$55.00                       |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$55.00               |                      |            |
| 36040  | 01/06/2023              | Open   |             |   | Accounts Payable                                | KIMBERLY LUNT                 | \$39.23               |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | KimL12122022            |        | 12/12/2022  | Cell Phone Reimbursement through 111322-121222    |   | \$39.23                       |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$39.23               |                      |            |
| 36041  | 01/06/2023              | Open   |             |   | Accounts Payable                                | MissionSquare                 | \$13,869.19           |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | 12302022                |        | 12/30/2022  | ICMA Deferred Comp pp 12/17/22-12/30/22           |   | \$13,869.19                   |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$13,869.19           |                      |            |
| 36042  | 01/06/2023              | Open   |             |   | Accounts Payable                                | Nickell Fire Protection, Inc. | \$397.02              |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | K006849                 |        | 04/14/2022  | Facilities - Sports Center Semi Annual Inspection |   | \$397.02                      |                       |                      |            |
|        | Paying Fund             |        |             | Cash Account                                      |   | Amount                        |                       |                      |            |
|        | 100 - General Fund      |        |             |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$397.02              |                      |            |
| 36043  | 01/06/2023              | Open   |             |   | Accounts Payable                                | ODP Business Solutions, LLC.  | \$370.26              |                      |            |
|        | Invoice                 |        | Date        | Description                                       |   | Amount                        |                       |                      |            |
|        | 281535254001            |        | 12/05/2022  | Service Center - Ink, Batteries, Cocoa Mix        |   | \$197.67                      |                       |                      |            |

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| Number | Date                  | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name                         | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-----------------------|--------|-------------|----------------------------|--|------------------------------------|-----------------------|----------------------|------------|
|        | 279228505001          |        | 12/01/2022  |                            | Service Center - Plates, Bowls                         |                                    | \$54.96               |                      |            |
|        | 282480978001          |        | 12/12/2022  |                            | Office Supplies - Admin Svcs - Sharpie & Tissue        |                                    | \$24.05               |                      |            |
|        | 282490798001          |        | 12/13/2022  |                            | Office Supplies - Admin Svcs - Ink Stamper             |                                    | \$30.54               |                      |            |
|        | 283064828001          |        | 12/14/2022  |                            | Office Supplies - Admin Svcs - pens                    |                                    | \$19.41               |                      |            |
|        | 283065432001          |        | 12/14/2022  |                            | Office Supplies - Admin Svcs - planner                 |                                    | \$43.63               |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 100 - General Fund    |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$370.26              |                      |            |
| 36044  | 01/06/2023            | Open   |             |                            | Accounts Payable                                       | PARS/City of Cupertino             | \$1,861.02            |                      |            |
|        | Invoice               |        | Date        |                            | Description  |                                    | Amount                |                      |            |
|        | 12302022              |        | 12/30/2022  |                            | PARS Employee pp 12/17/22-12/30/22                     |                                    | \$1,861.02            |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 100 - General Fund    |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$1,861.02            |                      |            |
| 36045  | 01/06/2023            | Open   |             |                            | Accounts Payable                                       | Professional Turf Management, Inc. | \$17,000.00           |                      |            |
|        | Invoice               |        | Date        |                            | Description  |                                    | Amount                |                      |            |
|        | 1265                  |        | 12/20/2022  |                            | Golf Course Monthly Maintenance Fee - December 2022    |                                    | \$17,000.00           |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 560 - Blackberry Farm |        |             |                            | 560 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$17,000.00           |                      |            |
| 36046  | 01/06/2023            | Open   |             |                            | Accounts Payable                                       | Quench USA, Inc.                   | \$16.54               |                      |            |
|        | Invoice               |        | Date        |                            | Description  |                                    | Amount                |                      |            |
|        | INV05096740           |        | 01/01/2023  |                            | 10300 Torre Avenue through 120122-013123               |                                    | \$8.27                |                      |            |
|        | INV05088522           |        | 01/01/2023  |                            | 10981 Franco Ct address through 120122-013123          |                                    | \$8.27                |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 100 - General Fund    |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$16.54               |                      |            |
| 36047  | 01/06/2023            | Open   |             |                            | Accounts Payable                                       | Robert Half                        | \$1,751.10            |                      |            |
|        | Invoice               |        | Date        |                            | Description  |                                    | Amount                |                      |            |
|        | 61062394              |        | 11/14/2022  |                            | Galante, Joanna for Week-Ended 11/11/2022              |                                    | \$1,751.10            |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 100 - General Fund    |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$1,751.10            |                      |            |
| 36048  | 01/06/2023            | Open   |             |                            | Accounts Payable                                       | Safety Compliance Management, Inc. | \$1,095.00            |                      |            |
|        | Invoice               |        | Date        |                            | Description  |                                    | Amount                |                      |            |
|        | 6283                  |        | 12/20/2022  |                            | Service Center - Forklift Training on 12.12.22         |                                    | \$1,095.00            |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 100 - General Fund    |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$1,095.00            |                      |            |
| 36049  | 01/06/2023            | Open   |             |                            | Accounts Payable                                       | SHUTE, MIHALY & WEINBERGER LLP     | \$27,725.35           |                      |            |
|        | Invoice               |        | Date        |                            | Description  |                                    | Amount                |                      |            |
|        | 279525                |        | 12/21/2022  |                            | Legal Services, November 2022                          |                                    | \$1,281.75            |                      |            |
|        | 279728                |        | 12/20/2022  |                            | Legal Services, November 2022                          |                                    | \$26,443.60           |                      |            |
|        | Paying Fund           |        |             |                            | Cash Account   |                                    | Amount                |                      |            |
|        | 100 - General Fund    |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                    | \$27,725.35           |                      |            |

# Payment Register

From Payment Date: 12/31/2022 - To Payment Date: 1/6/2023

| Number | Date                      | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name             | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------|--------|-------------|--|------------------|------------------------|-----------------------|----------------------|------------|
| 36050  | 01/06/2023                | Open   |             |  | Accounts Payable | Staples                | \$61.57               |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | 3524982442                |        | 12/07/2022  | Service Center - Sugar, Green Tea, Creamer             |                  | \$61.57                |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$61.57                |                       |                      |            |
| 36051  | 01/06/2023                | Open   |             |  | Accounts Payable | TERRYBERRY COMPANY LLC | \$1,101.02            |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | 143069-30038              |        | 12/31/2022  | Employee Recognition - I. Paul, R. Lomas, K. Wolfe     |                  | \$1,101.02             |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,101.02             |                       |                      |            |
| 36052  | 01/06/2023                | Open   |             |  | Accounts Payable | The Home Depot Pro     | \$1,262.84            |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | 722060381                 |        | 12/14/2022  | Facilities - Feminine Products                         |                  | \$739.26               |                       |                      |            |
|        | 721825289                 |        | 12/13/2022  | Facilities - Feminine Products                         |                  | \$523.58               |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,262.84             |                       |                      |            |
| 36053  | 01/06/2023                | Open   |             |  | Accounts Payable | Toni Oasay-Anderson    | \$56.50               |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | Anderson111522            |        | 11/15/2022  | 2022 CALPELRA CONFERENCE                               |                  | \$56.50                |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$56.50                |                       |                      |            |
| 36054  | 01/06/2023                | Open   |             |  | Accounts Payable | TREESTUFF              | \$543.91              |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | INV-821439                |        | 12/20/2022  | Grounds - Replacement Blade, Anchor Rings              |                  | \$543.91               |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$543.91               |                       |                      |            |
| 36055  | 01/06/2023                | Open   |             |  | Accounts Payable | VMI, INC.              | \$1,815.55            |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | 305247                    |        | 12/16/2022  | Senior Ctr. A/V (Extron Parts01)                       |                  | \$1,815.55             |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,815.55             |                       |                      |            |
| 36056  | 01/06/2023                | Open   |             |  | Accounts Payable | ZUMAR INDUSTRIES, INC. | \$1,507.44            |                      |            |
|        | Invoice                   |        | Date        | Description  |                  | Amount                 |                       |                      |            |
|        | 98374                     |        | 12/15/2022  | Streets - Anchormate 24 2-1/4x24"                      |                  | \$1,507.44             |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account   |                  | Amount                 |                       |                      |            |
|        | 270 - Transportation Fund |        |             | 270 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,507.44             |                       |                      |            |

Type EFT Totals:

Main Account - Main Checking Account Totals

47 Transactions

\$735,570.39

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------|-------|--------------------|-------------------|
|        | Open   | 42    | \$1,596,700.52     | \$0.00            |



# Payment Register

From Payment Date: 12/31/2022 - To Payment Date: 1/6/2023

| Number        | Date | Status | Void Reason | Reconciled/<br>Voided Date | Source     | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference        |
|---------------|------|--------|-------------|----------------------------|------------|------------|-----------------------|----------------------|-------------------|
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |                   |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |                   |
|               |      |        |             |                            | Stopped    | 0          | \$0.00                | \$0.00               |                   |
|               |      |        |             |                            | Total      | 42         | \$1,596,700.52        | \$0.00               |                   |
|               |      |        |             |                            | EFTs       | Status     | Count                 | Transaction Amount   | Reconciled Amount |
|               |      |        |             |                            |            | Open       | 47                    | \$735,570.39         | \$0.00            |
|               |      |        |             |                            |            | Reconciled | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Voided     | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Total      | 47                    | \$735,570.39         | \$0.00            |
|               |      |        |             |                            | All        | Status     | Count                 | Transaction Amount   | Reconciled Amount |
|               |      |        |             |                            |            | Open       | 89                    | \$2,332,270.91       | \$0.00            |
|               |      |        |             |                            |            | Reconciled | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Voided     | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Stopped    | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Total      | 89                    | \$2,332,270.91       | \$0.00            |
| Grand Totals: |      |        |             |                            |            |            |                       |                      |                   |
|               |      |        |             |                            | Checks     | Status     | Count                 | Transaction Amount   | Reconciled Amount |
|               |      |        |             |                            |            | Open       | 42                    | \$1,596,700.52       | \$0.00            |
|               |      |        |             |                            |            | Reconciled | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Voided     | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Stopped    | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Total      | 42                    | \$1,596,700.52       | \$0.00            |
|               |      |        |             |                            | EFTs       | Status     | Count                 | Transaction Amount   | Reconciled Amount |
|               |      |        |             |                            |            | Open       | 47                    | \$735,570.39         | \$0.00            |
|               |      |        |             |                            |            | Reconciled | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Voided     | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Total      | 47                    | \$735,570.39         | \$0.00            |
|               |      |        |             |                            | All        | Status     | Count                 | Transaction Amount   | Reconciled Amount |
|               |      |        |             |                            |            | Open       | 89                    | \$2,332,270.91       | \$0.00            |
|               |      |        |             |                            |            | Reconciled | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Voided     | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Stopped    | 0                     | \$0.00               | \$0.00            |
|               |      |        |             |                            |            | Total      | 89                    | \$2,332,270.91       | \$0.00            |

Approved: Beth G. Viajar  
01.10.2023

**RESOLUTION NO. 23-XXX**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
RATIFYING CERTAIN CLAIMS AND DEMANDS PAYABLE IN THE  
AMOUNTS AND FROM THE FUNDS AS HEREINAFTER DESCRIBED FOR  
GENERAL AND MISCELLANEOUS EXPENDITURES FOR THE PERIOD  
ENDING JANUARY 13, 2023**

WHEREAS, the Director of Administrative Services or their designated representative has certified to accuracy of the following claims and demands and to the availability of funds for payment hereof; and

WHEREAS, the said claims and demands have been audited as required by law.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby ratify the following claims and demands in the amounts and from the funds as hereinafter set forth in the attached Payment Register.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023 by the following vote:

Vote            Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <b>SIGNED:</b><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <b>ATTEST:</b><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |

## CERTIFICATION

The Administrative Services Director hereby certifies to the accuracy of said records and to the availability of funds for payment.

CERTIFIED:   
\_\_\_\_\_  
Kristina Alfaro, Director of Administrative Services

# Payment Register

From Payment Date: 1/7/2023 - To Payment Date: 1/13/2023

| Number                               | Date                              | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                      | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------------------------------------|-----------------------------------|--------|-------------|--|------------------|---------------------------------|-----------------------|----------------------|------------|
| Main Account - Main Checking Account |                                   |        |             |  |                  |                                 |                       |                      |            |
| <u>Check</u>                         |                                   |        |             |  |                  |                                 |                       |                      |            |
| 731756                               | 01/13/2023                        | Open   |             |  | Accounts Payable | 4imprint, Inc.                  | \$231.48              |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 24242918                          |        | 01/09/2023  | Cupertino Branded Pencils for Giveaways                |                  | \$231.48                        |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$231.48                        |                       |                      |            |
| 731757                               | 01/13/2023                        | Open   |             |  | Accounts Payable | ALHAMBRA                        | \$117.32              |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 4984729 122422                    |        | 12/24/2022  | Employee Drinking Water for QCC & Senior Center        |                  | \$117.32                        |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$117.32                        |                       |                      |            |
| 731758                               | 01/13/2023                        | Open   |             |  | Accounts Payable | American Assured Security, Inc. | \$327.25              |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 49243                             |        | 01/03/2023  | Rental Security Services                               |                  | \$327.25                        |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$327.25                        |                       |                      |            |
| 731759                               | 01/13/2023                        | Open   |             |  | Accounts Payable | AMERICAN LEGAL PUBLISHING       | \$2,496.52            |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 22547                             |        | 12/31/2022  | 2022 S-90 Supplement Pages                             |                  | \$2,496.52                      |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$2,496.52                      |                       |                      |            |
| 731760                               | 01/13/2023                        | Open   |             |  | Accounts Payable | BAY AREA NEWS GROUP - EAST BAY  | \$163.00              |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 0001362190                        |        | 12/31/2022  | Legal Advertising - 12/1/22-12/31/22                   |                  | \$163.00                        |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$163.00                        |                       |                      |            |
| 731761                               | 01/13/2023                        | Open   |             |  | Accounts Payable | BMI IMAGING SYSTEMS             | \$24,295.25           |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 318696                            |        | 10/31/2022  | Project Setup Management Fee Mcrofiche Scanning        |                  | \$24,295.25                     |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$24,295.25                     |                       |                      |            |
| 731762                               | 01/13/2023                        | Open   |             |  | Accounts Payable | CAMPBELL UNION SCHOOL DISTRICT  | \$421.68              |                      |            |
|                                      | Invoice                           |        | Date        | Description  |                  | Amount                          |                       |                      |            |
|                                      | 230231                            |        | 12/09/2023  | McClellan Field Trip- 11.29.22 De Vargas School        |                  | \$421.68                        |                       |                      |            |
|                                      | Paying Fund                       |        |             | Cash Account   |                  | Amount                          |                       |                      |            |
|                                      | 230 - Env Mgmt Cln Crk Strm Drain |        |             | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$421.68                        |                       |                      |            |

# Payment Register

From Payment Date: 1/7/2023 - To Payment Date: 1/13/2023

| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                                       | Source           | Payee Name                          | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|--|------------------|-------------------------------------|-----------------------|----------------------|------------|
| 731763 | 01/13/2023                     | Open   |             |  | Accounts Payable | Chen, Fei                           | \$500.00              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | 010523                         |        | 01/05/2023  | Jan BDB: 1 Lion Head Dance for 10-15 minutes on 1/18/23          |                  |                                     | \$500.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$500.00              |                      |            |
| 731764 | 01/13/2023                     | Open   |             |  | Accounts Payable | CITY OF CUPERTINO                   | \$10,303.65           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | MR2023- 00000014               |        | 12/16/2022  | Billing for January-June 2022 Clean Water and Storm Protect Fees |                  |                                     | \$10,303.65           |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$8,751.32            |                      |            |
|        | 560 - Blackberry Farm          |        |             | 560 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$201.90              |                      |            |
|        | 570 - Sports Center            |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$810.03              |                      |            |
|        | 580 - Recreation Program       |        |             | 580 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$540.40              |                      |            |
| 731765 | 01/13/2023                     | Open   |             |  | Accounts Payable | Comcast                             | \$955.85              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | 162127805                      |        | 01/01/2023  | Business Class Internet - Mary, Stevens Creek, Town, Dec. 2022   |                  |                                     | \$955.85              |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  |                                     | Amount                |                      |            |
|        | 610 - Innovation & Technology  |        |             | 610 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$955.85              |                      |            |
| 731766 | 01/13/2023                     | Open   |             |  | Accounts Payable | Danny Thomas Party Rentals          | \$348.40              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | 11140                          |        | 01/10/2023  | January BDB Table and Napkin Linen                               |                  |                                     | \$348.40              |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$348.40              |                      |            |
| 731767 | 01/13/2023                     | Open   |             |  | Accounts Payable | David L. Gates and Associates, Inc. | \$46,666.64           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | 56207                          |        | 11/30/2022  | Memorial Park Specific Plan through 11302022                     |                  |                                     | \$46,666.64           |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  |                                     | Amount                |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$46,666.64           |                      |            |
| 731768 | 01/13/2023                     | Open   |             |  | Accounts Payable | Dex Systems Engineering             | \$3,740.00            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | 1591                           |        | 01/04/2023  | Install PTZ Camera; Repair ClearCom headset; Blackberry ZoomRoom |                  |                                     | \$3,740.00            |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |                                     | \$3,740.00            |                      |            |
| 731769 | 01/13/2023                     | Open   |             |  | Accounts Payable | DIALOG Design LP                    | \$66,096.25           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  |                                     | Amount                |                      |            |
|        | LP.100592                      |        | 12/15/2022  | Renovation of City Hall Annex through 11302022                   |                  |                                     | \$66,096.25           |                      |            |

# Payment Register

From Payment Date: 1/7/2023 - To Payment Date: 1/13/2023

| Number | Date                              | Status | Void Reason | Reconciled/<br>Voided Date                        | Source           | Payee Name                                 | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-----------------------------------|--------|-------------|---|------------------|--|-----------------------|----------------------|------------|
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 420 - Capital Improvement Fund    |        |             | 420 100-100 (Cash & Investments Assets            | Operating        |  | \$66,096.25           |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |
| 731770 | 01/13/2023                        | Open   |             |   | Accounts Payable | Eco Promotional Products, Inc.             | \$4,690.08            |                      |            |
|        | Invoice                           |        | Date        | Description                                       |                  |  | Amount                |                      |            |
|        | 26102                             |        | 01/03/2023  | 48x coffee mug with lid, 35x bamboo utensils, 50x |                  |  | \$4,690.08            |                      |            |
|        |                                   |        |             | solar power ba                                    |                  |  |                       |                      |            |
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets            | Operating        |  | \$4,690.08            |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |
| 731771 | 01/13/2023                        | Open   |             |   | Accounts Payable | EOA, Inc.                                  | \$1,357.50            |                      |            |
|        | Invoice                           |        | Date        | Description                                       |                  |  | Amount                |                      |            |
|        | CT02-1122                         |        | 12/22/2022  | Update/Implement SWPPP & Annual Inspections-      |                  |  | \$1,357.50            |                      |            |
|        |                                   |        |             | November Services                                 |                  |  |                       |                      |            |
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             | 230 100-100 (Cash & Investments Assets            | Operating        |  | \$1,357.50            |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |
| 731772 | 01/13/2023                        | Open   |             |   | Accounts Payable | Freyer & Laureta, Inc.                     | \$36,835.00           |                      |            |
|        | Invoice                           |        | Date        | Description                                       |                  |  | Amount                |                      |            |
|        | 22-552                            |        | 10/17/2022  | Memorial Park Pond Removal through 090122-093022  |                  |  | \$12,800.00           |                      |            |
|        | 22-600                            |        | 11/29/2022  | Memorial Park Pond Removal through 100122-103122  |                  |  | \$24,035.00           |                      |            |
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 280 - Park Dedication             |        |             | 280 100-100 (Cash & Investments Assets            | Operating        |  | \$36,835.00           |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |
| 731773 | 01/13/2023                        | Open   |             |   | Accounts Payable | Got Gophers, Inc.                          | \$310.00              |                      |            |
|        | Invoice                           |        | Date        | Description                                       |                  |  | Amount                |                      |            |
|        | 39244                             |        | 12/31/2022  | Trees/ROW - Dec 2022 Maint                        |                  |  | \$310.00              |                      |            |
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets            | Operating        |  | \$310.00              |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |
| 731774 | 01/13/2023                        | Open   |             |   | Accounts Payable | HALO BRANDED SOLUTIONS                     | \$684.60              |                      |            |
|        | Invoice                           |        | Date        | Description                                       |                  |  | Amount                |                      |            |
|        | 2023000001187                     |        | 01/04/2023  | Council and Commissioner name badges              |                  |  | \$684.60              |                      |            |
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets            | Operating        |  | \$684.60              |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |
| 731775 | 01/13/2023                        | Open   |             |   | Accounts Payable | INTERSTATE BATTERY SYSTEM<br>SAN JOSE INC. | \$1,766.09            |                      |            |
|        | Invoice                           |        | Date        | Description                                       |                  |  | Amount                |                      |            |
|        | 10305689                          |        | 12/13/2022  | Fleet - MTP-48/H6                                 |                  |  | \$136.51              |                      |            |
|        | 10305800                          |        | 12/20/2022  | Fleet - MTP-65HD                                  |                  |  | \$128.01              |                      |            |
|        | 10305158                          |        | 11/08/2022  | Fleet: Batteries                                  |                  |  | \$675.66              |                      |            |
|        | 10305258                          |        | 11/15/2022  | Fleet: Batteries                                  |                  |  | \$547.01              |                      |            |
|        | 10305463                          |        | 11/29/2022  | Fleet: Batteries                                  |                  |  | \$139.45              |                      |            |
|        | 10305371                          |        | 11/22/2022  | Fleet: Batteries                                  |                  |  | \$139.45              |                      |            |
|        | Paying Fund                       |        |             | Cash Account                                      |                  |  | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement   |        |             | 630 100-100 (Cash & Investments Assets            | Operating        |  | \$1,766.09            |                      |            |
|        |                                   |        |             | Cash)   |                  |  |                       |                      |            |

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|--------|---------------------------------|--------|-------------|--|------------------|-----------------------------|-----------------------|----------------------|------------|
| 731776 | 01/13/2023                      | Open   |             |  | Accounts Payable | KELLY-MOORE PAINT CO INC    | \$204.55              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 808-00000863525                 |        | 01/04/2023  | Facilities - Prime, Plastic Can, Bucket, Blue Tape     |                  |                             | \$204.55              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$204.55              |                      |            |
| 731777 | 01/13/2023                      | Open   |             |  | Accounts Payable | Mahan and Sons Inc.         | \$2,800.00            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 1917                            |        | 12/02/2022  | Grounds: Nov. Maint Varian Park                        |                  |                             | \$1,400.00            |                      |            |
|        | 1921                            |        | 01/05/2023  | Grounds - Dec 2022 Maint.                              |                  |                             | \$1,400.00            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$2,800.00            |                      |            |
| 731778 | 01/13/2023                      | Open   |             |  | Accounts Payable | Michele Westlaken           | \$338.80              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 011023                          |        | 01/10/2023  | Feldenkrais Method (11.8-12.20)                        |                  |                             | \$338.80              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$338.80              |                      |            |
| 731779 | 01/13/2023                      | Open   |             |  | Accounts Payable | MING FEN LEE                | \$749.70              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 011023                          |        | 01/10/2023  | Chinese Brush Painting (11.7-12.19)                    |                  |                             | \$749.70              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$749.70              |                      |            |
| 731780 | 01/13/2023                      | Open   |             |  | Accounts Payable | Mountain View Garden Center | \$1,911.88            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 112050                          |        | 01/03/2023  | Service Center Sand for Residents                      |                  |                             | \$955.94              |                      |            |
|        | 112063                          |        | 01/04/2023  | Service Center Sand for Residents                      |                  |                             | \$955.94              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$1,911.88            |                      |            |
| 731781 | 01/13/2023                      | Open   |             |  | Accounts Payable | Napa Auto Parts             | \$202.61              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 686700                          |        | 12/19/2022  | Fleet - Oil Filter                                     |                  |                             | \$202.61              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$202.61              |                      |            |
| 731782 | 01/13/2023                      | Open   |             |  | Accounts Payable | O'REILLY AUTO PARTS         | \$8.28                |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 2591-260714                     |        | 12/21/2022  | Fleet - Light Socket                                   |                  |                             | \$8.28                |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash) |                  |                             | \$8.28                |                      |            |
| 731783 | 01/13/2023                      | Open   |             |  | Accounts Payable | PACE Supply Corp            | \$121.70              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                             | Amount                |                      |            |
|        | 128251423                       |        | 12/16/2022  | Facilities - Power Brush, Ball Valve                   |                  |                             | \$121.70              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                             | Amount                |                      |            |

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|--------|------------------|--------|-------------|---|-----------------------------------|--|-----------------------|----------------------|------------|
|        |                  |        |             |   | 100 - General Fund                | 100 100-100 (Cash & Investments Assets Operating Cash) | \$121.70              |                      |            |
| 731784 | 01/13/2023       | Open   |             |   | Accounts Payable                  | Pine Press, Inc.                                       | \$5,713.79            |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | 00055639         |        | 12/14/2022  | Jan/Feb 2023 50+ Scene Newsletter                           |                                   | \$5,713.79   |                       |                      |            |
|        | Paying Fund      |        |             | Cash Account  |                                   | Amount   |                       |                      |            |
|        |                  |        |             |   | 100 - General Fund                | 100 100-100 (Cash & Investments Assets Operating Cash) | \$5,713.79            |                      |            |
| 731785 | 01/13/2023       | Open   |             |   | Accounts Payable                  | Polco, National Research Center                        | \$25,400.00           |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | 17364            |        | 12/16/2022  | Senior Center Survey Administration 11/1/22 ending 10/31/23 |                                   | \$25,400.00  |                       |                      |            |
|        | Paying Fund      |        |             | Cash Account  |                                   | Amount   |                       |                      |            |
|        |                  |        |             |   | 100 - General Fund                | 100 100-100 (Cash & Investments Assets Operating Cash) | \$25,400.00           |                      |            |
| 731786 | 01/13/2023       | Open   |             |   | Accounts Payable                  | Pyro-Comm Systems, Inc                                 | \$24,938.44           |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | 32935            |        | 12/24/2022  | 21111 Stevens Creek Blvd Sports Center through 12312022     |                                   | \$24,938.44  |                       |                      |            |
|        | Paying Fund      |        |             | Cash Account  |                                   | Amount   |                       |                      |            |
|        |                  |        |             |   | 420 - Capital Improvement Fund    | 420 100-100 (Cash & Investments Assets Operating Cash) | \$24,938.44           |                      |            |
| 731787 | 01/13/2023       | Open   |             |   | Accounts Payable                  | Royal Coach Tours                                      | \$1,438.00            |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | 25131            |        | 01/05/2023  | Charter 25131 01/26/2023 Hilmar Cheese Company Trip         |                                   | \$1,438.00   |                       |                      |            |
|        | Paying Fund      |        |             | Cash Account  |                                   | Amount   |                       |                      |            |
|        |                  |        |             |   | 100 - General Fund                | 100 100-100 (Cash & Investments Assets Operating Cash) | \$1,438.00            |                      |            |
| 731788 | 01/13/2023       | Open   |             |   | Accounts Payable                  | Rupa Narayanan   | \$243.60              |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | 011022           |        | 01/10/2023  | Yoga Foundations (11.9-12.14)                               |                                   | \$243.60   |                       |                      |            |
|        | Paying Fund      |        |             | Cash Account  |                                   | Amount   |                       |                      |            |
|        |                  |        |             |   | 100 - General Fund                | 100 100-100 (Cash & Investments Assets Operating Cash) | \$243.60              |                      |            |
| 731789 | 01/13/2023       | Open   |             |   | Accounts Payable                  | SAN JOSE WATER   | \$613.19              |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | 0645365732-9 122 |        | 12/28/2022  | 0645365732-9 12-28-22                                       |                                   | \$613.19   |                       |                      |            |
|        | Paying Fund      |        |             | Cash Account  |                                   | Amount   |                       |                      |            |
|        |                  |        |             |   | 230 - Env Mgmt Cln Crk Strm Drain | 230 100-100 (Cash & Investments Assets Operating Cash) | \$613.19              |                      |            |
| 731790 | 01/13/2023       | Open   |             |   | Accounts Payable                  | SAN JOSE WATER COMPANY                                 | \$36,824.41           |                      |            |
|        | Invoice          |        | Date        | Description   |                                   | Amount   |                       |                      |            |
|        | SJW122722-0      |        | 12/27/2022  | 0573900000-7 - 22120 Stevens Creek Blvd                     |                                   | \$102.78   |                       |                      |            |
|        | SJW122722-1      |        | 12/27/2022  | 3688120000-4 - Mary Ave Footbridge                          |                                   | \$249.47   |                       |                      |            |
|        | SJW122722-2      |        | 12/27/2022  | 3872100000-8 - Park Canyon Oak Wy                           |                                   | \$369.88   |                       |                      |            |
|        | SJW122722-3      |        | 12/27/2022  | 5022148584-5 - 10301 Byrne Ave                              |                                   | \$156.60   |                       |                      |            |
|        | SJW122722-4      |        | 12/27/2022  | 6287875324-3 - 22241 McClellan Rd (Simms)                   |                                   | \$268.94   |                       |                      |            |



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|--------|--------------|--------|-------------|----------------------------|--|------------|-----------------------|----------------------|------------|
|        | SJW122722-5  |        | 12/27/2022  |                            | 6875120000-4 - 21979 San Fernando Av           |            | \$209.39              |                      |            |
|        | SJW122722-6  |        | 12/27/2022  |                            | 7112900000-7 - Oak Valley Rd                   |            | \$195.03              |                      |            |
|        | SJW122722-7  |        | 12/27/2022  |                            | 7523510000-7 - Oak Valley Road LS              |            | \$315.28              |                      |            |
|        | SJW122722-8  |        | 12/27/2022  |                            | 9118810000-1 - 21121 Stevens Ck Bl Ls          |            | \$375.72              |                      |            |
|        | SJW122722-9  |        | 12/27/2022  |                            | 4299057897-5 - Alhambra Ave                    |            | \$543.23              |                      |            |
|        | SJW122822-0  |        | 12/28/2022  |                            | 0068410000-1 - 22221 McClellan 8302            |            | \$2,661.82            |                      |            |
|        | SJW122822-1  |        | 12/28/2022  |                            | 0134100000-6 - 8303 Memorial Park              |            | \$814.68              |                      |            |
|        | SJW122822-2  |        | 12/28/2022  |                            | 0345710000-0 - Alderbrook Ln.FS                |            | \$170.03              |                      |            |
|        | SJW122822-3  |        | 12/28/2022  |                            | 0677310000-0 - 10300 Torre Ave LS (Comm.Hall)  |            | \$306.11              |                      |            |
|        | SJW122822-4  |        | 12/28/2022  |                            | 1198300000-8 - 21979 San Fernando Ave. 6620    |            | \$278.14              |                      |            |
|        | SJW122822-5  |        | 12/28/2022  |                            | 1250520000-1 - 6620 Blackberry/Snack           |            | \$305.05              |                      |            |
|        | SJW122822-6  |        | 12/28/2022  |                            | 1332100000-5 - Hyde Avenue                     |            | \$1,056.16            |                      |            |
|        | SJW122822-7  |        | 12/28/2022  |                            | 1444810000-9 - Hyannisport Dr. LS              |            | \$561.73              |                      |            |
|        | SJW122822-8  |        | 12/28/2022  |                            | 1735700000-3 - 8303 Memorial Park Restroom     |            | \$345.13              |                      |            |
|        | SJW122822-9  |        | 12/28/2022  |                            | 1787904559-3 - 22221 McClellan 8302            |            | \$196.99              |                      |            |
|        | SJW122822-10 |        | 12/28/2022  |                            | 1832500000-0 - Ruppell PL LS                   |            | \$309.41              |                      |            |
|        | SJW122822-11 |        | 12/28/2022  |                            | 1836700000-9 - 8322 Mary Mini Park             |            | \$327.95              |                      |            |
|        | SJW122822-12 |        | 12/28/2022  |                            | 1987700000-0 - Alderbrook Ln LS                |            | \$1,554.53            |                      |            |
|        | SJW122822-13 |        | 12/28/2022  |                            | 2228610000-7 - 21111 Stevens Crk LS            |            | \$339.40              |                      |            |
|        | SJW122822-14 |        | 12/28/2022  |                            | 2243500000-9 - 10300 Ainsworth Dr.LS           |            | \$3,164.16            |                      |            |
|        | SJW122822-15 |        | 12/28/2022  |                            | 2286120000-8 - 21251 Stevens Creek Blvd        |            | \$106.68              |                      |            |
|        | SJW122822-16 |        | 12/28/2022  |                            | 2288800000-1 - Stokes Ave/8306 Somerset Park   |            | \$346.09              |                      |            |
|        | SJW122822-17 |        | 12/28/2022  |                            | 2649300000-9 - 10300 Torre Ave. FS (Comm.Hall) |            | \$170.03              |                      |            |
|        | SJW122822-18 |        | 12/28/2022  |                            | 2787197813-9 - 8322 Stevens Creek Bl           |            | \$96.43               |                      |            |
|        | SJW122822-19 |        | 12/28/2022  |                            | 2892070144-9 - 22221 McClellan 8320            |            | \$213.36              |                      |            |
|        | SJW122822-20 |        | 12/28/2022  |                            | 2958510000-0 - 10555 Mary Ave.                 |            | \$362.67              |                      |            |
|        | SJW122822-21 |        | 12/28/2022  |                            | 2974010000-2 - 21251 Stevens Creek Blvd        |            | \$368.03              |                      |            |
|        | SJW122822-22 |        | 12/28/2022  |                            | 2984810000-3 - 8504 Alves and Stelling         |            | \$425.29              |                      |            |
|        | SJW122822-23 |        | 12/28/2022  |                            | 3207400000-4 - 21710 McClellan 8312            |            | \$661.03              |                      |            |
|        | SJW122822-24 |        | 12/28/2022  |                            | 3322910000-4 - 8306 Somerset Park(Stokes Ave)  |            | \$260.20              |                      |            |
|        | SJW122822-25 |        | 12/28/2022  |                            | 3530520000-4 - 21111 Stev.Crk Blvd 8510        |            | \$434.27              |                      |            |
|        | SJW122822-26 |        | 12/28/2022  |                            | 3612707315-7 - Stockmeir Ct                    |            | \$1,053.42            |                      |            |
|        | SJW122822-27 |        | 12/28/2022  |                            | 3673220000-5 - Stev.Crk/Cupertino Rd.          |            | \$96.43               |                      |            |
|        | SJW122822-28 |        | 12/28/2022  |                            | 3746710000-6 - 21111 Stev.Crk BL FS            |            | \$167.64              |                      |            |
|        | SJW122822-29 |        | 12/28/2022  |                            | 3841010000-2 - 8507 Monta Vista Park           |            | \$333.67              |                      |            |
|        | SJW122822-30 |        | 12/28/2022  |                            | 3856110000-9 - 8322 Stella Estates             |            | \$96.43               |                      |            |
|        | SJW122822-31 |        | 12/28/2022  |                            | 3857710000-1 - 8322 Foothill/Cupertino Rd      |            | \$191.28              |                      |            |
|        | SJW122822-32 |        | 12/28/2022  |                            | 3900520000-9 - 10300 Torre Ave                 |            | \$625.62              |                      |            |
|        | SJW122822-33 |        | 12/28/2022  |                            | 3953083125-2 - Tuscany Pl                      |            | \$571.93              |                      |            |
|        | SJW122822-34 |        | 12/28/2022  |                            | 4012210000-7 - 22601 Voss Av 8304              |            | \$902.72              |                      |            |
|        | SJW122822-35 |        | 12/28/2022  |                            | 4103020000-4 - 6620 Blackberry/Snack           |            | \$364.03              |                      |            |
|        | SJW122822-36 |        | 12/28/2022  |                            | 4227520000-6 - 8303 Memorial Park              |            | \$425.29              |                      |            |
|        | SJW122822-37 |        | 12/28/2022  |                            | 4444250747-9 - Tuscany Pl                      |            | \$607.68              |                      |            |
|        | SJW122822-38 |        | 12/28/2022  |                            | 5122900000-8 - Portable Meter - Trees & ROW    |            | \$587.38              |                      |            |
|        | SJW122822-39 |        | 12/28/2022  |                            | 5237400000-9 - Dumas Dr, LS                    |            | \$596.17              |                      |            |
|        | SJW122822-40 |        | 12/28/2022  |                            | 5356310000-6 - 8322 Stev.Crk/Median            |            | \$305.05              |                      |            |
|        | SJW122822-41 |        | 12/28/2022  |                            | 5778910000-5 - 8504 Quinlan Ln.FS              |            | \$106.68              |                      |            |
|        | SJW122822-42 |        | 12/28/2022  |                            | 5835000000-4 - 8322 Stelling/Alves             |            | \$191.28              |                      |            |
|        | SJW122822-43 |        | 12/28/2022  |                            | 5929210000-1 - 8322 Ann Arbor Ct               |            | \$196.99              |                      |            |
|        | SJW122822-44 |        | 12/28/2022  |                            | 5948100000-4 - Emerg Irrig/Golf/ 6640 BBF      |            | \$2,289.80            |                      |            |

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|--------|-------------------------|--------|-------------|----------------------------|--|--------------------|-----------------------|----------------------|------------|
|        | SJW122822-45            |        | 12/28/2022  |                            | 5986710000-6 - 10300 Torre Ave. FS (Comm.Hall)                   |                    | \$596.58              |                      |            |
|        | SJW122822-46            |        | 12/28/2022  |                            | 5997110000-9 - 7555 Barnhart Pl                                  |                    | \$561.73              |                      |            |
|        | SJW122822-47            |        | 12/28/2022  |                            | 6292600000-1 - 10800 Torre Ave LS                                |                    | \$636.82              |                      |            |
|        | SJW122822-48            |        | 12/28/2022  |                            | 6296810000-8 - 8322 Stev.Crk Bl median                           |                    | \$82.25               |                      |            |
|        | SJW122822-49            |        | 12/28/2022  |                            | 6405210000-1 - 8506 McClellan Ranch                              |                    | \$162.36              |                      |            |
|        | SJW122822-50            |        | 12/28/2022  |                            | 6578520000-0 - 83 Foothill Bl/Alpine Dr22 LS                     |                    | \$191.28              |                      |            |
|        | SJW122822-51            |        | 12/28/2022  |                            | 6730700000-9 - 21975 San Fernando Av                             |                    | \$99.27               |                      |            |
|        | SJW122822-52            |        | 12/28/2022  |                            | 6788620000-4 - 10555 Mary Ave. 8503                              |                    | \$345.13              |                      |            |
|        | SJW122822-53            |        | 12/28/2022  |                            | 6907100000-9 - Alderbrook Ln                                     |                    | \$234.66              |                      |            |
|        | SJW122822-54            |        | 12/28/2022  |                            | 6935200000-9 - 8303 Memorial Park                                |                    | \$499.74              |                      |            |
|        | SJW122822-55            |        | 12/28/2022  |                            | 6973320000-5 - 8301 Linda Vista PK1                              |                    | \$333.67              |                      |            |
|        | SJW122822-56            |        | 12/28/2022  |                            | 7036000000-7 - 85 Stev.Crk/Mary LS                               |                    | \$191.28              |                      |            |
|        | SJW122822-57            |        | 12/28/2022  |                            | 7054200000-8 - 8322 Phar Lap LS                                  |                    | \$306.02              |                      |            |
|        | SJW122822-58            |        | 12/28/2022  |                            | 7495200000-3 - 10300 Torre Ave FS                                |                    | \$170.03              |                      |            |
|        | SJW122822-59            |        | 12/28/2022  |                            | 7630410000-1 - Salem Av.LS                                       |                    | \$191.28              |                      |            |
|        | SJW122822-60            |        | 12/28/2022  |                            | 7930000000-1 - 8322 Stelling/Christensen Dr.                     |                    | \$196.99              |                      |            |
|        | SJW122822-61            |        | 12/28/2022  |                            | 8006810000-9 - 10450 Mann Dr                                     |                    | \$49.89               |                      |            |
|        | SJW122822-62            |        | 12/28/2022  |                            | 8065700000-8 - Peninsula and Fitzgerald Is                       |                    | \$49.89               |                      |            |
|        | SJW122822-63            |        | 12/28/2022  |                            | 8270010000-9 - Janice Ave.LS                                     |                    | \$260.20              |                      |            |
|        | SJW122822-64            |        | 12/28/2022  |                            | 8287220000-9 - 8322 Stevens Cr/San Antonio Ls                    |                    | \$99.27               |                      |            |
|        | SJW122822-65            |        | 12/28/2022  |                            | 8427420000-9 - 8322 Foothill/Vista Knoll                         |                    | \$191.28              |                      |            |
|        | SJW122822-66            |        | 12/28/2022  |                            | 8549600000-2 - Bubb Rd.LS  |                    | \$590.76              |                      |            |
|        | SJW122822-67            |        | 12/28/2022  |                            | 8647520000-1 - 10555 Mary Ave/Corp Yard FS                       |                    | \$273.79              |                      |            |
|        | SJW122822-68            |        | 12/28/2022  |                            | 8755010000-9 - 10455 Miller Ave/Creekside                        |                    | \$630.62              |                      |            |
|        | SJW122822-69            |        | 12/28/2022  |                            | 8879620000-9 - 8504 Christensen Dr                               |                    | \$350.86              |                      |            |
|        | SJW122822-70            |        | 12/28/2022  |                            | 8886800000-6 - 8301 Linda Vista PK2                              |                    | \$310.76              |                      |            |
|        | SJW122822-71            |        | 12/28/2022  |                            | 9377600000-7 - 8307 Varian Park                                  |                    | \$340.36              |                      |            |
|        | SJW122822-72            |        | 12/28/2022  |                            | 9824500000-9 - 8322 Irrig SC/Stelling                            |                    | \$231.26              |                      |            |
|        | SJW122822-73            |        | 12/28/2022  |                            | 6784967491-5 - 8303 Memorial Park                                |                    | \$315.20              |                      |            |
|        | Paying Fund             |        |             |                            | Cash Account   |                    | Amount                |                      |            |
|        | 100 - General Fund      |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                    | \$33,217.58           |                      |            |
|        | 560 - Blackberry Farm   |        |             |                            | 560 100-100 (Cash & Investments Assets Operating Cash)           |                    | \$2,289.80            |                      |            |
|        | 570 - Sports Center     |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash)           |                    | \$1,317.03            |                      |            |
| 731791 | 01/13/2023              | Open   |             |                            | Accounts Payable   | SANTA CLARA COUNTY | \$49,987.99           |                      |            |
|        | Invoice                 |        | Date        |                            | Description  |                    | Amount                |                      |            |
|        | HHW120222               |        | 12/05/2022  |                            | Household Hazardous Waste Fiscal Year 2022                       |                    | \$49,987.99           |                      |            |
|        | Paying Fund             |        |             |                            | Cash Account   |                    | Amount                |                      |            |
|        | 520 - Resource Recovery |        |             |                            | 520 100-100 (Cash & Investments Assets Operating Cash)           |                    | \$49,987.99           |                      |            |
| 731792 | 01/13/2023              | Open   |             |                            | Accounts Payable   | Site5              | \$20.99               |                      |            |
|        | Invoice                 |        | Date        |                            | Description  |                    | Amount                |                      |            |
|        | 4043350                 |        | 12/27/2022  |                            | Domain Renewal - cupertinolibrary.org - 1 Year/s (02/10/2023 - 0 |                    | \$20.99               |                      |            |
|        | Paying Fund             |        |             |                            | Cash Account   |                    | Amount                |                      |            |
|        | 100 - General Fund      |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                    | \$20.99               |                      |            |

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| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                                      | Source           | Payee Name                             | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|---|------------------|--|-----------------------|----------------------|------------|
| 731793 | 01/13/2023                     | Open   |             |   | Accounts Payable | STATE WATER RESOURCES<br>CONTROL BOARD | \$600.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | SW-0242554                     |        | 11/29/2022  | Facility ID 2 43C390791 Annual Permit Fee through<br>7122-63022 |                  | \$600.00                               |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$600.00                               |                       |                      |            |
| 731794 | 01/13/2023                     | Open   |             |   | Accounts Payable | Sue and Kathy Line Dance               | \$3,013.50            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 011023                         |        | 01/10/2023  | Nov-Dec 2022 Classes  |                  | \$3,013.50                             |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$3,013.50                             |                       |                      |            |
| 731795 | 01/13/2023                     | Open   |             |   | Accounts Payable | SVA Architects, Inc.                   | \$1,697.00            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 60122                          |        | 11/30/2022  | Landscape Design for Library through 11302022                   |                  | \$1,697.00                             |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$1,697.00                             |                       |                      |            |
| 731796 | 01/13/2023                     | Open   |             |   | Accounts Payable | T-MOBILE                               | \$180.91              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 4158 - 122122                  |        | 12/21/2022  | 966594158 - 122122  |                  | \$180.91                               |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 610 - Innovation & Technology  |        |             | 610 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$180.91                               |                       |                      |            |
| 731797 | 01/13/2023                     | Open   |             |   | Accounts Payable | THE MARINE MAMMAL CENTER               | \$300.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 123                            |        | 01/06/2023  | Cupertino Senior Center Tour 02/23/23                           |                  | \$300.00                               |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$300.00                               |                       |                      |            |
| 731798 | 01/13/2023                     | Open   |             |   | Accounts Payable | TransUnion Risk and Alternative        | \$169.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 6110432-202212-1               |        | 01/01/2023  | TLO 12/01/2022 - 12/31/2022                                     |                  | \$169.00                               |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$169.00                               |                       |                      |            |
| 731799 | 01/13/2023                     | Open   |             |   | Accounts Payable | Tremco                                 | \$3,800.00            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 96884759                       |        | 11/22/2022  | Facilities: patch & repair services                             |                  | \$3,800.00                             |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  | Amount                                 |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)       |                  | \$3,800.00                             |                       |                      |            |
| 731800 | 01/13/2023                     | Open   |             |   | Accounts Payable | United Site Services                   | \$586.68              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Amount                                 |                       |                      |            |
|        | 114-13468591                   |        | 12/20/2023  | portable toilet at compost site Dec 2022-Jan 2023               |                  | \$93.90                                |                       |                      |            |
|        | INV-01275982                   |        | 12/19/2022  | Trees/ROW - SWP 12.19.22 to 1.15.23                             |                  | \$492.78                               |                       |                      |            |

# Payment Register

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|--------|-----------------------------------|--------|-------------|----------------------------|--|------------------|-----------------------|----------------------|------------|
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$492.78              |                      |            |
|        | 520 - Resource Recovery           |        |             |                            | 520 100-100 (Cash & Investments Assets Operating Cash) |                  | \$93.90               |                      |            |
| 731801 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | VW Golf, Inc     | \$125.25              |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 67459                             |        | 12/21/2022  |                            | grips to sell in pro shop                              |                  | \$125.25              |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 560 - Blackberry Farm             |        |             |                            | 560 100-100 (Cash & Investments Assets Operating Cash) |                  | \$125.25              |                      |            |
| 731802 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | Chew, Katherine  | \$7.32                |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 2023-00000412                     |        | 01/04/2023  |                            | Special Departmental Exp                               |                  | \$7.32                |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$7.32                |                      |            |
| 731803 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | Harold Woodward  | \$8.88                |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 326 20 031                        |        | 01/05/2023  |                            | Water Cost Share - 10053 ADRIANA AVE                   |                  | \$8.88                |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$8.88                |                      |            |
| 731804 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | Karen Cary       | \$8.88                |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 362 23 015                        |        | 01/05/2023  |                            | Water Cost Share - 1175 S STELLING RD                  |                  | \$8.88                |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$8.88                |                      |            |
| 731805 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | Kenneth DiRocco  | \$8.88                |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 326 30 080                        |        | 01/05/2023  |                            | Water Cost Share - 20931 HANFORD DR                    |                  | \$8.88                |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$8.88                |                      |            |
| 731806 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | Lisa Deolalikar  | \$7.32                |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 375 12 034                        |        | 01/05/2023  |                            | Water Cost Share - 18851 ARATA WAY                     |                  | \$7.32                |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$7.32                |                      |            |
| 731807 | 01/13/2023                        | Open   |             |                            | Accounts Payable                                       | Sharon Nordstrom | \$8.88                |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                  | Amount                |                      |            |
|        | 369 18 019                        |        | 01/05/2023  |                            | Water Cost Share - 810 COTTONWOOD DR                   |                  | \$8.88                |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$8.88                |                      |            |

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|--------------------|-----------------------------------|--------|-------------|--|------------------|-----------------------------|-----------------------|----------------------|------------|
| 731808             | 01/13/2023                        | Open   |             |  | Accounts Payable | Steve Chen                  | \$8.88                |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 316 02 015                        |        | 01/05/2023  | Water Cost Share - 10601 LARRY WAY                     |                  | \$8.88                      |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 230 - Env Mgmt Cln Crk Strm Drain |        |             | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$8.88                      |                       |                      |            |
| 731809             | 01/13/2023                        | Open   |             |  | Accounts Payable | Zora Thompson               | \$7.32                |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 375 12 033                        |        | 01/05/2023  | Water Cost Share - 18841 ARATA WAY                     |                  | \$7.32                      |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 230 - Env Mgmt Cln Crk Strm Drain |        |             | 230 100-100 (Cash & Investments Assets Operating Cash) |                  | \$7.32                      |                       |                      |            |
| Type Check Totals: |                                   |        |             |  |                  |                             | \$364,363.19          |                      |            |
| EFT                |                                   |        |             |  |                  |                             |                       |                      |            |
| 36057              | 01/09/2023                        | Open   |             |  | Accounts Payable | California Commercial Fence | \$85,923.91           |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 2549                              |        | 01/04/2023  | City of Cupertino - Regnart Creek Trail                |                  | \$85,923.91                 |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 420 - Capital Improvement Fund    |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$85,923.91                 |                       |                      |            |
| 36058              | 01/09/2023                        | Open   |             |  | Accounts Payable | EMPLOYMENT DEVEL DEPT       | \$52,813.62           |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 12302022                          |        | 12/30/2022  | CA State Tax pp 12/17/22-12/30/22                      |                  | \$52,813.62                 |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$52,813.62                 |                       |                      |            |
| 36059              | 01/09/2023                        | Open   |             |  | Accounts Payable | IRS                         | \$178,202.00          |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 12302022                          |        | 12/30/2022  | Federal Tax pp 12/17/22-12/30/22                       |                  | \$178,202.00                |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$178,202.00                |                       |                      |            |
| 36060              | 01/12/2023                        | Open   |             |  | Accounts Payable | P E R S                     | \$540,995.88          |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 12302022                          |        | 12/30/2022  | PERS pp 12/17/22-12/30/22                              |                  | \$540,995.88                |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$540,995.88                |                       |                      |            |
| 36061              | 01/09/2023                        | Open   |             |  | Accounts Payable | USPS - EFT ONLY             | \$4,089.23            |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 523177796                         |        | 01/03/2023  | CUPERTINO SCENE INC - I-280 Trail Postcard             |                  | \$4,089.23                  |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |
|                    | 420 - Capital Improvement Fund    |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$4,089.23                  |                       |                      |            |
| 36062              | 01/13/2023                        | Open   |             |  | Accounts Payable | 4 PAWS GOOSE CONTROL        | \$1,850.00            |                      |            |
|                    | Invoice                           |        | Date        | Description  |                  | Amount                      |                       |                      |            |
|                    | 1804                              |        | 01/04/2023  | Grounds - Dec 2022 Memorial Park                       |                  | \$1,850.00                  |                       |                      |            |
|                    | Paying Fund                       |        |             | Cash Account   |                  | Amount                      |                       |                      |            |

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|--------|-------------------------------|--------|--------------------|---|---|---------------------------------|-----------------------|----------------------|------------|
|        |                               |        |                    |   |   |                                 |                       |                      |            |
|        |                               |        | 100 - General Fund |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                       | \$1,850.00            |                      |            |
| 36063  | 01/13/2023                    | Open   |                    |   | Accounts Payable                                | 4LEAF, Inc.                     | \$663.95              |                      |            |
|        | Invoice                       |        | Date               | Description   |   | Amount                          |                       |                      |            |
|        | J3872-01G                     |        | 11/30/2022         | Orange Avenue Sidewalk Improvements through<br>110122-113022        |   | \$663.95                        |                       |                      |            |
|        | Paying Fund                   |        |                    | Cash Account  |   | Amount                          |                       |                      |            |
|        | 270 - Transportation Fund     |        |                    | 270 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                       | \$663.95                        |                       |                      |            |
| 36064  | 01/13/2023                    | Open   |                    |   | Accounts Payable                                | ALL CITY MANAGEMENT<br>SERVICES | \$42,170.62           |                      |            |
|        | Invoice                       |        | Date               | Description   |   | Amount                          |                       |                      |            |
|        | 81301                         |        | 11/16/2022         | School Crossing Guard Services through 103022-<br>111222            |   | \$15,593.44                     |                       |                      |            |
|        | 81654                         |        | 11/29/2022         | School Crossing Guard Services through 111322-<br>112622            |   | \$9,257.78                      |                       |                      |            |
|        | 81997                         |        | 12/13/2022         | School Crossing Guard Services through 112722-<br>121022            |   | \$17,319.40                     |                       |                      |            |
|        | Paying Fund                   |        |                    | Cash Account  |   | Amount                          |                       |                      |            |
|        | 100 - General Fund            |        |                    | 100 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                       | \$42,170.62                     |                       |                      |            |
| 36065  | 01/13/2023                    | Open   |                    |   | Accounts Payable                                | Amazon Capital Services         | \$126.47              |                      |            |
|        | Invoice                       |        | Date               | Description   |   | Amount                          |                       |                      |            |
|        | 1LC6-13CV-CKLF                |        | 12/26/2022         | 5x Anker USB C Charger 20W, 511 Charger (Nano<br>Pro), PIQ 3.0 Dura |   | \$92.65                         |                       |                      |            |
|        | 1CQ4-6DLH-CLPQ                |        | 12/26/2022         | 1x Small Shipping Corrugated Boxes 11x6x6 inches<br>Mailers Packing |   | \$33.82                         |                       |                      |            |
|        | Paying Fund                   |        |                    | Cash Account  |   | Amount                          |                       |                      |            |
|        | 100 - General Fund            |        |                    | 100 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                       | \$33.82                         |                       |                      |            |
|        | 610 - Innovation & Technology |        |                    | 610 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                       | \$92.65                         |                       |                      |            |
| 36066  | 01/13/2023                    | Open   |                    |   | Accounts Payable                                | Amazon Web Services, Inc.       | \$1,427.97            |                      |            |
|        | Invoice                       |        | Date               | Description   |   | Amount                          |                       |                      |            |
|        | 1223694489                    |        | 01/03/2023         | Applications December 1 - December 31 , 2022 AWS                    |   | \$1,427.97                      |                       |                      |            |
|        | Paying Fund                   |        |                    | Cash Account  |   | Amount                          |                       |                      |            |
|        | 100 - General Fund            |        |                    | 100 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                       | \$1,427.97                      |                       |                      |            |
| 36067  | 01/13/2023                    | Open   |                    |   | Accounts Payable                                | Andy Badal                      | \$1,232.28            |                      |            |
|        | Invoice                       |        | Date               | Description   |   | Amount                          |                       |                      |            |
|        | AndyB01062023                 |        | 01/06/2023         | Andy - Citiworks 2022 conference reimbursement                      |   | \$1,232.28                      |                       |                      |            |
|        | Paying Fund                   |        |                    | Cash Account  |   | Amount                          |                       |                      |            |
|        | 610 - Innovation & Technology |        |                    | 610 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                       | \$1,232.28                      |                       |                      |            |
| 36068  | 01/13/2023                    | Open   |                    |   | Accounts Payable                                | Apolent Corporation             | \$11,808.00           |                      |            |
|        | Invoice                       |        | Date               | Description   |   | Amount                          |                       |                      |            |
|        | CC221130                      |        | 12/21/2022         | Preeti Consulting Services - 11/01/2022 to 11/30/22                 |   | \$11,808.00                     |                       |                      |            |
|        | Paying Fund                   |        |                    | Cash Account  |   | Amount                          |                       |                      |            |

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| Number | Date                            | Status | Void Reason        | Reconciled/<br>Voided Date | Source  | Payee Name                                   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------------|--------|--------------------|----------------------------|---|--|-----------------------|----------------------|------------|
|        |                                 |        | 100 - General Fund |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$11,808.00           |                      |            |
| 36069  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | BEAR ELECTRICAL SOLUTIONS,<br>INC.           | \$42,925.00           |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | 17597                           |        | 12/29/2022         |                            | Streets: Light Installation Annual Infill Project             |  | \$42,925.00           |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |
|        | 420 - Capital Improvement Fund  |        |                    |                            | 420 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$42,925.00           |                      |            |
| 36070  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | BECK'S SHOES INC.                            | \$400.00              |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | 262785-00                       |        | 01/13/2023         |                            | Service Center - Safety Boots Bill Bridge                     |  | \$400.00              |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |                    |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$400.00              |                      |            |
| 36071  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | BKF Engineers                                | \$783.00              |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | 22120758                        |        | 12/07/2022         |                            | Master Agreement Jollyman through 102422-112722               |  | \$783.00              |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |
|        | 420 - Capital Improvement Fund  |        |                    |                            | 420 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$783.00              |                      |            |
| 36072  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | BOSCO OIL INC DBA VALLEY OIL                 | \$12,742.19           |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | 138576                          |        | 12/20/2022         |                            | Fleet - Diesel Fuel, Gasoline                                 |  | \$12,742.19           |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |                    |                            | 630 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$12,742.19           |                      |            |
| 36073  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | BUSINESS ORIENTED SOFTWARE<br>SOLUTIONS, INC | \$765.00              |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | BOSSUC23014500                  |        | 01/04/2023         |                            | Iqraam registration - BOSS 2023 User Conference               |  | \$765.00              |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |
|        | 610 - Innovation & Technology   |        |                    |                            | 610 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$765.00              |                      |            |
| 36074  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | COTTON, SHIRES & ASSOCIATES,<br>INC.         | \$1,518.75            |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | 1222456                         |        | 12/30/2022         |                            | 22825 San Juan Road through 102822-123022                     |  | \$1,518.75            |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |                    |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                    | \$1,518.75            |                      |            |
| 36075  | 01/13/2023                      | Open   |                    |                            | Accounts Payable  | Cupertino Supply, Inc                        | \$95.99               |                      |            |
|        | Invoice                         |        | Date               |                            | Description   |  | Amount                |                      |            |
|        | 308449-02                       |        | 01/03/2023         |                            | Facilities - 12x12 Metal Access Door with Screwdriver<br>Lock |  | \$95.99               |                      |            |
|        | Paying Fund                     |        |                    |                            | Cash Account  |  | Amount                |                      |            |



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|--------|-------------------------------|--------|-------------|--|---|---|-----------------------|----------------------|------------|
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$95.99               |                      |            |
| 36076  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | Dasher Technologies, Inc.                         | \$7,625.00            |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | PSI-DSH02908                  |        | 12/21/2022  | FY23 VMWare 5x License uplift                        |   | \$7,250.00  |                       |                      |            |
|        | PSI-DSH03148                  |        | 12/31/2022  | City of Cupertino Wilson Park deployment support     |   | \$375.00  |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 610 - Innovation & Technology |        |             |  | 610 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$7,625.00            |                      |            |
| 36077  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | DOGGIE WALK BAGS INC                              | \$5,156.15            |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 0104311-IN                    |        | 12/15/2022  | Grounds - Green Unscented Disp Bags                  |   | \$5,156.15  |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$5,156.15            |                      |            |
| 36078  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | Environmental Innovations, Inc                    | \$1,320.00            |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 1929                          |        | 01/05/2023  | SUP ordinance- December services                     |   | \$1,320.00  |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 520 - Resource Recovery       |        |             |  | 520 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$1,320.00            |                      |            |
| 36079  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | Environmental Systems Research<br>Institute, Inc. | \$44,428.90           |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 94398302                      |        | 12/27/2022  | ESRI Maintenance, ArcGIS Velocity 1/17/23 - 01/16/24 |   | \$44,428.90                                       |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 610 - Innovation & Technology |        |             |  | 610 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$44,428.90           |                      |            |
| 36080  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | Evelyn Moran                                      | \$55.00               |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | EvelynM12212022               |        | 12/21/2022  | Cell Phone Reimbursement through 12212022            |   | \$55.00   |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$55.00               |                      |            |
| 36081  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | GARDENLAND POWER<br>EQUIPMENT                     | \$1,312.39            |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 980615                        |        | 01/09/2023  | Grounds - Water Pump, 3 Hose Kit                     |   | \$1,312.39  |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$1,312.39            |                      |            |
| 36082  | 01/13/2023                    | Open   |             |  | Accounts Payable                                | GRACE DUVAL                                       | \$336.00              |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 011023                        |        | 01/10/2023  | Zumba Gold (11.2-12.14)                              |   | \$336.00  |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating   | \$336.00              |                      |            |



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|--------|---------------------------------|--------|-------------|--|------------------|---|-----------------------|----------------------|------------|
| 36083  | 01/13/2023                      | Open   |             |  | Accounts Payable | GRAINGER INC                              | \$1,114.02            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 9561819492                      |        | 01/04/2023  | Streets: marking flag + voltage tester                           |                  |   | \$87.29               |                      |            |
|        | 9563805341                      |        | 01/05/2023  | Streets - Lckr, 1x1Lckr, MD Gray                                 |                  |   | \$925.05              |                      |            |
|        | 9567946877                      |        | 01/10/2023  | Grounds - Rubber Boot Black Size 9 & 10                          |                  |   | \$101.68              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$1,114.02            |                      |            |
| 36084  | 01/13/2023                      | Open   |             |  | Accounts Payable | HATCH ASSOCIATES CONSULTANTS, INC.        | \$14,070.00           |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 90857506                        |        | 12/21/2022  | CAP Implementation Assessment                                    |                  |   | \$14,070.00           |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$14,070.00           |                      |            |
| 36085  | 01/13/2023                      | Open   |             |  | Accounts Payable | HMH Engineers                             | \$6,500.00            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 45958                           |        | 12/06/2022  | Orange Avenue Improvements through 11262022                      |                  |   | \$6,500.00            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 270 - Transportation Fund       |        |             | 270 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$6,500.00            |                      |            |
| 36086  | 01/13/2023                      | Open   |             |  | Accounts Payable | Interstate Traffic Control Products, Inc. | \$577.50              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 254588                          |        | 01/09/2023  | Streets - Anchormate for 2" Sq Post                              |                  |   | \$577.50              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 270 - Transportation Fund       |        |             | 270 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$577.50              |                      |            |
| 36087  | 01/13/2023                      | Open   |             |  | Accounts Payable | KIMBALL-MIDWEST                           | \$4,907.93            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 100595129                       |        | 12/20/2022  | Streets: marking supplies  |                  |   | \$2,139.64            |                      |            |
|        | 100595077                       |        | 12/20/2022  | Fleet - Shrink Tubing, PTO Lock                                  |                  |   | \$202.08              |                      |            |
|        | 100596423                       |        | 12/20/2022  | Streets: order 548028MQ clear/blk rtv, split bolts, flat washers |                  |   | \$712.69              |                      |            |
|        | 100596379                       |        | 12/20/2022  | Streets: order 548038MQ, wrenches, drill, drill bits, penlight   |                  |   | \$1,853.52            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$2,566.21            |                      |            |
|        | 270 - Transportation Fund       |        |             | 270 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$2,139.64            |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash)           |                  |   | \$202.08              |                      |            |
| 36088  | 01/13/2023                      | Open   |             |  | Accounts Payable | KIMLEY-HORN AND ASSOCIATES, INC.          | \$2,450.00            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |   | Amount                |                      |            |
|        | 23355470                        |        | 12/15/2022  | De Anza-McClellan Upgrade through 11302022                       |                  |   | \$2,450.00            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |   | Amount                |                      |            |

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|--------|--------------------------------|--------|--------------------------------|--|---|------------------------------------|-----------------------|----------------------|------------|
|        |                                |        | 420 - Capital Improvement Fund |  | 420 100-100 (Cash & Investments Assets<br>Cash) | Operating                          | \$2,450.00            |                      |            |
| 36089  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | Marlon Aumentado                   | \$55.00               |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | MarlonA12152022                |        | 12/15/2022                     | Cell Phone Reimbursement through 111622-121522   |   | \$55.00                            |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |
|        | 100 - General Fund             |        |                                | 100 100-100 (Cash & Investments Assets<br>Cash)  | Operating                                       | \$55.00                            |                       |                      |            |
| 36090  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | Mei's Dance Academy                | \$728.00              |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | 011023                         |        | 01/10/2023                     | Nov-Dec 2022 Classes                             |   | \$728.00                           |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |
|        | 100 - General Fund             |        |                                | 100 100-100 (Cash & Investments Assets<br>Cash)  | Operating                                       | \$728.00                           |                       |                      |            |
| 36091  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | Moore Lacofano Goltsman, Inc.      | \$16,002.30           |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | 0078854                        |        | 01/09/2023                     | Jollyman All-Inclusive through 120122-123122     |   | \$16,002.30                        |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |                                | 420 100-100 (Cash & Investments Assets<br>Cash)  | Operating                                       | \$16,002.30                        |                       |                      |            |
| 36092  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | NI Government Services Inc         | \$79.04               |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | 22122907051                    |        | 01/09/2023                     | Traffic Period 12/1/2022 - 12/31/2022            |   | \$79.04                            |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |
|        | 100 - General Fund             |        |                                | 100 100-100 (Cash & Investments Assets<br>Cash)  | Operating                                       | \$79.04                            |                       |                      |            |
| 36093  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | ODP Business Solutions, LLC.       | \$333.54              |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | 269722705001                   |        | 10/10/2022                     | service center kitchen supplies                  |   | \$188.60                           |                       |                      |            |
|        | 269726061001                   |        | 10/10/2022                     | service center kitchen supplies                  |   | \$4.26                             |                       |                      |            |
|        | 281192091001                   |        | 12/09/2022                     | Office Paper Order                               |   | \$61.06                            |                       |                      |            |
|        | 282104865001                   |        | 12/15/2022                     | Kitchen Supplies: Creamer                        |   | \$40.23                            |                       |                      |            |
|        | 282101168001                   |        | 12/15/2022                     | Kitchen Supplies: Creamer                        |   | \$39.39                            |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |
|        | 100 - General Fund             |        |                                | 100 100-100 (Cash & Investments Assets<br>Cash)  | Operating                                       | \$333.54                           |                       |                      |            |
| 36094  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | PlaceWorks                         | \$10,906.36           |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | 80723                          |        | 12/31/2022                     | 1655 S De Anza Blvd Environmental Review 2022/12 |   | \$6,083.03                         |                       |                      |            |
|        | 80719                          |        | 12/31/2022                     | Marina Plaza Environmental Review 2022/12        |   | \$4,823.33                         |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |
|        | 100 - General Fund             |        |                                | 100 100-100 (Cash & Investments Assets<br>Cash)  | Operating                                       | \$10,906.36                        |                       |                      |            |
| 36095  | 01/13/2023                     | Open   |                                |  | Accounts Payable                                | Professional Turf Management, Inc. | \$67.50               |                      |            |
|        | Invoice                        |        | Date                           | Description                                      |   | Amount                             |                       |                      |            |
|        | 1266                           |        | 12/31/2022                     | Monthly Gate Service - December 2022             |   | \$67.50                            |                       |                      |            |
|        | Paying Fund                    |        |                                | Cash Account                                     |   | Amount                             |                       |                      |            |

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|--------|-------------|--------|-------------|--|-------------------------|--|-----------------------|----------------------|------------|
|        |             |        |             |  | 100 - General Fund      | 100 100-100 (Cash & Investments Assets Operating Cash) | \$67.50               |                      |            |
| 36096  | 01/13/2023  | Open   |             |  | Accounts Payable        | QUADIENT FINANCE USA, INC,                             | \$4,145.16            |                      |            |
|        | Invoice     |        | Date        | Description  |                         | Amount   |                       |                      |            |
|        | 8702-010323 |        | 01/03/2023  | Postage - CUPERTINO00000011297245                            |                         | \$4,145.16   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                         | Amount   |                       |                      |            |
|        |             |        |             |  | 100 - General Fund      | 100 100-100 (Cash & Investments Assets Operating Cash) | \$4,145.16            |                      |            |
| 36097  | 01/13/2023  | Open   |             |  | Accounts Payable        | Quench USA, Inc.                                       | \$8.27                |                      |            |
|        | Invoice     |        | Date        | Description  |                         | Amount   |                       |                      |            |
|        | INV05099285 |        | 01/01/2023  | Service Center Water Cooler 12.1.22 to 1.31.23               |                         | \$8.27   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                         | Amount   |                       |                      |            |
|        |             |        |             |  | 100 - General Fund      | 100 100-100 (Cash & Investments Assets Operating Cash) | \$8.27                |                      |            |
| 36098  | 01/13/2023  | Open   |             |  | Accounts Payable        | RANEY PLANNING & MANAGEMENT, INC.                      | \$667.00              |                      |            |
|        | Invoice     |        | Date        | Description  |                         | Amount   |                       |                      |            |
|        | 2198E-12    |        | 11/08/2022  | 20860 McClellan Road Environmental Review 2022/10            |                         | \$667.00   |                       |                      |            |
|        |             |        |             | Final Invoice  |                         |  |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                         | Amount   |                       |                      |            |
|        |             |        |             |  | 100 - General Fund      | 100 100-100 (Cash & Investments Assets Operating Cash) | \$667.00              |                      |            |
| 36099  | 01/13/2023  | Open   |             |  | Accounts Payable        | Recology South Bay                                     | \$159,513.66          |                      |            |
|        | Invoice     |        | Date        | Description  |                         | Amount   |                       |                      |            |
|        | Nov-22 RY2  |        | 12/30/2023  | City Payment per FA Rate Year 2/1/22- 1/31/23- November 2022 |                         | \$79,756.83  |                       |                      |            |
|        | Dec-22 RY2  |        | 12/30/2023  | City Payment per FA Rate Year 2/1/22- 1/31/23- December 2022 |                         | \$79,756.83  |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                         | Amount   |                       |                      |            |
|        |             |        |             |  | 520 - Resource Recovery | 520 100-100 (Cash & Investments Assets Operating Cash) | \$159,513.66          |                      |            |
| 36100  | 01/13/2023  | Open   |             |  | Accounts Payable        | Robert Half  | \$5,603.52            |                      |            |
|        | Invoice     |        | Date        | Description  |                         | Amount   |                       |                      |            |
|        | 61168325    |        | 12/01/2022  | Galante, Joanna for Week-Ended 11/25/2022                    |                         | \$1,293.12   |                       |                      |            |
|        | 61193310    |        | 12/06/2022  | Galante, Joanna for Week-Ended 12/02/2022                    |                         | \$2,155.20   |                       |                      |            |
|        | 61232127    |        | 12/13/2022  | Galante, Joanna for Week-Ended 12/09/2022                    |                         | \$2,155.20   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                         | Amount   |                       |                      |            |
|        |             |        |             |  | 100 - General Fund      | 100 100-100 (Cash & Investments Assets Operating Cash) | \$5,603.52            |                      |            |
| 36101  | 01/13/2023  | Open   |             |  | Accounts Payable        | SONITROL/PACIFIC WEST SECURITY, INC.                   | \$13,383.31           |                      |            |
|        | Invoice     |        | Date        | Description  |                         | Amount   |                       |                      |            |
|        | 68128       |        | 01/01/2023  | Facilities - Senior Center Jan - March 2023                  |                         | \$165.00   |                       |                      |            |
|        | 68134       |        | 01/01/2023  | Facilities - Sports Center Jan - March 2023                  |                         | \$702.00   |                       |                      |            |
|        | 68568       |        | 01/01/2023  | Facilities - BBF Cafe Jan - March 2023                       |                         | \$402.00   |                       |                      |            |
|        | 68544       |        | 01/01/2023  | Facilities - BBF Golf Jan - March 2023                       |                         | \$273.00   |                       |                      |            |
|        | 68545       |        | 01/01/2023  | Facilities - BBF Kiosk Jan - March 2023                      |                         | \$252.00   |                       |                      |            |
|        | 68806       |        | 01/01/2023  | Facilities - BBF Retreat Jan - March 2023                    |                         | \$252.00   |                       |                      |            |

# Payment Register

From Payment Date: 1/7/2023 - To Payment Date: 1/13/2023

| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name              | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|----------------------------|--|-------------------------|-----------------------|----------------------|------------|
|        | 68124                          |        | 01/01/2023  |                            | Facilities - City Hall Elevator Jan - March 2023                 |                         | \$105.00              |                      |            |
|        | 68022                          |        | 01/01/2023  |                            | Facilities - City Hall Jan - March 2023                          |                         | \$1,668.00            |                      |            |
|        | 68132                          |        | 01/01/2023  |                            | Facilities - City Hall Jan - March 2023                          |                         | \$597.00              |                      |            |
|        | 68122                          |        | 01/01/2023  |                            | Facilities - Community Hall and Library Jan - Mar 2023           |                         | \$645.00              |                      |            |
|        | 68121                          |        | 01/01/2023  |                            | Facilities - McClellan Ranch & Comm Hall Jan - Mar 2023          |                         | \$1,473.00            |                      |            |
|        | 68130                          |        | 01/01/2023  |                            | Facilities - Creekside Park Jan - March 2023                     |                         | \$270.00              |                      |            |
|        | 68120                          |        | 01/01/2023  |                            | Facilities - Library Jan - March 2023                            |                         | \$930.00              |                      |            |
|        | 68123                          |        | 01/01/2023  |                            | Facilities - QCC Jan - March 2023                                |                         | \$990.00              |                      |            |
|        | 68129                          |        | 01/01/2023  |                            | Facilities - Rec Area Jan - March 2023                           |                         | \$771.00              |                      |            |
|        | 68133                          |        | 01/01/2023  |                            | Facilities - Service Center Jan - March 2023                     |                         | \$894.00              |                      |            |
|        | 68125                          |        | 01/01/2023  |                            | Facilities - Snack Shack Jan - March 2023                        |                         | \$132.00              |                      |            |
|        | 68023                          |        | 01/01/2023  |                            | Facilities - Traffic Jan - March 2023                            |                         | \$348.00              |                      |            |
|        | 68131                          |        | 01/01/2023  |                            | Facilities - Wilson Park Jan - March 2023                        |                         | \$249.00              |                      |            |
|        | 67665                          |        | 11/30/2022  |                            | Facilities - Service Center Relay Boards, Backup Battery, Module |                         | \$2,265.31            |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account   |                         | Amount                |                      |            |
|        | 100 - General Fund             |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                         | \$12,408.31           |                      |            |
|        | 560 - Blackberry Farm          |        |             |                            | 560 100-100 (Cash & Investments Assets Operating Cash)           |                         | \$273.00              |                      |            |
|        | 570 - Sports Center            |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash)           |                         | \$702.00              |                      |            |
| 36102  | 01/13/2023                     | Open   |             |                            | Accounts Payable   | Staples                 |                       | \$61.98              |            |
|        | Invoice                        |        | Date        |                            | Description  |                         | Amount                |                      |            |
|        | 3520117101                     |        | 10/08/2022  |                            | service center kitchen supplies                                  |                         | \$61.98               |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account   |                         | Amount                |                      |            |
|        | 100 - General Fund             |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)           |                         | \$61.98               |                      |            |
| 36103  | 01/13/2023                     | Open   |             |                            | Accounts Payable   | Starbird Consulting LLC |                       | \$5,076.06           |            |
|        | Invoice                        |        | Date        |                            | Description  |                         | Amount                |                      |            |
|        | 0211                           |        | 12/16/2022  |                            | Environmental Consulting Jollyman through 11302022               |                         | \$1,177.50            |                      |            |
|        | 0215                           |        | 12/16/2022  |                            | Environmental Consulting CIP Various Projects through 11302022   |                         | \$337.50              |                      |            |
|        | 0212                           |        | 12/16/2022  |                            | Environmental consulting McClellan Ranch through 11302022        |                         | \$3,561.06            |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account   |                         | Amount                |                      |            |
|        | 420 - Capital Improvement Fund |        |             |                            | 420 100-100 (Cash & Investments Assets Operating Cash)           |                         | \$5,076.06            |                      |            |
| 36104  | 01/13/2023                     | Open   |             |                            | Accounts Payable   | TERI GERHARDT           |                       | \$55.00              |            |
|        | Invoice                        |        | Date        |                            | Description  |                         | Amount                |                      |            |
|        | TeriG01042023                  |        | 01/04/2023  |                            | Teri Cell Reimbursement - April 17 - May 17, 2022                |                         | \$55.00               |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account   |                         | Amount                |                      |            |
|        | 610 - Innovation & Technology  |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash)           |                         | \$55.00               |                      |            |
| 36105  | 01/13/2023                     | Open   |             |                            | Accounts Payable   | The Home Depot Pro      |                       | \$521.46             |            |
|        | Invoice                        |        | Date        |                            | Description  |                         | Amount                |                      |            |
|        | 721591725                      |        | 12/12/2022  |                            | Facilities: ladies' room supplies                                |                         | \$184.81              |                      |            |
|        | 720763762                      |        | 12/07/2022  |                            | Facilities: restroom supplies                                    |                         | \$336.65              |                      |            |

# Payment Register

From Payment Date: 1/7/2023 - To Payment Date: 1/13/2023

| Number | Date                          | Status | Void Reason | Reconciled/<br>Voided Date                        | Source                                 | Payee Name                         | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-------------------------------|--------|-------------|---|--|------------------------------------|-----------------------|----------------------|------------|
|        | Paying Fund                   |        |             |   | Cash Account                           |                                    | Amount                |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets | Operating                          | \$521.46              |                      |            |
|        |                               |        |             |   | Cash)                                  |                                    |                       |                      |            |
| 36106  | 01/13/2023                    | Open   |             |   | Accounts Payable                       | Thomson Reuters - West             | \$767.55              |                      |            |
|        | Invoice                       |        | Date        | Description                                       |  |                                    | Amount                |                      |            |
|        | 847594523                     |        | 01/01/2023  | Online Subscription, Jan. 2023 - Acct 1000489718  |  |                                    | \$767.55              |                      |            |
|        | Paying Fund                   |        |             |   | Cash Account                           |                                    | Amount                |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets | Operating                          | \$767.55              |                      |            |
|        |                               |        |             |   | Cash)                                  |                                    |                       |                      |            |
| 36107  | 01/13/2023                    | Open   |             |   | Accounts Payable                       | Tripepi, Smith and Associates, Inc | \$2,075.00            |                      |            |
|        | Invoice                       |        | Date        | Description                                       |  |                                    | Amount                |                      |            |
|        | 9146                          |        | 11/30/2022  | Graphic Design Services December Scene            |  |                                    | \$2,075.00            |                      |            |
|        | Paying Fund                   |        |             |   | Cash Account                           |                                    | Amount                |                      |            |
|        | 100 - General Fund            |        |             |   | 100 100-100 (Cash & Investments Assets | Operating                          | \$2,075.00            |                      |            |
|        |                               |        |             |   | Cash)                                  |                                    |                       |                      |            |
| 36108  | 01/13/2023                    | Open   |             |   | Accounts Payable                       | ZAYO GROUP, LLC                    | \$3,136.05            |                      |            |
|        | Invoice                       |        | Date        | Description                                       |  |                                    | Amount                |                      |            |
|        | 2023010030583                 |        | 01/01/2023  | FY23 Disaster Recovery Telecom services Jan. 2023 |  |                                    | \$3,136.05            |                      |            |
|        | Paying Fund                   |        |             |   | Cash Account                           |                                    | Amount                |                      |            |
|        | 610 - Innovation & Technology |        |             |   | 610 100-100 (Cash & Investments Assets | Operating                          | \$3,136.05            |                      |            |
|        |                               |        |             |   | Cash)                                  |                                    |                       |                      |            |
| 36109  | 01/13/2023                    | Open   |             |   | Accounts Payable                       | Zoom Video Communications, Inc.    | \$286.72              |                      |            |
|        | Invoice                       |        | Date        | Description                                       |  |                                    | Amount                |                      |            |
|        | INV180942496                  |        | 12/22/2022  | Zoom Dec 22, 2022-Jan 21, 2023                    |  |                                    | \$286.72              |                      |            |
|        | Paying Fund                   |        |             |   | Cash Account                           |                                    | Amount                |                      |            |
|        | 610 - Innovation & Technology |        |             |   | 610 100-100 (Cash & Investments Assets | Operating                          | \$286.72              |                      |            |
|        |                               |        |             |   | Cash)                                  |                                    |                       |                      |            |

Type EFT Totals:

Main Account - Main Checking Account Totals

53 Transactions

\$1,293,859.23

| Checks | Status     | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
|        | Open       | 54    | \$364,363.19       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |
|        | Total      | 54    | \$364,363.19       | \$0.00            |
| EFTs   | Status     | Count | Transaction Amount | Reconciled Amount |
|        | Open       | 53    | \$1,293,859.23     | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Total      | 53    | \$1,293,859.23     | \$0.00            |
| All    | Status     | Count | Transaction Amount | Reconciled Amount |
|        | Open       | 107   | \$1,658,222.42     | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |

# Payment Register

From Payment Date: 1/7/2023 - To Payment Date: 1/13/2023

| Number | Date | Status | Void Reason | Reconciled/<br>Voided Date | Source | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|------|--------|-------------|----------------------------|--------|------------|-----------------------|----------------------|------------|
|        |      |        |             |                            | Total  | 107        | \$1,658,222.42        | \$0.00               |            |

Grand Totals:

| Checks | Status     | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
|        | Open       | 54    | \$364,363.19       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |
|        | Total      | 54    | \$364,363.19       | \$0.00            |
| EFTs   | Status     | Count | Transaction Amount | Reconciled Amount |
|        | Open       | 53    | \$1,293,859.23     | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Total      | 53    | \$1,293,859.23     | \$0.00            |
| All    | Status     | Count | Transaction Amount | Reconciled Amount |
|        | Open       | 107   | \$1,658,222.42     | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |
|        | Total      | 107   | \$1,658,222.42     | \$0.00            |

Approved: Beth G. Viajar  
01.17.2023

**RESOLUTION NO. 23-XXX**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
RATIFYING CERTAIN CLAIMS AND DEMANDS PAYABLE IN THE  
AMOUNTS AND FROM THE FUNDS AS HEREINAFTER DESCRIBED FOR  
GENERAL AND MISCELLANEOUS EXPENDITURES FOR THE PERIOD  
ENDING JANUARY 20, 2023**

WHEREAS, the Director of Administrative Services or their designated representative has certified to accuracy of the following claims and demands and to the availability of funds for payment hereof; and

WHEREAS, the said claims and demands have been audited as required by law.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby ratify the following claims and demands in the amounts and from the funds as hereinafter set forth in the attached Payment Register.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023 by the following vote:

Vote            Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <b>SIGNED:</b><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <b>ATTEST:</b><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |

## CERTIFICATION

The Administrative Services Director hereby certifies to the accuracy of said records and to the availability of funds for payment.

CERTIFIED:   
\_\_\_\_\_  
Kristina Alfaro, Director of Administrative Services



# Payment Register

**From Payment Date: 1/14/2023 - To Payment Date: 1/20/2023**

| Number                               | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                               | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------------------------------------|--------------------------------|--------|-------------|--|------------------|--|-----------------------|----------------------|------------|
| Main Account - Main Checking Account |                                |        |             |  |                  |  |                       |                      |            |
| <u>Check</u>                         |                                |        |             |  |                  |  |                       |                      |            |
| 731810                               | 01/20/2023                     | Open   |             |  | Accounts Payable | AMERICAN LEGAL PUBLISHING                | \$182.74              |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | 22860                          |        | 01/19/2023  | 2023 S-90 Folio/Internet Supplement Pages              |                  | \$182.74                                 |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$182.74                                 |                       |                      |            |
| 731811                               | 01/20/2023                     | Open   |             |  | Accounts Payable | Automatic Door Systems, Inc.             | \$1,237.00            |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | 54507                          |        | 01/05/2023  | Facilities - Senior Center Lobby Door Repair           |                  | \$1,237.00                               |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,237.00                               |                       |                      |            |
| 731812                               | 01/20/2023                     | Open   |             |  | Accounts Payable | BASIC Benefits                           | \$105.88              |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | IN2641330                      |        | 01/15/2023  | Fee for Section 125 Premium Only Plan (POP)            |                  | \$105.88                                 |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$105.88                                 |                       |                      |            |
| 731813                               | 01/20/2023                     | Open   |             |  | Accounts Payable | Bay Area Community Resources             | \$7,000.00            |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | 2311173-2                      |        | 01/04/2023  | Climate Corps Program                                  |                  | \$7,000.00                               |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$7,000.00                               |                       |                      |            |
| 731814                               | 01/20/2023                     | Open   |             |  | Accounts Payable | BROADWAY SAN FRANCISCO, LLC              | \$1,757.50            |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | 2344654                        |        | 01/11/2023  | Tickets for Six the Musical trip 03/01/2023            |                  | \$1,757.50                               |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,757.50                               |                       |                      |            |
| 731815                               | 01/20/2023                     | Open   |             |  | Accounts Payable | California Building Standards Commission | \$2,129.40            |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | BSAQ4-2022                     |        | 01/20/2023  | BSA Oct 1 - Dec 31, 2022                               |                  | \$2,129.40                               |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$2,129.40                               |                       |                      |            |
| 731816                               | 01/20/2023                     | Open   |             |  | Accounts Payable | Capitol Barricade, Inc.                  | \$2,866.17            |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | 149778                         |        | 11/23/2022  | Streets: 25 2"x10" poles                               |                  | \$2,866.17                               |                       |                      |            |
|                                      | Paying Fund                    |        |             | Cash Account   |                  | Amount                                   |                       |                      |            |
|                                      | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$2,866.17                               |                       |                      |            |
| 731817                               | 01/20/2023                     | Open   |             |  | Accounts Payable | Department of Conservation               | \$8,867.07            |                      |            |
|                                      | Invoice                        |        | Date        | Description  |                  | Amount                                   |                       |                      |            |
|                                      | Fee Oct-Dec 2022               |        | 01/20/2023  | Dep of Conservation Fee Report OCT-DEC2022             |                  | \$8,867.07                               |                       |                      |            |

# Payment Register

From Payment Date: 1/14/2023 - To Payment Date: 1/20/2023

| Number | Date                            | Status | Void Reason | Reconciled/<br>Voided Date | Source  | Payee Name                      | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------------|--------|-------------|----------------------------|---|---------------------------------|-----------------------|----------------------|------------|
|        | Paying Fund                     |        |             |                            | Cash Account  |                                 | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)          |                                 | \$8,867.07            |                      |            |
| 731818 | 01/20/2023                      | Open   |             |                            | Accounts Payable  | Division of the State Architect | \$234.30              |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |                                 | Amount                |                      |            |
|        | DSA10/22-12/22                  |        | 01/13/2023  |                            | DISABILITY ACCESS & EDUCATION FEE QUARTERLY REPORT (\$4)        |                                 | \$234.30              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |                                 | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)          |                                 | \$234.30              |                      |            |
| 731819 | 01/20/2023                      | Open   |             |                            | Accounts Payable  | ENTERPRISE FM TRUST             | \$1,145.46            |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |                                 | Amount                |                      |            |
|        | FBN4625413                      |        | 12/03/2022  |                            | Fleet - Dec 2022/2021 Ford Escape Vin# 79773                    |                                 | \$572.73              |                      |            |
|        | FBN4649301                      |        | 01/05/2023  |                            | Fleet - Jan 2023/2021 Ford Escape Vin# 79773                    |                                 | \$572.73              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |                                 | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             |                            | 630 100-100 (Cash & Investments Assets Operating Cash)          |                                 | \$1,145.46            |                      |            |
| 731820 | 01/20/2023                      | Open   |             |                            | Accounts Payable  | FRONTIER FORD                   | \$501.40              |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |                                 | Amount                |                      |            |
|        | 248407                          |        | 12/16/2022  |                            | Fleet - Two New Keys Cut & Programed                            |                                 | \$501.40              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |                                 | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             |                            | 630 100-100 (Cash & Investments Assets Operating Cash)          |                                 | \$501.40              |                      |            |
| 731821 | 01/20/2023                      | Open   |             |                            | Accounts Payable  | GOLDEN GATE TRUCK CENTER        | \$269.81              |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |                                 | Amount                |                      |            |
|        | FA005172884:01                  |        | 01/04/2023  |                            | Fleet - Tank  |                                 | \$269.81              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |                                 | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             |                            | 630 100-100 (Cash & Investments Assets Operating Cash)          |                                 | \$269.81              |                      |            |
| 731822 | 01/20/2023                      | Open   |             |                            | Accounts Payable  | HOME DEPOT CREDIT SERVICES      | \$3,852.48            |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |                                 | Amount                |                      |            |
|        | 4600481                         |        | 11/29/2022  |                            | Facilities - Robert G Caulk Gun, Wet Patch, Trowel              |                                 | \$72.37               |                      |            |
|        | 4013237                         |        | 11/29/2022  |                            | Facilities - Ty B Glue, Ext Cord, Toilet Brush, Tape            |                                 | \$234.98              |                      |            |
|        | 5390215                         |        | 11/28/2022  |                            | Grounds - Ricardo Acevedo Poinsettia                            |                                 | \$510.78              |                      |            |
|        | 4370363                         |        | 11/29/2022  |                            | Trees/ROW - Michael Garcia White Dome LED Icicle Holiday Lights |                                 | \$136.61              |                      |            |
|        | 5323389                         |        | 11/28/2022  |                            | Trees/ROW - Adam Picard White Dome LED Icicle Holiday Lights    |                                 | \$164.03              |                      |            |
|        | 5323314                         |        | 11/28/2022  |                            | Streets - Jerry Anderson 1/2 Schedule 40x10Ft                   |                                 | \$36.31               |                      |            |
|        | 4370364                         |        | 11/29/2022  |                            | Grounds - Ricardo Acevedo Poinsettia                            |                                 | \$283.85              |                      |            |
|        | 7390243                         |        | 12/06/2022  |                            | Grounds - Travis W Poinsettia, Caution Tape, Planter Saucer     |                                 | \$145.86              |                      |            |
|        | 7323783                         |        | 12/06/2022  |                            | Facilities - Ty B Housewrap, Stapler, Hooks                     |                                 | \$390.46              |                      |            |
|        | 4023159                         |        | 12/09/2022  |                            | Facilities - Michael Miranda Boxes, Tape, Tape gun              |                                 | \$192.85              |                      |            |
|        | 1093591                         |        | 12/12/2022  |                            | Facilities - Michael Miranda Staple, Bolt                       |                                 | \$30.72               |                      |            |
|        | 1093590                         |        | 12/12/2022  |                            | Facilities - Michael Miranda 8pc Movers                         |                                 | \$27.28               |                      |            |
|        | 7031255                         |        | 12/06/2022  |                            | Streets - John Ramos Plastic Tub                                |                                 | \$40.10               |                      |            |
|        | 7193218                         |        | 12/06/2022  |                            | Streets - John Ramos Return Plastic Tub                         |                                 | (\$8.74)              |                      |            |
|        | 7022825                         |        | 12/06/2022  |                            | Streets - John Ramos Tub, Trash Bags, Batteries                 |                                 | \$78.37               |                      |            |

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|--------|---------------------------|--------|-------------|----------------------------|--|---------------------------------|-----------------------|----------------------|------------|
|        | 0621613                   |        | 12/13/2022  |                            | Facilities - Robert G Christmas Decorations                      |                                 | \$103.81              |                      |            |
|        | 6193290                   |        | 12/07/2022  |                            | Trees/ROW - Peter Arnst Return Icicle Lite                       |                                 | (\$37.14)             |                      |            |
|        | 6380239                   |        | 12/07/2022  |                            | Trees/ROW - Peter Arnst Icicle Lite                              |                                 | \$37.14               |                      |            |
|        | 6013627                   |        | 12/07/2022  |                            | Trees/ROW - Peter Arnst Cool White Dome LED Icicle               |                                 | \$54.64               |                      |            |
|        | 4023177                   |        | 12/09/2022  |                            | Trees/ROW - Ricardo A Timer                                      |                                 | \$64.50               |                      |            |
|        | 8324267                   |        | 12/15/2022  |                            | Trees/ROW - Michael Garcia Mr Clean Eraser, Brush,<br>Towel, Box |                                 | \$83.74               |                      |            |
|        | 9510567                   |        | 12/14/2022  |                            | Facilities - Michael Chandler Medium Box                         |                                 | \$86.63               |                      |            |
|        | 8031884                   |        | 12/15/2022  |                            | Streets - Juan Deleon Socket, Accesory Kit                       |                                 | \$49.70               |                      |            |
|        | 9031814                   |        | 12/14/2022  |                            | Facilities - Ty B Metal Set, Socket Adapter, Dry Wall            |                                 | \$131.43              |                      |            |
|        | 8541441                   |        | 12/15/2022  |                            | Facilities - Michael Chandler Cable Tie                          |                                 | \$53.70               |                      |            |
|        | 7611511                   |        | 12/16/2022  |                            | Facilities - Robert G Scotch Clear Mounting Tape                 |                                 | \$13.08               |                      |            |
|        | 7605837                   |        | 12/16/2022  |                            | Facilities - Robert G Box Cover, Outlet                          |                                 | \$17.02               |                      |            |
|        | 3380313                   |        | 12/20/2022  |                            | Trees/ROW - James Silva Lock Nut, Eye Bolt                       |                                 | \$9.06                |                      |            |
|        | 4612492                   |        | 12/19/2022  |                            | Facilities - Michael Chandler Clear Plastic Sheet                |                                 | \$32.79               |                      |            |
|        | 9324197                   |        | 12/14/2022  |                            | Grounds - Paul S Flast Washer, Drill Bit Set                     |                                 | \$145.76              |                      |            |
|        | 7360412                   |        | 12/16/2022  |                            | Grounds - Brandon Morales Pliers, Hog Rings                      |                                 | \$41.20               |                      |            |
|        | 3370501                   |        | 12/20/2022  |                            | Grounds - Brandon Morales Parawedge, High Output<br>Battery      |                                 | \$178.22              |                      |            |
|        | 1512603                   |        | 12/02/2022  |                            | Facilities - Ty B Lumber   |                                 | \$64.22               |                      |            |
|        | 1323608                   |        | 12/02/2022  |                            | Facilities - Ty B Lumber, Connector, Bucket, Ring<br>Cover       |                                 | \$375.21              |                      |            |
|        | 4523719                   |        | 11/29/2022  |                            | Facilities - Michael Chandler 3 Hole 1/2" Silver                 |                                 | \$11.94               |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                 | Amount                |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating<br>Cash)        |                                 | \$3,662.95            |                      |            |
|        | 270 - Transportation Fund |        |             |                            | 270 100-100 (Cash & Investments Assets Operating<br>Cash)        |                                 | \$159.43              |                      |            |
|        | 560 - Blackberry Farm     |        |             |                            | 560 100-100 (Cash & Investments Assets Operating<br>Cash)        |                                 | \$30.10               |                      |            |
| 731823 | 01/20/2023                | Open   |             |                            | Accounts Payable   | KELLY-MOORE PAINT CO INC        | \$279.89              |                      |            |
|        | Invoice                   |        | Date        |                            | Description  | Amount                          |                       |                      |            |
|        | 808-00000863733           |        | 01/09/2023  |                            | Facilities - Cottage White Paint                                 | \$279.89                        |                       |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   | Amount                          |                       |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating<br>Cash)        | \$279.89                        |                       |                      |            |
| 731824 | 01/20/2023                | Open   |             |                            | Accounts Payable   | Mountain View Garden Center     | \$1,856.23            |                      |            |
|        | Invoice                   |        | Date        |                            | Description  | Amount                          |                       |                      |            |
|        | 112080                    |        | 01/09/2023  |                            | Service Center Sand for Residents                                | \$955.94                        |                       |                      |            |
|        | 112087                    |        | 01/10/2023  |                            | Service Center Sand for Residents                                | \$371.03                        |                       |                      |            |
|        | 112085                    |        | 01/10/2023  |                            | Service Center Sand for Residents                                | \$529.26                        |                       |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   | Amount                          |                       |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating<br>Cash)        | \$1,856.23                      |                       |                      |            |
| 731825 | 01/20/2023                | Open   |             |                            | Accounts Payable   | Municipal Maintenance Equipment | \$3,947.32            |                      |            |
|        | Invoice                   |        | Date        |                            | Description  | Amount                          |                       |                      |            |
|        | 004057                    |        | 11/15/2022  |                            | Streets: Root cutter for storm drain ops, Quote<br>0220063       | \$3,947.32                      |                       |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   | Amount                          |                       |                      |            |

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|--------|---------------------------------|--------|-----------------------------------|----------------------------|---|--|-----------------------|----------------------|------------|
|        |                                 |        | 230 - Env Mgmt Cln Crk Strm Drain |                            | 230 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                | \$3,947.32            |                      |            |
| 731826 | 01/20/2023                      | Open   |                                   |                            | Accounts Payable  | Napa Auto Parts                          | \$1,714.92            |                      |            |
|        | Invoice                         |        | Date                              |                            | Description   | Amount                                   |                       |                      |            |
|        | 686750                          |        | 12/19/2022                        |                            | Fleet - Fuel Filter   | \$301.23                                 |                       |                      |            |
|        | 687927                          |        | 01/05/2023                        |                            | Fleet - V8 Shock Valve  | \$502.82                                 |                       |                      |            |
|        | 684930                          |        | 11/23/2022                        |                            | Fleet - Fuse, Loom Dispens, Wiper Blade                             | \$910.87                                 |                       |                      |            |
|        | Paying Fund                     |        |                                   |                            | Cash Account  | Amount                                   |                       |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |                                   |                            | 630 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                | \$1,714.92            |                      |            |
| 731827 | 01/20/2023                      | Open   |                                   |                            | Accounts Payable  | O'REILLY AUTO PARTS                      | \$41.17               |                      |            |
|        | Invoice                         |        | Date                              |                            | Description   | Amount                                   |                       |                      |            |
|        | 2591-263721                     |        | 01/05/2023                        |                            | Fleet - Perfect Match   | \$18.54                                  |                       |                      |            |
|        | 2591-254684                     |        | 11/21/2022                        |                            | Fleet - Oil Filter  | \$22.63                                  |                       |                      |            |
|        | Paying Fund                     |        |                                   |                            | Cash Account  | Amount                                   |                       |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |                                   |                            | 630 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                | \$41.17               |                      |            |
| 731828 | 01/20/2023                      | Open   |                                   |                            | Accounts Payable  | Operating Engineers Local Union No.<br>3 | \$1,422.32            |                      |            |
|        | Invoice                         |        | Date                              |                            | Description   | Amount                                   |                       |                      |            |
|        | 01132023                        |        | 01/13/2023                        |                            | Union Dues pp 12/31/22-1/13/23                                      | \$1,422.32                               |                       |                      |            |
|        | Paying Fund                     |        |                                   |                            | Cash Account  | Amount                                   |                       |                      |            |
|        | 100 - General Fund              |        |                                   |                            | 100 100-100 (Cash & Investments Assets<br>Cash)                     | Operating                                | \$1,422.32            |                      |            |
| 731829 | 01/20/2023                      | Open   |                                   |                            | Accounts Payable  | PG&E                                     | \$43,423.23           |                      |            |
|        | Invoice                         |        | Date                              |                            | Description   | Amount                                   |                       |                      |            |
|        | 0092-123022-0                   |        | 12/30/2022                        |                            | 116367401 -Miller W/S N of Greenwood                                | \$16.42                                  |                       |                      |            |
|        | 0092-123022-1                   |        | 12/30/2022                        |                            | 116367359 -Homestead and Heron, traffic control svc                 | \$64.91                                  |                       |                      |            |
|        | 0092-123022-2                   |        | 12/30/2022                        |                            | 116367150 -Homestead and Wolfe Road, Sunnyvale                      | \$101.05                                 |                       |                      |            |
|        | 0092-123022-3                   |        | 12/30/2022                        |                            | 116367155 -Homestead and Blaney, Cupertino Traffic<br>Signal, Sunny | \$62.14                                  |                       |                      |            |
|        | 0092-123022-4                   |        | 12/30/2022                        |                            | 116367275 -Homestead and Tantau, Cupertino Traffic<br>Signal, Sunny | \$96.05                                  |                       |                      |            |
|        | 0092-123022-5                   |        | 12/30/2022                        |                            | 116367013 -112017763 -11370 S Stelling Rd,<br>Irrigation Control    | \$6.57                                   |                       |                      |            |
|        | 0092-123022-6                   |        | 12/30/2022                        |                            | 116644889 19500 Pruneridge ave pole TP16660                         | \$6.57                                   |                       |                      |            |
|        | 0092-123022-7                   |        | 12/30/2022                        |                            | 1110161867 - Wolfe Rd @ Apple Campus Driveway                       | \$68.06                                  |                       |                      |            |
|        | 0092-123022-8                   |        | 12/30/2022                        |                            | 116367793 -101 Skyport Dr, DG A, San Jose,<br>PGandE-Owned St/Highw | \$738.41                                 |                       |                      |            |
|        | 0092-123022-9                   |        | 12/30/2022                        |                            | 110958527 115145264 -Randy Lane & Larry Way-<br>Streetlights        | \$57.84                                  |                       |                      |            |
|        | 0092-123022-10                  |        | 12/30/2022                        |                            | 111736580 SF Cupertino 075  | \$4.00                                   |                       |                      |            |
|        | 0092-123022-11                  |        | 12/30/2022                        |                            | 116367357 -N De Anza 188 FT N/Valley Green Dr,<br>Irrig Controller  | \$27.74                                  |                       |                      |            |
|        | 0092-123022-12                  |        | 12/30/2022                        |                            | 116367907 -S/W Corner Stelling and Green leaf,<br>Traffic Signal    | \$84.73                                  |                       |                      |            |
|        | 0092-123022-13                  |        | 12/30/2022                        |                            | 116367113 -Miller E/S 100N off Calle De Barcelona                   | \$76.35                                  |                       |                      |            |
|        | 0092-123022-14                  |        | 12/30/2022                        |                            | 116367836 -De Anza Blvd E/S S/O Lazaneo, Sprinkler<br>Control       | \$10.18                                  |                       |                      |            |

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|--------|----------------|--------|-------------|----------------------------|--|------------|-----------------------|----------------------|------------|
|        | 0092-123022-15 |        | 12/30/2022  | 116367677                  | -De Anza and Lazaneo, Sprinkler System                 |            | \$10.18               |                      |            |
|        | 0092-123022-16 |        | 12/30/2022  | 116367025                  | -De Anza and Lazaneo, Traffic Signal                   |            | \$88.14               |                      |            |
|        | 0092-123022-17 |        | 12/30/2022  | 110659172                  | -N De Anza 455FT S/O Mariani Dr, Irrig Control         |            | \$19.82               |                      |            |
|        | 0092-123022-18 |        | 12/30/2022  | 116367035                  | -De Anza Blvd and Mariani, Traffic Signal/Safety Lts   |            | \$100.02              |                      |            |
|        | 0092-123022-19 |        | 12/30/2022  | 116367045                  | -De Anza Blvd and Hwy 280 S/Ramp, Traffic Signal       |            | \$95.79               |                      |            |
|        | 0092-123022-20 |        | 12/30/2022  | 116367050                  | -NW Corner Stevens Crk, Traffic Signals                |            | \$79.23               |                      |            |
|        | 0092-123022-21 |        | 12/30/2022  | 116367055                  | -Saich Wy and Stevens Crk NE Corner, Traffic Signal    |            | \$71.84               |                      |            |
|        | 0092-123022-22 |        | 12/30/2022  | 116367060                  | -E37R0 Stevens Creek and De Anza Blvd, Traffic Signal  |            | \$119.46              |                      |            |
|        | 0092-123022-23 |        | 12/30/2022  | 116367065                  | -Stevens Creek Blvd E/Saich Wy, Sprinkler Control      |            | \$10.75               |                      |            |
|        | 0092-123022-24 |        | 12/30/2022  | 116367070                  | -Stevens Creek and Blaney Ave., Traffic Signal         |            | \$89.48               |                      |            |
|        | 0092-123022-25 |        | 12/30/2022  | 116367075                  | -Vallco Pkwy and Perimeter Rd., Traffic Signals        |            | \$66.34               |                      |            |
|        | 0092-123022-26 |        | 12/30/2022  | 116367090                  | -Wolfe and Vallco Pkwy, Traffic Signals                |            | \$96.85               |                      |            |
|        | 0092-123022-27 |        | 12/30/2022  | 116367100                  | -E37H3 Wolfe and 280 SB Loc B, Traffic Signal          |            | \$90.29               |                      |            |
|        | 0092-123022-28 |        | 12/30/2022  | 116367105                  | -Stevens Crk and Wolfe Rd, Traffic Signals             |            | \$136.83              |                      |            |
|        | 0092-123022-29 |        | 12/30/2022  | 116367110                  | -SW Cor Stevens Crk and Portal, Traffic Signal         |            | \$81.11               |                      |            |
|        | 0092-123022-30 |        | 12/30/2022  | 116367115                  | -Stevens Crk and Perimeter Rd, Traffic Control Signal  |            | \$80.27               |                      |            |
|        | 0092-123022-31 |        | 12/30/2022  | 116367120                  | -Vallco Prky/Tantau Ave, Traffic Signal                |            | \$89.48               |                      |            |
|        | 0092-123022-32 |        | 12/30/2022  | 116367125                  | -Stevens Crk and Tantau, Traffic Signals               |            | \$89.21               |                      |            |
|        | 0092-123022-33 |        | 12/30/2022  | 116367130                  | -NW Corner Steven Crk and Torre, Traffic Signal        |            | \$87.35               |                      |            |
|        | 0092-123022-34 |        | 12/30/2022  | 116367782                  | -N/S Stevens Creek Blvd in front of 20301, Irrigation  |            | \$10.18               |                      |            |
|        | 0092-123022-35 |        | 12/30/2022  | 116367001                  | -E37H4 Wolfe and Rte 280 NB Loc A                      |            | \$59.48               |                      |            |
|        | 0092-123022-36 |        | 12/30/2022  | 116367165                  | -S/E Wolfe-Pruneridge, Sprinkler Control and Traffic S |            | \$96.56               |                      |            |
|        | 0092-123022-37 |        | 12/30/2022  | 116367170                  | -Tantau Ave and Tandem D/W, Traffic Signal             |            | \$92.10               |                      |            |
|        | 0092-123022-38 |        | 12/30/2022  | 116367175                  | -S/E Corner Pruneridge and Tantau, Traffic Controller  |            | \$75.81               |                      |            |
|        | 0092-123022-39 |        | 12/30/2022  | 116367180                  | -Finch and Stevens Creek, Traffic Signals              |            | \$98.70               |                      |            |
|        | 0092-123022-40 |        | 12/30/2022  | 116367185                  | -Wolfe Rd 500 Ft S/O Homestead, City/Sign Lighting     |            | \$30.96               |                      |            |
|        | 0092-123022-41 |        | 12/30/2022  | 116367195                  | -Corner Miller and Phil Ln, Traffic Signal             |            | \$70.29               |                      |            |
|        | 0092-123022-42 |        | 12/30/2022  | 116367200                  | -Homestead and De Anza Blvd, Traffic Signal/Dept Pub W |            | \$113.14              |                      |            |
|        | 0092-123022-43 |        | 12/30/2022  | 116367205                  | -Homestead Rd and Franco Ct, Traffic Signals           |            | \$70.29               |                      |            |
|        | 0092-123022-44 |        | 12/30/2022  | 116367215                  | -N/Ramp De Anza Blvd, Traffic Signal                   |            | \$87.39               |                      |            |
|        | 0092-123022-45 |        | 12/30/2022  | 116367220                  | -Homestead Rd and Bluejay Rd, Traffic Signals          |            | \$75.04               |                      |            |

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|----------------|------|--------|-------------|----------------------------|--|------------|-----------------------|----------------------|------------|
| 0092-123022-46 |      |        | 12/30/2022  |                            | 118426656 -WS Portal Btw Amhurst-Wheaton , Portal Prk Ltg, Prk L |            | \$252.86              |                      |            |
| 0092-123022-47 |      |        | 12/30/2022  |                            | 114321565 116367416 -22601 Voss Ave                              |            | \$934.15              |                      |            |
| 0092-123022-48 |      |        | 12/30/2022  |                            | 116367925 -22601 Voss Ave, Outdoor Lighting-MV Park              |            | \$16.70               |                      |            |
| 0092-123022-49 |      |        | 12/30/2022  |                            | 116367245 -Stevens Creek Blvd and Janice Ave, Sprinkler Control  |            | \$16.53               |                      |            |
| 0092-123022-50 |      |        | 12/30/2022  |                            | 116367269 -Cor/Lucille and Randy Ln, Sprinkler System (011095852 |            | \$11.91               |                      |            |
| 0092-123022-51 |      |        | 12/30/2022  |                            | 116367255 -Lucille and Villa De Anza, Sprinkler Control          |            | \$281.54              |                      |            |
| 0092-123022-52 |      |        | 12/30/2022  |                            | 116367815 -19784 Wintergreen Dr                                  |            | \$686.57              |                      |            |
| 0092-123022-53 |      |        | 12/30/2022  |                            | 116367280 -Stevens Creek Blvd and Fwy 85 East Ramp, Traffic Sign |            | \$91.59               |                      |            |
| 0092-123022-54 |      |        | 12/30/2022  |                            | 116367290 -Stevens Creek and Mary Ave, Traffic Signals           |            | \$90.53               |                      |            |
| 0092-123022-55 |      |        | 12/30/2022  |                            | 116367408 -Stevens Creek Bl and Mary Avenue, Memorial Park Pump  |            | \$66.44               |                      |            |
| 0092-123022-56 |      |        | 12/30/2022  |                            | 116367625 -Stevens Creek Blvd Orange S/W Cor, Irrigation Control |            | \$10.18               |                      |            |
| 0092-123022-57 |      |        | 12/30/2022  |                            | 116367902 -10246 Parkside Ln, Wilson Pk Sprinklers,Snack Shack,I |            | \$233.17              |                      |            |
| 0092-123022-58 |      |        | 12/30/2022  |                            | 116367628 -N/W corner Alpine Dr and Foothill Blvd, Irrigation Co |            | \$10.18               |                      |            |
| 0092-123022-59 |      |        | 12/30/2022  |                            | 116367476 -Salem Ave and Foothill Blvd, Irrigation Control       |            | \$10.18               |                      |            |
| 0092-123022-60 |      |        | 12/30/2022  |                            | 116367527 -Foothill Blvd 200' N/O Stevens Creek W/S, Irrigation  |            | \$10.18               |                      |            |
| 0092-123022-61 |      |        | 12/30/2022  |                            | 116367740 -Carmen Rd and Stevens Creek S/E corner, Irrigation Co |            | \$10.18               |                      |            |
| 0092-123022-62 |      |        | 12/30/2022  |                            | 116367343 112570652 -Foothill Blvd 150' N/O Alpine E/S, Irrigati |            | \$22.34               |                      |            |
| 0092-123022-63 |      |        | 12/30/2022  |                            | 116367370 -Stevens Creek Blvd and Fwy 85 West Ramp, Traffic Sign |            | \$15.28               |                      |            |
| 0092-123022-64 |      |        | 12/30/2022  |                            | 116367380 -NE Corner Peninsula and Stevens Creek, Traffic Signal |            | \$88.66               |                      |            |
| 0092-123022-65 |      |        | 12/30/2022  |                            | 116367385 -End/Stokes W/Wilson Crt, Sprinkler Control            |            | \$11.92               |                      |            |
| 0092-123022-66 |      |        | 12/30/2022  |                            | 116367395 -N/E corner Foothill and Starling Dr, Traffic Signals  |            | \$67.90               |                      |            |
| 0092-123022-67 |      |        | 12/30/2022  |                            | 116367067 -Stonydale Dr and Varian Park, walkway lighting and Ir |            | \$123.04              |                      |            |
| 0092-123022-68 |      |        | 12/30/2022  |                            | 116367071 -Linda Vista Dr / Hillside Park, Hillside Park         |            | \$25.93               |                      |            |
| 0092-123022-69 |      |        | 12/30/2022  |                            | 116367648 -Linda Vista Park/Linda Vista Dr, Irrigation Control   |            | \$187.42              |                      |            |
| 0092-123022-70 |      |        | 12/30/2022  |                            | 116367455 -E37R9 Rodriguez and De Anza Blvd, Traffic Signal      |            | \$95.52               |                      |            |
| 0092-123022-71 |      |        | 12/30/2022  |                            | 116367656 -Scofield and De Anza, 100HP                           |            | \$12.57               |                      |            |
| 0092-123022-72 |      |        | 12/30/2022  |                            | 116367465 -De Anza Blvd and Scofield Dr, Sprinkler Controller    |            | \$11.63               |                      |            |
| 0092-123022-73 |      |        | 12/30/2022  |                            | 116367475 -Foothill and Stevens Creek, Traffic Signal            |            | \$80.77               |                      |            |

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|-----------------|------|--------|-------------|----------------------------|--|------------|-----------------------|----------------------|------------|
| 0092-123022-74  |      |        | 12/30/2022  |                            | 116367447 -Stelling Rd Median 500' S/O Peppertree Ln, Landscape  |            | \$12.63               |                      |            |
| 0092-123022-75  |      |        | 12/30/2022  |                            | 116367236 -Stelling Rd Median 450' S/O Stevens Crk, Landscape Ir |            | \$12.29               |                      |            |
| 0092-123022-76  |      |        | 12/30/2022  |                            | 116367505 -Stevens Crk and Stelling, Signal                      |            | \$51.59               |                      |            |
| 0092-123022-77  |      |        | 12/30/2022  |                            | 116367510 -Bubb Rd and Results Wy, Traffic Signal                |            | \$64.21               |                      |            |
| 0092-123022-78  |      |        | 12/30/2022  |                            | 116367515 -Bubb Rd and McClellan Intersection, Traffic Signal    |            | \$96.29               |                      |            |
| 0092-123022-79  |      |        | 12/30/2022  |                            | 116367520 -Stelling Rd and Peppertree, Traffic Signal            |            | \$71.34               |                      |            |
| 0092-123022-80  |      |        | 12/30/2022  |                            | 116367525 -Stelling and McClellan, Signals                       |            | \$98.42               |                      |            |
| 0092-123022-81  |      |        | 12/30/2022  |                            | 116367530 -Orange Ave and Stevens Creek N/E corner, Traffic Cont |            | \$56.34               |                      |            |
| 0092-123022-82  |      |        | 12/30/2022  |                            | 116367493 -Dumas Dr/Jollyman Park, Jollyman Park Restroom        |            | \$255.84              |                      |            |
| 0092-123022-83  |      |        | 12/30/2022  |                            | 116367545 -Saratoga-Sunnyvale Rd, Traffic Signal                 |            | \$82.65               |                      |            |
| 0092-123022-84  |      |        | 12/30/2022  |                            | 116367550 -W/S Saratoga-Sunnyvale Rd @ RT85, Traffic Signal      |            | \$71.34               |                      |            |
| 0092-123022-85  |      |        | 12/30/2022  |                            | 116367560 -S/E corner De Anza and Pacifica, Traffic Signal       |            | \$89.45               |                      |            |
| 0092-123022-86  |      |        | 12/30/2022  |                            | 116367570 -De Anza Blvd, Sprinkler Controller *                  |            | \$11.63               |                      |            |
| 0092-123022-87  |      |        | 12/30/2022  |                            | 116367585 -Rainbow and Stelling, Traffic Signal                  |            | \$72.14               |                      |            |
| 0092-123022-88  |      |        | 12/30/2022  |                            | 116367559 -21011 Prospect Rd, Irrigation Control                 |            | \$10.18               |                      |            |
| 0092-123022-89  |      |        | 12/30/2022  |                            | 116367685 -Ruppell Pl and Moltzen Dr, Sprinkler Control          |            | \$99.84               |                      |            |
| 0092-123022-90  |      |        | 12/30/2022  |                            | 115211833 -10300 Anisworth Dr, Ball Park Stevens Creek SV        |            | \$10.32               |                      |            |
| 0092-123022-91  |      |        | 12/30/2022  |                            | 116367630 -22100 Stevens Creek Blvd, Golf Pro Shop               |            | \$273.74              |                      |            |
| 0092-123022-92  |      |        | 12/30/2022  |                            | 110081495 -10710 Stokes Ave, Somerset Park                       |            | \$42.10               |                      |            |
| 0092-123022-93  |      |        | 12/30/2022  |                            | 116367044 -10555 Mary Ave NEM                                    |            | \$769.17              |                      |            |
| 0092-123022-94  |      |        | 12/30/2022  |                            | 116367568 -10555 Mary Ave, Corp Yard                             |            | \$292.76              |                      |            |
| 0092-123022-95  |      |        | 12/30/2022  |                            | 116367474 -10500 Ann Arbor Ave, Field-Garden Gate                |            | \$47.19               |                      |            |
| 0092-123022-96  |      |        | 12/30/2022  |                            | 114315284 116367325 -21975 San Fernando Ave, Picnic Area         |            | \$1,943.82            |                      |            |
| 0092-123022-97  |      |        | 12/30/2022  |                            | 116367171 -10155 Barbara Ln, Irrigation and Scoreboard           |            | \$18.31               |                      |            |
| 0092-123022-98  |      |        | 12/30/2022  |                            | 116367587 -10430 S De Anza Blvd, Holiday Lighting                |            | \$74.09               |                      |            |
| 0092-123022-99  |      |        | 12/30/2022  |                            | 116367449 -10350 Torre Ave, Community Hall                       |            | \$3,386.30            |                      |            |
| 0092-123022-100 |      |        | 12/30/2022  |                            | 111190735 119980351-10300 Torre Ave, City Hall                   |            | \$7,075.30            |                      |            |
| 0092-123022-101 |      |        | 12/30/2022  |                            | 116367437 -10455 Miller Ave, Creekside Park                      |            | \$712.55              |                      |            |
| 0092-123022-102 |      |        | 12/30/2022  |                            | 116367988 -21710 McClellan Rd, Playground Reception Area         |            | \$10.18               |                      |            |
| 0092-123022-103 |      |        | 12/30/2022  |                            | 116367484 -20220 Suisun Dr, Parks and Rec Free Standing Panel    |            | \$10.18               |                      |            |
| 0092-123022-104 |      |        | 12/30/2022  |                            | 116367763 -10630 S De Anza Blvd, Holiday Lighting                |            | \$80.46               |                      |            |
| 0092-123022-105 |      |        | 12/30/2022  |                            | 116367332 -821 Bubb Rd #B/Building Concession                    |            | \$94.96               |                      |            |
| 0092-123022-106 |      |        | 12/30/2022  |                            | 116367274 -1170 Yorkshire Dr.                                    |            | \$10.18               |                      |            |
| 0092-123022-107 |      |        | 12/30/2022  |                            | 116367013 - 1486 S Stelling Rd                                   |            | \$10.18               |                      |            |
| 0092-123022-108 |      |        | 12/30/2022  |                            | 116367941 -7548 Donegal Dr, Irrigation Control /Hoover Park      |            | \$10.18               |                      |            |
| 0092-123022-109 |      |        | 12/30/2022  |                            | 116367840 -10185 N Stelling RD                                   |            | \$6,987.55            |                      |            |
| 0092-123022-110 |      |        | 12/30/2022  |                            | 116971849 -21111 Stevens Creek Blvd, Sports Center               |            | \$7,743.07            |                      |            |



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|--------|---------------------------------|--------|-------------|--|--|--|-----------------------|----------------------|------------|
|        | 0092-123022-111                 |        | 12/30/2022  | 116367477 -21121                                     | Stevens Creek Blvd, Memorial Park        |  | \$1,785.66            |                      |            |
|        | 0092-123022-112                 |        | 12/30/2022  | (Old116367536) 113736756                             | ESP113428799 -Senior Center 21251 Steve  |  | \$3,259.56            |                      |            |
|        | 0092-123022-113                 |        | 12/30/2022  | 116367590 -Saratoga                                  | Sunnyvale Rd and Hwy 85, Traffic Signal  |  | \$74.61               |                      |            |
|        | 0092-123022-114                 |        | 12/30/2022  | 116367605 -E37C1                                     | Prospect and Rte 85, Traffic Signal      |  | \$82.91               |                      |            |
|        | 0092-123022-115                 |        | 12/30/2022  | 116367610 -E37R6                                     | Kentwood/S. De Anza Blvd, Traffic Signal |  | \$78.10               |                      |            |
|        | 0092-123022-116                 |        | 12/30/2022  | 116367615 -Fallenleaf Ln                             | and S De Anza Blvd, Traffic Signal       |  | \$87.12               |                      |            |
|        | 0092-123022-117                 |        | 12/30/2022  | 116367620 -S De Anza Blvd                            | and Sharon Dr , Irrigation Controller    |  | \$17.23               |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$35,406.42           |                      |            |
|        | 560 - Blackberry Farm           |        |             | 560 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$273.74              |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$7,743.07            |                      |            |
| 731830 | 01/20/2023                      | Open   |             |  | Accounts Payable                         | PG&E                                       |                       |                      |            |
|        | Invoice                         |        | Date        | Description  |  |  | Amount                |                      |            |
|        | 7100-11323                      |        | 01/13/2023  | 7166121710-0 12/8/22-1/6/23                          |  |  | \$4,664.05            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$4,664.05            |                      |            |
| 731831 | 01/20/2023                      | Open   |             |  | Accounts Payable                         | Quadient Leasing USA, Inc.                 |                       |                      |            |
|        | Invoice                         |        | Date        | Description  |  |  | Amount                |                      |            |
|        | N9756535                        |        | 01/10/2023  | Lease Payment for 11/12/22-02/11/23                  |  |  | \$207.66              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$207.66              |                      |            |
| 731832 | 01/20/2023                      | Open   |             |  | Accounts Payable                         | ROYAL BRASS INC                            |                       |                      |            |
|        | Invoice                         |        | Date        | Description  |  |  | Amount                |                      |            |
|        | 998998-001                      |        | 11/23/2022  | Fleet - Bulkhead Union                               |  |  | \$54.66               |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |  |  | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$54.66               |                      |            |
| 731833 | 01/20/2023                      | Open   |             |  | Accounts Payable                         | Santa Clara County Vector Control District |                       |                      |            |
|        | Invoice                         |        | Date        | Description  |  |  | Amount                |                      |            |
|        | SV10033-041023                  |        | 01/17/2023  | SV10033 07/1/22-06/30/23 VECTOR CONTROL              |  |  | \$791.55              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets               | Operating Cash)                          |  | \$791.55              |                      |            |
| 731834 | 01/20/2023                      | Open   |             |  | Accounts Payable                         | Terracon Consultants, Inc.                 |                       |                      |            |
|        | Invoice                         |        | Date        | Description  |  |  | Amount                |                      |            |
|        | TH82877                         |        | 12/16/2022  | Blackberry Farm Aquatic Center through 111322-121022 |  |  | \$8,800.00            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |  |  | Amount                |                      |            |



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|--------|--------------------|--------|--------------------------------|----------------------------|---|---|-----------------------|----------------------|------------|
|        |                    |        | 420 - Capital Improvement Fund |                            | 420 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$8,800.00            |                      |            |
| 731835 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | Urban Sustainability Directors<br>Network | \$1,980.00            |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 2504               |        | 11/14/2022                     |                            | USDN membership dues  |   | \$1,980.00            |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |
|        | 100 - General Fund |        |                                |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$1,980.00            |                      |            |
| 731836 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | West Coast Code Consultants, Inc.         | \$44,623.28           |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 222-011-156-01     |        | 12/28/2022                     |                            | Building Plan Review Services 11/1/2022 - 11/30/2022          |   | \$1,160.00            |                      |            |
|        | 222-011-156-02     |        | 12/28/2022                     |                            | Building Plan Review Services 11/1/2022 - 11/30/2022          |   | \$43,463.28           |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |
|        | 100 - General Fund |        |                                |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$44,623.28           |                      |            |
| 731837 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | COURTIER, RODOLPHE                        | \$6,000.00            |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 273498             |        | 01/17/2023                     |                            | 10490 Wunderlich Dr, Encroachment, 273498                     |   | \$6,000.00            |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |
|        | 100 - General Fund |        |                                |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$6,000.00            |                      |            |
| 731838 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | CPUNC                                     | \$500.00              |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 2006867.030        |        | 12/22/2022                     |                            | QCC- 12.17.22- Cupertino Room Security Deposit<br>Refund      |   | \$500.00              |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |
|        | 100 - General Fund |        |                                |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$500.00              |                      |            |
| 731839 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | Cupertino Kung-Fu Club                    | \$100.00              |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 2006877.030        |        | 12/22/2022                     |                            | MVRC- 12.18.22- Multi-Purpose Room Security<br>Deposit Refund |   | \$100.00              |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |
|        | 100 - General Fund |        |                                |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$100.00              |                      |            |
| 731840 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | Cupertino Rotary Club                     | \$500.00              |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 2006868.030        |        | 12/22/2022                     |                            | QCC- 12.14.22- Cupertino Room Security Deposit<br>Refund      |   | \$500.00              |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |
|        | 100 - General Fund |        |                                |                            | 100 100-100 (Cash & Investments Assets<br>Cash)               | Operating                                 | \$500.00              |                      |            |
| 731841 | 01/20/2023         | Open   |                                |                            | Accounts Payable  | FINAL HOUSE CONSTRUCTION                  | \$1,000.00            |                      |            |
|        | Invoice            |        | Date                           |                            | Description   |   | Amount                |                      |            |
|        | 264922             |        | 01/17/2023                     |                            | 20600 Rodrigues Ave, Encroachment Bond, 264922                |   | \$1,000.00            |                      |            |
|        | Paying Fund        |        |                                |                            | Cash Account  |   | Amount                |                      |            |

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|--------|--------------------|--------|-------------|--|--|------------------------------|-----------------------|----------------------|------------|
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$1,000.00            |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731842 | 01/20/2023         | Open   |             |  | Accounts Payable                       | FIRSTELEMNT FUEL INC         | \$14,000.00           |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 276474             |        | 01/17/2023  | 21530 STEVENS CREEK BLVD, BOND, 276474         |  | \$14,000.00                  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account                                   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$14,000.00           |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731843 | 01/20/2023         | Open   |             |  | Accounts Payable                       | HSU, TRACY                   | \$18,000.00           |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 275933             |        | 01/17/2023  | 10264 Judy Ave, EBond, 275933                  |  | \$18,000.00                  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account                                   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$18,000.00           |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731844 | 01/20/2023         | Open   |             |  | Accounts Payable                       | Silicon Valley Clean Energy  | \$500.00              |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 2006866.030        |        | 12/22/2022  | QCC- 12.14.22- Community Hall Security Deposit |  | \$500.00                     |                       |                      |            |
|        | Paying Fund        |        |             | Refund   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$500.00              |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731845 | 01/20/2023         | Open   |             |  | Accounts Payable                       | Silicon Valley Korean School | \$300.00              |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 2006874.030        |        | 12/22/2022  | QCC- 2.25.23- Social Room Security Deposit     |  | \$300.00                     |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account                                   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$300.00              |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731846 | 01/20/2023         | Open   |             |  | Accounts Payable                       | Wise Alliance                | \$500.00              |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 2006872.030        |        | 12/22/2022  | QCC- 12.09.22- Cupertino Room Security Deposit |  | \$500.00                     |                       |                      |            |
|        | Paying Fund        |        |             | Refund   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$500.00              |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731847 | 01/20/2023         | Open   |             |  | Accounts Payable                       | XIA, LIN                     | \$5,000.00            |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 311700             |        | 01/17/2023  | 20600 Rodrigues Ave, Encroachment Bond, 311700 |  | \$5,000.00                   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account                                   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$5,000.00            |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |
| 731848 | 01/20/2023         | Open   |             |  | Accounts Payable                       | ZOMORRODI, KAMBIZ            | \$81,000.00           |                      |            |
|        | Invoice            |        | Date        | Description                                    |  | Amount                       |                       |                      |            |
|        | 212762             |        | 01/17/2023  | 10885 Miramonte Rd, Encroachment Bond, 212762  |  | \$81,000.00                  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account                                   |  | Amount                       |                       |                      |            |
|        | 100 - General Fund |        |             |  | 100 100-100 (Cash & Investments Assets | Operating                    | \$81,000.00           |                      |            |
|        | Cash)              |        |             |  |  |                              |                       |                      |            |

Type Check Totals:

39 Transactions

\$271,355.49

# Payment Register

From Payment Date: 1/14/2023 - To Payment Date: 1/20/2023

| Number     | Date               | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                         | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|------------|--------------------|--------|-------------|--|------------------|------------------------------------|-----------------------|----------------------|------------|
| <u>EFT</u> |                    |        |             |  |                  |                                    |                       |                      |            |
| 36110      | 01/17/2023         | Open   |             |  | Accounts Payable | TASC                               | \$626.40              |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | IN2630481          |        | 01/11/2023  | HRA - Administration Fees 1/1/23-1/31/23               |                  | \$626.40                           |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$626.40                           |                       |                      |            |
| 36111      | 01/17/2023         | Open   |             |  | Accounts Payable | TASC                               | \$2,611.54            |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | IN2630482          |        | 01/11/2023  | FSA - Administration Fees 1/1/23-1/31/23               |                  | \$2,611.54                         |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$2,611.54                         |                       |                      |            |
| 36112      | 01/20/2023         | Open   |             |  | Accounts Payable | Colonial Life & Accident Insurance | \$29.16               |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | 01132023           |        | 01/13/2023  | Colonial Products pp 12/31/22-1/13/23                  |                  | \$29.16                            |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$29.16                            |                       |                      |            |
| 36113      | 01/20/2023         | Open   |             |  | Accounts Payable | Employment Development             | \$8,026.06            |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | 01132023           |        | 01/13/2023  | State Disability Insurance pp 12/31/22-1/13/23         |                  | \$8,026.06                         |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$8,026.06                         |                       |                      |            |
| 36114      | 01/20/2023         | Open   |             |  | Accounts Payable | National Deferred (ROTH)           | \$3,839.89            |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | 01132023           |        | 01/13/2023  | Nationwide Roth pp 12/31/22-1/13/23                    |                  | \$3,839.89                         |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$3,839.89                         |                       |                      |            |
| 36115      | 01/20/2023         | Open   |             |  | Accounts Payable | National Deferred Compensatin      | \$23,934.41           |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | 01132023           |        | 01/13/2023  | Nationwide Deferred Compensation pp 12/31/22-1/13/23   |                  | \$23,934.41                        |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$23,934.41                        |                       |                      |            |
| 36116      | 01/20/2023         | Open   |             |  | Accounts Payable | PERS-457K                          | \$16,757.13           |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | 01132023           |        | 01/13/2023  | PERS Deferred Comp pp 12/31/22-1/13/23                 |                  | \$16,757.13                        |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |
|            | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$16,757.13                        |                       |                      |            |
| 36117      | 01/20/2023         | Open   |             |  | Accounts Payable | State Disbursement Unit            | \$495.73              |                      |            |
|            | Invoice            |        | Date        | Description  |                  | Amount                             |                       |                      |            |
|            | 01132023           |        | 01/13/2023  | Child Support pp 12/31/22-1/13/23                      |                  | \$495.73                           |                       |                      |            |
|            | Paying Fund        |        |             | Cash Account   |                  | Amount                             |                       |                      |            |

# Payment Register

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| Number | Date                           | Status | Void Reason        | Reconciled/<br>Voided Date | Source  | Payee Name                           | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|--------------------|----------------------------|---|--------------------------------------|-----------------------|----------------------|------------|
|        |                                |        | 100 - General Fund |                            | 100 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$495.73              |                      |            |
| 36118  | 01/20/2023                     | Open   |                    |                            | Accounts Payable  | ADVANCED CHEMICAL<br>TRANSPORT, INC. | \$2,126.13            |                      |            |
|        | Invoice                        |        | Date               |                            | Description   |                                      | Amount                |                      |            |
|        | 456108                         |        | 12/31/2022         |                            | Streets - Haz Mat Waste Collection                          |                                      | \$2,126.13            |                      |            |
|        | Paying Fund                    |        |                    |                            | Cash Account  |                                      | Amount                |                      |            |
|        | 100 - General Fund             |        |                    |                            | 100 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$2,126.13            |                      |            |
| 36119  | 01/20/2023                     | Open   |                    |                            | Accounts Payable  | BAZ INDUSTRIES, INC                  | \$2,702,413.03        |                      |            |
|        | Invoice                        |        | Date               |                            | Description   |                                      | Amount                |                      |            |
|        | QTR4-2022                      |        | 01/20/2023         |                            | Apple, Inc Sales Tax Remittances OCT22-DEC22                |                                      | \$2,702,413.03        |                      |            |
|        | Paying Fund                    |        |                    |                            | Cash Account  |                                      | Amount                |                      |            |
|        | 100 - General Fund             |        |                    |                            | 100 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$2,702,413.03        |                      |            |
| 36120  | 01/20/2023                     | Open   |                    |                            | Accounts Payable  | BKF Engineers                        | \$783.00              |                      |            |
|        | Invoice                        |        | Date               |                            | Description   |                                      | Amount                |                      |            |
|        | 23010135                       |        | 01/09/2023         |                            | Jollyman Park Playground Restroom through 112822-<br>123122 |                                      | \$783.00              |                      |            |
|        | Paying Fund                    |        |                    |                            | Cash Account  |                                      | Amount                |                      |            |
|        | 420 - Capital Improvement Fund |        |                    |                            | 420 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$783.00              |                      |            |
| 36121  | 01/20/2023                     | Open   |                    |                            | Accounts Payable  | Boucher Law, PC                      | \$4,823.00            |                      |            |
|        | Invoice                        |        | Date               |                            | Description   |                                      | Amount                |                      |            |
|        | 1245                           |        | 12/31/2022         |                            | Labor & Employment Law Matters                              |                                      | \$821.50              |                      |            |
|        | 1246                           |        | 12/31/2022         |                            | Labor Negotiations (2022)                                   |                                      | \$795.00              |                      |            |
|        | 1244                           |        | 12/31/2022         |                            | Finance/Audit Matter (2022)                                 |                                      | \$1,786.00            |                      |            |
|        | 1273                           |        | 01/13/2023         |                            | Labor & Employment Law Matters                              |                                      | \$901.00              |                      |            |
|        | 1274                           |        | 01/13/2023         |                            | Labor Negotiations (2022)                                   |                                      | \$291.50              |                      |            |
|        | 1272                           |        | 01/13/2023         |                            | Finance/Audit Matter (2022)                                 |                                      | \$228.00              |                      |            |
|        | Paying Fund                    |        |                    |                            | Cash Account  |                                      | Amount                |                      |            |
|        | 100 - General Fund             |        |                    |                            | 100 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$4,823.00            |                      |            |
| 36122  | 01/20/2023                     | Open   |                    |                            | Accounts Payable  | CAROL KORADE                         | \$29.13               |                      |            |
|        | Invoice                        |        | Date               |                            | Description   |                                      | Amount                |                      |            |
|        | January2023                    |        | 01/18/2023         |                            | Reimbursement for January 2023                              |                                      | \$29.13               |                      |            |
|        | Paying Fund                    |        |                    |                            | Cash Account  |                                      | Amount                |                      |            |
|        | 642 - Retiree Medical          |        |                    |                            | 642 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$29.13               |                      |            |
| 36123  | 01/20/2023                     | Open   |                    |                            | Accounts Payable  | CLEARBLU ENVIRONMENTAL               | \$490.20              |                      |            |
|        | Invoice                        |        | Date               |                            | Description   |                                      | Amount                |                      |            |
|        | 28603                          |        | 12/22/2022         |                            | Streets - Dec 2022 Services                                 |                                      | \$490.20              |                      |            |
|        | Paying Fund                    |        |                    |                            | Cash Account  |                                      | Amount                |                      |            |
|        | 100 - General Fund             |        |                    |                            | 100 100-100 (Cash & Investments Assets<br>Cash)             | Operating                            | \$490.20              |                      |            |

# Payment Register

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| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                    | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|--|------------------|-------------------------------|-----------------------|----------------------|------------|
| 36124  | 01/20/2023                     | Open   |             |  | Accounts Payable | CSG Consultants, Inc.         | \$44,590.00           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                        |                       |                      |            |
|        | 47831                          |        | 12/06/2022  | Homestead Rd/N De Anza Blvd Project through 11252022   |                  | \$1,420.00                    |                       |                      |            |
|        | 47832                          |        | 12/06/2022  | Memorial Park Ponds Repurposing through 11252022       |                  | \$6,532.50                    |                       |                      |            |
|        | 48403                          |        | 12/22/2022  | Memorial Park Ponds Repurposing through 11252022       |                  | \$5,467.50                    |                       |                      |            |
|        | 48404                          |        | 12/22/2022  | Regnart Creek Fencing through 11252022                 |                  | \$14,950.00                   |                       |                      |            |
|        | 48427                          |        | 01/09/2023  | Homestead Rd/N De Anza Blvd Project through 12302022   |                  | \$380.00                      |                       |                      |            |
|        | 48429                          |        | 01/09/2023  | Regnart Creek Fencing through 12302022                 |                  | \$15,840.00                   |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                        |                       |                      |            |
|        | 270 - Transportation Fund      |        |             | 270 100-100 (Cash & Investments Assets Operating Cash) |                  | \$1,800.00                    |                       |                      |            |
|        | 280 - Park Dedication          |        |             | 280 100-100 (Cash & Investments Assets Operating Cash) |                  | \$12,000.00                   |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$30,790.00                   |                       |                      |            |
| 36125  | 01/20/2023                     | Open   |             |  | Accounts Payable | Eflex Group, Inc              | \$4,588.73            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                        |                       |                      |            |
|        | 01132023                       |        | 01/13/2023  | FSA Employee Health pp 12/31/22-1/13/23                |                  | \$4,588.73                    |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                        |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$4,588.73                    |                       |                      |            |
| 36126  | 01/20/2023                     | Open   |             |  | Accounts Payable | FolgerGraphics                | \$3,039.13            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                        |                       |                      |            |
|        | 134651                         |        | 01/10/2023  | Post Cards for the I-280 Trail Renaming                |                  | \$3,039.13                    |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                        |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$3,039.13                    |                       |                      |            |
| 36127  | 01/20/2023                     | Open   |             |  | Accounts Payable | G. Bortolotto & Company, Inc. | \$91,340.17           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                        |                       |                      |            |
|        | 5028                           |        | 01/12/2023  | 2022 Pavement Maintenance Phase 1 through 12122-123122 |                  | \$91,340.17                   |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                        |                       |                      |            |
|        | 270 - Transportation Fund      |        |             | 270 100-100 (Cash & Investments Assets Operating Cash) |                  | \$32,842.62                   |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$58,497.55                   |                       |                      |            |
| 36128  | 01/20/2023                     | Open   |             |  | Accounts Payable | GOLDFARB & LIPMAN LLP         | \$306.00              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                        |                       |                      |            |
|        | 460429                         |        | 12/30/2022  | Housing Legal Review 2022/11                           |                  | \$306.00                      |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                        |                       |                      |            |
|        | 265 - BMR Housing              |        |             | 265 100-100 (Cash & Investments Assets Operating Cash) |                  | \$306.00                      |                       |                      |            |
| 36129  | 01/20/2023                     | Open   |             |  | Accounts Payable | GRAINGER INC                  | \$1,686.21            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                        |                       |                      |            |
|        | 9570427246                     |        | 01/11/2023  | Grounds - Corrosion Inhibitor                          |                  | \$338.64                      |                       |                      |            |
|        | 9569830830                     |        | 01/11/2023  | Streets: steel handle blade                            |                  | \$103.75                      |                       |                      |            |
|        | 9567059861                     |        | 01/09/2023  | Streets: sand bags for sand                            |                  | \$1,309.29                    |                       |                      |            |

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| Number | Date                              | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name                            | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-----------------------------------|--------|-------------|----------------------------|--|---------------------------------------|-----------------------|----------------------|------------|
|        | 9575739835                        |        | 01/17/2023  |                            | Streets: credit for invoice 9567059861                 |                                       | (\$65.47)             |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$338.64              |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,243.82            |                      |            |
|        | 270 - Transportation Fund         |        |             |                            | 270 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$103.75              |                      |            |
| 36130  | 01/20/2023                        | Open   |             |                            | Accounts Payable                                       | Granite Rock Company                  | \$37,627.81           |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 1002663                           |        | 12/25/2022  |                            | Memorial Park Cupertino through 12252022               |                                       | \$37,627.81           |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 280 - Park Dedication             |        |             |                            | 280 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$37,627.81           |                      |            |
| 36131  | 01/20/2023                        | Open   |             |                            | Accounts Payable                                       | Health Care Employees                 | \$29,032.20           |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 324951-324953                     |        | 01/13/2023  |                            | January 2023 Dental Benefit                            |                                       | \$29,032.20           |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$29,032.20           |                      |            |
| 36132  | 01/20/2023                        | Open   |             |                            | Accounts Payable                                       | Heritage Landscape Supply Group, Inc. | \$804.55              |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 0009051818-004                    |        | 12/30/2022  |                            | Trees/ROW - Kell Topper SOD Prep, Seed Cover           |                                       | \$745.62              |                      |            |
|        | 0008865897-002                    |        | 12/30/2022  |                            | Grounds - Leemco QC Stabilizer                         |                                       | \$58.93               |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$804.55              |                      |            |
| 36133  | 01/20/2023                        | Open   |             |                            | Accounts Payable                                       | IFPTE LOCAL 21                        | \$1,896.83            |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 01132023                          |        | 01/13/2023  |                            | Association Dues - CEA pp 12/31/22-1/13/23             |                                       | \$1,896.83            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,896.83            |                      |            |
| 36134  | 01/20/2023                        | Open   |             |                            | Accounts Payable                                       | IMPEC GROUP INC.,                     | \$91,435.60           |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 2212134                           |        | 12/31/2022  |                            | Facilities - Dec 2022 Janitorial Services              |                                       | \$90,675.19           |                      |            |
|        | 2212127                           |        | 12/31/2022  |                            | Facilities - Linda Vista Trail Gate Dec 2022           |                                       | \$760.41              |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$81,799.74           |                      |            |
|        | 560 - Blackberry Farm             |        |             |                            | 560 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,267.41            |                      |            |
|        | 570 - Sports Center               |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$8,368.45            |                      |            |
| 36135  | 01/20/2023                        | Open   |             |                            | Accounts Payable                                       | Independent Code Consultants, Inc.    | \$36,386.42           |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 1707                              |        | 01/03/2023  |                            | Building Plan Review Services - Westport 2022/12       |                                       | \$1,125.00            |                      |            |
|        | 1706                              |        | 01/02/2023  |                            | Building Plan Review Services - 2022/12                |                                       | \$35,261.42           |                      |            |

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| Number | Date                            | Status | Void Reason | Reconciled/<br>Voided Date                                       | Source           | Payee Name                                 | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------------|--------|-------------|--|------------------|--|-----------------------|----------------------|------------|
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$36,386.42           |                      |            |
| 36136  | 01/20/2023                      | Open   |             |  | Accounts Payable | KIMBALL-MIDWEST                            | \$735.73              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |  | Amount                |                      |            |
|        | 100598813                       |        | 12/21/2022  | Streets - 1 1/2 8pc 3/4  |                  |  | \$339.93              |                      |            |
|        | 100621126                       |        | 01/03/2023  | Fleet - Rubber Lubricant   |                  |  | \$90.73               |                      |            |
|        | 100643663                       |        | 01/10/2023  | Streets: batteries, fuses, electrical tape                       |                  |  | \$305.07              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$305.07              |                      |            |
|        | 270 - Transportation Fund       |        |             | 270 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$339.93              |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$90.73               |                      |            |
| 36137  | 01/20/2023                      | Open   |             |  | Accounts Payable | Life Insurance Company of North<br>America | \$8,042.87            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |  | Amount                |                      |            |
|        | 15487_010123                    |        | 01/18/2023  | January 2023 CIGNA   |                  |  | \$8,042.87            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 641 - Compensated Absence/LTD   |        |             | 641 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$8,042.87            |                      |            |
| 36138  | 01/20/2023                      | Open   |             |  | Accounts Payable | Managed Health Network Inc                 | \$785.51              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |  | Amount                |                      |            |
|        | PRM-077393                      |        | 12/17/2022  | January 2023 EAP BENEFIT   |                  |  | \$785.51              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$785.51              |                      |            |
| 36139  | 01/20/2023                      | Open   |             |  | Accounts Payable | Mesiti-Miller Engineering, Inc.            | \$378.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |  | Amount                |                      |            |
|        | 1222005                         |        | 12/30/2022  | Wilson Park Basketball Court through 12252022                    |                  |  | \$378.00              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 420 - Capital Improvement Fund  |        |             | 420 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$378.00              |                      |            |
| 36140  | 01/20/2023                      | Open   |             |  | Accounts Payable | MissionSquare                              | \$13,854.19           |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |  | Amount                |                      |            |
|        | 01132023                        |        | 01/13/2023  | ICMA Deferred Comp pp 12/31/22-1/13/23                           |                  |  | \$13,854.19           |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$13,854.19           |                      |            |
| 36141  | 01/20/2023                      | Open   |             |  | Accounts Payable | Moore Lacofano Goltsman, Inc.              | \$7,484.12            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |  | Amount                |                      |            |
|        | 0078856                         |        | 01/09/2023  | Lawrence-Mitty Park & Trail Master Plan through<br>120122-123122 |                  |  | \$7,484.12            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |  | Amount                |                      |            |
|        | 280 - Park Dedication           |        |             | 280 100-100 (Cash & Investments Assets<br>Cash)                  | Operating        |  | \$7,484.12            |                      |            |

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|--------|---------------------------|--------|-------------|---|------------------|-------------------------------|-----------------------|----------------------|------------|
| 36142  | 01/20/2023                | Open   |             |   | Accounts Payable | Nickell Fire Protection, Inc. | \$446.13              |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | K007185                   |        | 10/05/2022  | Facilities - Service Center 12yr Ansul Regulator Test, Fire Sys |                  |                               | \$446.13              |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$446.13              |                      |            |
| 36143  | 01/20/2023                | Open   |             |   | Accounts Payable | Nomad Transit LLC             | \$64,763.95           |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | INV001-6876               |        | 12/31/2022  | Via Cupertino Shuttle for December 2022                         |                  |                               | \$64,763.95           |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$64,763.95           |                      |            |
| 36144  | 01/20/2023                | Open   |             |   | Accounts Payable | OLM Recycling Services LLC    | \$267.80              |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | 4262                      |        | 09/23/2022  | Streets - Ewaste Pickup   |                  |                               | \$267.80              |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$267.80              |                      |            |
| 36145  | 01/20/2023                | Open   |             |   | Accounts Payable | PARS/City of Cupertino        | \$2,556.63            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | 01132023                  |        | 01/13/2023  | PARS Employee pp 12/31/22-1/13/23                               |                  |                               | \$2,556.63            |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$2,556.63            |                      |            |
| 36146  | 01/20/2023                | Open   |             |   | Accounts Payable | Paul R. Curren                | \$3,570.00            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | 2022-12-09                |        | 12/31/2022  | 2021 Pavement Maintenance Project                               |                  |                               | \$945.00              |                      |            |
|        | 2022-11-12                |        | 11/30/2022  | 2021 Pavement Maintenance Project                               |                  |                               | \$315.00              |                      |            |
|        | 2022-10-6                 |        | 10/31/2022  | 2021 Pavement Maintenance Project                               |                  |                               | \$2,310.00            |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 270 - Transportation Fund |        |             | 270 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$3,570.00            |                      |            |
| 36147  | 01/20/2023                | Open   |             |   | Accounts Payable | PLAN JPA                      | \$3,354.50            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | PLAN-2023-0106            |        | 01/09/2023  | General Liability Claims - November 2022                        |                  |                               | \$3,354.50            |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$3,354.50            |                      |            |
| 36148  | 01/20/2023                | Open   |             |   | Accounts Payable | PlanGrid, Inc.                | \$299.36              |                      |            |
|        | Invoice                   |        | Date        | Description   |                  |                               | Amount                |                      |            |
|        | INV0192655                |        | 01/09/2023  | Additional PlanGrid User Account                                |                  |                               | \$299.36              |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  |                               | Amount                |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)          |                  |                               | \$299.36              |                      |            |



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|--------|---------------------------|--------|-------------|---|------------------|---|-----------------------|----------------------|------------|
| 36149  | 01/20/2023                | Open   |             |   | Accounts Payable | Red Wing Business Advantage Account       | \$400.00              |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | 20230110075899            |        | 01/10/2023  | Safety Boots  |                  | \$400.00                                  |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  | Amount                                    |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                  | \$400.00                                  |                       |                      |            |
| 36150  | 01/20/2023                | Open   |             |   | Accounts Payable | Rise Housing Solutions, Inc               | \$9,525.00            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | Cupertino - 020           |        | 12/31/2022  | BMR Program Administrator 2022/12                         |                  | \$9,525.00                                |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  | Amount                                    |                       |                      |            |
|        | 265 - BMR Housing         |        |             | 265 100-100 (Cash & Investments Assets Operating Cash)    |                  | \$9,525.00                                |                       |                      |            |
| 36151  | 01/20/2023                | Open   |             |   | Accounts Payable | Sedgwick Claims Management Services, Inc. | \$2,343.33            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | 400000119327              |        | 01/03/2023  | Workers' Compensation Claims 1/1/23-1/31/23               |                  | \$2,343.33                                |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  | Amount                                    |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                  | \$2,343.33                                |                       |                      |            |
| 36152  | 01/20/2023                | Open   |             |   | Accounts Payable | SHUTE, MIHALY & WEINBERGER LLP            | \$7,302.50            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | 01112023                  |        | 01/11/2023  | Legal Services, City payment of remaining balance for L10 |                  | \$7,302.50                                |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  | Amount                                    |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                  | \$7,302.50                                |                       |                      |            |
| 36153  | 01/20/2023                | Open   |             |   | Accounts Payable | Spinitar                                  | \$5,880.67            |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | 414584                    |        | 12/31/2022  | Cupertino Sports Center Audio Equipment                   |                  | \$5,880.67                                |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  | Amount                                    |                       |                      |            |
|        | 100 - General Fund        |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                  | \$5,880.67                                |                       |                      |            |
| 36154  | 01/20/2023                | Open   |             |   | Accounts Payable | Statewide Traffic Safety & Signs Inc.     | \$473.96              |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | 05039712                  |        | 01/10/2023  | Streets - Black All Season Asphalt Patch                  |                  | \$473.96                                  |                       |                      |            |
|        | Paying Fund               |        |             | Cash Account  |                  | Amount                                    |                       |                      |            |
|        | 270 - Transportation Fund |        |             | 270 100-100 (Cash & Investments Assets Operating Cash)    |                  | \$473.96                                  |                       |                      |            |
| 36155  | 01/20/2023                | Open   |             |   | Accounts Payable | SUNNYVALE FORD                            | \$494.75              |                      |            |
|        | Invoice                   |        | Date        | Description   |                  | Amount                                    |                       |                      |            |
|        | 213480                    |        | 12/08/2022  | Fleet - Door  |                  | \$27.61                                   |                       |                      |            |
|        | 213268                    |        | 12/02/2022  | Fleet - Bezel   |                  | \$12.27                                   |                       |                      |            |
|        | 213652                    |        | 12/13/2022  | Fleet - Roller  |                  | \$31.09                                   |                       |                      |            |
|        | 213355-1                  |        | 12/16/2022  | Fleet - Roller  |                  | \$98.77                                   |                       |                      |            |
|        | 213355                    |        | 12/07/2022  | Fleet - Roller  |                  | \$129.84                                  |                       |                      |            |
|        | 213398                    |        | 12/07/2022  | Fleet - Element, Cap, Sensor, Plug                        |                  | \$195.17                                  |                       |                      |            |

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|--------|---------------------------------|--------|-------------|--|------------------|--------------------|-----------------------|----------------------|------------|
|        | Paying Fund                     |        |             | Cash Account                           |                  |                    | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets | Operating        |                    | \$494.75              |                      |            |
|        |                                 |        |             | Cash)                                  |                  |                    |                       |                      |            |
| 36156  | 01/20/2023                      | Open   |             |  | Accounts Payable | THE HARTFORD       | \$11,497.41           |                      |            |
|        | Invoice                         |        | Date        | Description                            |                  |                    | Amount                |                      |            |
|        | 656343444607                    |        | 01/18/2023  | January 2023 Life and AD&D Benefit     |                  |                    | \$11,215.20           |                      |            |
|        | 756343491730                    |        | 01/18/2023  | January 2023                           |                  |                    | \$282.21              |                      |            |
|        | Paying Fund                     |        |             | Cash Account                           |                  |                    | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets | Operating        |                    | \$11,497.41           |                      |            |
|        |                                 |        |             | Cash)                                  |                  |                    |                       |                      |            |
| 36157  | 01/20/2023                      | Open   |             |  | Accounts Payable | The Home Depot Pro | \$254.00              |                      |            |
|        | Invoice                         |        | Date        | Description                            |                  |                    | Amount                |                      |            |
|        | 719456626                       |        | 11/29/2022  | Facilities - Bathroom Supplies         |                  |                    | \$254.00              |                      |            |
|        | Paying Fund                     |        |             | Cash Account                           |                  |                    | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets | Operating        |                    | \$254.00              |                      |            |
|        |                                 |        |             | Cash)                                  |                  |                    |                       |                      |            |
| 36158  | 01/20/2023                      | Open   |             |  | Accounts Payable | US BANK            | \$43,373.45           |                      |            |
|        | Invoice                         |        | Date        | Description                            |                  |                    | Amount                |                      |            |
|        | CherieW12152022                 |        | 12/15/2022  | 6916 CC Charges                        |                  |                    | \$22.79               |                      |            |
|        | KimL12152022                    |        | 12/15/2022  | 5169 CC Charges                        |                  |                    | \$115.00              |                      |            |
|        | SelbyM121522                    |        | 12/15/2022  | 1711 CC Charges                        |                  |                    | \$246.49              |                      |            |
|        | JJavier121522                   |        | 12/15/2022  | 5617 CC Charges                        |                  |                    | \$786.04              |                      |            |
|        | JANETL121522                    |        | 12/15/2022  | 9949 CC Charges                        |                  |                    | \$3,886.11            |                      |            |
|        | JasonB121522                    |        | 12/15/2022  | 3965 CC Charges                        |                  |                    | \$2,288.51            |                      |            |
|        | AndrewS121522                   |        | 12/15/2022  | 9993 cc charges                        |                  |                    | \$387.26              |                      |            |
|        | IkaP121522                      |        | 12/15/2022  | 8108 cc charges                        |                  |                    | \$585.83              |                      |            |
|        | ShawnT121522                    |        | 12/15/2022  | 7105 cc charges                        |                  |                    | \$60.00               |                      |            |
|        | CyrahC121522                    |        | 12/15/2022  | 0363 CC Charges                        |                  |                    | \$4,491.75            |                      |            |
|        | JonF121522                      |        | 12/15/2022  | 3969 cc charges                        |                  |                    | \$280.00              |                      |            |
|        | DebraN121522                    |        | 12/15/2022  | 1090 CC Charges                        |                  |                    | \$7,553.07            |                      |            |
|        | NathanV121522                   |        | 12/15/2022  | 4299 CC Charges                        |                  |                    | \$95.10               |                      |            |
|        | ReiD121522                      |        | 12/15/2022  | 1409CC Charges                         |                  |                    | \$642.91              |                      |            |
|        | CesarG121522                    |        | 12/15/2022  | 9076 cc charges                        |                  |                    | \$365.00              |                      |            |
|        | JerryA121522                    |        | 12/15/2022  | 8636 cc charges                        |                  |                    | \$186.18              |                      |            |
|        | RudyL121522                     |        | 12/15/2022  | 8736 cc charges                        |                  |                    | \$673.94              |                      |            |
|        | RobG121522                      |        | 12/15/2022  | 6980 cc charges                        |                  |                    | \$22.92               |                      |            |
|        | DomS121522                      |        | 12/15/2022  | 9452 cc charges                        |                  |                    | \$408.67              |                      |            |
|        | RicA121522                      |        | 12/15/2022  | 9906 CC Charges                        |                  |                    | \$377.26              |                      |            |
|        | UrsulaS121522                   |        | 12/15/2022  | 2512 CC Charges                        |                  |                    | \$200.26              |                      |            |
|        | DiegoZ121522                    |        | 12/15/2022  | 8626 CC Charges                        |                  |                    | \$1,009.30            |                      |            |
|        | TyB121522                       |        | 12/15/2022  | 7739 CC Charges                        |                  |                    | \$1,734.76            |                      |            |
|        | Branton121522                   |        | 12/15/2022  | 5320 CC Charges                        |                  |                    | \$741.91              |                      |            |
|        | RSander121522                   |        | 12/15/2022  | 4371 CC Charges                        |                  |                    | \$250.24              |                      |            |
|        | SonyaL121522                    |        | 12/15/2022  | 8808 CC Charges                        |                  |                    | \$501.71              |                      |            |
|        | JindyG121522                    |        | 12/15/2022  | 0175 cc charges                        |                  |                    | \$693.49              |                      |            |
|        | JennyK121522                    |        | 12/15/2022  | 8829 CC Charges                        |                  |                    | \$140.43              |                      |            |
|        | KrisG121522                     |        | 12/15/2022  | 6959 CC Charges                        |                  |                    | \$982.69              |                      |            |
|        | RubenR121522                    |        | 12/15/2022  | 7866 CC Charges                        |                  |                    | \$60.00               |                      |            |
|        | MollyJ121522                    |        | 12/15/2022  | 4137 CC Charges                        |                  |                    | \$91.69               |                      |            |

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|--------|---------------------------------|--------|-------------|---|------------------|--------------------------|-----------------------|----------------------|------------|
|        | FrankV12152022                  |        | 12/15/2022  | 5849 CC Charges                                     |                  |                          | \$873.38              |                      |            |
|        | RobertD121522                   |        | 12/15/2022  | 6680 CC Charges                                     |                  |                          | \$758.69              |                      |            |
|        | MelissaR121522                  |        | 12/15/2022  | 0572 CC Charges                                     |                  |                          | \$1,921.43            |                      |            |
|        | BradA121522                     |        | 12/15/2022  | 6013 cc charges                                     |                  |                          | \$1,042.76            |                      |            |
|        | MikeC121522                     |        | 12/15/2022  | 0863 cc charges                                     |                  |                          | \$16.26               |                      |            |
|        | BrianG121522                    |        | 12/15/2022  | 6202 cc charges                                     |                  |                          | \$1,080.54            |                      |            |
|        | AmandaH121522                   |        | 12/15/2022  | 9326 CC Charges                                     |                  |                          | \$1,396.77            |                      |            |
|        | RandyV121522                    |        | 12/15/2022  | 9138 CC Charges                                     |                  |                          | \$976.66              |                      |            |
|        | ChristL121522                   |        | 12/15/2022  | 7456 CC Charges                                     |                  |                          | \$1,453.05            |                      |            |
|        | RobertK121522                   |        | 12/15/2022  | 7858 CC Charges                                     |                  |                          | \$415.44              |                      |            |
|        | mariahg121522                   |        | 12/15/2022  | 7882 CC CHARGES                                     |                  |                          | \$1,263.93            |                      |            |
|        | KavithaA121522                  |        | 12/15/2022  | 7567 CC Charges                                     |                  |                          | \$9.99                |                      |            |
|        | SundariP121522                  |        | 12/15/2022  | 9702 CC Charges                                     |                  |                          | \$282.40              |                      |            |
|        | AlexG121522                     |        | 12/15/2022  | 1741 CC Charges                                     |                  |                          | \$210.80              |                      |            |
|        | Marilynm121522                  |        | 12/15/2022  | 6763 CC charges                                     |                  |                          | \$1,088.30            |                      |            |
|        | TinaK12152022                   |        | 12/15/2022  | 5630 CC Charges                                     |                  |                          | \$701.74              |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                  |                          | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets              | Operating        |                          | \$36,742.92           |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 265 - BMR Housing               |        |             | 265 100-100 (Cash & Investments Assets              | Operating        |                          | \$909.95              |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 270 - Transportation Fund       |        |             | 270 100-100 (Cash & Investments Assets              | Operating        |                          | \$12.50               |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 420 - Capital Improvement Fund  |        |             | 420 100-100 (Cash & Investments Assets              | Operating        |                          | \$7.50                |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 520 - Resource Recovery         |        |             | 520 100-100 (Cash & Investments Assets              | Operating        |                          | \$200.26              |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 560 - Blackberry Farm           |        |             | 560 100-100 (Cash & Investments Assets              | Operating        |                          | \$514.04              |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets              | Operating        |                          | \$140.43              |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 580 - Recreation Program        |        |             | 580 100-100 (Cash & Investments Assets              | Operating        |                          | \$1,836.67            |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 610 - Innovation & Technology   |        |             | 610 100-100 (Cash & Investments Assets              | Operating        |                          | \$1,671.09            |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets              | Operating        |                          | \$1,338.09            |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
| 36159  | 01/20/2023                      | Open   |             |   | Accounts Payable | Vision Service Plan (CA) | \$4,190.50            |                      |            |
|        | Invoice                         |        | Date        | Description   |                  |                          | Amount                |                      |            |
|        | 816790573                       |        | 12/19/2022  | January 2023 Vision Benefit                         |                  |                          | \$2,352.96            |                      |            |
|        | 816790567                       |        | 12/19/2022  | January 2023 Vision Benefit                         |                  |                          | \$938.84              |                      |            |
|        | 816803372                       |        | 12/21/2022  | January 2023 Vision Benefit                         |                  |                          | \$898.70              |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                  |                          | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets              | Operating        |                          | \$4,190.50            |                      |            |
|        |                                 |        |             | Cash)   |                  |                          |                       |                      |            |
| 36160  | 01/20/2023                      | Open   |             |   | Accounts Payable | VMI, Inc.                | \$256.45              |                      |            |
|        | Invoice                         |        | Date        | Description   |                  |                          | Amount                |                      |            |
|        | 305278                          |        | 12/28/2022  | Senior Ctr. A/V (Extron Part AC=USB 222/ 60-1384-01 |                  |                          | \$256.45              |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                  |                          | Amount                |                      |            |

# Payment Register

From Payment Date: 1/14/2023 - To Payment Date: 1/20/2023

| Number | Date               | Status | Void Reason | Reconciled/<br>Voided Date    | Source  | Payee Name                     | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------|--------|-------------|-------------------------------|---|--------------------------------|-----------------------|----------------------|------------|
|        | 100 - General Fund |        |             |                               | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                      | \$256.45              |                      |            |
| 36161  | 01/20/2023         | Open   |             |                               | Accounts Payable                                | West Valley Community Services | \$16,565.12           |                      |            |
|        | Invoice            |        | Date        | Description                   |   | Amount                         |                       |                      |            |
|        | 2166               |        | 12/31/2022  | Homeless Jobs Program 2022/12 |   | \$16,565.12                    |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account                  |   | Amount                         |                       |                      |            |
|        | 100 - General Fund |        |             |                               | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                      | \$16,565.12           |                      |            |

Type EFT Totals:  
Main Account - Main Checking Account Totals

52 Transactions

\$3,318,814.39

| Checks | Status     | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
|        | Open       | 39    | \$271,355.49       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |
|        | Total      | 39    | \$271,355.49       | \$0.00            |

| EFTs | Status     | Count | Transaction Amount | Reconciled Amount |
|------|------------|-------|--------------------|-------------------|
|      | Open       | 52    | \$3,318,814.39     | \$0.00            |
|      | Reconciled | 0     | \$0.00             | \$0.00            |
|      | Voided     | 0     | \$0.00             | \$0.00            |
|      | Total      | 52    | \$3,318,814.39     | \$0.00            |

| All | Status     | Count | Transaction Amount | Reconciled Amount |
|-----|------------|-------|--------------------|-------------------|
|     | Open       | 91    | \$3,590,169.88     | \$0.00            |
|     | Reconciled | 0     | \$0.00             | \$0.00            |
|     | Voided     | 0     | \$0.00             | \$0.00            |
|     | Stopped    | 0     | \$0.00             | \$0.00            |
|     | Total      | 91    | \$3,590,169.88     | \$0.00            |

Grand Totals:

| Checks | Status     | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
|        | Open       | 39    | \$271,355.49       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |
|        | Total      | 39    | \$271,355.49       | \$0.00            |

| EFTs | Status     | Count | Transaction Amount | Reconciled Amount |
|------|------------|-------|--------------------|-------------------|
|      | Open       | 52    | \$3,318,814.39     | \$0.00            |
|      | Reconciled | 0     | \$0.00             | \$0.00            |
|      | Voided     | 0     | \$0.00             | \$0.00            |
|      | Total      | 52    | \$3,318,814.39     | \$0.00            |

| All | Status     | Count | Transaction Amount | Reconciled Amount |
|-----|------------|-------|--------------------|-------------------|
|     | Open       | 91    | \$3,590,169.88     | \$0.00            |
|     | Reconciled | 0     | \$0.00             | \$0.00            |
|     | Voided     | 0     | \$0.00             | \$0.00            |
|     | Stopped    | 0     | \$0.00             | \$0.00            |
|     | Total      | 91    | \$3,590,169.88     | \$0.00            |

*Approved: Beth G. Viagar*  
01.23.2023

**RESOLUTION NO. 23-XXX**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
RATIFYING CERTAIN CLAIMS AND DEMANDS PAYABLE IN THE  
AMOUNTS AND FROM THE FUNDS AS HEREINAFTER DESCRIBED FOR  
GENERAL AND MISCELLANEOUS EXPENDITURES FOR THE PERIOD  
ENDING JANUARY 27, 2023**

WHEREAS, the Director of Administrative Services or their designated representative has certified to accuracy of the following claims and demands and to the availability of funds for payment hereof; and

WHEREAS, the said claims and demands have been audited as required by law.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby ratify the following claims and demands in the amounts and from the funds as hereinafter set forth in the attached Payment Register.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023 by the following vote:

Vote            Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <b>SIGNED:</b><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <b>ATTEST:</b><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |

## CERTIFICATION

The Administrative Services Director hereby certifies to the accuracy of said records and to the availability of funds for payment.

CERTIFIED:   
\_\_\_\_\_  
Kristina Alfaro, Director of Administrative Services

# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number                               | Date                    | Status | Void Reason | Reconciled/<br>Voided Date                                      | Source           | Payee Name       | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------------------------------------|-------------------------|--------|-------------|---|------------------|------------------|-----------------------|----------------------|------------|
| Main Account - Main Checking Account |                         |        |             |   |                  |                  |                       |                      |            |
| <u>Check</u>                         |                         |        |             |   |                  |                  |                       |                      |            |
| 731849                               | 01/26/2023              | Open   |             |   | Accounts Payable | Advantage Grafix | \$1,062.97            |                      |            |
|                                      | Invoice                 |        | Date        | Description   |                  |                  | Amount                |                      |            |
|                                      | 47249                   |        | 01/23/2023  | Organic waste door hanger                                       |                  |                  | \$1,062.97            |                      |            |
|                                      | Paying Fund             |        |             | Cash Account  |                  |                  | Amount                |                      |            |
|                                      | 520 - Resource Recovery |        |             | 520 100-100 (Cash & Investments Assets Operating Cash)          |                  |                  | \$1,062.97            |                      |            |
| 731850                               | 01/26/2023              | Open   |             |   | Accounts Payable | ALHAMBRA         | \$71.71               |                      |            |
|                                      | Invoice                 |        | Date        | Description   |                  |                  | Amount                |                      |            |
|                                      | 4984902 012123          |        | 01/21/2023  | BOTTOM LOAD HOT AND COLD COOLER WITH SMARTFLO                   |                  |                  | \$39.82               |                      |            |
|                                      | 4984902 122422          |        | 12/24/2022  | BOTTOM LOAD HOT AND COLD COOLER WITH SMARTFLO                   |                  |                  | \$31.89               |                      |            |
|                                      | Paying Fund             |        |             | Cash Account  |                  |                  | Amount                |                      |            |
|                                      | 570 - Sports Center     |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)          |                  |                  | \$71.71               |                      |            |
| 731851                               | 01/26/2023              | Open   |             |   | Accounts Payable | AT&T             | \$6,288.33            |                      |            |
|                                      | Invoice                 |        | Date        | Description   |                  |                  | Amount                |                      |            |
|                                      | 000019337112            |        | 01/12/2023  | 9391023221 (408-253-9200) 12/12/2022 - 01/11/2023               |                  |                  | \$56.54               |                      |            |
|                                      | 000019337114            |        | 01/12/2023  | 9391023223 12/12/2022 - 01/11/2023                              |                  |                  | \$78.30               |                      |            |
|                                      | 000019337208            |        | 01/12/2023  | 9391023218 (238-371-7141) 12/12/2022 - 01/11/2023               |                  |                  | \$68.96               |                      |            |
|                                      | 000019337209            |        | 01/12/2023  | 9391023217 (237-361-8095) 12/12/2022 - 01/11/2023               |                  |                  | \$87.54               |                      |            |
|                                      | 000019337210            |        | 01/12/2023  | 9391023216 (233-281-5494) 12/12/2022 - 01/11/2023               |                  |                  | \$70.54               |                      |            |
|                                      | 000019337211            |        | 01/12/2023  | 9391023215 (233-281-4421) 12/12/2022 - 01/11/2023               |                  |                  | \$89.55               |                      |            |
|                                      | 000019338079-0          |        | 01/12/2023  | 4087771305    10185 N STELLING RD - Secure FAX                  |                  |                  | \$16.67               |                      |            |
|                                      | 000019338079-1          |        | 01/12/2023  | 4087771306    10185 N STELLING RD - Sheriff                     |                  |                  | \$16.67               |                      |            |
|                                      | 000019338079-2          |        | 01/12/2023  | 4087771307    10185 N STELLING RD - Sheriff                     |                  |                  | \$16.67               |                      |            |
|                                      | 000019338079-3          |        | 01/12/2023  | 4087771311    22221 MC CLELLAN RD - Environmental Education Cen |                  |                  | \$21.74               |                      |            |
|                                      | 000019338079-4          |        | 01/12/2023  | 4087771318    10555 MARY AV - Traffic Operating Center on Franc |                  |                  | \$32.67               |                      |            |
|                                      | 000019338079-5          |        | 01/12/2023  | 4087771331    21975 SAN FERNANDO AV - BBF-Kiosk Alarm           |                  |                  | \$17.17               |                      |            |
|                                      | 000019338079-6          |        | 01/12/2023  | 4087771340    10555 MARY AV - Alarm- Service Center             |                  |                  | \$16.80               |                      |            |
|                                      | 000019338079-7          |        | 01/12/2023  | 4087771344    21251 STEVENS CREEK BL - SEN - FAX                |                  |                  | \$16.67               |                      |            |
|                                      | 000019338079-8          |        | 01/12/2023  | 4087771345 - CH- PG&E Meter                                     |                  |                  | \$16.82               |                      |            |
|                                      | 000019338079-9          |        | 01/12/2023  | 4087771346    21111 STEVENS CREEK BL - SPORTS Center - HVAC Lin |                  |                  | \$16.82               |                      |            |
|                                      | 000019338079-10         |        | 01/12/2023  | 4087771348    10555 MARY AV - Alarm- Service Center             |                  |                  | \$17.99               |                      |            |
|                                      | 000019338079-11         |        | 01/12/2023  | 4087771355    10555 MARY AV - Mechanic Shop FAX                 |                  |                  | \$16.67               |                      |            |
|                                      | 000019338079-12         |        | 01/12/2023  | 4087773102    10185 N STELLING RD - Museum/Spare                |                  |                  | \$16.67               |                      |            |
|                                      | 000019338079-13         |        | 01/12/2023  | 4087773103    10185 N STELLING RD - Museum/Spare                |                  |                  | \$16.49               |                      |            |
|                                      | 000019338079-14         |        | 01/12/2023  | 4087773109 - FAX  |                  |                  | \$16.67               |                      |            |

# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number          | Date | Status | Void Reason | Reconciled/<br>Voided Date | Source                            | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|-----------------|------|--------|-------------|----------------------------|-----------------------------------|------------|-----------------------|----------------------|------------|
| 000019338079-15 |      |        | 01/12/2023  | 4087773112                 | 21111 STEVENS CREEK BL -          |            | \$18.18               |                      |            |
|                 |      |        |             | SPORTS- Fire Alarm         |                                   |            |                       |                      |            |
| 000019338079-16 |      |        | 01/12/2023  | 4087773113                 | 21111 STEVENS CREEK BL -          |            | \$16.90               |                      |            |
|                 |      |        |             | SPORTS- Fire Alarm         |                                   |            |                       |                      |            |
| 000019338079-17 |      |        | 01/12/2023  | 4087773137                 | 10185 N STELLING RD - FAX QCC     |            | \$16.68               |                      |            |
| 000019338079-18 |      |        | 01/12/2023  | 4087773143                 | 21975 SAN FERNANDO AV - BBF -     |            | \$17.57               |                      |            |
|                 |      |        |             | Retreat Alarm              |                                   |            |                       |                      |            |
| 000019338079-19 |      |        | 01/12/2023  | 4087773145                 | 21975 SAN FERNANDO AV - BBF -     |            | \$16.82               |                      |            |
|                 |      |        |             | Alarm Golf Shed            |                                   |            |                       |                      |            |
| 000019338079-20 |      |        | 01/12/2023  | 4087773156                 | 21251 STEVENS CREEK BL - SEN-     |            | \$16.67               |                      |            |
|                 |      |        |             | FAX Work Room              |                                   |            |                       |                      |            |
| 000019338079-21 |      |        | 01/12/2023  | 4087773164                 | 21111 STEVENS CREEK BL - Sports   |            | \$16.82               |                      |            |
|                 |      |        |             | Fax                        |                                   |            |                       |                      |            |
| 000019338079-22 |      |        | 01/12/2023  | 4087773168                 | 21111 STEVENS CREEK BL - Sports   |            | \$16.82               |                      |            |
|                 |      |        |             | Center Elevator            |                                   |            |                       |                      |            |
| 000019338079-23 |      |        | 01/12/2023  | 4087773254                 | 21975 SAN FERNANDO AV - BBF -     |            | \$21.74               |                      |            |
|                 |      |        |             | Golf Shed                  |                                   |            |                       |                      |            |
| 000019338079-24 |      |        | 01/12/2023  | 4087773258                 | 21975 SAN FERNANDO AV - BBF -     |            | \$16.67               |                      |            |
|                 |      |        |             | Alarm Café                 |                                   |            |                       |                      |            |
| 000019338079-25 |      |        | 01/12/2023  | 4087773287                 | - Comm Hall - Alarm               |            | \$18.04               |                      |            |
| 000019338079-26 |      |        | 01/12/2023  | 4087773288                 | - Comm Hall - Fire Alarm          |            | \$17.25               |                      |            |
| 000019338079-27 |      |        | 01/12/2023  | 4087773293                 | - Comm Hall - Fire Alarm          |            | \$16.67               |                      |            |
| 000019338079-28 |      |        | 01/12/2023  | 4087773302                 | 21251 STEVENS CREEK BL - SEN-     |            | \$16.67               |                      |            |
|                 |      |        |             | Credit Card Front D        |                                   |            |                       |                      |            |
| 000019338079-29 |      |        | 01/12/2023  | 4087773305                 | 21251 STEVENS CREEK BL - SEN-     |            | \$16.67               |                      |            |
|                 |      |        |             | Credit Card Front D        |                                   |            |                       |                      |            |
| 000019338079-30 |      |        | 01/12/2023  | 4087773317                 | - CH- Finance CC VISA             |            | \$16.82               |                      |            |
| 000019338079-31 |      |        | 01/12/2023  | 4087773333                 | - CH- FAX downstairs              |            | \$16.82               |                      |            |
| 000019338079-32 |      |        | 01/12/2023  | 4087773365                 | 21251 STEVENS CREEK BL - RNA      |            | \$16.67               |                      |            |
|                 |      |        |             | FAX                        |                                   |            |                       |                      |            |
| 000019338079-33 |      |        | 01/12/2023  | 4087773369                 | 21251 STEVENS CREEK BL - SEN-     |            | \$18.21               |                      |            |
|                 |      |        |             | Alarm Line                 |                                   |            |                       |                      |            |
| 000019338079-34 |      |        | 01/12/2023  | 4087773370                 | 21251 STEVENS CREEK BL - SEN-     |            | \$16.92               |                      |            |
|                 |      |        |             | Alarm Line                 |                                   |            |                       |                      |            |
| 000019338079-35 |      |        | 01/12/2023  | 4087773372                 | 21251 STEVENS CREEK BL - Trane    |            | \$16.67               |                      |            |
|                 |      |        |             | Modem (HVAC)               |                                   |            |                       |                      |            |
| 000019338079-36 |      |        | 01/12/2023  | 4087773387                 | 10555 MARY AV - FAX or Alarm      |            | \$16.67               |                      |            |
| 000019338079-37 |      |        | 01/12/2023  | 4087773388                 | 10555 MARY AV - FAX or Alarm      |            | \$16.67               |                      |            |
| 000019338079-38 |      |        | 01/12/2023  | 4087773399                 | 10555 MARY AV - FAX               |            | \$16.88               |                      |            |
| 000019338079-39 |      |        | 01/12/2023  | 4087773416                 | 21251 STEVENS CREEK BL - SEN-     |            | \$16.67               |                      |            |
|                 |      |        |             | Cr Card                    |                                   |            |                       |                      |            |
| 000019338079-40 |      |        | 01/12/2023  | 4087773419                 | 21251 STEVENS CREEK BL - SEN-     |            | \$16.67               |                      |            |
|                 |      |        |             | Cr Card                    |                                   |            |                       |                      |            |
| 000019337111-0  |      |        | 01/12/2023  |                            | City Clerk                        |            | \$26.65               |                      |            |
| 000019337111-1  |      |        | 01/12/2023  |                            | 4082558166 - Service Center Admin |            | \$26.65               |                      |            |
| 000019337111-2  |      |        | 01/12/2023  |                            | City Hall                         |            | \$1,370.04            |                      |            |
| 000019337111-3  |      |        | 01/12/2023  |                            | Service Center                    |            | \$112.44              |                      |            |
| 000019337111-4  |      |        | 01/12/2023  |                            | Wilson Park                       |            | \$26.65               |                      |            |
| 000019337111-5  |      |        | 01/12/2023  |                            | Street Maintenance                |            | \$26.91               |                      |            |
| 000019337111-6  |      |        | 01/12/2023  |                            | Monte Vista - 0720858144          |            | \$563.59              |                      |            |
| 000019337111-7  |      |        | 01/12/2023  |                            | BBF Golf - 0720858146             |            | \$459.44              |                      |            |



# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number | Date                            | Status | Void Reason | Reconciled/<br>Voided Date | Source  | Payee Name   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------------|--------|-------------|----------------------------|---|--|-----------------------|----------------------|------------|
|        | 0000193371111-8                 |        | 01/12/2023  |                            | BBF Park  |  | \$459.44              |                      |            |
|        | 0000193371111-9                 |        | 01/12/2023  |                            | 0720858349 - 10229 North Portal Avenue                  |  | \$459.44              |                      |            |
|        | 0000193371111-10                |        | 01/12/2023  |                            | Teleconnect: BTN0720858350                              |  | \$459.44              |                      |            |
|        | 0000193371111-11                |        | 01/12/2023  |                            | 720858352   |  | \$563.59              |                      |            |
|        | 0000193371111-12                |        | 01/12/2023  |                            | Teleconnect: BTN0722762181                              |  | \$563.59              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)  |  | \$3,082.76            |                      |            |
|        | 560 - Blackberry Farm           |        |             |                            | 560 100-100 (Cash & Investments Assets Operating Cash)  |  | \$56.54               |                      |            |
|        | 570 - Sports Center             |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash)  |  | \$85.54               |                      |            |
|        | 610 - Innovation & Technology   |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash)  |  | \$3,046.82            |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             |                            | 630 100-100 (Cash & Investments Assets Operating Cash)  |  | \$16.67               |                      |            |
| 731852 | 01/26/2023                      | Open   |             |                            | Accounts Payable  | California Association Public Information Official | \$275.00              |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |  | Amount                |                      |            |
|        | 17056                           |        | 12/16/2022  |                            | Esther CAPIO Membership Renewal                         |  | \$275.00              |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)  |  | \$275.00              |                      |            |
| 731853 | 01/26/2023                      | Open   |             |                            | Accounts Payable  | CenturyLink  | \$22.16               |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |  | Amount                |                      |            |
|        | 047R - 11/7/22                  |        | 11/07/2022  |                            | Emergency Out of Area Phone line                        |  | \$22.16               |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)  |  | \$22.16               |                      |            |
| 731854 | 01/26/2023                      | Open   |             |                            | Accounts Payable  | CITY OF CUPERTINO                                  | \$1,006.01            |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |  | Amount                |                      |            |
|        | 65248                           |        | 01/19/2023  |                            | 19784 S Wintergreen Drive Basketball Court              |  | \$1,006.01            |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |  | Amount                |                      |            |
|        | 420 - Capital Improvement Fund  |        |             |                            | 420 100-100 (Cash & Investments Assets Operating Cash)  |  | \$1,006.01            |                      |            |
| 731855 | 01/26/2023                      | Open   |             |                            | Accounts Payable  | COMCAST  | \$2,216.46            |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |  | Amount                |                      |            |
|        | 3310-010723                     |        | 01/07/2023  |                            | 8155 40 065 0183310 - 01072023                          |  | \$2,216.46            |                      |            |
|        | Paying Fund                     |        |             |                            | Cash Account  |  | Amount                |                      |            |
|        | 100 - General Fund              |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)  |  | \$249.48              |                      |            |
|        | 570 - Sports Center             |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash)  |  | \$737.47              |                      |            |
|        | 610 - Innovation & Technology   |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash)  |  | \$1,229.51            |                      |            |
| 731856 | 01/26/2023                      | Open   |             |                            | Accounts Payable  | Cumming Management Group, Inc                      | \$3,500.00            |                      |            |
|        | Invoice                         |        | Date        |                            | Description   |  | Amount                |                      |            |
|        | 120152                          |        | 12/31/2022  |                            | Blackberry Farm Pool Improvements through 120122-123122 |  | \$3,500.00            |                      |            |

# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number | Date                              | Status | Void Reason | Reconciled/<br>Voided Date                           | Source           | Payee Name                       | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-----------------------------------|--------|-------------|--|------------------|----------------------------------|-----------------------|----------------------|------------|
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 420 - Capital Improvement Fund    |        |             | 420 100-100 (Cash & Investments Assets               | Operating        |                                  | \$3,500.00            |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731857 | 01/26/2023                        | Open   |             |  | Accounts Payable | DEPARTMENT OF JUSTICE            | \$96.00               |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | 627098                            |        | 01/05/2023  | Fingerprint Apps Dec 2022                            |                  |                                  | \$96.00               |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets               | Operating        |                                  | \$96.00               |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731858 | 01/26/2023                        | Open   |             |  | Accounts Payable | Devil Mountain Wholesale Nursery | \$1,849.56            |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | INV103616                         |        | 01/17/2023  | Trees/ROW - Aptos Blue, Tristania Conferta           |                  |                                  | \$1,849.56            |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets               | Operating        |                                  | \$1,849.56            |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731859 | 01/26/2023                        | Open   |             |  | Accounts Payable | DFM Associates                   | \$72.19               |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | 48179                             |        | 01/23/2023  | 2023 Election Code                                   |                  |                                  | \$72.19               |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets               | Operating        |                                  | \$72.19               |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731860 | 01/26/2023                        | Open   |             |  | Accounts Payable | DH Distribution & Services LLC   | \$1,309.43            |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | 2206                              |        | 01/11/2023  | Shine Dry Court Squeegee                             |                  |                                  | \$1,309.43            |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 570 - Sports Center               |        |             | 570 100-100 (Cash & Investments Assets               | Operating        |                                  | \$1,309.43            |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731861 | 01/26/2023                        | Open   |             |  | Accounts Payable | FEDEX                            | \$11.33               |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | 9-642-97527                       |        | 01/13/2023  | FEDEX Services - Late Fee                            |                  |                                  | \$11.33               |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets               | Operating        |                                  | \$11.33               |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731862 | 01/26/2023                        | Open   |             |  | Accounts Payable | Grassroots Ecology               | \$7,791.00            |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | CUWQM1222                         |        | 12/31/2022  | Water quality monitoring July-December 2022 services |                  |                                  | \$7,791.00            |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             | 230 100-100 (Cash & Investments Assets               | Operating        |                                  | \$7,791.00            |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731863 | 01/26/2023                        | Open   |             |  | Accounts Payable | Insight Consulting Services LLC  | \$127,251.20          |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | 2022Q3                            |        | 01/23/2023  | 2022 Q3 Insight Tax Sharing                          |                  |                                  | \$127,251.20          |                      |            |
|        | Paying Fund                       |        |             | Cash Account   |                  |                                  | Amount                |                      |            |
|        | 100 - General Fund                |        |             | 100 100-100 (Cash & Investments Assets               | Operating        |                                  | \$127,251.20          |                      |            |
|        |                                   |        |             | Cash)  |                  |                                  |                       |                      |            |
| 731864 | 01/26/2023                        | Open   |             |  | Accounts Payable | LSA ASSOCIATES INC               | \$33.75               |                      |            |
|        | Invoice                           |        | Date        | Description  |                  |                                  | Amount                |                      |            |
|        | 186502                            |        | 01/17/2023  | Apple Park CEQA Preparation 2022/12                  |                  |                                  | \$33.75               |                      |            |

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| Number | Date                | Status | Void Reason | Reconciled/<br>Voided Date | Source  | Payee Name                     | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------|--------|-------------|----------------------------|---|--------------------------------|-----------------------|----------------------|------------|
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 100 - General Fund  |        |             |                            | 100 100-100 (Cash & Investments Assets          | Operating                      | \$33.75               |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731865 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | Mood Media                     | \$108.90              |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 57256737            |        | 01/01/2023  |                            | MOOD MEDIA Recurring Services from 01-JAN-23 to |                                | \$108.90              |                      |            |
|        |                     |        |             |                            | 31-JAN-23                                       |                                |                       |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 570 - Sports Center |        |             |                            | 570 100-100 (Cash & Investments Assets          | Operating                      | \$108.90              |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731866 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | Occupational Health Centers of | \$167.00              |                      |            |
|        |                     |        |             |                            |   | California, A Medi             |                       |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 77910234            |        | 01/06/2023  |                            | TB Test- P. Nicholson, L. Jones                 |                                | \$167.00              |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 100 - General Fund  |        |             |                            | 100 100-100 (Cash & Investments Assets          | Operating                      | \$167.00              |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731867 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | Outdoor Creations Inc.         | \$1,189.46            |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 9682                |        | 12/15/2022  |                            | Grounds - Service Table Wide Leg                |                                | \$1,189.46            |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 100 - General Fund  |        |             |                            | 100 100-100 (Cash & Investments Assets          | Operating                      | \$1,189.46            |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731868 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | PG&E                           | \$294.59              |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 5875-012023         |        | 01/20/2023  |                            | 2012160587-5 12/20/22-1/18/23                   |                                | \$294.59              |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 100 - General Fund  |        |             |                            | 100 100-100 (Cash & Investments Assets          | Operating                      | \$294.59              |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731869 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | Prints Charles Reprographics   | \$486.72              |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 111110              |        | 01/16/2023  |                            | White 3mm Sentra Board                          |                                | \$486.72              |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 100 - General Fund  |        |             |                            | 100 100-100 (Cash & Investments Assets          | Operating                      | \$486.72              |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731870 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | PTS COMMUNICATIONS             | \$543.00              |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 2099415             |        | 01/12/2023  |                            | payphone svcs 2/1/2023-2/28/23                  |                                | \$543.00              |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |
|        | 100 - General Fund  |        |             |                            | 100 100-100 (Cash & Investments Assets          | Operating                      | \$482.66              |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
|        | 570 - Sports Center |        |             |                            | 570 100-100 (Cash & Investments Assets          | Operating                      | \$60.34               |                      |            |
|        |                     |        |             |                            | Cash)   |                                |                       |                      |            |
| 731871 | 01/26/2023          | Open   |             |                            | Accounts Payable                                | Royal Coach Tours              | \$1,265.00            |                      |            |
|        | Invoice             |        | Date        |                            | Description                                     |                                | Amount                |                      |            |
|        | 24997               |        | 01/18/2023  |                            | Charter 24997 02/09/2023 Fountain Restaurant &  |                                | \$1,265.00            |                      |            |
|        |                     |        |             |                            | Verdi's Falstaff                                |                                |                       |                      |            |
|        | Paying Fund         |        |             |                            | Cash Account                                    |                                | Amount                |                      |            |

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| Number | Date                          | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name                       | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-------------------------------|--------|-------------|----------------------------|--|----------------------------------|-----------------------|----------------------|------------|
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating                        | \$1,265.00            |                      |            |
| 731872 | 01/26/2023                    | Open   |             |                            | Accounts Payable   | SAN JOSE WATER COMPANY           | \$5,961.39            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                  | Amount                |                      |            |
|        | SJW010423-0                   |        | 01/04/2023  |                            | 0879200000-5 - Stelling Rd. LS                                   |                                  | \$690.76              |                      |            |
|        | SJW010423-1                   |        | 01/04/2023  |                            | 1731610000-1 - De Anza Blvd.S.                                   |                                  | \$621.06              |                      |            |
|        | SJW010423-2                   |        | 01/04/2023  |                            | 4242600000-8 - Irrigation-Median (Bollinger Rd)                  |                                  | \$186.23              |                      |            |
|        | SJW010423-3                   |        | 01/04/2023  |                            | 4862898282-8 - 10455 Torre Ave                                   |                                  | \$154.21              |                      |            |
|        | SJW010423-4                   |        | 01/04/2023  |                            | 5280181221-6 - S De Anza Bl (median irrigation)                  |                                  | \$502.75              |                      |            |
|        | SJW010423-5                   |        | 01/04/2023  |                            | 5461910000-8 - De Anza Blvd.S.                                   |                                  | \$629.38              |                      |            |
|        | SJW010423-6                   |        | 01/04/2023  |                            | 5949902723-9 - Creekline Dr                                      |                                  | \$374.94              |                      |            |
|        | SJW010423-7                   |        | 01/04/2023  |                            | 9705420000-7 - 10300 Torre Avenue Ls                             |                                  | \$748.83              |                      |            |
|        | SJW010523-0                   |        | 01/05/2023  |                            | 3156700000-0 - Prospect Rd.LS                                    |                                  | \$180.48              |                      |            |
|        | SJW010523-1                   |        | 01/05/2023  |                            | 4676110000-0 - Rainbow Dr.LS                                     |                                  | \$180.48              |                      |            |
|        | SJW010523-2                   |        | 01/05/2023  |                            | 6756510000-4 - Yorkshire Dr.LS                                   |                                  | \$1,383.68            |                      |            |
|        | SJW010523-3                   |        | 01/05/2023  |                            | 7808300000-6 - Irrigation-Median (Westlynn Wy)                   |                                  | \$200.79              |                      |            |
|        | SJW010523-4                   |        | 01/05/2023  |                            | 9511610000-9 - Donegal Dr.                                       |                                  | \$107.80              |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                  | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating                        | \$5,961.39            |                      |            |
| 731873 | 01/26/2023                    | Open   |             |                            | Accounts Payable   | Site5                            | \$312.68              |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                  | Amount                |                      |            |
|        | 4072915                       |        | 01/22/2023  |                            | reg4rec.org (03/08/2023 - 03/07/2024)                            |                                  | \$312.68              |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                  | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating                        | \$312.68              |                      |            |
| 731874 | 01/26/2023                    | Open   |             |                            | Accounts Payable   | SITEONE LANDSCAPE SUPPLY,<br>LLC | \$3,604.56            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                  | Amount                |                      |            |
|        | 125859948-001                 |        | 12/15/2022  |                            | Grounds - Straw Whattle Photo Net                                |                                  | \$349.28              |                      |            |
|        | 125615947-001                 |        | 12/28/2022  |                            | Grounds - Lesco Tournament Athletic Striping Paint<br>White      |                                  | \$3,255.28            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                  | Amount                |                      |            |
|        | 100 - General Fund            |        |             |                            | 100 100-100 (Cash & Investments Assets<br>Cash)                  | Operating                        | \$3,604.56            |                      |            |
| 731875 | 01/26/2023                    | Open   |             |                            | Accounts Payable   | Stormwind LLC                    | \$1,700.00            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                  | Amount                |                      |            |
|        | 46959                         |        | 01/06/2023  |                            | Marilyn - Training Portal Ultimate Access                        |                                  | \$1,700.00            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                  | Amount                |                      |            |
|        | 610 - Innovation & Technology |        |             |                            | 610 100-100 (Cash & Investments Assets<br>Cash)                  | Operating                        | \$1,700.00            |                      |            |
| 731876 | 01/26/2023                    | Open   |             |                            | Accounts Payable   | Tennyson Electric Inc.           | \$5,532.37            |                      |            |
|        | Invoice                       |        | Date        |                            | Description  |                                  | Amount                |                      |            |
|        | 1220333                       |        | 11/15/2022  |                            | 122033 Homestead Rd.-N De Anza TS Modification<br>through 113022 |                                  | \$1,129.24            |                      |            |
|        | 1220334                       |        | 09/30/2022  |                            | 122033 Homestead Rd.-N De Anza TS Modification                   |                                  | \$4,403.13            |                      |            |
|        | Paying Fund                   |        |             |                            | Cash Account   |                                  | Amount                |                      |            |

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|--------|---------------------------------|--------|-------------|---|---------------------------|--|-----------------------|----------------------|------------|
|        |                                 |        |             |   | 270 - Transportation Fund | 270 100-100 (Cash & Investments Assets Operating Cash) | \$5,532.37            |                      |            |
| 731877 | 01/26/2023                      | Open   |             |   | Accounts Payable          | TEREX USA, LLC   | \$4,618.41            |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 1010090718-0                    |        | 07/22/2022  | Facilities - Annual Inspections EQP61, EQP956, EQP4, EQP3 |                           | \$1,769.37   |                       |                      |            |
|        | 1010090926-0                    |        | 09/16/2022  | Fleet - EQP4 Installed and Rewired Outrigger              |                           | \$2,849.04   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                           | Amount   |                       |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$4,618.41   |                       |                      |            |
| 731878 | 01/26/2023                      | Open   |             |   | Accounts Payable          | TPx Communications                                     | \$2,188.70            |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 165452632-0                     |        | 12/31/2022  | Telephone Service for new VoIP System Dec. 2022           |                           | \$2,188.70   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                           | Amount   |                       |                      |            |
|        | 610 - Innovation & Technology   |        |             | 610 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$2,188.70   |                       |                      |            |
| 731879 | 01/26/2023                      | Open   |             |   | Accounts Payable          | United Site Services                                   | \$586.68              |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 114-13496592                    |        | 01/17/2023  | portable toilet at compost site Jan-Feb 2023              |                           | \$93.90  |                       |                      |            |
|        | INV-01354569                    |        | 01/16/2023  | Trees/ROW - SWP 1-16-23 to 2-12-23                        |                           | \$492.78   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                           | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$492.78   |                       |                      |            |
|        | 520 - Resource Recovery         |        |             | 520 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$93.90  |                       |                      |            |
| 731880 | 01/26/2023                      | Open   |             |   | Accounts Payable          | HENGYE LLC   | \$7,000.00            |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 215319                          |        | 01/23/2023  | 10036 Crescent Rd, FP 10% FP Bond, 215319                 |                           | \$7,000.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                           | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$7,000.00   |                       |                      |            |
| 731881 | 01/26/2023                      | Open   |             |   | Accounts Payable          | LEVEL 10 CONSTRUCTION                                  | \$10,000.00           |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 313947                          |        | 01/18/2023  | REFUND 10460 BANDLEY DR BLD-2021-1537 TCO BOND            |                           | \$10,000.00  |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                           | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$10,000.00  |                       |                      |            |
| 731882 | 01/26/2023                      | Open   |             |   | Accounts Payable          | Preston Pipelines Infrastructure, LLC                  | \$6,000.00            |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 316510                          |        | 01/23/2023  | 10440 Bubb Rd, Encroachment Bond, 316510                  |                           | \$6,000.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account  |                           | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)    |                           | \$6,000.00   |                       |                      |            |
| 731883 | 01/26/2023                      | Open   |             |   | Accounts Payable          | WILLOW GLEN ELECTRIC                                   | \$121.55              |                      |            |
|        | Invoice                         |        | Date        | Description   |                           | Amount   |                       |                      |            |
|        | 317747                          |        | 01/24/2023  | REFUND 21662 COLUMBUS AVE BLD-2022-2212 WITHDRAWN         |                           | \$121.55   |                       |                      |            |

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|--------------------|-------------------------------|--------|-------------|--|--|-----------------------|-----------------------|----------------------|------------|
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets Operating Cash) |                       | \$121.55              |                      |            |
| 731884             | 01/26/2023                    | Open   |             |  | Accounts Payable                                       | ZHAI, JIANJUN         | \$5,000.00            |                      |            |
|                    | Invoice                       |        | Date        | Description  |  |                       | Amount                |                      |            |
|                    | 277482                        |        | 01/23/2023  | 10618 GASCOIGNE DR, BOND, 277482                                 |  |                       | \$5,000.00            |                      |            |
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets Operating Cash) |                       | \$5,000.00            |                      |            |
| 731885             | 01/26/2023                    | Open   |             |  | Accounts Payable                                       | UNIVERSAL DIALOG INC. | \$760.00              |                      |            |
|                    | Invoice                       |        | Date        | Description  |  |                       | Amount                |                      |            |
|                    | 5779-ENTC                     |        | 06/23/2022  | FY21-22 Postcard translation services for AB1276 info            |  |                       | \$80.00               |                      |            |
|                    | 5781-ENTC                     |        | 06/23/2022  | FY21-22 translation services for single-use plastics flyer       |  |                       | \$120.00              |                      |            |
|                    | 5790-EN05                     |        | 01/17/2023  | Yard waste exempt translation message                            |  |                       | \$560.00              |                      |            |
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 520 - Resource Recovery       |        |             |  | 520 100-100 (Cash & Investments Assets Operating Cash) |                       | \$760.00              |                      |            |
| 731886             | 01/26/2023                    | Open   |             |  | Accounts Payable                                       | Software One, Inc     | \$106,211.25          |                      |            |
|                    | Invoice                       |        | Date        | Description  |  |                       | Amount                |                      |            |
|                    | US-PSI-1293373                |        | 01/19/2023  | 248 Office 365 E3 Licenses & other Misc. Microsoft Licenses      |  |                       | \$106,211.25          |                      |            |
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 610 - Innovation & Technology |        |             |  | 610 100-100 (Cash & Investments Assets Operating Cash) |                       | \$106,211.25          |                      |            |
| 731887             | 01/26/2023                    | Open   |             |  | Accounts Payable                                       | ABOLI JAYDEEP RANADE  | \$195.00              |                      |            |
|                    | Invoice                       |        | Date        | Description  |  |                       | Amount                |                      |            |
|                    | 121822 AJR                    |        | 12/18/2022  | December fitness classes   |  |                       | \$195.00              |                      |            |
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 570 - Sports Center           |        |             |  | 570 100-100 (Cash & Investments Assets Operating Cash) |                       | \$195.00              |                      |            |
| 731888             | 01/26/2023                    | Open   |             |  | Accounts Payable                                       | County of Santa Clara | \$4,488.21            |                      |            |
|                    | Invoice                       |        | Date        | Description  |  |                       | Amount                |                      |            |
|                    | 1800083971                    |        | 12/31/2022  | Aerial Imagery & LiDAR Data Acqui Cost Share FY23                |  |                       | \$4,488.21            |                      |            |
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 610 - Innovation & Technology |        |             |  | 610 100-100 (Cash & Investments Assets Operating Cash) |                       | \$4,488.21            |                      |            |
| 731889             | 01/26/2023                    | Open   |             |  | Accounts Payable                                       | Plante & Moran, PLLC  | \$13,780.00           |                      |            |
|                    | Invoice                       |        | Date        | Description  |  |                       | Amount                |                      |            |
|                    | 2238692                       |        | 01/17/2023  | Phase 1: Needs Assessment: Project initiation, Developed detaile |  |                       | \$13,780.00           |                      |            |
|                    | Paying Fund                   |        |             |  | Cash Account   |                       | Amount                |                      |            |
|                    | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets Operating Cash) |                       | \$13,780.00           |                      |            |
| Type Check Totals: |                               |        |             |  |  |                       | 41 Transactions       | \$334,972.57         |            |

# Payment Register

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| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|--|------------------|------------------------------|-----------------------|----------------------|------------|
| EFT    |                                |        |             |  |                  |                              |                       |                      |            |
| 36162  | 01/23/2023                     | Open   |             |  | Accounts Payable | EMPLOYMENT DEVEL DEPT        | \$42,340.71           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 01132023                       |        | 01/13/2023  | CA State Tax pp 12/31/22-1/13/23                       |                  | \$42,340.71                  |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$42,340.71                  |                       |                      |            |
| 36163  | 01/23/2023                     | Open   |             |  | Accounts Payable | IRS                          | \$137,881.85          |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 01132023                       |        | 01/13/2023  | Federal Tax pp 12/31/22-1/13/23                        |                  | \$137,881.85                 |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$137,881.85                 |                       |                      |            |
| 36164  | 01/26/2023                     | Open   |             |  | Accounts Payable | P E R S                      | \$154,630.12          |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 01132023                       |        | 01/13/2023  | PERS pp 12/31/22-1/13/23                               |                  | \$154,630.12                 |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$154,630.12                 |                       |                      |            |
| 36165  | 01/26/2023                     | Open   |             |  | Accounts Payable | P E R S                      | \$379.17              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 01012023                       |        | 01/13/2023  | PERS Council pp 1/1/23-1/31/23                         |                  | \$379.17                     |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$379.17                     |                       |                      |            |
| 36166  | 01/23/2023                     | Open   |             |  | Accounts Payable | USPS - EFT ONLY              | \$4,089.23            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 525810768                      |        | 01/19/2023  | CUPERTINO SCENE INC                                    |                  | \$4,089.23                   |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash) |                  | \$4,089.23                   |                       |                      |            |
| 36167  | 01/26/2023                     | Open   |             |  | Accounts Payable | ALL CITY MANAGEMENT SERVICES | \$15,649.76           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 82328                          |        | 12/28/2022  | Crossing Guard Services from 121122-122422             |                  | \$15,649.76                  |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$15,649.76                  |                       |                      |            |
| 36168  | 01/26/2023                     | Open   |             |  | Accounts Payable | Amazon Capital Services      | \$85.16               |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | 1HLD-J4WG-N6R3                 |        | 01/09/2023  | 1x JetDirect Print Server (J4169A), 2x JY728A Aruba    |                  | \$85.16                      |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |
|        | 610 - Innovation & Technology  |        |             | 610 100-100 (Cash & Investments Assets Operating Cash) |                  | \$85.16                      |                       |                      |            |
| 36169  | 01/26/2023                     | Open   |             |  | Accounts Payable | Apolent Corporation          | \$11,152.00           |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                       |                       |                      |            |
|        | CC221231                       |        | 01/07/2023  | Preeti Consulting Services December 1 - 31, 2022       |                  | \$11,152.00                  |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                       |                       |                      |            |



# Payment Register

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| Number | Date           | Status | Void Reason                     | Reconciled/<br>Voided Date                                | Source  | Payee Name                   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|----------------|--------|---------------------------------|---|---|------------------------------|-----------------------|----------------------|------------|
|        |                |        | 100 - General Fund              |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$11,152.00           |                      |            |
| 36170  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | Avocette Technologies Inc.   | \$2,112.50            |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | 2212CU1        |        | 12/31/2022                      | Accela FY23 Configuration services - Dec. 2022            |   | \$2,112.50                   |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |
|        |                |        | 100 - General Fund              |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$2,112.50            |                      |            |
| 36171  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | B&H PHOTO-VIDEO              | \$479.06              |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | 208531166      |        | 12/07/2022                      | B&HPhotoVideo (Videomount Hinged Wall Rack<br>Enclosure)  |   | \$479.06                     |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |
|        |                |        | 100 - General Fund              |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$479.06              |                      |            |
| 36172  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | BARONE, DAN                  | \$193.33              |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | DanB12092022   |        | 12/09/2022                      | Streets Dan B. Cityworks Conference                       |   | \$193.33                     |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |
|        |                |        | 100 - General Fund              |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$193.33              |                      |            |
| 36173  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | BKF Engineers                | \$5,023.64            |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | 23010885       |        | 01/23/2023                      | Jollyman Park Playground Survey through 112822-<br>123122 |   | \$3,152.40                   |                       |                      |            |
|        | 23010886       |        | 01/23/2023                      | Cupertino Lawrence Mitty Park Topo                        |   | \$1,871.24                   |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |
|        |                |        | 280 - Park Dedication           |   | 280 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$1,871.24            |                      |            |
|        |                |        | 420 - Capital Improvement Fund  |   | 420 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$3,152.40            |                      |            |
| 36174  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | BOSCO OIL INC DBA VALLEY OIL | \$1,986.02            |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | 593891         |        | 11/28/2022                      | Fleet - Sheel Rotella T-6 5W40, Drum Deposits             |   | \$1,986.02                   |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |
|        |                |        | 630 - Vehicle/Equip Replacement |   | 630 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$1,986.02            |                      |            |
| 36175  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | BRIAN GATHERS                | \$55.00               |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | BrianG01042023 |        | 01/04/2023                      | Cell phone reimbursement 12/5-1/4                         |   | \$55.00                      |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |
|        |                |        | 100 - General Fund              |   | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                    | \$55.00               |                      |            |
| 36176  | 01/26/2023     | Open   |                                 |   | Accounts Payable                                | California Commercial Fence  | \$57,648.66           |                      |            |
|        | Invoice        |        | Date                            | Description   |   | Amount                       |                       |                      |            |
|        | 2560           |        | 01/23/2023                      | City of Cupertino - Regnart Creek Trail                   |   | \$57,648.66                  |                       |                      |            |
|        | Paying Fund    |        |                                 | Cash Account  |   | Amount                       |                       |                      |            |



# Payment Register

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| Number | Date                | Status | Void Reason | Reconciled/<br>Voided Date                                 | Source                         | Payee Name   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------|--------|-------------|--|--------------------------------|--|-----------------------|----------------------|------------|
|        |                     |        |             |  | 420 - Capital Improvement Fund | 420 100-100 (Cash & Investments Assets Operating Cash) | \$57,648.66           |                      |            |
| 36177  | 01/26/2023          | Open   |             |  | Accounts Payable               | CDW Government   | \$19,337.00           |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | GH03851             |        | 01/20/2023  | Adobe Sign Licenses for FY23                               |                                | \$19,337.00  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$19,337.00  |                       |                      |            |
| 36178  | 01/26/2023          | Open   |             |  | Accounts Payable               | City of San Jose                                       | \$64,452.63           |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | 1222427             |        | 01/19/2023  | Animal Services - 12/2022 & 01-02/2023                     |                                | \$64,452.63  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$64,452.63  |                       |                      |            |
| 36179  | 01/26/2023          | Open   |             |  | Accounts Payable               | COBBLESTONE SYSTEMS CORP                               | \$28,677.70           |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | 14119               |        | 01/01/2023  | Contract Insight Enterprise Hosted License                 |                                | \$28,677.70  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$28,677.70  |                       |                      |            |
| 36180  | 01/26/2023          | Open   |             |  | Accounts Payable               | COLLEEN FERRIS   | \$55.00               |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | ColleenF121622      |        | 12/16/2022  | cell phone service for CF Nov 17 - Dec 16                  |                                | \$55.00  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 570 - Sports Center |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$55.00  |                       |                      |            |
| 36181  | 01/26/2023          | Open   |             |  | Accounts Payable               | Ecology Action of Santa Cruz                           | \$27,011.26           |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | 67906               |        | 12/31/2022  | Climate Victory Gardens Program                            |                                | \$11,307.34  |                       |                      |            |
|        | 67901               |        | 12/31/2022  | Pedestrian Safety Training Measure B through Oct-Dec. 2022 |                                | \$15,703.92  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$27,011.26  |                       |                      |            |
| 36182  | 01/26/2023          | Open   |             |  | Accounts Payable               | Evelyn Moran   | \$55.00               |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | EvelynM01212023     |        | 01/21/2023  | Cell Phone Reimbursement through 01212023                  |                                | \$55.00  |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$55.00  |                       |                      |            |
| 36183  | 01/26/2023          | Open   |             |  | Accounts Payable               | FEHR & PEERS ASSOC INC                                 | \$8,112.50            |                      |            |
|        | Invoice             |        | Date        | Description  |                                | Amount   |                       |                      |            |
|        | 161543              |        | 01/13/2023  | Main Street Transportation Review 2022/12                  |                                | \$8,112.50   |                       |                      |            |
|        | Paying Fund         |        |             | Cash Account   |                                | Amount   |                       |                      |            |
|        | 100 - General Fund  |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)     |                                | \$8,112.50   |                       |                      |            |

# Payment Register

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| Number | Date               | Status | Void Reason | Reconciled/<br>Voided Date                              | Source           | Payee Name            | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------|--------|-------------|---|------------------|-----------------------|-----------------------|----------------------|------------|
| 36184  | 01/26/2023         | Open   |             |   | Accounts Payable | Filmtools             | \$246.35              |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | SI-8310077         |        | 01/13/2023  | Savage Solid Vinyl Background - Photo Gray 10'x10'      |                  | \$246.35              |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$246.35              |                       |                      |            |
| 36185  | 01/26/2023         | Open   |             |   | Accounts Payable | GOLDFARB & LIPMAN LLP | \$2,580.00            |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | 461402             |        | 01/18/2023  | Housing Legal Review 2022/12                            |                  | \$442.00              |                       |                      |            |
|        | 457757             |        | 10/05/2022  | Housing Legal Review 2022/08                            |                  | \$2,138.00            |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 265 - BMR Housing  |        |             | 265 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$2,580.00            |                       |                      |            |
| 36186  | 01/26/2023         | Open   |             |   | Accounts Payable | GRAINGER INC          | \$1,256.87            |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | 9579277352         |        | 01/19/2023  | Various Traffic signal Supplies                         |                  | \$1,256.87            |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$1,256.87            |                       |                      |            |
| 36187  | 01/26/2023         | Open   |             |   | Accounts Payable | Jared Lopez           | \$432.03              |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | JaredL111922       |        | 11/19/2022  | Trees/ROW - ISA Certified Tree Work Climber Spec. Cert. |                  | \$432.03              |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$432.03              |                       |                      |            |
| 36188  | 01/26/2023         | Open   |             |   | Accounts Payable | JULIA KINST           | \$55.00               |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | JuliaK01192023     |        | 01/19/2023  | Cell Phone Reimbursement through 122022-011922          |                  | \$55.00               |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$55.00               |                       |                      |            |
| 36189  | 01/26/2023         | Open   |             |   | Accounts Payable | KEVIN GREENE          | \$55.00               |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | KevinG121822       |        | 12/18/2022  | Cell Phone Reimbursement 11/19/22-12/18-22              |                  | \$55.00               |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$55.00               |                       |                      |            |
| 36190  | 01/26/2023         | Open   |             |   | Accounts Payable | KIMBERLY LUNT         | \$39.37               |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | KimL01122023       |        | 01/12/2023  | Cell Phone Reimbursement through 121322-011223          |                  | \$39.37               |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account  |                  | Amount                |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  | \$39.37               |                       |                      |            |
| 36191  | 01/26/2023         | Open   |             |   | Accounts Payable | KIRSTEN SQUARCIA      | \$133.63              |                      |            |
|        | Invoice            |        | Date        | Description   |                  | Amount                |                       |                      |            |
|        | KirstenS120622     |        | 12/06/2022  | Reimbursement for Speaker Card Box                      |                  | \$25.63               |                       |                      |            |

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|--------|-----------------------------------|--------|-------------|----------------------------|--|-----------------------------|-----------------------|----------------------|------------|
|        | KirstenS011823                    |        | 01/18/2023  |                            | County Clerk Recorder Notary Public Registration Fees  |                             | \$68.00               |                      |            |
|        | KirstenS012023                    |        | 01/20/2023  |                            | Notary of Public Exam Fee                              |                             | \$40.00               |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                             | \$133.63              |                      |            |
| 36192  | 01/26/2023                        | Open   |             |                            | Accounts Payable                                       | Michael Baker International | \$6,208.17            |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                             | Amount                |                      |            |
|        | 1169068                           |        | 01/20/2023  |                            | CDBG and CDBG-CV consultant 2022/12                    |                             | \$6,208.17            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                             | Amount                |                      |            |
|        | 260 - CDBG                        |        |             |                            | 260 100-100 (Cash & Investments Assets Operating Cash) |                             | \$6,208.17            |                      |            |
| 36193  | 01/26/2023                        | Open   |             |                            | Accounts Payable                                       | Nexinite, LLC               | \$7,200.00            |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                             | Amount                |                      |            |
|        | INV-001904                        |        | 01/04/2023  |                            | CIP Application Enhancements - Deliverable #5          |                             | \$7,200.00            |                      |            |
|        | Paying Fund                       |        |             |                            | Projects Archival                                      |                             | Amount                |                      |            |
|        | 610 - Innovation & Technology     |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash) |                             | \$7,200.00            |                      |            |
| 36194  | 01/26/2023                        | Open   |             |                            | Accounts Payable                                       | Rincon Consultants, Inc     | \$1,477.00            |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                             | Amount                |                      |            |
|        | 43997                             |        | 11/18/2022  |                            | Climate Action & Adaptation Plan Updates               |                             | \$1,477.00            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                             | \$1,477.00            |                      |            |
| 36195  | 01/26/2023                        | Open   |             |                            | Accounts Payable                                       | Robert Half                 | \$9,567.12            |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                             | Amount                |                      |            |
|        | 61271252                          |        | 12/20/2022  |                            | Galante, Joanna for Week-Ended 12/16/2022              |                             | \$2,155.20            |                      |            |
|        | 61344425                          |        | 01/04/2023  |                            | Galante, Joanna for Week-Ended 12/23/2022              |                             | \$1,724.16            |                      |            |
|        | 61374926                          |        | 01/10/2023  |                            | Galante, Joanna for Week-Ended 01/06/2023              |                             | \$1,750.08            |                      |            |
|        | 61415730                          |        | 01/18/2023  |                            | Galante, Joanna for Week-Ended 01/13/2023              |                             | \$2,187.60            |                      |            |
|        | 61430358                          |        | 01/23/2023  |                            | Galante, Joanna for Week-Ended 01/20/2023              |                             | \$1,750.08            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                             | \$9,567.12            |                      |            |
| 36196  | 01/26/2023                        | Open   |             |                            | Accounts Payable                                       | SABRO Communications, Inc.  | \$3,563.00            |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                             | Amount                |                      |            |
|        | 2516-C                            |        | 01/09/2023  |                            | On-Call Cabling Agreement FY23 - McClellan Ranch       |                             | \$3,563.00            |                      |            |
|        | Paying Fund                       |        |             |                            | Preserve Video   |                             | Amount                |                      |            |
|        | 610 - Innovation & Technology     |        |             |                            | 610 100-100 (Cash & Investments Assets Operating Cash) |                             | \$3,563.00            |                      |            |
| 36197  | 01/26/2023                        | Open   |             |                            | Accounts Payable                                       | SCA of CA, LLC              | \$18,563.57           |                      |            |
|        | Invoice                           |        | Date        |                            | Description  |                             | Amount                |                      |            |
|        | 104944CS                          |        | 12/31/2022  |                            | Street sweeping-December 2022                          |                             | \$18,563.57           |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account   |                             | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash) |                             | \$9,281.78            |                      |            |

# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date   | Source           | Payee Name                        | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|--|------------------|-----------------------------------|-----------------------|----------------------|------------|
|        | 520 - Resource Recovery        |        |             | 520 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$9,281.79            |                      |            |
| 36198  | 01/26/2023                     | Open   |             |  | Accounts Payable | SELBY MIRILAVASSANI               | \$13.20               |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | SM012423 Postage               |        | 01/24/2023  | Personal Postage: RPP July-Dec 2022                                |                  | \$13.20                           |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$13.20               |                      |            |
| 36199  | 01/26/2023                     | Open   |             |  | Accounts Payable | SHUTE, MIHALY & WEINBERGER<br>LLP | \$278.22              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | 279952                         |        | 01/12/2023  | Legal Services, December 2022                                      |                  | \$278.22                          |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$278.22              |                      |            |
| 36200  | 01/26/2023                     | Open   |             |  | Accounts Payable | Starbird Consulting LLC           | \$2,203.47            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | 0218                           |        | 01/23/2023  | Environmental Consulting McClellan Ranch West<br>through 12312022  |                  | \$1,612.48                        |                       |                      |            |
|        | 0219                           |        | 01/23/2023  | Regnart Road Improvements Tasks through 12312022                   |                  | \$590.99                          |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$2,203.47            |                      |            |
| 36201  | 01/26/2023                     | Open   |             |  | Accounts Payable | THERMAL MECHANICAL, INC.          | \$4,536.44            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | 85202                          |        | 07/25/2022  | Facilities - Parts for Quoted Repair Job 12204/QCC                 |                  | \$4,536.44                        |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$4,536.44            |                      |            |
| 36202  | 01/26/2023                     | Open   |             |  | Accounts Payable | TJKM                              | \$625.00              |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | 0053592                        |        | 12/31/2022  | Traffic Engineering Vision Zero & Action Plan thru<br>12122-123122 |                  | \$625.00                          |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$625.00              |                      |            |
| 36203  | 01/26/2023                     | Open   |             |  | Accounts Payable | Uniquet, Inc.                     | \$3,566.06            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | INV289623                      |        | 10/31/2022  | Angled Kiosk Miscellaneous Equipment DS                            |                  | \$3,566.06                        |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|        | 610 - Innovation & Technology  |        |             | 610 100-100 (Cash & Investments Assets<br>Cash)                    |                  | Operating                         | \$3,566.06            |                      |            |
| 36204  | 01/26/2023                     | Open   |             |  | Accounts Payable | US BANK                           | \$2,564.33            |                      |            |
|        | Invoice                        |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|        | KennethE121522                 |        | 12/15/2022  | 5954 CC Charges  |                  | \$40.00                           |                       |                      |            |
|        | LeungK121522                   |        | 12/15/2022  | 1733 CC Charges  |                  | \$171.11                          |                       |                      |            |
|        | AlexC12152022                  |        | 12/15/2022  | 5300 CC Charges  |                  | \$2,353.22                        |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |                  | Amount                            |                       |                      |            |

# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number | Date                     | Status | Void Reason | Reconciled/<br>Voided Date                  | Source                                 | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------|--------|-------------|---|--|------------|-----------------------|----------------------|------------|
|        | 100 - General Fund       |        |             |   | 100 100-100 (Cash & Investments Assets | Operating  | \$1,734.43            |                      |            |
|        | 580 - Recreation Program |        |             |   | 580 100-100 (Cash & Investments Assets | Operating  | \$829.90              |                      |            |
| 36205  | 01/26/2023               | Open   |             |   | Accounts Payable                       | VMI, Inc.  | \$411.84              |                      |            |
|        | Invoice                  |        | Date        | Description                                 |  |            | Amount                |                      |            |
|        | 305314                   |        | 01/17/2023  | Cupertino Room Lectern Project Extron Parts |  |            | \$411.84              |                      |            |
|        | Paying Fund              |        |             | Cash Account                                |  |            | Amount                |                      |            |
|        | 100 - General Fund       |        |             |   | 100 100-100 (Cash & Investments Assets | Operating  | \$411.84              |                      |            |
|        |                          |        |             |   | Cash)                                  |            |                       |                      |            |

Type EFT Totals:

Main Account - Main Checking Account Totals

44 Transactions

\$646,982.97

| Checks | Status     | Count | Transaction Amount | Reconciled Amount |
|--------|------------|-------|--------------------|-------------------|
|        | Open       | 41    | \$334,972.57       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |
|        | Total      | 41    | \$334,972.57       | \$0.00            |
| EFTs   | Status     | Count | Transaction Amount | Reconciled Amount |
|        | Open       | 44    | \$646,982.97       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Total      | 44    | \$646,982.97       | \$0.00            |
| All    | Status     | Count | Transaction Amount | Reconciled Amount |
|        | Open       | 85    | \$981,955.54       | \$0.00            |
|        | Reconciled | 0     | \$0.00             | \$0.00            |
|        | Voided     | 0     | \$0.00             | \$0.00            |
|        | Stopped    | 0     | \$0.00             | \$0.00            |

# Payment Register

From Payment Date: 1/21/2023 - To Payment Date: 1/27/2023

| Number        | Date | Status | Void Reason | Reconciled/<br>Voided Date | Source        | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|---------------|------|--------|-------------|----------------------------|---------------|------------|-----------------------|----------------------|------------|
| Grand Totals: |      |        |             |                            | Total         |            | 85                    | \$981,955.54         | \$0.00     |
|               |      |        |             |                            | <b>Checks</b> |            |                       |                      |            |
|               |      |        |             |                            | Status        | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open          | 41         | \$334,972.57          | \$0.00               |            |
|               |      |        |             |                            | Reconciled    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided        | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Stopped       | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total         | 41         | \$334,972.57          | \$0.00               |            |
|               |      |        |             |                            | <b>EFTs</b>   |            |                       |                      |            |
|               |      |        |             |                            | Status        | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open          | 44         | \$646,982.97          | \$0.00               |            |
|               |      |        |             |                            | Reconciled    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided        | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total         | 44         | \$646,982.97          | \$0.00               |            |
|               |      |        |             |                            | <b>All</b>    |            |                       |                      |            |
|               |      |        |             |                            | Status        | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open          | 85         | \$981,955.54          | \$0.00               |            |
|               |      |        |             |                            | Reconciled    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided        | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Stopped       | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total         | 85         | \$981,955.54          | \$0.00               |            |

**APPROVED**  
By Giang at 2:50 pm, Feb 15, 2023

**RESOLUTION NO. 23-XXX**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
RATIFYING CERTAIN CLAIMS AND DEMANDS PAYABLE IN THE  
AMOUNTS AND FROM THE FUNDS AS HEREINAFTER DESCRIBED FOR  
GENERAL AND MISCELLANEOUS EXPENDITURES FOR THE PERIOD  
ENDING FEBRUARY 3, 2023**

WHEREAS, the Director of Administrative Services or their designated representative has certified to accuracy of the following claims and demands and to the availability of funds for payment hereof; and

WHEREAS, the said claims and demands have been audited as required by law.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby ratify the following claims and demands in the amounts and from the funds as hereinafter set forth in the attached Payment Register.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023 by the following vote:

Vote            Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| <b>SIGNED:</b><br><br>_____<br>Hung Wei, Mayor<br>City of Cupertino | <br><br>_____<br>Date |
| <b>ATTEST:</b><br><br>_____<br>Kirsten Squarcia, City Clerk         | <br><br>_____<br>Date |

## CERTIFICATION

The Administrative Services Director hereby certifies to the accuracy of said records and to the availability of funds for payment.

CERTIFIED:   
\_\_\_\_\_  
Kristina Alfaro, Director of Administrative Services



# Payment Register

From Payment Date: 1/28/2023 - To Payment Date: 2/3/2023

| Number                               | Date                          | Status | Void Reason | Reconciled/<br>Voided Date                             | Source           | Payee Name                        | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------------------------------------|-------------------------------|--------|-------------|--|------------------|-----------------------------------|-----------------------|----------------------|------------|
| Main Account - Main Checking Account |                               |        |             |  |                  |                                   |                       |                      |            |
| <u>Check</u>                         |                               |        |             |  |                  |                                   |                       |                      |            |
| 731890                               | 02/03/2023                    | Open   |             |  | Accounts Payable | ALHAMBRA                          | \$136.79              |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 21589707 011923               |        | 01/19/2023  | Service Center - Employee Drinking Water               |                  | \$19.47                           |                       |                      |            |
|                                      | 4984729 012123                |        | 01/21/2023  | Employee Drinking Water for QCC & Senior Center        |                  | \$117.32                          |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund            |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$136.79                          |                       |                      |            |
| 731891                               | 02/03/2023                    | Open   |             |  | Accounts Payable | Anagha Kulkarni                   | \$140.00              |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 012223 AK                     |        | 01/22/2023  | January Fitness classes                                |                  | \$140.00                          |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 570 - Sports Center           |        |             | 570 100-100 (Cash & Investments Assets Operating Cash) |                  | \$140.00                          |                       |                      |            |
| 731892                               | 02/03/2023                    | Open   |             |  | Accounts Payable | Aquatic Central                   | \$3,000.00            |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 100004                        |        | 01/15/2023  | Facilities - Jan 2023 Library Aquarium Maint.          |                  | \$3,000.00                        |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund            |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$3,000.00                        |                       |                      |            |
| 731893                               | 02/03/2023                    | Open   |             |  | Accounts Payable | AT&T                              | \$3,168.85            |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 000019338117                  |        | 01/12/2023  | 911 Telephone lines - 12/12/2022 - 01/11/2023          |                  | \$176.53                          |                       |                      |            |
|                                      | 000019328527                  |        | 01/10/2023  | 9391051384 12/10/22-1/9/23                             |                  | \$2,992.32                        |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund            |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$2,872.63                        |                       |                      |            |
|                                      | 570 - Sports Center           |        |             | 570 100-100 (Cash & Investments Assets Operating Cash) |                  | \$119.69                          |                       |                      |            |
|                                      | 610 - Innovation & Technology |        |             | 610 100-100 (Cash & Investments Assets Operating Cash) |                  | \$176.53                          |                       |                      |            |
| 731894                               | 02/03/2023                    | Open   |             |  | Accounts Payable | Automatic Door Systems, Inc.      | \$511.25              |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 54572                         |        | 01/11/2023  | Facilities - Senior Center Front Entrance DBL Slider   |                  | \$511.25                          |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund            |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$511.25                          |                       |                      |            |
| 731895                               | 02/03/2023                    | Open   |             |  | Accounts Payable | Bay Area Self Storage - Cupertino | \$678.00              |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 22478                         |        | 01/17/2023  | Facilities - Feb 2023 Storage Fees                     |                  | \$678.00                          |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |
|                                      | 100 - General Fund            |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$678.00                          |                       |                      |            |
| 731896                               | 02/03/2023                    | Open   |             |  | Accounts Payable | CALIFORNIA WATER SERVICE          | \$4,614.04            |                      |            |
|                                      | Invoice                       |        | Date        | Description  |                  | Amount                            |                       |                      |            |
|                                      | 3333-012623                   |        | 01/26/2023  | 5926633333 12/17/22-1/19/23                            |                  | \$4,614.04                        |                       |                      |            |
|                                      | Paying Fund                   |        |             | Cash Account   |                  | Amount                            |                       |                      |            |

# Payment Register

From Payment Date: 1/28/2023 - To Payment Date: 2/3/2023

| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                                   | Source  | Payee Name                                      | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|--|---|---|-----------------------|----------------------|------------|
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$4,614.04            |                      |            |
| 731897 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | CenturyLink                                     | \$76.32               |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 047R -120722                   |        | 12/07/2022  | Emergency Out of Area Phone line                             |   | \$38.16   |                       |                      |            |
|        | 047R-010723                    |        | 01/07/2023  | Emergency Out of Area Phone line                             |   | \$38.16   |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$76.32               |                      |            |
| 731898 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | Christopher Jensen                              | \$226.75              |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 01.27.2023                     |        | 01/27/2023  | Reimbursement, League of Cities 01.27.23                     |   | \$226.75  |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$226.75              |                      |            |
| 731899 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | County of Santa Clara -Office of the<br>Sheriff | \$70.00               |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 1800084247                     |        | 01/11/2023  | LIVE SCAN DEC 22   |   | \$70.00   |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$70.00               |                      |            |
| 731900 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | David L. Gates and Associates, Inc.             | \$37,233.87           |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 56305                          |        | 12/31/2022  | Memorial Park Specific Plan through 12312022                 |   | \$37,233.87                                     |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |             |  | 420 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$37,233.87           |                      |            |
| 731901 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | Grassroots Ecology                              | \$18,502.00           |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | CUST1222                       |        | 12/31/2022  | qtrly pmt for McClellan Ranch Habitat restoration<br>project |   | \$18,502.00                                     |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$18,502.00           |                      |            |
| 731902 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | HARRY L. MURPHY, INC.                           | \$56,640.00           |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 26378                          |        | 01/24/2023  | Facilities - City Hall Basement Carpet                       |   | \$56,640.00                                     |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$56,640.00           |                      |            |
| 731903 | 02/03/2023                     | Open   |             |  | Accounts Payable                                | HNTB CORPORATION                                | \$12,722.50           |                      |            |
|        | Invoice                        |        | Date        | Description  |   | Amount  |                       |                      |            |
|        | 2-81738-DS-001                 |        | 01/20/2023  | Don Burnett Bicycle Footbridge Inspection                    |   | \$12,722.50                                     |                       |                      |            |
|        | Paying Fund                    |        |             | Cash Account   |   | Amount  |                       |                      |            |
|        | 100 - General Fund             |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                                       | \$12,722.50           |                      |            |

# Payment Register

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| Number | Date                            | Status | Void Reason | Reconciled/<br>Voided Date                               | Source           | Payee Name                         | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------------|--------|-------------|--|------------------|------------------------------------|-----------------------|----------------------|------------|
| 731904 | 02/03/2023                      | Open   |             |  | Accounts Payable | HUICHEN LIN                        | \$468.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | 012223 HL                       |        | 01/22/2023  | January Fitness classes                                  |                  |                                    | \$468.00              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$468.00              |                      |            |
| 731905 | 02/03/2023                      | Open   |             |  | Accounts Payable | HY FLOOR & GAMELINE PAINTING, INC. | \$34,788.05           |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | 22250-01                        |        | 01/13/2023  | Facilities - Sports Center Racquetball Court Refinishing |                  |                                    | \$16,320.05           |                      |            |
|        | 22249-01                        |        | 01/06/2023  | Facilities - QCC Stage Floor Refinishing                 |                  |                                    | \$18,468.00           |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$18,468.00           |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$16,320.05           |                      |            |
| 731906 | 02/03/2023                      | Open   |             |  | Accounts Payable | IRON MOUNTAIN                      | \$3,935.46            |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | HGMJ760                         |        | 01/31/2023  | City Clerk Office Storage - 02/01/2023 - 02/28/2023      |                  |                                    | \$3,935.46            |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$3,935.46            |                      |            |
| 731907 | 02/03/2023                      | Open   |             |  | Accounts Payable | LISA EGERT-SMITH                   | \$50.00               |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | 02082023                        |        | 02/01/2023  | February BDB Entertainment Performance                   |                  |                                    | \$50.00               |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$50.00               |                      |            |
| 731908 | 02/03/2023                      | Open   |             |  | Accounts Payable | Matthew G Silva Photography        | \$822.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | 102997-000186                   |        | 01/17/2023  | Photography of CC and CM                                 |                  |                                    | \$822.00              |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$822.00              |                      |            |
| 731909 | 02/03/2023                      | Open   |             |  | Accounts Payable | NAPA AUTO PARTS                    | \$53.37               |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | 785214                          |        | 09/02/2022  | Fleet - Lift Sup   |                  |                                    | \$53.37               |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$53.37               |                      |            |
| 731910 | 02/03/2023                      | Open   |             |  | Accounts Payable | Napa Auto Parts                    | \$56.44               |                      |            |
|        | Invoice                         |        | Date        | Description  |                  |                                    | Amount                |                      |            |
|        | 688431                          |        | 12/12/2022  | Fleet - Switch - Combination                             |                  |                                    | \$56.44               |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  |                                    | Amount                |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash)   |                  |                                    | \$56.44               |                      |            |

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|--------|--------------------|--------|-------------|--|------------------|---|-----------------------|----------------------|------------|
| 731911 | 02/03/2023         | Open   |             |  | Accounts Payable | Napa County Landmarks, Inc.                       | \$100.00              |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 158                |        | 01/27/2023  | Deposit for Riverfront Captains & Mansions Trip        |                  | \$100.00  |                       |                      |            |
|        |                    |        |             | 04/04/2023   |                  |   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$100.00  |                       |                      |            |
| 731912 | 02/03/2023         | Open   |             |  | Accounts Payable | Occupational Health Centers of California, A Medi | \$64.00               |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 77712599           |        | 12/19/2022  | TB Test- A. Singhal, M. Lam                            |                  | \$64.00   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$64.00   |                       |                      |            |
| 731913 | 02/03/2023         | Open   |             |  | Accounts Payable | Opera San Jose                                    | \$410.00              |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 01252023           |        | 01/24/2023  | Senior Trip - Verdi's Falstaff 02/09/2023              |                  | \$410.00  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$410.00  |                       |                      |            |
| 731914 | 02/03/2023         | Open   |             |  | Accounts Payable | PACE Supply Corp                                  | \$3,083.11            |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 128303086          |        | 01/17/2023  | Facilities - Handwash Sink, Drain, Batt ADA            |                  | \$3,083.11  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$3,083.11  |                       |                      |            |
| 731915 | 02/03/2023         | Open   |             |  | Accounts Payable | PG&E  | \$120.46              |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 8413-012723        |        | 01/27/2023  | 4685859841-3 12/21/22-1/22/23                          |                  | \$120.46  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$120.46  |                       |                      |            |
| 731916 | 02/03/2023         | Open   |             |  | Accounts Payable | PG&E  | \$9.96                |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 1937-012623        |        | 01/26/2023  | 8754273193-7 12/20/22-1/19/23                          |                  | \$9.96  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$9.96  |                       |                      |            |
| 731917 | 02/03/2023         | Open   |             |  | Accounts Payable | PG&E  | \$38.27               |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | 0719-012523        |        | 01/25/2023  | 9223068071-9 12/19/22-1/18/23                          |                  | \$38.27   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$38.27   |                       |                      |            |
| 731918 | 02/03/2023         | Open   |             |  | Accounts Payable | REGISTRAR OF VOTERS                               | \$120,921.00          |                      |            |
|        | Invoice            |        | Date        | Description  |                  | Amount  |                       |                      |            |
|        | NOV22-007          |        | 01/13/2023  | Final billing - November 2022 General Election         |                  | \$120,921.00                                      |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                  | Amount  |                       |                      |            |

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| Number | Date                          | Status | Void Reason | Reconciled/<br>Voided Date                                       | Source  | Payee Name                          | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|-------------------------------|--------|-------------|--|---|-------------------------------------|-----------------------|----------------------|------------|
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$120,921.00          |                      |            |
| 731919 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | RPM EXTERMINATORS INC               | \$500.00              |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | 0099687                       |        | 01/10/2023  | Facilities - McClellan Ranch Ants Outside                        |   | \$500.00                            |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount                              |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$500.00              |                      |            |
| 731920 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | SHAWN TOGNETTI                      | \$48.94               |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | ShawnT12082022                |        | 12/08/2022  | Shawn T. Cityworks Conference                                    |   | \$48.94                             |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount                              |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$48.94               |                      |            |
| 731921 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | SIERRA PACIFIC TURF SUPPLY,<br>INC. | \$137.50              |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | 0634752-IN                    |        | 01/23/2023  | Trees/ROW - Reacher EZ 32"                                       |   | \$137.50                            |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount                              |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$137.50              |                      |            |
| 731922 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | Signia by Hilton San Jose           | \$1,640.00            |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | 02092023                      |        | 01/30/2023  | Senior Trip - Brunch at Fountain Restaurant                      |   | \$1,640.00                          |                       |                      |            |
|        |                               |        |             | 02/09/2023   |   |                                     |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount                              |                       |                      |            |
|        | 100 - General Fund            |        |             |  | 100 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$1,640.00            |                      |            |
| 731923 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | SolarWinds                          | \$14,147.34           |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | IN590576                      |        | 01/31/2023  | SolarWinds Performance Monitor Maintenance 4/14/23<br>- 06/30/24 |   | \$14,147.34                         |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount                              |                       |                      |            |
|        | 610 - Innovation & Technology |        |             |  | 610 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$14,147.34           |                      |            |
| 731924 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | SONIA DOGRA                         | \$234.00              |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | 012223 SD                     |        | 01/22/2023  | January Fitness classes  |   | \$234.00                            |                       |                      |            |
|        | Paying Fund                   |        |             | Cash Account   |   | Amount                              |                       |                      |            |
|        | 570 - Sports Center           |        |             |  | 570 100-100 (Cash & Investments Assets<br>Cash) | Operating                           | \$234.00              |                      |            |
| 731925 | 02/03/2023                    | Open   |             |  | Accounts Payable                                | Statcomm Inc.                       | \$15,671.25           |                      |            |
|        | Invoice                       |        | Date        | Description  |   | Amount                              |                       |                      |            |
|        | C011553                       |        | 12/01/2022  | Facilities - Q4 2022 Test & Inspection Monte Vista               |   | \$821.25                            |                       |                      |            |
|        | C011550                       |        | 12/01/2022  | Facilities - Q4 2022 Test & Inspection Service Center            |   | \$821.25                            |                       |                      |            |
|        | C011552                       |        | 12/01/2022  | Facilities - Q4 2022 Test & Inspection Env Ed Center             |   | \$1,511.25                          |                       |                      |            |
|        | C011546                       |        | 12/01/2022  | Facilities - Q4 2022 Test & Inspection City Hall                 |   | \$1,856.25                          |                       |                      |            |
|        | C011547                       |        | 12/01/2022  | Facilities - Q4 2022 Test & Inspection Comm Hall                 |   | \$1,856.25                          |                       |                      |            |

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|--------|-----------------------------------|--------|-------------|----------------------------|---|-----------------------------|-----------------------|----------------------|------------|
|        | C011548                           |        | 12/01/2022  |                            | Facilities - Q4 2022 Test & Inspection Library                    |                             | \$2,201.25            |                      |            |
|        | C011549                           |        | 12/01/2022  |                            | Facilities - Q4 2022 Test & Inspection Senior Center              |                             | \$2,201.25            |                      |            |
|        | C011551                           |        | 12/01/2022  |                            | Facilities - Q4 2022 Test & Inspection Sports Center              |                             | \$2,201.25            |                      |            |
|        | C011554                           |        | 12/01/2022  |                            | Facilities - Q4 2022 Test & Inspection QCC                        |                             | \$2,201.25            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$13,470.00           |                      |            |
|        | 570 - Sports Center               |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$2,201.25            |                      |            |
| 731926 | 02/03/2023                        | Open   |             |                            | Accounts Payable  | SVA Architects, Inc.        |                       | \$1,697.00           |            |
|        | Invoice                           |        | Date        |                            | Description   |                             | Amount                |                      |            |
|        | 59913                             |        | 09/30/2022  |                            | Landscape Design for Cupertino Library through 09302022           |                             | \$1,697.00            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 420 - Capital Improvement Fund    |        |             |                            | 420 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$1,697.00            |                      |            |
| 731927 | 02/03/2023                        | Open   |             |                            | Accounts Payable  | SWANK MOTION PICTURES, INC. |                       | \$285.00             |            |
|        | Invoice                           |        | Date        |                            | Description   |                             | Amount                |                      |            |
|        | BO 2003589                        |        | 01/26/2023  |                            | Swank, Minions Movie License; YAB Movie Night                     |                             | \$285.00              |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$285.00              |                      |            |
| 731928 | 02/03/2023                        | Open   |             |                            | Accounts Payable  | SWRCB Accounting Office     |                       | \$26,498.00          |            |
|        | Invoice                           |        | Date        |                            | Description   |                             | Amount                |                      |            |
|        | SW-0241901                        |        | 11/29/2022  |                            | Annual Storm Water Permit Fees FY22/23                            |                             | \$26,498.00           |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 230 - Env Mgmt Cln Crk Strm Drain |        |             |                            | 230 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$26,498.00           |                      |            |
| 731929 | 02/03/2023                        | Open   |             |                            | Accounts Payable  | TARGET SPECIALTY PRODUCTS   |                       | \$567.50             |            |
|        | Invoice                           |        | Date        |                            | Description   |                             | Amount                |                      |            |
|        | INVP501037806                     |        | 01/26/2023  |                            | Grounds - Spray Gun, Coverall, Mole Trap, Pro Spreader, Cleaner   |                             | \$567.50              |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$567.50              |                      |            |
| 731930 | 02/03/2023                        | Open   |             |                            | Accounts Payable  | Western Allied Mechanical   |                       | \$2,580.00           |            |
|        | Invoice                           |        | Date        |                            | Description   |                             | Amount                |                      |            |
|        | 12464361                          |        | 11/30/2022  |                            | Facilities - QCC Boiler Annual                                    |                             | \$2,580.00            |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$2,580.00            |                      |            |
| 731931 | 02/03/2023                        | Open   |             |                            | Accounts Payable  | Hui, David                  |                       | \$385.00             |            |
|        | Invoice                           |        | Date        |                            | Description   |                             | Amount                |                      |            |
|        | 2023-00000451                     |        | 01/19/2023  |                            | Reimbursement for Assistant Pool Manager Training (WSI & epi-pen) |                             | \$385.00              |                      |            |
|        | Paying Fund                       |        |             |                            | Cash Account  |                             | Amount                |                      |            |
|        | 100 - General Fund                |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)            |                             | \$385.00              |                      |            |

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|--------------------|---------------------------------|--------|-------------|---|------------------|--|-----------------------|----------------------|------------|
| 731932             | 02/03/2023                      | Open   |             |   | Accounts Payable | Ke, Laurier  | \$400.00              |                      |            |
|                    | Invoice                         |        | Date        | Description   |                  | Amount   |                       |                      |            |
|                    | 2023-00000431                   |        | 12/05/2022  | Reimbursement for Red Cross Lifeguarding class -<br>Swimming Swan |                  | \$400.00   |                       |                      |            |
|                    | Paying Fund                     |        |             | Cash Account  |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$400.00   |                       |                      |            |
| 731933             | 02/03/2023                      | Open   |             |   | Accounts Payable | SILAWATCHARAPOL, SIRILAK                             | \$36,200.00           |                      |            |
|                    | Invoice                         |        | Date        | Description   |                  | Amount   |                       |                      |            |
|                    | 203917                          |        | 01/30/2023  | 10104 Byrne Ave, Encroachment, 203917                             |                  | \$36,200.00  |                       |                      |            |
|                    | Paying Fund                     |        |             | Cash Account  |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$36,200.00  |                       |                      |            |
| 731934             | 02/03/2023                      | Open   |             |   | Accounts Payable | Tommy Yu   | \$34.99               |                      |            |
|                    | Invoice                         |        | Date        | Description   |                  | Amount   |                       |                      |            |
|                    | Yu012423                        |        | 01/24/2023  | LiveScan and Fingerprinting Reimbursement                         |                  | \$34.99  |                       |                      |            |
|                    | Paying Fund                     |        |             | Cash Account  |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$34.99  |                       |                      |            |
| 731935             | 02/03/2023                      | Open   |             |   | Accounts Payable | Zoom Video Communications Inc.                       | \$33,004.44           |                      |            |
|                    | Invoice                         |        | Date        | Description   |                  | Amount   |                       |                      |            |
|                    | Zoom012623                      |        | 01/26/2023  | paid UUT Tax to Cupertino in error. should be for other<br>city   |                  | \$33,004.44  |                       |                      |            |
|                    | Paying Fund                     |        |             | Cash Account  |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$33,004.44  |                       |                      |            |
| 731936             | 02/03/2023                      | Open   |             |   | Accounts Payable | Operating Engineers Local Union No.<br>3             | \$1,464.64            |                      |            |
|                    | Invoice                         |        | Date        | Description   |                  | Amount   |                       |                      |            |
|                    | 01272023                        |        | 01/27/2023  | Union Dues pp 1/14/23-1/27/23                                     |                  | \$1,464.64   |                       |                      |            |
|                    | Paying Fund                     |        |             | Cash Account  |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$1,464.64   |                       |                      |            |
| Type Check Totals: |                                 |        |             |   |                  |  | \$438,136.09          |                      |            |
| EFT                |                                 |        |             |   |                  |  |                       |                      |            |
| 36211              | 01/31/2023                      | Open   |             |   | Accounts Payable | California Department of Tax & Fee<br>Administration | \$1,413.00            |                      |            |
|                    | Invoice                         |        | Date        | Description   |                  | Amount   |                       |                      |            |
|                    | QTR4-2022                       |        | 01/30/2023  | SR GH 026-818149 Sales/Use Tax OCT22-DEC22                        |                  | \$1,413.00   |                       |                      |            |
|                    | Paying Fund                     |        |             | Cash Account  |                  | Amount   |                       |                      |            |
|                    | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$248.81   |                       |                      |            |
|                    | 420 - Capital Improvement Fund  |        |             | 420 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$873.36   |                       |                      |            |
|                    | 560 - Blackberry Farm           |        |             | 560 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$288.52   |                       |                      |            |
|                    | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating<br>Cash)         |                  | \$2.31   |                       |                      |            |

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| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                          | Source           | Payee Name                     | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|---|------------------|--------------------------------|-----------------------|----------------------|------------|
| 36212  | 02/03/2023                     | Open   |             |   | Accounts Payable | ABOLI JAYDEEP RANADE           | \$156.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |                                | Amount                |                      |            |
|        | 012223 AR                      |        | 01/22/2023  | January Fitness classes                             |                  |                                | \$156.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |                                | Amount                |                      |            |
| 36213  | 570 - Sports Center            |        |             | 570 100-100 (Cash & Investments Assets              | Operating        |                                | \$156.00              |                      |            |
|        |                                |        |             | Cash)   |                  |                                |                       |                      |            |
|        | 02/03/2023                     | Open   |             |   | Accounts Payable | Amazon Capital Services        | \$664.81              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |                                | Amount                |                      |            |
|        | 1DG7-NRD4-NCVV                 |        | 01/09/2023  | 1x Data Governance For Dummies (For Dummies         |                  |                                | \$37.89               |                      |            |
|        |                                |        |             | (Computer/tech))                                    |                  |                                |                       |                      |            |
|        | 1RXQ-RYW6-MQCV                 |        | 01/16/2023  | 4x Hpe Aruba JW053A White Wall/Pole Mounting Kit    |                  |                                | \$524.28              |                      |            |
|        |                                |        |             | for AP-274/AP-2                                     |                  |                                |                       |                      |            |
|        | 1DWL-77XT-49W3                 |        | 01/30/2023  | 1x TEAMGROUP Elite DDR4 32GB Kit (2 x 16GB)         |                  |                                | \$74.53               |                      |            |
|        |                                |        |             | 3200MHz (PC4-25600)                                 |                  |                                |                       |                      |            |
|        | 1R3C-QDKX-66RD                 |        | 01/30/2023  | 1x Dust-Off 10 oz Compressed Gas Duster, Pack of 4  |                  |                                | \$28.11               |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |                                | Amount                |                      |            |
|        | 610 - Innovation & Technology  |        |             | 610 100-100 (Cash & Investments Assets              | Operating        |                                | \$664.81              |                      |            |
|        |                                |        |             | Cash)   |                  |                                |                       |                      |            |
| 36214  | 02/03/2023                     | Open   |             |   | Accounts Payable | Amit Goel                      | \$273.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |                                | Amount                |                      |            |
|        | 012223 AG                      |        | 01/22/2023  | January Fitness classes                             |                  |                                | \$273.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |                                | Amount                |                      |            |
|        | 570 - Sports Center            |        |             | 570 100-100 (Cash & Investments Assets              | Operating        |                                | \$273.00              |                      |            |
|        |                                |        |             | Cash)   |                  |                                |                       |                      |            |
| 36215  | 02/03/2023                     | Open   |             |   | Accounts Payable | BECK'S SHOES INC.              | \$800.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |                                | Amount                |                      |            |
|        | 263001-00                      |        | 01/20/2023  | Safety Apparel Boots - Ty Bloomquist & John Ramos   |                  |                                | \$800.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |                                | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets              | Operating        |                                | \$800.00              |                      |            |
|        |                                |        |             | Cash)   |                  |                                |                       |                      |            |
| 36216  | 02/03/2023                     | Open   |             |   | Accounts Payable | Bikeep Inc.                    | \$49.00               |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |                                | Amount                |                      |            |
|        | 17923                          |        | 01/31/2023  | Monthly Bikeep Fee                                  |                  |                                | \$49.00               |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |                                | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets              | Operating        |                                | \$49.00               |                      |            |
|        |                                |        |             | Cash)   |                  |                                |                       |                      |            |
| 36217  | 02/03/2023                     | Open   |             |   | Accounts Payable | Callander Associates Landscape | \$526.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  | Architecture                   | Amount                |                      |            |
|        | 21059-10                       |        | 01/31/2023  | Wilson Park Community Garden through 12312022       |                  |                                | \$526.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |                                | Amount                |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets              | Operating        |                                | \$526.00              |                      |            |
|        |                                |        |             | Cash)   |                  |                                |                       |                      |            |
| 36218  | 02/03/2023                     | Open   |             |   | Accounts Payable | City of San Jose               | \$4,000.00            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |                                | Amount                |                      |            |
|        | 1222484                        |        | 01/24/2023  | Storm Drain Maintenance Joint Participation 4 storm |                  |                                | \$4,000.00            |                      |            |
|        | Paying Fund                    |        |             | outfalls  |                  |                                | Amount                |                      |            |
|        |                                |        |             | Cash Account  |                  |                                | Amount                |                      |            |



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|--------|--------------------------------|--------|-----------------------------------|--|---|-------------------------------|-----------------------|----------------------|------------|
|        |                                |        | 230 - Env Mgmt Cln Crk Strm Drain |  | 230 100-100 (Cash & Investments Assets<br>Cash) | Operating                     | \$4,000.00            |                      |            |
| 36219  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | CROWE LLP                     | \$40,000.00           |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | 701-2614269                    |        | 01/31/2023                        | Professional Services for the period ended JAN 12<br>2023      |   | \$40,000.00                   |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |
|        | 100 - General Fund             |        |                                   | 100 100-100 (Cash & Investments Assets<br>Cash)                | Operating                                       | \$40,000.00                   |                       |                      |            |
| 36220  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | CSG Consultants, Inc.         | \$962.00              |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | 48429-R                        |        | 01/09/2023                        | Regnart Creek Fencing through 12302022                         |   | \$962.00                      |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |                                   | 420 100-100 (Cash & Investments Assets<br>Cash)                | Operating                                       | \$962.00                      |                       |                      |            |
| 36221  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | Cupertino Supply, Inc         | \$41.05               |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | 311218                         |        | 01/19/2023                        | Grounds -Polypropylene Union Tee 3/8                           |   | \$41.05                       |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |
|        | 100 - General Fund             |        |                                   | 100 100-100 (Cash & Investments Assets<br>Cash)                | Operating                                       | \$41.05                       |                       |                      |            |
| 36222  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | Cytxera Communications, LLC   | \$3,585.42            |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | B1-2304373                     |        | 11/01/2022                        | FY23 Colocation Services - December 2022                       |   | \$1,179.51                    |                       |                      |            |
|        | B1-2312008                     |        | 12/01/2022                        | FY23 Colocation Services - January 2023                        |   | \$1,179.51                    |                       |                      |            |
|        | B1-2317398                     |        | 01/01/2023                        | FY23 Colocation Services - February 2023                       |   | \$1,226.40                    |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |
|        | 610 - Innovation & Technology  |        |                                   | 610 100-100 (Cash & Investments Assets<br>Cash)                | Operating                                       | \$3,585.42                    |                       |                      |            |
| 36223  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | DELL MARKETING L.P.           | \$43,533.82           |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | 10648457000                    |        | 01/30/2023                        | 45x Adobe Creative Cloud & 143x VLA Acrobat Pro dc<br>Licenses |   | \$43,533.82                   |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |
|        | 610 - Innovation & Technology  |        |                                   | 610 100-100 (Cash & Investments Assets<br>Cash)                | Operating                                       | \$43,533.82                   |                       |                      |            |
| 36224  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | FolgerGraphics                | \$3,039.13            |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | 134779                         |        | 01/23/2023                        | Memorial Park Concept Plan Postcard Mailer                     |   | \$3,039.13                    |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |
|        | 420 - Capital Improvement Fund |        |                                   | 420 100-100 (Cash & Investments Assets<br>Cash)                | Operating                                       | \$3,039.13                    |                       |                      |            |
| 36225  | 02/03/2023                     | Open   |                                   |  | Accounts Payable                                | GARDENLAND POWER<br>EQUIPMENT | \$425.85              |                      |            |
|        | Invoice                        |        | Date                              | Description  |   | Amount                        |                       |                      |            |
|        | 983736                         |        | 01/20/2023                        | Trees/ROW - Rake Heads, Alum Handle, Wood<br>Handle            |   | \$425.85                      |                       |                      |            |
|        | Paying Fund                    |        |                                   | Cash Account   |   | Amount                        |                       |                      |            |

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|--------|-------------|--------|-------------|--|------------------|--|-----------------------|----------------------|------------|
|        |             |        |             |  |                  | 100 - General Fund                                     |                       |                      |            |
|        |             |        |             |  |                  | 100 100-100 (Cash & Investments Assets Operating Cash) | \$425.85              |                      |            |
| 36226  | 02/03/2023  | Open   |             |  | Accounts Payable | GRACE DUVAL  | \$308.00              |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 GD   |        | 01/22/2023  | January Fitness classes  |                  | \$308.00   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        |             |        |             |  |                  | 570 - Sports Center                                    |                       |                      |            |
|        |             |        |             |  |                  | 570 100-100 (Cash & Investments Assets Operating Cash) | \$308.00              |                      |            |
| 36227  | 02/03/2023  | Open   |             |  | Accounts Payable | GRAINGER INC   | \$751.16              |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 9541889003  |        | 12/12/2022  | Facilities - Ceiling Tile                                      |                  | \$111.09   |                       |                      |            |
|        | 9588954736  |        | 01/27/2023  | Various Traffic signal Supplies                                |                  | \$228.38   |                       |                      |            |
|        | 9588954710  |        | 01/27/2023  | Various Traffic signal Supplies                                |                  | \$411.69   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        |             |        |             |  |                  | 100 - General Fund                                     |                       |                      |            |
|        |             |        |             |  |                  | 100 100-100 (Cash & Investments Assets Operating Cash) | \$751.16              |                      |            |
| 36228  | 02/03/2023  | Open   |             |  | Accounts Payable | Granite Data Solutions                                 | \$63,588.90           |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | IN81688-1   |        | 01/12/2023  | 45x Dell Latitude 5430 Laptop - Intel Core i5-1235U 1.3GHz CPU |                  | \$63,588.90  |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        |             |        |             |  |                  | 610 - Innovation & Technology                          |                       |                      |            |
|        |             |        |             |  |                  | 610 100-100 (Cash & Investments Assets Operating Cash) | \$63,588.90           |                      |            |
| 36229  | 02/03/2023  | Open   |             |  | Accounts Payable | HdL Coren & Cone                                       | \$4,799.68            |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | SIN024816   |        | 01/24/2023  | Contract Services Property Tax: January - March 2023           |                  | \$4,799.68   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        |             |        |             |  |                  | 100 - General Fund                                     |                       |                      |            |
|        |             |        |             |  |                  | 100 100-100 (Cash & Investments Assets Operating Cash) | \$4,799.68            |                      |            |
| 36230  | 02/03/2023  | Open   |             |  | Accounts Payable | InservH2O Inc.   | \$1,107.62            |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 2606        |        | 01/09/2023  | Facilities - Jan 2023 Water Treatment                          |                  | \$272.82   |                       |                      |            |
|        | 2575        |        | 01/09/2023  | Facilities - Jan 2023 Water Treatment Multiple Sites           |                  | \$834.80   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        |             |        |             |  |                  | 100 - General Fund                                     |                       |                      |            |
|        |             |        |             |  |                  | 100 100-100 (Cash & Investments Assets Operating Cash) | \$1,107.62            |                      |            |
| 36231  | 02/03/2023  | Open   |             |  | Accounts Payable | Jahara Pagadipaala                                     | \$120.00              |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 JP   |        | 01/22/2023  | January Fitness classes  |                  | \$120.00   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        |             |        |             |  |                  | 570 - Sports Center                                    |                       |                      |            |
|        |             |        |             |  |                  | 570 100-100 (Cash & Investments Assets Operating Cash) | \$120.00              |                      |            |
| 36232  | 02/03/2023  | Open   |             |  | Accounts Payable | JAMES COLVIN   | \$2,496.00            |                      |            |
|        | Invoice     |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 JC   |        | 01/22/2023  | January PT   |                  | \$2,496.00   |                       |                      |            |
|        | Paying Fund |        |             | Cash Account   |                  | Amount   |                       |                      |            |

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|--------|---------------------------------|--------|-------------|--|------------------|--|-----------------------|----------------------|------------|
|        |                                 |        |             |  |                  | 570 100-100 (Cash & Investments Assets Operating Cash) | \$2,496.00            |                      |            |
| 36233  | 02/03/2023                      | Open   |             |  | Accounts Payable | JENNIFER HILL  | \$369.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 JH                       |        | 01/22/2023  | January Fitness classes                                |                  | \$369.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets Operating Cash) |                  | \$369.00   |                       |                      |            |
| 36234  | 02/03/2023                      | Open   |             |  | Accounts Payable | John Raaymakers  | \$55.00               |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | JohnR01192023                   |        | 01/19/2023  | Cell Phone Reimbursement through 122022-011923         |                  | \$55.00  |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$55.00  |                       |                      |            |
| 36235  | 02/03/2023                      | Open   |             |  | Accounts Payable | KIMBALL-MIDWEST  | \$431.60              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 100666067                       |        | 01/17/2023  | Fleet - Lock Nut, Heat Seal                            |                  | \$431.60   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 630 - Vehicle/Equip Replacement |        |             | 630 100-100 (Cash & Investments Assets Operating Cash) |                  | \$431.60   |                       |                      |            |
| 36236  | 02/03/2023                      | Open   |             |  | Accounts Payable | Mallika M Thoppay                                      | \$120.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 MMT                      |        | 01/22/2023  | January Fitness classes                                |                  | \$120.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets Operating Cash) |                  | \$120.00   |                       |                      |            |
| 36237  | 02/03/2023                      | Open   |             |  | Accounts Payable | Melisa Stoner  | \$675.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 MS                       |        | 01/22/2023  | January Fitness classes                                |                  | \$675.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets Operating Cash) |                  | \$675.00   |                       |                      |            |
| 36238  | 02/03/2023                      | Open   |             |  | Accounts Payable | MONICA G. RANES-GOLDBERG                               | \$546.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 012223 MGRG                     |        | 01/22/2023  | January Fitness classes                                |                  | \$546.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 570 - Sports Center             |        |             | 570 100-100 (Cash & Investments Assets Operating Cash) |                  | \$546.00   |                       |                      |            |
| 36239  | 02/03/2023                      | Open   |             |  | Accounts Payable | Nexinite, LLC  | \$630.00              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | INV-001745                      |        | 09/13/2022  | Form Digitization Service for August 2022              |                  | \$630.00   |                       |                      |            |
|        | Paying Fund                     |        |             | Cash Account   |                  | Amount   |                       |                      |            |
|        | 100 - General Fund              |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                  | \$630.00   |                       |                      |            |
| 36240  | 02/03/2023                      | Open   |             |  | Accounts Payable | ODP Business Solutions, LLC.                           | \$213.07              |                      |            |
|        | Invoice                         |        | Date        | Description  |                  | Amount   |                       |                      |            |
|        | 289102742001                    |        | 01/17/2023  | Credit on Kitchen Supplies                             |                  | (\$4.60)   |                       |                      |            |

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|--------|--------------------------------|--------|-------------|----------------------------|---|-------------------------------------|-----------------------|----------------------|------------|
|        | 287014364001                   |        | 01/12/2023  |                            | Office Supply - Admin Svcs - Toner                              |                                     | \$161.25              |                      |            |
|        | 285402628001                   |        | 01/16/2023  |                            | Office Supply - Admin Svcs - Battery & Kleenex                  |                                     | \$56.42               |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$213.07              |                      |            |
| 36241  | 02/03/2023                     | Open   |             |                            | Accounts Payable  | Pakpour Consulting Group, Inc.      | \$3,500.00            |                      |            |
|        | Invoice                        |        | Date        |                            | Description   |                                     | Amount                |                      |            |
|        | 4007                           |        | 01/10/2023  |                            | Stevens Creek Blvd Class IV Bikeway Ph. 2 through 120122-123122 |                                     | \$3,500.00            |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 420 - Capital Improvement Fund |        |             |                            | 420 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$3,500.00            |                      |            |
| 36242  | 02/03/2023                     | Open   |             |                            | Accounts Payable  | PLAN JPA                            | \$439.00              |                      |            |
|        | Invoice                        |        | Date        |                            | Description   |                                     | Amount                |                      |            |
|        | PLAN-2023-0121                 |        | 01/20/2023  |                            | General Liability Claims - December 2022                        |                                     | \$439.00              |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$439.00              |                      |            |
| 36243  | 02/03/2023                     | Open   |             |                            | Accounts Payable  | Quench USA, Inc.                    | \$268.32              |                      |            |
|        | Invoice                        |        | Date        |                            | Description   |                                     | Amount                |                      |            |
|        | INV05334364                    |        | 02/01/2023  |                            | 10300 Torre Ave through 020123-033123                           |                                     | \$177.44              |                      |            |
|        | INV05325039                    |        | 02/01/2023  |                            | 10981 Franco Ct address through 020123-033123                   |                                     | \$90.88               |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$268.32              |                      |            |
| 36244  | 02/03/2023                     | Open   |             |                            | Accounts Payable  | Raychel Renee Balcioni Cruz         | \$1,560.00            |                      |            |
|        | Invoice                        |        | Date        |                            | Description   |                                     | Amount                |                      |            |
|        | 012223 RRBC                    |        | 01/22/2023  |                            | January Fitness classes   |                                     | \$1,560.00            |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 570 - Sports Center            |        |             |                            | 570 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$1,560.00            |                      |            |
| 36245  | 02/03/2023                     | Open   |             |                            | Accounts Payable  | Recology South Bay                  | \$79,756.83           |                      |            |
|        | Invoice                        |        | Date        |                            | Description   |                                     | Amount                |                      |            |
|        | Jan-23 RY2                     |        | 01/31/2023  |                            | City Payment to Recology Rate Year 2/1/22 - 1/31/23-Jan 2023    |                                     | \$79,756.83           |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 520 - Resource Recovery        |        |             |                            | 520 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$79,756.83           |                      |            |
| 36246  | 02/03/2023                     | Open   |             |                            | Accounts Payable  | Red Wing Business Advantage Account | \$975.84              |                      |            |
|        | Invoice                        |        | Date        |                            | Description   |                                     | Amount                |                      |            |
|        | 148-1-122126                   |        | 12/10/2022  |                            | Safety Apparel Boots - Michael Kimball                          |                                     | \$400.00              |                      |            |
|        | 231-1-162013                   |        | 12/10/2022  |                            | Safety Apparel Boots - Brandon Martinez                         |                                     | \$339.60              |                      |            |
|        | 148-1-122837                   |        | 12/10/2022  |                            | Safety Apparel Boots - Kevin Greene                             |                                     | \$236.24              |                      |            |
|        | Paying Fund                    |        |             |                            | Cash Account  |                                     | Amount                |                      |            |
|        | 100 - General Fund             |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash)          |                                     | \$975.84              |                      |            |

# Payment Register

From Payment Date: 1/28/2023 - To Payment Date: 2/3/2023

| Number | Date                           | Status | Void Reason | Reconciled/<br>Voided Date                              | Source           | Payee Name                                   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------------------|--------|-------------|---|------------------|--|-----------------------|----------------------|------------|
| 36247  | 02/03/2023                     | Open   |             |   | Accounts Payable | Richard Yau                                  | \$1,350.00            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 2301                           |        | 01/25/2023  | Master Agreement 2022-002 Various Projects              |                  |  | \$1,350.00            |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |  | Amount                |                      |            |
|        | 210 - Storm Drain Improvement  |        |             | 210 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$75.00               |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$1,275.00            |                      |            |
| 36248  | 02/03/2023                     | Open   |             |   | Accounts Payable | Rojin Karimzad                               | \$540.00              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 012223 RK                      |        | 01/22/2023  | January Fitness classes                                 |                  |  | \$540.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |  | Amount                |                      |            |
|        | 570 - Sports Center            |        |             | 570 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$540.00              |                      |            |
| 36249  | 02/03/2023                     | Open   |             |   | Accounts Payable | RS Display, Inc.                             | \$1,294.77            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 2566                           |        | 12/19/2022  | Grounds - Re-do Park Sign                               |                  |  | \$1,294.77            |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |  | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$1,294.77            |                      |            |
| 36250  | 02/03/2023                     | Open   |             |   | Accounts Payable | San Jose Conservation Corps & Charter School | \$3,060.00            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 7786                           |        | 09/30/2022  | Compost Site Attendants- September 2022                 |                  |  | \$3,060.00            |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |  | Amount                |                      |            |
|        | 520 - Resource Recovery        |        |             | 520 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$3,060.00            |                      |            |
| 36251  | 02/03/2023                     | Open   |             |   | Accounts Payable | SHUTE, MIHALY & WEINBERGER LLP               | \$9,744.93            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 280088                         |        | 01/25/2023  | Legal Services, December 2022                           |                  |  | \$5,875.86            |                      |            |
|        | 280089                         |        | 01/25/2023  | Legal Services, December 2022                           |                  |  | \$3,289.20            |                      |            |
|        | 279885                         |        | 01/26/2023  | Legal Services, December 2022                           |                  |  | \$579.87              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |  | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$9,744.93            |                      |            |
| 36252  | 02/03/2023                     | Open   |             |   | Accounts Payable | Sonitrol/Pacific West Security, Inc.         | \$1,050.00            |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 67587                          |        | 11/30/2022  | Sports Center Installation through 01232023             |                  |  | \$950.00              |                      |            |
|        | 69253                          |        | 12/31/2022  | Facilities - Srv Cntr Troubleshoot Lobby Access Problem |                  |  | \$100.00              |                      |            |
|        | Paying Fund                    |        |             | Cash Account  |                  |  | Amount                |                      |            |
|        | 100 - General Fund             |        |             | 100 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$100.00              |                      |            |
|        | 420 - Capital Improvement Fund |        |             | 420 100-100 (Cash & Investments Assets Operating Cash)  |                  |  | \$950.00              |                      |            |
| 36253  | 02/03/2023                     | Open   |             |   | Accounts Payable | Staples                                      | \$238.48              |                      |            |
|        | Invoice                        |        | Date        | Description   |                  |  | Amount                |                      |            |
|        | 3525264062                     |        | 12/10/2022  | Staples Order   |                  |  | \$82.45               |                      |            |

# Payment Register

From Payment Date: 1/28/2023 - To Payment Date: 2/3/2023

| Number | Date                      | Status | Void Reason | Reconciled/<br>Voided Date | Source   | Payee Name                            | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|---------------------------|--------|-------------|----------------------------|--|---------------------------------------|-----------------------|----------------------|------------|
|        | 3525466044                |        | 12/14/2022  |                            | Office Paper Order                                     |                                       | \$99.63               |                      |            |
|        | 3525466045                |        | 12/14/2022  |                            | Staples Refund Order                                   |                                       | (\$17.18)             |                      |            |
|        | 3527048659                |        | 01/03/2023  |                            | Service Center - Clip Wall Panels, Coffee Supplies     |                                       | \$73.58               |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$238.48              |                      |            |
| 36254  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | Statewide Traffic Safety & Signs Inc. | \$92.96               |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 05039887                  |        | 01/26/2023  |                            | Streets - Black All Season Asphalt Patch               |                                       | \$92.96               |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 270 - Transportation Fund |        |             |                            | 270 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$92.96               |                      |            |
| 36255  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | TERRYBERRY COMPANY LLC                | \$402.35              |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 143069-29535              |        | 11/30/2022  |                            | Employee Recognition - E. Sigler, T. Gerhardt          |                                       | \$402.35              |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$402.35              |                      |            |
| 36256  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | TRAIL HEAD CYCLERY, INC.              | \$1,287.07            |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 2560                      |        | 01/12/2023  |                            | Invoice for Ebike Maintenance                          |                                       | \$1,287.07            |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$1,287.07            |                      |            |
| 36257  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | WOWzy Creation Corp. dba First Place  | \$28.87               |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 95846                     |        | 01/30/2023  |                            | Victoria M. cubicle name plate                         |                                       | \$28.87               |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 520 - Resource Recovery   |        |             |                            | 520 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$28.87               |                      |            |
| 36258  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | Colonial Life & Accident Insurance    | \$29.16               |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 01272023                  |        | 01/27/2023  |                            | Colonial Products pp 1/14/23-1/27/23                   |                                       | \$29.16               |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$29.16               |                      |            |
| 36259  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | Employment Development                | \$8,106.00            |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 01272023                  |        | 01/27/2023  |                            | State Disability Insurance pp 1/14/23-1/27/23          |                                       | \$8,106.00            |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |
|        | 100 - General Fund        |        |             |                            | 100 100-100 (Cash & Investments Assets Operating Cash) |                                       | \$8,106.00            |                      |            |
| 36260  | 02/03/2023                | Open   |             |                            | Accounts Payable                                       | National Deferred (ROTH)              | \$3,864.89            |                      |            |
|        | Invoice                   |        | Date        |                            | Description  |                                       | Amount                |                      |            |
|        | 01272023                  |        | 01/27/2023  |                            | Nationwide Roth pp 1/14/23-1/27/23                     |                                       | \$3,864.89            |                      |            |
|        | Paying Fund               |        |             |                            | Cash Account   |                                       | Amount                |                      |            |

# Payment Register

From Payment Date: 1/28/2023 - To Payment Date: 2/3/2023

| Number | Date               | Status | Void Reason | Reconciled/<br>Voided Date                             | Source             | Payee Name   | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|--------|--------------------|--------|-------------|--|--------------------|--|-----------------------|----------------------|------------|
|        |                    |        |             |  | 100 - General Fund | 100 100-100 (Cash & Investments Assets Operating Cash) | \$3,864.89            |                      |            |
| 36261  | 02/03/2023         | Open   |             |  | Accounts Payable   | National Deferred Compensation                         | \$24,084.41           |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | Nationwide Deferred Compensation pp 1/14/23-1/27/23    |                    | \$24,084.41  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$24,084.41  |                       |                      |            |
| 36262  | 02/03/2023         | Open   |             |  | Accounts Payable   | PERS-457K  | \$16,257.13           |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | PERS 457K pp 1/14/23-1/27/23                           |                    | \$16,257.13  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$16,257.13  |                       |                      |            |
| 36263  | 02/03/2023         | Open   |             |  | Accounts Payable   | State Disbursement Unit                                | \$495.73              |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | Child Support pp 1/14/23-1/27/23                       |                    | \$495.73   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$495.73   |                       |                      |            |
| 36264  | 02/03/2023         | Open   |             |  | Accounts Payable   | Eflex Group, Inc                                       | \$4,396.42            |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | FSA Employee Health pp 1/14/23-1/27/23                 |                    | \$4,396.42   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$4,396.42   |                       |                      |            |
| 36265  | 02/03/2023         | Open   |             |  | Accounts Payable   | IFPTE LOCAL 21   | \$1,929.45            |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | Association Dues - CEA pp 1/14/23-1/27/23              |                    | \$1,929.45   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$1,929.45   |                       |                      |            |
| 36266  | 02/03/2023         | Open   |             |  | Accounts Payable   | MissionSquare  | \$15,510.86           |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | ICMA Deferred Comp pp 1/14/23-1/27/23                  |                    | \$15,510.86  |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$15,510.86  |                       |                      |            |
| 36267  | 02/03/2023         | Open   |             |  | Accounts Payable   | PARS/City of Cupertino                                 | \$3,227.65            |                      |            |
|        | Invoice            |        | Date        | Description  |                    | Amount   |                       |                      |            |
|        | 01272023           |        | 01/27/2023  | PARS pp 1/14/23-1/27/23                                |                    | \$3,227.65   |                       |                      |            |
|        | Paying Fund        |        |             | Cash Account   |                    | Amount   |                       |                      |            |
|        | 100 - General Fund |        |             | 100 100-100 (Cash & Investments Assets Operating Cash) |                    | \$3,227.65   |                       |                      |            |

Type EFT Totals:  
Main Account - Main Checking Account Totals

57 Transactions

\$359,171.23

# Payment Register

From Payment Date: 1/28/2023 - To Payment Date: 2/3/2023

| Number        | Date | Status | Void Reason | Reconciled/<br>Voided Date | Source     | Payee Name | Transaction<br>Amount | Reconciled<br>Amount | Difference |
|---------------|------|--------|-------------|----------------------------|------------|------------|-----------------------|----------------------|------------|
|               |      |        |             | Checks                     | Status     | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open       | 47         | \$438,136.09          | \$0.00               |            |
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Stopped    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total      | 47         | \$438,136.09          | \$0.00               |            |
|               |      |        |             | EFTs                       | Status     | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open       | 57         | \$359,171.23          | \$0.00               |            |
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total      | 57         | \$359,171.23          | \$0.00               |            |
|               |      |        |             | All                        | Status     | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open       | 104        | \$797,307.32          | \$0.00               |            |
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Stopped    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total      | 104        | \$797,307.32          | \$0.00               |            |
| Grand Totals: |      |        |             | Checks                     | Status     | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open       | 47         | \$438,136.09          | \$0.00               |            |
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Stopped    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total      | 47         | \$438,136.09          | \$0.00               |            |
|               |      |        |             | EFTs                       | Status     | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open       | 57         | \$359,171.23          | \$0.00               |            |
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total      | 57         | \$359,171.23          | \$0.00               |            |
|               |      |        |             | All                        | Status     | Count      | Transaction Amount    | Reconciled Amount    |            |
|               |      |        |             |                            | Open       | 104        | \$797,307.32          | \$0.00               |            |
|               |      |        |             |                            | Reconciled | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Voided     | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Stopped    | 0          | \$0.00                | \$0.00               |            |
|               |      |        |             |                            | Total      | 104        | \$797,307.32          | \$0.00               |            |

Approved: Beth G. Viajar  
02.06.2023





# CITY OF CUPERTINO

## Agenda Item

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**23-11896**

**Agenda Date: 3/7/2023**  
**Agenda #: 6.**

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**Subject:** Consider authorizing the City Manager to execute a services agreement with Azteca Systems, LLC., for Cityworks, Cupertino's Asset Management System subscription service, for \$217,502.63, plus a contingency of \$21,750.26 for a total cost of \$239,252.89 over three years

- 1. Authorize the City Manager to execute a services agreement with Azteca Systems, LLC., for Cityworks, Cupertino's Asset Management System subscription service, for \$217,502.63, plus a contingency of \$21,750.26 for a total cost of \$239,252.89 over three years**
- 2. Find under Municipal Code section 3.22.060(B) that the formal competitive bidding procedures are impractical for procurement**



## INNOVATION TECHNOLOGY DEPARTMENT

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3223 • FAX: (408) 777-3366  
CUPERTINO.ORG

### CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

#### Subject

Consider authorizing the City Manager to execute a services agreement with Azteca Systems, LLC., for Cityworks, Cupertino's Asset Management System subscription service, for \$217,502.63, plus a contingency of \$21,750.26 for a total cost of \$239,252.89 over three years

#### Recommended Action

1. Authorize the City Manager to execute a services agreement with Azteca Systems, LLC., for Cityworks, Cupertino's Asset Management System subscription service, for \$217,502.63, plus a contingency of \$21,750.26 for a total cost of \$239,252.89 over three years.
2. Find under Municipal Code section 3.22.060(B). that the formal competitive bidding procedures are impractical for procurement.

#### Reasons for Recommendation

Cityworks Asset Management Systems is a scalable GIS-Centric asset management platform Public Works utilizes throughout the entire asset management workflow: from data collection and work management – work order, service requests, inspections, preventative maintenance, inventory management, labor, and material management to regulatory reporting, analytics, and strategic planning. Cityworks, a Trimble company, is the leading GIS-centric solution for public asset management, fully leveraging the power of Esri® ArcGIS® to help communities work smarter and better serve their residents.

Cupertino initially procured the Cityworks application in 2009 from Azteca Systems, LLC, and proceeded to implement each Operations asset group from a paper management system to a digital GIS-Centric Management System.

Over the past 13 years Cupertino has invested considerable staff resources and time in implementing each asset group of Cupertino's Public Works Operations Division as well as optimizing workflows and GIS data structure to fully capture all aspects of asset management both in the office and in the field. Moving from a

reactive paper-based system to a proactive, dynamic GIS-Centric digital management system allows for analysis and strategic planning. In 2017 the city implemented Cupertino's 311 system CitySourced and integrated it with Cityworks. This allowed our operations staff to manage their entire work process through Cityworks and streamlined the process of a resident submitting a request to our staff receiving and responding to that request. A citizen submits a request to repair a pothole. That request goes directly to the Cityworks inbox of the staff member that manages potholes. Public Works create a related work order to complete the work and close out the service request all within Cityworks.

In 2018 the city integrated its fuel management system, Fuel Master, with Cityworks. This allows us the trigger preventative maintenance work orders on a vehicle over a set number of miles or hours since the last service. Effectively ensuring vehicles are brought in for regular service. In 2020 Cupertino integrated its Telematics system, GeoTab, to create work orders in Cityworks when there is an engine or battery diagnostic fault triggered. Analytics are critically important in an asset management system. Cupertino has spent extensive staff hours working with Supervisors and Management to develop numerous dashboards and reports staff rely on for strategic & tactical planning, reporting, performance measures, and budget analysis.

Today, Cupertino's Implementation of Cityworks is an award-winning model for government agencies, specifically in the areas of deployment, configuration, and interface development. As a testament to our success, Cupertino is called upon yearly to conduct numerous Cityworks demos and presentations to assist other local governments in their day-to-day use of this software application.

Due to the long-term success and value of Cityworks, the staff's knowledge of competing asset management solutions, and the significant resources that have been expended integrating Cityworks with other applications, Innovation & Technology highly recommends continuing with the Cityworks application and foregoing searching for a different application. To replace the existing Cityworks applications with either in-house developed solutions or other vendor-competing products would greatly increase the cost due to additional implementation, training, and integration fees.

The last three-year contract with Azteca ended in 2018. Due to the explosive growth in use since that time, the City has renewed one-year terms with Cityworks after 2018. With a site license in place and all asset groups utilizing Cityworks, there is enough certainty to negotiate pricing for a three-year contract.

Staff recommends that Council approve the execution of a three-year contract with Azteca to provide for efficient, uninterrupted operations for Cupertino's Public Works operation. Due to the advantages of continued use of the Cityworks application, staff recommends that Council make the findings required under Municipal Code section 3.22.060(B) and approve the waiver of competitive bidding procedures under Chapter 3.22.<sup>1</sup>

#### Sustainability Impact

Cityworks software has reduced the volume of paper used for work management, conserving natural resources, and reducing greenhouse gases generated during the production and disposal of paper. When possible, staff leverages the improved software to assign and respond to work requests. Implementation of paperless office strategies like this one is prioritized in Cupertino's Climate Action Plan (M-SW-1).

#### Fiscal Impact

The cost of Cityworks standard enterprise license for the next three years is \$217,502.63. The table below outlines the Cityworks license cost.

| Year    | Price       | Services Provided                     |
|---------|-------------|---------------------------------------|
| FY22-23 | \$71,070.00 | Standard Cityworks Enterprise License |
| FY23-24 | \$72,491.40 | Standard Cityworks Enterprise License |
| FY24-25 | \$73,941.23 | Standard Cityworks Enterprise License |

City staff recommends adding a 10% contingency to cover additional user licensing and services bringing the total Council request to \$239,252.89 over three years.

#### California Environmental Quality Act

Not applicable.

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Prepared by: Teri Gerhardt, GIS Manager

Reviewed by: Bill Mitchell, Chief Technology Officer

Approved for Submission by: Pamela Wu, City Manager

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<sup>1</sup> Municipal Code section 3.22.060(B) authorizes the waiver of competitive bidding procedures if "pursuant to a written recommendation of the City Manager, the City Council finds that the use of the formal competitive bidding procedure is not practical due to limitations on source of supply, necessary restrictions in specifications, necessary standardization, quality considerations, or if other valid reasons for waiving the formal competitive bidding process procedures appear."

Attachments:

- A – Cityworks 2022 Order Form and Terms and Conditions
- B – Sole Source Letter
- C – Insurance Requirements
- D - Proof of Insurance



## ORDER FORM

|   |  |
|---|--|
| <b>Order Date:</b>                                    | Date of the last signature below   |
| <b>Trimble Entity Name ("Trimble") and Address:</b>   | Azteca Systems, LLC, a Trimble company<br>11075 South State, Suite 24, Sandy, Utah 84070   |
| <b>Customer Entity Name ("Customer") and Address:</b> | Cupertino, California<br>10300 Torre Avenue<br>Cupertino, CA 95014   |
| <b>Billing Contact Name and E-Mail Address:</b>       | Teri Gerhardt<br>408-777-3311<br>terig@cupertino.org   |
| <b>Initial Term:</b>                                  | 12/31/2022 - 12/30/2023  |
| <b>Miscellaneous:</b>                                 | <i>* Purchase orders issued by Customer are issued for administrative purposes only; terms and conditions contained in any such purchase order shall be null and void.</i> |

## Licensed Software:

| Description  | Number of Authorized Users | Annual Term             | Total       |
|--|----------------------------|-------------------------|-------------|
| Server AMS Standard Cityworks Enterprise License Agreement (ELA), Includes Unlimited Quantities of the Identified Products:<br>Office Respond<br>Mobile Native Apps (for iOS/Android)<br><br>--Includes the following Add-ons:<br>Storeroom<br>Equipment Checkout<br>Contracts<br>Cityworks for Excel<br>Cityworks Analytics for AMS<br>eURL (Enterprise URL)<br>Workload<br>Web Hooks<br>Citizen Engagement API<br>Metrics API<br>Use of Cityworks AMS Application Programming Interfaces (APIs) with commercially available Cityworks-centric applications that are licensed and maintained by authorized Cityworks partners | N/A                        | 12/31/2022 - 12/30/2023 | \$71,070.00 |
|  |                            | 12/31/2023 - 12/30/2024 | \$72,491.40 |
|  |                            | 12/31/2024 - 12/30/2025 | \$73,941.23 |

*\*All Licensed Software is for the indicated term and not perpetual. Annual fee herein is based on 50,001 - 100,000 population range.*

Addendums:

1. Terms of Service
2. Supplemental Product Terms
3. Support

**TERMS AND CONDITIONS**

1. Terms and Conditions. All offerings are made available by Trimble subject to the terms and conditions set forth in this Order and the above referenced Addendums.

2. Annual Renewals; Additional Software Products and Licenses. This Agreement may be renewed annually by payment of the then current maintenance fees for the next annual maintenance period or receipt of Purchase Order from Licensee in response to an official Cityworks quote. Additional Software Products & Licenses may be added to this Agreement with either an acknowledgement of an official Cityworks quote signed by Licensee and additional fees, if necessary or applicable being paid, or receipt of Purchase Order from Licensee in response to an official Cityworks quote and additional fees, if applicable, being paid.

3. Payment Terms. All fees are due net 30 from the date of the Trimble invoice. Trimble will invoice upon execution of this Order and each renewal hereof.

4. Annual Price Increase. At each renewal occurring after 12/31/2024, Trimble has a right to increase the annual fees by the greater of (a) CPI plus two percent (2%) or (b) five percent (5%). "CPI" shall mean for all Urban Consumers, the U.S. City Average, for all items, 1982-84=100 (the "CPI-U"), as published by the Bureau of Labor Statistics, U.S. Department of Labor, and shall be for the prior twelve months as of the date the calculation is made. Trimble will use commercially reasonable efforts to notify Customer of the new pricing no later than sixty (60) days prior to the expiration of the prior term.

5. Electronic Invoices. Customer hereby consents to the receipt of invoices electronically at the indicated e-mail address(es) and accepts such invoices as if received by mail. Customer's e-mail address may be changed by written notice given by Customer to Trimble at: customer\_master@trimble.com. Customer is responsible for maintaining a current e-mail address and shall under no circumstances be excused from payment of applicable charges by its failure to access its designated e-mail address.

6. Due Authority. By signing below, the signatory represents that he/she (i) is an authorized representative of Customer and (ii) has the authority to legally and functionally commit the Customer.

*[Signature Page to Follow]*

**ACCEPTANCE**

Accepted and agreed:

**CUSTOMER:**

Signature:

Print Name:

Title:

Date:

**TRIMBLE:**

Signature:

Print Name:

Title:

Date:

DocuSigned by:

*George Mastakas*

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George Mastakas

Vice President

2/8/2023



**Addendum #1****Terms of Service  
v5.1 (O&PS)**

These Terms of Service (this “**Agreement**”) are entered into by and between (a) the “Trimble” entity identified on an Order or SOW and (b) the “Customer” entity identified on an Order or SOW (“**Customer**” or “**you**”). Certain capitalized terms are defined in Exhibit B and others are defined contextually in this Agreement.

The Order may also be subject to supplemental product terms and conditions referenced in the applicable Order (“**Supplemental Product Terms**”). This Agreement consists of the terms and conditions set forth below and any applicable Supplemental Product Terms, Support Terms, Order, and SOW. Any conflict or inconsistency will be resolved in the following order of precedence: (1) the Order, (2) the Supplemental Product Terms, (3) the body of this Agreement, (4) the Support Terms, and (5) the SOW.

The “**Effective Date**” of this Agreement means the effective date stated on the Order, or if there is no Order, then the date that the Products are first made available to Customer. This Agreement will govern Customer’s initial purchase(s) as well as any renewals thereof (unless different terms are specified upon renewal).

If you are accessing or using Products on behalf of your company, you represent that you are authorized to accept this Agreement on behalf of your company. All references to “you” reference your company. **BY SIGNING AN ORDER OR SOW OR INSTALLING, ACCESSING, OR USING ANY PRODUCTS THAT ARE SUBJECT TO THIS AGREEMENT, YOU INDICATE YOUR ACCEPTANCE OF THIS AGREEMENT AND AGREE TO BE BOUND BY THE TERMS AND CONDITIONS OF THIS AGREEMENT. EACH PARTY EXPRESSLY AGREES THAT THIS AGREEMENT IS LEGALLY BINDING UPON IT.**

**1. Products.**

1.1 Product Types. The following provisions apply to the applicable Product type, as set forth in the Order.

(a) Software-as-a-Service. For Products that are deployed as Software-as-a-Service, as set forth in the Order, subject to the terms of this Agreement, Customer may access and use the Products during the Term only for its internal business purposes in accordance with the Documentation, Usage Limitations, any applicable Supplemental Product Terms, and this Agreement.

(b) Licensed Software. For Products that are Licensed Software for deployment on premises or on a device, as set forth in the Order, subject to the terms of this Agreement, Trimble hereby grants Customer a non-transferable, non-sublicensable, non-exclusive license, during the Term, to install, copy, and use the Licensed Software on systems or devices under Customer’s control only for its internal business purposes in accordance with the Documentation, Usage Limitations, any applicable Supplemental Product Terms, and this Agreement. Licensed Software is licensed, not sold.

(c) Hosting Services. For Products that are Licensed Software, but are deployed through hosting services delivered by Trimble, as set forth in the Order, the Products are subject to the terms and conditions applicable to Licensed Software.

**1.2 Authorized Users and Administrators.**

(a) Only Authorized Users may access or use the Products. User IDs are granted to individual, named persons, and each Authorized User will keep login credentials confidential and not share them with anyone else. Customer is responsible for its Authorized Users’ compliance with this Agreement and actions taken through their accounts. In the event an Authorized User is no longer authorized to use a Product on Customer’s behalf, Customer will promptly de-activate such Authorized User’s access. Only if expressly permitted under the applicable Order or Supplemental Product Terms, Customer may transfer Authorized User status from one individual to another at any time, provided that use of the Products by its Authorized Users in the aggregate remains within any applicable Usage Limitations. Customer will promptly notify Trimble if it becomes aware that any of its Authorized User login credentials have been compromised.

(b) If a Product permits administrator access, as described in the Documentation, Customer may designate one or more Authorized Users to be administrators (each an “**Administrator**”) with control over Customer’s account, including management of Authorized Users and Customer Data, as described in the Documentation. Customer is fully responsible for its choice of Administrators and any actions they take with respect to the Products. Trimble’s responsibilities do not extend to the internal management or administration of the Products for Customer.

**1.3 API Access and Customer Applications.**

(a) API. Products may include one or more application program interfaces (“**API(s)**”) that allow Customer to develop applications, code, or services that communicate with the Products (collectively, “**Customer Applications**”). Such APIs, if any, may be available upon request. Customer may use an API only if such use is authorized in the Documentation or otherwise in writing by Trimble. Use of APIs

may be subject to additional terms and conditions. Trimble may modify APIs from time to time, and Trimble is not responsible for the compatibility of any such modifications with Customer Applications.

(b) Use of Customer Applications. If use of an API is authorized, subject to the terms of this Agreement and in compliance with the applicable Documentation, Customer may develop Customer Applications for use solely by Customer's Authorized Users. Customer will not develop Customer Applications for the benefit of, or distribute Customer Applications to, any third party. Customer assumes all risk and liability regarding the development or use of any Customer Applications. Other customers or Trimble itself may independently develop applications similar to Customer Applications.

1.4. Restrictions. Customer will not (and will not permit, encourage, or assist anyone else to) do any of the following: (a) provide access to, distribute, sell, or sublicense the Products to a third party; (b) use the Products on behalf of, or to provide any product or service to, third parties; (c) use the Products to develop a similar or competing product or service; (d) reverse engineer, decompile, disassemble, or seek to access the source code or non-public APIs to any element of the Products, except to the extent expressly permitted by Law (and then only after providing prior written notice to Trimble); (e) modify or create derivative works of the Products or copy any element of the Products (other than in connection with making copies of Licensed Software authorized under this Agreement); (f) remove or obscure any proprietary notices in the Products; (g) publish benchmarks or performance information about the Products, except to the extent expressly permitted by Law; (h) interfere with the Products' operation or its use by others, circumvent its access restrictions or, without the prior written permission of Trimble, conduct any security or vulnerability test of the Products; (i) transmit any viruses or other harmful materials to the Products; (j) submit to the Products any information that is inappropriate, defamatory, obscene, salacious, or unlawful, or use the Products to defame, harass, stalk, threaten, or otherwise violate the rights of others; (k) use the Products to advertise, offer to sell or buy goods, or otherwise for business promotional purposes; or (l) for Licensed Software, unless expressly permitted in the Order, Supplemental Product Terms, or the Documentation, use or host any Licensed Software in a virtual server environment.

1.5 Trials and Betas. If Customer receives access to the Products or any features thereof on a free or trial basis or as an alpha, beta, or early access offering ("Trials and Betas"), use is permitted only for Customer's internal evaluation to determine whether to purchase a license or subscription to the Product during the period designated by Trimble (or if not designated, 30 days). If Customer purchases a license or subscription to the Products, this Agreement will apply to Customer's use unless otherwise specified in the applicable Order. Trials and Betas are optional and Trimble may cease offering Trials and Betas at any time for any reason. Trials and Betas may be inoperable, incomplete, or include features that Trimble may never release, and their features and performance information are Trimble's Confidential Information. If the Products include a mechanism that limits access to Trials and Betas, Customer will not attempt to circumvent any such mechanism or restriction. **Notwithstanding anything else in this Agreement: (a) Trimble has no obligation to retain Customer Data used with Trials and Betas; (b) Trimble provides the Trial and Betas "AS-IS" with no warranty, indemnity, service levels, or support; and (c) Trimble's liability for Trials and Betas will not exceed US\$50.**

1.6 Educational Versions. Notwithstanding the foregoing, for any version of the Products designated as "educational," or a similar term, Customer may use the Products solely for educational purposes (i.e., by an instructor or a student at an educational institution and while engaged in educational work). Such educational versions may not be used (a) by any other person; (b) by any educational institution for any non-educational purposes; or (c) for any for-profit purpose, including professional work or training offered for a fee, or by commercial entities.

1.7 Internet Connection. Products may require an active Internet connection or other means of electronic communications to operate, which are not the responsibility of Trimble.

1.8 Delivery and Deployment. Products, Documentation, and License Keys, if any, will be delivered by electronic means unless otherwise specified on the applicable Order. Delivery is deemed to occur on the date on which a Product and License Key, if any, are first made available to Customer. Products may gather and transmit to Trimble license compliance and activation data. Customer will not disable, modify, or interfere with the operation of any such functionality of the Products. Trimble may use the foregoing information to validate the authenticity of Customer's license to the Products, to register Customer's Products, for license metering, and to protect Trimble against unlicensed or illegal use of the Products.

## 2. Data Rights.

### 2.1 Data Usage and Ownership.

(a) Customer hereby grants to Trimble and its Affiliates the non-exclusive, worldwide, irrevocable, royalty-free right: (i) to use Customer Data during the Term to provide the Products, Support, and Professional Services to Customer; (ii) to use and disclose Customer Data as otherwise permitted pursuant to this Agreement or any written consent or instructions of Customer; and, (iii) on a perpetual basis: (A) to create, use, and disclose Anonymized Data for any purpose and (B) subject to Trimble's confidentiality obligations in Section 13 (Confidentiality) and all applicable Data Protection Legislation, to use Customer Data to develop, maintain, and improve the Products and any other products, software, and services of Trimble or its Affiliates.

(b) Except for Trimble's use rights set forth in this Agreement, as between the parties, Customer retains all intellectual property and other rights in Customer Data. Trimble owns all right, title, and interest in Anonymized Data (including, without limitation, any and all intellectual property rights).

(c) Customer will not have access to Customer Data after termination or expiration of the Term, unless otherwise indicated in the Documentation, Order, Supplemental Product Terms, or the parties agree otherwise in writing.

(d) In the event of any conflict between the terms of Section 13 (Confidentiality) and this Section 2.1 (Data Usage and Ownership), the terms of this Section 2.1 (Data Usage and Ownership) will control.

## 2.2 Personal Information and Data Protection.

(a) All applicable laws, rules, and regulations relating to privacy and data protection, including GDPR and CCPA (as defined below), are referred to as "**Data Protection Legislation.**" "**Personal Information**" is defined as in the applicable Data Protection Legislation, or if no definition is provided, any personally identifiable information which is either (i) provided by Customer or on its behalf as required for and in connection with the normal use and operation of Products or (ii) automatically collected through the Products on Customer's behalf. "**Applicable,**" in this context, means the Data Protection Legislation applicable to Customer at Customer's principal place of business or to Trimble at Trimble's principal place of business, and such laws that Customer notifies Trimble in writing of that apply to the parties.

(b) Each party will comply with all applicable requirements of the Data Protection Legislation that applies to it. This Section 2.2(b) is in addition to, and does not relieve, remove, or replace, a party's obligations or rights under the applicable Data Protection Legislation.

(c) Without prejudice to the generality of Section 2.2(b), Customer will ensure that it has all necessary and appropriate consents and notices in place (i) to enable lawful transfer of the Personal Information to Trimble for the duration and purposes of the Agreement and (ii) to enable Trimble to lawfully use, process, and transfer the Personal Information in accordance with this Agreement, including on the Customer's behalf.

(d) The parties acknowledge that: (i) if Trimble processes any Personal Information hereunder, it is on the Customer's behalf when performing its obligations under this Agreement and (ii) the Personal Information may be transferred, stored, and/or accessed from outside of the country where the Customer's principal place of business is located in order to provide the Products or to otherwise perform any of Trimble's other obligations under this Agreement.

(e) If the processing of Personal Information by Trimble is subject to the General Data Protection Regulation ((EU) 2016/679) or the Data Protection Act 2018 of the United Kingdom ("**GDPR**"), then, at the request of Customer, the parties will execute an applicable data processing addendum.

(f) If the processing of Personal Information by Trimble is subject to the California Consumer Privacy Act of 2018 (Title 1.81.5, §1798.100 et. seq.) ("**CCPA**"), then the terms of this clause (f) apply, and capitalized terms shall have the meanings afforded to them under the CCPA unless otherwise stated. In connection with a Verifiable Consumer Request by a Consumer pursuant to an exercise of rights under CCPA related to Personal Information, (i) Trimble is Customer's Service Provider; (ii) Customer (and not Trimble) will respond to such request; and (iii) if necessary, in connection with such request, Customer will utilize the tools and information provided or made generally available by Trimble, such as Trimble's online portals or APIs and Documentation regarding Trimble's products, software, and services. To the extent such tools do not enable Customer to respond to a Verifiable Consumer Request, upon Customer's request, Trimble will provide reasonable assistance with respect to Personal information in Trimble's systems that is required for Customer's response to such request. Trimble will not retain, use, or disclose Personal Information for any purpose other than as expressly permitted under this Agreement or as otherwise permitted under CCPA. A Verifiable Consumer Request to delete Personal Information will not require Trimble to delete Personal Information required to provide Customer with the Products (as defined in this Agreement), which includes any of Trimble's Service Provider(s) acting on Trimble's behalf to provide the Products (as defined in this Agreement); provided, however, that such service provider(s) do not have a separate right to Sell or otherwise use Customer's Personal Information other than as required for Trimble's Business Purposes.

## 3. **Customer Obligations.**

3.1 Compliance with Laws. Customer is responsible for complying with all Laws in its use of the Products and any results derived from the Products.

3.2 No High Risk Activities. Customer will not use the Products for High Risk Activities. Customer acknowledges that the Products are not intended to meet any legal obligations for High Risk Activities.

3.3 No Prohibited Data. Customer will not use the Products with Prohibited Data. Customer acknowledges that the Products are not intended to meet any legal obligations for these uses, including HIPAA requirements, and that Trimble is not a Business Associate as defined under HIPAA.

3.4 Customer Data. Customer is responsible for its Customer Data, including its content, accuracy, and compliance with Laws. Customer represents and warrants that it has made all disclosures and has all rights, consents, and permissions necessary to use its Customer Data with the Products and grant Trimble the rights in Section 2.1 (Data Use and Ownership), all without violating or infringing Laws, third-party rights (including intellectual property, publicity, or privacy rights), or any terms or privacy policies that apply to its Customer Data.

**4. Suspension of Access to Products.** Trimble may suspend Customer's access to the Products, Support, and/or Professional Services, without liability, and in whole or in part, if (a) Customer breaches Section 1.4 (Restrictions) or Section 3 (Customer Obligations); (b) Customer's account is 10 days or more overdue; or (c) Customer's actions risk harm to other customers or the security, availability, or integrity of the Products. Where practicable, Trimble will use reasonable efforts to provide Customer with prior notice of the suspension. Once Customer resolves the issue requiring suspension, Trimble will promptly restore Customer's access to the Products in accordance with this Agreement.

**5. Certain Product Features.** The following provisions apply to the extent applicable to the Products.

5.1 Devices. The Products may be compatible with or require use of a device ("**Device**"). Compatible Devices are specified in the applicable Documentation. Trimble makes no warranties regarding the operation of any Device or continued compatibility of a Product with any such Device. Customer is solely responsible for the configuration and operation of the Device. The results obtained through a Product may be affected by, and Trimble will have no liability for, the compatibility, placement, configuration, or operation of the Device, weather or other environmental conditions, color or composition of materials being scanned, or other factors outside of Trimble's control.

5.2 Use with Other Trimble Products. The Products may allow Customer to connect with other products or services made available by Trimble. Use of such other products or services that are not part of the Products may require payment of a separate fee and are governed by those products or services' respective terms of service, end user license agreement, or other agreement, and not by this Agreement.

5.3 Scripts. The Products may allow Customer to input and/or develop custom scripts, macros, and commands (collectively, "**Scripts**") that control the operation of the Products. Scripts may be available for download or purchase from Trimble or third parties, or created by Customer. Unless otherwise specified by Trimble in writing, Scripts are not part of the Product. Customer's development and use of any Scripts are solely at its own risk. To the extent any Scripts are provided by a third party, such Scripts will be deemed to be Third-Party Materials, and may be subject to Third-Party Terms.

5.4 Third-Party Materials. The Products may provide Customer with access to Third-Party Materials. Third-Party Materials are not part of the Products. To the extent specified by Trimble (including in any Supplemental Product Terms or Documentation), use of the Third-Party Materials may be subject to additional terms or restrictions ("**Third-Party Terms**"). Customer is solely responsible for its compliance with any Third-Party Terms, and failure to comply with such terms may result in termination of Customer's right to access any features of the Products that utilize such Third-Party Materials. If no Third-Party Terms are specified, Customer may use Third-Party Materials solely in support of Customer's authorized use of the Products in accordance with this Agreement.

5.5 Open Source. The Products may incorporate third-party open source software ("**Open Source**"), as listed in the Documentation or Supplemental Product Terms, or otherwise made available by Trimble. To the extent the terms of the Open Source license prohibit the terms of this Agreement from applying to the Open Source, the terms of the Open Source license will apply to the Open Source on a stand-alone basis instead of this Agreement.

5.6 Content Subscriptions. This Section applies if the Product makes available Third-Party Materials as a data or content subscription ("**Subscription Content**"). If Customer has a separate agreement with Trimble or the applicable third party in place regarding the use of Subscription Content ("**Subscription Content Agreement**"), then such Subscription Content Agreement governs the use of Subscription Content accessed through the Product, but not the use of the Product itself, which will be governed by this Agreement. If no Subscription Content Agreement is in place, then, unless otherwise authorized by Trimble in writing, such Subscription Content may only be used solely for Customer's internal purposes during the applicable Term and only when accessed pursuant to a manual end user request. Customer will not: (i) access, extract, or download any Subscription Content, or portions thereof, in batch or mass by any means; (ii) sell, offer to sell, rent, sublicense, or transfer any copies of the Subscription Content, or portions thereof, to a third party or allow a third party to use the Subscription Content; (iii) use the Subscription Content to develop services or products for sale or include any portion of the Subscription Content in any product or service; (iv) use any portion of the Subscription Content to create a competitive service, product, or technology; (v) recreate the Subscription Content or create otherwise a separate database or other repository of Subscription Content; (vi) use Subscription Content to train, augment, or correct another database or information repository; or (vii) make any portion of the Subscription Content available to the public in any manner. Upon notice from Trimble and/or any termination or expiration of the Term, Customer will immediately cease using and delete/destroy all electronic and physical copies of Subscription Content.

## 5.7 Third-Party Platforms.

(a) Customer may choose to use a Product with Third-Party Platforms. Third-Party Platforms are not part of the Product. Subject to payment of additional fees, Trimble may host Trimble-approved Third-Party Platforms or integrations to Third-Party Platforms for use in connection with the Products.

(b) Use of Third-Party Platforms is subject to Customer's agreement with the relevant provider and not this Agreement, and may enable data exchange between the Products and Third-Party Platform. Trimble does not control and has no liability for Third-Party Platforms, including their security, functionality, operation, availability, or interoperability, or how the Third-Party Platforms or their providers use Customer Data. If Customer enables a Third-Party Platform with a Product, Trimble may access and exchange Customer Data with the Third-Party Platform on Customer's behalf.

(c) Customer represents and warrants that it shall, and shall require any provider of a Third-Party Platform to: (i) establish and maintain industry standard technical, organizational, physical, and administrative safeguards designed to ensure the security and integrity of the Product and Trimble cloud environment and (ii) comply with the security controls, configuration requirements, and access limitations imposed by Trimble, as may be modified by Trimble from time to time. If Trimble hosts the Third-Party Platform or integration to the Third-Party Platform, Customer represents and warrants to Trimble that Customer has all rights necessary to grant Trimble the right to host the Third-Party Platforms on its behalf.

## 5.8 Third-Party Application Stores.

(a) Purchase from Application Store. If Customer obtains the Product through a third-party application store, marketplace, or other site or service (each, an "**Application Store**"), such Application Store is considered a reseller. All Fees are non-refundable once paid. Customer's download of the Product may be subject to other terms as specified by the operator of the Application Store from which Customer downloaded the Product.

(b) Apple-Specific Terms. If Customer downloaded the Product from Apple Inc.'s ("**Apple's**") Application Store, the following terms are part of this Agreement:

(i) This Agreement is between Customer and Trimble, and not with Apple. However, as required by Apple, Apple and its subsidiaries will be third-party beneficiaries of this Agreement and will have the right (and will be deemed to have accepted the right) to enforce this Agreement against Customer as a third-party beneficiary.

(ii) To the maximum extent permitted by Law, Apple will have no warranty obligation with respect to the Product, and, as between Apple and Trimble, any other claims, losses, liabilities, damages, costs, or expenses attributable to a failure to conform to a warranty will be Trimble's responsibility. Apple has no obligation whatsoever to furnish any maintenance or support services with respect to the Product.

(iii) As between Trimble and Apple, Trimble is solely responsible for the Product and for addressing any claims Customer or any third parties have about the Product or Customer's possession or use of the Product, including without limitation (A) product liability claims; (B) any claim that the Product fails to conform to any applicable legal or regulatory requirement; and (C) claims arising under consumer protection or similar legislation. In the event of any third-party claim that the Product or Customer's possession or use of the Product infringes that third party's intellectual property rights, Apple will not be responsible for the investigation, defense, settlement, or discharge of such claim.

## 6. Support and Professional Services.

6.1 Support. During the Term, Trimble will provide support and/or maintenance for the Products ("**Support**" or "**Software Assurance**") in accordance with the service level commitments specified on the applicable Order or the Supplemental Product Terms, if any ("**Support Terms**").

6.2 Professional Services. Trimble will provide Professional Services related to the Products as specified on the Order or a statement of work or work order ("**SOW**") signed or accepted by Customer. Professional Services are subject to the terms and conditions set forth in Exhibit C and the applicable Order or SOW.

## 7. Term and Termination.

7.1 Initial Term. If Customer purchases a subscription to a Product or a license to Licensed Software for a limited period of time, the duration of the initial term of the Order and this Agreement is set forth in the Order ("**Initial Term**"). Upon the expiration of the Initial Term, the Order and this Agreement shall automatically renew in accordance with Section 7.2 (Renewal Term(s)), unless otherwise set forth in the Supplemental Product Terms or the Order. The Initial Term and any renewal period are collectively referred to as "**Term.**"



7.2 Renewal Term(s). Unless otherwise set forth in the Order, if Customer purchases a termed license or subscription to a Product or Support, upon the expiration of the Initial Term or any renewal Term, the Term shall automatically renew for subsequent term(s) equal in duration to the then-current term, until either party provides written notice to the other party of its intent not to renew at least 30 days before the expiration of the then-current Term.

7.3 Termination. Either party may terminate this Agreement, an Order, or a SOW if the other party (a) fails to cure a material breach of this Agreement (including a failure to pay Fees) within 30 days after written notice; (b) ceases operation without a successor; or (c) seeks protection under a bankruptcy, receivership, trust deed, creditors' arrangement, composition, or comparable proceeding, or if such a proceeding is instituted against that party and not dismissed within 60 days. Termination of the Agreement will terminate all Orders and any SOWs, unless otherwise stated in the termination notice. Termination of an Order or SOW will not, by itself, terminate this Agreement.

7.4 Effect of Termination. Upon expiration or termination of this Agreement or an Order, Customer's right to use the Products (including its license to any Product) will cease and Customer will immediately cease any and all use of and access to the Products and will delete (or, upon request, return) all copies of any Product. At the disclosing party's request upon expiration or termination of this Agreement, the receiving party will delete all of the disclosing party's Confidential Information (excluding Customer Data, which is addressed in Section 2.1 (Data Usage and Ownership)). Customer Data and other Confidential Information may be retained in the receiving party's standard backups after deletion but will remain subject to this Agreement's confidentiality restrictions.

7.5 Survival. These Sections survive expiration or termination of this Agreement: 1.4 (Restrictions), 2.1 (Data Usage and Ownership), 3 (Customer Obligations), 7.4 (Effect of Termination), 7.5 (Survival), 8 (Financial Terms), 9.3 (Disclaimers), 10 (Ownership), 11 (Limitations of Liability), 12 (Indemnification), 13 (Confidentiality), 15 (General Terms), and Exhibit B. Except where an exclusive remedy is provided, exercising a remedy under this Agreement, including termination, does not limit other remedies a party may have.

## 8. Financial Terms.

8.1 Fees. Fees are as described in the Order or SOW ("**Fees**"). The payment terms for the first invoice for Products or Support will be set forth on the Order. Thereafter, the payment terms for Fees for Products and Support under that Order will be set forth in the invoice. Unless otherwise stated in a SOW or set forth in an invoice, Fees for Professional Services under an SOW are due upon receipt. Trimble may, without limiting Trimble's other rights and remedies, accelerate Customer's unpaid Fees under any Order for any breach of Customer's payment obligations under any Order so that all such obligations become immediately due and payable, including Fees for all unbilled future Fees under any Order.

8.2 Increases. Unless otherwise set forth in the Order, (a) all recurring Fees will be fixed for a period of 12 months from the Effective Date, and (b) thereafter, Trimble may increase recurring Fees once every 12 months during the Term.

8.3 Late Fees. Any amount due under this Agreement that remains unpaid after its due date will bear interest at the lower of 1.5% per month or the maximum rate permitted by Law, calculated from the date such amount was due until the date that payment is received. Customer will pay all costs and expenses of collection (including attorneys' fees) incurred by Trimble collecting any amounts past due under this Agreement. Subject to any mandatory Laws to the contrary, all Fees and expenses are non-refundable.

8.4 Taxes. Customer will pay any sales, use, GST, value-added, withholding, or similar taxes or levies that apply to its Orders or SOWs, whether domestic or foreign ("**Taxes**"), other than Trimble's income tax. Fees and expenses are exclusive of Taxes. Customer will pay any foreign exchange transaction fees and any foreign exchange profits or losses incurred on such transactions.

## 9. Warranties and Disclaimers.

9.1 Limited Warranty. Unless otherwise specified in the Supplemental Product Terms, and subject to any mandatory Laws to the contrary, Trimble warrants to Customer that during the Warranty Period the Products will perform materially as described in the Documentation. The "**Warranty Period**" is (i) 90 days from the Effective Date for Licensed Software deployed on premises or on a device pursuant to Section 1.1(b) and (ii) for the duration of the Term for any (1) Software-as-a-Service made available pursuant to Section 1.1(a) or (2) Licensed Software deployed through hosting services provided by Trimble pursuant to Section 1.1(c).

9.2 Warranty Remedy. If Trimble breaches Section 9.1 (Limited Warranty) during the Warranty Period, Customer may make a reasonably detailed warranty claim within 30 days of discovering the issue. Trimble will correct such breach by issuing corrected instructions, a restriction, or a bypass, or by replacing the Product. Subject to any mandatory Laws to the contrary, these procedures are Customer's exclusive remedy and Trimble's entire liability for breach of the warranty in Section 9.1 (Limited Warranty). This warranty does not apply to (a) issues caused by misuse or unauthorized modifications; (b) unsupported versions of Licensed Software; (c) issues in or caused by Third-Party Platforms or other third-party systems; or (d) Trials and Betas or other evaluation use.

### 9.3 Disclaimers.

(a) **General.** EXCEPT AS EXPRESSLY PROVIDED IN SECTION 9.1 (LIMITED WARRANTY) OR IN ANY SUPPLEMENTAL PRODUCT TERMS, PRODUCTS, SUPPORT, AND PROFESSIONAL SERVICES ARE PROVIDED “AS IS”. TRIMBLE AND ITS SUPPLIERS MAKE NO (AND HEREBY DISCLAIM ALL) OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NONINFRINGEMENT, OR ANY WARRANTIES ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE. WITHOUT LIMITING ITS EXPRESS OBLIGATIONS IN SECTION 6 (SUPPORT AND PROFESSIONAL SERVICES), TRIMBLE DOES NOT WARRANT THAT CUSTOMER’S USE OF THE PRODUCTS WILL BE UNINTERRUPTED OR ERROR-FREE, THAT TRIMBLE WILL REVIEW CUSTOMER DATA FOR ACCURACY, OR THAT IT WILL MAINTAIN CUSTOMER DATA OR OTHER DATA WITHOUT LOSS. TRIMBLE IS NOT LIABLE FOR DELAYS, FAILURES, OR PROBLEMS INHERENT IN USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS OR OTHER SYSTEMS OUTSIDE TRIMBLE’S CONTROL. TRIMBLE WILL NOT BE LIABLE IN ANY MANNER FOR THE OUTPUT OBTAINED THROUGH USE OF THE PRODUCTS OR CUSTOMER’S RELIANCE ON SUCH OUTPUT. CUSTOMER IS RESPONSIBLE FOR THE SUPERVISION, MANAGEMENT, AND CONTROL OF CUSTOMER’S USE OF THE PRODUCTS. THIS RESPONSIBILITY INCLUDES THE DETERMINATION OF APPROPRIATE USES FOR THE PRODUCTS AND THE SELECTION OF THE PRODUCTS AND OTHER PROGRAMS TO ACHIEVE INTENDED RESULTS. ANY FORMS, POLICIES, OR OTHER MATERIALS PROVIDED BY TRIMBLE THROUGH THE PRODUCTS OR DOCUMENTATION ARE NOT INTENDED AND SHOULD NOT BE RELIED UPON AS LEGAL ADVICE OR LEGAL OPINION. CUSTOMER SHOULD CONSULT ITS OWN LEGAL COUNSEL REGARDING THE USE OF ANY SUCH MATERIALS. CUSTOMER IS ALSO RESPONSIBLE FOR ESTABLISHING THE ADEQUACY OF INDEPENDENT PROCEDURES FOR TESTING THE RELIABILITY AND ACCURACY OF ANY OUTPUT OF THE PRODUCTS. CUSTOMER MAY HAVE OTHER STATUTORY RIGHTS, BUT ANY STATUTORILY REQUIRED WARRANTIES WILL BE LIMITED TO THE SHORTEST LEGALLY PERMITTED PERIOD.

(b) Customer Applications. Trimble hereby disclaims any warranty, support, or other obligations with respect to any Customer Applications.

(c) Scripts. Subject to mandatory Laws to the contrary, Scripts are provided “AS IS” and Trimble hereby disclaims any warranty, support, or other obligations with respect to any Scripts, including, without limitation, any Scripts provided by Trimble.

(d) Third-Party Materials and Third-Party Platforms. Third-Party Materials and Third-Party Platforms are provided “AS IS” and Customer assumes all risk and liability regarding any use of (or results obtained through) Third-Party Materials or Third-Party Platforms. Trimble and its suppliers make no warranty or guarantee regarding any Third-Party Materials or Third-Party Platforms, including regarding their accuracy or continued availability or compatibility.

(e) High Risk Activities and Prohibited Data. Trimble and its suppliers specifically disclaim any responsibility for, and will not be liable in any manner arising from, any use of the Products in connection with High Risk Activities or with any Prohibited Data.

**10. Ownership.** Neither party grants the other any rights or licenses not expressly set out in this Agreement. Except for Customer’s use rights in this Agreement, Trimble and its licensors retain all intellectual property and other rights in the Products, Documentation, other deliverables and related Trimble technology, templates, formats, and dashboards, including any modifications or improvements to these items made by Trimble. If Customer provides Trimble with any suggestions, ideas, enhancement requests, feedback, recommendations, or other information relating to a Product (“**Feedback**”), Customer hereby grants to Trimble and its Affiliates a nonexclusive, worldwide, perpetual, irrevocable, transferable, sublicensable, royalty-free, fully paid up license to use and otherwise exploit the Feedback.

**11. Limitations of Liability.** TRIMBLE’S CUMULATIVE LIABILITY TO CUSTOMER FOR ALL CLAIMS IN ANY WAY ARISING OUT OF OR RELATING TO THE ORDER, ANY SOW, THIS AGREEMENT, AND THE PRODUCTS OR SERVICES, REGARDLESS OF THE FORM OR THEORY OF ACTION (INCLUDING BREACH OF CONTRACT, STRICT LIABILITY, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL OR EQUITABLE THEORY), SHALL NOT EXCEED THE TOTAL AMOUNT OF FEES PAID TO TRIMBLE BY CUSTOMER FOR THE RELEVANT PRODUCT OR SERVICES IN THE PRIOR 12 MONTHS UNDER THIS AGREEMENT. IN NO EVENT WILL TRIMBLE OR ITS SUPPLIERS OR THIRD-PARTY VENDORS HAVE ANY OBLIGATION OR LIABILITY FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR AGGRAVATED DAMAGES, LOSS OF GOODWILL, LOSS OF DATA, OR ANTICIPATED PROFITS ARISING FROM OR RELATING TO THIS AGREEMENT, CUSTOMER’S USE OF OR THE PERFORMANCE OF THE PRODUCTS OR FROM THE SERVICES, OR FOR ANY OTHER REASON, EVEN IF TRIMBLE OR ITS SUPPLIERS OR THIRD-PARTY VENDORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE. CUSTOMER ACKNOWLEDGES THAT THE FEES REFLECT THE ALLOCATION OF RISK SET FORTH IN THIS AGREEMENT AND THAT TRIMBLE WOULD NOT ENTER INTO THIS AGREEMENT WITHOUT THESE LIMITATIONS. THE FOREGOING LIMITATION OF LIABILITY AND EXCLUSION OF CERTAIN DAMAGES SHALL APPLY REGARDLESS OF THE SUCCESS OR EFFECTIVENESS OF OTHER REMEDIES.

**12. Indemnification.** Customer will defend, indemnify, and hold harmless Trimble from and against any and all third-party claims, costs, damages, losses, liabilities, and expenses (including reasonable attorneys’ fees and costs) arising out of or in connection with (a) any Customer Data, or (b) Customer’s breach or alleged breach of Section 3 (Customer Obligations), Section 5.4 (Third-Party Materials), or Section 5.7 (Third-Party Platforms) (each, a “**Claim**”). Trimble will give Customer prompt written notice of any Claim and

will cooperate in relation to the Claim at Customer's expense. Customer will have the exclusive right to control and settle any Claim, except that Customer may not settle a Claim without Trimble's prior written consent (not to be unreasonably withheld) if the settlement requires Trimble to admit any liability or take any action or refrain from taking any action (other than ceasing use of infringing materials). Trimble may participate in the defense of any Claim at its expense.

### 13. Confidentiality.

13.1 Definition. "**Confidential Information**" means information disclosed to the receiving party under this Agreement that is designated by the disclosing party as proprietary or confidential or that should be reasonably understood to be proprietary or confidential due to its nature and the circumstances of its disclosure. Trimble's Confidential Information includes the terms and conditions of this Agreement and any technical or performance information about the Products, Support, or Professional Services. Customer's Confidential Information includes Customer Data.

13.2 Obligations. As a receiving party, each party will use reasonable care to protect the disclosing party's Confidential Information from being disclosed to third parties except as permitted in this Agreement, including, without limitation, in Section 2.1 (Data Usage and Ownership) and (b) only use Confidential Information to fulfill its obligations and exercise its rights in this Agreement. The receiving party may disclose Confidential Information to its employees, agents, Affiliates, contractors, and other representatives having a legitimate need to know (including, for Trimble, the subcontractors referenced in Section 15.8 (Subcontractors)), provided it remains responsible for their compliance with this Section and they are bound to confidentiality obligations no less protective than this Section.

13.3 Exclusions. These confidentiality obligations do not apply to information that the receiving party can document (a) is or becomes public knowledge through no fault of the receiving party; (b) it rightfully knew or possessed prior to receipt under this Agreement; (c) it rightfully received from a third party without breach of confidentiality obligations; or (d) it independently developed without using the disclosing party's Confidential Information.

13.4 Remedies. Unauthorized use or disclosure of Confidential Information may cause substantial harm for which damages alone are an insufficient remedy. Each party may seek appropriate equitable relief, in addition to other available remedies, for breach or threatened breach of this Section.

13.5 Required Disclosures. Nothing in this Agreement prohibits either party from making disclosures, including of Customer Data or Confidential Information, if required by Law, subpoena, or court order, provided (if permitted by Law) it notifies the other party in advance and reasonably cooperates in any effort to obtain confidential treatment.

14. **Publicity**. Neither party may publicly announce this Agreement except with the other party's prior consent or as required by Law. Trimble may include Customer and its trademarks in Trimble's customer lists and promotional materials but will cease this use at Customer's written request.

### 15. General Terms.

15.1 Assignment. Trimble may assign this Agreement upon notice to Customer. Customer may not assign or transfer this Agreement (by operation of law or otherwise) without the prior consent of Trimble. Any non-permitted assignment is void. This Agreement will bind and inure to the benefit of each party's permitted successors and assigns.

15.2 Non-Solicitation. During the Term of this Agreement, and for a period of one year following expiration or termination of this Agreement, Customer shall not on its own behalf or on behalf of any third party, solicit, hire, or cause to be hired as an employee or engage or caused to be engaged as an independent contractor any person who was an employee or independent contractor of Trimble, without the prior written consent of Trimble.

15.3 Notices. Except as set out in this Agreement, any notice or consent under this Agreement must be in writing and will be deemed given: (a) upon receipt if by personal delivery; (b) upon receipt if by certified or registered mail (return receipt requested); or (c) one day after dispatch if by an internationally reputable commercial overnight delivery service. If to Trimble, notice must be provided to the address in Exhibit A, with a copy to Trimble Inc., Attn: General Counsel – Important Notice, 935 Stewart Drive, Sunnyvale, CA 94085, USA. If to Customer, Trimble may provide notice to the address Customer provided at registration or on the Order. Either party may update its address with notice to the other party. Trimble may also send general and operational notices to Customer by email or through the Products, including suspension, collection, and termination notices related to overdue Fees.

15.4 Entire Agreement. This Agreement (which includes the Order, any SOWs, any applicable Supplemental Product Terms, and any applicable Support Terms) is the parties' entire agreement regarding its subject matter and supersedes any prior or contemporaneous agreements regarding its subject matter. In this Agreement, headings are for convenience only and "including" and similar terms are to be construed without limitation. The terms in any Customer purchase order, business form, or other similar documents will not



amend or modify this Agreement and are expressly rejected by Trimble; any of these Customer documents are for administrative purposes only and have no legal effect.

**15.5 Amendments.** Except as otherwise provided herein, any amendments, modifications, or supplements to this Agreement must be in writing and signed by each party's authorized representatives or, as appropriate, agreed through electronic means provided by Trimble. Documentation and Support Terms are not subject to this Section. Trimble may modify Documentation and Support Terms to reflect new features or changing practices, but the modifications will not materially decrease Trimble's overall obligations during a Term.

**15.6 Waivers and Severability.** Waivers must be in writing signed by the waiving party's authorized representative and cannot be implied from conduct. Each provision contained in this Agreement constitutes a separate and distinct provision severable from all other provisions. If any provision (or any part thereof) is unenforceable under or prohibited by any present or future law or is held by a court of competent jurisdiction or arbitrator to be invalid, void, or unenforceable, then such provision (or part thereof) will be amended, and is hereby amended, so as to be in compliance with such law, while preserving to the maximum extent possible the intent of the original provision. Any provision (or part thereof) that cannot be so amended will be severed from this Agreement; and, all the remaining provisions of this Agreement will remain unimpaired.

**15.7 Force Majeure.** Neither party is liable for any delay or failure to perform any obligation under this Agreement (except for a failure to pay Fees) due to events beyond its reasonable control, such as a strike, blockade, war, act of terrorism, riot, Internet or utility failures, refusal of government license, pandemics, or natural disaster.

**15.8 Subcontractors.** Trimble may use subcontractors and permit them to exercise Trimble's rights in connection with this Agreement, including for hosting purposes. Trimble remains responsible for compliance of any such subcontractors with this Agreement and for its overall performance under this Agreement.

**15.9 Independent Contractors.** The parties are independent contractors, not agents, partners, or joint venturers.

**15.10 Export Restrictions.** Customer acknowledges that the Products are subject to export restrictions by the United States government and import restrictions by certain foreign governments. Customer will not, and will not allow any third party to, remove or export from the United States or allow the export or re-export of any part of the Products or any direct product thereof: (i) into (or to a national or resident of) any embargoed or terrorist-supporting country; (ii) to anyone on the U.S. Commerce Department's Table of Denial Orders or U.S. Treasury Department's list of Specially Designated Nationals; (iii) to any country to which such export or re-export is restricted or prohibited, or as to which the United States government or any agency thereof requires an export license or other governmental approval at the time of export or re-export without first obtaining such license or approval; or (iv) otherwise in violation of any export or import restrictions, Laws of any United States, or foreign agency or authority. Customer warrants that it is not located in, under the control of, or a national or resident of any such prohibited country or on any such prohibited party list. The Products are further restricted from being used for the design or development of nuclear, chemical, or biological weapons or missile technology, or for terrorist activity, without the prior permission of the United States government. Customer will defend, indemnify, and hold Trimble harmless against any liability (including attorneys' fees) arising out of Customer's failure to comply with the terms of this Section. Customer's obligations under this Section will survive the termination of this Agreement for any reason whatsoever.

**15.11 Anti-Corruption.** Each party shall, and shall require that its officers, employees, and agents, (a) comply with all applicable anti-corruption and anti-bribery laws, including but not limited to the U.S. Foreign Corrupt Practices Act of 1997 and the U.K. Bribery Act 2010, each as amended and including any rules or regulations thereunder; (b) not directly or indirectly offer, promise, or give any person working for or engaged by the other party a financial or other advantage to induce that person to perform improperly a relevant function or activity or reward that person for improper performance of a relevant function or activity; and (c) not directly or indirectly request, agree to receive, or accept any financial or other advantage as an inducement or reward for improper performance of a relevant function or activity in connection with this Agreement.

**15.12 Government End-Users.** Elements of the Products are commercial computer software. If the user or licensee of the Products is an agency, department, or other entity of the United States Government, the use, duplication, reproduction, release, modification, disclosure, or transfer of the Products or any related documentation of any kind, including technical data and manuals, is restricted by the terms of this Agreement in accordance with Federal Acquisition Regulation 12.212 for civilian purposes and Defense Federal Acquisition Regulation Supplement 227.7202 for military purposes. The Products were developed fully at private expense. All other use is prohibited.

**15.13 No Third-Party Beneficiaries.** This Agreement does not confer any rights or remedies upon any third party except to the extent expressly set forth in this Agreement.

**15.14 Governing Law, and Venue.** The Agreement is governed exclusively by, and construed and enforced exclusively in accordance with, the laws of the applicable jurisdiction set forth in Exhibit A under "Governing Law" for the applicable Trimble entity without

regard to or application of its conflicts of laws provisions and without regard to or application of the United Nations Convention on the International Sale of Goods. The parties agree that any legal proceeding arising out of or related to this Agreement will be subject to the sole and exclusive jurisdiction and venue set forth in Exhibit A under "Exclusive Venue/Jurisdiction," to the exclusion of all others. Each party irrevocably consents and hereby submits to the personal jurisdiction thereof.

**15.15 Jury Trial Waiver.** If the Agreement is governed by U.S. law, this Section applies. EACH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL ACTION, PROCEEDING, CAUSE OF ACTION, OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, AND APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

## EXHIBIT A

## TRIMBLE NOTICE ADDRESS, GOVERNING LAW, AND VENUE/JURISDICTION

| Trimble Entity and Notice Address*  | Governing Law   | Exclusive Venue/Jurisdiction   |
|---|-----------------|--|
| Trimble Inc.<br>935 Stewart Drive,<br>Sunnyvale, CA 94085<br>United States<br><br>AgileAssets Inc.<br>3001 Bee Caves Rd #200,<br>Austin, TX 78746<br><br>Azteca Systems, LLC<br>11075 South State Street Suite 24<br>Sandy, UT 84070<br><br>e-Builder Inc.<br>13450 West Sunrise Blvd Suite 600,<br>Sunrise, FL | Delaware        | State of Delaware and United States federal courts located in Wilmington, Delaware |
| Trimble Europe B.V.<br>Industrieweg 187a, 5683 CC, Best, The Netherlands  | The Netherlands | Courts of Amsterdam  |

\*See additional notice address for Trimble in Section 15.3 (Notices).

**EXHIBIT B**  
**DEFINITIONS**

**“Affiliate”** means an entity that, directly or indirectly, owns or controls, is owned or controlled by, or is under common ownership or control with a party, where “ownership” means the beneficial ownership of 50% or more of an entity’s voting equity securities or other equivalent voting interests, and “control” means the power to direct the management or affairs of an entity.

**“Anonymized Data”** means any data collected in connection with the Products (including Customer Data) that has been aggregated and/or de-identified in such a manner that neither Customer nor any of its Authorized Users or any other individual can be identified from the data when it is shared outside of Trimble or its Affiliates.

**“Authorized User”** or **“User”** means any type of user authorized by Customer to access and use the Products on Customer’s behalf, including any additional requirements as set forth in the Order or Supplemental Product Terms.

**“Concurrent User”** means any type of User authorized by Customer to access and use the Products on Customer’s behalf simultaneously at a given point in time.

**“Customer Data”** means any information, documents, materials, or other data of any type that is input by or on behalf of Customer into the Products or that is created or generated by Customer through Customer’s use of the Products, including without limitation information or data that is submitted manually by Authorized Users or through a Third-Party Platform.

**“Customer Group”** means, if applicable, Customer’s business units, Affiliates, or Joint Ventures listed in the Order that are permitted to authorize Users to use the Products on behalf of those business units, Affiliates, or Joint Ventures.

**“Deliverables”** shall mean any Trimble deliverables as expressly set forth on a SOW.

**“Documentation”** means Trimble’s then-current usage guidelines and standard technical documentation applicable to the Products.

**“High Risk Activities”** mean any mission critical, hazardous, strict liability, or other activity(ies) where use or failure of the Products could lead to death, personal injury, or physical or environmental damage. Examples of High Risk Activities include, but are not limited to: aircraft or other modes of human mass transportation, nuclear or chemical facilities, life support systems, implantable medical equipment, motor vehicles, autonomous vehicles, air traffic control, emergency services, or weaponry systems. High Risk Activities do not include utilization of Products for administrative purposes, to store configuration data, engineering and/or configuration tools, or other non-control applications, the failure of which would not result in death, personal injury, or physical or environmental damage. These non-controlling applications may communicate with the applications that perform the control, but must not be directly or indirectly responsible for the control function.

**“Joint Venture”** means a business arrangement in which Customer and one or more other third parties agree to pool their resources to accomplish a Project or other commercial enterprise.

**“Law(s)”** means all applicable local, state, federal, and international laws, regulations, and conventions, including those related to data privacy and data transfer, international communications, and export of technical or personal data.

**“License Keys”** means electronic passwords or other enabling mechanisms provided for use with a Product.

**“Licensed Software”** means the object code form of Trimble’s proprietary installed software product, as identified in the relevant Order. The Licensed Software includes the Documentation, and any maintenance releases of the same Licensed Software product provided by Trimble to Customer under this Agreement, and optional software component module(s) that provides specific features and functionality enhancements for the Licensed Software not available in the standard configuration of the Licensed Software. Licensed Software does not include Third-Party Materials or Third-Party Platforms.

**“Named User”** means any type of User designated by Customer by name or other identifier to access and use the Products on Customer’s behalf.

**“Order”** means (a) any ordering documents, proposals, quotations, sales agreement, or similar documents issued by Trimble or executed by Customer or (b) any Trimble-issued entitlement confirmation or online order acknowledgement.

**“Product(s)”** means the applicable Licensed Software or Software-as-a-Service offerings listed on an Order, including any platforms, add-on, integrations, service, or products provided or sold by Trimble with any of the foregoing.

**“Professional Services”** means any training, enablement, configuration, or other professional consulting services provided by Trimble related to the Products, as identified in the Order or SOW.

**“Prohibited Data”** means any (a) patient, medical, or other protected health information regulated by the Health Insurance Portability and Accountability Act (as amended and supplemented) (**“HIPAA”**); (b) credit, debit, or other payment card data subject to the Payment Card Industry Data Security Standards (PCI DSS); or (c) information subject to regulation or protection under the Children’s Online Privacy Protection Act or Gramm-Leach Bliley Act.

**“Software-as-a-Service”** means a Trimble proprietary cloud service, any Product available through a software-as-a-service, or other hosting services deployment model, as identified in the relevant Order and as modified from time to time. This includes Documentation, but does not include Third-Party Materials or Third-Party Platforms not provided by Trimble.

**“Third-Party Materials”** means any third-party data, content, or proprietary software.

**“Third-Party Platform”** means any platform, add-on, service, or product not provided by Trimble that Customer elects to integrate or enable for use with the Products, including any Trimble-approved Third-Party Platforms that Trimble may host on behalf of Customer.

**“Usage Limitations”** means Customer’s authorized scope of use for the Products as specified in the applicable Order or Supplemental Product Terms, which may include any user, seat, copy, instance, data storage, CPU, computer, field of use, location, or other restrictions.

**EXHIBIT C****PROFESSIONAL SERVICE TERMS**

**1. Statements of Work.** If purchased by Customer, Trimble or its authorized service providers will use commercially reasonable efforts to provide Professional Services to Customer described in an Order or SOW by the delivery dates specified therein, if any, or on a mutually agreeable schedule. Any changes in scope must be made in writing and approved by authorized representatives of Customer and Trimble.

**2. Customer Materials.** Customer agrees to provide Trimble with reasonable access to Customer's technical data, computer programs, files, documentation, and/or other materials (collectively, "**Customer Materials**") and to Customer's resources, personnel, equipment, and facilities to the extent necessary for the performance of Professional Services. Client will be responsible for, and assumes the risk of any problems resulting from the content, accuracy, completeness, competence, or consistency of Customer Materials or its personnel. To the extent that Customer does not timely provide the foregoing access required for Trimble to perform the Professional Services, Trimble shall be excused from performance until such items or access are provided. Subject to the confidentiality provisions of this Agreement, Customer hereby grants Trimble a limited and revocable right to use the Customer Materials for the purpose of performing the Professional Services for Customer. Customer owns and will retain ownership (including all intellectual property rights) in the Customer Materials.

**3. Customer Premises.** Customer shall provide Trimble with safe access to Customer's premises as reasonably required for Trimble to perform the Professional Services, if onsite performance of Professional Services is needed and agreed to by Customer. Trimble personnel shall comply with the reasonable written rules and regulations of Customer related to use of its premises, provided that such written rules and regulations are provided to Trimble prior to commencement of the Professional Services.

**4. Deliverables.** Trimble hereby grants Customer worldwide, royalty-free, non-exclusive license to use the Deliverables for its internal business purposes in connection with the Products associated with such Deliverables and only for the period of time that Customer has a license or subscription to such Products. Unless expressly stated otherwise in the applicable SOW, Trimble owns and will retain ownership (including all intellectual property rights) in and to the Deliverables (excluding any Customer Materials) and any modifications, improvements, and derivative works thereof (including any such materials to the extent incorporating any Feedback). If the parties have agreed that Trimble will assign ownership of Deliverables to Customer, the relevant SOW must set forth the terms and conditions regarding such assignment.

**5. Services Warranty.** Trimble will perform the Professional Services and deliver the Deliverables as scoped in an Order or SOW in a professional and workmanlike manner. If notified of a non-conformity within 10 days of delivery of the applicable Professional Services or Deliverables, and if Customer provides a sufficiently detailed justification to Trimble to allow Trimble to identify the non-confirming Professional Services or Deliverables, Trimble will, as its sole liability and obligation for failure to provide Professional Services or Deliverables meeting this warranty, re-perform the non-conforming Professional Services or re-deliver the non-conforming Deliverables at no additional cost to Customer.

**6. Travel Expenses.** Trimble will invoice Customer for reasonable out-of-pocket travel expenses incurred in connection with performing Professional Services. Expenses may include, but are not limited to, airfare and other transportation, lodging, and incidentals. Expenses may also include meals reimbursable per a flat per diem rate, available upon request. Expenses will be invoiced monthly as incurred at Trimble's cost (except per diem), and may be invoiced separately from Fees. For Professional Services performed onsite at Customer's premises, Trimble may invoice Customer for its consultants' time spent traveling to and from Customer's premises if set forth in the SOW.

**Addendum #2****Supplemental Product Terms****1. Intellectual Property Indemnification.**

- (a) **Indemnification by Trimble.** Trimble shall defend Customer from and against any claim of infringement of a U.S. patent, U.S. copyright, or U.S. trademark asserted against Customer by a third party based upon Customer's use of the Products in accordance with the terms of this Agreement, and pay any resulting settlement or final judgment. If Customer's use of any of the Products are, or in Trimble's opinion are likely to be, enjoined due to the type of infringement specified above, or if required by settlement, Trimble may, in its sole discretion: (a) substitute for the Products substantially functionally similar programs and documentation; (b) procure for Customer the right to continue using the Products; or if (a) and (b) are commercially impracticable, (c) terminate the Agreement and refund to Customer the fee paid by Customer as reduced to reflect a five year straight-line depreciation from the applicable purchase date. The foregoing indemnification obligation of Trimble will not apply: (1) if the Products are modified by any party other than Trimble; (2) if the Products are combined with other non-Trimble products, but solely to the extent that the alleged infringement is caused by such combination; (3) to any unauthorized use of the Products; (4) to any unsupported release of the Products; or (5) to any third-party code, content, and/or data contained in and/or delivered with the Products.
- (b) **Indemnification Process.** Trimble's indemnification obligations are contingent upon receipt of: (i) prompt notice of such claim (but in any event notice in sufficient time for the indemnifying party to respond without prejudice); (ii) the exclusive right to control and direct the investigation, defense, and settlement (if applicable) of such claim; and (iii) all reasonable necessary cooperation of Customer.
- (c) THIS ADDENDUM #2 OF THE SUPPLEMENTAL PRODUCT TERMS SETS FORTH TRIMBLE'S AND ITS SUPPLIERS' SOLE LIABILITY AND CUSTOMER'S SOLE AND EXCLUSIVE REMEDY WITH RESPECT TO ANY CLAIM OF INTELLECTUAL PROPERTY INFRINGEMENT AND/OR MISAPPROPRIATION.

**2. Roadmap Disclaimer. CUSTOMER AGREES THAT ITS PURCHASES ARE NOT CONTINGENT ON THE DELIVERY OF ANY FUTURE FUNCTIONALITY OR FEATURES, OR DEPENDENT ON ANY ORAL OR WRITTEN PUBLIC COMMENTS MADE BY TRIMBLE REGARDING FUTURE FUNCTIONALITY OR FEATURES.****3. Public Entity.** To the extent Customer is a public or governmental entity, then the following provisions apply to the extent applicable:

- a. **Tax Exemption.** If Customer is a tax exempt entity and provides evidence of a tax-exempt certificate prior to executing this Agreement, then Section 8.4 (Taxes) of the Agreement shall be inapplicable.
- b. **No Indemnification by Customer.** Section 12 (Indemnification) of the Agreement and the second to last sentence of Section 15.10 (Export Restrictions) of the Agreement shall be inapplicable.
- c. **Public Records Law.** Customer's confidentiality obligations in Section 13 (Confidentiality) of the Agreement may be subject to applicable public records law.
- d. **Limited Publicity.** The second sentence of Section 14 (Publicity) of the Agreement shall be inapplicable.
- e. **Termination for Convenience.** Customer may terminate this Agreement for convenience on not less than sixty (60) days' written notice to Trimble. If Customer terminates this Agreement under this paragraph, all fees properly due, but not paid, shall immediately become due and payable. All previously paid fees (both used and unused) for the current Term shall be non-refundable and forfeited. Furthermore, all earned, but unpaid, fees for Professional Services must be paid in full before the termination becomes effective.
- f. **Non-Appropriation of Funds.** The Customer's funds for future and ongoing purchases are contingent on the availability of future appropriations of funds. If funds are not appropriated for any payments due under this Agreement, the Customer will promptly notify Trimble in writing and the applicable Order will terminate as of the date of the notice in accordance with paragraph (e) above and the Customer will have no further obligation to make any payments with respect to the affected Order, provided however that the Customer shall pay for any goods or services ordered prior to the date of the Customer's notice.

- g. **Piggyback.** Trimble does business with many government entities whose applicable laws permit them to join an existing contract between another governmental agency and vendor to acquire goods and services thereunder. In such circumstances and if allowable by applicable law and contract, Customer expressly agrees to allow the other governmental agencies to acquire goods and services using this Agreement (“piggyback”), subject to applicable pricing of the Trimble offerings at the time of the piggyback purchase.
- h. **Governing Law.** Notwithstanding Section 15.14 (Governing Law, and Venue) of the Agreement, the Laws of the jurisdiction required by applicable law shall exclusively govern this Agreement.

- 4. **Post-Termination.** Upon expiration or termination of the Agreement, Customer will (i) stop accessing and using affected Product(s); (ii) clear any client-side data cache derived from use of the Product(s); and (iii) uninstall, remove, and destroy all copies of affected Product(s) in Licensee's possession or control, including any modified or merged portions thereof, in any form, and execute and deliver evidence of such actions to Trimble. Upon termination of the License and Maintenance Agreement, all Product licenses granted hereunder terminate as well. For 30 days from the expiration or termination of the Agreement, Trimble will make Customer Data available to Customer upon request for export or download for the applicable Product. Additional fees may apply.
- 5. **Consultant or Contractor Access.** Trimble grants Customer the right to permit Customer's Third-Party Consultants or Contractors to use the Products exclusively and solely for Customer's benefit. Customer must comply with terms and provisions of Exhibit D and provide an executed copy to Trimble. Customer shall be solely responsible for compliance by Third-Party Consultants and Contractors with this Agreement and shall ensure that the Third-Party Consultant or Contractor discontinues Product use upon completion of work for Customer. Access to or use of Products by Third-Party Consultants or Contractors not exclusively for Customer's benefit is prohibited.



EXHIBIT D

THIRD-PARTY CONSULTANT/CONTRACTOR ACKNOWLEDGMENT

If Customer engages any third party or contractor (Third Party) and desires to grant access to use the Products, the access may be granted subject to the following terms conditions and provisions:

- 1. Access and use of the Licensed Products by Third Party is solely for Customer’s benefit;
- 2. Third Party (or, if applicable, its employee) shall be considered the Authorized User, and all use shall be in accordance with the terms and conditions of the Trimble Agreement with Customer;
- 3. Before accessing the Products, Third Party agrees that (i) the Products shall be used solely in accordance with the terms of this Agreement, and (ii) Third Party shall be liable to Trimble for any breach by it of this Agreement;
- 4. Customer hereby agrees and acknowledges that Customer will be responsible for all use by Third Party with respect to the use of the Products;
- 5. Upon expiration or termination of this Agreement, the rights of usage of Third Party shall immediately terminated;
- 6. Use of the Products by Third Party will be governed by the terms of Customer’s Agreement with Trimble, and will require that Customer purchase the appropriate license or access for each user utilized by Third Party; and
- 7. Customer will ensure that Third-Party agrees to comply with and does comply with the terms of Customer’s Trimble Agreement on the same basis as the terms apply to Customer.

The rights granted under Third-Party Contractor Addendum, do not modify Customer’s Agreement with Trimble or increase the access or licenses granted under this Agreement. Third Party, by their signature below, acknowledges that it has a copy of Customer’s Agreement with Trimble and agrees to the terms herein. Customer shall provide a signed copy of this Agreement to Trimble at [contracts@cityworks.com](mailto:contracts@cityworks.com).

Third Party (Print): \_\_\_\_\_

Customer: Cupertino, California

By: \_\_\_\_\_

Third Party/Contractor Authorized Signature

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Third Party Information:

|                  |  |
|------------------|--|
| Address          |  |
| City, State, Zip |  |
| Contact Name     |  |
| Phone Number     |  |
| Email            |  |

**Addendum #3****Support***Version 1.0***1. Releases**

- 1.1. General. **"Release"** means an update or upgrade to the Product made available to all customers using that Product that improves usability or adds functionality, cosmetic changes, or bug fixes. Trimble will use commercially reasonable efforts to provide prior notice to Customer through the Customer Portal, or other communication channels when Releases are made generally available to all customers, excluding any non-general Releases or unplanned Releases. Trimble will decide the contents and timing of all Releases in its sole discretion.
- 1.2. Software-as-a-Service and Hosted License Software. Trimble will update (i) Software-as-a-Service or (ii) Licensed Software hosted by Trimble in each case as new Releases become generally available.
- 1.3. On Premise Licensed Software. For Licensed Software not hosted by Trimble, Customer is responsible for installing all Releases. Upon Customer's election to install a Release, Customer agrees to cease all use of the prior version of the Licensed Software and destroy all copies. Releases may require Customer to update third party software, hardware, or operating systems at Customer's expense.

**2. Support**

- 2.1. Generally.
  - a) Trimble shall use the applicable level of effort to correct or provide a workaround for any reproducible error in the Product attributable to Trimble commensurate with the severity of the error, as reasonably determined by Trimble in accordance with Section 2.3 below.
  - b) For certain Products as set forth in Section 2.2(a) below, Trimble may provide a customer support portal (the **"Support Portal"**), which may allow Customer to submit support requests, report issues, view case histories, search the general knowledge database, and other features, as applicable. In the event of any conflicts between the terms set forth herein and any set forth in the applicable Support Portal, the terms herein shall govern.
  - c) For certain Products as set forth in Section 2.2(a) below, Trimble will provide support to Customer only by communication with the contacts designated by Customer in the Support Portal or otherwise as instructed by Trimble (each, a **"Authorized Support Contact"**). Customer may update Authorized Support Contact(s) from time to time as instructed by Trimble. Trimble may require the Authorized Support Contact(s) to have the relevant technical knowledge regarding the Products necessary to assist Trimble as needed.
  - d) Upon identification of any error that cannot be resolved by Customer as first line of support (e.g., via the Support Portal, its internal staff, etc.), then Customer (through its Authorized Support Contact(s)) shall promptly notify Trimble of such error and shall provide Trimble with enough information, assistance, and cooperation to reproduce the error, including a listing of output and any other data that Trimble may reasonably request in order to reproduce the error and operating conditions under which the error occurred or was discovered. Trimble shall not be responsible for correcting any errors not attributable to Trimble.
  - e) For certain Products, Trimble may provide additional or different support services or procedures as set forth in the applicable documentation, support handbook, or other written documentation provided by Trimble, if any (the **"Additional Support Documentation"**). If there is any conflict between these support terms and such Additional Support Documentation with respect to the description of support services or procedures, the provisions of such Additional Support Documentation will prevail. Trimble may use third-parties to provide support and maintenance services on its behalf. Customer expressly consents to Trimble permitting such third parties to access Customer information and data

to perform the support services.

## 2.2. Reporting; Availability

a) Support portals and general availability is described below.

| Product                  | Support Portal*   | Authorized Support Contacts Only?** |
|--------------------------|---|-------------------------------------|
| AgileAssets              | <a href="https://agileassets.com/techsupport">https://agileassets.com/techsupport</a>             | Yes                                 |
| Cityworks                | <a href="https://mycityworks.force.com">https://mycityworks.force.com</a>                         | Yes                                 |
| e-Builder (non-Fed Ramp) | <a href="https://www.e-builder.net/customer-center">https://www.e-builder.net/customer-center</a> | No                                  |
| e-Builder (Fed Ramp)     | Support information available upon request.   | Yes                                 |
| Trimble Water            | <a href="https://mytrimblewater.force.com/s/login">https://mytrimblewater.force.com/s/login</a>   | No                                  |

\* Additional phone numbers and hours of availability for contacting Trimble with support requests may be listed in the Support Portal.

2.3. Severity Priority Levels. As soon as reasonably practicable after Customer submits the relevant case information, Trimble will collect additional information and categorize the issue into one of four classifications as set forth below in good faith. Upon Customer submission of the case information, Trimble will use commercially reasonable efforts to issue a Response (as defined below) by the indicated target response goal set forth below. Once the priority level is determined, Trimble will use the level of effort for resolution described below.

| Priority Level* | Priority Criteria  | Target Response Goal** | Level of Effort for Resolution   |
|-----------------|--|------------------------|--|
| P1              | most urgent and impactful  | ½ hour                 | Trimble and Customer will prioritize any reasonably available resources to resolve the situation or identify a work around.                                |
| P2              | urgent and impactful, but usually has an acceptable temporary workaround | ½ hour                 | Trimble and Customer will prioritize any reasonably available resources during standard business hours to resolve the situation or identify a work around. |
| P3              | important, but not urgent and impactful                                  | 4 hrs                  | Trimble and Customer will use generally available resources during standard business hours to resolve the situation or identify a work around.             |
| P4              | a low priority, informational, or an enhancement request                 | 24 hrs                 | Trimble and Customer are willing to use generally available resources during standard business hours to provide information or assistance.                 |

\* See Priority Matrix and definitions below. The main factors in determining priority level are urgency and impact. Trimble will also consider in good faith any additional relevant facts and circumstances in consultation with Customer that may result in a mutually agreed upon change in priority level.

\*\* The use of the term "hour(s)" refers to business hours based on Trimble's regular business schedule, and excludes nights, weekends and locally-observed holidays (e.g., 24 hrs equals 3 business days at 8 hrs a day). "Response" means acknowledgment of the issue via the creation of a case number. Determination of priority level will occur as soon as practicable thereafter.

| Priority matrix |          |            |       |           |                |
|-----------------|----------|------------|-------|-----------|----------------|
|                 |          | Impact     |       |           |                |
|                 |          | Widespread | Large | Localized | Individualized |
| Urgency         | Critical | P1         | P1    | P2        | P2             |
|                 | High     | P1         | P2    | P2        | P3             |
|                 | Medium   | P2         | P3    | P3        | P3             |
|                 | Low      | P4         | P4    | P4        | P4             |

| Definitions |   |   |
|-------------|---|---|
| Impact      | Impact is a measure of the number of users, sites, or devices affected.         | <b>Widespread.</b> More than three quarters of users or devices are affected.   |
|             |   | <b>Large.</b> (1) Multiple sites are affected or (2) between one-half and three-quarters of users or devices are affected.  |
|             |   | <b>Localized.</b> (1) A single site is affected or (2) less than one half of users or devices are affected.   |
|             |   | <b>Individualized.</b> A single or a small number of users or devices are affected.   |
| Urgency     | Urgency is a measure of the severity of the issue on the Customer's operations. | <b>Critical.</b> Use of Product as a whole or core functionality is stopped with no work around and with severe immediate impact to the Customer's operations (e.g., outage). |
|             |   | <b>High.</b> Use of Product as a whole or core functionality is severely degraded or a work around is available, and with immediate impact to the Customer's operations.      |

| Definitions |  |  |
|-------------|--|--|
|             |  | <b>Medium.</b> Use of Product or any functionality is not working as expected, and can be addressed through education, training, work around, work order, or a future enhancement. |
|             |  | <b>Low.</b> All other requests that are not the above.   |

#### 2.4. Limitations and Conditions.

- (a) Unless otherwise expressly provided by Trimble in writing, Trimble does not support: (i) use of the Product in a manner other than as authorized in the Agreement; (ii) alterations of the Product by Customer or a third-party; (iii) conversions of Customer's databases to accommodate new hardware or software, (iv) Customer Data debugging or manipulation, (v) recurring support issues where Customer failed to initiate corrective actions previously recommended by Trimble or to provide information requested by Trimble, (vi) training, implementation, report creation, onsite support, customizations (e.g., scripting or integration), or assistance with server migrations are not included as part of Support, but such services but may be purchased separately, (vii) any Release of the Product other than the current and an immediately preceding Release unless covered under a separate agreement (this includes preview, beta, or candidate releases), (viii) Third-party Materials or Third-Party Platforms; (ix) any Products for which maintenance and/or support fees have not been paid, or (x) any Product where Customer has failed to meet its obligations with respect to the Agreement, including, without limitation, as set forth below.
- (b) Customer must (i) require its personnel to obtain adequate training to operate the Product(s), (ii) if required by Trimble for the particular Product, designate Authorized Support Contacts who will submit all support cases to Trimble, (iii) provide internet and/or network access for Trimble when requesting support; and (iv) provide all information and assistance reasonably requested by Trimble related to the support request.
- (c) For Licensed Software not hosted by Trimble, Customer is responsible for (i) securing the server environment, local network, and system security and protocols, including having staff qualified to assume responsibility for management administration and support for Customer's hardware, database, and any Third-Party Materials and/or Third-Party Platforms, (ii) maintaining regular and frequent data backups, and recovering such data if necessary from backups maintained by Customer, (iii) establishing a secure method of access to Customer's network as well as maintaining security protocols for Customer's network; and (iv) incorporating Releases and any associated data migration.
- (d) If any Customer support request is subject to any of the foregoing, then Trimble reserves the right to impose support fees at its then standard commercial time and materials rates for all such services, including pre-approved travel and per diem expenses to be reimbursed consistent with Customer's policies. Trimble will notify Customer in advance of incurring any such fees.

January 10, 2023

Pamela Wu  
City Manager  
10300 Torre Ave  
Cupertino, CA 95014-3202  
Via e-mail: CityManager@cupertino.org

*Re: Cityworks Sole Source Letter – City of Cupertino, CA*

Pamela Wu:

This letter is to confirm that the Cityworks® Software is a sole source product, designed, created, and owned exclusively by Azteca Systems, LLC. Azteca Systems is the sole creator and owner of the Cityworks software including the Copyrights and Trademarks for Cityworks® and Empowering GIS® in the United States and elsewhere. Within the United States of America, Azteca Systems, LLC is the sole source provider of the Cityworks license and maintenance services. The product may be purchased only directly from Azteca Systems or through authorized parties.

Should you have any further questions please contact me at (801)523-3732 or if you prefer e-mail at [george\\_mastakas@trimble.com](mailto:george_mastakas@trimble.com).

Sincerely,



George Mastakas  
Vice President, Azteca Systems, LLC

## **EXHIBIT D**

### ***Insurance Requirements***

### ***Design Professionals & Consultants Contracts***

Consultant shall procure prior to commencement of Services and maintain for the duration of the contract, at its own cost and expense, the following insurance policies and coverage with companies doing business in California and acceptable to City.

#### **INSURANCE POLICIES AND MINIMUMS REQUIRED**

1. ***Commercial General Liability*** (CGL) for bodily injury, property damage, personal injury liability for premises operations, products and completed operations, contractual liability, and personal and advertising injury with limits no less than **\$2,000,000** per occurrence (ISO Form CG 00 01). If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO Form CG 25 03 or 25 04) or it shall be twice the required occurrence limit.
  - a. It shall be a requirement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be made available to the Additional Insured and shall be (i) the minimum coverage/limits specified in this agreement; or (ii) the broader coverage and maximum limits of coverage of any insurance policy, whichever is greater.
  - b. Additional Insured coverage under Consultant's policy shall be "primary and non-contributory," will not seek contribution from City's insurance/self-insurance, and shall be at least as broad as ISO Form CG 20 10 (04/13).
  - c. The limits of insurance required may be satisfied by a combination of primary and umbrella or excess insurance, provided each policy complies with the requirements set forth in this Contract. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect City as a named insured.
2. ***Automobile Liability***: ISO CA 00 01 covering any auto (including owned, hired, and non-owned autos) with limits no less than **\$1,000,000** per accident for bodily injury and property damage.
3. ***Workers' Compensation***: As required by the State of California, with Statutory Limits and Employer's Liability Insurance of no less than **\$1,000,000** per occurrence for bodily injury or disease.  
*✓ Not required. Consultant has provided written verification of no employees.*
4. ***Professional Liability*** for professional acts, errors and omissions, as appropriate to Consultant's profession, with limits no less than **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate. If written on a claims made form:
  - a. The Retroactive Date must be shown and must be before the Effective Date of the Contract.
  - b. Insurance must be maintained for at least five (5) years after completion of the Services.
  - c. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract Effective Date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the Services.

## **OTHER INSURANCE PROVISIONS**

The aforementioned insurance shall be endorsed and have all the following conditions and provisions:

### ***Additional Insured Status***

The City of Cupertino, its City Council, officers, officials, employees, agents, servants and volunteers ("Additional Insureds") are to be covered as additional insureds on Consultant's CGL and automobile liability policies. General Liability coverage can be provided in the form of an endorsement to Consultant's insurance (at least as broad as ISO Form CG 20 10 (11/ 85) or both CG 20 10 and CG 20 37 forms, if later editions are used).

### ***Primary Coverage***

Coverage afforded to City/Additional Insureds shall be primary insurance. Any insurance or self-insurance maintained by City, its officers, officials, employees, or volunteers shall be excess of Consultant's insurance and shall not contribute to it.

### ***Notice of Cancellation***

Each insurance policy shall state that coverage shall not be canceled or allowed to expire, except with written notice to City 30 days in advance or 10 days in advance if due to non-payment of premiums.

### ***Waiver of Subrogation***

Consultant waives any right to subrogation against City/Additional Insureds for recovery of damages to the extent said losses are covered by the insurance policies required herein. Specifically, the Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of City for all work performed by Consultant, its employees, agents and subconsultants. This provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

### ***Deductibles and Self-Insured Retentions***

Any deductible or self-insured retention must be declared to and approved by the City. At City's option, either: the insurer must reduce or eliminate the deductible or self-insured retentions as respects the City/Additional Insureds; or Consultant must show proof of ability to pay losses and costs related investigations, claim administration and defense expenses. The policy shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the insured or the City.

### ***Acceptability of Insurers***

Insurers must be licensed to do business in California with an A.M. Best Rating of A-VII, or better.

### ***Verification of Coverage***

Consultant must furnish acceptable insurance certificates and mandatory endorsements (or copies of the policies effecting the coverage required by this Contract), and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements prior to commencement of the Contract. City retains the right to demand verification of compliance at any time during the Contract term.

### ***Subconsultants***

Consultant shall require and verify that all subconsultants maintain insurance that meet the requirements of this Contract, including naming the City as an additional insured on subconsultant's insurance policies.

### ***Higher Insurance Limits***

If Consultant maintains broader coverage and/or higher limits than the minimums shown above, City shall be entitled to coverage for the higher insurance limits maintained by Consultant.

### ***Adequacy of Coverage***

City reserves the right to modify these insurance requirements/coverage based on the nature of the risk, prior experience, insurer or other special circumstances, with not less than ninety (90) days prior written notice.





# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
01/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |
|--|---|
| <b>PRODUCER</b><br>Marsh Risk & Insurance Services<br>1735 Technology Drive, Suite 790<br>San Jose, CA 95110   | <b>CONTACT NAME:</b> Petronella Massey<br><b>PHONE (A/C, No. Ext):</b> 408 467 5614 <b>FAX (A/C, No):</b> 408 467 5699<br><b>E-MAIL ADDRESS:</b> petronella.massey@marsh.com  |
| CN102488216-STND-GAUJE-22-   | <b>INSURER(S) AFFORDING COVERAGE</b>  |
| <b>INSURED:</b> Trimble Inc.<br>Azlega Systems LLC (dba Cityworks)<br>11075 South State #24<br>Sandy, UT 84070 | <b>INSURER A:</b> Federal Insurance Company 20281<br><b>INSURER B:</b> American Casualty Company of Reading, PA 20427<br><b>INSURER C:</b> Lloyd's Of London<br><b>INSURER D:</b> Continental Insurance Company 35289<br><b>INSURER E:</b> Transportation Insurance Co 20494<br><b>INSURER F:</b> |

|   |   |                           |
|---|---|---------------------------|
| <b>COVERAGES</b>  | <b>CERTIFICATE NUMBER:</b> SEA-003879365-03 | <b>REVISION NUMBER:</b> 4 |
| THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. |   |                           |

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER                    | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-----------|----------|----------------------------------|-------------------------|-------------------------|---|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          | 35323540                         | 12/01/2022              | 12/01/2023              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY |           |          | 73257020                         | 12/01/2022              | 12/01/2023              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$ 1,000,000<br>BODILY INJURY (Per accident) \$ 1,000,000<br>PROPERTY DAMAGE (Per accident) \$ 1,000,000<br>COMPICOLL DED \$ 1,000                           |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED: RETENTION \$   |           |          | 79724719                         | 12/01/2022              | 12/01/2023              | EACH OCCURRENCE \$ 2,000,000<br>AGGREGATE \$ 2,000,000  |
| B        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY   |           |          | WC 7 11636746 (AOS); Ded: \$250K | 12/01/2022              | 12/01/2023              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER   |
| D        | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)   | Y/N       | N/A      | WC 7 11636763 (CA)               | 12/01/2022              | 12/01/2023              | E.L. EACH ACCIDENT \$ 1,000,000   |
| E        | If yes, describe under DESCRIPTION OF OPERATIONS below  |           |          | WC 7 11892854 (RETRO)            | 12/01/2022              | 12/01/2023              | E.L. DISEASE - EA EMPLOYEE \$ 1,000,000   |
| E        |   |           |          | 7011892868 (STOP GAP)            | 12/01/2022              | 12/01/2023              | E.L. DISEASE - POLICY LIMIT \$ 1,000,000  |
| C        | Technology Errors & Omissions   |           |          | W101C7221701                     | 12/01/2022              | 12/01/2023              | Limit 10,000,000<br>Retention 2,500,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br>City of Cupertino<br>10300 Torre Ave<br>Cupertino, CA 95014 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE<br><i>Marsh Risk &amp; Insurance Services</i> |
|--|--|

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ACORD 25 (2016/03)

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## Liability Insurance

### Endorsement

|                        |                                      |
|------------------------|--------------------------------------|
| <i>Policy Period</i>   | DECEMBER 1, 2022 TO DECEMBER 1, 2023 |
| <i>Effective Date</i>  | DECEMBER 1, 2022                     |
| <i>Policy Number</i>   | 3532-35-40 SFO                       |
| <i>Insured</i>         | TRIMBLE INC.                         |
| <i>Name of Company</i> | FEDERAL INSURANCE COMPANY            |
| <i>Date Issued</i>     | DECEMBER 15, 2022                    |

This Endorsement applies to the following forms:

#### GENERAL LIABILITY

Under Who Is An Insured, the following provision is added.

#### Who Is An Insured

##### *Additional Insured - Scheduled Person Or Organization*

Persons or organizations shown in the Schedule are **insureds**; but they are **insureds** only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this policy.

However, the person or organization is an **insured** only:

- if and then only to the extent the person or organization is described in the Schedule;
- to the extent such contract or agreement requires the person or organization to be afforded status as an **insured**;
- for activities that did not occur, in whole or in part, before the execution of the contract or agreement; and
- with respect to damages, loss, cost or expense for injury or damage to which this insurance applies.

No person or organization is an **insured** under this provision:

- that is more specifically identified under any other provision of the Who Is An Insured section (regardless of any limitation applicable thereto).
- with respect to any assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages, loss, cost or expense for injury or damage, to which this insurance applies, that the person or organization would have in the absence of such contract or agreement.

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**Liability Endorsement**  
(continued)

Under Conditions, the following provision is added to the condition titled Other Insurance.

**Conditions**

**Other Insurance –  
Primary, Noncontributory  
Insurance – Scheduled  
Person Or Organization**

If you are obligated, pursuant to a contract or agreement, to provide the person or organization shown in the Schedule with primary insurance such as is afforded by this policy, then in such case this insurance is primary and we will not seek contribution from insurance available to such person or organization.

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**Schedule**

Persons or organizations that you are obligated, pursuant to a contract or agreement, to provide with such insurance as is afforded by this policy.

All other terms and conditions remain unchanged.

**Authorized Representative**





**Workers Compensation And Employers Liability Insurance**  
**Policy Endorsement**

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**Schedule**

Any Person or Organization on whose behalf you are required to obtain this waiver of our right to recover from under a written contract or agreement.

The premium charge for the endorsement is reflected in the Schedule of Operations.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 00 03 13 (04-1984)  
Endorsement Effective Date:  
Endorsement No: 17; Page: 1 of 1  
Underwriting Company: Transportation Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: WC 7 11892854  
Policy Effective Date: 12/01/2022  
Policy Page: 59 of 83



**Workers Compensation And Employers Liability Insurance  
Policy Endorsement**

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

**Schedule**

Any Person or Organization on whose behalf you are required to obtain this waiver of our right to recover from under a written contract or agreement.

The premium charge for the endorsement is reflected in the Schedule of Operations.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 00 03 13 (04-1984)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 40; Page: 1 of 1

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,  
Chicago, IL 60606

Policy No: WC 7 11636746

Policy Effective Date: 12/01/2022

Policy Page: 265 of 395



## Workers Compensation And Employers Liability Insurance Policy Endorsement

### BLANKET WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS

This endorsement changes the policy to which it is attached.

It is agreed that **Part One - Workers' Compensation Insurance G. Recovery From Others** and **Part Two - Employers' Liability Insurance H. Recovery From Others** are amended by adding the following:

We will not enforce our right to recover against persons or organizations. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

**PREMIUM CHARGE** - Refer to the Schedule of Operations

The charge will be an amount to which you and we agree that is a percentage of the total standard premium for California exposure. The amount is 2%.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: G-19160-B (11-1997)  
Endorsement Effective Date:  
Endorsement No: 7; Page: 1 of 1  
Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: WC 7 11636763  
Policy Effective Date: 12/01/2022  
Policy Page: 39 of 63



# CITY OF CUPERTINO

## Agenda Item

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**23-12026**

**Agenda Date: 3/7/2023**  
**Agenda #: 7.**

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Subject: Consider adopting a resolution authorizing the City Manager to take all necessary steps to accept \$5,000,000 in specified grant funds from the Budget Act of 2022-2023 for the McClellan Road Bridge Reconstruction Project

Adopt Resolution No. 23-034 (Attachment A) authorizing the City Manager to execute a Funds Transfer Agreement and any amendments thereto and take all necessary steps to accept \$5,000,000 in specified grant funds from the Budget Act of 2022-2023 for the McClellan Road Reconstruction Project



## **PUBLIC WORKS DEPARTMENT**

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3354 • FAX: (408) 777-3333  
CUPERTINO.ORG

### **CITY COUNCIL STAFF REPORT**

Meeting: March 7, 2023

#### Subject

Consider adopting Resolution No. 23-XXX authorizing the City Manager to take all necessary steps to accept \$5,000,000 in specified grant funds from the Budget Act of 2022-2023 for the McClellan Road Bridge Reconstruction Project.

#### Recommended Action

Adopt Resolution No. 23-XXX (Attachment A) authorizing the City Manager to execute a Funds Transfer Agreement and any amendments thereto and to take all necessary steps to accept \$5,000,000 in specified grant funds from the Budget Act of 2022-2023 for the McClellan Road Reconstruction Project.

#### Reasons for Recommendation

The McClellan Road bridge is situated along McClellan Road (an important collector street) and is one of only three east-west connections over Stevens Creek within the City of Cupertino's jurisdiction. The nearest east-west connection is the Stevens Creek Boulevard bridge, which is situated approximately one mile north.

The McClellan Road bridge was constructed in 1920 (over 100 years ago) and has a very low sufficiency rating (46.5), with numerous deficiencies as documented in the latest Caltrans bridge inspection report. This bridge is nearing the end of its useful life. The Public Works Department has been tracking the condition of the McClellan Road bridge for more than a decade.

Due to the age of the McClellan Road Bridge structure, its importance for connectivity within the City, concerns over recent bridge collapses nationally (notably the bridge collapse in Pittsburgh, PA), the environmental sensitivity of Stevens Creek, and the estimated cost of \$7.5 million to reconstruct the bridge, the City has been looking for funding to help initiate a reconstruction project.

The recommended action with this report will serve only to accept funds from the State. Future actions, including awarding of contracts, additional funding, design approval, etc., will be presented to the Council at future dates as appropriate.



Discussion

In February 2022, the City Manager's Office was approached by Assemblymember Evan Low's office asking if the City had any budget requests for the 2022 State budget. On March 1, 2022, the Public Works Department prepared funding request documentation for a project to reconstruct the McClellan Road Bridge due to the condition of this structure. The grant application was approved by the State and the City was awarded \$5 million for the reconstruction project, and in September 2022, Resolution No. 22-115 was approved by City Council accepting the State funding.

The State Legislature delegated to the California Department of Transportation (DOT) the responsibility for administering the grant and assigning the necessary documentation and procedures. As a procedural step to acquire the specified grant funds, DOT requires that City Council adopt a Resolution delegating authority to the City Manager to execute a Funds Transfer Agreement and any amendments thereto, and to take all necessary steps to accept the funds. A resolution in the form required by the DOT is provided as Attachment A.

With the granting of this money, the City would be able to seek other grant funds that require fund matches, as well as initiate the design and environmental clearance for the project.

Sustainability Impact

Reconstruction of the McClellan Road Bridge is consistent with the City's sustainability goals. The project increases community resiliency by upgrading important infrastructure and also supports multi-modal transport options for cars, buses, bikes, and pedestrians.

Fiscal Impact

With the approval of the recommended action, the City would receive \$5 million for reconstruction of the McClellan Road Bridge. The remaining unfunded portion of the project is estimated to be \$2,500,000. Prior to initiating the project, the City will seek further grant opportunities to cover the remaining unfunded portions of the project. If further grant funding cannot be acquired, the City will return to Council seeking either general fund allocations to cover the unfunded portion or will seek direction from City Council to return the specified grant funds.

| SOURCE                                     | AMOUNT             |
|--|--------------------|
| State Allocation (Specified Grant Funds)   | \$5,000,000        |
| Currently unfunded portions of the project | \$2,500,000        |
| <b>ESTIMATED PROJECT TOTAL</b>             | <b>\$7,500,000</b> |

California Environmental Quality Act (CEQA)

Acceptance of the funds is not considered a project under CEQA. The project will complete any necessary environmental review as required under CEQA.

Prepared by: Chad Mosley, Interim Director of Public Work  
Reviewed by: Matt Morley, Assistant City Manager  
Approved for Submission by: Pamela Wu, City Manager  
Attachments:

A – Draft Resolution

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
AUTHORIZING EXECUTION OF CALIFORNIA DEPARTMENT OF  
TRANSPORTATION AGREEMENTS  
FOR GRANT FUNDS FROM THE BUDGET ACT OF 2022/23, CALIFORNIA  
STATE BUDGET, SECTION 19.56(F)(1)(B) - \$5,000,000 TO THE CITY OF  
CUPERTINO FOR THE MCCLELLAN ROAD BRIDGE RECONSTRUCTION  
PROJECT**

WHEREAS, the California Department of Transportation has been delegated the responsibility by the Legislature of the State of California for the administration of a \$5,000,000 grant to the City of Cupertino for McClellan Road Bridge Reconstruction, and setting up the necessary procedures governing the transfer of funds; and

WHEREAS, said procedures established by the California Department of Transportation require the applicant's Governing Body to authorize by resolution the execution of a Funds Transfer Agreement before submission of said applications to the State; and

WHEREAS, the Fund Transfer Agreement must be executed with the California Department of Transportation before such funds can be claimed; and

WHEREAS, the City of Cupertino wishes to delegate the authority to execute the Funds Transfer Agreement and any amendments thereto and to take all necessary steps to accept the grant funds to the City Manager; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby designate the City Manager as the person authorized to execute the Funds Transfer Agreement and any amendments thereto and to take all necessary steps to accept the grant funds with the California Department of Transportation.

BE IT FURTHER RESOLVED that this Resolution is not a project under the requirements of the California Environmental Quality Act, together with related State CEQA Guidelines (collectively, "CEQA") because it has no potential for resulting in physical change in the environment. In the event that this Resolution is found to be a project under CEQA, it is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with

certainty to have no possibility that the action approved may have a significant effect on the environment. CEQA applies only to actions which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. In this circumstance, the proposed action of executing an agreement to accept grant funds would have no or only a de minimis effect on the environment. The foregoing determination is made by the City Council in its independent judgment.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023, by the following vote:

Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                          |
|---|--------------------------|
| <p>SIGNED:</p><br><p>_____</p> <p>Hung Wei, Mayor<br/>City of Cupertino</p> | <p>_____</p> <p>Date</p> |
| <p>ATTEST:</p><br><p>_____</p> <p>Kirsten Squarcia, City Clerk</p>          | <p>_____</p> <p>Date</p> |



# CITY OF CUPERTINO

## Agenda Item

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**23-11924**

**Agenda Date: 3/7/2023**  
**Agenda #: 8.**

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**Subject:** Consider amending the Santa Clara Valley Urban Runoff Pollution Prevention Program (SCVURPPP) Memorandum of Agreement (MOA) to extend the term through one fiscal year beyond the date of termination of the current Municipal Regional Stormwater Permit (MRP). The current five-year permit term would end June 30, 2027, so the MOA term would end on June 30, 2028, unless the MRP is extended. There are no other amendments proposed at this time.

Authorize the City Manager to execute the fourth amendment (Attachment A) to an agreement providing for implementation of the Santa Clara Valley Urban Runoff Pollution Prevention Program (Attachment B), a multi-jurisdictional agreement between Santa Clara County, the Santa Clara Valley Water District, and thirteen Santa Clara County municipalities.



## PUBLIC WORKS DEPARTMENT

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3354 • FAX: (408) 777-3333  
CUPERTINO.ORG

### CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

#### Subject

Consider amending the Santa Clara Valley Urban Runoff Pollution Prevention Program (SCVURPPP) Memorandum of Agreement (MOA) to extend the term through one fiscal year beyond the date of termination of the current Municipal Regional Stormwater Permit (MRP). The current five-year permit term would end June 30, 2027, so the MOA term would end on June 30, 2028, unless the MRP is extended. There are no other amendments proposed at this time.

#### Recommended Action

Authorize the City Manager to execute the fourth amendment (Attachment A) to an agreement providing for implementation of the Santa Clara Valley Urban Runoff Pollution Prevention Program (Attachment B), a multi-jurisdictional agreement between Santa Clara County, the Santa Clara Valley Water District, and thirteen Santa Clara County municipalities.

#### Reasons for Recommendation

##### *Background*

The SCVURPPP was originally formed in 1990 through a MOA among Santa Clara Valley-based local governments, including the City of Cupertino. The SCVURPPP program is comprised of the Santa Clara Valley Water District (Valley Water), the County of Santa Clara (County), and thirteen other cities and towns. The SCVURPPP program assists local governments, including Cupertino, to comply with a California Regional Water Board-issued permit which is required for discharges of storm water under the federal Clean Water Act (Stormwater Permit).

The MOA supports compliance with Clean Water Act requirements that apply to the City's stormwater system. Municipalities are required to have a State-issued permit to discharge rainwater through their storm drainage systems to creeks, and ultimately, the San Francisco Bay. A new Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit was issued to 76 Bay Area permittees, including Cupertino, in May 2022 and became effective July 1, 2022. As the third version of this permit, it is referred to as the Municipal Regional Permit 3.0 (MRP 3.0). This re-issued permit continues previous requirements and contains new requirements such as

tracking unhoused encampments near creeks and working locally and regionally to reduce water quality-related impacts from them, and lowered thresholds for developed properties to install green stormwater infrastructure features to treat stormwater.

The SCVURPPP enables participating agencies to take a coordinated approach and leverage resources to comply with the stormwater requirements. The program allocates costs to its fifteen member agencies based upon a combination of benefits received and stormwater runoff factors. This approach has proven highly effective in assisting the City in addressing permit responsibilities to reduce the pollution of local creeks and the San Francisco Bay.

The SCVURPPP's success has also been recognized outside of the Bay Area. For example, it was awarded national gold level awards for innovation and program management, citing leadership in using novel approaches to reduce stormwater pollution and commitment to installing green infrastructure. The SCVURPPP was also honored with the 2016 overall highest score in the nation for a Phase 1 Municipal Stormwater Program. These awards are part of the National Municipal Stormwater and Green Infrastructure Awards program, led by the Watershed Environment Federation through a cooperative agreement with the U.S. Environmental Protection Agency (EPA).

#### *Discussion*

The SCVURPPP MOA can only be amended by unanimous written agreement from all jurisdictions, with approval from Councils or Boards requested by the end of March and required no later than April 19, to ensure continuation of the program. If one or more member agencies do not execute the agreement by the deadline, the agreement becomes null and void for ALL member agencies. A new agreement would then need to be developed and executed amongst those member agencies who would like to be part of SCVURPPP.

The SCVURPPP program is overseen by staff representatives from each of the jurisdictions who meet monthly as the Management Committee. Based on a recent vote of the program's Management Committee on January 19, in which Cupertino participates, a fourth amendment of the MOA to extend SCVURPPP on its original terms was unanimously approved for referral to each governing body for execution. The extension will allow the program to continue to operate and serve the participating agencies throughout the current MRP 3.0 term (July 1, 2022 – June 30, 2027) plus one additional fiscal year, meaning that SCVURPPP will provide assistance until at least the end of June 2028. This includes support through the process of the permit's next reissuance by the San Francisco Bay Regional Water Quality Control Board. All SCVURPPP participants have been asked to obtain authorization and return an appropriate signature on the amendment as soon as possible as the MOA will expire on June 30, if no action is taken.

#### Sustainability Impact

A significant sustainability benefit is the reduction or elimination of pollutant discharges, which could degrade local creeks and threaten the supply of clean water. Extension of the MOA is consistent with the City's General Plan Community Vision 2040: GOAL ES-7 - Ensure Protection and Efficient Use of Water Resources.

#### Fiscal Impact

As with all prior amendments, no change has been proposed relative to the funding allocation for SCVURPPP, which was negotiated among the participating local governments at the time of its formation in 1990. The cost sharing allocation set forth in the MOA allocates 30.2% to Valley Water, 30.1% to the City of San Jose, and the remainder to the remaining 13 other municipalities that participate in the SCVURPPP Program in a manner roughly proportionate to community size and runoff from respective jurisdictions. Cupertino's share is 2.46%.

Approval of the fourth amendment to the agreement providing for implementation of The Santa Clara Valley Urban Runoff Pollution Prevention Program commits the City to continued participation in SCVURPPP until one year beyond the termination date of the City's next NPDES stormwater discharge permit. The current permit, if not extended by the Water Board, will terminate on June 30, 2027. Thus, the MOA term will end June 30, 2028, unless the Water Board extends the term of the permit, which would then extend the MOA term accordingly. This includes annual payment of the City's proportionate share (2.46%) of program costs (\$139,242 for Fiscal Year (FY) 23-24). Continued funding for the City's participation in the Program for FY 23-24 is, as in all previous years, included in the City's Non-Point Source budget (230-81-802).

The City's permit compliance costs for implementing the NPDES permit include water monitoring, polychlorinated biphenyls controls, litter eradication, low impact development and maintenance verification, green infrastructure planning, public outreach, construction site and commercial property inspections, and the investigation of illicit discharges. Costs for these activities would far exceed the City's current Non-Point Source budget if the City attempted to implement them without participating in SCVURPPP. The City's allocated cost is necessary to ensure compliance with the increasingly stringent State and Federal Clean Water Act requirements and increased program costs.

#### California Environmental Quality Act (CEQA)

The execution of the MOA and implementation of the NPDES program, and amendment to an existing agreement are exempt from CEQA pursuant to CEQA Guidelines section 15308 ("actions taken by regulatory agencies . . . to assure the maintenance, restoration, enhancement, or protection of the environment.")

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Prepared by: Ursula Syrova, Environmental Programs Manager



Reviewed by: Chad Mosley, Interim Director of Public Works

Reviewed by: Matt Morley, Assistant City Manager

Approved for Submission by: Pamela Wu, City Manager

Attachments:

A – 4<sup>th</sup> SVURPPP MOA Amendment

B – SCUVRPPP MOA Original

**FOURTH AMENDMENT TO AGREEMENT  
PROVIDING FOR IMPLEMENTATION OF  
THE SANTA CLARA VALLEY URBAN RUNOFF  
POLLUTION PREVENTION PROGRAM**

THIS FOURTH AMENDMENT TO AGREEMENT PROVIDING FOR IMPLEMENTATION OF THE SANTA CLARA VALLEY URBAN RUNOFF POLLUTION PREVENTION PROGRAM (the “Amendment”) is entered into by and between the SANTA CLARA VALLEY WATER DISTRICT, a local public agency of the State of California (“District”); CITY OF CAMPBELL, a municipal corporation of the State of California; CITY OF CUPERTINO, a municipal corporation of the State of California; CITY OF LOS ALTOS, a municipal corporation of the State of California; TOWN OF LOS ALTOS HILLS, a municipal corporation of the State of California; TOWN OF LOS GATOS, a municipal corporation of the State of California; CITY OF MILPITAS, a municipal corporation of the State of California; CITY OF MONTE SERENO, a municipal corporation of the State of California; CITY OF MOUNTAIN VIEW, a municipal corporation of the State of California; CITY OF PALO ALTO, a municipal corporation of the State of California; CITY OF SAN JOSE, a municipal corporation of the State of California; CITY OF SANTA CLARA, a municipal corporation of the State of California; CITY OF SARATOGA, a municipal corporation of the State of California; CITY OF SUNNYVALE, a municipal corporation of the State of California; and COUNTY OF SANTA CLARA, a political subdivision of the State of California.

All of the above-mentioned entities are hereinafter collectively referred to as “Parties” or individually as “Party.”

**RECITALS**

A. The Parties previously entered into that certain Agreement Providing For Implementation of the Santa Clara Valley Urban Runoff Pollution Prevention Program (the “Agreement” or “MOA”) pursuant to which the Parties established certain terms and conditions relating to the implementation and oversight of the Santa Clara Valley Urban Runoff Pollution Prevention Program (the “Program”), including a cost sharing allocation, which was appended thereto as Exhibit A. Unless otherwise set forth herein, all terms shall have the meaning set forth in the Agreement as amended. A copy of the Agreement inclusive of Exhibit A is attached hereto as Appendix 1. A copy of the Agreement inclusive of all of its previous amendments is available via the internet at [https://scvurppp.org/wp-content/uploads/2019/10/MOA\\_2016\\_complete\\_package\\_DEC\\_2016.pdf](https://scvurppp.org/wp-content/uploads/2019/10/MOA_2016_complete_package_DEC_2016.pdf));

B. The Agreement originally provided for a five-year term, which, based on its execution, was set to conclude on or about March 10, 2005. However, on or about February 20, 2005, the Parties unanimously entered into a First Amendment to the Agreement, which extended the term of the Agreement by one additional year;

C. The Parties thereafter unanimously entered into a Second Amendment to the Agreement, which extended the term of the amended Agreement by “one fiscal year beyond the termination date of the (then) next NPDES Permit issued to the Parties, including any administrative extension of the (then) next NPDES Permit’s term which occurred pursuant to the NPDES regulations.” The next NPDES permit applicable to the Parties (and others) was subsequently adopted by the California Regional Water Quality Control Board, San Francisco Bay Region (“RWQCB SFBR”) on October 14, 2009 and was known as the Municipal Regional Permit (“MRP”) because it covered numerous public agencies in the San Francisco Bay Region in addition to the Parties. The MRP was then administratively extended until a new NPDES Permit applicable to the Parties (and the other public entities in the San Francisco Bay Region) was adopted by the California Regional Water Quality Control Board, San Francisco Bay Region, on November 19, 2015 (“MRP 2.0”). MRP 2.0 became effective on January 1, 2016 and was originally scheduled to terminate on December 31, 2020;

D. The Parties thereafter unanimously entered into a Third Amendment to the Agreement, which once again extended the term of the amended Agreement by “one fiscal year beyond the termination date of the next NPDES Permit issued to the Parties, including any administrative extension of the next NPDES Permit’s term which occurred pursuant to the NPDES regulations.” MRP 2.0 was then administratively extended, largely due to the COVID-19 pandemic, until a new NPDES Permit applicable to the Parties (and the other public entities in the San Francisco Bay Region) was adopted by the California Regional Water Quality Control Board, San Francisco Bay Region, on May 11, 2022 (“MRP 3.0”). MRP 3.0 became effective on July 1, 2022 and is currently scheduled to terminate on June 30, 2027 unless administratively extended;

E. The Parties expect to utilize the Program to continue to represent their interests relative to MRP 3.0 (including with respect to an administrative appeal of its adoption that the State Water Resources Control Board is considering to pursue on its own motion), to help them effectuate certain aspects of compliance with MRP 3.0, and, beyond that, in negotiating the terms of a further renewed NPDES Permit when MRP 3.0 nears the end of its anticipated five-year term and any administrative extension provided thereto;

F. The Parties also expect to continue to utilize the Program’s preferred approach of achieving consensus to resolve issues and reach decisions, and to rely on the Majority Vote mechanism set forth in Section 2.08 of the Agreement at the Management Committee level only when consensus-based resolutions appear or become elusive;

G. The Parties now desire to update the Agreement as previously amended and further extend the term of the MOA as set forth below;

H. Section 7.02 of the MOA provides that it may be amended by the unanimous written agreement of the Parties and that all Parties agree to bring any proposed amendments to their Council or Board, as applicable, within three (3) months following acceptance by the Management Committee; and

I. The Program's Management Committee accepted this Amendment for referral to the Parties' Councils and/or Boards at its meeting on January 19, 2023.

**NOW, THEREFORE, THE PARTIES HERETO FURTHER AGREE AS FOLLOWS:**

1. Recognition of Current Permit. Recital F of the Agreement, as previously amended, is hereby further amended by the addition of the following subsections:

6. Order No. R2-2009-0074 (the Municipal Regional Permit, NPDES Permit CAS612008); adopted October 14, 2009 and amended by the RWQCB SFBR on November 28, 2011;

7. Order No. R2-2015-0049 (MRP 2.0, NPDES Permit CAS612008); adopted by the RWQCB SFBR on November 19, 2015;

8. Order No. R2-2022-0018 (MRP 3.0, NPDES Permit CAS612008); adopted by the RWQCB SFBR on May 11, 2022.

2. Extension of Term of Agreement. Sections 6.02 and 6.02.01 of the Agreement, as previously amended, are hereby replaced as follows:

This Agreement shall have a term extending one fiscal year beyond the date of termination of MRP 3.0; such termination date shall, however, be deemed to include any administrative extension of MRP 3.0 which occurs or arises pursuant to the NPDES regulations or any modification of the MRP 3.0 termination date that arises from an NPDES permitting action undertaken by the RWQCB SFBR or California State Water Resources Control Board.

3. Superseding Effect. This Fourth Amendment of the Agreement shall supplement all prior amendments of the Agreement and supersede any conflicting provisions of the prior amendments of the Agreement.

[remainder of page intentionally blank]

**IN WITNESS WHEREOF**, the Parties have executed this Fourth Amendment effective as of the last date indicated below or April 19, 2023, whichever arises earlier.

***Santa Clara Valley Water District:*** By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

***County of Santa Clara:*** By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

***City of Cupertino:*** By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Appendix 1**

Agreement Providing For Implementation  
of the Santa Clara Valley Urban Runoff  
Pollution Prevention Program  
as fully executed as of March 10, 2000

AGREEMENT  
PROVIDING FOR IMPLEMENTATION OF  
THE SANTA CLARA VALLEY URBAN RUNOFF  
POLLUTION PREVENTION PROGRAM

THIS AGREEMENT, is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 1999 by and between the SANTA CLARA VALLEY WATER DISTRICT (DISTRICT), a local public agency of the State of California; COUNTY OF SANTA CLARA, a political subdivision of the State of California; CITY OF CAMPBELL, a municipal corporation of the State of California; CITY OF CUPERTINO, a municipal corporation of the State of California; CITY OF LOS ALTOS, a municipal corporation of the State of California; TOWN OF LOS ALTOS HILLS, a municipal corporation of the State of California; TOWN OF LOS GATOS, a municipal corporation of the State of California; CITY OF MILPITAS, a municipal corporation of the State of California; CITY OF MONTE SERENO, a municipal corporation of the State of California; CITY OF MOUNTAIN VIEW, a municipal corporation of the State of California; CITY OF PALO ALTO, a municipal corporation of the State of California; CITY OF SAN JOSE, a municipal corporation of the State of California; CITY OF SANTA CLARA, a municipal corporation of the State of California; CITY OF SARATOGA, a municipal corporation of the State of California; and CITY OF SUNNYVALE, a municipal corporation of the State of California.

All of the above-mentioned entities are hereinafter collectively referred to as "PARTIES" or individually as "PARTY."

**RECITALS:**

- A. The 1986 Water Quality Control Plan for the San Francisco Bay (Basin Plan), adopted by the California Regional Water Quality Control Board, San Francisco Bay Region, in implementation of the Federal Clean Water Act, required that PARTIES develop a program to control pollution from urban runoff, or nonpoint sources of water pollution in the Santa Clara Valley.
- B. In furtherance of their responsibilities pursuant to the Basin Plan, the PARTIES have previously entered into a series of agreements to jointly fund the cost of preparing an action plan to evaluate nonpoint source pollutants, monitor identified pollutants, and develop control measures to mitigate or reduce nonpoint source pollution. Collectively, the measures undertaken pursuant to the previous agreements and anticipated to continue pursuant to this Agreement, were known as the Santa Clara Valley Nonpoint Source Pollution Control Program and upon execution of this agreement henceforth shall be known as the Santa Clara Valley Urban Runoff Pollution Prevention Program (hereinafter called "Program").
- C. In 1987 Congress added Section 402 (p) to the Federal Clean Water Act (CWA) (33 U.S.C. Section 1342 (p)), which requires certain municipalities and industrial facilities to obtain a National Pollutant Discharge Elimination System (NPDES) permit for the

discharge of stormwater to navigable waters. NPDES permits are also required under Section 402 (p) for any stormwater discharge which the Federal Environmental Protection Agency (EPA) or a State has determined contributes to a violation of a water quality standard or is a significant contributor of pollutants to surface waters.

- D. Section 402 (p) further required EPA to promulgate regulations for initial NPDES permit applications for stormwater discharges. The EPA promulgated such regulations in November 1990.
- E. The EPA has delegated authority to the California State Water Resources Control Board (SWRCB) to administer the NPDES permit process within California and, in turn, the SWRCB has delegated authority to the California Regional Water Quality Control Board - San Francisco Bay Region (RWQCB-SFBR) to administer the NPDES permit process within its region.
- F. Pursuant to Section 402 (p) of the CWA and EPA regulations, the RWQCB-SFBR adopted the following orders further defining the program that the PARTIES are to develop and implement:
  - 1. Order No. 90-094 (NPDES Permit No. CA0029718), adopted June 20, 1990; and
  - 2. Order No 95-180 (NPDES Permit No. CAS029718); adopted August 23, 1995.
- G. In and for the mutual interest of the PARTIES, the PARTIES wish to continue the Program by entering into this Agreement for the purpose of ensuring continued participation, in terms of cost and administrative responsibilities.
- H. DISTRICT is a local public agency of the State of California duly organized and existing within the County of Santa Clara. The County of Santa Clara is a political subdivision of the State of California. All other PARTIES are municipal corporations, duly organized and existing under the laws of the State of California.
- I. The RWQCB-SFBR is conducting a Watershed Management Initiative (WMI) in Santa Clara County. The Program is required, as part of its NPDES permit, to develop and implement a Watershed Management Measures Strategy. The Urban Runoff Management Plan of the Program contains the Program's Watershed Management Measures Strategy. This strategy, consistent with the NPDES permit, coordinates Program activities with the WMI to develop and implement cost-effective approaches to address specific urban runoff pollution problems. The Program, through a continuous improvement process, annually reviews the strategy.



**NOW, THEREFORE, THE PARTIES HERETO FURTHER AGREE, AS FOLLOWS:****Section 1. Santa Clara Valley Urban Runoff Pollution Prevention Program**

1.01 The Santa Clara Valley Nonpoint Source Pollution Control Program ("Program") is hereby continued as the Santa Clara Valley Urban Runoff Pollution Prevention Program to fulfill the requirements of NPDES Permit No. CAS029718 as it exists, may be modified, or may be reissued in the future (hereinafter referred to as "NPDES Permit").

1.02 The Program is a collective effort and implementation of area-wide activities, designed to benefit all PARTIES.

**Section 2. Management Committee**

2.01 A Management Committee is hereby reconstituted to provide for overall Program coordination, review, and budget oversight, with respect to the NPDES Permit.

2.02 The Management Committee may as necessary adopt and revise Bylaws for its governance.

2.03 The Management Committee is the official management and oversight body of the Program. The Management Committee shall direct and guide the Program and review and approve the Program Budget. The Management Committee shall consider permit compliance, including benefit to a majority of the PARTIES, as a primary objective in approving Program tasks and corresponding budgets.

2.04 The Management Committee may periodically re-evaluate and make recommendations to the PARTIES concerning reallocation of the proportion of the annual Program contribution that each PARTY shall pay.

2.05 The voting membership of the Management Committee shall consist of one designated voting representative from each PARTY. An alternative voting representative may be appointed by each PARTY. The RWQCB-SFBR may appoint a non - voting representative and alternate to the Management Committee.

2.06 A quorum of the Management Committee shall be achieved when at least nine (9) voting representatives, including at least one (1) representative from each of City of San Jose and Santa Clara Valley Water District, are present at any Management Committee meeting.

2.07 Meetings of the Management Committee, including any closed sessions with Program Legal Counsel, shall be conducted in accordance with the "Brown Act"

(Government Code Section 54950 et seq.) The individual parties have differing opinions on whether the Brown Act legally should be interpreted as applying to members of the Management Committee. In executing this Agreement, the parties do not waive their right to take the position that the Brown Act legally does not apply, but voluntarily agree to follow Brown Act procedures for Management Committee meetings. Except for official meetings of the Management Committee, nothing herein shall be interpreted to require meetings between staff members of the individual Parties (including designated representatives of the Parties) to be subject to the Brown Act, where the Brown Act would not otherwise apply. Each party is individually responsible for ensuring that it complies with the Brown Act.

2.08 The affirmative vote of at least eight (8) voting members of the Management Committee, which collectively contribute at least fifty percent (50%) of the area-wide Program costs (a "Majority Vote"), is necessary to approve any measure brought before the Management Committee.

2.09 The Management Committee shall be responsible for selecting any consultant(s) or contractor(s) who are to be paid from Program funds ("Outside Contractors"), using a process approved by the Contracting Agent, and for reviewing and approving any contracts with Outside Contractors, including the scope(s) of work, schedules of performance, use of subcontractors, and compensation for such Outside Contractors.

2.10 The Management Committee shall select a PARTY or Outside Contractor to act as Program Manager for the Program. The Program Manager shall be responsible for Program management and administration, Permit management, and technical program management all in accordance with the NPDES Permit, this Agreement, Program Bylaws, and as directed by the Management Committee in the best interest of the PARTIES as a whole and individually. The Program Manager shall be paid, from Program funds in accordance with the adopted Program budget, for providing the services described hereunder. The Program Manager shall not be responsible for providing program management services related to individual PARTIES permit programs, but may provide such services under separate contract with any PARTY or PARTIES.

2.11 The Management Committee may select an attorney (Program Attorney) or firm that is experienced with the Clean Water Act and Municipal Stormwater NPDES Permits to provide legal advice to the Management Committee on all matters involving administration of the Program's NPDES permit and such other matters upon which the Management Committee may seek legal advice or request legal representation. Program Legal Counsel shall not be responsible for providing legal advice related to permit compliance to individual PARTIES, but may provide such services under separate contract with any PARTY or PARTIES. The Program Manager may

assist in coordination of activities with the Program Attorney but shall not give direction without prior authorization from the Management Committee.

2.12 The Management Committee shall establish timelines and budgets for completion of Program tasks. The Management Committee shall rate the performance of the Program, and in turn rate the performance of the Program Manager, based upon the Program's ability to meet such approved timelines and budgets.

2.13 The Management Committee, through its Bylaws, may establish procedures for tracking, accounting for, and auditing the Program Fund.

### Section 3. Program Budget

3.01 A collective budget for the Program (Program Budget) shall be based upon a projection of two consecutive fiscal year cycles, however, the Budget shall be adopted for only one fiscal year cycle. The Budget shall include a Contingency/Reserve Fund which shall not exceed ten percent (10%) of the operating costs of the adopted Budget.

3.02 The PARTIES shall each pay a yearly assessment into a fund established for Program operations for their assigned portion of the Program Budget. The proportionate share of the Program Budget that each PARTY shall pay is shown in the schedule marked Exhibit A hereto and incorporated by reference herein.

3.03 Except as provided in Section 6.03, the ending fund balance at the close of each fiscal year shall be disbursed annually to the PARTIES, or credited to the PARTIES' share of the next fiscal year's costs, in accordance with the PARTIES defined participation rates, as requested by each PARTY.

### Section 4. Contracting/ Fiscal Agent

4.01 DISTRICT shall serve as the initial Contracting/Fiscal Agent for the Program.

4.02 DISTRICT may withdraw as the Contracting Fiscal Agent upon the provision of ninety days (90) days written notice to the Management Committee.

4.03 In the event that the Contracting/Fiscal Agent withdraws from the Program or from providing Contracting/Fiscal Agent services to the Program, another PARTY may serve as a successor Contracting/Fiscal Agent. Any PARTY willing to serve as successor Contracting/Fiscal Agent may be nominated by another PARTY. Selection of a Contracting/Fiscal Agent must be by majority vote of the Management Committee.

4.04 The Contracting/Fiscal Agent shall act in a reasonable amount of time to execute contracts with Outside Contractors, including the Program Manager, which have been requested and approved by the Management Committee.

4.05 The Contracting/Fiscal Agent shall be the treasurer of Program funds. The Contracting/Fiscal Agent, in accordance with generally accepted accounting procedures, shall keep the Program funds segregated from any other funds administered by the Contracting/Fiscal Agent; shall credit the Program with appropriate interest income earned on Program funds in each fiscal year; and shall not expend any funds except in accordance with the annual budget approved by the Management Committee or as otherwise directed by the Management Committee.

4.06 The Contracting/Fiscal Agent shall provide a copy of any contract executed on behalf of the Program to any PARTY or person designated by any PARTY or the Management Committee upon request. The governing body of the Contracting/Fiscal Agent, at its discretion, may delegate authority to execute agreements and contracts approved by the Management Committee, to a designated employee. Notice of any such delegation of authority shall be provided to the Management Committee.

4.07 The Contracting/Fiscal Agent may request, as part of the annual Program Budget, reimbursement for reasonable and customary costs incurred in providing the services described hereunder. Reimbursement to the Contracting/Fiscal Agent shall be subject to Management Committee review and approval as part of the Program Budget.

#### Section 5. Ancillary Rights and Duties of the Parties

5.01 In addition to the participation in the Management Committee, the PARTIES accept and agree to perform the following duties:

1. Each will comply with the NPDES Permit conditions set forth in its Community-Specific plan;
2. Each will participate in Management Committee meetings and other required meetings of the PARTIES;
3. Each will implement its Community-Specific program;
4. Each will provide certain agreed upon reports to the Program for purposes of reporting, on a joint basis, compliance with applicable provisions of the NPDES Permit and the status of Program

implementation; and

5. Each will individually address inter-agency issues, agreements or other cooperative efforts.

5.02 This Agreement does not restrict the PARTIES from the ability to individually (or collectively) request NPDES Permit modifications and/or initiate NPDES Permit appeals for permit provisions to the extent that a provision affects an individual party (or group of PARTIES); however, any such PARTY (or PARTIES) shall make reasonable efforts to provide advance notice of their action to the other PARTIES and allow them to comment upon or join in their action before proceeding.

#### Section 6. Term of Agreement

6.01 The term of this Agreement shall commence on the date the last duly authorized representative of the PARTIES executes it.

6.02 This Agreement shall have a term of five (5) years.

6.03 Any PARTY may terminate its participation in this Agreement by giving the Chair of the Management Committee at least thirty (30) day written notice. The terminating PARTY will bear the full responsibility for its compliance with the NPDES Permit commencing on the date it terminates its participation, including its compliance with both Community-Specific and Program-wide responsibilities. Unless the termination is scheduled to be effective at the close of the fiscal year in which the notice is given, termination shall constitute forfeiture of all of the terminating PARTY's share of the Program Budget, for the fiscal year in which the termination occurred (both paid and obligated but unpaid amounts). In addition, unless notice of termination is provided at least ninety (90) days prior to the date established by the Management Committee for approval of the budget for the succeeding fiscal year, termination shall constitute forfeiture of all of the terminating PARTY's share of any unexpended, unencumbered funds remaining from all previous fiscal years. The cost allocations for the remaining PARTIES' may be recalculated for the following fiscal year by the PARTIES without the withdrawing PARTY's participation.

#### Section 7. General Legal Provisions

7.01. This Agreement supersedes any prior agreement among all the PARTIES regarding the Program, but does not supersede any other agreements between any of the PARTIES.

7.02 This Agreement may be amended by unanimous written agreement of the PARTIES. All PARTIES agree to bring any proposed amendment to this Agreement to their Council or Board, as applicable, within three (3) months following acceptance by the Management Committee.

7.03 This Agreement may be executed and delivered in any number of copies ("counterpart") by the PARTIES, including by means of facsimile. When each PARTY has signed and delivered at least one counterpart to the Program, each counterpart shall be deemed an original and, taken together, shall constitute one and the same Agreement, which shall be binding and effective as to the PARTIES hereto.

7.04 No PARTY shall, by entering into this Agreement, participating in the Management Committee, or agreeing to serve as Fiscal Agent, Contracting Agent, Program Manager, and/or Legal Counsel, assume or be deemed to assume responsibility for any other PARTY in complying with the requirements of the NPDES Permit. This Agreement is intended solely for the convenience and benefit of the PARTIES hereto and shall not be deemed to be for the benefit of any third party and may not be enforced by any third party, including, but not limited to, the EPA, the SWRCB, and the RWQCB-SFBR, or any person acting on their behalf or in their stead.

7.05 In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the PARTIES pursuant to Government Code Section 895.6, the PARTIES agree that all losses or liabilities incurred by a PARTY shall not be shared pro rata but instead the PARTIES agree that pursuant to the Government Code Section 895.4, each of the PARTIES hereto shall fully defend, indemnify and hold harmless each of the other PARTIES from any claim, expense or cost, damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of the negligent acts of omissions or willful misconduct of the indemnifying PARTY, its officers agents or employees, under or in connection with or arising from any work, authority or jurisdictions delegated to such PARTY under this Agreement, including but not limited to any non-compliance by a PARTY with its obligations under the Program NPDES Permit. No PARTY, nor any officer, board member, employee or agent thereof shall be responsible for any damage or liability incurred by reason of the negligent acts or omissions or willful misconduct of the other parties hereto, their officers, board members, employees or agents under or in connection with or arising from any work, authority or jurisdictions delegated to such PARTY under this Agreement, including but not limited to any non-compliance by a PARTY with its obligations under the Program NPDES Permit.

7.06 In the event that suit shall be brought by either party to this contract, the Parties agree that venue shall be exclusively vested in the state courts of the County of Santa Clara, or where otherwise appropriate, exclusively in the United States District Court, Northern District of California, San Jose, California.

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EXHIBIT A

SANTA CLARA VALLEY URBAN RUNOFF POLLUTION PREVENTION PROGRAM  
SCHEDULE OF COST-SHARING PROPORTIONS

| <u>Jurisdiction</u> | <u>Proportional Share</u> |
|---------------------|---------------------------|
| Campbell            | 1.88%                     |
| Cupertino           | 2.46%                     |
| Los Altos           | 1.59%                     |
| Los Altos Hills     | 0.43%                     |
| Los Gatos           | 1.74%                     |
| Milpitas            | 2.75%                     |
| Monte Sereno        | 0.14%                     |
| Mountain View       | 3.91%                     |
| Palo Alto           | 4.06%                     |
| Santa Clara         | 6.23%                     |
| Saratoga            | 1.59%                     |
| Sunnyvale           | 7.25%                     |
| Santa Clara County  | 5.94%                     |
| Subtotal            | 39.97%                    |
| San Jose            | 30.01%                    |
| District            | 30.02%                    |
| TOTAL               | 100.00%                   |



# CITY OF CUPERTINO

## Agenda Item

**23-12042**

**Agenda Date: 3/7/2023**  
**Agenda #: 9.**

Subject: Consider a four-year contract with Nomad Transit LLC (Via) for the Transit & Intercity Rail Capital Program (TIRCP) funded Via expansion into the City of Santa Clara, with two sites in Mountain View, deployment of an electric vehicle (EV) fleet, construction of necessary charging stations, and a resolution authorizing execution of a Master Agreement with Caltrans, which is a funding pre-requisite of the TIRCP grant program.

1. Approve a four-year contract with Nomad Transit, LLC (Attachment A);
2. Adopt Resolution No. 23-035 (Attachment B) authorizing the City Manager to execute the Caltrans Master Agreement; and
3. Adopt Resolution No. 23-036 (Attachment C) approving a budget modification, increasing appropriations in the General Fund, Transportation, Via Shuttle program budget by \$3,594,928 for the planning, launch, and operation of the Via-Cupertino/Santa Clara expansion with two sites in Mountain View, including design, construction, and contingency funds for installation of EV charging equipment to support the program.



## CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

### Subject

Consider a four-year contract with Nomad Transit LLC (Via) for the Transit & Intercity Rail Capital Program (TIRCP) funded Via expansion into the City of Santa Clara, with two sites in Mountain View, deployment of an electric vehicle (EV) fleet, construction of necessary charging stations, and a resolution authorizing execution of a Master Agreement with Caltrans, which is a funding pre-requisite of the TIRCP grant program.

### Recommended Action

1. Approve a four-year contract with Nomad Transit, LLC (Attachment A);
2. Adopt Resolution No. 23-XXX (Attachment B) authorizing the City Manager to execute the Caltrans Master Agreement; and
3. Adopt Resolution No. 23-XXX (Attachment C) approving a budget modification, increasing appropriations in the General Fund, Transportation, Via Shuttle program budget by \$3,594,928 for the planning, launch, and operation of the Via-Cupertino/Santa Clara expansion with two sites in Mountain View, including design, construction, and contingency funds for installation of EV charging equipment to support the program.

### Reasons for Recommendation

On September 20, 2022, the City Council accepted an \$8,465,000 grant from the California State Transportation Agency (CalSTA) from the TIRCP. This aligned with wrapping up the Work Program item and shifting this to an operational program. The effort continues to serve first mile/last mile needs with increasing ridership and aligns with the Climate Action Plan, Council Goals, and former Work Program items. The grant will fund approximately 50% of the cost of the Via-Cupertino community shuttle for a period of four years. As the grant pays retroactively, the requested budget allocation is for the entire project cost, inclusive of new service in Santa Clara that will be funded by the City of Santa Clara, pursuant to a funding agreement that will be brought to Council in the near future. Public Works staff provided Council with an overview of the pilot program, the grant application proposal, and ridership statistics at the September 20, 2022, meeting (Attachment D). Approval of the above recommendations would trigger the planning and deployment of an expanded Via service beginning in May with a fleet of EV's.

The attached four-year agreement with Via is substantially similar to the existing contract approved by Council on September 20, 2022, which expires on June 30. The new contract will replace the current contract and includes a revised scope of work closely tied to the TIRCP grant application, consisting of an updated service zone map, requirements for an EV only fleet, and other general updates to the City of Cupertino's standard contractual language. Additionally, contract negotiations resulted in minor changes to how subcontractors are described in the contract, to the mutual satisfaction of both parties.

#### Expansion & Electrification

At the February 15, 2022, City Council meeting, Transportation staff presented the TIRCP grant proposal that would expand Via-Cupertino's services into the City of Santa Clara, with two sites outside of the service zone in Mountain View. The proposal was crafted to be attractive to CalSTA, as the TIRCP program is used to fund large projects that can bring additional passengers into the rail transit network. The Council was supportive of the application and staff filed an application on behalf of the City in March 2022.

The two City of Mountain View's stops will include the Caltrain Station and El Camino Hospital as new destinations accessible from both Cupertino and Santa Clara. Staff plans to pursue additional grant funding opportunities in anticipation of continuation of the program to year five and beyond. Preliminary conversations with the City of Sunnyvale staff indicate a strong interest in participation in the future.

As the TIRCP grant requires the use of Zero Emissions Vehicles, the current fleet of vans will be replaced with Kia Niro EV's, and with three Lighting 3ZEV wheelchair accessible vehicles (WAV). The installation of dedicated EV chargers at the Sports Center exit to Stelling Road is being planned to support the fleet. Although the City has a variety of existing public charging stations, it is necessary for transit vehicles to have a dedicated space to recharge at all times, without the risk of stations being occupied by the general public. The dedicated charging stations will be reserved for Via and City vehicles, however additional public charging stations are being considered adjacent to the new Via charging stations for use by the community.

#### Reduction in Project Length

The Via-Cupertino expansion described in the TIRCP grant application was initially proposed as a five-year program; however, Cupertino ridership has grown faster than anticipated since the grant application was submitted necessitating reconsideration of the original anticipated budget. In March 2022, the month the TIRCP application was submitted, Via-Cupertino completed 999 trips. In comparison, in January 2023, Via-Cupertino's monthly ridership reached 3,112 trips, with a growing utilization rate and a high level of ridesharing in the vehicle fleet. A memo from Via (Attachment E) provides

additional information regarding how Cupertino ridership recovery has outpaced other Via services in California.

While increased ridership is positive news, expansion into the City of Santa Clara and parts of Mountain View may cause the service to struggle to meet demand with the number of driver hours that were initially budgeted for in the proposal. This could result in long wait times and some rides being unserved. To address this, the project team proposes compressing the funding award to a four-year project schedule, which will enable scheduling more driver hours to accommodate the current and anticipated ridership. As the budget is a not-to-exceed amount, if ridership declines or does not meet expectations funds can be conserved to be used in future years to accommodate ridership fluctuations caused by external factors, such as economic or social conditions.

This proposed change will allow Via to increase driver hours and vehicle supply over four years, while serving the same number of trips envisioned in the original application. The \$16,931,283 budget and estimated greenhouse gas (GHG) reduction of 76,000 MTCO<sub>2</sub>e would remain unchanged. A request to Caltrans for this change was informally accepted by phone and authorization in writing is anticipated in the coming weeks. Staff will seek grant funding opportunities to help cover City matching funds and to extend the length of the program.

#### Caltrans Master Agreement

An active Caltrans Master Agreement is a pre-requisite for the City to receive Caltrans funds. Once executed, the agreement will remain active for a period of 10 years. If additional Caltrans funds are solicited for this project or other City projects, an additional agreement will not be necessary until the Master Agreement expires.

#### Sustainability Impact

The electrification and expansion of Via-Cupertino will reduce GHG by providing residents with convenient, sustainable EV transportation that is local and includes regional rail stations. The expanded service will add the Mountain View Caltrain station, which has “Baby Bullet” express rail with service to San Francisco. The expansion also includes Caltrain stations in Santa Clara, providing a first/last mile connection to four regional rail stations (and a fifth station beginning in year four of the grant.) Enabling long distance commuter rail trips enhances the environmental benefit of the program, which was a key reason the City’s TIRCP application was approved by CalSTA.

#### Fiscal Impact

As Via-Cupertino transitions from a pilot program to an ongoing City program, the project will be included as part of the City’s base budget. The \$16,931,283 four-year budget will be divided into two accounts, one for expenditures and another for offsets anticipated from the TIRCP grant and the City of Santa Clara, pursuant to a funding agreement that will be brought to Council in the coming months (Attachment F). Staff is also requesting a \$350,000 allocation to pay for the installation of EV charging stations at the Cupertino Sports Center to support the electrified program. Staff will solicit grant

funds for the installation of the EV charging stations in addition to soliciting grant funds to cover the local match owed as part of this program.

The following accounts have been created to track Via expenses, offsets from grants, funds from the City of Santa Clara, and to better track grant reimbursements.

100-88-265 (General Fund, Transportation, Via Shuttle)

1. 100-88-265 440-430 (General Fund, Transportation, Via Shuttle – Intergovernmental State Grants)
2. 100-88-265 440-439 (General Fund, Transportation, Via Shuttle – Intergovernmental Government Agency Cost-Share)

Budget modification #2223-248 increases appropriations to the General Fund Transportation, Via Shuttle Program (budget unit 100-88-430) by \$3,594,928 for the planning, launch, and operation of the Via-Cupertino-Santa Clara expansion, including design, construction, and contingency funds for installation of EV charging equipment to support the program. These costs are offset by revenue from TIRCP and City of Santa Clara, resulting in new costs to Cupertino of \$932,917. These costs are recommended to be funded by an unassigned fund balance that is estimated at \$63 million.

The following chart summarizes the anticipated four-year project budget as mentioned in Attachment F:

|                    | Year 1      | Year 2      | Year 3      | Year 4      | Contract Total: |
|--------------------|-------------|-------------|-------------|-------------|-----------------|
| <b>Total Cost:</b> | \$3,244,928 | \$3,806,378 | \$4,070,272 | \$5,809,705 | \$16,931,283    |
| <b>Cost Share</b>  |             |             |             |             |                 |
| TIRCP              | \$1,622,464 | \$1,903,189 | \$2,035,136 | \$2,904,211 | \$8,465,000     |
| Cupertino          | \$932,917   | \$1,094,334 | \$1,170,203 | \$1,260,876 | \$4,458,330     |
| Santa Clara        | \$689,547   | \$808,855   | \$864,933   | \$1,644,618 | \$4,007,953     |

California Environmental Quality Act (CEQA)

The project is exempt from CEQA under CEQA Guidelines section 15301 (operation of an existing program), Public Resources Code section 21080.25 (transportation-related projects), and CEQA Guidelines section 15061(b)(3) (“common sense” exemption).

Next Steps

As the City of Cupertino was the recipient of the TIRCP grant, the City will administer the program for both cities. A funding agreement between the City of Cupertino and the City of Santa Clara will be brought to Council prior to the expansion into Santa Clara along with an update on the launch progress and schedule.

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Prepared by: Chris Corrao, Senior Transit & Transportation Planner

Reviewed by: David Stillman, Transportation Manager

Reviewed by: Chad Mosley, Interim Director of Public Works

Reviewed by: Matt Morley, Assistant City Manager

Approved for Submission by: Pamela Wu, City Manager

Attachments:

A – Agreement with Nomad Transit, LLC (Via)

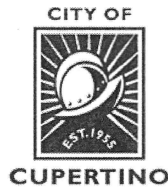
B – Draft Resolution – Caltrans

C– Draft Resolution – Budget

D –09-20-222 Council Staff Report

E – Via Letter on 4 Year Approach

F- 4 Year TIRCP Revised Budget



## PROFESSIONAL/CONSULTING SERVICES AGREEMENT

### 1. PARTIES

This Agreement is made by and between the City of Cupertino, a municipal corporation ("City"), and Nomad Transit, LLC ("Contractor"), a Delaware Limited Liability Company and a wholly owned subsidiary of Via Transportation, Inc. for the South Bay Microtransit Expansion project. This agreement becomes effective on the last date signed below ("Effective Date").

### 2. SERVICES

Contractor agrees to provide the services and perform the tasks ("Services") set forth in detail in Scope of Services, attached here and incorporated as **Exhibit A**. Contractor further agrees to carry out its work in compliance with any applicable local, State, or Federal order regarding COVID-19.

### 3. TIME OF PERFORMANCE

**3.1** This Agreement begins on the Effective Date and ends on July 17, 2027 ("Contract Time"), unless terminated earlier as provided herein. Contractor's Services shall begin on the Effective Date and shall end July 17, 2027. The City's appropriate department head or the City Manager may extend the Contract Time through a written amendment to this Agreement, provided such extension does not include additional contract funds. Extensions requiring additional contract funds are subject to the City's purchasing policy.

**3.2 Schedule of Performance.** Contractor must deliver the Services in accordance with the Schedule of Performance, attached and incorporated here **Exhibit B**.

**3.3 Time is of the essence** for the performance of all the Services. Contractor must have sufficient time, resources, and qualified staff to deliver the Services on time.

### 4. COMPENSATION

**4.1 Maximum Compensation.** A grant in the amount of \$8,465,000 from the California State Transportation Agency (CalSTA) will cover approximately 50% of the expansion of the Via-Cupertino program, including the conversion to a zero-emission vehicle fleet. The total value for this agreement including both local funds and grant funds is \$16,931,283. City will pay Contractor for satisfactory performance of the Services an amount that will be based on actual costs but that will be capped so as not to exceed \$16,931,283.00 ("Contract Price"), based upon the scope of services in **Exhibit A** and the budget and rates included in **Exhibit C**, Compensation attached and incorporated here. The maximum compensation includes all expenses and reimbursements and will remain in place even if Contractor's actual costs exceed the capped amount. No extra work or payment is permitted without prior written approval of City.

**4.2 Invoices and Payments.** Unless otherwise specified in the scope of services, monthly invoices must state a description of the deliverable completed and the amount due for the preceding month. Within thirty (30) days of completion of Services, Contractor must submit a requisition for final and complete payment of costs and pending claims for City approval. Failure to timely submit a complete and accurate payment requisition relieves City of any further payment or other obligations under the Agreement. Invoices must contain all information required by Caltrans and the California State Transportation Agency (CalSTA) for the Transit & Intercity Rail Capital Program (TIRCP) grant, facilitating the timely preparation of reimbursement requests.

## **5. INDEPENDENT CONTRACTOR**

**51 Status.** Contractor is an independent contractor and not an employee, partner, or joint venture of City. Contractor is solely responsible for the means and methods of performing the Services and for the persons hired to work under this Agreement. Contractor is not entitled to health benefits, worker's compensation, or other benefits from the City.

**52 Contractor's Qualifications.** Contractor warrants on behalf of itself and its subcontractors that they have the qualifications and skills to perform the Services in a competent and professional manner and according to the highest standards and best practices in the industry.

**53 Permits and Licenses.** Contractor warrants on behalf of itself and its subcontractors that they are properly licensed, registered, and/or certified to perform the Services as required by law and have procured a City Business License, if required by the Cupertino Municipal Code.

**54 Subcontractors and Vendors.** Only Contractor's employees, and Contractor's driver partners, vehicle lease providers, vehicle maintenance and storage providers, and other suppliers of goods or services to the Contractor under terms specified in an Independent Contractor Agreement (collectively, the "**Vendors**"), are authorized to work under this Agreement. Prior written approval from City is required for any other subcontractor proposed by Contractor, and the terms and conditions of this Agreement will apply to any approved subcontractor.

**55 Tools, Materials, and Equipment.** Contractor will supply all tools, materials and equipment required to perform the Services under this Agreement.

**56 Payment of Benefits and Taxes.** Contractor is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes. Contractor and any of its employees, agents, and subcontractors shall not have any claim under this Agreement or otherwise against City for seniority, vacation time, vacation pay, sick leave, personal time off, overtime, health insurance, medical care, hospital care, insurance benefits, social security, disability, unemployment, workers compensation or employee benefits of any kind. Contractor shall be solely liable for and obligated to pay directly all applicable taxes, fees, contributions, or charges applicable to Contractor's business including, but not limited to, federal and state income taxes. City shall have no obligation whatsoever to pay or withhold any taxes or benefits on behalf of Contractor. Should any court, arbitrator, or administrative authority, including but not limited to the California Public Employees Retirement System (PERS), the Internal Revenue Service or the State Employment Development Division, determine that Contractor, or any of its employees, agents, or subcontractors, is an employee for any purpose, then Contractor agrees to a reduction in

amounts payable under this Agreement, or to promptly remit to City any payments due by the City as a result of such determination, so that the City's total expenses under this Agreement are not greater than they would have been had the determination not been made.

## **6. PROPRIETARY/CONFIDENTIAL INFORMATION**

In performing this Agreement, Contractor may have access to private or confidential information owned or controlled by the City, which may contain proprietary or confidential details the disclosure of which to third parties may be damaging to City. Contractor shall hold in confidence all City information provided by City to Contractor and use it only to perform this Agreement. Contractor shall exercise the same standard of care to protect City information as a reasonably prudent contractor would use to protect its own proprietary data.

## **7. OWNERSHIP OF MATERIALS**

**7.1 Property Rights.** Any interest (including copyright interests) of Contractor in any product, memoranda, study, report, map, plan, drawing, specification, data, record, document or other information or work, in any medium (collectively, "Work Product"), prepared by Contractor specifically for the City in connection with this Agreement will be the exclusive property of the City if agreed in writing between the parties, and shall not be shown to any third-party without prior written approval of City. For the avoidance of doubt, no intellectual property will be conceived, created or furnished under this Agreement, and all rights in, to and under Contractor's proprietary on-demand transit solution (the "Via Solution") shall remain the exclusive property of the Contractor. Contractor shall grant to the City all rights necessary to receive the benefit of the Via Solution during the term of the Agreement.

**7.2 Copyright.** To the extent permitted by Title 17 of the U.S. Code, all Work Product arising out of this Agreement is considered "works for hire" and all copyrights to the Work Product will be the property of City if agreed in writing between the parties. Contractor may use copies of the Work Product for promotion only with City's written approval.

**7.3 Patents and Licenses.** Contractor must pay royalties or license fees required for authorized use of any third party intellectual property, including but not limited to patented, trademarked, or copyrighted intellectual property if incorporated into the Services or Work Product of this Agreement.

**7.4 Re-Use of Work Product.** Unless prohibited by law and without waiving any rights, City may use or modify the Work Product of Contractor or its sub-contractors prepared or created under this Agreement, to execute or implement any of the following:

- (a) The original Services for which Contractor was hired;
- (b) Completion of the original Services by others if Contractor fail to do so pursuant to Section 16 below;
- (c) Subsequent additions to the original Services; and/or
- (d) Other City projects at City's own risk.

**7.5 Deliverables and Format.** Contractor must provide electronic and hard copies of the Work



Product, on recycled paper and copied on both sides, except for one single-sided original.

## **8. RECORDS**

Contractor must maintain complete and accurate accounting records relating to its performance in accordance with generally accepted accounting principles. The records must include detailed information of Contractor's performance, benchmarks and deliverables, which must be available to City for review and audit. The records and supporting documents must be kept separate from other records and must be maintained for four (4) years from the date of City's final payment.

Contractor acknowledges that certain documents generated or received by Contractor in connection with the performance of this Agreement, including but not limited to correspondence between Contractor and any third party, are public records under the California Public Records Act, California Government Code section 6250 et seq. (the "**Public Records Act**"). Contractor shall comply with all laws regarding the retention of public records and shall make such records available to the City upon request by the City, or in such manner as the City reasonably directs that such records be provided, unless such records are otherwise exempt from public disclosure under the Public Records Act.

## **9. ASSIGNMENT**

Contractor shall not assign, sublease, hypothecate, or transfer this Agreement, or any interest therein, directly or indirectly, by operation of law or otherwise, without prior written consent of City. Any attempt to do so will be null and void. Notwithstanding the foregoing, Contractor may assign its rights without such consent to (a) any of its subsidiaries or affiliates or (b) to an entity that acquires all or substantially all of the business or assets of Contractor, whether by merger, reorganization, acquisition, sale, or otherwise. Should the events in (a) or (b) occur, Contractor shall provide notice to the City no later than thirty (30) days after the occurrence of such event.

## **10. PUBLICITY / SIGNS**

Any publicity generated by Contractor for the project under this Agreement, during the term of this Agreement and for one year thereafter, will reference the City's contributions in making the project possible. The words "City of Cupertino" will be displayed in all pieces of publicity, including flyers, press releases, posters, brochures, public service announcements, interviews and newspaper articles. No signs may be posted, exhibited or displayed on or about City property, except signage required by law or this Contract, without prior written approval from the City.

## **11. INDEMNIFICATION; LIMITATION OF LIABILITY**

**11.1** To the fullest extent allowed by law, and except for losses caused by the sole and active negligence or willful misconduct of City personnel, Contractor shall indemnify, defend and hold harmless City, its City Council, boards and commissions, officers, officials, employees, agents, servants, volunteers, and consultants ("Indemnitees"), through legal counsel acceptable to City, from and against any and all liability, damages, claims, actions, causes of action, demands, charges, losses, costs, and expenses (including attorney fees, legal costs, and expenses related to litigation and dispute resolution proceedings) of every nature, arising directly or indirectly from this Agreement or in any manner relating to any of the following:

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- (a) Breach of contract, obligations, representations, or warranties entered into by Contractor with a third-party;
- (b) Negligent or willful acts or omissions committed during performance of the Services;
- (c) Personal injury, property damage, or economic loss resulting from the work or performance of Contractor, its subcontractors, its sub-subcontractors or Vendors;
- (d) Unauthorized use or disclosure of City's confidential and proprietary Information;
- (e) Claim of infringement or violation of a U.S. patent or copyright, trade secret, trademark, or service mark or other proprietary or intellectual property rights of any third party.

**11.2** Contractor must pay the costs City incurs in enforcing this provision. Contractor must accept a tender of defense upon receiving notice from City of a third-party claim. At City's request, Contractor will assist City in the defense of a claim, dispute, or lawsuit arising out of this Agreement.

**11.3** Contractor's duties under this section are not limited to the Contract Price, workers' compensation payments, or the insurance or bond amounts required in the Agreement. Nothing in the Agreement shall be construed to give rise to an implied right of indemnity in favor of Contractor against City or any Indemnitee.

**11.4.** Contractor's payments may be deducted or offset to cover any money the City lost due to a claim or counterclaim arising out of this Agreement, a purchase order, or other transaction.

**11.5.** Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

**11.6.** Contractor's total liability arising out of this Agreement shall be limited to the greater of (a) Contractor's total applicable insurance coverage or (b) the Contract Price.

**11. 7.** This Section 11 shall survive termination of the Agreement.

## **12. INSURANCE**

Contractor shall comply with the Insurance Requirements, attached and incorporated here as **Exhibit D**, and must maintain the insurance for the duration of the Agreement, or longer as required by City. City will not execute the Agreement until City approves receipt of satisfactory certificates of insurance and endorsements evidencing the type, amount, class of operations covered, and the effective and expiration dates of coverage. Failure to comply with this provision may result in City, at its sole discretion and without notice, purchasing insurance for Contractor and deducting the costs from Contractor's compensation or terminating the Agreement.

## **13. COMPLIANCE WITH LAWS**

**13.1 General Laws.** Contractor shall comply with all local, state, and federal laws and regulations applicable to this Agreement. Contractor will promptly notify City of changes in the law or other conditions that may affect the Project or Contractor's ability to perform. Contractor

is responsible for verifying the employment authorization of employees performing the Services, as required by the Immigration Reform and Control Act.

**13.2 Labor Laws.** Contractor shall comply with all labor laws applicable to this Agreement. If the Scope of Services includes a “public works” component, Contractor is required to comply with prevailing wage laws under Labor Code Section 1720 and other labor laws.

**13.3 Discrimination Laws.** Contractor shall not discriminate on the basis of race, religious creed, color, ancestry, national origin, ethnicity, handicap, disability, marital status, pregnancy, age, sex, gender, sexual orientation, gender identity, Acquired-Immune Deficiency Syndrome (AIDS), or any other protected classification. Contractor shall comply with all anti-discrimination laws, including Government Code Sections 12900 and 11135, and Labor Code Sections 1735, 1777, and 3077.5. Consistent with City policy prohibiting harassment and discrimination, Contractor understands that harassment and discrimination directed toward a job applicant, an employee, a City employee, or any other person, by Contractor or its employees or sub-contractors will not be tolerated. Contractor agrees to provide records and documentation to the City on request necessary to monitor compliance with this provision.

**13.4 Conflicts of Interest.** Contractor shall comply with all conflict of interest laws applicable to this Agreement and must avoid any conflict of interest. Contractor warrants that no public official, employee, or member of a City board or commission who might have been involved in the making of this Agreement, has or will receive a direct or indirect financial interest in this Agreement, in violation of California Government Code Section 1090 et seq. Contractor may be required to file a conflict of interest form if Contractor makes certain governmental decisions or serves in a staff capacity, as defined in Section 18700 of Title 2 of the California Code of Regulations. Contractor agrees to abide by the City’s rules governing gifts to public officials and employees.

**13.5 Remedies.** Any violation of Section 13 constitutes a material breach and may result in City suspending payments, requiring reimbursements or terminating this Agreement. City reserves all other rights and remedies available under the law and this Agreement, including the right to seek indemnification under Section 11 of this Agreement.

## **14. PROJECT COORDINATION**

**City Project Manager.** The City assigns Chris Corrao, Senior Transit and Transportation Planner, as the City’s representative for all purposes under this Agreement, with authority to oversee the progress and performance of the Scope of Services. City reserves the right to substitute another Project manager at any time, and without prior notice to Contractor.

**Contractor Project Manager.** Subject to City approval, Contractor assigns Kelley O’Conner as its single Representative for all purposes under this Agreement, with authority to oversee the progress and performance of the Scope of Services. Contractor’s Project manager is responsible for coordinating and scheduling the Services in accordance with the Scope of Services and the Schedule of Performance. Contractor must regularly update the City’s Project Manager about the progress with the work or any delays, as required under the Scope of Services. City written approval is required prior to substituting a new Representative.

**15. POSTPONEMENT OF PROJECT**

City may postpone the Project or parts therefor at any time. Contractor will be compensated for satisfactory Services performed through the date of abandonment, and will be given reasonable time to assemble the work and close out the Services. With City's pre-approval in writing, the time spent in closing out the Services will be compensated up to a maximum of ten percent (10%) of the total time expended to date in the performance of the Services.

**16. TERMINATION**

City may terminate this Agreement without cause at any time provided City gives Contractor at least ninety (90) days' written notice of the termination. In the event Contractor fails or refuses to perform any of the provisions of this Agreement, Contractor shall be deemed in default in the performance of this Agreement. If Contractor fails to cure the default within 10 days after notice, or, if such failure is curable but not curable within such ten (10) day period, within such period of time as is reasonably necessary to accomplish such cure, the City may terminate the Agreement by giving Contractor written notice thereof, which shall be effective immediately.

Contractor will be paid for satisfactory Services rendered through the date of termination, but final payment will not be made until Contractor closes out the Services and delivers the Work Product.

**17. GOVERNING LAW, VENUE, AND DISPUTE RESOLUTION**

This Agreement is governed by the laws of the State of California. Any lawsuits filed related to this Agreement must be filed with the Superior Court for the County of Santa Clara, State of California. Contractor must comply with the claims filing requirements under the Government Code prior to filing a civil action in court. If a dispute arises, Contractor must continue to provide the Services pending resolution of the dispute. If the Parties elect arbitration, the arbitrator's award must be supported by law and substantial evidence and include detailed written findings of law and fact.

**18. ATTORNEY FEES**

If City initiates legal action, files a complaint or cross-complaint, or pursues arbitration, appeal, or other proceedings to enforce its rights or a judgment in connection with this Agreement, the prevailing party will be entitled to reasonable attorney fees and costs.

**19. THIRD PARTY BENEFICIARIES**

There are no intended third party beneficiaries of this Agreement.

**20. WAIVER**

Neither acceptance of the Services nor payment thereof shall constitute a waiver of any contract provision. City's waiver of a breach shall not constitute waiver of another provision or breach.

**21. ENTIRE AGREEMENT**

This Agreement represents the full and complete understanding of every kind or nature between

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the Parties, and supersedes any other agreement(s) and understanding(s), either oral or written, between the Parties. Any modification of this Agreement will be effective only if in writing and signed by each Party's authorized representative. No verbal agreement or implied covenant will be valid to amend or abridge this Agreement. If there is any inconsistency between any term, clause, or provision of the main Agreement and any term, clause, or provision of the attachments or exhibits thereto, the terms of the main Agreement shall prevail and be controlling.

## 22. INSERTED PROVISIONS

Each provision and clause required by law for this Agreement is deemed to be included and will be inferred herein. Either party may request an amendment to cure mistaken insertions or omissions of required provisions. The Parties will collaborate to implement this Section, as appropriate.

## 23. HEADINGS

The headings in this Agreement are for convenience only, are not a part of the Agreement and in no way affect, limit, or amplify the terms or provisions of this Agreement.

## 24. SEVERABILITY/PARTIAL INVALIDITY

If any term or provision of this Agreement, or their application to a particular situation, is found by the court to be void, invalid, illegal, or unenforceable, such term or provision shall remain in force and effect to the extent allowed by such ruling. All other terms and provisions of this Agreement or their application to specific situations shall remain in full force and effect. The Parties agree to work in good faith to amend this Agreement to carry out its intent.

## 25. SURVIVAL

All provisions which by their nature must continue after the Agreement expires or is terminated, including the Indemnification, Ownership of Materials/Work Product, Records, Governing Law, and Attorney Fees, shall survive the Agreement and remain in full force and effect.

## 26. NOTICES

All notices, requests and approvals must be sent in writing to the persons below, which will be considered effective on the date of personal delivery or the date confirmed by a reputable overnight delivery service, on the fifth calendar day after deposit in the United States Mail, postage prepaid, registered or certified, or the next business day following electronic submission:

|  |  |
|--|--|
| <p>To City of Cupertino<br/>Office of the City Manager<br/>10300 Torre Avenue<br/>Cupertino, CA 95014</p> <p>Attention: Chris Corrao<br/>Email: <a href="mailto:ChrisC@Cupertino.org">ChrisC@Cupertino.org</a></p> | <p>To Contractor:<br/>Nomad Transit, LLC<br/>10 Crosby Street, Floor 2<br/>New York, NY 10013</p> <p>Attention: Legal Department<br/>Email: <a href="mailto:legal-nyc@ridewithvia.com">legal-nyc@ridewithvia.com</a></p> |
|--|--|

27. **EXECUTION**

The person executing this Agreement on behalf of Contractor represents and warrants that Contractor has full right, power, and authority to enter into and carry out all actions contemplated by this Agreement and that he or she is authorized to execute this Agreement, which constitutes a legally binding obligation of Contractor. This Agreement may be executed in counterparts, each one of which is deemed an original and all of which, taken together, constitute a single binding instrument.

**IN WITNESS WHEREOF**, the parties have caused the Agreement to be executed.

**CITY OF CUPERTINO**

A Municipal Corporation

By \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**CONTRACTOR**

By Erin Abrams

Name Erin Abrams

Title Manager

Date Feb 27, 2023

**APPROVED AS TO FORM:**

\_\_\_\_\_  
CHRISTOPHER D. JENSEN  
Cupertino City Attorney

**ATTEST:**

\_\_\_\_\_  
KIRSTEN SQUARCIA  
City Clerk

DATE: \_\_\_\_\_

## Exhibit A

### SCOPE OF WORK

#### **City of Cupertino and City of Santa Clara On-Demand Shuttle Program**

NoMad Transit LLC ("Consultant") shall work with the City of Cupertino ("the City") in the implementation of this Scope of Work. The City is responsible for engaging with the City of Santa Clara and working together with the City of Santa Clara to provide the necessary inputs and signoff on this Scope of Work. The Consultant will leverage proprietary technology to assist in the design, deployment, operations, maintenance, marketing and evaluation of an on-demand transit service in Cupertino, CA and Santa Clara, CA. The service will be flexible, dynamically adapting to and responding to demand in real-time, using optimized routes to maximize the number of passengers per-vehicle and per-trip. Regular performance monitoring and data reporting will be used to assess operations and allow for mutually agreed upon adjustments to the service at any time during the Program to increase awareness, ridership, and/or accommodate new or shifting demand.

**Duration:** The anticipated launch of the Program is Spring 2023, with the actual launch date contingent upon the timing of the Cupertino City Council authorization of the agreement for services. After a launch date has been mutually agreed upon by the Consultant and the City, dates referenced in this scope of work, including data sharing, launch timing, etc., will be based upon the set "Launch Date."

**Geographic Coverage:** The geographic area includes all areas within the City of Cupertino, parts of Santa Clara, including areas shown in Exhibit C outside of the Cupertino boundary, including the Sunnyvale Caltrain station, Mountain View Caltrain station, El Camino Hospital and other areas mutually agreed upon by the Consultant and the City.

#### **Task 1. Project Management & Administration**

##### **Task 1.1 Detailed Work Plan & Schedule**

The Consultant will develop and maintain a detailed work plan and schedule for submission to the City Project Manager no later than 15 business days after the Notice to Proceed, which will seek to refine and keep up-to-date the following:

- Key Consultant and Subcontract staff assignments, by task/subtask
- Identify and maintain schedule of start and stop dates for each task/subtask Identify key milestones and define expected deliverables/results

##### ***Deliverables***

- Detailed Work Plan & Schedule Documents
- Updates to Documents

##### **Task 1.2 Regular Staff Briefings**

The Consultant Project Manager shall conduct and schedule regular staff briefings ("briefings"), by phone or in person, to report on Program service performance, completed tasks, deliverables, and significant issues encountered and resolved during the period since the previous briefing, with an explanation and revised schedule for any unmet tasks and/or deliverables. The briefing shall also provide an overview of activities and expected deliverables for the upcoming 1-month period. Briefings will occur no less than weekly for the duration of the (four) weeks leading up to, and for 4 weeks following, the Launch Date, unless otherwise agreed upon by the City Project Manager. For the remainder of the term of the Contract, Consultant shall provide bi-weekly briefings to the City Project Manager, unless otherwise agreed upon by the City Project Manager.



***Deliverables:***

- Weekly and Bi-Weekly meetings
- Meeting agendas, notes and action items

**Task 1.3 Monthly Invoicing**

The Consultant shall submit to the City Project Manager invoices monthly on or around the 20th of each month to include expenses for the preceding month, with the billing period beginning and ending in the same calendar month.

Invoices shall have supporting documentation that includes a list of hours by day by Driver Partner ID with the associated applicable rate as well as a schedule showing the operating hours for the month.

***Deliverables:***

- Monthly invoices
- Supporting Billing Documentation

**Task 1.4 General Project Management**

Consultant will take responsibility for project management on a continuous basis during the course of the project and will designate a Project Manager to coordinate all required deliverables and perform all work described herein. The Consultant Project Manager will be empowered to enact decisions related to the project on the Consultant's behalf, and will serve as primary point of contact with the City Project Manager on an ongoing basis. The Consultant shall oversee subconsultant activities and will ensure that any subcontracted staff performing tasks have the appropriate skill levels and credentials.

Consultant shall commit to attending in-person at least (3) City Council meetings or major Program related events over the term of the Contract to provide staff support at key milestones, which may include service Launch Events. The City will give the Consultant at least four (4) weeks advance notice of such events.

The City will also designate a Project Manager to be the primary point of contact for the Consultant throughout the project duration. The Consultant shall keep the City Project Manager abreast of all coordination related to the project with outside agencies with a direct connection to the City regarding project funding, including both governmental agencies and private organizations, prior to any meeting with any such outside agency or organization.

In addition, the Consultant will ensure the project team includes personnel with expertise in service scoping, operations, driver onboarding, fleet maintenance, marketing, and data analytics. Leading up to the launch of, and during the course of the Program, the Consultant's project team, led by its Project Manager, will be closely engaged with the City in order to ensure that key project deliverables are provided in a timely manner, and that learnings from the Program are incorporated into its optimization.

**Onsite support (pre-launch):** Consultant Project Manager will be onsite for at least one (1) week prior to the Launch Date to oversee the implementation of the service.

**Remote Support (post-launch):** For the first month of service, the Consultant Project Manager will lead weekly follow-up calls to review all aspects of the service with City personnel. The Consultant Project Manager will also coordinate additional reviews of key operational topics as mutually decided upon by the Consultant and the City.

***Deliverables:***

- Attendance at minimum (3) Council meetings or other major events.
- Onsite and remote support including regular calls
- Management and oversight for subcontracts General project management

**Task 2. Preliminary Service Planning, Design & Preparation Task**

**2.1 Project Kick-Off Meeting**



At start of pre-launch phase, Consultant shall hold a kick-off meeting with the City Project Manager and relevant City personnel. The meeting will focus on establishing and introducing the Consultant and City project teams, reviewing a work plan and schedule for pre-launch preparations, and beginning detailed work on the Detailed Launch Plan & Service Parameters as defined below.

***Deliverables:***

- Project Kick-off Meeting, including meeting agenda & notes

**Task 2.2 Detailed Launch Plan & Service Parameters**

Beginning with the Project Kick-off Meeting and extending throughout the pre-launch phase as necessary, Consultant shall work closely with the City to jointly define and finalize all relevant parameters of the service as outlined below. As part of this collaboration, quality of service standards for the service will be mutually established in order to create a baseline for monitoring Consultant's performance.

Over the course of the project, decisions to change key parameters will be made collaboratively, and Consultant will work with the City to continuously adjust and optimize the system's features and settings in order to ensure it supports growing ridership. As such, the Baseline Service Parameters defined below may be re-defined or adjusted by mutual agreement between the

City and Consultant either in advance of or after the Launch Date based on additional data or new information collected. Any changes to the Program Service Parameters will be subject to mutual agreement by the City and Consultant.

**Baseline Service Parameters**

**Coverage Area**

At Full Launch, the project will include the entire City of Cupertino as well as parts of Santa Clara, including areas mutually agreed upon outside of the City limits, including Kaiser-Permanente Santa Clara, West Valley Medical Center (PAMF), Sunnyvale Caltrain, Mountain View Caltrain and El Camino Hospital. Areas deemed inaccessible, including gated areas, are excluded from the service area. The launch of the system must serve the entire service area, however the Consultant may gradually deploy vehicles to balance efficient coverage with quality of service as data is gathered in order to fine-tune deployment elements as ridership grows.

**Accessibility**

***Provision of Wheelchair Accessible Vehicles (WAV)***

Upon receiving the Notice to Proceed, Consultant will commence development of a WAV fleet plan that satisfies relevant Federal Transit Administration (FTA) and Americans with Disabilities Act (ADA) requirements - including the equal provision of service to riders of all physical means. To fulfill this goal, Consultant shall deploy appropriately-trained drivers operating taxi or livery vehicles, or dedicated vehicles specifically deployed for the program.

To indicate their need for a WAV vehicle, a rider will select the "Wheelchair accessibility" option within their profile in the Via app that will prompt the system to dispatch an appropriate vehicle each time the rider makes a request (riders booking by phone would convey their need for a WAV vehicle to the dispatcher, who would make a permanent note in the rider's account). A WAV option will be deployed no later than the Launch Date.

**Phone Booking Option**

Via's technology is configured to allow a dispatcher to book rides on behalf of riders, allowing users of all technological abilities and access levels to enjoy the same level of service as those with a smartphone (except for the experience and convenience that is specific to in-app rider ordering and tracking). The Consultant will provide as a feature of the service a phone number and a dedicated dispatcher to book and coordinate rides for users without smartphones. A phone booking option will be available as part of the service no later than the Launch Date.

### **Customer Service**

The Consultant shall provide high-quality customer service to both customers and driver partners during the course of the Program. If an issue arises for a customer or driver before, during, or after a ride, parties will be able to reach Consultant staff by text message in real time, or by submitting an email ticket, which will be replied to promptly by Consultant staff. Riders who booked using the dedicated phone line will be able to receive phone support as required.

### **Hours of Operation**

The Program will operate Monday through Saturday, excluding holidays, for which a mutual decision whether to operate will be made between the City and Consultant. The Consultant estimates the service will operate from 7am - 7pm Monday - Friday, and 9am-5pm Saturdays, subject to change based on demand data gathered during the initial launch period and subject to mutual decision between the Consultant and City.

The Program goal will be to provide operating hours as extensive and consistent as possible within the reasonable cost, as mutually agreed upon between the Consultant and City. As it is the intent of the Program to provide a reliable and predictable service, the Consultant shall seek to limit adjustments to the Hours of Operation to those changes deemed necessary or intended to grow ridership or enhance service.

### **Fare Structure**

It is the intent of the Program to provide a consistent, flat-fare transportation service that enables community members of all incomes to access a convenient, high quality mobility option. The consumer cost to take a ride using the Program shall be as follows in the fare structure below, unless otherwise mutually agreed upon by Consultant and the City Project Manager:

Regular Fare (per trip): \$3.50, with the option to reduce post launch as low as \$2, as it relates to demand generation and rider acquisition tactics and targets.

Rider +friends (additional riders added onto a users' trip request): Half the regular per trip fare per-person, up to a maximum of four (4) riders under one (1) reservation (dependent upon vehicle capacity).

Weekly ViaPass: Set price per week, starting the first day of the first trip used. Offers up to a set number of trips per-day, each operational day of the week.

Senior (ages 65+), disabled, low-income, and students discounted rate passes: Riders who are eligible and submit necessary documentation shall receive 50% off all standard fares, including the Weekly ViaPass.

Consultant will work with City staff to determine appropriate fares for mutually agreed-upon out of zone destinations, listed in Cupertino Service Area Map, Exhibit C.

Consultant will work with City staff on developing additional fare packages, such as a monthly pass, and other ways to maximize fare-box recovery and increase ridership, including analyzing the benefit of rolling out distance and/or time-based pricing as a lever to control demand, if necessary.

The City will be responsible for verifying whether riders qualify for discounted fares. The City will identify simple methods of verification, such as student ID's for the student fare, or cards demonstrating that riders qualify for existing low-income programs to simplify the verification process to the maximum extent feasible.

Any changes to base ride cost will be made in response to service data, and with the intention of making the service as efficient and cost-effective as possible while retaining service accessibility. The City will retain full authority to approve any changes to the base ride cost range described above.

Fare payment options shall include payment by credit card submitted electronically through the Rider App or submitted through the Via system when booking is made for a rider over the phone.

### **Fleet/Vehicles**

Dedicated vehicles will be offered by the Consultant's chosen third-party vehicle provider ("Vehicle Provider") to Driver Partners on a rental basis. The Vehicle Provider will offer a fleet of up to thirteen (13)

branded, licensed and insured vehicles ("Fleet Vehicles"), all of which can fit a minimum of 4 passengers. Those vehicles that can physically be fit with bike racks will have bike racks installed. The Fleet Vehicles shall include three (3) Wheelchair Accessible Vehicles (WAV) (approximately 20% of the total Fleet Vehicles) to be made available to independent contractor Driver Partners, who will be able to gain access to these vehicles after being registered onto the Platform. Consultant will ensure Vehicle Provider keeps vehicles clean and maintained in a preventive maintenance program for vehicles used in this program.

#### **Fleet Electrification**

Dedicated vehicles under this agreement will be electric vehicles. However, the WAVs may be gas powered until such time as the on-order electric WAVs can be in-fleeted (targeting May 2023). Consultant shall work with the City to align on a location and installation plan for electric vehicle charging infrastructure, which shall be paid for by the City. The City agrees to make such infrastructure dedicated for Consultant's use. Consultant shall put in place standard operating procedures for charging the electric vehicles to ensure adequate fleet availability during all service hours.

#### **Drivers**

Qualified and accredited independent contractor drivers will be able to gain access to the Fleet Vehicles after being registered onto the Via system, enabling these individuals to sign up for specific daily slots or longer periods of work. Consultant shall establish driver registration and certification protocols designed to ensure compliance with applicable laws, regulations, or terms of project funding sources. Consultant shall ensure drivers are aware of the program and can articulate to riders program basics, including how to get additional program information.

#### **Smartphone App**

Consultant shall work closely with the City to provide a custom branded Smartphone App. As mutually agreed upon, the app may suggest locations to customers, or present service announcements, promotions, or discounted pricing through in-app messages or push notifications.

Consultant shall also work closely with the City on the eventual integration of Clipper Card payments into the Smartphone App, pending Clipper Card timelines for streamlined product rollout.

#### **Technology Platform**

Via will leverage its powerful suite of apps, real-time operations and administrative tools, and data analysis and reporting features to power the service. This platform will be the same one used to manage each Via service around the world. The Consultant will provide use of the Via technology platform that in real time aggregates riders traveling from multiple origins to multiple destinations efficiently, while optimizing the balance between vehicle utilization fleet-wide and a high quality of service. The Via system has fully automated ride proposal, booking, and dispatch services, and is accessible by mobile application and, as required, phone bookings. In order to serve those users who do not have a smartphone or may require additional technology assistance, the Consultant shall provide the option for account creation by phone during service hours.

#### ***Deliverables:***

- Final Launch Plan
- Additional documentation of Parameters, as mutually agreed upon by Consultant and City

#### **Task 2.3 Technology Localization & Back-end Systems Setup**

Consultant shall localize all infrastructure technology, including mapping and real-time routing systems, specifically for the project, taking into account local geography and any algorithmic adjustments required in order to achieve system and service efficiency. Back-end operational systems, including those required for driver registration and supply monitoring, will be fully localized and maintained over the course of the Program.

***Deliverables:***

- Completion of Technology Localization & Back-end Systems Setup

**Task 2.4 Driver Acquisition & On-Boarding**

Consultant shall source independent contractor drivers from the community and surrounding areas if possible and shall verify that drivers possess all data and documentation to satisfy Via's standards as well as local and State requirements. Independent contractor drivers will go through registration, which includes an introduction to Via's system, customer service expectations, and customer and driver safety protocol and policies. Drivers will be subject to comprehensive background checks as required by local and State law.

***Deliverables:*** Drivers fully registered to drive on the Via platform

**Task 2.5 Vehicle Delivery & Branding**

Vehicle Provider shall coordinate the delivery and availability of a fleet of up to thirteen (16) Fleet Vehicles such that these vehicles are ready to be driven by independent contractor drivers on the Launch Date. Vehicle preparation will include successful completion of all relevant insurance, registration, licensure, and maintenance requirements. Fleet Vehicles will have custom co-branding in the form of vehicle decals or wrapping as to be easily recognizable to users of the service. Vehicle branding design will be finalized in collaboration with the City.

***Deliverables:***

- Vehicle Fleet with custom co-branding

**Task 2.6 WAV Service**

The Wheelchair Accessible Vehicle (WAV) service shall satisfy relevant FTA ADA requirements, including the equal provision of service to potential riders of all physical means. To fulfill this goal, Consultant will either (1) ensure Vehicle Provider provides dedicated WAV to be used for the project or (2) identify and subcontract with wheelchair accessible vehicle (WAV) providers who have personnel that are trained to operate vehicles and equipment safely and to assist and treat individuals with disabilities in a respectful and courteous way, with appropriate attention to the difference among individuals with disabilities. Consultant will ensure that any drivers providing WAV service as part of the program will be trained to operate WAV vehicles and equipment safely, as well as to properly assist and treat individuals with disabilities in a courteous and respectful manner.

***Deliverables:***

- WAV service

**Task 2.7 External Stakeholder Coordination Meetings**

City and Consultant will together identify key external stakeholders relevant to or interested in the service (i.e., Santa Clara Valley Transportation Authority, neighboring cities of Cupertino in the western portion of Santa Clara County, City of San José, Sunnyvale, etc.) and setup meetings in advance of the Launch Date in order to gather data and local information relevant to the project, build community support, and identify opportunities to support multi-modal linkages. This initiative will be spearheaded by the City so as to best utilize local relations, with significant involvement provided by Contractor.

***Deliverables:***

- Participation in external stakeholder meetings Meeting agendas & notes

**Task 3. Deployment & Operations**

The Consultant will collaborate with the City of Cupertino to design and operate a service that meets the project's operational goals. Consultant will establish a project team in the area and will draw on expertise in Operations, Expansion, Growth and Data Science teams in order to grow and optimize the service across the

duration of the project. Consultant will proactively suggest enhancements to the service to improve rider experience, quality of service, and cost per ride. Consultant shall procure all required licenses, permits, and insurance to operate an on- demand rideshare solution in the City of Cupertino.

### **Task 3.1 Launch Period & Launch Event**

A launch event will be held on the Launch Date to raise awareness of the service locally and initiate formal marketing and media outreach.

#### ***Deliverables***

- Coordination and Completion of Launch Event, including appropriate marketing and media outreach.
- Operation of Service Launch

### **Task 3.2 Full Service Launch, Operations & Maintenance**

The Consultant shall operate the Full Service for the duration of the service, unless otherwise mutually agreed upon by the Consultant and City. Following Launch, the Consultant shall continue to operate, maintain, and evaluate system data and service information to optimize, iterate on, and scale the service in collaboration with the City.

#### ***Deliverables:***

- Ongoing operations

### **Task 4. Marketing Plan & Implementation Task 4.1 Draft & Final Marketing Plan**

Consultants shall work closely with the City to develop and refine a unified marketing and promotional program that increases community awareness of the Program, and maximizes its success for implementation by Consultant. As reasonable, the City will cooperate with Consultant to promote the service and create local awareness and will support the Consultant's team by providing useful local insights and leveraging existing marketing platforms, associations, and social media presence to promote the program. Marketing and branding guidelines, including initial marketing material templates, will be presented by the Consultant to the City for review and approval in advance of finalization and distribution.

Consultant and City shall collaborate on the following key marketing activities during the course of the Program:

- Initial collateral and branding development
- New custom app build and campaign to move existing riders from Via app to custom app
- Vehicle wrapping/branding design
- Launch press and media campaign
- Rider acquisition campaigns
- Ongoing promotional campaigns
- Partnership with key City stakeholders and community organizations

#### ***Deliverables:***

- Final Marketing Plan, including branding guidelines

### **Task 4.2 Production of Marketing Collateral**

Per the Marketing Plan developed in Task 4.1, marketing and branding guidelines, including initial marketing material templates, will be presented by the Consultant to the City for review ahead of finalization, production, and distribution.

#### ***Deliverables:***

- Marketing Collateral

### **Task 4.3 Implement Marketing Plan**

Based on the agreed upon Marketing Plan developed in Task 4.1, Consultant shall work closely with the City to implement a range of marketing and promotional subtasks, including the City offering free or discounted rides.

**Deliverables:**

- Implementation of Marketing Plan

**Task 5. Performance Monitoring & Data Sharing**

**Deliverables:**

- Ongoing regular data sharing and reporting.

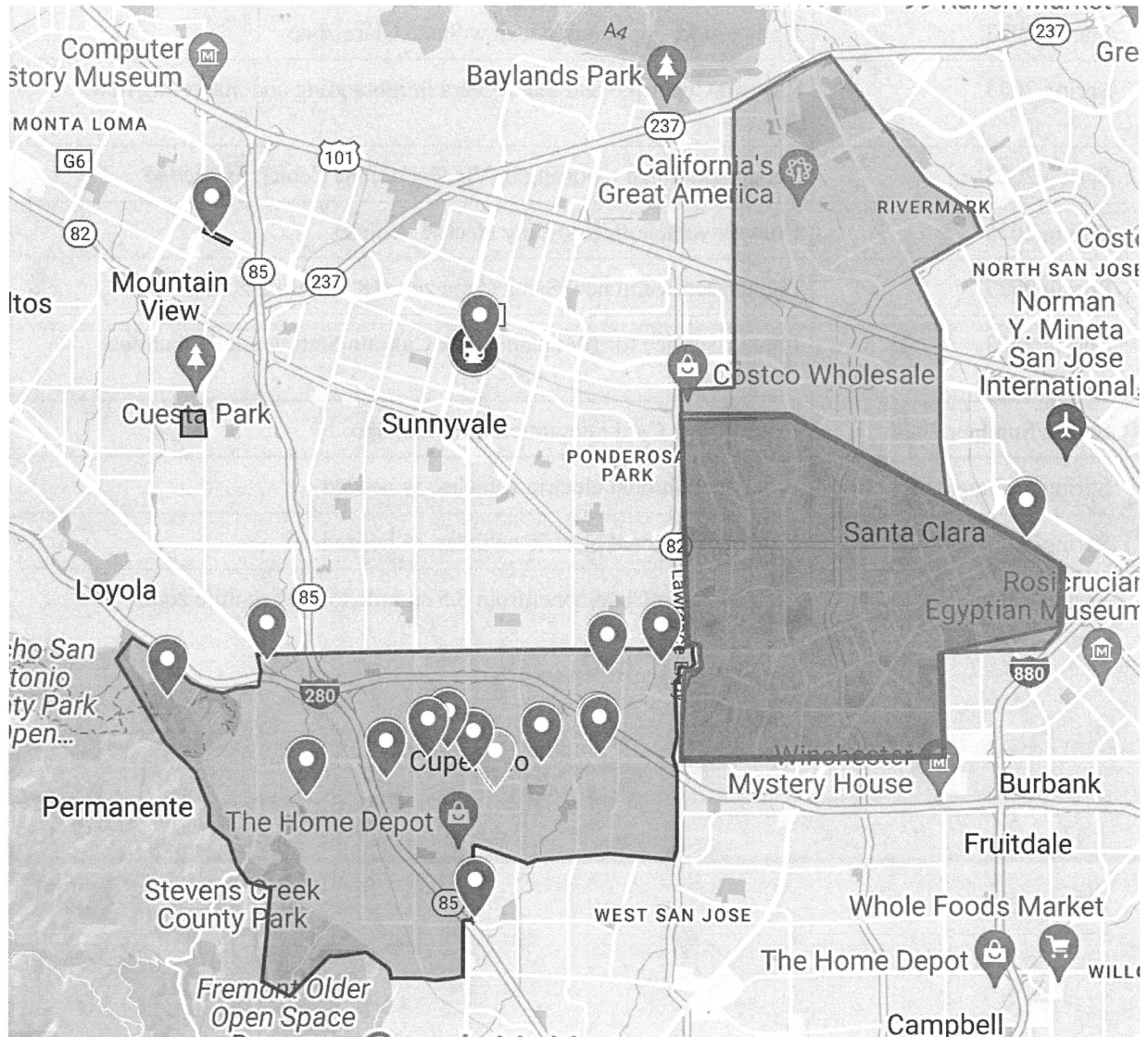
| STANDARD REPORTING SET   |   |
|--|---|
| Dashboard  | Data / Graphs provided  |
| <p>Top Level Service Operations Metrics</p> <p><i>Key service metrics filterable by time period</i></p>                                      | <ul style="list-style-type: none"> <li>● <b>Total ride requests:</b> the total number of attempts by riders to book a ride (or delivery) from an origin to a destination.</li> <li>● <b>Requests during service hours:</b> "Total ride requests" made during service hours.</li> <li>● <b>Met Demand:</b> the total number of Ride Requests that received a ride proposal.</li> <li>● <b>Met Demand Rate:</b> 'Met Demand' out of 'Total ride requests,' as a percentage.</li> <li>● <b>Completed rides:</b> the total number of riders (including additional passengers) successfully transported.</li> <li>● <b>Completed Rides Rate:</b> 'Completed Rides' out of 'Total ride requests,' as a percentage.</li> <li>● <b>Utilization:</b> the average number of passengers transported per vehicle per hour.</li> </ul> |
| <p>Service Operations Metrics Graphs</p> <p><i>Graphs/visualization of key metrics by day, week, month, or specific days of the week</i></p> | <ul style="list-style-type: none"> <li>● <b>Met Demand:</b> total number of Ride Requests broken out by met demand and rides unable to fulfill.</li> <li>● <b>Detailed Ride Requests Status:</b> A detailed breakdown of the outcome for each Ride Request (e.g., completed, cancelled, no show)</li> <li>● <b>Utilization:</b> the average number of passengers transported per hour by day</li> </ul>   |
| <p>Rider Experience</p> <p><i>Snapshot of quality of service and rider experience</i></p>  | <p><i>Top Level Metrics</i></p> <ul style="list-style-type: none"> <li>● <b>Average Ride Duration:</b> average time in minutes from pickup to dropoff (displayed for completed rides only).</li> <li>● <b>Average Ride Rating:</b> average ride rating provided by riders (out of 5 stars).</li> <li>● <b>Average Pickup Walking Distance:</b> walking distance from the origin requested by the rider to the actual pickup location assigned.</li> </ul>   |

|   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>● <b>Pickup Time Scheduled vs. Actual:</b> the average difference in minutes between the scheduled pickup time and the actual pickup time.</li> </ul> <p><i>Rider Experience Graphs (filterable by day, week, month)</i></p> <ul style="list-style-type: none"> <li>● Average Ride Duration</li> <li>● Average Ride Distance</li> <li>● Average Ride Rating</li> <li>● Average Pickup Walking Distance</li> </ul>  |
| <p>Data Generator: Ride Request Table</p> <p><i>Detailed table of every ride request made for the service</i></p> | <p><i>Data Columns in Table</i></p> <ul style="list-style-type: none"> <li>● Request Creation Date</li> <li>● Request Creation Time</li> <li>● Request ID</li> <li>● Request Status</li> <li>● Rider ID</li> <li>● Wheelchair Accessible</li> <li>● Number of Passengers</li> <li>● Origin Address</li> <li>● Origin Latitude</li> <li>● Origin Longitude</li> <li>● Destination Address</li> <li>● Destination Lat</li> <li>● Destination Lng</li> <li>● Ride Price</li> <li>● Ride Distance</li> <li>● Ride Duration (min)</li> </ul> |



### Via Cupertino Service Area Map

Phase I will begin in spring 2023, including the existing 11.4 square mile Cupertino zone as well as the adjacent 9.0 square mile Santa Clara zone to the east/northeast. Phase II will be implemented in spring 2026, when the service further expands north to an additional 6.4 square miles, as shown in the gray zone below.





**Exhibit B**  
**Schedule of Performance**

| <b>Time Period</b> | <b>Deliverable</b>  |
|--------------------|---|
| Spring 2023        | Update rider app to include new Santa Clara zone                          |
| Spring 2023        | Support Cupertino and Santa Clara in rebranding and marketing new service |
| Spring 2023        | Set up additional reporting in Via Operations Center, as needed           |
| Spring 2023        | Convert vehicle fleet to fully electric vehicles                          |
| Spring 2023        | Launch service in new Santa Clara zone (8.5 sq mile zone)                 |
| Spring 2023        | Launch service for Mountain View Caltrain Station and El Camino Hospital  |
| Spring/Summer 2024 | Add Clipper Card integration into rider app                               |
| Spring/Summer 2024 | Procure additional electric vehicles, as needed                           |
| Spring/Summer 2025 | Procure additional electric vehicles, as needed                           |
| Spring/Summer 2026 | Expand Santa Clara zone, from 8.5 sq mile to 15.4 sq mile zone            |

**Exhibit C  
Fees**

|  | Year 1                |                    | Year 2                |                    | Year 3                |                    | Year 4                |                    | Total All 4 Years   |
|--|-----------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|---------------------|
|  | Price per Driver Hour | Total Price        | Price per Driver Hour | Total Price        | Price per Driver Hour | Total Price        | Price per Driver Hour | Total Price        | Total Price         |
| Fixed (Upfront) Costs                  | N/A                   | \$300,000          | N/A                   | \$41,300           | N/A                   | \$35,000           | N/A                   | \$80,100           | \$456,400           |
| <b>Total Upfront Cost</b>              |                       | <b>\$300,000</b>   |                       | <b>\$41,300</b>    |                       | <b>\$35,000</b>    |                       | <b>\$80,100</b>    | <b>\$456,400</b>    |
| Project Management & Other Operations* | \$43.72               | \$1,371,602        | \$48.61               | \$1,829,838        | \$52.19               | \$1,964,560        | \$54.70               | \$2,745,112        | \$7,911,112         |
| Driver Pay (Incl. WAV)                 | \$44.53               | \$1,397,013        | \$45.40               | \$1,709,004        | \$48.58               | \$1,828,671        | \$52.59               | \$2,639,222        | \$7,573,910         |
| Customer Service                       | \$5.62                | \$176,313          | \$6.01                | \$226,236          | \$6.43                | \$242,041          | \$6.88                | \$345,272          | \$989,862           |
| <b>Total Cost per Driver Hour</b>      | <b>\$93.87</b>        | <b>\$2,944,928</b> | <b>\$100.02</b>       | <b>\$3,765,078</b> | <b>\$107.20</b>       | <b>\$4,035,272</b> | <b>\$114.17</b>       | <b>\$5,729,605</b> | <b>\$16,474,883</b> |
| <b>Total Not-to-Exceed Cost</b>        |                       | <b>\$3,244,928</b> |                       | <b>\$3,806,378</b> |                       | <b>\$4,070,272</b> |                       | <b>\$5,809,705</b> | <b>\$16,931,283</b> |

Note: Pricing excludes all taxes and assumes service hours of 7am-7pm M-F and 9am-5pm Sat.

\* Includes IT hosting, technology access, operations support, and other miscellaneous costs.

**Driver Hours**

**Summary:**

|                                     |        |        |        |        |         |
|-------------------------------------|--------|--------|--------|--------|---------|
| Total Implied Driver Hours          | 31,372 | 37,643 | 37,642 | 50,185 | 156,843 |
| Total Implied Driver Hours (Weekly) | 603    | 724    | 724    | 965    | 754     |

**Service Hours**

**Summary:**

|                                      |       |       |       |       |        |
|--------------------------------------|-------|-------|-------|-------|--------|
| Total Implied Service Hours          | 3,588 | 3,588 | 3,588 | 3,588 | 14,352 |
| Total Implied Service Hours (Weekly) | 69    | 69    | 69    | 69    | 69     |

**EXHIBIT D**  
***Insurance Requirements***  
***Nomad Transit, LLC – On-Demand Community Shuttle***

Consultant shall procure prior to commencement of Services and maintain for the duration of the contract, at its own cost and expense, the following insurance policies and coverage with companies doing business in California and acceptable to City.

**INSURANCE POLICIES AND MINIMUMS REQUIRED**

1. ***Commercial General Liability*** (CGL) for bodily injury, property damage, personal injury liability for premises operations, products and completed operations, contractual liability, and personal and advertising injury with limits no less than **\$5,000,000** per occurrence (ISO Form CG 00 01). If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO Form CG 25 03 or 25 04) or it shall be twice the required occurrence limit.
  - a. It shall be a requirement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be made available to the Additional Insured and shall be (i) the minimum coverage/limits specified in this agreement; or (ii) the broader coverage and maximum limits of coverage of any insurance policy, whichever is greater.
  - b. Additional Insured coverage under Consultant's policy shall be "primary and non-contributory," will not seek contribution from City's insurance/self-insurance, and shall be at least as broad as ISO Form CG 20 01 (04/13).
  - c. The limits of insurance required may be satisfied by a combination of primary and umbrella or excess insurance, provided each policy complies with the requirements set forth in this Contract. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect City as a named insured.
2. ***Automobile Liability***: ISO CA 00 01 covering any auto (including owned, hired, and non-owned autos) with limits no less than **\$5,000,000** per accident for bodily injury and property damage.
3. ***Workers' Compensation***: As required by the State of California, with Statutory Limits and Employer's Liability Insurance of no less than **\$1,000,000** per occurrence for bodily injury or disease.
4. ***Sexual Abuse/Molestation***: Insurance or the equivalent as required for activities/services involving minors, (i.e., after school activities, recreational programs, athletics, study/training events and transportation of minors). Coverage may be included under General Liability or be obtained in a separate policy, such as Educators Legal Liability (ELL) policy, with a limit of no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, it must apply separately to this contract or be twice the required occurrence limit.
5. ***Cyber Liability***: Insurance with limits not less than **\$5,000,000** per occurrence / **\$5,000,000** aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Consultant in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as

well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

## **OTHER INSURANCE PROVISIONS**

The aforementioned insurance shall be endorsed and have all the following conditions and provisions:

### ***Additional Insured Status***

The City of Cupertino, its City Council, officers, officials, employees, agents, servants and volunteers ("Additional Insureds") are to be covered as additional insureds on all insurance coverages required by this Agreement. General Liability coverage can be provided in the form of an endorsement to Consultant's insurance (at least as broad as ISO Form CG 20 10 (11/ 85) or both CG 20 10 and CG 20 37 forms, if later editions are used).

### ***Primary Coverage***

Coverage afforded to City/Additional Insureds shall be primary insurance. Any insurance or self-insurance maintained by City, its officers, officials, employees, or volunteers shall be excess of Consultant's insurance and shall not contribute to it.

### ***Notice of Cancellation***

Each insurance policy shall state that coverage shall not be canceled or allowed to expire, except with written notice to City 30 days in advance or 10 days in advance if due to non-payment of premiums.

### ***Waiver of Subrogation***

Consultant waives any right to subrogation against City/Additional Insureds for recovery of damages to the extent said losses are covered by the insurance policies required herein. Specifically, the Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of City for all work performed by Consultant, its employees, agents and subconsultants. This provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

### ***Deductibles and Self-Insured Retentions***

Any deductible or self-insured retention above \$100,000 must be declared to and approved by the City. At City's option, either: the insurer must reduce or eliminate the deductible or self-insured retentions as respects the City/Additional Insureds; or Consultant must show proof of ability to pay losses and costs related investigations, claim administration and defense expenses. The policy shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the insured or the City.

### ***Acceptability of Insurers***

Insurers must be licensed to do business in California with an A.M. Best Rating of A-VII, or better.

### ***Verification of Coverage***

Consultant must furnish acceptable insurance certificates and mandatory endorsements (or copies of the policies effecting the coverage required by this Agreement), and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements prior to commencement of the Contract. City retains the right to demand verification of compliance at any time during the Contract term.

### ***Subcontractors***

Consultant shall require and verify that all subcontractors maintain CGL, Automobile Liability, Sexual Abuse and Molestation, and Workers' Compensation and Employer Liability (if applicable) insurance that meet the requirements of this Agreement, including naming the City as an additional insured on subcontractors' insurance policies.

***Higher Insurance Limits***

If Consultant maintains broader coverage and/or higher limits than the minimums shown above, City shall be entitled to coverage for the higher insurance limits maintained by Consultant.

***Adequacy of Coverage***

City reserves the right to modify these insurance requirements/coverage based on the nature of the risk, prior experience, insurer or other special circumstances, with not less than ninety (90) days prior written notice.

1140113.1






# Agreement with Nomad Transit, LLC (Via)

Final Audit Report

2023-02-27

|                 |  |
|-----------------|--|
| Created:        | 2023-02-27                                   |
| By:             | Julia Kinst (juliak@cupertino.org)           |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAMWEJ-qNwWhDqHNWHvaliWDQXug2qNBgo |

## "Agreement with Nomad Transit, LLC (Via)" History

-  Document created by Julia Kinst (juliak@cupertino.org)  
2023-02-27 - 5:14:13 PM GMT- IP address: 216.198.111.214
-  Document emailed to Erin Abrams (erin@ridewithvia.com) for signature  
2023-02-27 - 7:15:55 PM GMT
-  Email viewed by Erin Abrams (erin@ridewithvia.com)  
2023-02-27 - 7:17:13 PM GMT- IP address: 104.28.55.233
-  Document e-signed by Erin Abrams (erin@ridewithvia.com)  
Signature Date: 2023-02-27 - 7:17:39 PM GMT - Time Source: server- IP address: 141.155.158.108
-  Agreement completed.  
2023-02-27 - 7:17:39 PM GMT



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Acrobat Sign



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT AND  
PROGRAM SUPPLEMENTS FOR A STATE-FUNDED TRANSIT PROJECT**

WHEREAS, the City of Cupertino may receive state funding from the California Department of Transportation (Department) now or sometime in the future for transit projects; and

WHEREAS, substantial revisions were made to the programming and funding process for the transportation projects programmed in the Transit and Intercity Rail Capital Program, by Chapter 36 (SB 862) of the Statutes of 2014; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to execute an agreement with the Department before it can be reimbursed for project expenditures; and

WHEREAS, the Department utilizes Master Agreements for State-Funded Transit Projects, along with associated Program Supplements, for the purpose of administering and reimbursing state transit funds to local agencies; and

WHEREAS, the City of Cupertino wishes to delegate authorization to execute these agreements and any amendments thereto to the City Manager, or their designee.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby find that the fund recipient agrees to comply with all conditions and requirements set forth in this agreement and applicable statutes, regulations, and guidelines for all state-funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the City Manager or their designee be authorized to execute the Master Agreement and all Program Supplements for State-Funded Transit Projects and any Amendments thereto with the California Department of Transportation.



PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023 by the following vote:

Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|  |                           |
|--|---------------------------|
| <p>SIGNED:</p><br><br><hr/> <p>Hung Wei, Mayor<br/>City of Cupertino</p> | <br><br><hr/> <p>Date</p> |
| <p>ATTEST:</p><br><br><hr/> <p>Kirsten Squarcia, City Clerk</p>          | <br><br><hr/> <p>Date</p> |

RESOLUTION NO. 23-\_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CUPERTINO AMENDING THE OPERATING BUDGET FOR FISCAL  
YEAR 2022-23 BY APPROPRIATING, TRANSFERRING, AND  
UNAPPROPRIATING MONIES FOR SPECIFIED FUNDS**

WHEREAS, the orderly administration of municipal government depends on a sound fiscal policy of maintaining a proper ratio of expenditures within anticipated revenues and available monies; and

WHEREAS, accomplishing City Council directives, projects and programs, and performing staff duties and responsibilities likewise depends on the monies available for that purpose; and

WHEREAS, the City Manager has determined that the balances from the funds specified in this resolution are adequate to cover the proposed amended appropriations, and therefore recommends the fund reallocations described herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve the recommended fund reallocations and ratifies the attached amended appropriations as set forth in Exhibit A.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March 2023, by the following vote:

Members of the City Council

AYES:

NOES:

ABSENT:

ABSTAIN:

|   |                       |
|---|-----------------------|
| SIGNED:<br><br>_____<br>Hung Wei, Mayor | <br><br>_____<br>Date |
|---|-----------------------|

|  |                       |
|--|-----------------------|
| City of Cupertino                                    |                       |
| ATTEST:<br><br>_____<br>Kirsten Squarcia, City Clerk | <br><br>_____<br>Date |

## EXHIBIT A

| <b>Appropriation<br/>Amendment by Fund</b> | <b>Appropriation<br/>Amendment</b> | <b>Revenue<br/>Amendment</b> | <b>Fund Balance<br/>(Use of)</b> |
|--|------------------------------------|------------------------------|----------------------------------|
| General Fund                               | \$3,594,928                        | \$ 2,312,011                 | \$(1,282,917)                    |
| Special Revenue Fund                       | \$ -                               | \$ -                         | \$ -                             |
| Capital Projects Funds                     | \$ -                               | \$ -                         | \$ -                             |
| Enterprise Fund                            | \$ -                               | \$ -                         | \$ -                             |
| Internal Service Fund                      | \$ -                               | \$ -                         | \$ -                             |
| Total Appropriation<br>Amendment All Funds | <b>\$3,594,928</b>                 | <b>\$ - 2,312,011</b>        | <b>\$1,282,917</b>               |

## CITY COUNCIL STAFF REPORT

Meeting: September 20, 2022

### Subject

Consider accepting State grant funding for the Via On-Demand Shuttle Pilot Program and extending the contract with Nomad Transit, LLP to operate Via Shuttle Pilot Program.

### Recommended Action

1. Accept grant funding for the Via Shuttle Pilot Program from the California State Transportation Agency's (CalSTA) Transit & Intercity Rail Capital Program (TIRCP) grant in the amount of \$8,465,000.
2. Authorize the City Manager to execute an amendment to the Professional/ Consulting Services Agreement with Nomad Transit, LLC for the Via On-Demand Shuttle Pilot Program (Attachment A), increasing the previous not to exceed amount by \$200,000 and extending the term to June 30, 2023.
3. Adopt Resolution No. 22-XXX (Attachment B) to approve a budget modification (number 2223-231) increasing appropriations in the General Fund, Traffic Engineering Program (100-88-844) by \$200,000, for a revised not-to-exceed amount of \$1,950,000 for the Via Shuttle Pilot Program.
4. Find that the use of formal competitive bidding procedures is not practicable for the Cupertino-Santa Clara TIRCP shuttle program and direct the City Manager to dispense with City bidding requirements pursuant to the Cupertino Municipal Code § 3.22.060.

### Background

The Via-Cupertino Community Shuttle program launched as a pilot program on October 29, 2019, with the goal of attracting motorists to a sustainable and affordable transportation option. This program has been and continues to be a City Work Program item. Since the launch of the program, 25,836 total trips have been made over 22 months of operation, with an average ride approval rating of 4.9 stars (out of five,) and an average wait time of ten minutes. Despite a 13-month long pause due to COVID-19 and resulting delays in local employer return-to-work plans, ridership has grown steadily

since the October 2021 re-launch. In August, the service reached the highest ridership level since resuming service with 2,012 rides.

Detailed ridership data and charts are included as Attachment C.

#### Via-Cupertino Chronological Timeline:

- June 2019 - \$1.75M approved by Council to fund Via-Cupertino program
- August 2019 - Agreement with Nomad Transit (Via) approved by Council
- October 2019 - Via-Cupertino service began at the end of the month
- February 2020 - Record ridership registered, nearly 4,000 monthly trips
- March 2020 - COVID shelter-in-place orders issued by Santa Clara County
- August 2020 - Suspension Order approved temporarily pausing Via service
- July 2021 - Contract Amendment approved extending contract
- October 2021 - Via-Cupertino re-launched with enhanced health measures

The Via-Cupertino Pilot Program was initially envisioned as an 18-month pilot program. However, the service launched and operated for only four months before the COVID-19 pandemic led the program to an abrupt drop in ridership. Once it was clear the pandemic was going to continue, the service was paused for a period of 13 months resuming in October 2021. By the contract expiration in October 2022, the service will have operated for 24 total months, with two launch periods as a result of the pandemic.

Since the relaunch on October 19, 2021, ridership has grown steadily and is currently at its highest point since the pandemic began, with 2,012 rides in August. Sunnyvale Caltrain and local schools remain the most popular destinations, with ridership to local businesses and health clinics increasing. Since relaunch, ridership has grown steadily every month with the exception of July 2022, which experienced a small dip in ridership. This dip was anticipated and is experienced in all of Via cities because of school and summer vacation schedules. In Cupertino, the dip was less pronounced due to a summer sale, which temporarily lowered the fare to \$2 for all riders. As employers continue to bring more employees into the workplace this fall, Via anticipates ridership to grow steadily in the fall and winter.

#### Cost To Operate Via-Cupertino

A month-by-month summary of the cost to operate Via has been included as Attachment D. During the pilot program the most efficient month to operate Via was in February 2020, when ridership was at its peak pre-COVID-19. In that month, \$7,765.48 was collected in fare revenues and the program counted 3,951 rides, resulting in an average per trip subsidy of \$16.04. For comparison purposes, the Los Angeles Metro Mobility on Demand program (operated by Via) had an average subsidy per ride of \$18.81. During February 2020 the utilization rate, which measures the average number of rides per driver hour, reached an average of 2.5, with some days reaching as high as 3.4. The cost to operate Via has decreased continually since the relaunch because as ridership builds, the efficiency and overall cost decreases as operating costs are shared across multiple passengers.

### Budget Update

The Via-Cupertino On-Demand Community Shuttle program is currently on budget, with allocated funding anticipated to last beyond the end of the contract on October 31. It is estimated that an additional \$200,000 will be necessary to continue Via operations from October to April 2023. The proposed contract extension to June 2023 includes additional months as a precautionary measure. It is anticipated that a new agreement with Nomad Transit, LLC (Via) for the five-year TIRCP program will be executed before April 2023.

### Survey Data

Several surveys were conducted at various points during the pilot program and consistently showed strong community support for Via-Cupertino, as well as appeal across a wide range of users.

A 2021 survey of 150 individuals highlighted various reasons for using the service:

- |                           |     |
|---------------------------|-----|
| - Work commuting          | 28% |
| - Daily errands           | 28% |
| - Healthcare appointments | 20% |
| - Travel to/from school   | 20% |

The survey also showed 68% of respondents were 'somewhat disappointed' or 'very disappointed' when Via Cupertino suspended services due to COVID-19 and 53% reported the use of a personal car for transportation when Via service was paused.

The service has succeeded in connecting Cupertino residents to transit options, in particular the Sunnyvale Caltrain station, where 13% of all rides have either originated or ended. Of the 70 individuals responding to the 2022 rider survey, 33% identified “connecting to other forms of public transit” as their most frequent use of Via Cupertino. Together, these data points indicate that the pilot program has been successful in reducing Vehicle Miles Traveled (VMT) and greenhouse gas (GHG) emissions, while increasing the use of other public transit options.

### Discussion

In March 2022, the City successfully applied for a CalSTA grant in partnership with the City of Santa Clara for a significant expansion of the Via-Cupertino service. CalSTA awarded Cupertino \$8,465,000 to continue Via services for a period of five years beginning in April 2023, along with the following improvements:

- Phased electrification of the fleet
- Phased expansion of service into the City of Santa Clara (Attachment E)
- Addition of El Camino Hospital and Mountain View Caltrain as new destinations

Execution of a Master Agreement with Caltrans is a requirement of the TIRCP program because it enables CalSTA to transfer funds to the City for any grant-funded projects.

This agreement will be in effect for a period of 10 years and will be a part of a future Council action.

#### Via Contract Amendment

The contract amendment with Via proposes to extend the expiration date between the City of Cupertino and Nomad Transit, LLC (Via) from its current expiration of October 31 to June 2, 2023. This extension will ensure there is no service disruption before the TIRCP-supported service begins by April 2023. It also provides two extra months in the contract to cover any unforeseen delays related to grant administration or adoption of a replacement contract with Via.

Leading up to the expanded program launch in April 2023, Cupertino staff and City of Santa Clara staff will bring the following to each City Council for consideration:

- Funding agreement between the City of Santa Clara and Cupertino for grant administration.
- A new agreement with Nomad Transit, LLC (Via) to replace the current agreement for the 5-year TIRCP service (Cupertino only.)
- A funding request to budget for the 5-year program, of which 50% is estimated to be offset by TIRCP funds (Cupertino and City of Santa Clara.)

#### Sole-Source with Nomad Transit, LLC (Via)

Although staff had initially considered a competitive selection process as a next step at the end of the pilot program, several factors have led to a change in this approach. First, the City's TIRCP application was written with Via as a named partner and was approved by CalSTA as an expansion of the existing Via program. Via's technical assistance in modelling the service was an important element of the grant application and greatly contributed to the strength of the application. Second, an area where Cupertino's application scored highly was in project readiness. The State and Caltrans, who are administering the grant, were eager to quickly dispense funds to projects to address the climate crisis. Should the City select a different vendor through a procurement process, the project would become a new project and the City's TIRCP application would need to be amended. This would delay the implementation of the extended program and could result in the grant funding being rescinded. Finally, selecting a different vendor would require significant additional planning and outreach costs, as the City has already invested heavily to bring public awareness to its Via branded service.

Importantly, Via has met or exceeded expectations during the entirety of the pilot program. When operational issues have arisen during the pilot Via has responded quickly and professionally. Additionally, surveys conducted throughout the pilot have shown a high level of community satisfaction in the drivers and the program overall.

Staff has met informally with other micro transit vendors over the course of the pilot program. Few alternative vendors exist that provide driver training, vehicles, technology, and vehicle maintenance in one seamless program. For these reasons staff recommends that Council authorize the City Manager to dispense with City bidding



requirements pursuant to the Cupertino Municipal Code § 3.22.060 for the TIRCP expansion of Via-Cupertino.

#### Potential Future Expansion with the Cities of San José and Sunnyvale

The City of San José City Council recently adopted a Transportation Plan that includes a micro transit strategy and gives San José Transportation staff direction to pursue a program. The TIRCP program will re-open in fall 2022, and CalSTA has expressed strong interest in seeing surrounding communities join Cupertino as part of this program. If awarded, a portion of west San José would be added to the service zone and phased in. The TIRCP will re-open in fall 2022 and announcements will be made later in the year.

The City of Sunnyvale will be launching a small micro transit program in Peery Park in collaboration with the Santa Clara Valley Transportation Authority (VTA.) While currently not participating in the Via-Cupertino expansion, Sunnyvale staff indicated that this may be an option in the future.

#### Sustainability Impact

The electrification and expansion of the Via-Cupertino on-demand ride sharing program will significantly reduce the amount of VMT generated by the program. It will amplify the GHG reductions already achieved by the program and will continue to reduce local roadway congestion as the service scales up and reaches more destinations. The expanded service will add two new Caltrain stations, one of which offers convenient Baby Bullet service to San Francisco and has been frequently requested by riders in surveys. The new fleet vehicles have yet to be identified, but they will be electric vehicles and the transition will begin by April 2023.

#### Fiscal Impact

Via-Cupertino was approved as part of the Fiscal Year (FY) 2019-20 Budget at a cost of \$1.75 million for the entirety of the pilot program (Traffic Engineering budget unit,) special project account 100-88-844 750-061. Due to COVID-19 and a 13-month pause in service, including ridership impacts experienced because of COVID-19, the project funding has outlasted the initial allocation. It is anticipated that extending the service agreement from the current expiration of October to June 2023 will require \$200,000 in additional funds, increasing the not-to-exceed amount of the agreement to \$1,950,000. As noted above, a Resolution for the budget allocation has been included as Attachment B.

Staff will return to Council at a future date to make a funding request for the TIRCP program. The TIRCP grant is paid in monthly reimbursements, and as a result, the funding request will be made for the full project total, of which 50% will be reimbursed by CalSTA during the five-year project period. The \$16,931,283 application included the cost to operate in the City of Santa Clara, which will be paid for by the City of Santa Clara. The cost to operate in Cupertino is \$8,465,642 over five years, or approximately \$1,693,128 per year, of which 50% will be covered by the TIRCP grant. City staff will continue to look for additional grant funds to offset the City's costs. It is anticipated that

VTA Measure B Innovative Transit fund will open late 2023 or early 2024 and is a potential source of additional revenue. If no additional sources of revenue are identified, the continuing cost of the program would be funded from the General Fund.

#### Next Steps

Staff will return at a future meeting to discuss the TIRCP grant supported service in greater detail, along with a request for the budget allocation for the program along with a proposed funding agreement between the City of Cupertino and the City of Santa Clara.

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Prepared by: Chris Corrao, Senior Transit and Transportation Planner

Reviewed by: Matt Morley, Director of Public Works

Approved for Submission by: Pamela Wu, City Manager

#### Attachments:

- A – Contract Amendment with Via
- B – Draft Resolution
- C – Pilot Program Ridership Statistics
- D – Via Pilot Invoice Summary
- E – TIRCP Expansion Map



Nomad Transit LLC

A wholly-owned subsidiary of Via Transportation Inc.

10 Crosby Street, Floor 2

New York, NY, 10013

February 6, 2023

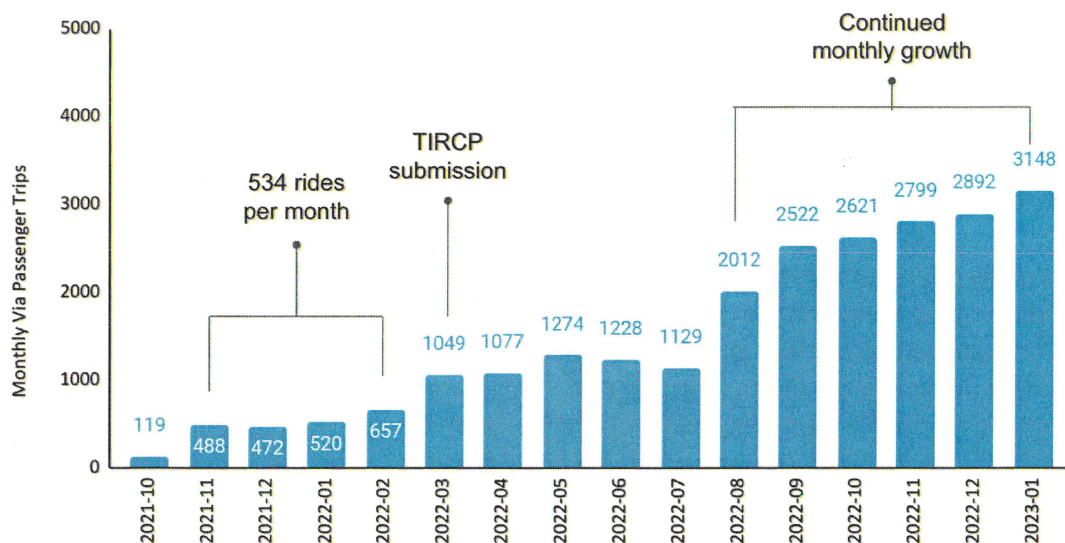
To the City of Cupertino and the City of Santa Clara:

Via has proudly operated a microtransit service in partnership with the City of Cupertino, named Via-Cupertino, since it began as a pilot program in October 2019. In March 2022, Via provided technical assistance to Cupertino staff in preparing a Transit & Intercity Rail Capital Program (TIRCP) grant application to the California State Transportation Agency (CalSTA). The application and original project design laid out a five-year microtransit program that included an expansion of the existing Via-Cupertino service into Santa Clara and the conversion to a fully electric fleet.

The proposal submitted nearly a year ago relied on ridership data in 2021 alongside commute projections in a post-COVID world. New data gathered since March 2022 and what we know about the world today has required us to update the service design.

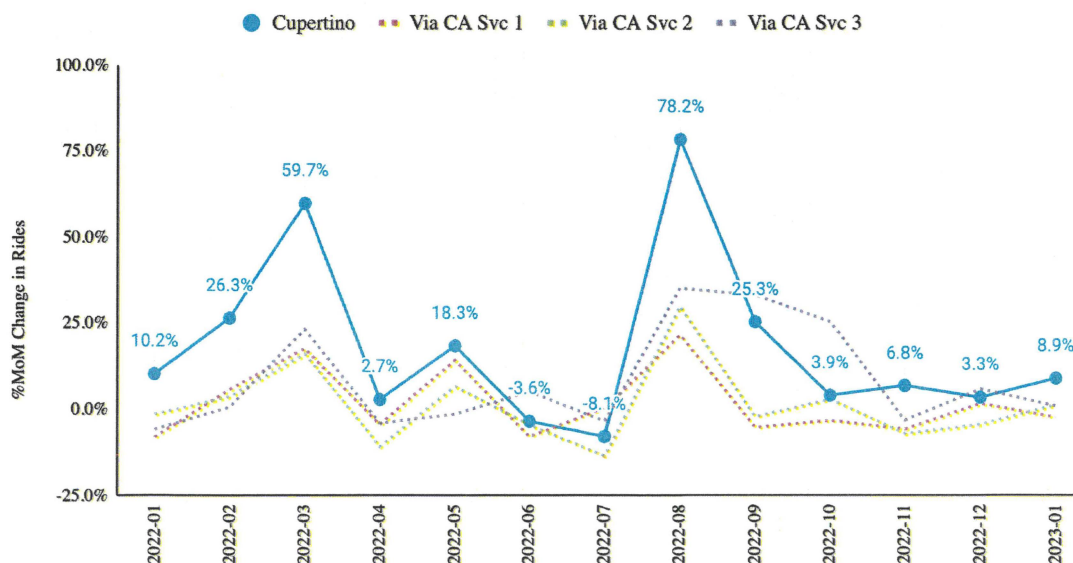
More specifically, our submission in March 2022 was rooted in ridership data that showed lower usage of microtransit, and projected a future in which people would slowly return to work some days of the week but would no longer require employees to be in the office every day. Apple set and reset return to work dates throughout the spring and summer (and are still not requiring 5 days/week); De Anza community college courses were fully or partly remote until fall 2022. Throughout the past year, the Via and Cupertino partnership adjusted to these ever-changing conditions, most notably through rider outreach efforts, marketing campaigns, and fare adjustments. As a result, ridership growth in the Cupertino service post-Covid leveled off as other services did, but then, August of 2022, rose faster than other services. Cupertino and Via's marketing efforts, alongside clearer return to work and school policies, advancements in healthcare and vaccinations, and pent-up public demand to get out of the house--effectively brought ridership back to pre-COVID levels faster than anticipated (see charts below). As we enter into 2023, the data shows Via to serve a loyal and growing ridership base.

## Via Cupertino Monthly Ridership - Oct 2021 to Jan 2023



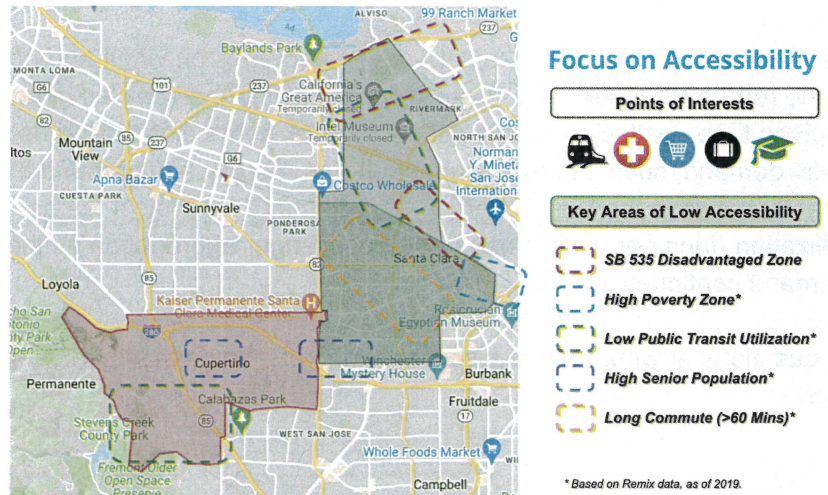
As the chart above shows, at the time of submission, monthly ridership from the four preceding months averaged fewer than 550 rides. Most recently, in January 2023, Via Cupertino served more than 3,100 rides. This growth exceeded expectations, and **significantly outpaced the growth seen in Via's other city services in California**. As seen below, Via-Cupertino's first significant spike in ridership occurred in March 2022, at the time of the TIRCP submission. A subsequent spike occurred in August, when monthly ridership jumped 78%, compared to less than 35% in other Via services in California. As seen in the charts, ridership continues to grow, but at lower rates, signaling a more stable demand pattern in the months ahead.

## Monthly Percentage Change in Rides - Cupertino (Jan 2022 to Jan 2023)





While this is very positive news, it means that as we expand into the City of Santa Clara and parts of Mountain View, our service may struggle to meet demand without a significant addition of weekly van hours. We are currently running Via-Cupertino (red zone below) with ~350 weekly van hours. The TIRCP grant in its current form as a 5-year program would only enable us to put around 50 incremental weekly van hours on the road in year 1, which we do not project will be enough to serve a geographic area ~2x as large with additional transit connection use cases.



Cupertino zone population: 64,800  
 Santa Clara zone population: 111,600  
 Total zone population: 176,400

Our goal is to launch service this spring in a way that allows us to retain high quality of service levels (low wait times, efficient trips) for residents in Cupertino, and to introduce a service that can immediately accommodate riders in Santa Clara. After discussing our service design proposal with Santa Clara, we agreed that a compressed four-year project schedule would better help us meet our goal. More specifically, this change would allow us to increase driver hours and vehicle supply over four years, while serving the same number of trips envisioned in the original application. The \$16,931,283 budget and estimated GHG reduction of 76,000 MTCO<sub>2</sub>e would remain unchanged.

If the change from a five to four-year structure is approved, we will have ~600 weekly van hours at our disposal--a ~70% increase in hours compared to the ~15% increase currently afforded by the five-year structure. This increase sufficiently prepares the service to meet large spikes in demand from Santa Clara, similar to the increases seen in Cupertino throughout 2022. At the same time, if such a dramatic increase does not occur in Santa Clara, **Via will adjust supply to meet actual demand, and unused vehicle hours will be rolled over to subsequent service months.** Please also note that **Via will only invoice the city for actual vehicle hours deployed.** In total, Via feels confident that this level of incremental hours will position the expanded service for success from the start, and allow the service to flexibly meet demand.

In our updated budget, you may also notice that the vehicle hourly rate has increased from \$91.10, as submitted in the TIRCP application, to \$93.87. The reason for this change is the higher than anticipated cost of electric wheelchair accessible vehicles. At the time of grant application submission, the market lacked high-quality wheelchair accessible electric options, so the original proposal made approximate estimates of the cost of these vehicles. We have since identified wheelchair accessible electric vehicles that will safely and comfortably transport priority populations that require this service.

Via's operations team will continue to make data-driven decisions on when and how many van hours to put on the road each week. This means only deploying the vehicles needed to meet demand at any given time—reducing supply during off-peak hours and scaling up during times of anticipated high demand, such as peak commute hours. Supply and demand trends will be discussed frequently between the Via, Cupertino, and Santa Clara project teams, with the goal of increasing utilization (trips per vehicle hours) and passenger aggregation as the zone expands and demand continues to grow.

If you have any questions or would like to discuss further, please don't hesitate to contact me at your convenience.

Sincerely,

DocuSigned by:  
  
676f2978c8314421...

Alex Lavoie

Manager

Nomad Transit LLC

Co-Chief Operating Officer

Via Transportation Inc.

| Budget Item   | Year 1      | Year 2      | Year 3      | Year 4      | TOTAL        |
|---|-------------|-------------|-------------|-------------|--------------|
| Vehicle Hours/Vehicle/Week                                | 69          | 69          | 69          | 69          |              |
| Actual/Max Hours on Road                                  | 87%         | 87%         | 87%         | 87%         |              |
| Cost/Vehicle Hour   | \$93.87     | \$100.02    | \$107.20    | \$114.17    |              |
| Price increase YOY  |             | 7%          | 7%          | 7%          |              |
| Total # of Vehicles                                       | 10          | 12          | 12          | 16          |              |
| Fixed Costs (includes Clipper Card Integration in Year 1) | \$300,000   | \$41,300    | \$35,000    | \$80,100    | \$456,400    |
|   |             |             |             |             |              |
| TOTAL Project Cost  | \$3,244,928 | \$3,806,378 | \$4,070,272 | \$5,809,705 | \$16,931,283 |
|   |             |             |             |             |              |
| Cost Share  |             |             |             |             |              |
| TIRCP   | \$1,622,464 | \$1,903,189 | \$2,035,136 | \$2,904,211 | \$8,465,000  |
| Cupertino   | \$932,917   | \$1,094,334 | \$1,170,203 | \$1,260,876 | \$4,458,330  |
| Santa Clara   | \$689,547   | \$808,855   | \$864,933   | \$1,644,618 | \$4,007,953  |



# CITY OF CUPERTINO

## Agenda Item

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**22-11600**

**Agenda Date: 3/7/2023**  
**Agenda #: 10.**

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Subject: Consider a contract with Placeworks for the remainder of Housing Element

Adopt Resolution No. 23-037 to complete the Sixth-Cycle General Plan Housing Element Update, authorizing the City Manager to execute a consultant agreement with Placeworks, and approving Budget Modification #2223-263 for the Sixth-Cycle General Plan Housing Element Update for the Fiscal Year 2022-23





**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3308 • FAX: (408) 777-3333  
CUPERTINO.ORG

**CITY COUNCIL STAFF REPORT**

Meeting: March 7, 2023

**Subject**

Consider awarding a consultant agreement to PlaceWorks to complete the 6th-Cycle General Plan Housing Element update, related rezoning and land use amendments, and all necessary environmental review as required under State law, and associated budget modification.

**Recommended Action**

1. Authorize the City Manager to execute a consultant agreement with PlaceWorks for an amount not to exceed \$1,096,757 to complete the 6th-Cycle General Plan Housing Element update, related rezoning and land use amendments, and all necessary environmental review as required under State law (Attachment B);
2. Approve Resolution No. \_\_\_\_ for Budget Modification #2223-262 to increase appropriations in Special Projects CWP RHNA and Gen Plan Update GL 100-71-702 750-101 of the adopted FY 2022-23 budget by \$617,868 for the 6th-Cycle General Plan Housing Element Update, related rezoning and land use amendments, public noticing, legal counsel, and all necessary environmental review as required under State law for the fiscal year 2022-23.

**Reasons for Recommendation**

***1. Award Professional Contract with PlaceWorks***

The City began its Housing Element update process in mid-2021, with staff performing community outreach about the upcoming process. On September 21, 2021, the City entered into a services agreement with EMC Planning Group (EMC) to prepare and complete the Housing Element update in accordance with State law and California Housing and Community Development Department's (HCD) guidance. The update process was initiated in mid-2021 in order to meet the HCD Housing Element certification deadline of January 31, 2023, which all Bay Area cities and counties were required to meet. Beginning in October 2021 and continuing over the course of the next year EMC and staff held over 20 public meetings with the City

Council, the Planning Commission, the Housing Commission and the ad hoc Community Engagement Plan-Strategic Advisory Committee regarding the Housing Element update. In addition, four community meetings on the Housing Element update were held between December 2021 and September 2022. In conjunction with the public meetings an extensive community outreach process was also undertaken. Due to the number of public meetings and focus on outreach, however, work on the updated Housing Element fell significantly behind schedule and the City decided to terminate its agreement with EMC in October 2022.

Since the termination of the EMC contract, staff has continued to manage the Housing Element update and, as required by State law, released the Draft Housing Element for public review on November 18, 2022. Since the release of the Draft Housing Element staff has been supported by PlaceWorks under a limited-scope contract. On February 3, 2023, the Draft Housing Element was sent to HCD, beginning HCD's 90-day review process. At this crucial phase of the process, it is essential for the City to continue its work with PlaceWorks to complete the Housing Element update.

PlaceWorks has demonstrated expertise successfully managing Housing Element updates throughout California, particularly for the current, more complicated 6<sup>th</sup>-Cycle update, and has provided high-quality work product for the City on planning and environmental issues in recent years. Their familiarity with Cupertino and the Housing Element update process makes PlaceWorks uniquely qualified to manage the project through to completion. Notably, PlaceWorks has already successfully assisted the Cities of Alameda and Emeryville in obtaining HCD-certified Housing Elements during the 6<sup>th</sup>-Cycle. It is especially vital that the City not delay getting PlaceWorks under contract given the time constraint the City faces in having to complete both the Housing Element update and all necessary zoning changes by January 31, 2024, in order to be in compliance with State law and avoid penalties, such as the loss of State funding, and potentially being subject to measures such as the builders' remedy.

PlaceWorks scope of services includes the following:

- Preparation of a revised draft and final Housing Element to be adopted by the City and certified by HCD;
- Support of City staff in preparation for public meetings, though City staff will act in a lead capacity during public meetings;
- Consultation and coordination with HCD staff;
- Community education and engagement;
- Zoning and other land use changes necessary to implement the updated Housing Element;
- Necessary environmental review, such as preparation of an Environmental Impact Report (EIR);

- Updating the Safety and Land Use Elements of the General Plan, as required by State law concurrent with a Housing Element update.

Since the contract amount exceeds \$200,000, City Council approval is required to authorize the City Manager to execute the contract (see Attachment C). As a professional services contract, the award of the contract is exempt from competitive bidding requirements pursuant to Municipal Code section 3.22.070(D).

## 2. *Approve Budget Modification #2223-262*

The City's contract with EMC had a budget of \$748,040, \$487,445 of which was expended, leaving \$260,595 of their original budget unspent. EMC's scope of work focused primarily on providing an update to the Housing Element itself and performing the necessary CEQA analysis to adopt the Housing Element, but it was not as comprehensive as PlaceWorks proposed scopes of work, which include rezoning and related land use amendments and a more thorough CEQA scope of work based on the likelihood of significant rezoning being necessary to implement the updated Housing Element.

At present there is a remaining balance of \$593,889 for the Housing Element update, referred to in the FY 2022-23 Budget as "Special Projects CWP RHNA and Gen Plan Update GL 100-71-702 750-101)." PlaceWorks has submitted two scopes of work (Attachment B) with a total budget of \$1,096,757. The first scope of work, focused exclusively on the preparation of the Housing Element itself, has a budget of \$233,315. The second scope of work encompasses a range of planning, land use and environmental review tasks that are necessary to adopt the Housing Element and enable it to be implemented. This second scope of work has a budget, including a 15% contingency, of \$863,442. Therefore, in order approve the service agreement with PlaceWorks, and have PlaceWorks complete the tasks identified in their scopes of work, an additional \$502,868 would need to be appropriated to the Housing Element update budget. The Fiscal Impact section, below, discusses additional estimated costs related to legal review and noticing that are also being requested, which raises the total requested appropriation to \$617,868.

### **Sustainability Impact**

No sustainability impact.

### **Fiscal Impact**

The City has a remaining budget of \$593,889 for the 6<sup>th</sup> Cycle Housing Element update as part of the FY 2022-23 Adopted Budget 100-71-702 750-101. However, the proposal (see Attachment B) and associated project expense estimates exceed the existing project budget; staff therefore requests Budget Modification No. 2223-262 to increase project appropriations in 100-71-702 750-101 by \$617,868 to account for the estimated consultant costs, project noticing (e.g., citywide postcards, legal ads, or similar noticing for

additional community outreach) and legal review fees. No project contingency beyond the 15% contingency included in PlaceWorks scope of work is requested at this time. Table A, below, lists the current remaining project budget and estimated expenses and the differences that will need to be added to the budget to cover estimated costs. Additional appropriations will be funded from the unassigned fund balance in the General Fund that was estimated at \$63.1 million as of the FY 2022-23 Mid-Year Financial Report.

It is also important to note that in 2021 the City was awarded \$300,000 in Local Early Action Program (LEAP) grant funds from HCD and \$52,613 in Regional Early Impact Planning (REAP) non-competitive grant funds from the Association of Bay Area Governments (ABAG)/Metropolitan Transportation Commission (MTC) for assistance with the preparation of the 6<sup>th</sup>-Cycle Housing Element, for a total of \$352,613. The City is expecting full reimbursement of the LEAP and REAP funds in next few months based on the work already completed on the Housing Element update. All work relating to the LEAP and REAP funding must be completed by September 30, 2023. Therefore, it is recommended that the Council record the revenues from the two grants that have been awarded.

**Table A**

|  |                    |
|--|--------------------|
| Consultant (PlaceWorks) Contract                               | \$1,096,757        |
| Estimated noticing: newspaper legal ads, postcards and postage | \$15,000           |
| Estimated legal review costs; litigation                       | \$100,000          |
| Total estimated remaining Consultant, noticing and legal costs | <b>\$1,211,757</b> |
| Current Budget (100-71-702 750-101)                            | \$593,889          |
| <b>Requested Appropriation</b>                                 | <b>\$617,868</b>   |

Upon authorization from the Council, the City Manager will execute the contract and the consultant will be authorized to commence the activities outlined in their scope of work to prepare a compliant Housing Element.

#### **California Environmental Quality Act**

CEQA review will be completed prior to the adoption of the Housing Element.

---

Prepared by: Luke Connolly, Acting Director of Community Development

Piu Ghosh, Planning Manager

Reviewed by: Christopher Jensen, City Attorney

Approved by: Pamela Wu, City Manager

Attachments:

A - Draft Resolution

B - Scopes of Work and Fee Estimates

C – Service Agreement

RESOLUTION NO. 23-\_\_

**A RESOLUTION OF THE CUPERTINO CITY COUNCIL  
TO COMPLETE THE SIXTH-CYCLE GENERAL PLAN HOUSING ELEMENT  
UPDATE, AUTHORIZING THE CITY MANAGER TO EXECUTE A  
CONSULTANT AGREEMENT WITH PLACEWORKS, AND APPROVING  
BUDGET MODIFICATION #2223-263 FOR THE SIXTH-CYCLE GENERAL  
PLAN HOUSING ELEMENT UPDATE FOR THE FISCAL YEAR 2022-23.**

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WHEREAS, the Housing Element of the General Plan is required to be updated every eight years per California State Law; and

WHEREAS, staff is requesting Budget Modification #2223-262 to increase appropriations in 100-71-702 750-101 by \$617,868 for the 6<sup>th</sup> Cycle General Plan Housing Element Update, related rezoning and land use amendments, public noticing, legal counsel, and all necessary environmental review as required under State law for the fiscal year 2022-23.

1. NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve Budget Modification #2223-262 to increase appropriations in 100-71-702 750-101 by \$617,868 for the 6<sup>th</sup>-Cycle General Plan Housing Element Update, related rezoning and land use amendments, public noticing, legal counsel, and all necessary environmental review as required under State law for the fiscal year 2022-23.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 7<sup>th</sup> day of March, 2023, by the following vote:

| <u>Vote</u> | <u>Members of the City Council</u> |
|-------------|------------------------------------|
|-------------|------------------------------------|

AYES:

NOES:

ABSENT:

ABSTAIN:

|  |                          |
|--|--------------------------|
| <p>SIGNED:</p> <p>_____</p> <p>Hung Wei, Mayor<br/>City of Cupertino</p> | <p>_____</p> <p>Date</p> |
| <p>ATTEST:</p> <p>_____</p> <p>Kirsten Squarcia, City Clerk</p>          | <p>_____</p> <p>Date</p> |

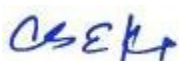
DATE February 14, 2023  
TO: City of Cupertino  
CONTACT: Pamela Wu, City Manager  
FROM: Charlie Knox, Tammy Seale, and Terri McCracken  
CC: Luke Connolly, Acting Director of Community Development  
SUBJECT: **City of Cupertino – General Plan 2040 and Zoning Code Amendments, and Subsequent EIR**

Please accept the attached submittal as PlaceWorks' proposal to prepare the updates to the City of Cupertino General Plan 2040, also known as the Community Vision 2015-2040, Health and Safety Element and Land Use and Community Character Element, and Zoning Code for consistency with City's 6th Cycle Housing Element, together referred to as the proposed project, and the associated Subsequent Environmental Impact Report (SEIR) to the *General Plan Amendment, Housing Element Update, and associated Rezoning Project EIR* that was certified by the Cupertino City Council in December 2014 and the subsequent addenda to the EIR.<sup>1</sup> The SEIR will address impacts from all components of the proposed project.

Charlie Knox, Principal, and Erika Lindstrom, Associate, will lead the updates to the Mobility and Land Use and Community Design Elements, and Zoning Code to implement the City's 6th Cycle Housing Element update. Tammy Seale, Principal, and Eli Krispi, Senior Associate, will lead the update to the Health and Safety Element. Terri McCracken, Associate Principal, and Jacqueline Protsman Rohr, Associate, will lead the preparation of the Subsequent EIR. Terri and Jacqueline will serve as the day-to-day contacts throughout the course of the preparation of these documents.

This proposal shall remain valid for a period of 120 days from the time of submittal. I am authorized to bind PlaceWorks to the contents of this proposal. Please don't hesitate to contact me if you need more information. We look forward to the prospect of working with you.

Sincerely,  
PLACEWORKS



Charlie Knox  
Principal

2040 Bancroft Way, Suite 400  
Berkeley, CA 95704  
510.848.3815 | cknox@placeworks.com

<sup>1</sup> City of Cupertino, certified *General Plan Amendment, Housing Element Update, and Associated Rezoning EIR*, (December 2014) State Clearinghouse Number 2014032007, and approved Addenda (October 2015, July 2019, August 2019, December 2019, October 2021).



# SCOPE OF SERVICES

## Task 1. Project Initiation, Management, and Coordination

### 1.1 Project Kick-off

PlaceWorks together with Fehr & Peers will participate in a kick-off meeting with the City staff that focuses on the program components that will be evaluated in the Subsequent EIR (SEIR), and the SEIR itself. The kick-off meeting will allow for a review of project goals, communication protocols, project schedule, work plan, data needs, status of current and planned efforts that are relevant to the project, confirmation of the Health and Safety Element template, and the proposed approach to staff and community engagement. This meeting will establish the project management procedures, including invoicing terms and communication protocols, and data collection approach. We will also discuss how recent work completed for the Climate Action Plan 2.0 and ongoing work for the Santa Clara County Multi-Jurisdictional Hazard Mitigation Plan can be integrated into the Health and Safety Element update and can further inform the update.

#### *Task 1.1 Deliverables:*

- Kick-off meeting agenda, data needs list, and meeting minutes (electronic copies).
- Agenda and notes for subsequent calls with staff (electronic copies).

### 1.2 Project Management and Coordination

Our project management team includes Charlie Knox, Principal, for the Mobility and Community Design and Land Use Elements, and Zoning Code updates; Tammy Seale, Principal, for the Safety Element update; and Terri McCracken, Associate Principal, for the EIR. Erika Lindstrom, Associate, Eli Krispi, Senior Associate, and Jacqueline Protsman Rohr, Associate, will serve as the Project Managers for the listed project components, respectively. Terri and Jacqueline will serve as the day-to-day contacts for overall project management and will oversee the coordination of the regular status conference calls. Terri will also be responsible for overseeing the budget and schedule throughout the preparation of the EIR. Jacqueline will be responsible for overall team coordination throughout the preparation of the SEIR. In addition, PlaceWorks' project team will:

- Reallocate any remaining funds to other tasks within the scope when tasks are completed under budget.
- Send all draft documents through quality control in advance of submitting to the City for review.
- Keep an update to date schedule of the project

PlaceWorks will coordinate with City staff to schedule project status meetings on a routine basis. We offer meeting flexibility to match project needs by conducting a mix of phone and web-based check-in meetings as appropriate to the task. Prior to each meeting, we will work with staff to draft an agenda, determine the most appropriate format, and identify the necessary participants. We recommend and have scoped for semimonthly meetings. The length of each meeting will vary depending on the phase and the agenda, but for the purposes of this scope of work, we have assumed up to 22 meetings averaging one hour each. The status meetings would be in addition

to regular email and phone communication between project team members. Staff from Fehr & Peers will join up to 12 conference calls.

*Task 1.2 Deliverables:*

- Monthly Project Management
- Up to 22 semimonthly Status Meeting Agendas and Summaries (electronic copies).
- Agenda and notes for subsequent calls with staff (electronic copies).

### 1.3 Data Collection

The PlaceWorks team will review all relevant documents pertaining to the proposed project for baseline information to be included in the SEIR, as well as existing conditions for the Safety Element. This review will include the General Plan: Community Vision 2015-2040 and the associated EIR, Zoning Code, the Standard Environmental Conditions of Approval, 2017 *Santa Clara County Operational Area Hazard Mitigation Plan* (HMP), and 2019 Emergency Operations Plan, among others. The PlaceWorks team will conduct independent research, conduct field studies, and contact public service providers to ensure the CEQA document contains the most up-to-date information, as needed to inform the environmental analysis.

*Task 1.4 Deliverables:*

- List of data needs for the CEQA document and Health and Safety Element (electronic copies).

### 1.4 Administrative Record

During the course of the project, the PlaceWorks team will be mindful of record keeping for the purpose of building the administrative record for the SEIR. At the completion of the SEIR, PlaceWorks will compile all documents in the administrative record and electronically submit them to the City.

*Task 1.5 Deliverables:*

- Draft and Final Administrative Record in Excel to the City at the completion of the project

## **Task 2. Health and Safety Element Update**

The Health and Safety Element serves as Cupertino's comprehensive strategy to reduce the risks posed by natural and human-caused hazards to community health and safety. The regulatory framework and the realities of hazards and emergency conditions have evolved in the past decade. Safety elements are now required to include more information about flood and wildfire risks and responses, to include increased analyses of evacuation issues, and to comprehensively address the short-term and long-term threats posed by climate change.

The PlaceWorks team will prepare an updated Health and Safety Element that complies with all applicable State laws to protect public health, safety, and welfare. Our approach to this update is to address key issues related to natural and environmental hazards in Cupertino while being responsive to the requirements of the California Government Code and State agencies.

We will streamline the element by creating policies that address multiple issues of concern and provide multiple benefits. Although many of the public safety and climate adaptation and resiliency goals and policies have an obvious home in the Health and Safety Element, achievement of the goals and implementation of policies requires a cross-sector approach.

## 2.1 Community Outreach and Engagement

Community outreach and engagement in the update of the Health and Safety Element will be integrated with outreach and engagement for the Zoning Code update since the project components will be updated on the same schedule and have community-wide benefits and considerations.

### a. Community Engagement Support

We understand community outreach and engagement will be led by City staff. To support staff's efforts, the PlaceWorks team will provide content related to the Safety Element update for use in presentations during community workshops or study sessions and in City communications, including the website, newsletters, and social media posts.

### b. Planning Commission and City Council Study Sessions (Optional)

As an optional task, the PlaceWorks team will support staff with presentations to and discussions in up to two study sessions with the Planning Commission and/or City Council, as requested by staff. We assume study sessions will focus on the review and discussion of the Public Review Draft version of the Health and Safety Element, with a meeting of the Planning Commission and City Council for each.

### c. Community Workshops (Optional)

As an optional task, PlaceWorks can assist with in-person and/or virtual workshops to support the Health and Safety Element update. These workshops may involve presentations and interactive online exercises that inform, engage, and support collaboration and community building community while providing essential guidance and input to the project team. PlaceWorks has extensive experience with online community engagement, specifically hosting workshops or webinars using Zoom and engaging online tools; as well as in-person workshop using strategies such as small group discussions and open-house style meetings. Our approach to workshops can include small group discussions, an open-house, or listening session approach, depending on the needs of the project and preferences of the community. For up to two events, PlaceWorks can prepare an event approach, digital flyer, participant guide, facilitator guide, training, event facilitation and logistics, and post-event summaries as desired by City staff. Cost per workshop depends on the necessary materials and the number of PlaceWorks staff attending the workshop, if any. Our budget assumes participation of four PlaceWorks staff in each workshop, whether it is virtual or in person. PlaceWorks assumes that City staff would promote the community workshop through the project website, social media, and other means. We can provide additional materials and staff, or support additional workshops, for an additional cost.

*Task 2.1 Deliverables:*

- Health and Safety Element related content (text and supporting graphics) for use on the City’s website, in other communications, and in staff presentations or reports to provide updates and information on the Element update and process.
- Optional Study Sessions
  - Attendance of PlaceWorks staff at two study sessions. If meetings are in-person, the PlaceWorks project manager will attend for the PlaceWorks team.
  - Draft/Final presentation (electronic: PowerPoint and PDF)
- Optional Virtual Community Workshops
  - Attendance of up to four PlaceWorks staff at up to two community meetings.
  - Hosting of up to two virtual trainings total (one per workshop) for those helping with the workshops.
  - Administrative draft and final workshop materials (event approach, digital flyer, PowerPoint, participant guide, facilitation guide, post event summary, etc.).

## 2.2 Background Report and Vulnerability Assessment

### a. Existing Plan Review

The PlaceWorks team will review the existing Health and Safety Element for consistency with general plan requirements as codified in California Government Code Section 65302(g), as updated by SB 1241, 379, 1035, and 99, among others. The team will review the existing Health and Safety Element and identify existing content that should be updated in addition to new content that should be added to comply with State law. We will identify any gaps in the existing Health and Safety Element, including those created by recent changes to state legislation or emerging best practices.

Following review of the Health and Safety Element and identification of updated and new content required for compliance with California Government Code Section 65302(g), the PlaceWorks team will review other existing City plans, such as the 2019 *Cupertino Climate Change Risk and Vulnerability Assessment*, 2017 *Santa Clara County Operational Area Hazard Mitigation Plan* (HMP), 2019 Emergency Operations Plan, Silicon Valley 2.0, and the 2016 *Santa Clara County Community Wildfire Protection Plan* (CWPP), *Cupertino Annex*, which could be used to support compliance with Section 65302(g). We will review these plans and programs for best practices and for recent content that could be integrated into the updated Health and Safety Element.

PlaceWorks will prepare an existing plan review crosswalk, which will compare the Government Code requirements with the content in the existing Health and Safety Element, along with other hazard and adaptation planning documents, to identify gaps that can be addressed during the update process. The plan review crosswalk, provided in an Excel format, will provide recommendations on how to address regulatory gaps in the existing Health and Safety Element, either through integration of existing technical studies and analyses, policies, or other content, as well as updates of existing information, and preparation of new analyses, maps, or content.

This task will also include an assessment of current goals, policies, and programs in the Health and Safety Element, and recommendations for whether to remove, modify, or keep these policies to meet State requirements. We will identify applicable and relevant HMP mitigation strategies, CWPP programs, and other relevant strategies to address climate change and integrate climate change adaptation into goals and policies. The policy review will determine what has been

implemented and what is working in the city, and programs that can be added to meet the future needs of the community.

## b. Vulnerability Assessment Update

State law requires local governments to prepare a vulnerability assessment to inform preparation of climate adaptation and resiliency goals, policies, and strategies in the Safety Elements of their General Plans. PlaceWorks understands that a Preliminary Vulnerability Assessment was prepared in June 2021, which was peer reviewed during the Climate Action Plan update in May 2021 and revised into the Adaptation Foundations and Vulnerability Assessment in March 2022. The PlaceWorks team will update the Vulnerability Assessment to be consistent with guidance from the California Adaptation Planning Guide. In accordance with Cal-Adapt, the update will focus on ensuring consideration of an average of the four state-recommended priority climate models based on the Representative Concentration Pathway 8.5, which represents a business-as-usual scenario.

The assessment will help identify issues to be addressed by the new and revised policies in the Safety Element and will be prepared in accordance with the adaptation planning process identified in the California Adaptation Planning Guide. Our team has prepared similar vulnerability assessments for dozens of communities, including the nearby cities of San Carlos and San Leandro.

Consistent with State guidance, PlaceWorks will ensure the Vulnerability Assessment includes information available from federal, state, regional, and local agencies that will assist in developing the vulnerability assessment and the adaptation policies and strategies. We will rely on the most accurate and up-to-date science on the effect of climate change, using Cal-Adapt, the California Fourth Climate Assessment, the ABAG Hazard Viewer, local studies and reports, and all other relevant sources.

PlaceWorks will prepare a list of all additional hazards, populations, and assets recommended for inclusion in the updated Vulnerability Assessment, based on the May 2021 peer review memo, our understanding of the conditions in Cupertino, recommendations from the California Adaptation Planning Guide and the California Climate Adaptation Strategy. The PlaceWorks team will use the hazards, populations, and community assets to evaluate how vulnerable the city is to climate change hazards. Preliminary recommended changes include mapping climate change hazards where data is available, considering additional vulnerable populations in the analysis, and working with City staff to confirm adaptive capacity.

These results will be translated into a quantitative vulnerability score, ranging from one (minimum vulnerability) to five (severe vulnerability). PlaceWorks will rely on the analyses completed to date, including the Preliminary Vulnerability Assessment, Cupertino Climate Change Risk and Vulnerability Assessment Peer Review Memo, and the Adaptation Foundations and Vulnerability Assessment. The results of the scoring will be integrated into the Background Report (Task 2.2.c).

## c. Background Report

After the City staff has reviewed and provided a consolidated set of comments on the review of the existing Health and Safety Element and the Vulnerability Assessment update, the PlaceWorks

team will prepare a comprehensive Background Report that will provide hazard-specific information and details to meet Government Code requirements. The Background Report content will provide details on all hazards affecting the city, including geologic and seismic hazards, flooding, fire hazards, hazardous materials, and additional climate change hazards covered in the Vulnerability Assessment. Each hazard section will define the hazard and extent of the hazard, include applicable mapping of the hazard, provide an overview of historic occurrences, explain the likelihood of future occurrence, describe how climate change will affect the likelihood and severity of future occurrences, and provide implications for the Health and Safety Element update. We will also include a section on emergency preparedness and response that will cover evacuation constrained areas, agencies responsible for emergency response, and mutual-aid agreements. The Vulnerability Assessment update will be summarized in each hazard section of the Background Report and factored into the recommendations for the updates to goals, policies, and programs.

#### d. Mapping for Background Report and Safety Element

The California Government Code requires that the Safety Element includes up-to-date maps. The PlaceWorks Geographic Information System (GIS) team will prepare a comprehensive set of maps for the Health and Safety Element that will include data from the California Department of Forestry and Fire Protection (CAL FIRE), Federal Emergency Management Agency (FEMA), California Geological Survey (CGS), California Department of Water Resources (DWR), and other state or regional agencies. We will prepare a base map with community facilities and infrastructure, and once reviewed and approved by City staff, we will use the base map to create the hazard maps for the Background Report.

To meet SB 99 requirements, our GIS team will also create a map showing evacuation-constrained residential parcels based on the existing evacuation route framework in the city. The PlaceWorks team will also map evacuation routes based on the City's Emergency Operations Plan. After City staff review and provide a consolidated set of comments, PlaceWorks will add the maps into the Final Background Report and will integrate them into the updated Safety Element.

#### *Task 2.3 Deliverables:*

- Existing Plan Review Crosswalk (electronic copy)
- Policy Review Matrix (electronic copy)
- Administrative and Final Draft memo identifying climate hazards, populations, assets, and existing adaptive capacity identified in the 2022 Adaptation Foundations and Vulnerability Assessment (electronic copies)
- Administrative and Final Vulnerability Assessment Scoring Workbook (electronic copies)
- Administrative and Final Draft Background Report (electronic copies)
- A set of draft PDF maps (electronic copy)

### 2.3 Update Health and Safety Element

The current (2015) Health and Safety Element addresses emergency preparedness and regional coordination, fire safety, public safety, hazardous materials, electromagnetic fields, geologic and seismic hazards, flood hazards in Cupertino, and the City's noise contour maps. However, since the regulatory context for safety elements has changed since 2015, we will need to prepare a comprehensive update to comply with current California Government Code requirements.

#### a. Prepare Draft Goals, Policies, and Programs

The PlaceWorks team will coordinate with City staff to develop goals, policies, and implementation measures (programs or actions) for the Health and Safety Element based on the results of the Background Report and Vulnerability Assessment. We will collaborate with the City to draft goals to improve resiliency throughout the community and adapt to changing climate conditions. The goals will help provide increased protection for all populations and assets, but with particular emphasis on the populations and assets identified most at risk in the Vulnerability Assessment. These goals will also help ensure compliance with recent state requirements for flooding, wildfire, and seismic/geologic hazards.

After City staff review and confirm the goals for the updated Health and Safety Element, the PlaceWorks team will work with City staff to prepare draft policies and implementation programs that effectively address State requirements, the results of the Vulnerability Assessment, and other relevant issues to Cupertino. The topics covered by these measures may include the siting of new public facilities and the relocation of existing ones, hardening existing buildings and infrastructure systems against floods and other hazards, increasing social resiliency among disproportionately affected persons, supporting effective evacuations, coordination with other relevant agencies, and other issues as appropriate. We will preserve existing Health and Safety Element policies as appropriate, revising existing policies where necessary. PlaceWorks will provide one draft version for City staff review. We request City staff provide a consolidated set of comments in Word using tracked changes.

#### b. Administrative Draft Safety Element

After City staff review and confirm the draft goals, policies, and programs, the PlaceWorks team will prepare a formatted administrative draft Health and Safety Element. We will reference the information in the Background Report and develop brief overviews of the hazards for each section, as well as mapping to meet Government Code Section 65302(g) requirements. The Background Report can be referenced as an Appendix or Attachment to the Health and Safety Element. The Administrative Draft Health and Safety Element will include the same hazards and topic areas covered in the Background Report with the addition of goals, policies, and programs developed as part of Task 2.4.a. We recommend the updated Health and Safety Element integrate the most recent version of the Santa Clara County HMP, 2016 CWPP, and other existing plans into the Element, ensuring increased capabilities for preventing, responding to, and mitigating future hazard events and having access to state and federal grant resources if emergencies or hazard events occur. We will provide this administrative draft to City staff for review, and we request City staff provide a consolidated set of comments in Word using tracked changes.

#### c. Public Review Draft Safety Element

After receiving a consolidated set of City staff comments on the administrative draft Health and Safety Element, PlaceWorks will prepare a revised version of the Health and Safety Element for public review and distribution. The public review version of the Health and Safety Element will be in the InDesign format of the current Community Vision 2015-2040 document. PlaceWorks will provide a strikethrough and underline, as well as a clean version of the Element. This will provide City officials, members of the public, and other interested agencies and jurisdictions the opportunity to provide input and comment on the Health and Safety Element. We will provide a

screencheck draft, in Word, to staff for confirmation that staff's changes were made as requested and then provide a version for public distribution.

#### d. State Agency Review

Currently, parts of Cupertino are in a CAL FIRE-designated Very High Fire Hazard Severity Zone (VHFHSZ) in a Local Responsibility Area, which means the City is required to submit the draft Health and Safety Element for review by CAL FIRE/Board of Forestry and Fire Protection. CAL FIRE is currently updating the Local Responsibility Area mapping, and so these designations may change during this project. As applicable, we will coordinate with CAL FIRE for informal pre-review of the 2015 Health and Safety Element to identify initial recommendations on fire safety that we will incorporate into the updated element. We will submit the updated Health and Safety Element for review to CAL FIRE at the time of the public review, and will incorporate recommendations from CAL FIRE as appropriate.

We will also coordinate with the California Office of Emergency Services, OPR's Integrated Climate Adaptation and Resiliency Program, and the Department of Conservation's California Geological Survey as necessary and appropriate. State agency reviews should begin at least 90 days prior to the public hearings and adoption of the updated Health and Safety Element.

#### *Task 2.4 Deliverables:*

- Draft Health and Safety Element goals, policies, and programs (electronic copy)
- Administrative Draft Health and Safety Element (electronic copy)
- Public Review Draft Health and Safety Element (electronic copies consistent with the General Plan 2040 [see Task 2.4.c])
- CAL FIRE review matrices (electronic)
- Consultation with state agencies as applicable
- Virtual attendance at one Board of Forestry and Fire Protection meeting

## 2.4 Public Hearings

### a. Public Hearing Draft and Final Safety Element

After the PlaceWorks team receives a consolidated set of comments on the Public Review Draft Health and Safety Element from the City, which will include comments from community stakeholders, and commenting state agencies, as well as recommendations CAL FIRE, we will revise the Health and Safety Element as appropriate to respond to these comments. PlaceWorks will prepare a Public Hearing Draft Health and Safety Element for City staff to take through the local adoption process and a Final Health and Safety Element after the local adoption process is completed. We will also support staff with the preparation of adoption resolutions and ensure that the resolution for adoption contains the right text to comply with AB 2140, incorporating the HMP into the Health and Safety Element.

### b. Public Hearings

PlaceWorks will support the City through the formal review of the Health and Safety Element update by the Planning Commission and City Council. The Safety Element team will participate in up to two public hearings. Our scope and budget assume one Planning Commission hearing and one City Council hearing for adoption of the Safety Element. PlaceWorks staff will support City



staff with the preparation of required staff reports and PowerPoint presentations and be prepared to lead or support presentation of the project during each hearing. City staff will be responsible for all required public noticing and production of any printed materials for each meeting. PlaceWorks can support additional meetings on a time-and-materials basis at the request of City staff.

*Task 2.5 Deliverables:*

- Public Hearing Draft Health and Safety Element (electronic copy)
- Final Health and Safety Element (electronic copy)
- Content for the City resolution to support integration with the HMP
- Support with Planning Commission and City Council staff reports and presentations
- In-person presentation to Planning Commission
- In-person presentation to City Council

### **Task 3. Mobility and Land Use and Community Character Elements, and Zoning Code Updates**

PlaceWorks Principal Charlie Knox and Associate Erika Lindstrom will lead an update to the Mobility and Land Use and Community Character Elements, and Zoning Code to implement the City's 6<sup>th</sup> Cycle Housing Element update. The Zoning Code update will demonstrate consistency with the new Housing Element to the California Department of Housing and Community Development. PlaceWorks will review the existing Land Use and Community Character Element and Zoning Code to determine the required updates to be consistent with the Housing Element update. After this review, PlaceWorks will meet with City staff to discuss any gaps in the Land Use and Community Character Element and Zoning Code, as well as determine any additional components that should be considered in the Zoning Code update. Changes to City standards and regulations necessary to implement the actions of the Housing Element are anticipated to include parcel-specific rezoning and may include targeted updates to one or more City-adopted Specific Plans. The proposed Mobility Element update would reflect changes in the standard method of measuring transportation impacts from level of service to vehicle miles traveled.

The updates will thoughtfully and meaningfully engage the Planning Commission, City Council, and Cupertino community in assigning appropriate levels of increased density in the neighborhoods identified for the addition of new housing. PlaceWorks anticipates two community-wide open houses (one to solicit input on initial rezoning ideas and one to present draft zoning changes for comment), three focus group meetings (with housing developers, housing advocates, and partner agencies), and presentations at up to two Planning Commission and two City Council meetings. PlaceWorks will prepare the outreach materials for each engagement component, including event approaches, PowerPoints, digital flyers, agendas, group meeting questions, among others. The proposed scope of work includes providing summaries (in Word and PDF format) after each of the outreach events.

The Land Use and Community Character Element and Zoning Code updates will be structured to expedite the approval and construction of housing, especially below market rate housing, and will include site development standards to ensure neighborhood compatibility and the provision of important amenities for current and new city residents. Once the revisions to the Mobility and Land Use and Community Character Elements are confirmed, PlaceWorks will update the

InDesign file of the element in strikethrough and underline to show the recommended changes. The approval of the Zoning Code update and Land Use and Community Character Element update will coincide with the approval of the Housing Element and Health and Safety Element updates following the City Council certification of the Subsequent EIR.

*Task 3 Deliverables:*

- Community open house, focus group, and City meeting materials (electronic copies)
- Community open house, focus group, and City meeting summaries (electronic copies)
- Administrative, Screencheck, and Public Draft zoning text (electronic copies)
- Administrative, Screencheck, and Public Draft Land Use and Community Character Element revisions (electronic copies)

## **Task 4. SEIR Scoping**

PlaceWorks Associate Principal Terri McCracken and Associate Jacqueline Protsman Rohr will lead the preparation of the Subsequent EIR. The Subsequent EIR approach will use the approved General Plan as the baseline and evaluate the incremental increase in housing and population related to the Housing Element Update.

### **4.1 Notice of Preparation**

PlaceWorks will draft a Notice of Preparation (NOP) that will include a brief project description and a description of the topics to be analyzed in the EIR. The NOP will be prepared pursuant to CEQA Guidelines Section 15082. PlaceWorks will work with the City to prepare a master distribution list for the NOP. PlaceWorks staff will be responsible for circulation to the State Clearinghouse and for mailings to local and regional agencies. PlaceWorks will assist with submitting the NOP to the Santa Clara County Clerk, but it is assumed the City staff will take care of any in-person postings with the Clerk.

*Task 4.1 Deliverables:*

- Administrative and Public Draft NOP (electronic copies).

### **4.2 Scoping Meeting**

During the 30-day comment period for the NOP, PlaceWorks staff will participate in a public scoping meeting to hear comments on the suggested environmental issues to be addressed in the EIR. PlaceWorks will prepare supporting material as needed, including PowerPoint presentations, comment cards, and sign-in sheets for the scoping. Terri McCracken, joined by one other PlaceWorks staff member, will facilitate the CEQA portion of the scoping meeting. The scoping meeting is assumed to be a maximum of 2 hours. Our scope of work does not include the services of a court reporter for the scoping meeting, but we can arrange to have this service provided at the request and cost of the City.

*Task 4.2 Deliverables:*

- Scoping meeting materials (e.g., brief presentation (electronic), and comment cards, sign-in sheets (hard copies if in person))
- Scoping meetings comment summary (electronic copies)

### 4.3 Tribal Consultation Support

PlaceWorks will contact the Native American Heritage Commission (NAHC) concurrent with the preparation of the NOP (Task 4.1), regarding the potential presence of burials and sacred lands in the project area and vicinity, and for a listing of Native American individuals and/or organizations that may have interest in the proposed project or have knowledge of cultural resources on or near the city. PlaceWorks will draft letters to the list of entities that the NAHC provides for submittal by the City to notify them of the proposed project. PlaceWorks will document any correspondence resulting from the outreach effort during the 30-day comment period and assist the City, if consultation from one of the tribes is requested. PlaceWorks will work with City staff to integrate language and/or maps, as necessary, of any sensitive areas and appropriate mitigation measures into the EIR. Our scope of work assumes that a representative from the City will initiate and participate in the consultation process.

#### *Task 4.2 Deliverables:*

- Administrative and Final Draft outreach letters to NAHC-identified tribes in Word and PDF files to the City (electronic copies)

## **Task 5. SEIR Project Description**

PlaceWorks will draft a project description to include a detailed buildout projections table to clearly demonstrate to the reader the buildout potential for the horizon of the Housing Element compared to what is approved under the current General Plan. The project description will be organized to clearly describe all components of the proposed project at the appropriate level of detail to facilitate future tiering from the SEIR.

#### *Task 5 Deliverables:*

- Administrative and Final Draft Project Description (electronic copies)

## **Task 6. Environmental Analysis**

### 6.1 Draft Subsequent EIR

#### a. Administrative Draft Subsequent EIR

The PlaceWorks' team will prepare the technical analysis that will include appropriate mitigation and/or improvement measures as necessary for each environmental topic not scoped out as part of the NOP process, which at this time is anticipated to be agricultural and mineral resources.

If it is determined an evaluation of alternatives is necessary, PlaceWorks will prepare the alternatives evaluation for up to two alternatives including the No Project alternative. The evaluation of alternatives will be at a qualitative level. Based on this analysis, the Environmentally Superior Alternative will be identified pursuant to the CEQA Guidelines. PlaceWorks will also prepare the appropriate conclusions to fulfill CEQA requirements by providing an assessment of unavoidable significant environmental impacts; significant irreversible environmental changes; relationship between local short-term uses of the environment and long-term productivity; cumulative impacts; and effects found not to be significant.

### *Air Quality and Greenhouse Gas Emissions Analysis*

PlaceWorks will prepare an air quality, GHG emissions, and community risk and hazards analysis to evaluate impacts associated with the proposed project. The analysis will be prepared in accordance with the Bay Area Air Quality Management District's (BAAQMD) CEQA Guidelines, which are in the process of being updated by BAAQMD. The approach outlined below is based on BAAQMD's May 2017 CEQA Guidelines for a Program-Level analyses and their GHG Justification Report (2022). The technical information will be summarized in the Draft EIR and modeling data will be included as an appendix. Mitigation measures to reduce emissions will be incorporated, as necessary, to reduce project impacts.

- **Criteria Air Pollutants and GHG Emissions.** The proposed project would intensify housing development within the city, potentially resulting in an increase in regional criteria air pollutant and GHG emissions from transportation, energy, area (i.e., landscape fuel, aerosols, etc.), water/wastewater use, refrigerants, and solid waste disposal. PlaceWorks will model the net increase in regional emissions associated with the RHNA identified in the Housing Element. The transportation sector emissions will be based on daily trips provided by the traffic engineer. Modeling will be conducted using the latest version of the California Emissions Estimator Model (CalEEMod) and emissions will be compared to BAAQMD's significance criteria. Construction emissions will be addressed qualitative in this program-level EIR.
- **Project Consistency with Plans Adopted to Reduce GHG Emissions.** The GHG section will discuss the GHG reduction goals, including Senate Bill 32 (SB 32), Assembly Bill 1279, and SB 375. The California Air Resources Board has adopted the 2022 Climate Change Scoping Plan Update to achieve the SB 32 reduction target and the carbon neutrality goals first established under Executive Order B-55-18. In addition, the Association of Bay Area Governments (ABAG)/Metropolitan Transportation Commission (MTC) has adopted a regional transportation plan/sustainable communities strategy to ensure that the Bay Area can attain the regional transportation-related GHG reduction goals of SB 375. In addition the City recently adopted a Climate Action Plan 2.0 (CAP 2.0). The GHG analysis will include a consistency evaluation of the project with these applicable state, regional, and local plans adopted for the purpose of reducing GHG emissions.
- **Air Quality Management Plan Consistency, CO Hotspots, and Odors.** The San Francisco Bay Area Air Basin is in non-attainment for particulate matter and for ozone. Consistency with BAAQMD's air quality management plan to attain the federal and state ambient air quality standards will also be discussed in the EIR. The project is not anticipated to generate enough traffic to warrant a detailed carbon monoxide hotspot analysis or generate substantial odors; therefore, a detailed analysis compared to BAAQMD's carbon monoxide thresholds and odor impacts is not necessary and impacts would be handled qualitatively based on BAAQMD's CEQA Guidelines screening analysis.

### *Noise Analysis*

PlaceWorks will prepare the noise and vibration technical analyses for the proposed project. The primary source of noise in the City is traffic on major arterials and highways, and local roadways. PlaceWorks will identify major sources of noise in the City and document baseline noise levels based on data collected for the previous General Plan and CEQA documents available. The results of this analysis will be summarized in the EIR and modeling will be provided in an appendix. No noise monitoring is proposed.

- **Transportation Noise.** The project is anticipated to affect future traffic volumes. Therefore, PlaceWorks will model traffic noise using a version of the U.S. Federal Highway Administration (FHWA) Traffic Noise Prediction Model. Baseline noise from aircraft overflights at the San Jose International Airport will also be updated as needed using available data. No detailed modeling of airport noise is proposed.
- **Stationary Noise.** Noise impacts from non-transportation sources will be evaluated on a programmatic level, qualitatively based on local noise standards. PlaceWorks will analyze noise impacts from non-transportation sources (e.g., heating, ventilation, and air conditioning units) in terms of potential impacts to nearby noise-sensitive receptors and the noise limitations identified within the City's Municipal Code.
- **Construction Noise and Vibration.** PlaceWorks will provide a qualitative analysis for potential construction impacts associated with buildout of the Housing Element sites. Future noise and vibration effects from construction activities will be discussed in terms of accepted standards from the U.S. Federal Transit Administration (FTA) and the City's Municipal Code. Feasible mitigation measures will be identified to minimize noise and vibration impacts associated with buildout of the Plan.

### *Transportation Impact Analysis*

Consistent with Senate Bill (SB) 743 and the latest *CEQA Statute & Guidelines*, the City of Cupertino adopted a set of VMT methods and procedures to apply to land use projects in the City in March 2021. The *City of Cupertino Transportation Study Guidelines* (May 2021) provide the desired approach for evaluating the transportation effects of this project on the City's transportation system and services.

The VMT assessment will determine potential VMT impacts of the proposed project. The proposed project is a housing element that would not meet the City's size-based or specific land use exemption VMT screening criteria. Therefore, a comprehensive VMT analysis is needed to determine the proposed project's VMT impacts and mitigation. Except for the VMT under Baseline Conditions and policy summary, Fehr & Peers will not prepare an update to the Existing Conditions summary from the *General Plan Amendment, Housing Element Update, and Associated Rezoning Draft EIR* (2015). Fehr & Peers' approach is outlined below.

- **Policy Summary.** Fehr & Peers will summarize the City of Cupertino and other jurisdiction plans, programs, and policies, which will be used for the Plan Conflict Evaluation listed below.
- **VMT Modeling.** Fehr & Peers will assume use of the latest Santa Clara Valley Transportation Authority (VTA) travel forecasting model as-is. This travel model will supersede the City travel model used for the General Plan environmental review and the VTA travel model used for the VMT threshold setting. Fehr & Peers anticipates up to 72 hours of staff time to prepare the land use inputs for the City of Cupertino VMT forecasts. Fehr & Peers will prepare total VMT rates, and boundary VMT estimates using the methods per the *City of Cupertino Transportation Study Guidelines*. Fehr & Peers will prepare VMT estimates for the following scenarios:
  - Scenario 1: Baseline Conditions
  - Scenario 2: Baseline with Project Conditions
  - Scenario 3: Cumulative Conditions
  - Scenario 4: Cumulative with Project Conditions

City staff will need to define the Baseline Conditions and Cumulative Condition years for this project. If needed the base year (2015) and future year (2040) VMT values from the VTA travel model will be interpolated to develop the desired study year. The total VMT per service population threshold will be derived from the Baseline Conditions VMT forecasts. While the boundary VMT threshold will be derived from the Cumulative Conditions VMT forecast.

- **Transportation Impact Analysis.** Once City staff approves the VMT forecasts and VMT thresholds, the environmental analysis portion of the transportation analysis will proceed.

The proposed project's consistency with relevant transportation programs, plans, ordinances, or policies will be qualitatively evaluated by mode of travel – transit and carpool system, roadway system, bicycle system, and pedestrian system. The evaluation will consider the proposed projects direct and indirect effects on baseline transportation services and facilities, planned services and facilities, and physical and operational transportation outcomes of the project compared to relevant transportation policies.

Fehr & Peers will compare the estimated project generated VMT and project's effects on VMT by specific geographic scale (e.g., County-level) against the threshold of significance. If impacts are identified, mitigations for those impacts will be described and qualitatively evaluated. Fehr & Peers will analyze whether the proposed mitigation measures would reduce or eliminate the significant impacts resulting from the project's implementation. The proposed project is not including transportation improvements; therefore, an assessment of induced automobile travel will not be conducted.

Should there be potential impacts, Fehr & Peers will identify policies and programs to reduce the severity or address the project's direct or indirect impact. Fehr & Peers have included 32 hours to identify potential mitigation measures. To address CEQA requirements, Fehr & Peers will consider additional information that could affect the conclusions of the VMT impact analysis by including a qualitative discussion of the effects of emerging trends like autonomous vehicles and transportation network.

- **Alternatives for Environmental Review.** Fehr & Peers will prepare VMT forecasts for one project alternative and provided a qualitative analysis for up to three other project alternatives. The qualitative analysis will discuss the order of magnitude and direction of the potential change in the VMT without conducting additional forecasting and be documented in the transportation analysis report.
- **Documentation.** The results of the analysis will be documented in a transportation analysis report that will be used in the environmental review. The transportation analysis report will document all assumptions, analysis procedures, findings, impacts, and recommendations, and be supported by graphics and technical documentation in appendices. In general, the transportation section will consist of a description of the methods used, and analysis results for each scenario. If appropriate, significant transportation impacts will be identified and recommended mitigation measures documented.

The transportation analysis will be submitted to City staff for review and comment. Review comments will be incorporated into a draft transportation analysis report. Fehr & Peers' fee estimate includes 32 staff hours to respond to comments and prepare a draft final transportation analysis report. The draft final transportation analysis report will be submitted to City staff to provide editorial comments. Fehr & Peers' will spend up to 16 hours preparing the public draft transportation analysis report that addresses editorial comments from City staff.

- **Response to Comments on the Draft Environmental Document.** Fehr & Peers has included up to 40 hours of staff time to provide response to comments on the public draft environmental impact report document.
- **Transportation Data for Air Quality, GHG Emissions, and Noise Analyses.** All data below will be provided for Scenarios 1 through 4 previously identified and two alternatives' scenarios.

Because the City is focused on the difference between the adopted 2015-2040 General Plan and the 2015-2040 General Plan with the updated Housing Element. These scenarios will allow the City to compare the Cumulative with Project (Alternative 1 or 2) Conditions to either the Cumulative Condition or the Baseline Condition.

As an input into the air quality, GHG emissions, and energy analysis the following items will be summarized in a table format for the PlaceWorks team:

- Citywide residential population and employment
- Daily project trip generation
- Daily total project generated vehicle miles traveled
- Daily total project generated VMT by its components of 2\*internal-internal, internal-external, and external-internal

As an input into the noise analysis, the roadway counts (year 2013 roadway segment counts from the previous EIR, plus one new daily count) and forecasts will be summarized for 34 roadway segments (33 segments from the GP EIR and one new segment) in a table format. Transportation forecasts from the VTA travel model will be used to determine the growth in traffic under Cumulative (2040) Conditions scenarios. The forecasting will account for the count year (2013), and the travel model base year (2015) and future year (2040). The study locations will include:

- Sunnyvale-Saratoga Road between Fremont Avenue and Homestead Road (1 segment)
- De Anza Boulevard between Homestead Road and Prospect Road (5 segments)
- Stevens Creek Boulevard between Foothill Boulevard and I-280 (7 segments)
- Wolfe Road between Fremont Avenue and Stevens Creek (4 segments)
- Miller Avenue between Stevens Creek Boulevard and Greenwood Drive (1 segment)
- Homestead Road between Mary Avenue and Tantau Avenue (5 segments)
- Stelling Road between Homestead Road and McClellan Road (2 segments)
- Bollinger Road between De Anza Boulevard and Lawrence Expressway (2 segments)
- Lawrence Expressway between Homestead Road and Bollinger Road (2 segments)
- Foothill Boulevard between Stevens Creek Boulevard and I-280 (1 segment)
- Bubb Road between Stevens Creek Boulevard and McClellan Road (1 segment)
- Blaney Avenue between Homestead Road and Stevens Creek Boulevard (1 segment)
- Vallco Parkway between Wolfe Road and Tantau Avenue (1 segment)
- Tantau Avenue between Vallco Parkway and Pruneridge Avenue (1 segment)
- N Tantau Ave from Pruneridge Ave to Homestead Road (1 segment)
- N Tantau Ave from Vallco Parkway to Bollinger Road (1 segment)
- Stevens Creek Boulevard from Permanente Road/Private Road to Foothill Boulevard (1 segment)
- Miller Avenue from Greenwood Drive to Bollinger Road (1 segment)
- Blaney Avenue from Stevens Creek Boulevard to Bollinger Road (1 segment)
- Stelling Road from McClellan Road to Prospect Road (1 segment)
- Foothill Boulevard from Stevens Creek to Ricardo Road (1 segment)
- Bubb Road from McClellan Road to Rainbow Drive (1 segment)
- Rainbow Drive from Bubb Road to De Anza Boulevard (1 segment)

- Prospect Road from Stelling Road to De Anza Boulevard (1 segment)
- I280 from Magdalena Avenue to Lawrence Expressway (1 segment)
- I85 from Homestead Avenue to Prospect Road (1 segment)
- Homestead Road from Mary Avenue to El Sereno Avenue (1 segment)
- McClellan Road from Foothill Boulevard to De Anza Boulevard (1 segment)

For each roadway segment the following additional information will be summarized and a figure of the roadway segment study locations will be provided:

- Street functional classification (e.g., Arterial, collector, etc.)
- Speed limits and travel model congested speed (miles per hour)
- Truck percentage

As an input for the Noise Contour Mapping, Fehr & Peers will provide PlaceWorks with additional roadways segments. The raw daily roadway volumes for each roadway in Cupertino will be provided in a PDF for the four scenarios listed at the beginning of this task. These raw volumes will provide order of magnitude volumes. The raw volumes of an additional 20 roadway and freeway segments will be summarized.

*Task 6.1.a Deliverables:*

- Administrative Draft EIR (electronic copy)
- Administrative and Final VMT and transportation tables documenting citywide daily trip generation, citywide total VMT per service population under Baseline with Project Conditions, and the boundary VMT per service population under Cumulative without Project Conditions and Cumulative with Project. (electronic)
- Administrative and Final summary table of the trip generation and VMT metrics needed for the air quality/GHG/energy analysis in the DSEIR, roadway forecasts and supporting data for the noise analysis, and a figure of the roadway segment study locations (electronic copies).
- Administrative and Final Transportation Impact Analysis Report (electronic copy)
- Air Quality and Greenhouse Gas Emissions Analysis Appendix (electronic copy)
- Noise Analysis Appendix (electronic copy)

**b. Screencheck and Public Review Draft Subsequent EIR**

The scope assumes a single set of consolidated electronic comments from City staff on the Administrative Draft EIR. All staff comments on the Administrative Draft EIR are assumed to be in Word track change or electronic comment. Based on City staff's comments on the Administrative Draft EIR, PlaceWorks will prepare the Screencheck Draft EIR for City staff's review. After City staff's review and approval of the Screencheck Draft EIR, PlaceWorks will prepare the Public Review Draft EIR. Simultaneous with the preparation of the Public Review Draft EIR, PlaceWorks will prepare a Notice of Completion (NOC) and Notice of Availability (NOA) for City staff review and approval.

PlaceWorks staff will be responsible for submitting the Public Review Draft EIR, NOC, and NOA to the State Clearinghouse via CEQAnet. PlaceWorks will assist with submitting the NOC and NOA to the Santa Clara County Clerk, but it is assumed the City staff will take care of any in-person postings with the Clerk. Once posted, the 45-day public review period will begin.

*Task 6.1.b Deliverables:*

- Screencheck and Public Review Draft EIR (electronic copies)
- Administrative and Final Draft NOC (electronic copies)



- Administrative and Final Draft NOA (electronic copies)
- Submittal to the State Clearinghouse via CEQAnet

## 6.2 Final EIR, Mitigation Monitoring and Reporting Program, and Statement of Overriding Considerations

Following the CEQA-required Draft EIR public review period, PlaceWorks will compile, review, and organize all comments received on the Draft EIR from the City. PlaceWorks has assumed 100 hours of staff labor for responding to public comments on the Draft EIR. PlaceWorks will prepare and submit the Administrative Draft Final EIR for review by the City. This scope assumes a single set of consolidated electronic comments from City staff on the Administrative Final EIR. All staff comments on the Administrative Final EIR are assumed to be in Word track change or electronic comment. Based on City staff's comments on the Administrative Final EIR, PlaceWorks will prepare the Screencheck Final EIR for City staff's review. After City staff's review and approval of the Screencheck Final EIR, PlaceWorks will prepare the Public Draft Final EIR.

PlaceWorks will also draft the Mitigation Monitoring and Reporting Program (MMRP) for the mitigation measures included in the EIR pursuant to the City's policies and procedures. The MMRP will reflect the appropriate scale and phase of the impacts. If any of the impact discussions are determined to have significant and unavoidable impacts, PlaceWorks will prepare a Statement of Overriding Considerations while preparing the MMRP.

### *Task 6.2 Deliverables:*

- Administrative, Screencheck, and Public Draft Final EIR (electronic copies)
- Administrative and Final Draft MMRP (electronic copies)
- Administrative and Final Draft Statement of Overriding Considerations (electronic copies)

## 6.3 Certification and Notice of Determination

PlaceWorks will work with the City to prepare draft Findings for the EIR for review by the City Attorney and project management team. PlaceWorks will update the first draft of the findings and produce a final document, based on comments from City staff. If additional revisions to the findings are needed, it is assumed these will be completed by the City in consultation with PlaceWorks. We will participate in up to two certification hearings. PlaceWorks will prepare the Notice of Determination to be filed by the City to the County Clerk's Office. PlaceWorks will submit the NOD to the State Clearinghouse via CEQAnet. Our scope of work does not include any filing fees required pursuant to CEQA, the County Clerk, or the California Department of Fish and Wildlife.

### *Task 6.3 Deliverables:*

- Administrative and Final Draft Findings (electronic copies)
- Administrative and Final Draft Notice of Determination (electronic copies)
- Filing of the Notice of Determination with the State Clearinghouse via CEQAnet

## **Task 7. Noise Contour Map Update**

As a task separate from the EIR Noise Analysis, PlaceWorks will update the Health and Safety Element's Future Noise Contour map to reflect the proposed projects traffic noise volumes

throughout the city. The updated Future Noise Contour map will include major arterial roadways and freeways within the City of Cupertino based on available GIS data provided by City staff and traffic data provided by the traffic engineer.

*Task 7 Deliverables:*

- Administrative and Final Draft Noise Contour Map (electronic copies)

## SCHEDULE

PlaceWorks proposed schedule for completion of the General Plan 2040 and Zoning Code Amendments, and Subsequent EIR is shown in Figure 1, *Project Schedule*. As shown in the schedule, we anticipate that the project can be completed by the end of December 2023. This schedule is contingent upon the following:

- Receiving City centerline data for noise as shown on the schedule shown in Figure 1.
- Receipt of the VTA travel model as shown in Figure 1.
- Approval of all the inputs (buildout numbers) into the travel model by as shown on the schedule shown in Figure 1.
- A stable City-approved EIR Project Description approved by the City by the end of Week 10 of the schedule shown in Figure 1.
- No additional public meetings with ad-hoc or other bodies.
- Timely reviews of project deliverables by City staff (ranging between 1 to 3 weeks depending on the tasks) within the times shown in the schedule in Figure 1.

## BUDGET

As shown in Table 1, *Cost Estimate*, the estimated cost to complete the scope of work described in this proposal is \$863,442. This includes a 15 percent contingency budget. Note, reimbursable expenses are only payable to extent reimbursable expenses are actually incurred. The contingency budget will be used to cover any unforeseen out-of-scope work that might be necessary for the project and will only be used with advanced and written consent by the City.

The billing rates for each team member are included in Table 1.

PlaceWorks bills for its work on a time-and-materials basis with monthly invoices.

### Assumptions

This scope of work and cost estimate assumes that:

- Our cost estimate includes the meetings described in this scope of work. Additional meetings would be billed through the meeting contingency budget.
- All interim products will be submitted to the City of Cupertino in electronic (Word and PDF) formats and final General Plan update products will be submitted in InDesign format consistent with the current General Plan.

## FIGURE 1 PROJECT SCHEDULE

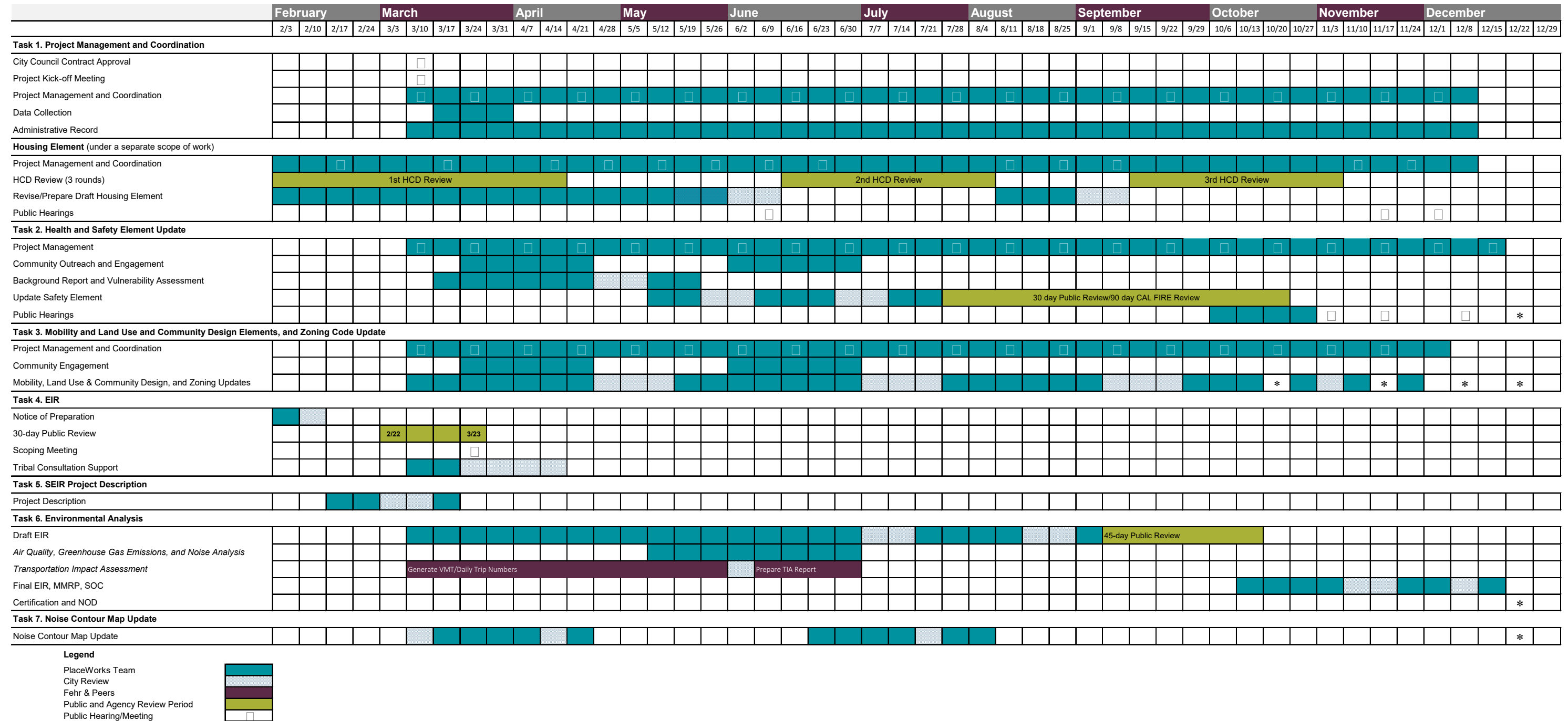


TABLE 1 COST ESTIMATE

| PLACEWORKS   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     | SUB.         |                    |            |                      |           |
|--|--|--------------------------------|----------------------------------|------------------------|------------------------|---------------------------------|---------------------------------|---------------------|------------------------------|-----------------------|-------------------------------|---------------------|--------------------|---------------------|-----------------------------|-------------------|-------------------------------|---------|------------------|-----------------|---------------------|-------------------------------|---------------------|--------------|--------------------|------------|----------------------|-----------|
|  |  | McCracken                      | Protsman<br>Rohr                 | Knox                   | Lindstrom              | Seale                           | Krispi                          | Vermilion           | Garcia                       | Fitzgerald            | Vang                          | Nguyen              | Bush               | Watson              | Khan                        | Guy               | Healey/<br>Miller/<br>Robbins | ADMIN   | GRAPHICS<br>/GIS | TECH.<br>EDITOR |                     |                               |                     | Fehr & Peers |                    |            |                      |           |
|  |  | Associate<br>Principal,<br>PIC | Associate,<br>Project<br>Manager | Principal,<br>Rezoning | Associate,<br>Rezoning | Principal,<br>Safety<br>Element | Associate,<br>Safety<br>Element | Principal<br>AQ/GHG | Senior<br>Associate<br>Noise | Principal<br>Engineer | Senior<br>Associate<br>AQ/GHG | Associate<br>AQ/GHG | Senior<br>Engineer | Senior<br>Associate | Project<br>Planner<br>Noise | Associate,<br>GIS | Project<br>Planner            | \$125   | \$125            | \$135           | PlaceWorks<br>Hours | PlaceWorks<br>Office Expenses | PlaceWorks<br>Total |              | 10% Sub.<br>Markup | Sub. Total | Total Task<br>Budget |           |
| Hourly Rate:   |  | \$245                          | \$175                            | \$265                  | \$170                  | \$250                           | \$210                           | \$250               | \$195                        | \$230                 | \$230                         | \$155               | \$200              | \$180               | \$145                       | \$155             | \$135                         | \$125   | \$125            | \$135           |                     |                               |                     | VTM & TIA    |                    |            |                      |           |
| TASK 1. PROJECT INITIATION, MANAGEMENT, AND COMMUNICATION                            |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Kick-Off Meeting                               |                                | 2                                | 4                      | 2                      | 2                               |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   | 4                             |         |                  |                 | 14                  | \$52                          | \$2,652             | 0            | \$0                | \$0        | \$2,652              |           |
| 2  | Project Management and Coordination            | 40                             | 62                               | 15                     | 30                     | 6                               | 12                              |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 | 165                 | \$675                         | \$34,420            | 0            | \$0                | \$0        | \$34,420             |           |
| 3  | Data Collection                                | 6                              | 8                                | 2                      | 16                     |                                 |                                 | 2                   | 4                            |                       | 6                             | 8                   | 4                  |                     |                             |                   | 20                            |         |                  |                 | 76                  | \$270                         | \$13,790            | 0            | \$0                | \$0        | \$13,790             |           |
| 4  | Administrative Record                          | 4                              | 8                                |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   | 6                             |         |                  | 30              | 48                  | \$145                         | \$7,385             | 0            | \$0                | \$0        | \$7,385              |           |
| Task 1. Subtotal   |  | 52                             | 82                               | 19                     | 48                     | 6                               | 12                              | 2                   | 4                            | 0                     | 6                             | 8                   | 4                  | 0                   | 0                           | 0                 | 30                            | 0       | 0                | 30              | 303                 | \$1,142                       | \$58,247            | \$0          | \$0                | \$0        | \$58,247             |           |
| TASK 2. HEALTH AND SAFETY ELEMENT UPDATE   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Community Outreach and Engagement              |                                | 36                               |                        |                        | 10                              | 30                              |                     |                              |                       |                               |                     |                    |                     |                             |                   | 60                            |         |                  |                 | 136                 | \$464                         | \$23,664            | 0            | \$0                | \$0        | \$23,664             |           |
| 2  | Background Report and Vulnerability Assessment |                                | 32                               |                        |                        | 6                               | 16                              |                     |                              |                       |                               |                     |                    |                     |                             | 16                | 90                            | 12      | 24               | 12              | 208                 | \$624                         | \$31,834            | 0            | \$0                | \$0        | \$31,834             |           |
| 3  | Update Safety Element                          |                                | 24                               |                        |                        | 8                               | 12                              |                     |                              |                       |                               |                     |                    |                     |                             |                   | 50                            | 12      | 58               | 12              | 176                 | \$517                         | \$26,357            | 0            | \$0                | \$0        | \$26,357             |           |
| 4  | Public Hearings                                |                                | 16                               |                        |                        |                                 | 16                              |                     |                              |                       |                               |                     |                    |                     |                             |                   | 8                             |         |                  |                 | 40                  | \$145                         | \$7,385             | 0            | \$0                | \$0        | \$7,385              |           |
| Task 2. Subtotal   |  | 0                              | 108                              | 0                      | 0                      | 24                              | 74                              | 0                   | 0                            | 0                     | 0                             | 0                   | 0                  | 0                   | 0                           | 16                | 208                           | 24      | 82               | 24              | 560                 | \$1,750                       | \$89,240            | \$0          | \$0                | \$0        | \$89,240             |           |
| TASK 3. MOBILITY AND LAND USE AND COMMUNITY DESIGN ELEMENTS, AND ZONING CODE UPDATES |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Mobility Element                               |                                |                                  | 8                      | 20                     |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         | 12               | 4               | 44                  | \$151                         | \$7,711             | 0            | \$0                | \$0        | \$7,711              |           |
| 2  | Land Use and Community Design Element          |                                |                                  | 8                      | 20                     |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         | 22               | 4               | 54                  | \$176                         | \$8,986             | 0            | \$0                | \$0        | \$8,986              |           |
| 3  | Zoning Code Update                             |                                |                                  | 100                    | 248                    |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             | 45                |                               |         |                  | 22              | 415                 | \$1,572                       | \$80,177            | 0            | \$0                | \$0        | \$80,177             |           |
| Task 3 Subtotal  |  | 0                              | 0                                | 116                    | 288                    | 0                               | 0                               | 0                   | 0                            | 0                     | 0                             | 0                   | 0                  | 0                   | 0                           | 45                | 0                             | 0       | 34               | 30              | 513                 | \$1,899                       | \$96,874            | \$0          | \$0                | \$0        | \$96,874             |           |
| TASK 4. SEIR SCOPING   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Notice of Preparation                          |                                |                                  |                        |                        |                                 | 4                               | 6                   |                              |                       |                               |                     |                    |                     |                             |                   | 12                            |         |                  | 1               | 23                  | \$82                          | \$4,177             | 0            | \$0                | \$0        | \$4,177              |           |
| 2  | Scoping Meeting                                | 10                             | 8                                |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   | 6                             |         |                  |                 | 24                  | \$93                          | \$4,753             | 0            | \$0                | \$0        | \$4,753              |           |
| 3  | Tribal Consultation Support                    | 6                              | 8                                |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   | 12                            |         |                  |                 | 26                  | \$90                          | \$4,580             | 0            | \$0                | \$0        | \$4,580              |           |
| Task 4. Subtotal   |  | 16                             | 16                               | 0                      | 0                      | 0                               | 4                               | 6                   | 0                            | 0                     | 0                             | 0                   | 0                  | 0                   | 0                           | 0                 | 30                            | 0       | 0                | 1               | 73                  | \$265                         | \$13,510            | \$0          | \$0                | \$0        | \$13,510             |           |
| TASK 5. SEIR PROJECT DESCRIPTION   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Project Description                            | 20                             | 40                               |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             | 2                 |                               |         | 6                | 2               | 74                  | \$265                         | \$13,495            | 0            | \$0                | \$0        | \$13,495             |           |
| Task 5. Subtotal   |  | 20                             | 40                               | 0                      | 0                      | 0                               | 0                               | 0                   | 0                            | 0                     | 0                             | 0                   | 0                  | 0                   | 0                           | 2                 | 0                             | 0       | 6                | 2               | 74                  | \$265                         | \$13,495            | \$0          | \$0                | \$0        | \$13,495             |           |
| TASK 6. ENVIRONMENTAL ANALYSIS   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Draft Subsequent EIR                           | 118                            | 174                              | 0                      | 0                      | 4                               | 6                               | 25                  | 37                           | 48                    | 36                            | 104                 | 66                 | 42                  | 66                          | 2                 | 218                           | 0       | 38               | 74              | 1058                | \$3,707                       | \$189,042           | \$211,900    | \$21,190           | \$233,090  | \$422,132            |           |
| 2  | Final EIR, MMRP, & SOC                         | 35                             | 74                               | 0                      | 0                      | 2                               | 4                               | 2                   | 2                            | 2                     | 2                             | 2                   | 2                  | 2                   | 0                           | 0                 | 76                            | 0       | 8                | 14              | 227                 | \$778                         | \$39,673            | 0            | \$0                | \$0        | \$39,673             |           |
| 3  | Certification and NOD                          | 8                              | 12                               | 4                      | 4                      |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   | 8                             |         |                  |                 | 36                  | \$138                         | \$7,018             | 0            | \$0                | \$0        | \$7,018              |           |
| Task 6. Subtotal   |  | 161                            | 260                              | 4                      | 4                      | 16                              | 26                              | 27                  | 39                           | 50                    | 38                            | 106                 | 68                 | 44                  | 66                          | 2                 | 302                           | 0       | 46               | 88              | 1321                | \$4,623                       | \$235,733           | \$211,900    | \$21,190           | \$233,090  | \$468,823            |           |
| TASK 7. NOISE CONTOUR MAP UPDATE   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| 1  | Noise Contour Mapping                          | 2                              | 4                                |                        |                        |                                 |                                 | 8                   |                              |                       |                               |                     |                    |                     | 12                          | 24                |                               |         |                  |                 | 44                  | \$140                         | \$7,160             | 0            | \$0                | \$0        | \$7,160              |           |
| Task 7. Subtotal   |  | 2                              | 4                                | 0                      | 0                      | 0                               | 0                               | 0                   | 8                            | 0                     | 0                             | 0                   | 0                  | 0                   |                             | 24                | 0                             | 0       | 0                | 0               | 44                  | \$140                         | \$7,160             | \$0          | \$0                | \$0        | \$7,160              |           |
| Labor Hours Total  |  | 251                            | 510                              | 139                    | 340                    | 46                              | 116                             | 35                  | 51                           | 50                    | 44                            | 114                 | 72                 | 44                  | 66                          | 89                | 570                           | 24      | 168              | 175             | 2888                |                               |                     |              |                    |            |                      |           |
| Labor Dollars Total  |  | \$61,495                       | \$89,250                         | \$36,835               | \$57,800               | \$11,500                        | \$24,360                        | \$8,750             | \$9,945                      | \$11,500              | \$10,120                      | \$17,670            | \$14,400           | \$7,920             | \$9,570                     | \$13,795          | \$76,950                      | \$3,000 | \$21,000         | \$23,625        |                     | \$10,084                      | \$514,259           | \$211,900    |                    | \$233,090  | \$747,349            |           |
| EXPENSES   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      |           |
| PlaceWorks Reimbursable Expenses   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      | \$3,470   |
| EXPENSES TOTAL   |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      | \$3,470   |
| 15% Contingency  |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      | \$112,623 |
| GRAND TOTAL  |  |                                |                                  |                        |                        |                                 |                                 |                     |                              |                       |                               |                     |                    |                     |                             |                   |                               |         |                  |                 |                     |                               |                     |              |                    |            |                      | \$863,442 |

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DATE January 26, 2023  
TO: City of Cupertino  
CONTACT: Pamela Wu, City Manager  
FROM: Jennifer Gastelum and Cynthia Walsh  
CC: Luke Connolly, Senior Planner  
SUBJECT: City of Cupertino – 6<sup>th</sup> Cycle Housing Element Assistance-Full Proposal

Please accept the attached submittal as PlaceWorks' proposal to provide assistance with the City's 6th Cycle Housing Element update.

#### Project Understanding

PlaceWorks understands that the City requests assistance in revising its current draft 6th-cycle housing element update for submission to the Housing and Community Development Department (HCD) in accordance with state laws, regulations, and statutes since the last housing element adoption. The current draft 6<sup>th</sup> cycle Housing Element will serve as the foundation for the 2023-2031 Housing Element update.

#### Approach

PlaceWorks will review the current 6<sup>th</sup> cycle Administrative Draft Housing Element and determine what is needed to achieve a complete 6<sup>th</sup> cycle Administrative Draft Housing Element for City staff to review. PlaceWorks will act as an extension of City staff and support staff through this update process. PlaceWorks will work with City staff to produce a Public Review Draft Housing Element to submit to HCD for review the first 90-day review. Our initial scope of work focuses on review of the current administrative draft, addressing deficiencies regarding new state law requirements and submitting the draft to City staff for review. The following scope does not assume PlaceWorks staff will attend any public hearings or community meetings.

PlaceWorks offers the best housing staff to complete these updates. As Principal, I will oversee the update effort. I lead the housing team and command a thorough understanding of the technical requirements of housing elements. Cynthia Walsh, Senior Associate, will be your day-to-day contacts as Project Manager. Our housing team has considerable experience working with the California Department of Housing and Community Development (HCD), having completed over 100 certified housing elements.

This proposal shall remain valid for a period of 120 days from the time of submittal. I am authorized to bind PlaceWorks to the contents of this proposal. Please don't hesitate to contact me if you need more information. We look forward to the prospect of working with you.

Sincerely,  
PLACEWORKS

A handwritten signature in blue ink, appearing to read "JG", followed by a horizontal line.

Jennifer Gastelum  
Principal

101 Parkshore Drive, Suite 200  
Folsom, CA 95630  
916.804.3910 | [jgastelum@placeworks.com](mailto:jgastelum@placeworks.com)

## 6<sup>th</sup> Cycle Housing Element Scope of Work

### Task 1. Project Management and Coordination

#### 1.1 Project Kick-off

We will prepare for and attend a virtual kick-off meeting with the City to exchange information and initiate work. At the meeting, we will:

- Determine staff communication protocol.
- Review and finalize the scope of work and schedule.

*Task Deliverable:*

- Agenda and data needs list for the kick-off meeting and notes from the meeting.

#### 1.2 Project Management

PlaceWorks will communicate with City staff via phone and email throughout the project. In addition, PlaceWorks project manager will participate in a semimonthly virtual meeting with City staff until the draft Housing Element is submitted to HCD for review and then monthly meetings thereafter. PlaceWorks will also provide and maintain an Internet-based folder for all project materials accessible to the city and consultants.

*Task Deliverable:*

- Monthly progress report to agency staff.
- Ten (10) semimonthly meetings
- Six (6) monthly meetings

### Task 2. Housing Element Review and Organization

PlaceWorks will complete a full review of the Administrative Draft Housing Element to identify any missing data and/or deficiencies with the current draft. PlaceWorks will rely on the HCD review checklist as well as our internal Housing Element checklist to ensure all required data is incorporated. PlaceWorks also proposes reorganizing the Housing Element and Appendices to better align with HCD preferred format and to provide a better flow for the reader.

*Task Deliverable:*

- Administrative Draft flagged with review comments and feedback

### Task 3. Review of the Previous Housing Element Programs (Appendix B5)

PlaceWorks will review the review of previous Housing Element matrix (Appendix B5) that was prepared and provide comments to the City where additional data is needed. PlaceWorks proposes a virtual meeting to walk through the matrix together to address any missing information.

PlaceWorks will address the requirements of California Government Code Section 65588 which requires local governments to review the effectiveness of the housing element goals, policies, and related actions to meet the community's special housing needs.

*Task Deliverable:*

- One (1) meeting to review the implementation status of the previous housing element programs

#### **Task 4. Housing Needs Assessment (Currently Chapter 3 and Appendix B2)**

PlaceWorks will review the Administrative Draft Housing Element and update to comply with Government Code Section 65583.

*Task Deliverable:*

- Update Housing Needs Assessment to address state law

#### **Task 5. Housing Constraints (Currently Chapter 3 and Appendix B3)**

PlaceWorks will review the Administrative Draft Housing Element and update to comply with Government Code Section 65583(a)(4,5)).

*Task Deliverable:*

- Update Housing Constraints to address state law

#### **Task 6. Sites Inventory (Chapter 4 and Appendix B4)**

##### **6.1 5<sup>th</sup> Cycle Rezones**

Program HE-1.3.1 calls out planned rezones as a part of the 5<sup>th</sup> Cycle Housing Element. PlaceWorks will work with City staff to determine the status of these rezones and if they were included to accommodate a portion of the 5<sup>th</sup> Cycle RHNA.

##### **6.2 Review Approved Project and Sites**

PlaceWorks Staff will review the approved and proposed projects assumed to meet the RHNA to confirm buildout horizon, affordability, and building permit status, consistent with HCDs Sites Inventory Requirements to include approved and proposed projects.

PlaceWorks will review the approved sites list to ensure compliance with state law for including underutilized (non-vacant) sites to meet the RHNA. As part of this analysis, we will analyze the realistic development potential within the planning period by considering the extent that an underutilized/nonvacant site's existing use impedes additional residential development, the jurisdiction's past experience converting existing uses to higher-density residential development, market trends and conditions, and regulatory or other incentives or standards that encourage additional housing development on any nonvacant sites.

##### **6.3 Electronic Housing Element Site Inventory Form**

Pursuant to SB 6 (Chapter 667, Statutes of 2019), for a Housing Element adopted on or after January 1, 2021, an electronic copy of the final inventory of the land inventory parcels using HCD-approved Excel spreadsheets must be prepared and submitted to HCD with the Adopted Housing Element.

*Task Deliverable:*

- PlaceWorks staff proposes two (2) meetings to review the approved project/sites lists.
- Updated land inventory section in the Housing Element
- Electronic Sites Inventory Form to be completed and submitted to HCD after the Housing Element is adopted
-



## Task 7. Fair Housing Assessment (Appendix B1)

PlaceWorks will review the draft of the Fair Housing Assessment (Appendix B1) and ensure that all the following required sections are updated or incorporated into the draft.

### Local Analysis Needed

#### Patterns of Integration and Segregation

- Income
- Race & Ethnicity
- R/ECAP
- RCAA
- Disability
- Familial Status

#### Access to Opportunity

- TCAC Maps
- Transit
- Environmental Health
- Persons with Disabilities

#### Disproportionate Housing Needs

- Overcrowding
- Overpayment
- Substandard Housing
- Homelessness
- Displacement Risk

#### Other Relevant Factors

- History of Segregation
- Mortgage Lending
- Investment Patterns
- Land Use and Zoning

#### Enforcement and Outreach Capacity

- Compliance with FH laws
- Discrimination cases
- FH outreach capacity
- Summary of outreach completed

#### Contributing Factors

- Identifies meaningful actions
- Prioritizes contributing factors

#### Sites Analysis

- Analyze sites with AFH factors

#### Programs

- Metrics and Milestones

### Regional Analysis Needed

#### Patterns of Integration and Segregation

- Income
- RCAA
- Disability
- Familial Status

#### Access to Opportunity

- TCAC Maps
- Transit
- Education
- Employment
- Environmental Health
- Persons with Disabilities

#### Disproportionate Housing Needs

- Overcrowding
- Overpayment
- Substandard Housing
- Homelessness
- Displacement Risk

#### Task Deliverable:

- Update Fair Housing Section to address state law

## Task 8. Goals, Policies, and Programs

PlaceWorks will review all Programs to ensure compliance with state law requirements. Specific Quantified Objectives will be added to each applicable program and specific objectives will be included to address fair housing needs.

The current Administrative Draft Housing Element includes some programs to addresses state law, additional programs will need to be modified and new programs included to comply with Government Code Sections 65583 et seq.

Programs will address:

- Development controls and regulatory incentives
- Housing opportunities for all residents, including the elderly, those with disabilities, the homeless, and other special-needs groups
- Fair housing programs
- Sources of affordable housing funding
- Preserving and improving existing affordable housing
- Facilitating development of adequate housing and infrastructure to meet the needs of low- and moderate-income households in keeping with the regional fair-share allocation
- Mitigating any governmental constraints to providing and improving housing

*Task Deliverable:*

- Update Programs to address state law

## Task 9. Housing Element Preparation

### 9.1 Revised Administrative Draft

While the Housing Element is in the initial 90-day review period PlaceWorks is completing the HCD Housing Element checklist and preparing a Revised Draft Housing Element for staff review with tracked changes that can get incorporated into the initial 90-day review draft.

*Task Deliverable:*

- One electronic copy (in MS Word) of the Administrative Draft Housing Element

### 9.2 HCD Review Draft (90-day review incorporate revisions, if feasible)

During this 90-day review period, Place works staff will initiate contact with the assigned HCD reviewer for and will coordinate with HCD throughout the 90-day review, as possible. If it is possible to make changes during the 90-day review period, PlaceWorks will take the lead with changes and provide an updated draft to post on the City's website for 7 days prior to submittal to HCD.

*Task Deliverables:*

- One (1) electronic copy (in MS Word and PDF) of the Public Review Draft Housing Element to the City

### 9.3 Revised 2<sup>nd</sup> HCD Review Draft

Once the 90-day HCD review is complete, PlaceWorks will work with City staff to address the findings identified in the HCD letter. All revisions will be made using tracked changes to clearly show the revisions made. PlaceWorks will provide City staff with a PDF to post to the website for a minimum of seven days.

*Task Deliverables:*

- One (1) electronic copy (in MS Word and PDF) of the Revised Public Review Draft Housing to be posted on the City's website.
- One (2) hard copies of the Draft Housing Element (clean and track-change version) and cover letter to HCD.

## 9.4 Revised 3<sup>rd</sup> HCD Review Draft

After the required seven-day review period, PlaceWorks will prepare a third HCD Review Draft and submit the Revised HCD Review Draft to HCD to initiate the third review period, a 60-day review period. PlaceWorks will work closely with the City's HCD reviewer to address any additional comments they may have.

*Task Deliverables:*

- One (1) electronic copy (in MS Word and PDF) of the Revised HCD Review Draft Housing Element to the City
- Two (2) hard copies of the Draft Housing Element (clean and track-change version) and cover letter to HCD.

## 9.5 Final Housing Element and Adoption

Once the Housing Element is approved by HCD, PlaceWorks will prepare a final Housing Element for adoption. Once adopted, PlaceWorks will submit the final housing Element to HCD for certification review (60-days).

*Task Deliverables:*

- Electronic copies (in MS Word and PDF) of the final draft to the City and to HCD with a cover letter for their 60-day review. One (1) clean version and one (1) showing all changes made.
- Two (2) hard copies submitted to HCD (one (1) clean version and one (1) showing all changes made).
- Final adopted Housing Element will be formatted into In Design. We will provide one draft and then final electronic document

## 9.6 Addressing Public Comment

During each release of the document (Tasks 9.1, 9.2, 9.3, and 9.4) PlaceWorks will also review public comment and incorporate revisions into the Housing Element as necessary. The budget assumes 6 hours of PlaceWorks time for each round of review, for a total of 24 hours to review and respond to public comments. The budget does not assume formal responses to the commenter.

*Task Deliverables:*

- Six (6) hours to review and respond to public comments with each release (Tasks 9.1, 9.2, 9.3, and 9.4), for a total of 24 hours.

## Task 10. HCD Review Process

PlaceWorks staff maintains strong working relationships with HCD reviewers. Our staff is very familiar with HCD's processes, staff, and what steps need to be taken to ensure Housing Element certification.

PlaceWorks assumes a total of four rounds of review with HCD and will serve as the City's liaison to HCD, which includes:

- City staff submitted the initial Housing Element to HCD (90-day review).
- PlaceWorks will complete the subsequent submittals to HCD, (We anticipate two additional 60-day rounds of review to obtain a conditional compliance letter, we consider this the 2<sup>nd</sup> and 3<sup>rd</sup> HCD reviews).
- Calls and emails with HCD staff to discuss comments.
- Incorporating HCD's requested revisions.
- Submission of the final draft to HCD for review and approval (60-day review) (We consider this the fourth HCD submittal).

*Task Deliverables:*

- We are anticipating two rounds of additional review (City staff has submitted the draft to HCD for the initial 90-day review) each subsequent review will take 60-days).
- Two submittals to HCD, including cover letters of the Housing Element with highlighted changes and additions (and printed copies).
- Emails and memorandums to address HCD questions and comments, as needed.
- Memos with proposed revisions to the Housing Element resulting from HCD comments incorporated into the Housing Element in a tracked-changes format for review and approval by City staff.

## **Task 11. Public Meetings/Hearings**

The PlaceWorks team will provide PowerPoint materials for City staff to present at the draft Housing Element and adopt the final Housing Element.

- Two (2) meetings to present the HCD findings on the draft Housing Element prior to submitting to HCD for a 2<sup>nd</sup> review and prior to submitting for a 3<sup>rd</sup> review
- Two (2) public hearings, one (1) Planning Commission hearing to recommend adoption of the Housing Element, and one (1) City Council meeting to adopt the Housing Element.

The PlaceWorks team will prepare the PowerPoint presentations and draft and final Housing Element. City staff will be responsible for the staff reports, resolution, and presentations at all the meetings.

*Task Deliverables:*

- Four (4) PowerPoint presentations: two (2) to present the draft Housing Element and HCD review findings for the 2<sup>nd</sup> and 3<sup>rd</sup> HCD reviews and one (1) for adoption hearings
- PlaceWorks will not present at these meetings/hearings but can attend to help support City staff.

## Schedule

PlaceWorks' proposed schedule for completion of the 6th Cycle Housing Element is shown in Table 1.

PlaceWorks has a strong track record in meeting project schedules and coordinating closely with its clients. Over years of managing complex projects, we have developed a variety of tools to keep projects on schedule and ensure that staff are well informed at all times:

- We maintain an up-to-date schedule throughout the project, to ensure that all team members are aware of upcoming meetings and product due dates.
- We stay in close, regular contact with staff and our subconsultants and document important decisions about the project in writing, which ensures that decisions are understood by all team members.
- We schedule project due dates for staff with adequate time for editing and formatting into finished reports.

## TABLE 1 PROJECT SCHEDULE

|   |   | January |        |        |        | February                 |        |        |        | March  |         |         |         | April   |         |         |         | May     |         |         |         | June    |         |         |         | July                     |         |         |         | August  |         |         |         | September |         |         |                          | October |         |         |         | November |         |         |         | December |         |         |         |         |
|---|---|---------|--------|--------|--------|--------------------------|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--------------------------|---------|---------|---------|---------|---------|---------|---------|-----------|---------|---------|--------------------------|---------|---------|---------|---------|----------|---------|---------|---------|----------|---------|---------|---------|---------|
|   |   | Week 1  | Week 2 | Week 3 | Week 4 | Week 5                   | Week 6 | Week 7 | Week 8 | Week 9 | Week 10 | Week 11 | Week 12 | Week 13 | Week 14 | Week 15 | Week 16 | Week 17 | Week 18 | Week 19 | Week 20 | Week 21 | Week 22 | Week 23 | Week 24 | Week 25                  | Week 26 | Week 27 | Week 28 | Week 29 | Week 30 | Week 31 | Week 32 | Week 33   | Week 34 | Week 35 | Week 36                  | Week 37 | Week 38 | Week 39 | Week 40 | Week 41  | Week 42 | Week 43 | Week 44 | Week 45  | Week 46 | Week 47 | Week 48 | Week 49 |
| TASK 1 Project Management and Coordination  |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 1.1   | Project Kick off                                |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 1.2   | Project Management                              |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 1.3   | Ongoing Coordination                            |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 2 Housing Element Review               |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 2.1   | Review of Current Administrative Draft          |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 2.2   | Housing Element Reformat                        |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 3 Review of Existing Programs          |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 3.1   | Review of Previous                              |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 4. Housing Needs Assessment            |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 4.1   | Housing Needs Assessment                        |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 5. Housing Constraints                 |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 5.1   | Housing Constraints                             |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| Task 6. Sites Inventory                     |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 6.1   | 5th Cycle Rezones                               |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 6.2   | Review Approved Project and Sites               |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 6.3   | Electronic Housing Element Sites Inventory Form |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| Task 7. Fair Housing Assessment             |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 7.1   | Fair Housing Assessment                         |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| Task 8. Goals, Polices and Programs         |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 8.1   | Goals, Polices and Programs                     |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 9. Housing Element Preparation         |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 9.1   | Revised Adminstrative Draft                     |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 9.2   | HCD Review Draft                                |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 9.3   | Revised 2nd HCD Review Draft                    |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 9.4   | Revised 3rd HCD Review Draft                    |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 9.5   | Final Housing Element and Adoption Document     |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 9.6   | Address Public Comment                          |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 10. HCD Review Process                 |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 10.1  | HCD Review Process                              |         |        |        |        | 1st HCD Review - 90-days |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         | 2nd HCD Review - 60-days |         |         |         |         |         |         |         |           |         |         | 3rd HCD Review - 60-days |         |         |         |         |          |         |         |         |          |         |         |         |         |
| TASK 11. Public Meetings/Hearings Materials |   |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
| 11.1  | Public Meetings/Hearings Materials              |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
|   | PlaceWorks Team                                 |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
|   | City Review                                     |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
|   | HCD Review                                      |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |
|   | Public Hearing/Meeting                          |         |        |        |        |                          |        |        |        |        |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |                          |         |         |         |         |         |         |         |           |         |         |                          |         |         |         |         |          |         |         |         |          |         |         |         |         |

## CHAPTER 2:

# Proposed Budget

As shown in Table 2, the estimated cost to complete the scope of work described in this proposal.

PlaceWorks is already under contract for Tasks 1- 5 for \$90,305, this full scope includes the remaining Task 6- 11 to complete the Housing Element update for an additional \$143,010 for a total cost of \$233,315. The billing rates for each team member are included in Table 3. PlaceWorks bills for its work on a time-and-materials basis with monthly invoices.

## Assumptions

This scope of work and cost estimate assumes that:

- Our cost estimate includes providing City staff meeting materials but not presenting at public meetings.
- No more than six hours of PlaceWorks staff time will be allocated to respond to public comments on the each of the three Draft Housing Elements, this is separate from scoped HCD review process. If additional labor is necessary, a contract amendment allowing additional work will be necessary.
- This budget does not include any assistance with Public Records Requests.
- All products will be submitted in electronic (PDF) format, printing costs are included for the three sets of documents we will submit to HCD.

TABLE 2     COST ESTIMATE

|   |   | PLACEWORKS        |               |                 |                    |          |          |              |              |                  |  |                  |
|---|---|-------------------|---------------|-----------------|--------------------|----------|----------|--------------|--------------|------------------|--|------------------|
|   |   | Jennifer Gastelum | Cynthia Walsh | Lucy Rollins    | Karla Martinez     | GIS      | Graphics | TECH. EDITOR | WP/ CLERICAL | PlaceWorks Hours |  | PlaceWorks Total |
|   | Hourly Rate:                                    | PIC \$250         | PM \$185      | Associate \$160 | Prj. Planner \$125 | \$165    | \$125    | \$130        | \$130        |                  |  |                  |
| Task 1 Project Management and Coordination  |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 1.1   | Project Kick off                                | 2                 | 2             | 2               | 2                  |          |          |              |              | 8                |  | \$1,440          |
| 1.2   | Project Management                              | 35                | 35            | 10              |                    |          |          |              | 20           | 100              |  | \$19,425         |
| 1.3   | Ongoing Coordination                            | 55                | 70            | 40              |                    |          |          |              |              | 165              |  | \$33,100         |
|   | Task 1. Subtotal                                | 92                | 107           | 52              | 2                  | 0        | 0        | 0            | 20           | 273              |  | \$53,965         |
| Task 2 Housing Element Review               |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 2.1   | Review of Current Administrative Draft          | 8                 | 30            |                 | 16                 |          |          |              |              | 54               |  | \$9,550          |
|   | Task 2. Subtotal                                | 8                 | 30            | 0               | 16                 | 0        | 0        | 0            | 0            | 54               |  | \$9,550          |
| Task 3 ROP                                  |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 3.1   | Review of Previous                              |                   | 8             | 6               | 12                 |          |          | 6            | 2            | 34               |  | \$4,980          |
|   | Task 3. Subtotal                                | 0                 | 8             | 6               | 12                 | 0        | 0        | 6            | 2            | 34               |  | \$4,980          |
| Task 4 Goals, Polices and Programs          |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 4.1   | Goals, Polices and Programs                     | 4                 | 35            | 20              | 5                  |          |          | 8            | 4            | 76               |  | \$12,860         |
|   | Task 4. Subtotal                                | 4                 | 35            | 20              | 5                  | 0        | 0        | 8            | 4            | 76               |  | \$12,860         |
| Task 5 Sites Inventory                      |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 5.1   | 5th Cycle Rezones                               |                   | 6             | 3               |                    | 2        |          |              |              | 11               |  | \$1,920          |
| 5.2   | Review Approved Project and Sites               | 1                 | 50            | 60              | 20                 | 25       |          |              |              | 156              |  | \$25,725         |
| 5.3   | Electronic Housing Element Sites Inventory Form | 1                 | 4             | 8               | 15                 |          |          |              | 4            | 32               |  | \$4,665          |
|   | Task 5. Subtotal                                | 2                 | 60            | 71              | 35                 | 27       | 0        | 0            | 4            | 199              |  | \$32,310         |
| TASK 6. Housing Needs Assessment            |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 6.1   | Housing Needs Assessment                        |                   | 8             | 16              | 25                 |          |          |              |              | 49               |  | \$7,165          |
|   | Task 6. Subtotal                                | 0                 | 8             | 16              | 25                 | 0        | 0        | 0            | 0            | 49               |  | \$7,165          |
| TASK 7. Housing Constraints                 |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 7.1   | Housing Constraints                             |                   | 8             | 16              | 25                 |          |          |              |              | 49               |  | \$7,165          |
|   | Task 7. Subtotal                                | 0                 | 8             | 16              | 25                 | 0        | 0        | 0            | 0            | 49               |  | \$7,165          |
| TASK 8. Fair Housing Assessment             |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 8.1   | Fair Housing Assessment                         |                   | 8             | 70              | 20                 | 16       |          |              |              | 114              |  | \$17,820         |
|   | Task 8. Subtotal                                | 0                 | 8             | 70              | 20                 | 16       | 0        | 0            | 0            | 114              |  | \$17,820         |
| TASK 9. Housing Element Preparation         |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 9.1   | Revised Adminstrative Draft                     |                   | 16            | 4               |                    |          |          | 25           | 20           | 65               |  | \$9,450          |
| 9.2   | HCD Review Draft                                | 2                 | 16            | 4               |                    |          |          | 12           | 4            | 38               |  | \$6,180          |
| 9.3   | Revised 2nd HCD Review Draft                    |                   | 16            | 10              |                    | 8        |          |              | 4            | 38               |  | \$6,400          |
| 9.4   | Revised 3rd HCD Review Draft                    |                   | 12            | 10              |                    | 8        |          |              | 4            | 34               |  | \$5,660          |
| 9.5   | Final Housing Element and Adoption Document     |                   | 8             |                 |                    |          | 50       | 8            | 2            | 68               |  | \$9,030          |
| 9.6   | Address Public Comment                          | 4                 | 24            |                 |                    |          |          | 8            | 4            | 40               |  | \$7,000          |
|   | Task 9. Subtotal                                | 6                 | 92            | 28              | 0                  | 16       | 50       | 53           | 38           | 283              |  | \$43,720         |
| TASK 10. HCD Review Process                 |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 10.1  | HCD Review Process                              |                   | 50            | 80              | 40                 | 16       | 8        |              |              | 194              |  | \$30,690         |
|   | Task 10. Subtotal                               | 0                 | 50            | 80              | 40                 | 16       | 8        | 0            | 0            | 194              |  | \$30,690         |
| TASK 11. Public Meetings/Hearings Materials |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
| 11.1  | Public Meetings/Hearings Materials              | 4                 | 24            | 16              | 8                  | 2        | 8        |              | 2            | 64               |  | \$10,590         |
|   | Task 11. Subtotal                               | 4                 | 24            | 16              | 8                  | 2        | 8        | 0            | 2            | 64               |  | \$10,590         |
|   | Labor Hours Total                               | 116               | 380           | 295             | 148                | 61       | 58       | 67           | 70           | 1195             |  |                  |
|   | Labor Dollars Total                             | \$29,000          | \$70,300      | \$47,200        | \$18,500           | \$10,065 | \$7,250  | \$8,710      | \$9,100      | \$0              |  | \$230,815        |
|   | PlaceWorks Percent of Total Labor               | 10%               | 32%           | 25%             | 12%                | 5%       | 5%       | 6%           | 6%           |                  |  |                  |
| EXPENSES                                    |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
|   |   |                   |               |                 |                    |          |          |              |              |                  |  |                  |
|   | EXPENSES TOTAL                                  |                   |               |                 |                    |          |          |              |              |                  |  | \$2,500          |
| GRAND TOTAL                                 |   |                   |               |                 |                    |          |          |              |              |                  |  | \$233,315        |





## PROFESSIONAL/CONSULTING SERVICES AGREEMENT

### 1. **PARTIES**

This Agreement is made by and between the City of Cupertino, a municipal corporation (“City”), and PlaceWorks, Inc. (“Contractor”), a Corporation for General Plan Update, and is effective on the last date signed below (“Effective Date”).

### 2. **SERVICES**

Contractor agrees to provide the services and perform the tasks (“Services”) set forth in detail in Scope of Services, attached here and incorporated as **Exhibit A**. Contractor further agrees to carry out its work in compliance with any applicable local, State, or Federal order regarding COVID-19.

### 3. **TIME OF PERFORMANCE**

**3.1** This Agreement begins on the Effective Date and ends on June 30, 2024 (“Contract Time”), unless terminated earlier as provided herein. Contractor’s Services shall begin on the effective date and shall be completed by June 30, 2024. The City’s appropriate department head or the City Manager may extend the Contract Time through a written amendment to this Agreement, provided such extension does not include additional contract funds. Extensions requiring additional contract funds are subject to the City’s purchasing policy.

**3.2 Schedule of Performance.** Contractor must deliver the Services in accordance with the Schedule of Performance, attached and incorporated here **Exhibit B**.

**3.3 Time is of the essence** for the performance of all the Services. Contractor must have sufficient time, resources, and qualified staff to deliver the Services on time.

### 4. **COMPENSATION**

**4.1 Maximum Compensation.** City will pay Contractor for satisfactory performance of the Services an amount that will be based on actual costs but that will be capped so as not to exceed \$863,442.00 (“Contract Price”), based upon the scope of services in **Exhibit A** and the budget and rates included in **Exhibit C**, Compensation attached and incorporated here. The maximum compensation includes all expenses and reimbursements and will remain in place even if Contractor’s actual costs exceed the capped amount. No extra work or payment is permitted without prior written approval of City.

**4.2 Invoices and Payments.** Monthly invoices must state a description of the deliverable completed and the amount due for the preceding month. Within thirty (30) days of completion of Services, Contractor must submit a requisition for final and complete payment of costs and pending

claims for City approval. Failure to timely submit a complete and accurate payment requisition relieves City of any further payment or other obligations under the Agreement.

## **5. INDEPENDENT CONTRACTOR**

**51 Status.** Contractor is an independent contractor and not an employee, partner, or joint venture of City. Contractor is solely responsible for the means and methods of performing the Services and for the persons hired to work under this Agreement. Contractor is not entitled to health benefits, worker's compensation, or other benefits from the City.

**52 Contractor's Qualifications.** Contractor warrants on behalf of itself and its subcontractors that they have the qualifications and skills to perform the Services in a competent and professional manner and according to the highest standards and best practices in the industry.

**53 Permits and Licenses.** Contractor warrants on behalf of itself and its subcontractors that they are properly licensed, registered, and/or certified to perform the Services as required by law and have procured a City Business License, if required by the Cupertino Municipal Code.

**54 Subcontractors.** Only Contractor's employees are authorized to work under this Agreement. Prior written approval from City is required for any subcontractor, and the terms and conditions of this Agreement will apply to any approved subcontractor.

**55 Tools, Materials, and Equipment.** Contractor will supply all tools, materials and equipment required to perform the Services under this Agreement.

**56 Payment of Benefits and Taxes.** Contractor is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes. Contractor and any of its employees, agents, and subcontractors shall not have any claim under this Agreement or otherwise against City for seniority, vacation time, vacation pay, sick leave, personal time off, overtime, health insurance, medical care, hospital care, insurance benefits, social security, disability, unemployment, workers compensation or employee benefits of any kind. Contractor shall be solely liable for and obligated to pay directly all applicable taxes, fees, contributions, or charges applicable to Contractor's business including, but not limited to, federal and state income taxes. City shall have no obligation whatsoever to pay or withhold any taxes or benefits on behalf of Contractor. Should any court, arbitrator, or administrative authority, including but not limited to the California Public Employees Retirement System (PERS), the Internal Revenue Service or the State Employment Development Division, determine that Contractor, or any of its employees, agents, or subcontractors, is an employee for any purpose, then Contractor agrees to a reduction in amounts payable under this Agreement, or to promptly remit to City any payments due by the City as a result of such determination, so that the City's total expenses under this Agreement are not greater than they would have been had the determination not been made.

## **6. PROPRIETARY/CONFIDENTIAL INFORMATION**

In performing this Agreement, Contractor may have access to private or confidential information owned or controlled by the City, which may contain proprietary or confidential details the disclosure of which to third parties may be damaging to City. Contractor shall hold in confidence all City information provided by City to Contractor and use it only to perform this Agreement.

Contractor shall exercise the same standard of care to protect City information as a reasonably prudent contractor would use to protect its own proprietary data.

## **7. OWNERSHIP OF MATERIALS**

**7.1 Property Rights.** Any interest (including copyright interests) of Contractor in any product, memoranda, study, report, map, plan, drawing, specification, data, record, document, or other information or work, in any medium (collectively, “Work Product”), prepared by Contractor in connection with this Agreement will be the exclusive property of the City upon completion of the work to be performed hereunder or upon termination of this Agreement, to the extent requested by City. In any case, no Work Product shall be shown to any third-party without prior written approval of City.

**7.2 Copyright.** To the extent permitted by Title 17 of the U.S. Code, all Work Product arising out of this Agreement is considered “works for hire” and all copyrights to the Work Product will be the property of City. Alternatively, Contractor assigns to City all Work Product copyrights. Contractor may use copies of the Work Product for promotion only with City’s written approval.

**7.3 Patents and Licenses.** Contractor must pay royalties or license fees required for authorized use of any third party intellectual property, including but not limited to patented, trademarked, or copyrighted intellectual property if incorporated into the Services or Work Product of this Agreement.

**7.4 Re-Use of Work Product.** Unless prohibited by law and without waiving any rights, City may use or modify the Work Product of Contractor or its sub-contractors prepared or created under this Agreement, to execute or implement any of the following:

- (a) The original Services for which Contractor was hired;
- (b) Completion of the original Services by others;
- (c) Subsequent additions to the original Services; and/or
- (d) Other City projects.

**7.5 Deliverables and Format.** Contractor must provide electronic and hard copies of the Work Product, on recycled paper and copied on both sides, except for one single-sided original.

## **8. RECORDS**

Contractor must maintain complete and accurate accounting records relating to its performance in accordance with generally accepted accounting principles. The records must include detailed information of Contractor’s performance, benchmarks and deliverables, which must be available to City for review and audit. The records and supporting documents must be kept separate from other records and must be maintained for four (4) years from the date of City’s final payment.

Contractor acknowledges that certain documents generated or received by Contractor in connection with the performance of this Agreement, including but not limited to correspondence between Contractor and any third party, are public records under the California Public Records

Act, California Government Code section 6250 et seq. Contractor shall comply with all laws regarding the retention of public records and shall make such records available to the City upon request by the City, or in such manner as the City reasonably directs that such records be provided.

## **9. ASSIGNMENT**

Contractor shall not assign, sublease, hypothecate, or transfer this Agreement, or any interest therein, directly or indirectly, by operation of law or otherwise, without prior written consent of City. Any attempt to do so will be null and void. Any changes related to the financial control or business nature of Contractor as a legal entity is considered an assignment of the Agreement and subject to City approval, which shall not be unreasonably withheld. Control means fifty percent (50%) or more of the voting power of the business entity.

## **10. PUBLICITY / SIGNS**

Any publicity generated by Contractor for the project under this Agreement, during the term of this Agreement and for one year thereafter, will reference the City's contributions in making the project possible. The words "City of Cupertino" will be displayed in all pieces of publicity, including flyers, press releases, posters, brochures, public service announcements, interviews and newspaper articles. No signs may be posted, exhibited or displayed on or about City property, except signage required by law or this Contract, without prior written approval from the City.

## **11. INDEMNIFICATION**

**11.1** To the fullest extent allowed by law, and except for losses caused by the sole and active negligence or willful misconduct of City personnel, Contractor shall indemnify, defend and hold harmless City, its City Council, boards and commissions, officers, officials, employees, agents, servants, volunteers, and consultants ("Indemnitees"), through legal counsel acceptable to City, from and against any and all liability, damages, claims, actions, causes of action, demands, charges, losses, costs, and expenses (including attorney fees, legal costs, and expenses related to litigation and dispute resolution proceedings) of every nature, arising directly or indirectly from this Agreement or in any manner relating to any of the following:

- (a) Breach of contract, obligations, representations, or warranties;
- (b) Negligent or willful acts or omissions committed during performance of the Services;
- (c) Personal injury, property damage, or economic loss resulting from the work or performance of Contractor or its subcontractors or sub-subcontractors;
- (d) Unauthorized use or disclosure of City's confidential and proprietary Information;
- (e) Claim of infringement or violation of a U.S. patent or copyright, trade secret, trademark, or service mark or other proprietary or intellectual property rights of any third party.

**11.2** Contractor must pay the costs City incurs in enforcing this provision. Contractor must accept a tender of defense upon receiving notice from City of a third-party claim. At City's request, Contractor will assist City in the defense of a claim, dispute, or lawsuit arising out of this Agreement.

**11.3** Contractor's duties under this section are not limited to the Contract Price, workers' compensation payments, or the insurance or bond amounts required in the Agreement. Nothing in

the Agreement shall be construed to give rise to an implied right of indemnity in favor of Contractor against City or any Indemnatee.

**11.4.** Contractor's payments may be deducted or offset to cover any money the City lost due to a claim or counterclaim arising out of this Agreement, a purchase order, or other transaction.

**11.5.** Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor, or any other person or entity involved by, for, with, or on behalf of Contractor in the performance of this Agreement. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

**11.6.** This Section 11 shall survive termination of the Agreement.

## **12. INSURANCE**

Contractor shall comply with the Insurance Requirements, attached and incorporated here as **Exhibit D**, and must maintain the insurance for the duration of the Agreement, or longer as required by City. City will not execute the Agreement until City approves receipt of satisfactory certificates of insurance and endorsements evidencing the type, amount, class of operations covered, and the effective and expiration dates of coverage. Failure to comply with this provision may result in City, at its sole discretion and without notice, purchasing insurance for Contractor and deducting the costs from Contractor's compensation or terminating the Agreement.

## **13. COMPLIANCE WITH LAWS**

**13.1 General Laws.** Contractor shall comply with all local, state, and federal laws and regulations applicable to this Agreement. Contractor will promptly notify City of changes in the law or other conditions that may affect the Project or Contractor's ability to perform. Contractor is responsible for verifying the employment authorization of employees performing the Services, as required by the Immigration Reform and Control Act.

**13.2 Labor Laws.** Contractor shall comply with all labor laws applicable to this Agreement. If the Scope of Services includes a "public works" component, Contractor is required to comply with prevailing wage laws under Labor Code Section 1720 and other labor laws.

**13.3 Discrimination Laws.** Contractor shall not discriminate on the basis of race, religious creed, color, ancestry, national origin, ethnicity, handicap, disability, marital status, pregnancy, age, sex, gender, sexual orientation, gender identity, Acquired-Immune Deficiency Syndrome (AIDS), or any other protected classification. Contractor shall comply with all anti-discrimination laws, including Government Code Sections 12900 and 11135, and Labor Code Sections 1735, 1777, and 3077.5. Consistent with City policy prohibiting harassment and discrimination, Contractor understands that harassment and discrimination directed toward a job applicant, an employee, a City employee, or any other person, by Contractor or its employees or sub-contractors will not be tolerated. Contractor agrees to provide records and documentation to the City on request necessary to monitor compliance with this provision.

**13.4 Conflicts of Interest.** Contractor shall comply with all conflict of interest laws applicable to this Agreement and must avoid any conflict of interest. Contractor warrants that no public official, employee, or member of a City board or commission who might have been involved in the making of this Agreement, has or will receive a direct or indirect financial interest in this Agreement, in violation of California Government Code Section 1090 et seq. Contractor may be required to file a conflict of interest form if Contractor makes certain governmental decisions or serves in a staff capacity, as defined in Section 18700 of Title 2 of the California Code of Regulations. Contractor agrees to abide by the City's rules governing gifts to public officials and employees.

**13.5 Remedies.** Any violation of Section 13 constitutes a material breach and may result in City suspending payments, requiring reimbursements or terminating this Agreement. City reserves all other rights and remedies available under the law and this Agreement, including the right to seek indemnification under Section 11 of this Agreement.

#### **14. PROJECT COORDINATION**

**City Project Manager.** The City assigns Luke Connolly as the City's representative for all purposes under this Agreement, with authority to oversee the progress and performance of the Scope of Services. City reserves the right to substitute another Project manager at any time, and without prior notice to Contractor.

**Contractor Project Manager.** Subject to City approval, Contractor assigns Charlie Knox as its single Representative for all purposes under this Agreement, with authority to oversee the progress and performance of the Scope of Services. Contractor's Project manager is responsible for coordinating and scheduling the Services in accordance with the Scope of Services and the Schedule of Performance. Contractor must regularly update the City's Project Manager about the progress with the work or any delays, as required under the Scope of Services. City written approval is required prior to substituting a new Representative.

#### **15. ABANDONMENT OF PROJECT**

City may abandon or postpone the Project or parts therefor at any time. Contractor will be compensated for satisfactory Services performed through the date of abandonment, and will be given reasonable time to assemble the work and close out the Services. With City's pre-approval in writing, the time spent in closing out the Services will be compensated up to a maximum of ten percent (10%) of the total time expended to date in the performance of the Services.

#### **16. TERMINATION**

City may terminate this Agreement for cause or without cause at any time. Contractor will be paid for satisfactory Services rendered through the date of termination, but final payment will not be made until Contractor closes out the Services and delivers the Work Product.

#### **17. GOVERNING LAW, VENUE, AND DISPUTE RESOLUTION**

This Agreement is governed by the laws of the State of California. Any lawsuits filed related to this Agreement must be filed with the Superior Court for the County of Santa Clara, State of



California. Contractor must comply with the claims filing requirements under the Government Code prior to filing a civil action in court. If a dispute arises, Contractor must continue to provide the Services pending resolution of the dispute. If the Parties elect arbitration, the arbitrator's award must be supported by law and substantial evidence and include detailed written findings of law and fact.

**18. ATTORNEY FEES**

If City initiates legal action, files a complaint or cross-complaint, or pursues arbitration, appeal, or other proceedings to enforce its rights or a judgment in connection with this Agreement, the prevailing party will be entitled to reasonable attorney fees and costs.

**19. THIRD PARTY BENEFICIARIES**

There are no intended third party beneficiaries of this Agreement.

**20. WAIVER**

Neither acceptance of the Services nor payment thereof shall constitute a waiver of any contract provision. City's waiver of a breach shall not constitute waiver of another provision or breach.

**21. ENTIRE AGREEMENT**

This Agreement represents the full and complete understanding of every kind or nature between the Parties, and supersedes any other agreement(s) and understanding(s), either oral or written, between the Parties. Any modification of this Agreement will be effective only if in writing and signed by each Party's authorized representative. No verbal agreement or implied covenant will be valid to amend or abridge this Agreement. If there is any inconsistency between any term, clause, or provision of the main Agreement and any term, clause, or provision of the attachments or exhibits thereto, the terms of the main Agreement shall prevail and be controlling.

**22. INSERTED PROVISIONS**

Each provision and clause required by law for this Agreement is deemed to be included and will be inferred herein. Either party may request an amendment to cure mistaken insertions or omissions of required provisions. The Parties will collaborate to implement this Section, as appropriate.

**23. HEADINGS**

The headings in this Agreement are for convenience only, are not a part of the Agreement and in no way affect, limit, or amplify the terms or provisions of this Agreement.

**24. SEVERABILITY/PARTIAL INVALIDITY**

If any term or provision of this Agreement, or their application to a particular situation, is found by the court to be void, invalid, illegal, or unenforceable, such term or provision shall remain in force and effect to the extent allowed by such ruling. All other terms and provisions of this

Agreement or their application to specific situations shall remain in full force and effect. The Parties agree to work in good faith to amend this Agreement to carry out its intent.

## **25. SURVIVAL**

All provisions which by their nature must continue after the Agreement expires or is terminated, including the Indemnification, Ownership of Materials/Work Product, Records, Governing Law, and Attorney Fees, shall survive the Agreement and remain in full force and effect.

## **26. NOTICES**

All notices, requests and approvals must be sent in writing to the persons below, which will be considered effective on the date of personal delivery or the date confirmed by a reputable overnight delivery service, on the fifth calendar day after deposit in the United States Mail, postage prepaid, registered or certified, or the next business day following electronic submission:

|  |  |
|--|--|
| To City of Cupertino<br>Office of the City Manager<br>10300 Torre Ave.<br>Cupertino, CA 95014<br><br>Attention: Luke Connolly<br>Email: <a href="mailto:lukec@cupertino.org">lukec@cupertino.org</a> | To Contractor:<br>PlaceWorks, Inc.<br>3 MacArthur Pl, Ste. 1100<br>Santa Ana, CA 92707<br><br>Attention: Charlie Knox<br>Email: <a href="mailto:cknox@placeworks.com">cknox@placeworks.com</a> |
|--|--|

## **27. EXECUTION**

The person executing this Agreement on behalf of Contractor represents and warrants that Contractor has full right, power, and authority to enter into and carry out all actions contemplated by this Agreement and that he or she is authorized to execute this Agreement, which constitutes a legally binding obligation of Contractor. This Agreement may be executed in counterparts, each one of which is deemed an original and all of which, taken together, constitute a single binding instrument.

**IN WITNESS WHEREOF**, the parties have caused the Agreement to be executed.

**CITY OF CUPERTINO**  
A Municipal Corporation

**CONTRACTOR**

By \_\_\_\_\_

By  \_\_\_\_\_

Name \_\_\_\_\_

Name Keith McCann

Title \_\_\_\_\_

Title CEO/CFO

Date \_\_\_\_\_

Date 2-23-23



**APPROVED AS TO FORM:**

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CHRISTOPHER D. JENSEN  
Cupertino City Attorney

**ATTEST:**

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KIRSTEN SQUARCIA  
City Clerk

Date\_\_\_\_\_



# CITY OF CUPERTINO

## Agenda Item

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**23-12081**

**Agenda Date: 3/7/2023**  
**Agenda #: 11.**

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Subject: Removal of Planning Commissioner R Wang

Consider the removal of Planning Commissioner R Wang



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3308 • FAX: (408) 777-3333  
CUPERTINO.ORG

**CITY COUNCIL STAFF REPORT**

Meeting: March 7, 2023

**Subject**

Removal of Planning Commissioner R. Wang.

**Recommended Action**

Consider the removal of Planning Commissioner R. Wang.

**Reasons for Recommendation**

On February 21, 2023, two City Councilmembers requested that the City Manager bring an item for discussion on a future Council agenda to consider the removal of Planning Commissioner R. "Ray" Wang from the Commission. Commissioner Wang is presently in his second full term on the Commission, which runs through January 30, 2025.

Under Cupertino Municipal Code ("CMC") Section 2.32.020(A), Planning Commissioners "serve at the pleasure of the City Council." A Planning Commissioner may be removed by a majority vote of the City Council. (CMC § 2.32.030.) "If a vacancy occurs other than by expiration of a term, it shall be filled by the Mayor's appointment for the unexpired portion of the term." (*Ibid.*)

If Council votes to remove Commissioner Wang, the Mayor may elect to appoint the first alternate Commissioner selected by Council, Tejesh Mistry, to the Planning Commission. Alternatively, the City Council may direct staff to provide notice of the vacancy and initiate a new recruitment pursuant to Government Code section 54974.

**Fiscal Impact**

No fiscal impact.

**Sustainability Impact**

No sustainability impact.

**California Environmental Quality Act**

Not applicable.

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|                                    |  |
|------------------------------------|--|
| <u>Prepared by:</u>                | Luke Connolly, Acting Community Development Director |
| <u>Reviewed by:</u>                | Christopher Jensen, City Attorney                    |
|                                    | Michael Woo, Assistant City Attorney                 |
| <u>Approved for submission by:</u> | Pamela Wu, City Manager                              |



# CITY OF CUPERTINO

## Agenda Item

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**22-11830**

**Agenda Date: 3/7/2023**  
**Agenda #: 12.**

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Subject: Consider the Fiscal Year (FY) 2023-24 five-year plan for Capital Improvement Program (CIP).

Receive presentation and provide input on the proposed FY 2023-24 five-year plan for the CIP.

Presenter: Susan Michael, Capital Improvement Program Manager



## PUBLIC WORKS DEPARTMENT

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3354 • FAX: (408) 777-3333  
CUPERTINO.ORG

### CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

#### Subject

Consider the Fiscal Year (FY) 2023-24 five-year plan for Capital Improvement Program (CIP).

#### Recommended Action

Receive presentation and provide input on the proposed FY 2023-24 five-year plan for the CIP.

#### Reasons for Recommendation

Annually, as part of the City Budget process, staff collects and develops proposals for new capital improvement projects and proposes additional funding for existing projects where necessary. Council is asked to review these proposals and provide feedback.

Development of the annual CIP is a multi-step process, as detailed here:

- Annually Staff aggregates needs identified through internal proposals and planning documents (e.g. master plans).
- February Review the CIP with directly impacted commissions (this year included the Parks and Recreation Commission and the Bicycle and Pedestrian Commission).
- **March 7** **City Council:** Present and receive input on the draft Proposed FY 2023-24 five-year plan for CIP.
- March 14 **Planning Commission:** Verifies the proposed CIP is in conformance with the General Plan.
- April 4 **City Council:** Present the updated recommendation of the proposed FY 2023-2024 five-year plan for the CIP.
- May/June **City Council:** Adopt the FY 2023-2024 five-year CIP alongside adoption of the annual Operating Budget.

The proposed CIP is a request for funding of projects and program support for FY 2023-24, as part of a five-year plan. It is important to note that appropriation of funds only occurs for the first year of the CIP. Years two through five are included to allow for planning purposes and to identify future expenditures and workload.

A capital improvement is a project that enhances a unit of property, restores, or prolongs the useful life of a unit of property, or adapts the unit of property to a new or different use. The CIP Division of Public Works provides design and construction administration for all capital improvement projects including streets, sidewalks, storm drainage, buildings, parks, bicycle and pedestrian improvements, and other public facilities. The division ensures that all public improvements are designed and constructed in accordance with community expectations, council's directions and priorities, and City of Cupertino standards. The division places safety of the public and City employees as its highest priority in the delivery of capital projects.

The guidelines for what constitute a CIP project, as opposed to a maintenance project, are: (1) requires professional design services with specialized expertise, analysis, or documentation for the activities; and (2) the implementation budget exceeds \$60,000. These guidelines are dynamic and are dependent upon an individual project.

The projects completed this year include:

TABLE 1 – COMPLETED CIP PROJECTS FY 2022-23

| Project   | Total Project Budget | Remaining Balance  |
|---|----------------------|--------------------|
| Bicycle Boulevard Interim Improvements, Phase 2   | \$220,000            | \$0                |
| Homestead/De Anza - Design & Construction         | \$428,300            | \$27,314           |
| Memorial Park - Pond Repurposing                  | \$3,000,000          | \$1,153,554        |
| Regnart Creek Trail Fencing                       | \$1,954,883          | \$0                |
| Retaining Wall Repair - Cordova Road              | \$25,000             | -\$8               |
| Sidewalk Improvements - Orange & Byrne            | \$5,158,188          | \$384,372          |
| Sports Center Community Needs Analysis            | \$25,000             | \$25,000           |
| Stelling and Alves Crosswalk Installation         | \$80,000             | \$54,039           |
| Tree Inventory - Stevens Creek Corridor           | \$65,000             | \$1,480            |
| Creekside Tot Lot (Annual Playground Replacement) | \$300,000            | \$0                |
| <b>Total</b>                                      | <b>\$11,256,371</b>  | <b>\$1,645,751</b> |

*Note: some of these projects are in the process of completion and the figures reported here may be adjusted before the accounts are fully closed.*

It is anticipated that these projects underspent their respective budgets by approximately \$1.65 million, which will be returned to the Capital Reserve Fund (or other appropriate fund based on the original source of any restricted funds) upon completion of the project closeout. Public Works and budget staff work together as part

of the year end process to close out completed projects. This closeout of projects is presented as part of the first quarter report of the following fiscal year.

In constructing the proposed CIP, several factors are considered. These factors are used to rate individual projects for their level of priority:

- **Health and Safety:** assets that require repair or upgrading to protect public health and safety take highest priority.  
*Example: Repair of the Storm Drain at Stevens Creek Blvd./Calabazas Creek Culvert is a high priority to avoid subsequent sinkhole issues.*
- **Community Priorities:** Council priorities, suggestions from Commissions, and Community input are considered.  
*Example: Carmen Road Pedestrian Bridge is a project suggested by the Bicycle Pedestrian Commission and members of the public.*
- **Ongoing phases:** some projects are included as subsequent phases of existing/completed projects.  
*Example: Stevens Creek Blvd. Class IV Bikeway, Phases 2 (current) and 3 (proposed) are subsequent Phases of the overall Stevens Creek Blvd. Bikeway project, initiated in 2017.*
- **Master Plan Priorities:** The City's Master Plans and General Plan have many stated goals and policies that affect the generation of CIP projects. Staff reviews the goals found in these documents and from stated priorities of commissions.  
*Example: In a community-wide survey for the Master Plan, basketball was the top recreation activity for teen respondents +18 years. The Wilson Park full-sized basketball court project also addresses the goal of Enhancement (MP4-F-iii): "Reinvigorate and revitalize parks and recreation facilities and diversify offerings to support broad and inclusive recreation interests... Prioritize the addition of basketball courts, especially full-size courts, to provide multiple basketball venues."*
- **Fiscally Responsible:** Improvements or projects that enhance fiscally responsible use of City resources, including staff time and City funds. Projects that have secured (or could secure) outside funding such as grants are also given priority.  
*Example: The Civic Center Microgrid project is included in this year's CIP proposal because FEMA/CalOES funding became available.*

Projects proposals are weighed and ranked based on the factors. The highest priority are projects that repair existing facilities to address public safety. The other factors, including available funding and resources to complete the project, are then considered within the context of the City's goals.



Using these priorities, the following projects are proposed for inclusion in the FY 2023-24 CIP. A full ranking of projects is available as Attachment C – “FY 2023 - 2024 CIP Project Rankings.”

TABLE 2 – FY 2023-24 PROPOSED CIP PROJECTS

## A. Multi-Year Projects, previously approved:

| Projects   | City Funding     |
|--|------------------|
| ADA Improvements (annually funded)                         | \$100,000        |
| Streetlight Installation – Annual Infill (annually funded) | \$75,000         |
| Annual Playground Replacement (Year 4 of 5)                | \$300,000        |
| Park Amenity Improvements (Year 4 of 5)                    | \$200,000        |
| <b>Subtotal</b>  | <b>\$675,000</b> |

## B. Existing Projects, requiring additional funding:

|  |                    |
|--|--------------------|
| City Hall Annex (10455 Torre Ave)<br>(Estimated increase: \$2,000,000) | **T.B.D.           |
| Regnart Road Improvements, Phase 1<br>(Estimated increase: \$600,000)  | **T.B.D.           |
| Citywide Building Condition Assessment Implementation*                 | \$2,000,000        |
| City Hall Improvements*  | \$1,000,000        |
| <b>Subtotal</b>  | <b>\$3,000,000</b> |

## C. New Projects:

|   |                    |
|---|--------------------|
| Fiber Expansion – City Hall Annex   | \$320,000          |
| Civic Center Microgrid***   | \$150,000          |
| San Tomas Aquino/Saratoga Creek Trail Extension, Feasibility Study (from Lawrence-Mitty Park) | \$150,000          |
| Bollinger Road Bike Improvements (Traffic Analysis and Preliminary Design)*                   | \$200,000          |
| Stevens Creek Blvd./Calabazas Creek Storm Drain Repair  | \$420,000          |
| Stevens Creek Bridge Repair***  | \$98,642           |
| <b>Subtotal</b>   | <b>\$1,338,642</b> |
| <b>Total</b>  | <b>\$5,013,642</b> |

## Notes:

\* These projects are early phases of an ongoing or multi-phase project. Please refer to the CIP 5-year schedule (Attachment A) for additional information.

\*\* No additional funds are requested in the CIP. Staff will return with more specific funding request after construction bids are received. The estimates are provided to facilitate responsible development of the FY budget.

*\*\*\* The total project funding for Civic Center Microgrid and Stevens Creek Bridge Repair projects include external grant funding. Please refer to the CIP Five-Year schedule (Attachment A) for additional information.*

Attachment B – “New CIP Project Narratives” includes more information on each of the projects included in Table 2.

Currently the CIP division has 37 funded existing projects, ten of which are in queue for initiation. The CIP projects range from the creation of a new park to the installation of new streetlights. Funding dedicated to the existing projects includes \$37.1 million of City funds, with \$12.8 million in external funding, for a total of \$49.9 million. To give a sense of size and scope, of those 37 projects, 17 projects are funded for \$1 million or greater. Of those 17, six are funded for more than \$2 million.

Currently, major projects underway include Memorial Park Specific Plan and Revitalization efforts, Jollyman All-Inclusive Playground, Bridge Repairs and Storm Drain enhancements, and the new park and trail at the Lawrence-Mitty parcel. Many of these projects are multi-year endeavors. When considering the addition of new projects and subsequent phases of existing projects, consideration of available resources to move those projects forward is important. Current staffing availability to manage new projects is limited and some projects funded in previous fiscal years have not yet been advanced due to staffing limitations. Given the number and magnitude of projects in the CIP, staff will include requests in the proposed annual Operating Budget to meet project delivery needs. Based on the projects currently funded and those in the draft Proposed FY 2023-24 CIP, staff anticipates the need for an additional four positions.

In summary, the draft Proposed FY 2023-24 CIP includes six new projects, additional funding for four multi-year projects and additional funding for four other current projects. There are 37 active CIP projects that are a priority to implement and close out. This year, the proposal for new projects is limited to health and safety driven projects and smaller initiatives where staff has the capacity to deliver. The initiation of larger CIP projects is not included at this time due to limited staffing resources, and unresolved external financial impacts that may affect the Capital Reserve fund.

#### Sustainability Impact

Future projects will be evaluated for sustainability impacts as they are developed.

### Fiscal Impact

The annual CIP has previously assumed a base funding amount of \$2.5 million annually, with that amount varying based on available year end fund balances. Over the last eight years, the General Fund transferred a total of \$63,291,725 to the Capital Reserve as follows:

- |                          |                          |
|--------------------------|--------------------------|
| • FY 22-23: \$2,500,000  | • FY 18-19: \$8,000,000  |
| • FY 21-22: \$10,000,000 | • FY 17-18: \$10,000,000 |
| • FY 20-21: \$5,000,000  | • FY 16-17: \$15,000,000 |
| • FY 19-20: \$10,000,000 | • FY 15-16: \$2,791,725  |

Although transfers from the General Fund to the Capital Reserve are yet to be determined for future years, past transfers provide a target for future project programming. Staff continues to recommend that the capital reserve account maintain a minimum unprogrammed fund balance of \$2 million to allow for funding needs that may arise during the fiscal year.

The budget for current CIP projects totals \$49.9 million for 37 projects at various levels of completion, including \$12.8 million of external funding. Ten projects have been completed, comprised of \$11.3 million of dedicated funding in the current fiscal year, with \$1.65 million that can return to the appropriate fund balance based on where funding originated.

The Capital Reserve fund balance is currently estimated to end the year at \$15.0 million. New projects proposed will reduce this amount by approximately \$5,013,642, resulting in an estimated ending fund balance of \$10 million for FY 2023 - 24, should all recommended Capital Projects be approved.

### California Environmental Quality Act (CEQA)

Future projects will be subject to environmental review as required by CEQA.

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Prepared by: Susan Michael, Capital Improvement Programs Manager

Reviewed by: Chad Mosley, Interim Director of Public Works

Reviewed by: Matt Morley, Assistant City Manager

Approved for Submission by: Pamela Wu, City Manager

#### Attachments:

A – FY 2023 - 2024 CIP 5-year Schedule

B – FY 2023 - 2024 CIP Project Narratives

C – FY 2023 - 2024 CIP Project Rankings

D – Master Plans Project Lists

## FISCAL YEAR 2023 - 2024 CAPITAL IMPROVEMENT PROGRAM • 5-YEAR PLAN

| Funding Types  |
|--|
| RUC = Restricted Use Category  |
| AP - Apple Funded Donation   |
| BBF - Blackberry Farm Enterprise Fund (560)(RUC)                     |
| DIL - Developer in Lieu Fund (RUC)                                   |
| DON - Donation   |
| GF - General Fund (420/429) (unrestricted)                           |
| PD - Park Dedication Fund (280) (RUC)                                |
| RP - Recreation Program Enterprise Fund (580) (RUC)                  |
| SC - Sports Center Enterprise Fund (570) (RUC)                       |
| SCCP - Stevens Creek Corridor Park Capital Projects Fund (427) (RUC) |
| SD - Storm Drain Improvement Fund (210) (RUC)                        |
| TF - Transportation Fund (270) (RUC)                                 |

| Approved Plan(s)                            |   |
|---|---|
| ADA - ADA Transition Plan                   | MPP - McClellan Ranch Preserve Master Plan                  |
| BCSS - Bollinger Road Corridor Safety Study | PMP - Pedestrian Master Plan                                |
| BCA - Building Condition Assessment         | PRSMP - Parks & Recreation System Master Plan               |
| CAP - Climate Action Plan                   | PTP - Pedestrian Transportation Plan                        |
| CCMP - Civic Center Master Plan             | RRGE - Regnart Road Geotechnical Evaluation                 |
| BTP - Bicycle Transportation Plan           | SCC - Stevens Creek Corridor Park Master Plan & Restoration |
| EP - Santa Clara County Expressway Plan     | SDMP - Storm Drain Master Plan                              |
| GP - General Plan                           | FMP - 2020 Fiber Master Plan                                |

| PROPOSED PROJECTS   |                     |                          |                      |                            |                                |                    |                    |                     |                    |              |               |             |             |
|---|---------------------|--------------------------|----------------------|----------------------------|--------------------------------|--------------------|--------------------|---------------------|--------------------|--------------|---------------|-------------|-------------|
| Description   | City Funding        | External Project Funding | Total Project Budget | Remaining Mid-Year FY22-23 | FY 23-24 Proposed City Funding | FY 24-25 Projected | FY 25-26 Projected | FY 26-27 Projected  | FY 27-28 Projected | Funding Type | Approved Plan | Budget Unit | Project No. |
| Stevens Creek Blvd./Calabazas Creek Storm Drain Repair                | \$420,000           |                          | \$420,000            |                            | \$420,000                      |                    |                    |                     |                    | SD           | SDMP          |             |             |
| Fiber Expansion - City Hall Annex                                     | \$320,000           |                          | \$320,000            |                            | \$320,000                      |                    |                    |                     |                    | GF           | FMP           | 420-99-248  |             |
| Civic Center Microgrid  | \$150,000           | \$102,460                | \$252,460            |                            | \$150,000                      | \$655,540          |                    |                     |                    |              |               |             |             |
| Bollinger Road Bike Improvements                                      | \$4,000,000         |                          | \$4,000,000          |                            | \$200,000                      | \$500,000          |                    | \$3,930,400         |                    | GF           | BCSS          |             |             |
| San Tomas Aquino/Saratoga Creek Trail Extension, Feasibility Study    | \$150,000           |                          | \$150,000            |                            | \$150,000                      |                    |                    |                     |                    | GF           | BTP           |             |             |
| Stevens Creek Bridge Repair   | \$98,642            | \$761,358                | \$860,000            |                            | \$98,642                       |                    |                    |                     |                    | TF           | GP            |             |             |
| Blackberry Farms Golf Course Improvements                             | \$3,500,000         |                          | \$3,500,000          |                            |                                | \$3,675,000        |                    |                     |                    | GF           | PRSMP         |             |             |
| Fiber Expansion - Six Emergency Sites                                 | \$0                 | \$1,300,000              | \$1,300,000          |                            |                                | \$1,365,000        |                    |                     |                    | GF           | FMP           |             |             |
| McClellan Road Bridge Replacement                                     | \$2,300,000         | \$5,000,000              | \$7,300,000          |                            |                                | \$1,000,000        |                    | \$7,450,480         |                    | TF           | GP            |             |             |
| Stevens Creek Blvd Separated Bikeway, Phase 3 - Design & Construction | \$3,300,000         |                          | \$3,300,000          |                            |                                | \$315,000          | \$3,323,250        |                     |                    | GF, Grant    | BTP           | 420-99-036  |             |
| Fiber Expansion - 14 Traffic Signals                                  | \$0                 | \$1,761,000              | \$1,761,000          |                            |                                |                    | \$1,941,503        |                     |                    | GF           | FMP           |             |             |
| Fiber Expansion - Redundant Paths (City Hall, Service Center)         | \$0                 | \$807,000                | \$807,000            |                            |                                |                    | \$889,718          |                     |                    | GF           | FMP           |             |             |
| Carmen Road Bridge - Design & Construction                            | \$5,500,000         |                          | \$5,500,000          |                            |                                |                    | \$750,000          | \$5,616,800         |                    | GF           | BTP, PTP      |             |             |
| Accessibility Dashboard   | \$200,000           |                          | \$200,000            |                            |                                |                    | \$220,500          |                     |                    | GF           | ADA           |             |             |
| Blackberry Farm Bocce Ball Shade Structure                            | \$160,000           |                          | \$160,000            |                            |                                |                    | \$176,400          |                     |                    | GF           | PRSMP         |             |             |
| Linda Vista Park Picnic Area Shade Structure                          | \$160,000           |                          | \$160,000            |                            |                                |                    | \$176,400          |                     |                    | GF           | PRSMP         |             |             |
| Portal Park Picnic Area Shade Structure                               | \$160,000           |                          | \$160,000            |                            |                                |                    | \$176,400          |                     |                    | GF           | PRSMP         |             |             |
| Fiber Expansion - Four Paths of Redundancy                            | \$0                 | \$1,300,000              | \$1,300,000          |                            |                                |                    |                    | \$1,504,880         |                    | GF           | FMP           |             |             |
| Fiber Expansion - Parks and Downtown                                  | \$0                 | \$3,100,000              | \$3,100,000          |                            |                                |                    |                    |                     | \$3,768,050        | GF           | FMP           |             |             |
| Merriman Road Storm Drain   | \$900,000           |                          | \$900,000            |                            |                                |                    |                    |                     | \$1,093,950        | SD           | SDMP          |             |             |
| Fiber Expansion - City Facilities                                     | \$0                 | \$800,000                | \$800,000            |                            |                                |                    |                    |                     | \$972,400          | GF           | FMP           |             |             |
| <b>Total (Proposed Projects)</b>                                      | <b>\$21,318,642</b> | <b>\$14,931,818</b>      | <b>\$36,250,460</b>  | <b>\$0</b>                 | <b>\$1,338,642</b>             | <b>\$7,510,540</b> | <b>\$7,654,170</b> | <b>\$18,502,560</b> | <b>\$5,834,400</b> |              |               |             |             |

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| EXISTING PROJECTS   |                     |                          |                      |                            |                                |                     |                     |                      |                    |                 |               |             |                |
|---|---------------------|--------------------------|----------------------|----------------------------|--------------------------------|---------------------|---------------------|----------------------|--------------------|-----------------|---------------|-------------|----------------|
| Description   | City Funding        | External Project Funding | Total Project Budget | Remaining Mid-Year FY22-23 | FY 23-24 Proposed City Funding | FY 24-25 Projected  | FY 25-26 Projected  | FY 26-27 Projected   | FY 27-28 Projected | Funding Type    | Approved Plan | Budget Unit | Project No.    |
| Bicycle Boulevard Interim Improvements, Phase 3                             | 1,197,000           | 0                        | 1,197,000            | T.B.D.                     | -                              | -                   | -                   | -                    | -                  | GF              | BTP           | 420-99-036  | ST 030         |
| Civic Center Parking Improvements   | 1,000,000           | 0                        | 1,000,000            | 797,221                    | -                              | -                   | -                   | -                    | -                  | GF              | CCMP          | 420-99-078  | CIV 009        |
| De Anza Boulevard Buffered Bike Lanes                                       | 525,000             |                          | 525,000              | 525,000                    |                                |                     |                     |                      |                    | GF              | BTP           | 420-99-262  | ST 061         |
| I-280 Trail - Central & East Segment  | 0                   | 3,596,000                | 3,596,000            | T.B.D.                     |                                | -                   |                     | -                    | -                  | AP/Grant        | BTP, PTP      | 420-99-036  | ST 050, ST 046 |
| I-280 Trail - West Segment  | 0                   | 600,000                  | 600,000              | T.B.D.                     | -                              | -                   |                     | -                    | -                  | AP/Grant        | BTP, PTP      | 420-99-036  | ST 051         |
| McClellan Road Separated Bike Corridor, Phase 3                             | 164,410             | 1,160,000                | 1,324,410            | T.B.D.                     | -                              | -                   | -                   | -                    | -                  | AP/GF/Grant     | BTP           | 420-99-036  | ST 047         |
| McClellan Road Separated Bike Corridor, Phase 4 (Byrne Ave to Imperial Ave) | 0                   | 1,000,000                | 1,000,000            | T.B.D.                     | -                              | -                   | -                   | -                    | -                  | AP/GF/Grant/DIL | BTP           | 420-99-036  | ST 048         |
| School Walk Audit Implementation  | 23,989              | 1,221,863                | 1,245,852            | 1,071,176                  | -                              | -                   | -                   | -                    | -                  | AP/GF           | GP, PTP       | 420-99-069  | ST 034         |
| Stevens Creek Blvd CL IV Bikeway - Bandlely Dr. Signal                      | 124,432             | 25,658                   | 150,090              | 142,208                    |                                |                     |                     |                      |                    | GF, DIL         | BTP           | 420-99-070  | ST 044         |
| Stevens Creek Blvd CL IV Bikeway - Phase 2 (design & construction)          | 2,350,000           | 807,000                  | 3,157,000            | T.B.D.                     |                                |                     |                     |                      |                    | GF, Grant       | BTP           | 420-99-036  | ST 053         |
| Traffic Calming   | 200,000             | 0                        | 200,000              | 197,491                    | -                              | -                   | -                   | -                    | -                  | TF              | PTP           | 270-99-087  | ST 049         |
| City Bridge Maintenance Repairs   | 166,802             | 1,287,448                | 1,454,250            | 492,447                    | -                              |                     | -                   | -                    | -                  | TF              | GP            | 270-90-960  | ST 002         |
| City Lighting LED improvements  | 1,300,000           |                          | 1,300,000            | 1,300,000                  |                                |                     |                     |                      |                    | GF              | GP            | 420-99-258  | ST 052         |
| City Lighting LED Transition Assessment                                     | 50,000              | 0                        | 50,000               | 43,500                     |                                |                     |                     |                      |                    | GF              | GP            | 420-99-258  | ST 052         |
| Pumpkin and Fiesta Storm Drain Project (all phases)                         | 2,000,000           | 0                        | 2,000,000            | 1,811,205                  | -                              | -                   | 500,000             | -                    | -                  | SD              | SDMP          | 210-99-256  | SD 005         |
| Regnart Road Improvements (all phases)                                      | 1,303,646           | 0                        | 1,303,646            | 806,081                    | -                              | -                   | 600,000             | 2,000,000            | -                  | GF              | RRGE          | 420-99-068  | ST 033         |
| Street Light Installation - Annual Infill (Annually funded)                 | 75,000              | 0                        | 75,000               | 203,394                    | 75,000                         | 75,000              | 75,000              | 75,000               | 75,000             | GF              | GP            | 420-99-056  | ST 024         |
| All Inclusive Play Area & Adult-Assistive Bathroom Facility (Jollyman Park) | 2,080,000           | 2,473,000                | 4,553,000            | 3,891,897                  |                                |                     | -                   | -                    | -                  | GF              | PRSMF         | 420-99-051  | PVAR 007       |
| Annual Playground Replacement (Year 4 of 5)                                 | 300,000             | 0                        | 300,000              | 661,358                    | 300,000                        | 500,000             | 500,000             | 750,000              | 750,000            | GF              | PRSMF         | 420-99-085  | PVAR 010       |
| Blackberry Farm Golf Renovation / Alternative Use Study                     | 100,000             | 0                        | 100,000              | 271                        |                                | -                   | -                   | -                    | -                  | BBF             | PRSMF, SCC    | 560-99-088  | BGC 002        |
| Blackberry Farm Pool Improvements   | 750,000             | 0                        | 750,000              | 691,009                    |                                | -                   | -                   | -                    | -                  | GF              | PRSMF         | 420-99-073  |                |
| Community Garden - Wilson Park  | 390,000             | 0                        | 390,000              | 222,384                    | -                              | -                   | 500,000             | -                    | -                  | GF              | PRSMF         | 420-99-083  | PVAR 009       |
| Full-sized Outdoor Basketball Court -Wilson Park                            | 295,451             | 214,549                  | 510,000              | 262,450                    |                                | -                   | -                   | -                    | -                  | GF/Grant        | PRSMF         | 420-99-252  | PVAR 012       |
| Lawrence-Mitty Park and Trail Plan  | 5,940,909           | 0                        | 5,940,909            | 5,940,909                  | -                              | -                   | -                   | -                    | -                  | DIL             | GP, PRSMF     | 280-99-009  | P LM 001       |
| Memorial Park - Amphitheater Improvements                                   | 1,150,000           | 0                        | 1,150,000            | 1,150,000                  | -                              | -                   | -                   | -                    | -                  | GF              | PRSMF         | 280-99-253  | MP 003         |
| Memorial Park - Specific Plan Design  | 650,000             | 0                        | 650,000              | 137,419                    | -                              | 3,000,000           | T.B.D.              | T.B.D.               | T.B.D.             | GF              | PRSMF         | 280-99-255  | MP 004         |
| Park Amenity Improvements (Year 4 of 5)                                     | 200,000             | 0                        | 200,000              | 471,221                    | 200,000                        | 200,000             | -                   | -                    | -                  | GF              | PRSMF         | 420-99-086  | PVAR 011       |
| Stevens Creek Corridor Park Chain Master Plan                               | 406,470             | 0                        | 406,470              | 203,322                    | -                              | -                   | -                   | -                    | -                  | GF              | GP, SCC       | 420-90-898  | SCCP 002/003   |
| ADA Improvements (Annually funded)  | 100,000             | 0                        | 100,000              | 209,312                    | 100,000                        | 105,000             | 110,250             | 120,000              | 130,000            | GF              | GP/ADA        | 420-99-007  | PVAR 002       |
| City Hall Annex   | 3,000,000           | 0                        | 3,000,000            | 1,860,587                  | -                              |                     | -                   | -                    | -                  | GF              | CCMP          | 420-99-248  | CIV 010        |
| City Hall Improvements (80,000 SF, new facility, \$72M total)               | 500,000             | 0                        | 500,000              | 454,037                    | 1,000,000                      | 3,000,000           | -                   | 79,347,200           | -                  | GF              | CCMP          | 420-99-250  | CIV 011        |
| City-Owned Properties Analysis (Stockmeir, Byrne, Blesch)                   | 90,000              |                          | 90,000               | 90,000                     |                                |                     |                     |                      |                    | GF              | BCA, GPP      | 420-99-264  | FVAR 001       |
| Citywide Building Condition Assessment Implementation                       | 1,006,470           | 0                        | 1,006,470            | 510,784                    | 2,000,000                      | 2,000,000           | 1,000,000           | 1,000,000            | 1,000,000          | GF              | BCA           | 420-99-063  | BAI 001        |
| Electric Vehicle Parking Expansion  | 200,000             | 208,000                  | 408,000              | 408,000                    | -                              | -                   | -                   | -                    | -                  | GF/Grant        | CAP           | 420-99-251  | ST 056         |
| Interim City Hall   | 501,162             | 0                        | 501,162              | 465,012                    | -                              | -                   | -                   | -                    | -                  | GF              | CCMP          | 420-99-074  | CIV 006        |
| Library Expansion Project (landscaping)                                     | 8,705,438           | 0                        | 8,705,438            | 30,065                     | -                              | -                   | -                   | -                    | -                  | GF              | CCMP          | 420-99-077  | CIV 007        |
| Multi-Site Sustainable Infrastructure Upgrade                               | 284,449             | 217,551                  | 502,000              | 320,670                    | -                              | -                   | -                   | -                    | -                  | GF/RP           | CAP           | 580-99-090  | QCC 006        |
| <b>Total (Existing Projects)</b>  | <b>\$37,130,628</b> | <b>\$12,811,069</b>      | <b>\$49,941,697</b>  | <b>\$25,370,430</b>        | <b>\$3,675,000</b>             | <b>\$8,880,000</b>  | <b>\$3,285,250</b>  | <b>\$83,292,200</b>  | <b>\$1,955,000</b> |                 |               |             |                |
| <b>Total (Proposed and Existing Projects)</b>                               | <b>\$58,449,270</b> | <b>\$27,742,887</b>      | <b>\$86,192,157</b>  | <b>\$25,370,430</b>        | <b>\$5,013,642</b>             | <b>\$16,390,540</b> | <b>\$10,939,420</b> | <b>\$101,794,760</b> | <b>\$7,789,400</b> |                 |               |             |                |

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| COMPLETED PROJECTS                                |              |                         |                      |                           |                            |                    |                    |                    |                    |              |               |             |             |
|---|--------------|-------------------------|----------------------|---------------------------|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------|---------------|-------------|-------------|
| Description                                       | City Funding | Revenue Funding Sources | Total Project Budget | Remaining Balance FY22-23 | Project Expenditures (TBD) | FY 24-25 Projected | FY 25-26 Projected | FY 26-27 Projected | FY 27-28 Projected | Funding Type | Approved Plan | Budget Unit | Project No. |
| Bicycle Boulevard Interim Improvements, Phase 2   | 220,000      | 0                       | 220,000              | -                         | 220,000                    |                    |                    |                    |                    | GF           | BTP           | 420-99-036  | ST 030      |
| Homestead/De Anza - Design & Construction         | 215,000      | 213,300                 | 428,300              | 27,314                    | 400,986                    | -                  | -                  | -                  | -                  | GF/Grant     | BTP           | 270-99-856  | ST 052      |
| Memorial Park - Pond Repurposing                  | 3,000,000    | 0                       | 3,000,000            | 1,153,554                 | 1,846,446                  | -                  | -                  | -                  | -                  | GF/PD        | PRSMF         | 280-99-254  | MP 002      |
| Regnart Creek Trail Fencing                       | 1,954,883    | 0                       | 1,954,883            | -                         | 1,954,883                  | -                  | -                  | -                  | -                  | GF           | BTP           | 420-99-036  | ST 054      |
| Retaining Wall Repair - Cordova Road              | 25,000       | 0                       | 25,000               | (8)                       | 25,008                     | -                  | -                  | -                  | -                  | GF           | GP            | 420-99-040  | ST 020      |
| Sidewalk Improvements - Orange & Byrne            | 5,123,693    | 34,495                  | 5,158,188            | 384,372                   | 4,773,816                  |                    | -                  | -                  | -                  | TF/DIL       | GP, PTP       | 270-90-958  | ST 013      |
| Sports Center Community Needs Analysis            | 25,000       | 0                       | 25,000               | 25,000                    | -                          |                    |                    |                    |                    | SC           | PRSMF         | 570-99-089  | SPCT 007    |
| Stelling and Alves Crosswalk Installation         | 80,000       | 0                       | 80,000               | 54,039                    | 25,961                     | -                  | -                  | -                  | -                  | GF           | PTP           | 420-99-257  | ST 057      |
| Tree Inventory - Stevens Creek Corridor           | 65,000       | 0                       | 65,000               | 1,480                     | 63,520                     |                    |                    |                    |                    | GF           | SCC, PRSMF    | 420-99-259  | ST 058      |
| Creekside Tot Lot (Annual Playground Replacement) | 300,000      | 0                       | 300,000              | -                         | 300,000                    |                    |                    |                    |                    | GF           | PRSMF         | 420-99-085  | PVAR 010    |
|   |              |                         |                      |                           |                            |                    |                    |                    |                    |              |               |             |             |
| Totals (Completed Projects)                       | \$11,008,576 | \$247,795               | \$11,256,371         | \$1,645,751               | \$9,610,620                |                    |                    |                    |                    |              |               |             |             |

• ATTACHMENT B •

## FY2023 - 2024 5-year Capital Improvement Program

# PROJECT NARRATIVES

### Index:

1. Multi-Year Projects
2. Existing Projects - Additional Funding
3. New Projects
4. FY 2025 - 2028 Projects
5. Completed Projects (*in process*)
6. Current Projects (*in process*)

### NOTES:

Cost estimates are generally "Rough Order of Magnitude" (ROM).

### LEGEND



Council, Commissions, and/or Community Priority



Health and Safety improvements



High priorities established through completed Master Plans or Condition Assessment Reports



Projects that are subsequent phases of existing projects; or projects in the queue that need to be activated.



Projects that have secured external funding

# 1. Multi-Year Projects





# ADA Improvements

*Multi-year/Annually funded*

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Total Funding</b>                 | \$ 100,000              |
| <b>City Funding</b>                  | \$ 100,000              |
| <b>External Funding</b>              | \$ 0                    |
| <b>Additional Funding Requested</b>  | (annually funded)       |
| <b>Funding Source, Approved Plan</b> | GF, GP/ADA              |
| <b>Project Category</b>              | Facilities, Parks       |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | Various                 |
| <b>Budget Unit</b>                   | 420-99-007, PVAR 002    |



## Project Description

This is an ongoing program funded annually to improve accessibility at all public facilities throughout the City.

## Project Justification

An update of the City's ADA Transition Plan was completed in April 2015. The plan identifies improvements needed and priorities to achieve compliance with ADA in public buildings, parks, and the public right of way.

## Projected Schedule/5-year Plan information

This is an ongoing program, funded annually, to improve accessibility at all public facilities throughout the City.

## Operating Budget Impacts

There are no anticipated impacts to the Operating Budget.



# Annual Playground Replacement

Multi-year, Year 4 of 5

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Total Funding</b>                 | \$ 300,000              |
| <b>City Funding</b>                  | \$ 300,000              |
| <b>External Funding</b>              | \$ 0                    |
| <b>Additional Funding Requested</b>  | (annually funded)       |
| <b>Funding Source, Approved Plan</b> | GF, PRSMP               |
| <b>Project Category</b>              | Parks                   |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | Various                 |
| <b>Budget Unit</b>                   | 420-99-085, PVAR 010    |



## Project Description

Replacement of antiquated playground equipment for improved safety and inclusivity.

## Project Justification

The playgrounds at several City parks are almost 20 years old, and many have different levels of safety issues. This project allows for the replacement of the equipment on an annual replacement schedule.

## Projected Schedule/5-year Plan information

This is an ongoing 5-year program.

## Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget.



# Park Amenity Improvements

*Multi-year, Year 4 of 5*

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Total Funding</b>                 | \$ 200,000              |
| <b>City Funding</b>                  | \$ 200,000              |
| <b>External Funding</b>              | \$ 0                    |
| <b>Additional Funding Requested</b>  | (annually funded)       |
| <b>Funding Source, Approved Plan</b> | GF, PRSMP               |
| <b>Project Category</b>              | Parks                   |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | Various                 |
| <b>Budget Unit</b>                   | 420-99-086, PVAR 011    |



## Project Description

Funding for various park amenities such as benches, hydration stations, outdoor table tennis, cornhole, shade (structures and/or trees), dog-off-leash, pickleball striping, etc.

## Project Justification

Residents requested upgrades to the Park amenities, and this program provides the funding and staffing for the procurement and implementation.

## Projected Schedule/5-year Plan information

The existing Park sites' Amenities were evaluated by staff and the Parks and Recreation Commission, and a prioritization schedule developed. Installations are underway.

## Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget.



# Streetlight Installation – Annual Infill

*Multi-year, Annually funded*

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Total Funding</b>                 | \$ 75,000                  |
| <b>City Funding</b>                  | \$ 75,000                  |
| <b>External Funding</b>              | \$ 0                       |
| <b>Additional Funding Requested</b>  | (annually funded)          |
| <b>Funding Source, Approved Plan</b> | GF, GP                     |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Budget Unit</b>                   | 420-99-056, ST 024         |



## Project Description

Design and install streetlights on an as needed basis.

## Project Justification

There are areas of the city where streetlight spacing is insufficient to meet current standards for illumination. Several locations are identified annually for infill with one or two lights. This annual appropriation allows these deficiencies to be readily addressed.

## Projected Schedule/5-year Plan information

Ongoing program.

## Operating Budget Impacts

This program uses staff time for the installation of these lights. Additional annual energy costs will be extremely minor.

## 2. Existing Projects - Additional Funding



# Citywide Bldg. Condition Assessment Implementation

## *Renewing the program to implement the Report*

|                                      |  |
|--------------------------------------|--|
| <b>Current Total Funding</b>         | \$ 1,006,470   |
| <b>City Funding</b>                  | \$ 1,006,470   |
| <b>External Funding</b>              | \$ 0   |
| <b>Additional Funding Requested</b>  | <b>\$2,000,000 – FY 23-24 + Multi-Year Funding requested</b> |
| <b>Project Ranking/Priority</b>      | High   |
| <b>Funding Source, Approved Plan</b> | GF, GP   |
| <b>Project Category</b>              | Facilities   |
| <b>Project Type</b>                  | Design and Construction                                      |
| <b>Location</b>                      | Various  |
| <b>Origin of Request</b>             | Public Works   |
| <b>Budget Unit</b>                   | 420-99-078, BAI 001  |



## Project Description

Establish multi-year funding (for the next five years) to implement recommendations from the 2017/18 Comprehensive Facility Condition and Use Assessments that were identified as priorities in the Comprehensive Facility Condition and Use Assessment. Update the 2017/18 report to maximize it as an effective reference.

## Project Justification

The 2017/18 Comprehensive Facility Condition and Use Assessments project assessed the condition of nearly every City owned facility. Several projects were identified as high priority facilities with significant deficiencies that need to be addressed to avoid costly repairs and extended service interruptions.

## Projected Schedule/5-year Plan information

Ongoing project[s]. The 2017/18 Report was updated in FY22-23 and is currently being finalized and made into an internal dashboard to promote updating and referencing. Work at the Sports Center has occurred in different projects in FY21/22 and FY22/23. FY23/24 projects may include QCC skylight repairs, SC Showers/Bathroom maintenance, and other significant projects identified in the report.

## Operating Budget Impacts

As older equipment is replaced with energy efficient equipment and as building systems are upgraded significant, savings are expected in both maintenance and energy costs.

## Additional Funding - Information

After the Building Condition Assessment Report (BCA) was completed 2018, Council approved \$1,000,000 funding as a multi-year project to implement the high-priority projects identified in the Report. The original funding was implemented but the multi-year component was not enacted in future years. In the past five years, a number of projects have gained urgency, most notably repairs to the Shower Rooms at the Sports Center, and replacement of the fire alarm systems at 7 buildings. The cost projections for these two projects are nearly \$2 million, and other projects will be required in out-years. Creating a multi-year project fund for these projects will allow for these significant issues to be addressed.





# City Hall Annex

## 10455 Torre Avenue Improvements

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Total Funding</b>                 | \$ 3,000,000            |
| <b>City Funding</b>                  | \$ 3,000,000            |
| <b>External Funding</b>              | \$ 0                    |
| <b>Additional Funding Requested</b>  | <b>T.B.D. – FY23-24</b> |
| <b>Project Ranking/Priority</b>      | High                    |
| <b>Funding Source, Approved Plan</b> | GF, CCMP                |
| <b>Project Category</b>              | Facilities              |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | 10455 Torre Ave.        |
| <b>Budget Unit</b>                   | 420-99-248, CIV 011     |



## Project Description

Program, plan and build facility improvements to facilitate short-term and long-term use[s] of the building. The scope of work will include programming, planning, design, and construction. Emergency Operations Center (EOC) program and requirements added to the scope of this project in late 2022.

## Project Justification

The proximity of this property to the Civic Center, and its central location within the City, lends itself to numerous uses, including a satellite and/or interim City Hall facility.

## Projected Schedule/5-year Plan information

Design, and Construction processes are underway. Construction completion anticipated for Fall 2024.

## Operating Budget Impacts

Once construction is complete, Facilities and Grounds divisions will need to add this facility to their workload, including maintenance and janitorial.

## Additional Funding - Information

The project team believes that the construction cost will exceed the available funding budgeted. Staff will request an increase the overall project budget when returning to Council to consider the award of the Construction contract [to a GC], as the most effective course of action.

In developing the program for the City Hall Annex building as City's Permit Center and EOC, staff identified additional cost impacts, including:

- Increase of construction costs due to the addition of the EOC program and infrastructure. The early estimate is that the addition of the EOC will add approximately \$500,000 in construction costs.
- Increase of soft costs due to the addition of the EOC program (architect, engineers, management consultants, etc.). In October 2022, \$101,700 was added to the Design professionals' contract for this reason. Cost estimate for soft costs is approximately \$1.5M, leaving \$1.5M for construction (which is less than required, see below).
- An overall increase in the original construction estimate excluding the addition of an EOC. Staff has learned that the original construction cost estimate for the overall project was too low. Current budgeted funding is \$3 million for the project. This is approximately \$1.5 million short of the total estimated construction cost, and this may increase when GC (General Contractor, a.k.a. Construction) bids are received.



# City Hall Improvements

## Programming, Feasibility, Design, Construction

|                                      |                                  |
|--------------------------------------|----------------------------------|
| <b>Total Funding</b>                 | \$ 500,000                       |
| <b>City Funding</b>                  | \$ 500,000                       |
| <b>External Funding</b>              | \$ 0                             |
| <b>Additional Funding Requested</b>  | <b>\$ 1,000,000 – FY 23-24 +</b> |
| <b>5-year Funding Total</b>          | <b>\$ 72,000,000</b>             |
| <b>Project Ranking/Priority</b>      | High                             |
| <b>Funding Source, Approved Plan</b> | GF, CCMP                         |
| <b>Project Category</b>              | Facilities                       |
| <b>Project Type</b>                  | Design and Construction          |
| <b>Location</b>                      | Civic Center                     |
| <b>Budget Unit</b>                   | 420-99-250, ST 056               |



## Project Description

Program, plan and build facility improvements at the existing City Hall building site. The scope of work will include programming, planning, design, and construction. The Emergency Operations Center (EOC) moves to another facility, but this facility is planned as a "Risk Category IV" Essential Services facility as part of the structural system upgrades.

## Project Justification

The existing building does not meet current or projected needs for workplace or meeting spaces; all infrastructure systems (structural HVAC, etc.) are well beyond their useful life and require full replacement.

## Projected Schedule/5-year Plan information

In the first fiscal year, the design can be initiated. Construction is projected for future fiscal years, depending on the scope and Environmental Review requirements.

## Operating Budget Impacts

Renovations to the existing facility, or a new facility, are expected to improve operational efficiencies and ultimately reduce costs.

## Additional Funding - Information

Initial funding for Real Estate Strategy, Programming, and/or Design, is requested for FY 23 – 24, with additional funding for soft costs in FY 24 – 25. Funding for Construction will be requested in future budget proposals, projected for FY 26 – 27.





# Regnart Road Improvements

## *Sites 1 thru 6, Retaining Wall & Road Improvements*

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Total Funding</b>                 | \$ 1,303,646               |
| <b>City Funding</b>                  | \$ 1,303,646               |
| <b>External Funding</b>              | \$ 0                       |
| <b>Additional Funding Requested</b>  | <b>T.B.D. - FY23-24 +</b>  |
| <b>Project Ranking/Priority</b>      | Medium High                |
| <b>Funding Source, Approved Plan</b> | GF, RRGE                   |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | Public Works               |



## Project Description

Design and construct retaining walls to stabilize Regnart Road, addressing issues identified in the 2017 Outfall Repair and Slope Stabilization project and the Retaining wall project.

## Project Justification

This project continues the stabilization efforts along Regnart Road and compliments the 2017 Outfall Repair and Slope Stabilization project and the Retaining wall project. The 2017 Regnart Road Slope Stability Study identified several areas along Regnart Road that exhibit poor drainage characteristics, with slope stability concerns that require partial road reconstruction. To avoid costly road or slope failures and lengthy road closures, improvements for both Phases include removing and replacing existing drainage structures, regrading/repaving the roadway with drainage towards the creek, widening the road to facilitate construction, installation of railing, slope stabilization/erosion control measures and retaining walls. Phase 2 is not currently funded and is proposed for funding in FY 25-26 (design) and FY 26-27 (construction).

## Projected Schedule/5-year Plan information

Environmental permitting is required for all phases and is currently delaying Phase 1. Once permitting is secured, the project will be put out for public bid, and construction follows. Design for Phase 2 will begin when Phase 1 construction is underway.

## Operating Budget Impacts

This project should minimize or prevent costly emergency responses by maintenance crews resulting in a savings to the operating budget.

## Additional Funding - Information

Phase 1 (Sites 1 & 2): The project team believes that the construction cost will exceed the available funding budgeted. Once the General Contractor's bids are received, staff will return to Council for. Award of that contract and will request additional funds at that time as required to continue the project. Phase 2 funding will be requested in future FY budget proposals.



# Community Garden at Wilson Park

## *Garden plots for use by the Community*

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Total Funding</b>                 | \$ 390,000              |
| <b>City Funding</b>                  | \$ 300,000 + \$90,000   |
| <b>External Funding</b>              | \$ 0                    |
| <b>Additional Funding Requested</b>  | \$ 500,000 – FY 25-26   |
| <b>Project Ranking/Priority</b>      | Low                     |
| <b>Funding Source, Approved Plan</b> | GF, PRSMP               |
| <b>Project Category</b>              | Parks                   |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | Various                 |
| <b>Budget Unit</b>                   | 420-99-083, PVAR 009    |



## Project Description

Design and construct a community garden in the City at a second park at Wilson Park. [The first was McClellan Ranch Preserve.].

## Project Justification

This community garden will expand community garden opportunities in the City. Parks and Recreation Commission and Staff considered multiple sites for the installation, and Wilson Park location was identified.

## Projected Schedule/5-year Plan Information

Construction of the Wilson Park installation begins in February 2023. After the Wilson garden is in operation for a year, the FY 25 – 26 proposal is to initiate an installation at an additional park.

## Operating Budget Impacts

The new garden and a renewed emphasis on proactive management will require additional staff commitment. The staff time is included in the operating budget.



# Memorial Park – Specific Plan Design

*Revitalize the park*

|                                      |                                |
|--------------------------------------|--------------------------------|
| <b>Total Funding</b>                 | \$ 650,000                     |
| <b>City Funding</b>                  | \$ 500,000 + \$150,000         |
| <b>External Funding</b>              | \$ 0                           |
| <b>Additional Funding Requested</b>  | <b>\$ 3,000,000 – FY 24-25</b> |
| <b>Project Ranking/Priority</b>      | High                           |
| <b>Funding Source, Approved Plan</b> | GF, PRSMP                      |
| <b>Project Category</b>              | Parks                          |
| <b>Project Type</b>                  | Design and Construction        |
| <b>Location</b>                      | Memorial Park                  |
| <b>Budget Unit</b>                   | 280-99-255, BBF 002            |



## Project Description

Following the findings of the Master Plan process, develop a conceptual design for Phase One features and amenities. Using the Schematic plan developed in the initial stages of this process, develop, and initiate a phasing plan, and continue the development process of design and construction of features envisioned.

## Project Justification

The Parks and Recreation System Master Plan outlines immediate and short-term opportunities to be considered in a conceptual design, which include [repurposing the inactive pond, renovating the amphitheater,] adding walking path improvements, playable water feature, enhancing tree canopy, integrating natural features, and enhancing indoor and outdoor event and gathering space. The proposed project would include the development of a conceptual design for Phase One, incorporating findings from the master plan process and building upon the considerable input gained from the community.

## Projected Schedule/5-year Plan information

Design phase is underway and the initial Concept design and Environmental review completion is estimated for the end of fiscal year 2024. In fiscal year 24-25, the project team can move forward with phasing, design and construction of some portion [or all] of the approved Specific Plan.

## Operating Budget Impacts

Impacts to the Operating Budget cannot be determined at this time, the impacts will be dependent on the facility installed.



# Pumpkin and Fiesta Storm Drain Improvements

## Phases 1 & 2

|                                      |  |
|--------------------------------------|--|
| <b>Total Funding</b>                 | \$ 2,000,000                                   |
| <b>City Funding</b>                  | \$ 2,000,000                                   |
| <b>External Funding</b>              | \$ 0   |
| <b>Additional Funding Requested</b>  | \$ 500,000 – FY 25-26                          |
| <b>Project Ranking/Priority</b>      | Medium   |
| <b>Funding Source, Approved Plan</b> | SD, SDMP                                       |
| <b>Project Category</b>              | Streets and Infrastructure                     |
| <b>Project Type</b>                  | Design and Construction                        |
| <b>Location</b>                      | Pumpkin Drive, Fiesta Lane and September Drive |
| <b>Budget Unit</b>                   | 210-99-256, PVAR 002                           |



## Project Description

Design storm drainage improvements at Pumpkin Drive, Fiesta Lane, September Drive, and Festival Drive between Bubba Road and State Route 85. Construct storm drainage improvements at Fiesta Lane, September Drive and Festival Drive between UPRR tracks and State Route 85. This is a high priority project in the Storm Drain Master Plan.

## Project Justification

The 2018 Storm Drain Master Plan evaluated the City's storm drainage system and identified areas subject to flooding during a 10-year storm. The plan also identified and prioritized projects to mitigate potential for flooding in areas of deficiency. The Pumpkin and Fiesta Phase 1 and 2 Projects received highest priority. Phase 1 will be constructed as part of this project. Phase 2 will require additional funding, projected in FY 25-26.

## Projected Schedule/5-year Plan information

Phase 1 Design and Construction documentation are underway. Phase 2 Design in the investigative stages. Current project projections show that construction, and thus additional funding will be required in FY25 – 26. Construction completion date is dependent upon UPRR casing encroachment permit.

## Operating Budget Impacts

There are no anticipated impacts to the Operating Budget. Over time, a savings may be realized due to less localized flooding, reducing the occurrence of storm-related responses by maintenance staff.

## 3. New Projects





# Bollinger Road Bike Lanes

## Traffic Analysis and Feasibility

|                                      |  |
|--------------------------------------|--|
| <b>Proposed Funding</b>              | <b>\$ 200,000 – FY23-24 +</b>                            |
| <b>City Funding</b>                  | <b>\$ 200,000</b>  |
| <b>External Funding</b>              | <b>\$ 0</b>  |
| <b>5-year Funding Total</b>          | <b>\$ 4,000,000</b>                                      |
| <b>Project Ranking/Priority</b>      | <b>Low</b>   |
| <b>Funding Source, Approved Plan</b> | <b>GF, BTP &amp; BCSS</b>                                |
| <b>Project Category</b>              | <b>Transportation</b>                                    |
| <b>Project Type</b>                  | <b>Design and Construction</b>                           |
| <b>Location</b>                      | <b>Bollinger Road, De Anza Blvd to<br/>Lawrence Exp.</b> |
| <b>Origin of Request</b>             | <b>Public Works, BPC</b>                                 |



## Project Description

In December of 2020, City of Cupertino staff initiated a safety and operational study of the Bollinger Road corridor and is a collaboration between the City of Cupertino and City of San José. The project studied Bollinger Road from De Anza Boulevard to Lawrence Expressway and identifies improvements that will enhance pedestrian, bicycle, motor-vehicle, and transit operations and safety.

- Alternative A includes a road diet where the road would be reduced to one travel lane in each direction, including the provision of a center two-way left turn lane.
- Alternative B maintains the existing lane configuration while providing spot improvements, primarily at intersections.

The proposed project will conduct community outreach and initiate the required topographic surveys and traffic analysis as a basis of evaluating the two options. The project will also complete preliminary engineering and final design documents.

## Project Justification

Further design and analysis work is required. This includes a topographic and utilities survey of Bollinger Road, preliminary engineering and final design, and traffic analysis. The traffic analysis would determine the potential for the road diet (Alternative A) to increase congestion or divert traffic onto residential streets, and any corresponding mitigation measures to limit that impact. Community outreach efforts should continue in future project phases to ensure community awareness and support of the project.

## Projected Schedule/5-year Plan information

Year 1 work includes preliminary community outreach and traffic analysis, as well as topographic surveying (\$200,000). Year 2 will see continuation of the outreach process, completion of traffic analysis and initial preliminary engineering (\$500,000). Year 3 will encompass final preliminary engineering and preparation of final plans, specifications, and estimates.

## Operating Budget Impacts

T.B.D.



# Civic Center Microgrid

## PV and Battery-charging system

|                                      |   |
|--------------------------------------|---|
| <b>Proposed Funding</b>              | <b>\$ 908,000 - FY 23-24</b>                  |
| <b>City Funding</b>                  | <b>\$ 150,000</b>                             |
| <b>External Funding</b>              | \$ 681,000                                    |
| <b>5-year Funding Total</b>          | \$908,000                                     |
| <b>Project Ranking/Priority</b>      | Medium  |
| <b>Funding Source, Approved Plan</b> | GF & Grant, CAP                               |
| <b>Project Category</b>              | Facilities                                    |
| <b>Project Type</b>                  | Design and Construction                       |
| <b>Location</b>                      | Civic Center                                  |
| <b>Origin of Request</b>             | CMO – Emergency<br>Management, Sustainability |



## Project Description

The proposed project will install canopies with solar mounts in the Civic Center Plaza parking lots and install an extensive system of solar photovoltaic panels, step down transformer, and solar charged batteries with connections to all three Civic Center buildings. The project may also require the removal of some trees along the edge of the parking lot if they are tall enough to interfere with power generation. Finally, the project will install and launch microgrid software that allows City staff to operate the microgrid as it switches between grid power, solar generation use, and battery backup power.

## Project Justification

The combination of battery storage, solar, and microgrid controller software can allow for multiple hours of emergency power, depending on outdoor conditions, by charging the system during the sunlight hours or operating in fully islanded mode from grid instability. This allows the Cupertino staff to minimize the use of diesel generator and lowers overall cost to operate the system. This also contributes to a reduction in fossil fuel use called for by the City Council as part of the Cupertino Climate Action Plan and recent direction from the Council to identify a pathway to carbon-neutral municipal facilities by 2035.

## Projected Schedule/5-year Plan information

The project is estimated to take approximately 27 months in two phases. Phase 1 is essentially a 60% design. The timeline for Phase 1 is approximately 14 months from award. While the total project (inclusive of Phase 1 and 2) is estimated at approximately \$908,000 (Federal share \$681,000 and local match \$227,000), Phase 1 has been awarded for a cost of \$129,200. The local cost share required is \$32,300. Staff believes initial contracting costs for design professionals will be greater than the that amount. As the project progresses, improved cost estimates will be developed and shared.

## Operating Budget Impacts

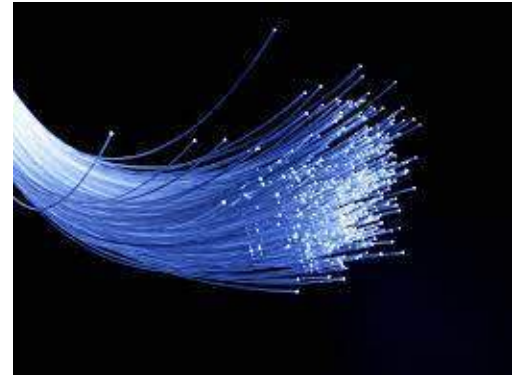
The combination of battery storage, solar, and microgrid controller software can allow for multiple hours of emergency power, depending on outdoor conditions, by charging the system during the sunlight hours or operating in fully islanded mode from grid instability. This allows the Cupertino staff to minimize the use of diesel generator and lowers overall cost to operate the system. This also contributes to a reduction in fossil fuel use called for by the City Council as part of the Cupertino Climate Action Plan and recent direction from the Council to identify a pathway to carbon-neutral municipal facilities by 2035.



# Fiber Expansion – City Hall Annex

*Expand City Fiber to 10455 Torre Ave*

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| <b>Proposed Funding</b>              | <b>\$ 320,000 – FY 23-24</b>      |
| <b>City Funding</b>                  | <b>\$ 320,000</b>                 |
| <b>External Funding</b>              | <b>\$ 0</b>                       |
| <b>Project Ranking/Priority</b>      | <b>High</b>                       |
| <b>Funding Source, Approved Plan</b> | <b>GF, FMP</b>                    |
| <b>Project Category</b>              | <b>Streets and Infrastructure</b> |
| <b>Project Type</b>                  | <b>Design and Construction</b>    |
| <b>Location</b>                      | <b>10455 Torre Avenue</b>         |
| <b>Origin of Request</b>             | <b>I &amp; T</b>                  |



## Project Description

Expand fiber network to include City Hall Annex, 10455 Torre Ave

## Project Justification

Network connection to new City facility

## Projected Schedule/5-year Plan information

Concurrent with City Hall Annex Remodel and prior to opening of this facility.

## Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the I&T operations budget.





# San Tomas Aquino/Saratoga Creek Trail Extension, Feasibility Study

*Investigate future paths at north end of new park*

|                                      |   |
|--------------------------------------|---|
| <b>Proposed Funding</b>              | <b>\$ 150,000 – FY 23-24</b>                              |
| <b>City Funding</b>                  | <b>\$ 150,000</b>   |
| <b>External Funding</b>              | <b>\$ 0</b>   |
| <b>Project Ranking/Priority</b>      | Low   |
| <b>Funding Source, Approved Plan</b> | GF, GP  |
| <b>Project Category</b>              | Transportation  |
| <b>Project Type</b>                  | Feasibility Report  |
| <b>Location</b>                      | Saratoga Creek, Lawrence-Mitty Park to Stevens Creek Blvd |
| <b>Origin of Request</b>             | Public Works, BPC   |



## Project Description

Feasibility Study to determine the feasibility of, and evaluate potential alignments and costs for, bicycle and pedestrian connection access to the north end of Lawrence-Mitty Park.

## Project Justification

A northern extension of the San Tomas Aquino/Saratoga Creek Trail, connecting Sterling Barnhart Park to Stevens Creek Blvd, is identified as a Tier 3 project in the Cupertino 2016 Bicycle Transportation Plan. The recent acquisition of the Lawrence-Mitty parcel combined with the current effort to complete the Lawrence-Mitty Park and Trail Plan presents an ideal opportunity to study the extension of the San Tomas Aquino/Saratoga Creek Trail from the northern end of the Park to Stevens Creek Blvd. Additionally, this project has been identified as a potential project by the Bicycle Pedestrian Commission. It is also part of "Reach 5" of the 1999 San Tomas Aquino/Saratoga Creek Trail Master Plan (Santa Clara County).

## Projected Schedule/5-year Plan Information

Feasibility study duration approximately 18 months from date of funding availability. Schedule includes development of RFP, advertisement, consultant selection and contract execution, public outreach, research, and alternatives development.

## Operating Budget Impacts

No operating budget impacts; feasibility study only.



# Stevens Creek Bridge Repair

*Improve structural foundations*

|                                      |  |
|--------------------------------------|--|
| <b>Proposed Funding</b>              | <b>\$ 860,000 – FY 23-24</b>             |
| <b>City Funding</b>                  | <b>\$ 98,642</b>                         |
| <b>External Funding</b>              | \$ 761,358                               |
| <b>Project Ranking/Priority</b>      | Medium                                   |
| <b>Funding Source, Approved Plan</b> | GF/Grants, GP                            |
| <b>Project Category</b>              | Transportation                           |
| <b>Project Type</b>                  | Design and Construction                  |
| <b>Location</b>                      | Stevens Creek Blvd over<br>Stevens Creek |
| <b>Origin of Request</b>             | Public Works                             |



## Project Description

Repairs to the bridge supports to include countermeasures to scouring (undermining) of the support bases.

## Project Justification

The design of the existing bridge utilizes mat foundations for the bridge supports that have started to become undermined. This project will perform modifications to create a firm structural footing for the supports. The condition of the support foundations has been noted in recent biennial bridge inspection reports and the repairs are recommended by Caltrans. The repair work is funded by the FHWA Highway Bridge Program for 88.53% of the design and construction costs.

## Projected Schedule/5-year Plan information

Funding for the design phase is currently programmed in the FTIP for the 2023/24 FFY and construction funding is programmed for 'beyond 2025/26. Staff will continue to work with Caltrans to identify opportunities to make construction funds available sooner to minimize time from end of design to the start of construction.

## Operating Budget Impacts

Construction of the project will not increase operating budget expenses.



# Stevens Creek/Calabazas Creek Storm Drain Repair

## High Priority Preventive Repairs

|                                      |  |
|--------------------------------------|--|
| <b>Proposed Funding</b>              | <b>\$ 420,000 – FY 23-24</b>                                   |
| <b>City Funding</b>                  | <b>\$ 420,000</b>  |
| <b>External Funding</b>              | <b>\$ 0</b>  |
| <b>Project Ranking/Priority</b>      | <b>High</b>  |
| <b>Funding Source, Approved Plan</b> | <b>GF, SDMP/GP</b>   |
| <b>Project Category</b>              | <b>Streets and Infrastructure</b>                              |
| <b>Project Type</b>                  | <b>Design and Construction</b>                                 |
| <b>Location</b>                      | <b>Stevens Creek Blvd ROW<br/>near Calabazas Creek Culvert</b> |
| <b>Origin of Request</b>             | <b>Public Works</b>  |



## Project Description

Investigate, Design, and Replace existing dilapidated 48" CMP storm drain line with new RCP pipe.

## Project Justification

The City operates and maintains the storm drain facilities throughout Cupertino. The storm drain pipes in question have corroded, and should be replaced before storm water scours the surrounding soils and creates further problems such as undermining of the Calabazas Creek Culvert or creating a sinkhole in Stevens Creek Blvd.

## Projected Schedule/5-year Plan information

Summer 2023 - Investigate the extent of the dilapidated facilities.  
Fall/Winter 2023 – Design replacement facilities and acquire necessary permits  
Spring/Summer 2024 – Replace facilities.

## Operating Budget Impacts

No ongoing operational impacts are expected.

## 4. FY 2025 - 2028 Proposed Projects



# Accessibility Dashboard

## Update and Digitize the 2015 Accessibility Report

|                                      |                       |
|--------------------------------------|-----------------------|
| <b>Proposed Funding</b>              | \$ 200,000 – FY 25-26 |
| <b>City Funding</b>                  | \$ 200,000            |
| <b>External Funding</b>              | \$ 0                  |
| <b>Project Ranking/Priority</b>      | Medium                |
| <b>Funding Source, Approved Plan</b> | GF, GP                |
| <b>Project Category</b>              | Facilities            |
| <b>Project Type</b>                  | Report                |
| <b>Location</b>                      | Various               |
| <b>Origin of Request</b>             | Public Works - CIP    |



## Project Description

Update the findings of the 2015 ADA self-evaluation report.

## Project Justification

The ADA evaluation report is 7 years old now, and there have been updated building/accessibility codes put in place. This project will update the report and digitize the results to facilitate updates, going forward.

## Projected Schedule/5-year Plan information

The report can be updated within a fiscal year.

## Operating Budget Impacts

No operational budget impact.



# Blackberry Farm Golf Course Improvements

## Improvements for Blackberry Farm

|                                      |                           |
|--------------------------------------|---------------------------|
| <b>Proposed Funding</b>              | \$ 3,500,000 – FY 24-25   |
| <b>City Funding</b>                  | \$ 3,500,000              |
| <b>External Funding</b>              | \$ 0                      |
| <b>Project Ranking/Priority</b>      | High                      |
| <b>Funding Source, Approved Plan</b> | BBF, PRSMP, SCC           |
| <b>Project Category</b>              | Parks, Facilities         |
| <b>Project Type</b>                  | Design and Construction   |
| <b>Location</b>                      | BBF Golf Course           |
| <b>Origin of Request</b>             | Public Works, Parks & Rec |



## Project Description

Design and Construction of “Minor Repairs” or “Return to Natural Habitat”, or some hybrid solution, resulting from the BBF Golf Course Study (2022). Council will give direction for the project in Fall 2023.

## Project Justification

The current 1960's facility is functionally outdated and lacks many of the amenities that are found at successful golf course operations. The 1960's irrigation system is failing due to age, which results in an excessive use of water and labor to maintain the system. The increasing retail cost of water exacerbates the operational inefficiency. The facilities lack of a driving range and instructional areas limits its potential to attract new users. The existing restaurant needs full renovation to attract banquets, weddings and other non-golf related events. The [Council] direction following the outcome of the Use study (2022) will help determine the level of investment required in the facility.

## Projected Schedule/5-year Plan information

T.B.D.

## Operating Budget Impacts

T.B.D.





# Blackberry Farm Shade Structure

*Shade structure near Bocce Court*

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Proposed Funding</b>              | \$ 160,000 – FY 25-26   |
| <b>City Funding</b>                  | \$ 160,000              |
| <b>External Funding</b>              | \$ 0                    |
| <b>Project Ranking/Priority</b>      | Low                     |
| <b>Funding Source, Approved Plan</b> | BBF, PRSMP              |
| <b>Project Category</b>              | Parks                   |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | BBF near Bocce courts   |
| <b>Origin of Request</b>             | Parks & Recreation, PRC |



## Project Description

Design and construct a new shade structure over the player areas at the Blackberry Farm Bocce Ball Courts.

## Project Justification

A shade structure for the bocce ball courts at Blackberry Farm will enhance usability as the courts are currently in full sun for much of the day. Increasing usability of the bocce ball supports fulfilling the Outdoor Recreation Diversity category of opportunity outlined in the Parks and Recreation System Master Plan.

## Projected Schedule/5-year Plan Information

T.B.D.

## Operating Budget Impacts

Adding a shade structure will increase the operational costs at the park slightly, due to added maintenance requirements.



# Carmen Road Pedestrian Bridge

## Design and Construction

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| <b>Proposed Funding</b>              | \$ 5,500,000 – FY 25-26 +         |
| <b>City Funding</b>                  | \$ 5,500,000                      |
| <b>External Funding</b>              | \$ 0                              |
| <b>Project Ranking/Priority</b>      | Low                               |
| <b>Funding Source, Approved Plan</b> | GF, BTP & PTP                     |
| <b>Project Category</b>              | Transportation                    |
| <b>Project Type</b>                  | Design and Construction           |
| <b>Location</b>                      | Stevens Creek Blvd @<br>Carmen Rd |
| <b>Origin of Request</b>             | Public Works, BPC                 |



## Project Description

Construct a bicycle pedestrian bridge across Stevens Creek Blvd at Carmen Road.

## Project Justification

City Council funded right-of-way acquisition efforts for the Carmen Road Bridge in FY21-22. The design phase is the next step in construction process. This project was also recommended for funding by the Bicycle Pedestrian Commission and is identified as a project in both the 2016 Bicycle Pedestrian Plan and the 2018 Pedestrian Transportation Plan. The goal is to create a bicycle and pedestrian connection across Stevens Creek Blvd in the vicinity of Carmen Road, as a safer way for bicycles and pedestrians to cross Stevens Creek Blvd than currently exists.

## Projected Schedule/5-year Plan information

Design will take one year and can begin once funding is secured. Construction funds can be allocated in the second fiscal year.

## Operating Budget Impacts

T.B.D.

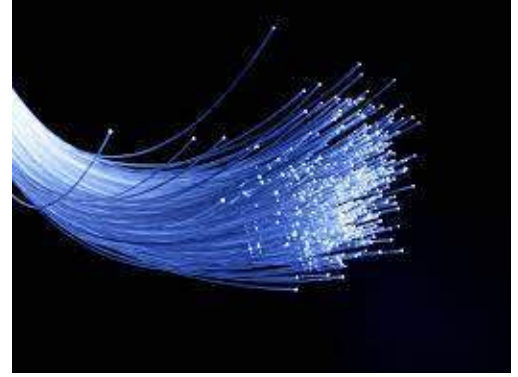




# Fiber Expansion – City Facilities

## Replace Leased Services

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Proposed Funding</b>              | \$ 800,000 – FY 27-28      |
| <b>City Funding</b>                  | \$ 0                       |
| <b>External Funding</b>              | \$ 800,000                 |
| <b>Project Ranking/Priority</b>      | Low                        |
| <b>Funding Source, Approved Plan</b> | GF, FMP                    |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | I & T                      |



## Project Description

Provide fiber connectivity to four City facilities to replace leased services: Blackberry Farms, Blackberry Farms Golf Course, McClellan Ranch, and Monta Vista Recreation Center

## Project Justification

Project detailed in the City's 2020 Fiber Master Plan

## Projected Schedule/5-year Plan information

When grant funding is made available

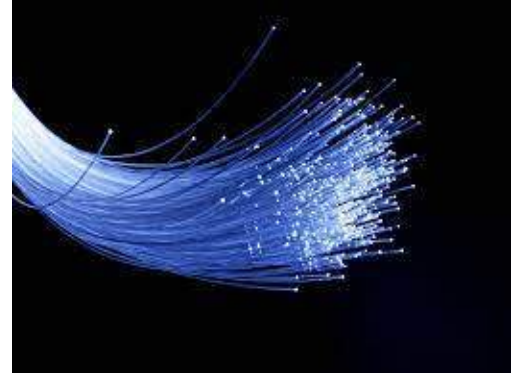
## Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the I&T operations budget.



## Fiber Expansion – 4 Paths of Redundancy

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Proposed Funding</b>              | \$ 1,300,000 – FY 26-27    |
| <b>City Funding</b>                  | \$ 0                       |
| <b>External Funding</b>              | \$ 1,300,000               |
| <b>Project Ranking/Priority</b>      | Medium                     |
| <b>Funding Source, Approved Plan</b> | GF, FMP                    |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | I & T                      |



### Project Description

Expand fiber network to include four (4) redundant fiber paths to increase the resiliency of the City's fiber network

### Project Justification

Project detailed in the City's 2020 Fiber Master Plan

### Projected Schedule/5-year Plan information

When grant funding is made available

### Operating Budget Impacts

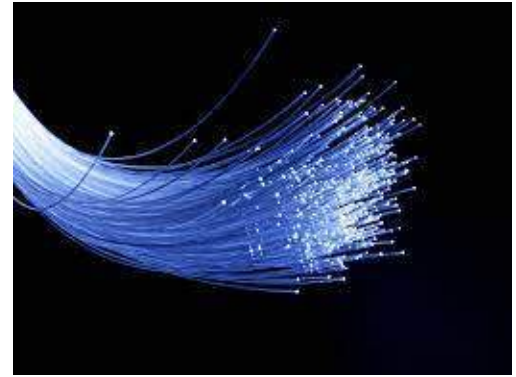
There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the I&T operations budget.



# Fiber Expansion – Six Emergency Sites

## Expand Fiber Network for Emergencies

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Proposed Funding</b>              | \$ 1,300,000 – FY 24-25    |
| <b>City Funding</b>                  | \$ 0                       |
| <b>External Funding</b>              | \$ 1,300,000               |
| <b>Project Ranking/Priority</b>      | Medium                     |
| <b>Funding Source, Approved Plan</b> | GF, FMP                    |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | I & T                      |



## Project Description

Expand fiber network to add six (6) emergency sites to the City's fiber network

## Project Justification

Project detailed in the City's 2020 Fiber Master Plan

## Projected Schedule/5-year Plan information

When grant funding is made available

## Operating Budget Impacts

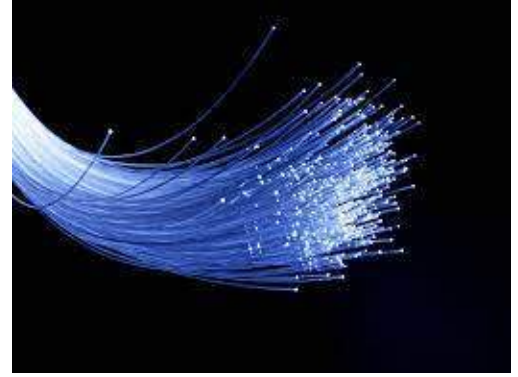
There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the I&T operations budget.



## Fiber Expansion – 14 Traffic Signals

*Expand technical capacity*

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Proposed Funding</b>              | \$ 1,761,000 – FY 25-26    |
| <b>City Funding</b>                  | \$ 0                       |
| <b>External Funding</b>              | \$ 1,761,000               |
| <b>Project Ranking/Priority</b>      | Medium                     |
| <b>Funding Source, Approved Plan</b> | GF, FMP                    |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | I & T                      |



### Project Description

Expand fiber network to include 14 traffic signals

### Project Justification

Project detailed in the City's 2020 Fiber Master Plan

### Projected Schedule/5-year Plan information

When grant funding is made available

### Operating Budget Impacts

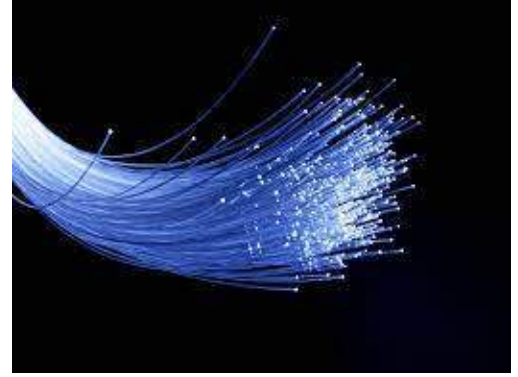
There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the Traffic operations budget. Traffic staff would be heavily involved in connecting traffic equipment to the fiber network.



## Fiber Expansion – Parks & Downtown

*Expand City Fiber to 12 Parks & Downtown Areas*

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Proposed Funding</b>              | \$ 3,100,000 – FY 27-28    |
| <b>City Funding</b>                  | \$ 0                       |
| <b>External Funding</b>              | \$ 3,100,000               |
| <b>Project Ranking/Priority</b>      | Low                        |
| <b>Funding Source, Approved Plan</b> | GF, FMP                    |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | I & T                      |



### Project Description

Expand fiber network to provide connectivity to twelve City Parks and Downtown Areas

### Project Justification

Project detailed in the City's 2020 Fiber Master Plan

### Projected Schedule/5-year Plan information

When grant funding is made available

### Operating Budget Impacts

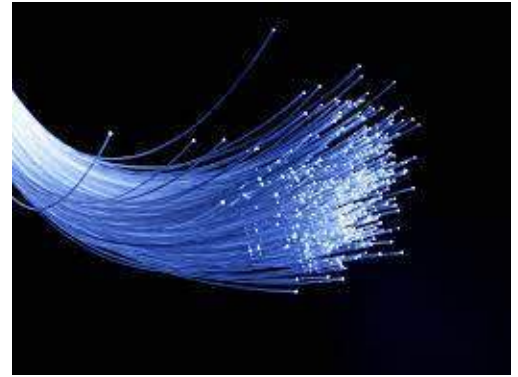
There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the I&T operations budget.



## Fiber Expansion – Redundant Paths

*Expand Redundant City Fiber to City Hall & Service Center*

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Proposed Funding</b>              | \$ 807,000 – FY 25-26      |
| <b>City Funding</b>                  | \$ 0                       |
| <b>External Funding</b>              | \$ 807,000                 |
| <b>Project Ranking/Priority</b>      | Medium                     |
| <b>Funding Source, Approved Plan</b> | GF, FMP                    |
| <b>Project Category</b>              | Streets and Infrastructure |
| <b>Project Type</b>                  | Design and Construction    |
| <b>Location</b>                      | Various                    |
| <b>Origin of Request</b>             | I & T                      |



### Project Description

Provide fiber redundant connections to City Hall and Service Center.

### Project Justification

Project detailed in the City's 2020 Fiber Master Plan

### Projected Schedule/5-year Plan information

When grant funding is made available

### Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget. Additional fiber optic end point equipment will be procured out of the I&T operations budget.



# Linda Vista Shade Structure

*Shade structure near BBQ Area*

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Proposed Funding</b>              | \$ 160,000 – FY 25-26   |
| <b>City Funding</b>                  | \$ 160,000              |
| <b>External Funding</b>              | \$ 0                    |
| <b>Project Ranking/Priority</b>      | Low                     |
| <b>Funding Source, Approved Plan</b> | GF, PRSMP               |
| <b>Project Category</b>              | Parks                   |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | BBQ area                |
| <b>Origin of Request</b>             | Parks & Recreation, PRC |



## Project Description

Design and construct a shade structure over the barbecue in the picnic area at Linda Vista Park.

## Project Justification

A shade structure for the barbecue in the picnic area at Linda Vista will enhance usability as the barbecue is currently in full sun for much of the day. Adding a shelter to the picnic area works towards goals for Linda Vista Park outlined in the Parks and Recreation System Master Plan. Shade for the picnic area was also identified as a priority during the prioritization process for the Park Amenity Improvements Project.

## Projected Schedule/5-year Plan information

T.B.D.

## Operating Budget Impacts

Adding a shade structure will increase the operational costs at the park slightly, due to added maintenance requirements.





# McClellan Road Bridge Replacement

*Update a 1924 bridge*

|                                      |  |
|--------------------------------------|--|
| <b>Proposed Funding</b>              | \$ 7,300,000 – FY 24-25 & 26-27                |
| <b>City Funding</b>                  | \$ 2,300,000                                   |
| <b>External Funding</b>              | \$ 5,000,000                                   |
| <b>Project Ranking/Priority</b>      | Medium   |
| <b>Funding Source, Approved Plan</b> | GF/Grants, GP                                  |
| <b>Project Category</b>              | Streets and Infrastructure                     |
| <b>Project Type</b>                  | Design and Construction                        |
| <b>Location</b>                      | McClellan Road 300' east of<br>Club House Lane |
| <b>Origin of Request</b>             | Public Works                                   |



## Project Description

Removal and replacement of the bridge on McClellan Road near the entrance to McClellan Ranch Preserve.

## Project Justification

The existing bridge was constructed in 1924 and is beyond its design life. It does not meet current requirements for pedestrian access and roadway loads. Because the bridge does not include sidewalks, the south side of McClellan is closed to pedestrians east of the bridge and on the north side a wooden foot bridge was constructed as a separate structure. The City currently prohibits trucks heavier than three tons from using the bridge due to structural concerns. A new bridge will complete the pedestrian routes on both sides of McClellan Road and will allow the removal of the truck restriction currently in place.

## Projected Schedule/5-year Plan information

TBD. Design can be initiated in the first fiscal year, and construction funded in the second fiscal year.

## Operating Budget Impacts

Construction of the project will not increase operating budget expenses.





# Merriman Road Storm Drain

## Addressing historic run-off issues

|                                      |  |
|--------------------------------------|--|
| <b>Proposed Funding</b>              | \$ 900,000 – FY 27-28                                  |
| <b>City Funding</b>                  | \$ 900,000   |
| <b>External Funding</b>              | \$ 0   |
| <b>Project Ranking/Priority</b>      | Low  |
| <b>Funding Source, Approved Plan</b> | GF, GP   |
| <b>Project Category</b>              | Streets and Infrastructure                             |
| <b>Project Type</b>                  | Design and Construction                                |
| <b>Location</b>                      | Merriman Road between<br>Alcalde and Santa Lucia Roads |
| <b>Origin of Request</b>             | Public Works   |



## Project Description

Installation of a storm water collection system on Merriman Road to include approximately 800' of storm drain mainline, 3 standard manholes, and 3 new drop inlets/laterals on the eastern side of the roadway. The project may also include surface drainage improvements such as berms and/or pavement recontouring.

## Project Justification

A number of parcels on the east side of Merriman Road have historically been subject to storm water runoff from the roadway during significant rainfall events. Construction of the project would minimize the impacts to those properties as well as reduce localized roadway flooding.

## Projected Schedule/5-year Plan information

TBD

## Operating Budget Impacts

Construction of the project will not increase operating budget expenses. Over time, a savings may be realized due to less localized flooding, reducing the occurrence of storm-related responses by maintenance staff.



# Portal Park Shade Structure

*Shade structure near BBQ Area*

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Proposed Funding</b>              | \$ 160,000 – FY 25-26   |
| <b>City Funding</b>                  | \$ 160,000              |
| <b>External Funding</b>              | \$ 0                    |
| <b>Project Ranking/Priority</b>      | Low                     |
| <b>Funding Source, Approved Plan</b> | GF, PRSMP               |
| <b>Project Category</b>              | Parks                   |
| <b>Project Type</b>                  | Design and Construction |
| <b>Location</b>                      | Picnic/BBQ area         |
| <b>Origin of Request</b>             | Parks & Recreation, PRC |



## Project Description

Design and construct a shade structure over the barbecue in the picnic area at Portal Park.

## Project Justification

A shade structure for the barbecue in the picnic area at Portal will enhance usability as the barbecue is currently in full sun for much of the day. Adding a shelter to the picnic area works towards goals for Portal Park outlined in the Parks and Recreation System Master Plan.

## Projected Schedule/5-year Plan information

T.B.D.

## Operating Budget Impacts

Adding a shade structure will increase the operational costs at the park slightly, due to added maintenance requirements.



# Stevens Creek Blvd Class IV Bikeway Phase 3

## Design & Construction

|                                      |                          |
|--------------------------------------|--------------------------|
| <b>Proposed Funding</b>              | \$ 3,300,000 – FY24-25 + |
| <b>City Funding</b>                  | \$ 3,300,000             |
| <b>External Funding</b>              | \$ 0                     |
| <b>Project Ranking/Priority</b>      | Low                      |
| <b>Funding Source, Approved Plan</b> | GF, BTP                  |
| <b>Project Category</b>              | Transportation           |
| <b>Project Type</b>                  | Design and Construction  |
| <b>Location</b>                      | HWY 85 to Foothill Blvd  |
| <b>Origin of Request</b>             | Public Works, BPC        |



## Project Description

Construct a separated Class IV bike lane along Stevens Creek Blvd, between Highway 85 and Foothill Blvd. The project will continue to the west the work that has already been completed in Phase 1 (Stevens Creek Blvd between Tantau and Wolfe) and Phase 2 that is currently in design and construction (Wolfe Road to Highway 85). The project will involve installing precast concrete islands to provide physical separation between the existing bike lane and the vehicle lane between Highway 85 and Foothill Blvd. The project will also include traffic signal modifications at the Highway 85 northbound ramp, Bubb Road, and Foothill Blvd intersections to provide protected bicycle signal phasing.

## Project Justification

Project is identified in the Bicycle Transportation Plans and is the highest priority project in the 2016 BTP. Phase 2, between Wolfe Road and Highway 85, is currently in design and construction. Phase 3 is the remaining segment. Project goals are to enhance bicyclist safety, and encourage bicycling, along Stevens Creek Boulevard. Caltrans involvement necessary for improvements related to Highway 85 bridge and traffic signals.

## Projected Schedule/5-year Plan information

Project can start as soon as funding is secured. Approximate 6 to 9-month duration for design. Staffing: will require significant PM engagement (0.5 FTE approximately). Funds for Construction can be allocated in the FY following Design initiation.

## Operating Budget Impacts

It is anticipated that separated bike lanes will require additional maintenance to sweep bike lanes clean of debris. This cost will be in addition to normal street sweeping operations and will be included in the Operating budget.

## 5. Completed Projects

## 6. Current Projects

## PROJECT RANKINGS



| COUNCIL<br>COMMUNITY | SAFETY | MASTER<br>PLAN | ONGOING | EXTL FUNDS | SUSTAIN-<br>ABILITY | STAFFING | PROJECT<br>RANKING |
|----------------------|--------|----------------|---------|------------|---------------------|----------|--------------------|
|                      | x      | x              |         |            |                     | x        | H                  |
|                      | x      | x              | x       | x          |                     | x        | H                  |
|                      |        |                |         | x          | x                   |          | M                  |
| x                    |        | x              | x       |            | x                   |          | L                  |
| x                    |        | x              |         |            | x                   | x        | L                  |
|                      | x      |                |         | x          |                     | x        | M                  |
| x                    | x      | x              | x       |            |                     |          | H                  |
|                      |        | x              |         | x          |                     |          | M                  |
|                      | x      |                |         | x          |                     |          | M                  |
|                      |        | x              | x       |            | x                   |          | M                  |
|                      |        | x              |         | x          |                     |          | M                  |
|                      |        | x              |         | x          |                     |          | M                  |

| PROPOSED PROJECTS   |                      | H, M, & L = High, Medium, Low Priority   |
|---|----------------------|--|
| Description   | Total Project Budget | Staff Ranking/Prioritization Summary   |
| Stevens Creek Blvd./Calabazas Creek Storm Drain Repair                | \$420,000            | Priority for Safety criteria. Addressing storm drain repairs/upgrades to avoid subsequent sinkhole issues.   |
| Fiber Expansion - City Hall Annex                                     | \$320,000            | Priority as safety criteria, community-driven, master plan-driven, and as an current project. Upgrade for the new EOC facility. Project can be staffed in conjunction with the existing CH Annex project. One of the priority projects outlined in the City's Fiber Master Plan.                 |
| Civic Center Microgrid  | \$252,460            | Supports our CAP goals and improves resiliency and energy efficiency at Civic Center. FEMA/CalOES funding received. Staffing TBD.  |
| Bollinger Road Bike Improvements                                      | \$4,000,000          | Improves sustainable means of transportation and builds upon master plan priorities. Initial Traffic Study and preliminary designs can be initiated in this FY by PW.  |
| San Tomas Aquino/Saratoga Creek Trail Extension, Feasibility Study    | \$150,000            | Improves sustainable means of transportation and builds upon master plan priorities. Requested by Parks & Rec Commission, and Bike Ped Commission. Initial feasibility report can be initiated in this FY by PW staff.   |
| Stevens Creek Bridge Repair   | \$860,000            | Priority for Safety criteria, following recommendations from inspection reports issued. Federal funding is coming available after a 3 year wait. CIP staffing is in place due to existing Bridge Maintenance project.  |
| Blackberry Farms Golf Course Improvements                             | \$3,500,000          | Likely that this will be a major project. Council direction anticipated in the Fall 2023, and the project can be proposed in FY24-25. Prioritized for it's potentially strong sustainable infrastructrue and improvement of natural habitat, thus addressing the goals of the CAP and the PRSMP. |
| Fiber Expansion - Six Emergency Sites                                 | \$1,300,000          | One of the priority projects outlined in the City's Fiber Master Plan. Propose to delay start until [federal] funding can be obtained.   |
| McClellan Road Bridge Replacement                                     | \$7,300,000          | Priority for Safety criteria, following recommendations from inspection reports issued. State funding is coming available. Propose starting design in FY 24-25 due to staffing.  |
| Stevens Creek Blvd Separated Bikeway, Phase 3 - Design & Construction | \$3,300,000          | Priority One project from the Bicycle Master Plan; this will be a subsequent phase of the existing Phase 1 and 2 projects.   |
| Fiber Expansion - 14 Traffic Signals                                  | \$1,761,000          | One of the priority projects outlined in the City's Fiber Master Plan. Propose to delay start until [federal] funding can be obtained.   |
| Fiber Expansion - Redundant Paths (City Hall, Service Center)         | \$807,000            | One of the priority projects outlined in the City's Fiber Master Plan. Propose to delay start until [federal] funding can be obtained.   |

| LEGEND                   |
|--------------------------|
| Parks                    |
| Streets & Infrastructure |
| Transportation           |
| Facilities               |

## PROJECT RANKINGS



|   |   |   |  |   |   |   |   |
|---|---|---|--|---|---|---|---|
| x |   | x |  |   | x |   | L |
|   | x | x |  |   |   | x | M |
| x | x | x |  |   |   |   | L |
| x | x | x |  |   |   |   | L |
| x | x | x |  |   |   |   | L |
|   |   | x |  | x |   |   | M |
|   |   | x |  | x |   |   | L |
| x | x |   |  |   |   |   | L |
|   |   | x |  | x |   |   | L |

|  |             |   |
|--|-------------|---|
| Carmen Road Bridge - Design & Construction   | \$5,500,000 | Requested by the Bicycle Pedestrian Commission and residents. This is a significant project, requiring significant staffing. Proposing to initiate design in FY25-26, after Bollinger Road and SCB projects have initiated.   |
| Accessibility Dashboard                      | \$200,000   | The 2015 report needs to be updated, and Staff proposes to create a dashboard to facilitate updates to the tables/report data. Staffing will be be situated to address this project next FY. Priority as a means to improve safe and accessible conditions in the City. |
| Blackberry Farm Bocce Ball Shade Structure   | \$160,000   | Providing shade is a priority of the Parks & Rec System Master Plan. This is requested by Staff and residents.  |
| Linda Vista Park Picnic Area Shade Structure | \$160,000   | Providing shade is a priority of the Parks & Rec System Master Plan. This is requested by Staff and residents.  |
| Portal Park Picnic Area Shade Structure      | \$160,000   | Providing shade is a priority of the Parks & Rec System Master Plan. This is requested by Staff and residents.  |
| Fiber Expansion - Four Paths of Redundancy   | \$1,300,000 | One of the priority projects outlined in the City's Fiber Master Plan. Propose to delay start until [federal] funding can be obtained.  |
| Fiber Expansion - Parks and Downtown         | \$3,100,000 | One of the priority projects outlined in the City's Fiber Master Plan. Propose to delay start until [federal] funding can be obtained.  |
| Merriman Road Storm Drain                    | \$900,000   | Storm Drain project, related to a project in the SDMP. Requested by residents. Not a priority of the SDMP.  |
| Fiber Expansion - City Facilities            | \$800,000   | One of the priority projects outlined in the City's Fiber Master Plan. Propose to delay start until [federal] funding can be obtained.  |

|                                  |                     |
|----------------------------------|---------------------|
| <b>Total (Proposed Projects)</b> | <b>\$36,250,460</b> |
|----------------------------------|---------------------|



| COUNCIL, COMMUNITY | SAFETY | MASTER PLAN | ONGOING | EXTL FUNDS | SUSTAIN-ABILITY | STAFFING | PROJECT RANKING |
|--------------------|--------|-------------|---------|------------|-----------------|----------|-----------------|
|                    | x      |             | x       |            |                 | x        | H               |
|                    | x      | x           | x       |            |                 | x        | H               |
|                    | x      | x           | x       |            |                 | x        | H               |
|                    | x      |             | x       |            |                 | x        | H               |

| ADDED FUNDING PROPOSED FOR EXISTING PROJECTS                |                      |   |
|---|----------------------|---|
| Description   | Total Project Budget |   |
| ADA Improvements (Annually funded)                          | \$100,000            | Priority as safety criteria, community-driven, master plan driven, and as an ongoing project. Annually Funded project, contributes to the City's Goals to improve Accessibility for the Community.                    |
| Annual Playground Replacement (Year 4 of 5)                 | \$300,000            | Priority as safety criteria, community-driven, master plan driven, and as an ongoing project. Multi-Year project, funding year 4 or 5, to replace aged and some damaged equipment at existing Playgrounds.            |
| Park Amenity Improvements (Year 4 of 5)                     | \$200,000            | Priority as community-driven, master plan driven, and as an ongoing project. Multi-Year project, funding year 4 or 5, to update/replace park furnishings such as benches, hydration stations, etc. at existing parks. |
| Street Light Installation - Annual Infill (Annually funded) | \$75,000             | Priority for Safety criteria and as an ongoing program. Annually funded project, to infill new streetlights where requested.  |

| LEGEND                   |
|--------------------------|
| Parks                    |
| Streets & Infrastructure |
| Transportation           |
| Facilities               |

## PROJECT RANKINGS



|                           |   |   |   |  |   |   |    |   |             |  |
|---------------------------|---|---|---|--|---|---|----|---|-------------|--|
| x                         | x | x |   |  | x | x | H  | City Hall Annex   | \$3,000,000 | Priority for Safety criteria. Priority as the new EOC, an interim facility during construction at City Hall, and as an ongoing project. <i>(Specific funding request will be submitted following Construction Bid process.)</i>                                    |
|                           | x | x | x |  |   | x | MH | Regnart Road Improvements (all phases)                        | \$1,303,646 | Priority for Safety criteria. Phase One of Two, to improve the stabilization of this road through upgraded drainage, erosion control, retaining walls, railings, and more. <i>(Specific funding request will be submitted following Construction Bid process.)</i> |
|                           | x |   | x |  | x | x | H  | Citywide Building Condition Assessment Implementation         | \$1,006,470 | <i>\$2,000,000 requested.</i><br>Priority for Safety criteria. Many deferred maintenance projects have escalating urgency and thus priority. The plan is to first address aged/deficient fire/smoke alarm systems needed at many City facilities.                  |
| x                         | x | x | x |  | x |   | H  | City Hall Improvements (80,000 SF, new facility, \$72M total) | \$500,000   | <i>\$1,000,000 requested.</i><br>Priority for Safety criteria. Seismic retrofit and systems upgrades are strongly needed.  |
| Total (Proposed Projects) |   |   |   |  |   |   |    |   | \$6,485,116 |  |

## LEGEND

|                          |
|--------------------------|
| Parks                    |
| Streets & Infrastructure |
| Transportation           |
| Facilities               |



## PROJECT RANKINGS



| COUNCIL, COMMUNITY | SAFETY | MASTER PLAN | ONGOING | EXT'L FUNDS | SUSTAINABILITY | STAFFING | PROJECT RANKING |
|--------------------|--------|-------------|---------|-------------|----------------|----------|-----------------|
| x                  |        |             |         |             | x              |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        |             |         |             |                |          |                 |
|                    |        |             |         |             |                |          |                 |
| x                  |        |             |         |             | x              |          | M               |
|                    | x      | x           |         |             |                |          | M               |
|                    | x      | x           |         |             |                |          | M               |
|                    | x      | x           |         |             |                |          | M               |
|                    | x      | x           |         |             |                |          | x               |
|                    | x      | x           | x       |             |                |          | x               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    | x      | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |
|                    |        | x           |         |             |                |          | L               |

| UNFUNDED PROJECTS   |                      |  | *Greyed text indicates project already in progress or otherwise not a candidate to move forward. |
|---|----------------------|--|--|
| Description   | Total Project Budget | Notes  |  |
| BBF Trail to Varian Park (FY 23-24)   |                      | Requested by a resident: more follow-up is required before this can become a CIP project.  |  |
| Traffic Garden (FY 21-22)   |                      | Council did not have interest in this proposal.  |  |
| Mary Avenue Trail and Greenbelt (FY19-20)   |                      | Completed. Council did not approve the Greenbelt, only the trail improvements.   |  |
| Stevens Creek Trail & Bridge over UPRR (De Anza Trail) (FY19-20)                                      |                      | UPRR was unwilling to allow the improvements.  |  |
| BBF Golf Course - Water Treatment plant (FY 23-24)  |                      | Requested by a resident: more follow-up is required before this can become a CIP project.  |  |
| Storm Drain Improvements Phase 3 (Bubb, Phase 1 - Bubb Rd.: Columbus to Monrovia St.) (FY19-20)       | \$273,000            | Bubb Storm Drain project will be reconsidered after the current Storm Drain projects are underway.   |  |
| Storm Drain Improvements Phase 4 (Bubb, Phase 2 - McClellan Rd.: Bubb Rd. to September Dr.) (FY19-20) | \$711,500            | Bubb Storm Drain project will be reconsidered after the current Storm Drain projects are underway.   |  |
| Storm Drain Improvements Phase 5 (Bubb, Phase 3 - Bubb Rd.: Monrovia St. to Results Way) (FY19-20)    | \$2,477,000          | Bubb Storm Drain project will be reconsidered after the current Storm Drain projects are underway.   |  |
| Creek Infall/Outfall Restoration (FY19-20)  |                      | Storm Drain Outfall Review project is underway now (in Operations) (\$480,000)   |  |
| Storm Drain Improvements: Pumpkin Fiesta – Phase 2 (Pumpkin Dr.: Bubb to November) (FY19-20)          |                      | This is Phase 2 of the Existing Pumpkin-Fiesta Storm Drain project and funding will be requested as the project progresses. (\$2,103,000)  |  |
| Aquatics Facility (FY19-20)   | \$50,000,000         | Major project: can be reconsidered after existing major projects are underway.   |  |
| Blackberry Farm – Play Area Improvements (FY19-20)  | \$250,000            | Proposed scope adds resilient play surface. Renovated older playgrounds is a larger priority.  |  |
| Blackberry Farm – Splash Pad (FY19-20) (FY 20-21)   | \$690,000            | Proposed in FY21-22, deemed too expensive by Council. Currently the drought conditions are not conducive to water features.  |  |
| Gymnasium Complex (FY19-20)   | \$35,000,000         | Major project: can be reconsidered after existing major projects are underway.   |  |
| Healing Garden – Design and Construction (FY19-20)  | \$1,000,000          | Can be included as part of other garden/landscaping projects (e.g. Library landscaping, and/or future Community Garden projects).  |  |
| Jollyman Park Pathway Installation (FY19-20)  | \$750,000            | Project can be re-examined after the AIPG is installed.  |  |
| McClellan Ranch – Barn Renovation (FY19-20)   | \$3,250,000          | Renovations to a historic building in the flood zone will be very costly.  |  |
| McClellan Ranch Preserve Stevens Creek Access (FY19-20)   | \$750,000            | Proposal was not accepted. This work would require permits from SC Valley Water District, Army Corp Engrs., Fish/Wildlife, Regional Water Control Board, FEMA, etc.  |  |
| McClellan Ranch Preserve EEC Aquatic Habitat (FY19-20)  | \$175,000            | Scope feasibility is questionable. Operational costs may also increase due to the addition of this facility.   |  |
| New Neighborhood Parks (FY19-20)  | \$20,000,000         | One new neighborhood park established at Lawrence-Mitty. The acquisition of land and development of new parks can be reconsidered after Lawrence-Mitty, Memorial Park and City Hall projects are underway. (No report was potential sites and/or feasibility was completed.) |  |

| LEGEND         |
|----------------|
| Parks          |
| Streets &      |
| Infrastructure |
| Transportation |
| Facilities     |

## PROJECT RANKINGS



| COUNCIL<br>COMMUNITY | SAFETY | MASTER<br>PLAN | ONGOING | EXTL FUNDS | SUSTAIN-<br>ABILITY | STAFFING | PROJECT<br>RANKING |
|----------------------|--------|----------------|---------|------------|---------------------|----------|--------------------|
|                      |        | x              |         |            |                     |          | L                  |
|                      |        | x              |         |            |                     |          | L                  |
|                      |        | x              |         |            |                     |          | L                  |
|                      |        | x              |         |            |                     |          | L                  |
|                      |        | x              |         |            |                     |          | L                  |
|                      |        | x              |         |            |                     |          | L                  |
|                      |        | x              |         |            |                     |          |                    |
|                      |        | x              |         |            |                     |          |                    |
|                      |        |                |         |            |                     |          |                    |
|                      | x      |                |         |            | x                   |          | M                  |
|                      |        | x              |         |            | x                   |          | M                  |
| x                    | x      |                |         |            |                     |          | M                  |
| x                    | x      |                |         |            |                     |          | M                  |
|                      | x      |                |         |            |                     |          | M                  |
|                      | x      |                |         |            |                     |          | M                  |
|                      |        |                |         |            |                     |          | M                  |

| UNFUNDED PROJECTS   |                      |   | *Greyed text indicates project already in progress or otherwise not a candidate to move forward. |
|---|----------------------|---|--|
| Description   | Total Project Budget | Notes   |  |
| Performing Arts Center (FY19-20)  | \$77,000,000         | Major project: can be reconsidered after existing major projects are underway.  |  |
| Portal Park Improvements (FY19-20)                                      | \$750,000            | Upgrades to shade structures, park amenities and playgrounds are underway. The existing building is not useful in its current configuration, and parking is not adequate to support activities.   |  |
| Recreation Facilities Monument Signs (FY19-20)                          | \$200,000            | The Sign program (design standards) were developed but the signs were not implemented.  |  |
| Wilson Park Improvements (FY19-20)                                      | \$750,000            | Full-sized basketball Court and Community Garden projects are underway at Wilson Park.  |  |
| Major Recreation Facilities: Use and Market Analysis (FY 22-23)         |                      | Council rejected this proposal.   |  |
| Labyrinth Program or Similar (FY 20-21)                                 |                      | Can [also] be included as part of other garden/landscaping projects (e.g. Library landscaping, and/or future Community Garden projects).  |  |
| Linda Vista Park Improvements (FY19-20)                                 |                      | Upgrades to shade structures, park amenities and playgrounds are underway.  |  |
| Park Facilities - Restrooms upgrades (FY 23-24)                         |                      | The restroom facilities at the Parks have been recently upgraded. Memorial and Jollyman Park will have new facilities as part of the current CIP projects in those parks. Other upgrades can be included in the as part "BCA Report Implementation" project.                |  |
| Scenic Circle Gate automation (FY21-22)                                 |                      | IT investigated numerous technology options and did not find a feasible solution. Signage was added with operating hours and number to call for unlocking.  |  |
| Blackberry Farms Golf Course - Club House (FY 23-24)                    |                      | If the Golf Course is reconfigured, it is likely that a new location for the "club house" and/or Pro Shop is more beneficial. Will be reconsidered when the BBF Golf Course Improvements direction is given.  |  |
| Community Hall Improvements   |                      | Originally a part of the City Hall project, to allow for the consideration of the EOC on the property. Since some upgrades to the pantry could facilitate hosting larger events in the Hall, this project may be reconsidered once City Hall project direction is obtained. |  |
| Stocklmeir House – New Sewer Lateral (FY19-20)                          | \$100,000            | Stocklmeir House direction under review in an existing project.   |  |
| Stocklmeir Legacy Farm – Phase 1 Improvements (FY19-20)                 | \$400,000            | Stocklmeir House direction under review in Existing Project.  |  |
| Service Center Shed No. 3 Improvements (FY19-20)                        | \$1,700,000          | The project was designed and put out for public bid, and the costs came back at three times engineer's estimate. Major project (coupled with Admin Bldg. replacement): can be reconsidered after existing major projects are underway.                                      |  |
| Service Center – Replacement Administration Building with EOC (FY19-20) | \$16,000,000         | Major project: can be reconsidered after existing major projects are underway.  |  |
| Senior Center Expansion (FY19-20)                                       | \$25,000,000         | Major project: can be reconsidered after existing major projects are underway.  |  |

| LEGEND                   |  |
|--------------------------|--|
| Parks                    |  |
| Streets & Infrastructure |  |
| Transportation           |  |
| Facilities               |  |



## PROJECT RANKINGS

| COUNCIL<br>COMMUNITY | SAFETY | MASTER<br>PLAN | ONGOING | EXTL FUNDS | SUSTAIN-<br>ABILITY | STAFFING | PROJECT<br>RANKING |
|----------------------|--------|----------------|---------|------------|---------------------|----------|--------------------|
| x                    | x      | x              | x       |            | x                   |          | H                  |
|                      | x      |                |         |            |                     |          | M                  |
|                      | x      |                |         |            |                     |          | H                  |
|                      | x      |                |         |            | x                   |          | H                  |
|                      | x      |                |         |            |                     |          | H                  |
|                      |        |                |         |            |                     |          | L                  |

| UNFUNDED PROJECTS  |                      |   | *Greyed text indicates project already in progress or otherwise not a candidate to move forward. |
|--|----------------------|---|--|
| Description  | Total Project Budget | Notes   |  |
| City Hall Renovation/ Replacement and Library Parking Garage: Design and Construction (FY 22 - 23) |                      | City Hall project under reconsideration. (Refer to existing projects list.)                         |  |
| QCC skylight renovation (FY19-20)  |                      | Project will be appropriately prioritized as part "BCA Report Implementation" project. (\$350,000)  |  |
| Sports Center Restroom and Shower room upgrades (FY 23-24)   |                      | Project will be appropriately prioritized as part "BCA Report Implementation" project               |  |
| Sports Center HVAC Upgrades (FY19-20)  |                      | Project will be appropriately prioritized as part "BCA Report Implementation" project (\$500,000)   |  |
| Quinlan HVAC Upgrades (FY19-20)  |                      | Project will be appropriately prioritized as part "BCA Report Implementation" project (\$1,000,000) |  |
| Quinlan Front Office Upgrades (FY19-20)  |                      | Project will be appropriately prioritized as part "BCA Report Implementation" project (\$700,000)   |  |
| <b>Total (Unfunded Projects)</b>   |                      | <b>\$237,226,500</b>  |  |

## LEGEND

|                          |
|--------------------------|
| Parks                    |
| Streets & Infrastructure |
| Transportation           |
| Facilities               |

• ATTACHMENT D •

FY2023 - 2024 5-year Capital Improvement Program

# MASTER PLANS - PROJECT LISTS

**Index:**

1. Bicycle Master Plan Projects
2. Pedestrian Master Plan Projects
3. Parks & Recreation System Master Plan (PRSMP) - Priority Projects
4. Parks & Recreation System Master Plan (PRSMP) - Park Amenities Strategic Plan Projects
5. Green Stormwater Infrastructure Plan Projects
6. Storm Drains Master Plan Projects
7. Optic Fiber Master Plan Projects
8. 2023 Update - Building Condition Assessment Report Priority Projects (DRAFT)
9. 2022 Playgrounds Prioritization List

# 1. From the 2016 Bicycle Transportation Master Plan

# City of Cupertino 2016 Bicycle Transportation Plan

June 2016



**CUPERTINO**



## 6.Implementation Strategy

This chapter presents a prioritized list of the individual infrastructure improvements, including the evaluation criteria and scoring method, project cost estimates, and a list of prioritized projects.

### Project Evaluation Strategy

All of the proposed infrastructure projects are evaluated against the criteria described in **Table 6-1**, which was developed jointly with City staff and the Bicycle Pedestrian Commission. Projects are sorted into short, mid, and long-term priority tiers based on a logical breakdown of scores and complexities of implementation. Appendix A to this Working Paper provides the full evaluation criteria breakdown.

The intent of evaluating projects is to create a prioritized list of projects for implementation. As projects are implemented, lower ranked projects move up the list. When implementing sections of the Bike Boulevard network, the City should consider the removal of parallel existing bike routes where they prove to be duplicative or potentially confusing to bicyclists. This should also be coordinated with the recommended Citywide Wayfinding Study.

The project list and individual projects to be included in this Plan are flexible concepts that serve as a guideline. The high-priority project list, and perhaps the overall project list, may change over time as a result of changing walking and bicycling patterns, land use patterns, implementation constraints and opportunities, and the development of other transportation improvements.

**Table 6-1: Project Evaluation Criteria**

| Criteria                           | Description   | Max Score  |
|------------------------------------|---|------------|
| Safety                             | Addresses a location with a history of bicycle collisions.  | 20         |
| Stress Test Analysis               | Projects identified along a high or medium-high stress route  | 5          |
| Travel Routes to/near Schools      | Connects to a school.   | 20         |
| Network Connectivity               | Projects that closes gaps in the bikeway network.   | 15         |
| Low-Stress Network Improvements    | Projects that add or upgrade an existing bikeway facility to a low-stress facility  | 20         |
| Trip Generators and Attractors     | Connects to employment centers, retail/business centers, transit, community services, parks and recreation facilities and/or City facilities. | 10         |
| Feasibility/Ease of Implementation | The ease of implementing the project within a five year timeframe, taking into consideration outside agency approval.                         | 10         |
| <b>Total Possible Score</b>        |   | <b>100</b> |

After scoring, projects were organized into three tiers. Tier 1 is comprised of the projects that received 67 points or more representing projects that should begin implementation within five years. Tier 2 projects scored between 47 and 65 points and are intended to be implemented within five to 15 years. Tier 3 projects scored below 47 points and are intended for implementation within twenty years. It should be noted that projects in Tiers 2 & 3 can be initiated sooner, but that their implementation will likely be delayed.



**Table 6-2** shows the scores and cost estimates for all recommended project improvements. Appendix B shows the full breakdown of scores.

**Table 6-2: Recommended Projects by Tier**

| Project                        | Location                                  | Start                          | End                             | Notes   | Miles | Total Score | Rounded Cost |
|--------------------------------|---|--------------------------------|---------------------------------|---|-------|-------------|--------------|
| <b>Tier 1</b>                  |   |                                |                                 |   |       |             |              |
| Class IV Protected Bikeway     | Stevens Creek Blvd                        | Foothill Blvd                  | Tantau Ave                      | --  | 3.43  | <b>91</b>   | \$4,120,00   |
| Class IV Protected Bikeway     | McClellan Rd                              | Byrne Ave                      | De Anza Blvd                    | --  | 1.43  | <b>80</b>   | \$286,000    |
| Configure Intersection         | Stevens Creek Blvd                        | Stelling Rd                    | --                              | Study protected intersection in coordination with proposed Class IV                 | 0     | <b>75</b>   | \$550,000    |
| Class III Bike Boulevard       | Tri School East/West Bike Blvd (#7)       | Linda Vista Dr at McClellan Rd | Hyannisport Dr at Bubba Rd      | --  | 0.66  | <b>75</b>   | \$33,000     |
| Grade Separated Crossing Study | Highway 85 Crossing                       | Grand Ave                      | Mary Ave                        | --  | 0     | <b>71</b>   | \$300,000    |
| Class I Path                   | Union Pacific Trail                       | Prospect Rd                    | Stevens Creek Blvd              | --  | 2.10  | <b>71</b>   | \$1,678,000  |
| Configure Intersection         | McClellan Rd                              | Stelling Rd                    | --                              | Study protected intersection in coordination with proposed Class IV                 | 0     | <b>70</b>   | \$550,000    |
| Class III Bike Boulevard       | Portal Ave Bike Blvd (#5)                 | Portal Ave at Merritt Dr       | Portal Ave at Wintergreen Dr    | --  | 0.69  | <b>70</b>   | \$35,000     |
| Class IV Separated Bikeway     | Finch Ave                                 | Phil Ln                        | Stevens Creek Blvd              | --  | 0.45  | <b>69</b>   | \$545,000    |
| Class III Bike Boulevard       | West Cupertino North/South Bike Blvd (#9) | Orange Ave at Mann Dr          | Fort Baker Dr at Hyannisport Dr | --  | 0.63  | <b>69</b>   | \$32,000     |
| Configure Intersection         | McClellan Rd                              | Westacres Dr/Kim St            | --                              | Study peanut roundabout to connect off-set north/south bike routes across McClellan | 0     | <b>68</b>   | \$200,000    |
| Class I Path                   | I-280 Channel Bike Path                   | Mary Ave/Meteor Dr             | Tantau Ave/Vallco Pkwy          | --  | 2.87  | <b>61</b>   | \$2,293,000  |
| Class III Bike Boulevard       | Civic Center to Sterling Barnhart         | Rodriguez Ave at Blaney Ave    | Sterling Barnhart Park          | --  | 1.41  | <b>67</b>   | \$70,000     |

| Project                        | Location                              | Start                             | End                             | Notes   | Miles | Total Score | Rounded Cost |
|--------------------------------|---------------------------------------|-----------------------------------|---------------------------------|---|-------|-------------|--------------|
|                                | Park Bike Blvd (#2)                   |                                   |                                 |   |       |             |              |
| <b>Tier 2</b>                  |                                       |                                   |                                 |   |       |             |              |
| Class II Buffered Bike Lane    | De Anza Blvd                          | Homestead Rd                      | Bollinger Rd                    | --  | 1.73  | <b>65</b>   | \$242,000    |
| Class IV Separated Bikeway     | Stelling Rd                           | Prospect Rd                       | 250 South of McClellan Rd       | --  | 1.45  | <b>65</b>   | \$290,000    |
| Class IV Separated Bikeway     | Stelling Rd                           | 250 South of McClellan Rd         | Alves Dr                        | --  | 0.71  | <b>64</b>   | \$857,000    |
| Class IV Separated Bikeway     | Blaney Ave                            | Bollinger Rd                      | Homestead Rd                    | --  | 1.91  | <b>64</b>   | \$383,000    |
| Class IV Separated Bikeway     | Stevens Creek Blvd                    | Foothill Blvd                     | St Joseph Ave                   | --  | 0.62  | <b>63</b>   | \$124,000    |
| Class IV Separated Bikeway     | Stelling Rd                           | Alves Dr                          | Homestead Rd                    | --  | 0.84  | <b>63</b>   | \$124,000    |
| Class I Path                   | Amelia Ct/Varian Way Connector        | Amelia Ct                         | Varian Way                      | --  | 0.05  | <b>63</b>   | \$100,000    |
| Grade Separated Crossing Study | Carmen Rd                             | Stevens Creek Blvd - South Side   | Stevens Creek Blvd - North Side | --  | 0     | <b>62</b>   | \$300,000    |
| Configure Intersection         | Stevens Creek Blvd                    | De Anza Blvd                      | --                              | Bike lane striping through intersection   | 0     | <b>62</b>   | \$10,000     |
| Class III Bike Boulevard       | Mary Ave to Portal Ave Bike Blvd (#4) | Mary Ave at Meteor Dr             | Portal Ave at Merritt Dr        | --  | 1.51  | <b>60</b>   | \$75,000     |
| Class II Bike Lane             | Vista Dr                              | Forest Ave                        | Stevens Creek Blvd              | --  | 0.24  | <b>60</b>   | \$15,000     |
| Class III Bike Boulevard       | Tri-School North/South Bike Blvd (#8) | Santa Teresa Dr at Hyannisport Dr | Terrace Dr at Bubb Rd           | --  | 0.76  | <b>59</b>   | \$38,000     |
| Class II Buffered Bike Lane    | Bollinger Rd                          | De Anza Blvd                      | Lawrence Expy                   | --  | 2.00  | <b>56</b>   | \$278,000    |
| Configure Intersection         | De Anza Blvd                          | McClellan Rd                      | --                              | Rebuild intersection to facilitate safer east/west travel between McClellan and Pacific | 0     | <b>56</b>   | \$200,000    |
| Configure Intersection         | Wolfe Rd                              | Stevens Creek Blvd                | --                              | Study removal of slip lanes and/or porkchop islands.                                    | 0     | <b>55</b>   | \$100,000    |
| Class II Buffered Bike Lane    | Mary Ave                              | Stevens Creek Blvd                | Meteor Dr                       | --  | 0.71  | <b>55</b>   | \$100,000    |

| Project                     | Location                                     | Start                         | End                      | Notes   | Miles | Total Score | Rounded Cost |
|-----------------------------|--|-------------------------------|--------------------------|---|-------|-------------|--------------|
| Class II Buffered Bike Lane | Miller Ave                                   | Bollinger Rd                  | Calle de Barcelona       | --  | 0.48  | <b>54</b>   | \$67,000     |
| Configure Intersection      | Infinite Loop                                | Merritt Dr                    | --                       | Improve signage/stripping to delineate bike/ped space in connector                                    | 0     | <b>54</b>   | \$2,000      |
| Class II Buffered Bike Lane | Homestead Rd                                 | Mary Ave                      | Wolfe Rd                 | --  | 1.97  | <b>52</b>   | \$276,000    |
| Reconfigure wall/fence      | Greenleaf Dr                                 | Mariani Ave                   | --                       | 2015 Bike Plan Update, create gap in wall to connect bike routes                                      | 0     | <b>52</b>   | \$25,000     |
| Class III Bike Boulevards   | Civic Center to Jollyman Park Bike Blvd (#1) | Rodriguez Ave at De Anza Blvd | Jollyman Park            | --  | 0.86  | <b>52</b>   | \$43,000     |
| Class II Buffered Bike Lane | Prospect Rd                                  | De Anza Blvd                  | Stelling Rd              | --  | 0.42  | <b>49</b>   | \$59,000     |
| Configure Intersection      | McClellan Rd                                 | Rose Blossom Dr               | --                       | Facilitate through bike travel to De Anza   | 0     | <b>49</b>   | \$20,000     |
| Trail Crossing              | Homestead Rd                                 | Mary Ave                      | --                       | Redesign intersection of Homestead at Mary to better facilitate bicycles exiting Mary Ave bridge path | 0     | <b>49</b>   | \$10,000     |
| Class III Bike Route        | Hyde Ave Bike Route (#6)                     | Hyde Ave at Shadygrove Dr     | Hyde Ave at Bollinger Rd | --  | 0.24  | <b>49</b>   | \$500        |
| Configure Intersection      | Stelling Rd                                  | Alves Dr                      | --                       | Enhance east/west bike route crossing for Alves Dr  | 0     | <b>48</b>   | \$50,000     |
| Class I Path                | Regnart Creek Path                           | Pacifica Dr                   | Estates Dr               | --  | 0.83  | <b>48</b>   | \$664,000    |
| Reconfigure wall/fence      | Wheaton Dr                                   | Perimeter Rd                  | --                       | Connect bike blvd to proposed bike path on Perimeter road, requires creating gap in existing wall     | 0     | <b>47</b>   | \$10,000     |
| <b>Tier 3</b>               |  |                               |                          |   |       |             |              |
| Class II Bike Lane          | Rainbow Dr                                   | Bubb Rd                       | Stelling Rd              | --  | 0.50  | <b>46</b>   | \$33,000     |
| Class I Path                | Perimeter Rd                                 | Stevens Creek Blvd            | I-280 Channel Bike Path  | --  | 0.59  | <b>44</b>   | \$470,000    |

| Project                     | Location                                 | Start                           | End                             | Notes   | Miles | Total Score | Rounded Cost |
|-----------------------------|--|---------------------------------|---------------------------------|---|-------|-------------|--------------|
| Class III Bike Route        | Mary Ave to Vallco Mall Bike Route (#7)  | Memorial Park                   | End of Wheaton Dr               | --  | 1.77  | <b>44</b>   | \$4,000      |
| Class III Bike Route        | Tantau Ave Bike Route (#9)               | Tantau Ave at Bollinger Rd      | Tantau Ave at Barnhart Ave      | --  | 0.41  | <b>44</b>   | \$500        |
| Class III Bike Route        | Rose Blossom/Huntridge Bike Route (#8)   | Rose Blossom Dr at McClellan Rd | Huntridge Ln at De Anza Blvd    | --  | 0.41  | <b>43</b>   | \$1,000      |
| Class I Path                | Wilson Park                              | Rodrigues Ave                   | Wilson Park Path                | --  | 0.03  | <b>42</b>   | \$50,000     |
| Class III Bike Boulevard    | Stevens Creek Bike Blvd (#6)             | San Fernando Ave at Orange Ave  | Carmen Rd at Stevens Creek Blvd | --  | 1.12  | <b>42</b>   | \$47,000     |
| Configure Intersection      | Blaney Ave                               | Wheaton Dr                      | --                              | Enhance bicycle crossing across Wheaton                                 | 0     | <b>41</b>   | \$50,000     |
| Class II Buffered Bike Lane | Foothill Blvd                            | Stevens Creek Blvd              | McClellan Rd                    | --  | 0.55  | <b>41</b>   | \$77,000     |
| Configure Intersection      | Stelling Rd                              | Rainbow Dr                      | --                              | Study removal of slip lanes, study potential for protected intersection | 0     | <b>40</b>   | \$20,000     |
| Class II Buffered Bike Lane | Homestead Rd                             | Wolfe Rd                        | Tantau Ave                      | --  | 0.49  | <b>40</b>   | \$69,000     |
| Class II Buffered Bike Lane | Wolfe Rd                                 | Stevens Creek Blvd              | I-280 Channel Bike Path         | --  | 0.40  | <b>39</b>   | \$56,000     |
| Class I Path                | Jollyman Park                            | Stelling Rd                     | Dumas Dr                        | --  | 0.15  | <b>39</b>   | \$119,000    |
| Reconfigure wall/fence      | Imperial Ave                             | Alcazar Ave                     | --                              | Create gap in fence to connect bike routes                              | 0     | <b>39</b>   | \$20,000     |
| Class II Buffered Bike Lane | Foothill Blvd                            | Stevens Creek Blvd              | I-280 N Offramp                 | --  | 0.96  | <b>39</b>   | \$135,000    |
| Class III Bike Boulevard    | Foothill to Stevens Creek Bike Blvd (#3) | Foothill Blvd at Starling Dr    | Carmen Rd at Stevens Creek Blvd | --  | 0.99  | <b>38</b>   | \$50,000     |
| Class II Buffered Bike Lane | Lazaneo Dr                               | Bandley Dr                      | De Anza Blvd                    | --  | 0.09  | <b>38</b>   | \$13,000     |
| Class II Buffered Bike Lane | Wolfe Rd                                 | Perimeter Rd                    | Homestead Rd                    | --  | 0.62  | <b>38</b>   | \$86,000     |
| Class II Buffered Bike Lane | Bubb Rd                                  | McClellan Rd                    | Stevens Creek Blvd              | --  | 0.53  | <b>37</b>   | \$74,000     |

| Project                         | Location                                     | Start                       | End                                 | Notes  | Miles | Total Score | Rounded Cost |
|---------------------------------|--|-----------------------------|-------------------------------------|--|-------|-------------|--------------|
| Grade Separated Crossing Study  | UPRR West Cupertino Crossing                 | Hammond Snyder Loop Trail   | Stevens Creek Blvd                  | --   | 0     | <b>37</b>   | \$300,000    |
| Bike/Ped Bridge Enhancement     | Mary Ave Ped Bridge                          | I280                        | --                                  | Improved signage/striping to delineate bike/ped space on Mary Ave bridge                     | 0     | <b>37</b>   | \$20,000     |
| Class I Path                    | Oaks Development Bike Path                   | Stevens Creek Blvd          | Mary Ave                            | --   | 0.13  | <b>35</b>   | \$102,000    |
| Class II Buffered Bike Lane     | Miller Ave                                   | Calle de Barcelona          | Stevens Creek Blvd                  | --   | 0.39  | <b>35</b>   | \$54,000     |
| Class II Buffered Bike Lane     | Tantau Ave                                   | Stevens Creek Blvd          | Pruneridge Ave                      | --   | 0.65  | <b>35</b>   | \$91,000     |
| Trail Crossing                  | McClellan Rd                                 | Union Pacific Railroad Path | --                                  | Coordinate crossing with signal.   | 0     | <b>34</b>   | \$10,000     |
| Class II Bike Lane              | Pacifica Dr                                  | De Anza Blvd                | Torre Ave                           | --   | 0.17  | <b>33</b>   | \$11,000     |
| Freeway interchange enhancement | Wolfe Rd                                     | I-280 Overpass              | --                                  | Add green paint to interchange approaches, stripe bike lane through interchange intersection | 0     | <b>30</b>   | \$40,000     |
| Class I Path                    | San Tomas-Aquino Creek Trail                 | Sterling/Barnhart Park      | Calvert Dr                          | --   | 0.37  | <b>30</b>   | \$294,000    |
| Class I Path                    | San Tomas-Aquino Creek Trail                 | South of I280               | Stevens Creek Blvd                  | --   | 0.17  | <b>30</b>   | \$138,000    |
| Class II Buffered Bike Lane     | Vallco Pkwy                                  | Tantau Ave                  | Perimeter Rd                        | --   | 0.30  | <b>30</b>   | \$42,000     |
| Class II Bike Lane              | Campus Dr/Stevens Creek Blvd Connector       | Campus Dr                   | Stevens Creek Blvd                  | --   | 0.11  | <b>30</b>   | \$7,000      |
| Class III Bike Route            | Hwy 85 to Stevens Creek Blvd Bike Route (#5) | Grand Ave at Alhambra Ave   | Peninsula Ave at Stevens Creek Blvd | --   | 0.19  | <b>30</b>   | \$1,000      |
| Class II Buffered Bike Lane     | Rainbow Dr                                   | De Anza Blvd                | Stelling Rd                         | --   | 0.57  | <b>28</b>   | \$79,000     |
| Class III Bike Route            | Bollinger Rd to Stevens Creek                | Johnson Ave at Bollinger Rd | Stern Ave at Stevens Creek Blvd     | --   | 0.84  | <b>28</b>   | \$1,500      |

| Project                         | Location  | Start   | End                               | Notes  | Miles | Total Score | Rounded Cost |
|---------------------------------|---|---|-----------------------------------|--|-------|-------------|--------------|
|                                 | Blvd Bike Route (#1)                                    |   |                                   |  |       |             |              |
| Class III Bike Route            | Civic Center to Creekside Park Bike Route (#2)          | Torre Ave at Rodrigues Ave                      | Estates Dr at Creekside Park Path | --   | 1.24  | <b>28</b>   | \$3,000      |
| Class III Bike Route            | Garden Gate Elementary to Memorial Park Bike Route (#4) | Ann Arbor Dr at Greenleaf Dr                    | Memorial Park                     | --   | 0.42  | <b>26</b>   | \$1,500      |
| Freeway interchange enhancement | De Anza Blvd  | Hwy 85 Overpass                                 | --                                | Add green paint to interchange approaches, stripe bike lane through interchange intersection | 0     | <b>26</b>   | \$40,000     |
| Trail Crossing                  | Bubb Rd   | Union Pacific Railroad Path                     | --                                | Coordinate crossing with signal.   | 0     | <b>25</b>   | \$10,000     |
| Freeway interchange enhancement | Stevens Creek Blvd                                      | Hwy 85 Overpass                                 | --                                | Add green paint to interchange approaches, stripe bike lane through interchange intersection | 0     | <b>25</b>   | \$40,000     |
| Class II Buffered Bike Lane     | Tantau Ave  | Pruneridge Ave                                  | Homestead Rd                      | --   | 0.37  | <b>25</b>   | \$52,000     |
| Freeway interchange enhancement | De Anza Blvd  | I-280 Overpass                                  | --                                | Add green paint to interchange approaches, stripe bike lane through interchange intersection | 0     | <b>24</b>   | \$40,000     |
| Class II Buffered Bike Lane     | Stevens Canyon Rd                                       | McClellan Rd                                    | Rancho Deep Cliff Dr              | --   | 0.23  | <b>24</b>   | \$33,000     |
| Class II Buffered Bike Lane     | Bollinger Rd  | 200 feet East of Westlynn Way                   | De Foe Dr                         | --   | 0.18  | <b>24</b>   | \$26,000     |
| Class I Path                    | Linda Vista Park/Deep Cliff Golf Course                 | Linda Vista Park Parking Lot off Linda Vista Dr | McClellan Rd                      | --   | 0.46  | <b>24</b>   | \$366,000    |
| Class II Buffered Bike Lane     | Pruneridge Ave  | Tantau Ave                                      | City Limits - East                | --   | 0.07  | <b>22</b>   | \$9,000      |
| Configure Intersection          | Portal Ave  | Wheaton Dr                                      | --                                | 2015 Bike Plan Update, study roundabout conversion   | 0     | <b>20</b>   | \$150,000    |
| Class II Bike Lane              | Cristo Rey Dr   | 150 feet East of Cristo Rey Pl                  | Roundabout                        | --   | 0.57  | <b>19</b>   | \$37,000     |

| Project              | Location                                       | Start                           | End                                     | Notes | Miles | Total Score | Rounded Cost |
|----------------------|--|---------------------------------|---|-------|-------|-------------|--------------|
| Class III Bike Route | Westlynn/<br>Fallenleaf Bike<br>Route (#11)    | Bollinger Rd at<br>Westlynn Way | Fallenleaf Ln at<br>De Anza Blvd        | --    | 0.37  | <b>18</b>   | \$1,000      |
| Class III Bike Route | Foothill Blvd Bike<br>Route (#3)               | Palm Ave at<br>Scenic Blvd      | Lockwood Dr at<br>Stevens Creek<br>Blvd | --    | 0.81  | <b>16</b>   | \$1,500      |
| Class III Bike Route | Union Pacific to<br>Hwy 85 Bike<br>Route (#10) | September Dr at<br>McClellan Rd | Jamestown Dr at<br>Prospect Rd          | --    | 1.48  | <b>13</b>   | \$5,000      |

## 2. From the 2018 Pedestrian Transportation Master Plan



# Pedestrian Transportation Master Plan:

## PRIORITY PROJECTS - STATUS

CC 03-07-2023  
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| #             | Project  | Location                                  | Start                         | End                           | Score | Status/Notes  |
|---------------|--|---|-------------------------------|-------------------------------|-------|---|
| <b>Tier 1</b> |  |   |                               |                               |       |   |
| 1             | Sidewalk   | McClellan Road                            | San Leandro Ave               | Orange Ave                    | 80    | Complete  |
| 2             | Sidewalk   | McClellan Road                            | Bonny Dr                      | McClellan Pl                  | 80    | Complete  |
| 3             | Grade Separated Crossing   | SR 85 Overcrossing                        | Grand Ave                     | Mary Ave                      | 75    |   |
| 4             | Sidewalk   | McClellan Road                            | SR 85 overcrossing            | Rose Blossom Dr               | 75    | Complete  |
| 5             | Sidewalk   | Orange Ave                                | Granada Ave                   | Alcazar Ave                   | 75    | Complete  |
| 6             | Crosswalk  | Stelling Road                             | Alves Dr                      |                               | 75    | Complete  |
| 7             | Shorten Turn Lane  | Stevens Creek Blvd                        | Oaks Shopping Center Entrance |                               | 75    | Westport to complete. Design in progress                              |
| 8             | Add Right-Turn Phase   | Stevens Creek Blvd                        | SR 85 NB On-ramp              |                               | 75    | Westport to complete. Design in progress                              |
| 9             | Shorten Turn Lane  | Stevens Creek Blvd                        | De Anza College West Entrance |                               | 75    |   |
| 10            | Sidewalk   | Byrne Ave                                 | McClellan Rd                  | Granada Ave                   | 70    | Complete  |
| 11            | Grade Separated Crossing   | Carmen Road                               | Stevens Creek Blvd south side | Stevens Creek Blvd north side | 70    | Feasibility Study complete. Funding to be requested for future phases |
| 12            | Sidewalk   | Foothill Blvd (east side)                 | Stevens Creek Blvd            | Rancho Ventura St             | 70    |   |
| 13            | Sidewalk   | Foothill Blvd (west side)                 | Stevens Creek Blvd            | Rancho Ventura St             | 70    |   |
| 14            | Shared-use Path  | Junipero Serra Trail                      | Mary Ave                      | Vallco Parkway                | 70    | Design of east and central segments in progress.                      |
| 15            | Class 1 Path   | Mary Ave                                  | Don Burnett Bridge            | Stevens Creek Blvd            | 70    | Separated bikeway complete in lieu of Class 1 path, deemed infeasible |
| 16            | Sidewalk   | Mary Ave                                  | Dog Park                      | Oaks Shopping Center          | 70    |   |
| 17            | Bike/Ped Bridge  | McClellan Road                            | at Stevens Creek              |                               | 70    | Partial funding received for bridge replacement                       |
| 18            | Shared-use Path  | Regnart Creek Trail                       | Pacifica Dr                   | E. Estates Dr                 | 70    | Complete  |
| 19            | Sidewalk   | Stelling Road                             | Catalano Ct                   | Orion Ct                      | 70    |   |
| 20            | Class 1 Path   | Oaks Shopping Center                      | Mary Ave                      | Stevens Creek Blvd            | 70    | Westport to complete Class III in lieu of Class I                     |
| <b>Tier 2</b> |  |   |                               |                               |       |   |
| 21            | Grade Separated Crossing   | Linda Vista Trail                         | at McClellan Rd               |                               | 65    |   |
| 22            | Install Curb Extensions  | Stevens Creek Blvd                        | at Phar Lap Dr                |                               | 65    | Design complete. No funding for construction. May use posts           |
| 23            | Bike/Ped Bridge and Sidewalk                                       | UPRR/Stevens Creek Blvd                   | UPRR                          | Foothill Blvd                 | 65    |   |
| 24            | Sidewalk   | Bubb Rd                                   | Edward Wy                     | Krzych Pl                     | 60    |   |
| 25            | Reconfigure Intersection   | De Anza Blvd                              | at McClellan Rd               |                               | 60    | Design complete. Awaiting Caltrans approval for bidding               |
| 26            | Install Curb Extensions  | Phil Ln                                   | at Finch Ave                  |                               | 60    |   |
| 27            | Reconfigure Intersection   | Torre Ave                                 | at Town Center Ln             |                               | 60    |   |
| 28            | Shared-use Path  | Union Pacific RR                          | north of Stevens Creek Blvd   | South City limit              | 60    | Project shelved   |
| 29            | Shared-use Path  | West side Vallco Property                 | Junipero Serra Trail          | Stevens Creek Blvd            | 60    | Project shelved   |
| 30            | Sidewalk   | Foothill Blvd (east side)                 | Rancho Ventura St             | Walnut Cir                    | 55    |   |
| 31            | Shared-use Path  | Linda Vista Trail and Stevens Creek Trail | McClellan Ranch               | Stevens Creek County Park     | 55    | Linda Vista Trail complete  |
| 32            | Sidewalk   | Blackberry Farm Entrance Road             | Byrne Ave                     | Blackberry Farm               | 55    | Feasibility Study complete. No funding for future phases.             |
| 33            | Shared-use Path  | Wilson Park                               | Portal Ave                    | Rodriguez Ave                 | 55    |   |
| <b>Tier 3</b> |  |   |                               |                               |       |   |
| 34            | Stop sign  | Alves Dr                                  | At Saich Way                  |                               | 45    |   |
| 35            | Install Curb Extensions  | Bandley Dr                                | at Mariani Ave (SE corner)    |                               | 45    | Design complete. No funding for construction. May use posts           |
| 36            | Bike/Ped Connection  | Imperial Ave                              | Alcadar Ave                   | Almaden Ave                   | 45    |   |
| 37            | Install Curb Extensions and High Vis Crosswalk                     | Rainbow Dr                                | at Gardenside Ln              |                               | 45    | Completed with flexible posts   |
| 38            | Shared-use Path  | Saratoga Creek                            | Barnhard-Sterling Park        | Stevens Creek Blvd            | 40    | Funding being requested for feasibility study                         |
| 39            | Stop sign  | Alves Dr                                  | at Beardon Dr                 |                               | 35    |   |
| 40            | Install Curb Extensions  | Bandley Dr                                | at Alves (south leg)          |                               | 35    |   |
| 41            | Sidewalk   | Beardon Dr                                | Alves Dr                      | Valley Green Dr               | 35    |   |
| 42            | Sidewalk   | Alcalde Rd                                | Footill Blvd                  | Avenida Ln                    | 30    |   |
| 43            | Install Curb Extensions, High-Vis Crosswalk and consider stop sign | Bandley Dr                                | at Lazaneo Dr                 |                               | 30    | High-vis crosswalk with RRFB installed                                |
| 44            | Install RRFB   | Valley Green Dr                           | at Bandley Dr (west leg)      |                               | 30    |   |

|  |                                   |
|--|-----------------------------------|
|  | Complete                          |
|  | In progress or partially complete |
|  | Not funded                        |

FEBRUARY 2023

## 3. From the 2018 Parks and Recreation System Master Plan

# Strategic Plan

## MASTER PLAN PARK SITE IMPLEMENTATION

### introduction

There are a variety of opportunities for enhancing and developing parks and facilities to achieve community goals for Cupertino's park and recreation system. This document provides an overview of city park sites with a description, focus, short and longer term opportunities, and current and planned implementation efforts.

The key on the following page lists 22 types of community goals and icons which denote which goals are being addressed at each park throughout the document. A page for each park or park category provides photos as well as a brief description. The park focus identifies the park's primary function. The implementation narrative provides context for current and planned site enhancement from Fiscal Year 2019-20 through Fiscal Year 2023-24. For recently built or recently renovated parks, near-term opportunities emphasize sustaining existing uses and maintaining the facilities with some opportunities for diversifying recreation options. For older parks and facilities that have not been recently updated, potential site enhancements usually include more extensive opportunities.

### park sites

This document includes site opportunities for the parks listed below.

- Memorial Park
- Creekside Park
- Jollyman Park
- Wilson Park
- Stevens Creek Corridor Park – including Blackberry Farm Golf Course, Blackberry Farm Park, and McClellan Ranch Preserve/McClellan Ranch West
- Portal Park
- Monta Vista Park & Recreation Center
- Linda Vista Park
- Hoover Park
- Varian Park
- Civic Center – including Civic Center Plaza, and Library Field
- Three Oaks Park
- Somerset Park
- Small Neighborhood Parks – including Canyon Oak Park, Franco Park, Little Rancho Park, Mary Ave. Dog Park, and Sterling Barnhart Park

## key

-  Nature Play Areas
-  Universal/All-Inclusive Play Areas
-  Water Play
-  Improved Outdoor Event Space – Citywide Events
-  Improved Outdoor Event Space – Neighborhood Events
-  Multi-Use Sport Fields
-  Cricket Field
-  Dog Park(s)/Dog Off-Leash Area(s)
-  Basketball Courts
-  Pickleball Courts
-  Gardens
-  Outdoor Recreation Diversity
-  Improved Comfort & Amenities
-  Natural Vegetation Enhancements
-  Neighborhood Parks
-  Trails and Trail Corridors
-  Aquatics Facility
-  Gymnasium Complex & Multi-use Recreation Center
-  Performing/Fine Arts Center
-  Enhanced Teen Space or Services
-  50+ Expanded Senior Center or Services
-  Other Replaced or Repurposed Existing Building

# MEMORIAL PARK



## COMMUNITY GOALS



## Description

Memorial Park was originally constructed in the early and mid 1970's. Additional elements have been added since, such as the Veterans Memorial in 2007. Memorial Park is the city's largest park, with 22 acres (including the Senior and Quinlan Community centers). It offers 6 lighted tennis courts, a lighted baseball field, an outdoor amphitheater and stage, walking paths, reservable group picnicking,

two playgrounds, restrooms, and lawn areas. Memorial Park hosts the city's large outdoor events such as the Cherry Blossom, Kids 'N Fun, and Diwali festivals. The amphitheater is home to annual Shakespeare in the Park, Summer Concert series, and Cinema at Sundown events.

## FOCUS

Community hub and multi-use, civic-focused event space.

## SITE ENHANCEMENT OPPORTUNITIES

### Immediate

- Engage the public in developing a site master plan for Memorial Park as a community hub and multi-use, civic-focused event space. Include the presence of the Quinlan Community, Senior, and Sports centers in planning Memorial Park as a community space.
- Consider repurposing the inactive pond, renovating the amphitheater, adding walking path improvements and playable water feature, enhancing the tree canopy, integrating natural features, and renovating, adding and/or expanding recreation facilities to enhance indoor and outdoor event space, community gathering space, active/healthy recreation uses and play opportunities.
- Clarify the role of memorials at this site, addressing opportunities to make a community-building statement and/or tribute to community cohesiveness.

### Short Term

- Implement Phase 1 improvements in the pond/amphitheater area.
- Consider nature integration, shade, ADA accessibility, pathway and seating improvements, pond re-purposing, and other elements consistent with the site master plan process.

### Longer Term

- Phase in additional improvements, including improvements to existing facilities, based on the site master plan, and the addition of recreation opportunities. Pending the site master plan, this may potentially include major facilities (such as an aquatic facility, gymnasium/recreation center, senior center expansion and/or a potential performing/fine arts center) at this site, or as an expansion of an adjacent recreation building that would affect this site (Sports Center, Senior Center e.g.), as well as the addition or repurposing of facilities.
- Provide connections to proposed trails, bike lanes and bike routes.





## IMPLEMENTATION

### Multi-Year Funding:

#### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, shade, nature play, and inclusive elements.

Pickleball court striping is being recommended at Memorial Park. The proposal is to stripe Court 2 or 3 for both pickleball and tennis.

Fiscal Year 2021-22:

2. Restroom facilities at Memorial Park have been renovated.

Fiscal Year 2021-22:

#### 3. Memorial Park - Specific Plan Design

The proposed project would include the development of a conceptual design for Phase One, incorporating findings from the Master Plan process and building upon the considerable input gained from the community.

Features to be considered include adding walking path improvements, playable water feature, enhancing tree canopy, integrating natural features, and enhancing indoor and outdoor event and gathering space.

#### 4. Memorial Park - Amphitheater Repairs/Upgrades:

Design and construct Memorial Park improvements as indicated in the Parks and Recreation System Master Plan, specifically addressing the needs of the amphitheater in this scope of work.

City Work Program:

#### 5. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

Operational:

6. Turf reduction is being implemented around redwoods.

# CREEKSIDE PARK



## COMMUNITY GOALS



## Description

This 13-acre site offers three tournament-quality sport fields, two basketball hoops, two playgrounds, family picnicking with barbeques, restrooms, and a recreation building whose community room can be rented. Creekside Park is a popular venue for youth soccer and currently hosts a weekly Farmers Market. The park can be accessed from Miller Avenue, and by pedestrians and cyclists via a bridge over Calabazas Creek. It is the site of the former Fremont Older School and was extensively improved with park amenities in 1997.

## FOCUS

Neighborhood recreation and sports hub.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, and inclusive elements.

### 2. Annual Playground Replacement

Inclusive elements will be implemented in the design of the playground to be replaced at Creekside Park in Fiscal Year 2020-21.

City Work Program:

### 3. Athletic Field Use Policy

The updated Athletic Field Use Policy was reviewed and approved by City Council on May 4, 2021. This completes the Fiscal Year 2019-20 City Work Program item to assess the Athletic Field Use Policy, including Sunday reservation feasibility.

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Consider adding nature play and/or inclusive play elements to the existing play area.
- Consider other enhancements to outdoor recreation diversity.
- Evaluate opportunities to enhance the recreation building and reactivate or repurpose the concession area.
- Sustain existing uses.

### Longer Term

- Coordinate with results of Public Works' Facility Condition and Use Assessment to modify the recreation building as needed.
- Refresh sports fields to maintain site use as a sports hub. Consider artificial turf or other enhancements to increase the playing capacity.
- Consider adding a full basketball court, other sports courts, and diverse recreation elements to support sports and active uses.
- Provide trailhead amenities and connections to off-street trail and proposed buffered bike lane.

### 4. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works





towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

#### 5. Wi-Fi

Neighborhood Events is slated to be added to park buildings at Creekside, Portal, and Wilson Parks. This works toward the Fiscal Year 2019-20 City Work Program item to upgrade wireless access in public spaces.



# JOLLYMAN PARK



## COMMUNITY GOALS



## Description

Constructed in the early 1990's, this 11.2-acre park offers soccer play, a baseball field with batting cage, two playground areas, a basketball hoop, turf areas, family picnic areas with barbeques, restrooms, and a walking loop.

### FOCUS

Neighborhood and community hub for sports, recreation programs and activities.

### IMPLEMENTATION

Multi-Year Funding:

#### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, and outdoor table tennis. This works toward the Fiscal Year 2019-20 City Work Program item to install a drinking fountain and bottle filling station at City Hall and Jollyman Park.

Fiscal Year 2019-20:

#### 2. Inclusive Play Area - Planning

3. Restroom facilities at Jollyman Park have been renovated.

Fiscal Year 2020-21:

#### 4. All-Inclusive Playground

The City has addressed an inclusive play area through two capital improvement projects to date: Inclusive Play Area - Planning and All-Inclusive Playground. These items work towards the goals set for the All Inclusive Playground project in Fiscal Year 2019-20 City Work Program.

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Pursue adding an all-inclusive play area, grouped seating, a picnic shelter, continuous all-weather loop path (that includes the east part of the park), and neighborhood-serving event utilities and infrastructure.
- Sustain existing uses.
- Respond to community request for trial off-leash dog area.

### Longer Term

- Consider additional diverse amenities, such as outdoor fitness equipment/parcourse or a full-size basketball court.
- Provide connections to bikeway improvements on Stelling Rd.
- Consider for location of development of major new facilities.

City Work Program:

#### 5. Dog Off-Leash Area (DOLA) Trial

The DOLA at the Jollyman Park ballfield is currently underway. Research for a second location has been performed and will be presented to the Parks and Recreation Commission for review/recommendation to City Council. This trial progresses work on the Fiscal Year 2019-20 City Work Program item calling for the review of athletic fields for use as DOLAs.

#### 6. Athletic Field Use Policy

The updated Athletic Field Use Policy was reviewed and approved by City Council on May 4, 2021. This



completes the Fiscal Year 2019-20 City Work Program item to assess the Athletic Field Use Policy, including Sunday reservation feasibility.

#### 7. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.



# WILSON PARK



## COMMUNITY GOALS



## Description

This ~10-acre park includes three baseball fields on the west side of the site and serves as the community's baseball hub. The east side of the site features two playgrounds, family picnicking, restrooms, pathways, a large turf area, and a recreation building that hosts ceramics programs. The eastern part of Wilson Park was constructed in the late 1960's. Park improvements on the western part, including the baseball fields, batting cage and concession building, were constructed in 1992. A portion of the site was renovated in 2003 (restroom building, play area).

## FOCUS

Neighborhood and community hub for sports, recreation and activities.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, outdoor table tennis, and inclusive elements.

City Work Program:

### 2. Athletic Field Use Policy

The updated Athletic Field Use Policy was reviewed and approved by City Council on May 4, 2021. This completes the Fiscal Year 2019-20 City Work Program item to assess the Athletic Field Use Policy, including Sunday reservation feasibility.

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Consider adding neighborhood-serving event utilities and infrastructure, picnic shelter, and a large/full-size basketball court.
- Sustain existing uses.

### Longer Term

- Evaluate use of and desirability of renovating/replacing the ceramics building, particularly if ceramics can be incorporated into a fine arts or recreation facility, and in coordination with Public Works' Facility Condition and Use Assessment.
- Consider a wider, maintenance-friendly loop path, community garden, variety of sports courts, activity hubs, and diverse recreation elements, including those that provide challenge elements.
- Consider full-size basketball court.
- Provide trailhead amenities and connections to nearby bikeways and proposed off-street trail. If desired, a sport field can fit on the east portion of the site (with relocation of the central play area and picnicking reconfiguration).

### 3. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works



towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

#### 4. Wi-Fi

Wi-Fi is slated to be added to park buildings at Creekside, Portal, and Wilson Parks. This works toward the Fiscal Year 2019-20 City Work Program item to upgrade wireless access in public spaces.



# STEVENS CREEK CORRIDOR PARK



## COMMUNITY GOALS



## Description

### BLACKBERRY FARM PARK

Blackberry Farm was acquired by the City in 1991. It has been subsequently renovated, including extensive improvements in 2009 which also included the Stevens Creek Trail and creek restoration. The trail and creek corridor parkland are open daily. The group picnic grounds and pool complex are operated seasonally, currently from May to September, within a 100-day window. Seasonal amenities include two swimming pools with pool buildings and lawn area, reservable group picnic area with barbecues and sinks, and food service concession. Additional amenities include two volleyball courts, two bocce courts, two horseshoe pits, picnic tables, playground, lawn area, trail, and restrooms. The creek corridor setting, all-weather trail, and wildlife viewing opportunities are popular year-round.

### BLACKBERRY FARM GOLF COURSE

Blackberry Farm Golf Course is a nine-hole Par 29 golf facility acquired by the City in 1991, from private owners who had built it in 1962. The course, located along Stevens Creek, offers narrow tree-lined fairways and small greens which reward accuracy. The course includes a putting green and a range structure for drive practice. A pro shop with golf merchandise and a restaurant are on site; professional instruction is available. Footgolf is also offered.

### MCCLELLAN RANCH PRESERVE & MCCLELLAN RANCH WEST

Purchased by the City 1972, McClellan Ranch has a rich history, including uses for agriculture and as a horse ranch. The site contains various buildings relating to

its past as well as the relocated Parrish tank house and Blacksmith Shop. A new Environmental Education Center was completed in 2015. The 4-H area was renovated and Stevens Creek Trail constructed in 2008-2009. McClellan Ranch is the hub of the city's environmental education activities and hosts City Naturalist-led programs. This site offers community gardens for residents, a stretch of Stevens Creek Trail, riparian habitat areas, plus creek

## SITE ENHANCEMENT OPPORTUNITIES

### Immediate

- Complete the Stevens Creek Corridor Master Plan.

### Short Term

- Phase in improvements as guided by the site master plan, enhancing natural/habitat areas and facilities supporting environmental education, gatherings and recreation uses, while retaining the natural character of the park. Provide connections to any extension of the Stevens Creek Trail and nearby bikeways. Provide trailhead amenities. Complete feasibility work & if approved, pursue implementation of improved pedestrian and bicycle access to Blackberry Farm via San Fernando Ave. Evaluate steps for expanded use of Blackberry Farm.

### Longer Term

- Implement renovation of Stockmeir Ranch, Blackberry Farm Golf Course, Blackberry Farm Park, and/or McClellan Ranch Preserve and West, and other corridor parcels, consistent with the recommendations of the Stevens Creek Corridor Master Plan.



and wildlife views. Rolling Hills 4-H, Santa Clara Valley Audubon Society, and Friends of Stevens Creek Trail are housed at this site. McClellan Ranch was designated as the city's first and only nature and rural preserve in 1976; its name was updated to McClellan Ranch Preserve in 2012. McClellan Ranch West, a 3.1-acre parcel, was acquired in 1990.

#### FOCUS FOR STEVENS CREEK CORRIDOR PARK

Community-focused natural area supporting environmental education, outdoor gathering and recreation consistent with protecting wildlife and habitat value.

#### IMPLEMENTATION

Multi-Year Funding:

##### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade including hydration stations, shade, and inclusive elements.

Fiscal Year 2020-21:

##### 2. McClellan Ranch Preserve Community Garden Improvements

Reconstruct the existing community garden based on the design developed in Fiscal Year 2017-18. The project includes reconfiguration of the garden plots, improved ADA accessibility to and within the garden, installation of new perimeter fencing, irrigation distribution system and informal meeting area. This item completes the Fiscal Year 2019-20 City Work Program item to build an efficient and highly functional community garden at McClellan Ranch.

Fiscal Year 2021-22

##### 3. Tree Inventory - Stevens Creek Corridor

Inventory and map City-owned trees (above a threshold size) that are within the Stevens Creek Corridor, including the Blackberry Farm Golf Course.

City Work Program:

##### 4. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

##### 5. Blackberry Farm Golf Course Feasibility Study

Preliminary study to consider three options for the golf course including minimal repairs, a major renovation, and a return to natural habitat. Initial research and community feedback was conducted as part of the Stevens Creek Corridor Master Plan and the Parks and Recreation System Master Plan. Council will receive an update on the three options and determine which to pursue further for feasibility. This item is part of the Fiscal Year 2020-21 City Work Program.

##### 6. Art in Unexpected Places

The Fine Arts Commission and Parks and Recreation Department are collaborating on the Art in Unexpected Places program as part of the Fiscal Year 2019-20 City Work Program. The program will see the installation of mural wall art as a pilot.

# PORTAL PARK



## COMMUNITY GOALS



## Description

Portal Park, designed in the late 1960's, is one of the city's oldest. Portal Park with its 3.8 acres offers a reservable group picnic area, two playgrounds, rolling turf, a recreation building and restrooms. The play areas were renovated in 2002-03. This site borders L.P. Collins Elementary School.

## FOCUS

Neighborhood park and gathering space.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, shade, exercise equipment, and inclusive elements.

City Work Program:

### 2. Wi-Fi

Wi-Fi is slated to be added to park buildings at Creekside, Portal, and Wilson Parks. This works toward the Fiscal Year 2019-20 City Work Program item to upgrade wireless access in public spaces.

### 3. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Improve walkway lighting and signage.
- Explore options to share adjacent school parking.
- Sustain existing uses.

### Longer Term

- Consider adding shading to the picnic area, grouped seating, nature play area and/or inclusive play elements, and diverse recreation elements, such as badminton, bocce/lawn bowling, and/or games to support small group gatherings.
- Improve connections to the adjacent school.
- Re-evaluate the location and use of the recreation building, considering relocating the building or the preschool-age and child programming or adding indoor restrooms, and in coordination with Public Works' Facility Condition and Use Assessment.
- Provide connections to the proposed bike boulevard and adjacent neighborhoods.



# MONTA VISTA PARK & RECREATION CENTER



## COMMUNITY GOALS



## Description

The site of a former elementary school, Monta Vista Park and Recreation Center was acquired by the City and renovated as a park in 1982. Additional improvements to the softball area occurred in 1993. This 6.2-acre park offers a two-building recreation center including restrooms, two tennis courts, two softball fields and a batting cage, turf areas, play equipment, and family picnicking. A preschool and gymnastics/martial arts programs are currently hosted at this site, as is girls' softball.

## FOCUS

Neighborhood recreation and sports hub.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, outdoor exercise equipment, nature play, and inclusive elements.

City Work Program:

### 2. Athletic Field Use Policy

The updated Athletic Field Use Policy was reviewed and approved by City Council on May 4, 2021. This completes the Fiscal Year 2019-20 City Work Program item to assess the Athletic Field Use Policy, including Sunday reservation feasibility.

### 3. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Consider temporary options to expand play opportunities near the preschool.
- Consider restriping tennis court(s) to share for pickleball.
- In conjunction with major facility business plans, explore opportunities to relocate or expand the gymnastics/martial arts and preschool programs to other facilities.
- Sustain existing uses.

### Longer Term

- Address renovation or replacement of the existing multi-use and preschool buildings based on major facility recommendations and in coordination with Public Works' Facility Condition and Use Assessment.
- Consider adding a basketball court, picnic shelter, neighborhood-serving event utilities and infrastructure, and other diverse recreation elements.
- Provide connections to proposed buffered bikeway.

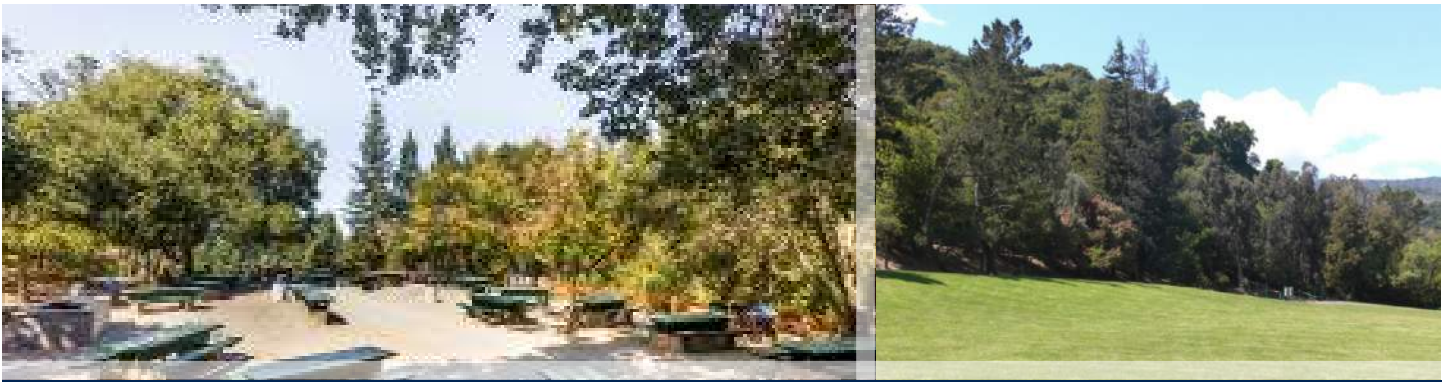
Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

Operational:

4. Monta Vista Park will see turf reduction and native plantings incorporated into current landscaping.



# LINDA VISTA PARK



## COMMUNITY GOALS



## Description

This 11-acre park site includes a reservable large group picnic/barbecue area, two playground areas (preschool and elementary), a fitness station, restrooms, and an extensive turf area. It was acquired in 1968 and renovated to its current configuration in 1986.

### FOCUS

Neighborhood and community hub for picnicking and nature-based recreation.

### IMPLEMENTATION

Multi-Year Funding:

#### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, shade, nature play, and inclusive elements.

Fiscal Year 2019-20:

#### 2. Linda Vista Trail

Design and construct a bicycle pedestrian trail between Linda Vista Park and McClellan Road.

City Work Program:

#### 3. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Select design concept to repair or repurpose the inactive ponds. Sustain existing uses.

### Longer Term

- Repair or renovate the ponds (per 2014 technical report).
- Consider adding neighborhood-serving event utilities and infrastructure, a picnic shelter or pavilion, a destination nature play and/or water play area, and diverse recreation elements, potentially including adventure and challenge elements.
- Consider a community garden or demonstration, healing, or rain garden.
- Provide trailhead amenities and connections to the proposed off-street trail. Consider installing outdoor exercise equipment in addition to, or as replacement for, existing parcourse equipment.

Operational:

#### 4. Sucessional Tree Plantings

58 trees donated by Stanford Sports will be planted at various park locations. Five have been planted at Linda Visa Park.

# HOOVER PARK



## COMMUNITY GOALS



## Description

Hoover Park is a 5-acre site built in 1987 that offers two sport fields, two playgrounds for elementary and preschool-age children, basketball hoop, and family picnicking.

### FOCUS

Neighborhood park and recreation and sports space.

### IMPLEMENTATION

Multi-Year Funding:

#### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, shade, outdoor exercise equipment, and inclusive elements.

City Work Program:

#### 2. Athletic Field Use Policy

The updated Athletic Field Use Policy was reviewed and approved by City Council on May 4, 2021. This completes the Fiscal Year 2019-20 City Work Program item to assess the Athletic Field Use Policy, including Sunday reservation feasibility.

## SITE ENHANCEMENT OPPORTUNITIES

### **Short Term**

- Sustain existing uses.

### **Longer Term**

- Consider adding a community garden and diverse recreation elements.
- Consider providing a larger/ full-size basketball court.
- Consider a looped walking path and restrooms.

# VARIAN PARK



## COMMUNITY GOALS



## Description

This is a 6.3-acre site includes two tennis courts, two playgrounds, an apricot orchard, lawn areas, walkways, and family picnic areas. It is adjacent to Stevens Creek Elementary School.

## FOCUS

Neighborhood park with tennis, passive recreation, orchard and habitat focus.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, nature play, and inclusive elements.

### 2. Annual Playground Replacement

Inclusive elements will be implemented in the design of the playground to be replaced at Creekside Park in Fiscal Year 2020-21.

## SITE ENHANCEMENT OPPORTUNITIES

### Short Term

- Consider expanding or replacing play area with nature play area and/or thematic or inclusive play elements.
- Consider restriping tennis court(s) to share for pickleball.
- Consider other enhancements for outdoor recreation diversity.
- Sustain existing uses.

### Longer Term

- Consider diverse recreation elements focused on passive uses and nature education.
- Consider community garden, outdoor classroom, pollinator patches, and interpretive signage.
- Maintain connections to adjacent school.
- Provide trailhead amenities and connections to proposed bikeway.



## CIVIC CENTER — PLAZA & LIBRARY FIELD



### COMMUNITY GOALS



### Description

The civic center plaza was renovated in 2004 as part of construction of the new Library and Community Hall. The site forms the heart of the city's civic center. The one-acre plaza hosts a popular interactive fountain. It also offers benches, landscaping, wifi availability, and hosts annual community events such as Earth & Arbor Day and the springtime Big Bunny 5K & Kids Fun Run.

The 3-acre Library Field is adjacent to the Cupertino Library and Civic Center. It is currently used by both youth cricket and youth volleyball teams for sports activities, and hosts occasional special events. Its east side is bordered by Regnart Creek.

### FOCUS

Multi-use civic space for green space, recreation, gathering, and programming.

### IMPLEMENTATION

Multi-Year Funding:

#### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, outdoor work space, shade, and water play. This works toward the Fiscal Year 2019-20 City Work Program item to install a drinking fountain and bottle filling station at City Hall and Jollyman Park.

### SITE ENHANCEMENT OPPORTUNITIES

#### **Short & Longer Term - Civic Center**

- Sustain existing uses in the short term.
- Evaluate Civic Center Master Plan in relation to major new facility discussions to clarify use of Civic Center, and adjacent areas.

#### **Short Term - Library Field**

- Sustain existing uses pending decision on implementation of Civic Center Master Plan and cricket field long-term location.
- Consider creating a separate parcel for Library Field and rezoning it as PR zoning (park and recreation).

#### **Longer Term - Library Field**

- Consider the addition of major facilities, relocation of cricket field if a better site is identified, and long-term options as civic center-related space or permanent green space.
- Consider whether adjacent parking can be put underground to expand Library Field and green space.

City Work Program:

#### 2. Athletic Field Use Policy

The updated Athletic Field Use Policy was reviewed and approved by City Council on May 4, 2021. This completes the Fiscal Year 2019-20 City Work Program item to assess the Athletic Field Use Policy, including Sunday reservation feasibility.



### 3. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.



# THREE OAKS PARK



## COMMUNITY GOALS



## Description

This 3.1-acre neighborhood park was constructed in 1980, with a later renovation of the play area in 1996. Three Oaks Park offers playgrounds, family picnicking, walkways and lawn space. It is also known for the distinctive large oak trees that are its namesake.

## FOCUS

Neighborhood park with nature emphasis.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, outdoor exercise equipment, and inclusive elements.

City Work Program:

### 2. Neighborhood Events

Neighborhood Events has featured several cultural events in parks across Cupertino. The Parks and Recreation Department's goal moving forward is to provide a minimum of three cultural events and a series of art events as part of the summer program lineup. This works towards the Fiscal Year 2019-20 City Work Program item for Arts and Cultural Festivals and Programs.

## SITE ENHANCEMENT OPPORTUNITIES

### **Short Term**

- Sustain existing uses.

### **Longer Term**

- Address successional tree plantings to maintain character.
- Consider adding nature play area and/or inclusive elements and repurposing or improving the southeasterly rock play area.
- Consider adding neighborhood-serving event utilities and infrastructure, and diversifying recreation opportunities.

# SOMERSET PARK



## COMMUNITY GOALS



## Description

Somerset Park was constructed in the early 1970's and renovated in 1996. Somerset Park's neighborhood enjoys its 1.7 acres of picnic area, playground, basketball hoop, trees, and lawn space.

### FOCUS

Neighborhood park.

### IMPLEMENTATION

Multi-Year Funding:

#### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, seating, outdoor exercise equipment, nature play, and inclusive elements.

## SITE ENHANCEMENT OPPORTUNITIES

### **Short Term**

- Sustain existing uses.

### **Longer Term**

- Consider adding a community garden, dog area, and/or larger basketball area or other amenities.
- Provide trailhead amenities and connections to the De Anza Trail if it is implemented.

## SMALL NEIGHBORHOOD PARKS



### COMMUNITY GOALS



### Description

#### CANYON OAK PARK

Constructed in the early 2000's, this 0.6-acre park provides play equipment, seating, and a small lawn area. It enjoys a view to extensive open space.

#### FRANCO PARK

Cupertino's Franco Park opened in January 2011. This 0.6-acre neighborhood park includes picnic tables and seating, as well as playground equipment with safety surfacing and a perimeter fence to separate the park from adjacent streets.

#### LITTLE RANCHO PARK

Constructed in the early 2000's, this 0.3-acre park serves its neighbors with play equipment, benches, and landscaping.

#### MARY AVE DOG PARK

Opened in early 2014, Mary Avenue Dog Park is Cupertino's first park designed for off-leash dogs. This 0.5-acre site provides a fenced areas for large and small dogs, benches, and a dog drinking fountain.

#### STERLING BARNHART PARK

Sterling Barnhart Park is one of the city's newer parks and was dedicated in August 2010. This 0.5 acre site provides playground equipment, picnicking, game table, benches, and plantings which include California native species. This site is bordered by Saratoga Creek and offers pedestrian-bicycle access to Saratoga Creek Trail on the opposite creek bank.

### SITE ENHANCEMENT OPPORTUNITIES

#### CANYON OAK PARK

##### *Short & Longer Term*

- Maintain orientation to the view of open space. Sustain existing uses.

#### FRANCO PARK

##### *Short & Longer Term*

- Sustain existing uses.
- Consider adding shade and small group seating area.
- Improve pedestrian and bicycle access from Franco Court.
- Evaluate possible on-street parking and crosswalk to Franco Court access point.

#### LITTLE RANCHO PARK

##### *Short & Longer Term*

- Sustain existing uses.

#### MARY AVE DOG PARK

##### *Short & Longer Term*

- Enhance existing use.
- Consider adding shade, varied terrain, small group seating areas, dog amenities (such as dog agility features).

#### STERLING BARNHART PARK

##### *Short & Longer Term*

- Sustain existing uses.
- Consider effects of an extension of Saratoga Creek Trail or the acquisition of Lawrence-Mitty property, if pursued.





## FOCUS

Neighborhood parks and play nodes for local use and trail connection.

Mary Ave Dog Park serves as a gathering site for dog owners/friends.

## IMPLEMENTATION

Multi-Year Funding:

### 1. Park Amenity Improvements

A variety of amenities are being considered for implementation or upgrade, including hydration stations, improved waste disposal, and outdoor table tennis.

## **4. Parks & Recreation System Master Plan (PRSMP) - Park Amenities Strategic Plan**

# PARK AMENITIES PROJECT - INSTALLATION STRATEGY

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| Park                       |  | Pickleball Striping | INSTALLED: Pickleball Striping | Hydration Stations | INSTALLED: Hydration Stations | Garbage Cans/ Recycling Bins (Trios)* | INSTALLED: Garbage Cans/ Recycling Bins (Trios)* | Benches/ Picnic Tables | INSTALLED: Benches/ Picnic Tables | Shade trees | INSTALLED: Shade trees | Shade structures | INSTALLED: Shade structures |
|----------------------------|--|---------------------|--------------------------------|--------------------|-------------------------------|---------------------------------------|--|------------------------|-----------------------------------|-------------|------------------------|------------------|-----------------------------|
| Memorial                   |  | 1                   | 1                              | 3                  | 0                             | 2                                     | 0  | CIP-1                  |                                   | 12          |                        | CIP              |                             |
| Stevens Creek Corridor     |  |                     |                                | 2                  | 0                             |                                       |  |                        |                                   |             |                        | CIP              |                             |
| Creekside                  |  |                     |                                | 3                  | 3                             | 8                                     | 0  | 1                      | 1                                 |             |                        |                  |                             |
| Hoover                     |  |                     |                                | 2                  | 2                             | 6                                     | 0  |                        |                                   | 6           |                        |                  |                             |
| Jollyman                   |  |                     |                                | 3                  | 1                             | 1                                     | 0  | 2                      | 0                                 |             |                        |                  |                             |
| Linda Vista                |  |                     |                                | 2                  | 0                             | 1                                     | 0  | 6                      | 0                                 |             |                        | CIP              |                             |
| MVRC                       |  |                     |                                | 3                  | 3                             | 5                                     | 0  | 4                      | 0                                 |             |                        |                  |                             |
| Portal                     |  |                     |                                | 2                  | 1                             | 4                                     | 0  | 4                      | 0                                 |             |                        |                  |                             |
| Varian                     |  |                     |                                | 2                  | 1                             | 2                                     | 0  | 3                      | 0                                 |             |                        |                  |                             |
| Wilson                     |  |                     |                                | 4                  | 3                             | 4                                     | 0  | 3                      | 0                                 |             |                        |                  |                             |
| Canyon Oak                 |  |                     |                                |                    | 1                             | 1                                     | 0  |                        |                                   | 4           |                        |                  |                             |
| Franco                     |  |                     |                                |                    |                               | 2                                     | 0  |                        |                                   |             |                        |                  |                             |
| Little Rancho              |  |                     |                                |                    | 1                             | 1                                     | 0  | 3                      | 0                                 | 3           |                        |                  |                             |
| Somerset                   |  |                     |                                | 1                  | 1                             | 2                                     | 0  | 2                      | 0                                 |             |                        |                  |                             |
| Sterling Barnhardt         |  |                     |                                |                    |                               |                                       | 0  |                        |                                   | 2           |                        |                  |                             |
| Three Oaks                 |  |                     |                                | 1                  | 1                             | 2                                     | 0  | 3                      | 0                                 |             |                        |                  |                             |
| Civic Center               |  |                     |                                | 2                  | 0                             |                                       | 0  | CIP-2                  | 0                                 | ?           |                        |                  |                             |
| Library Field              |  |                     |                                | 1                  | 0                             |                                       | 0  | 6                      | 0                                 |             |                        |                  |                             |
| NO. OF UNITS               |  | 1                   |                                | 31                 |                               | 41                                    |  | 37                     |                                   | 27          |                        | 3                |                             |
| UNIT COST                  |  | \$6,000             | \$2,990                        | \$4,500            |                               | \$2,000                               |  | \$1,800                |                                   | \$350       |                        | \$125,000        |                             |
| SUBTOTAL BY AMENITY/NO CIP |  | \$6,000             |                                | \$139,500          | \$88,986                      | \$82,000                              |  | \$66,600               |                                   | \$9,450     |                        | \$0              |                             |
| CIP SUBTOTAL               |  |                     |                                |                    |                               |                                       |  | \$18,000               |                                   |             |                        | \$375,000        |                             |

\*Garbage Cans/ Recycling Bins (Trios): counted as units, whether planned as a trio, duo, or single.  
Each count as one unit.

CIP-1: Include in Memorial Park redesign

CIP-2: USB charging tables

CIP-3: add water play feature

# PARK AMENITIES PROJECT - INSTALLATION STRATEGY

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| Park                       | Outdoor Table Tennis | INSTALLED: Outdoor Table Tennis | Exercise Equipment | INSTALLED: Exercise Equipment | Cornhole | INSTALLED: Cornhole | Mile Markers | INSTALLED: Mile Markers | Inclusive Swings | INSTALLED: Inclusive Swings | Checkers Table | INSTALLED: Checkers Table |
|----------------------------|----------------------|---------------------------------|--------------------|-------------------------------|----------|---------------------|--------------|-------------------------|------------------|-----------------------------|----------------|---------------------------|
| Memorial                   |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Stevens Creek Corridor     |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Creekside                  |                      |                                 | CIP                |                               |          |                     |              |                         | CIP              |                             |                |                           |
| Hoover                     |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Jollyman                   | 1                    | 1                               |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Linda Vista                |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| MVRC                       |                      |                                 | CIP                |                               |          |                     |              |                         | 1                |                             |                |                           |
| Portal                     |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Varian                     |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Wilson                     | 1                    | 1                               |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Canyon Oak                 |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Franco                     |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Little Rancho              |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Somerset                   | 1                    | 0                               |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Sterling Barnhardt         |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Three Oaks                 |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Civic Center               |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| Library Field              |                      |                                 |                    |                               |          |                     |              |                         |                  |                             |                |                           |
| NO. OF UNITS               | 3                    |                                 | 2                  |                               | 0        |                     | 0            |                         | 2                |                             | 0              |                           |
| UNIT COST                  | \$7,000              |                                 | \$300,000          |                               |          |                     |              |                         | \$50,000         |                             |                |                           |
| SUBTOTAL BY AMENITY/NO CIP | \$21,000             | \$27,012                        | \$0                |                               | \$0      |                     | \$0          |                         | \$50,000         |                             | \$0            |                           |
| CIP SUBTOTAL               |                      |                                 | \$600,000          |                               |          |                     |              |                         | \$50,000         |                             |                |                           |

# PARK AMENITIES PROJECT - INSTALLATION STRATEGY

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| Park                       | Tennis Court | INSTALLED: Tennis Court | Gathering Space | INSTALLED: Gathering Space | Bike Racks | INSTALLED: Bike Racks | Nature Play | INSTALLED: Nature Play | BBQ     | INSTALLED: BBQ | Volleyball | INSTALLED: Volleyball |
|----------------------------|--------------|-------------------------|-----------------|----------------------------|------------|-----------------------|-------------|------------------------|---------|----------------|------------|-----------------------|
| Memorial                   |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Stevens Creek Corridor     |              |                         | CIP             |                            | 1          |                       |             |                        |         |                |            |                       |
| Creekside                  |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Hoover                     |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Jollyman                   |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Linda Vista                |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| MVRC                       |              |                         |                 |                            |            |                       | 1           |                        |         |                |            |                       |
| Portal                     |              |                         |                 |                            |            |                       |             |                        | 1       |                |            |                       |
| Varian                     |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Wilson                     |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Canyon Oak                 |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Franco                     |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Little Rancho              |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Somerset                   |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Sterling Barnhardt         |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Three Oaks                 |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| Civic Center               |              |                         |                 |                            |            |                       | CIP-3       |                        |         |                |            |                       |
| Library Field              |              |                         |                 |                            |            |                       |             |                        |         |                |            |                       |
| NO. OF UNITS               | 0            |                         | 1               |                            | 1          |                       | 2           |                        | 1       |                | 0          |                       |
| UNIT COST                  |              |                         | \$300,000       |                            | \$1,000    |                       | \$300,000   |                        | \$3,500 |                |            |                       |
| SUBTOTAL BY AMENITY/NO CIP | \$0          |                         | \$0             |                            | \$1,000    |                       | \$300,000   |                        | \$3,500 |                | \$0        |                       |
| CIP SUBTOTAL               |              |                         | \$300,000       |                            |            |                       | \$300,000   |                        |         |                |            |                       |

## 5. From the 2019 Green Stormwater Infrastructure Plan





# City of Cupertino

## Green Stormwater Infrastructure Plan

**Approved on: September 3, 2019**

**Approved by: The City Council of the City of Cupertino**

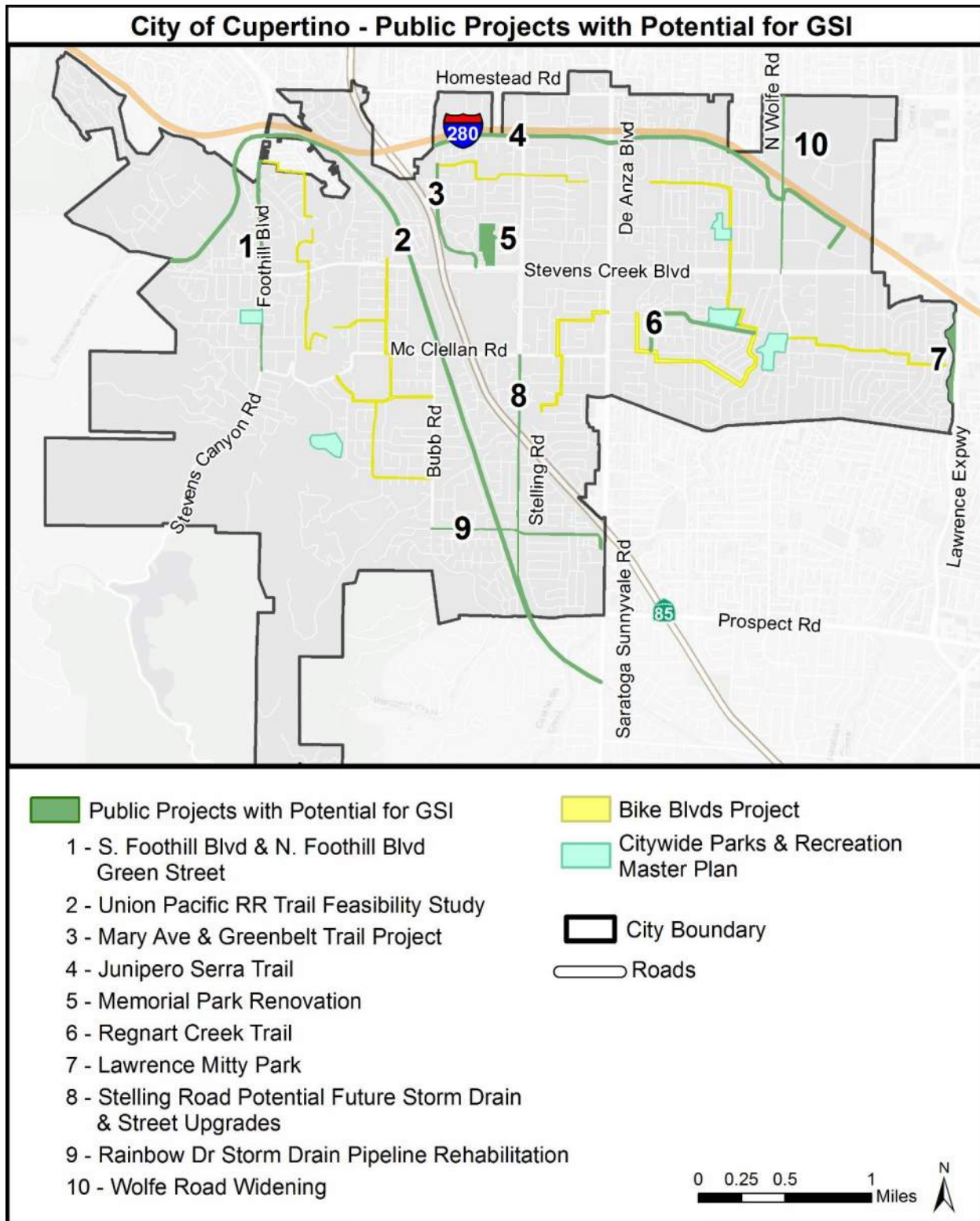
**Submitted by:**  
**City of Cupertino**  
**10300 Torre Avenue**  
**Cupertino, CA 95014**



In compliance with Provision C.3.j.i.(2) of Order R2-2015-0049

These potential CIP project locations are shown on the map in Figure 5-3. A GSI concept for the Mary Avenue Greenbelt and Trail Project was completed for the SWRP. The project is currently unfunded, and the concept design is intended to assist with the grant application process should the City decide to pursue funding via Proposition 1 or other State bond-funded grant program.





*Figure 5-3. City of Cupertino Public Projects with Potential for GSI (Source: City of Cupertino FY 17-18 Annual Report, and 2018 Santa Clara Basin Stormwater Resource Plan)*

### 5.3 Prioritization Output

The map in Figure 5-4 presents a compilation of the factors used to identify and prioritize the City's opportunities for GSI projects: the City's list of parcel-based and green street project opportunities, overlaid with the City's PDA, Special Areas, and CIP projects that may have potential to include GSI. The locations of the City's completed GSI projects, including the McClellan Ranch West Parking Lot project which is under construction and expected to be completed by September 2019, are also shown. As shown in Figure 5-4, a large number of the green street opportunities identified in the SWRP are located within the City's PDA and Special Areas. This indicates a strong correlation between the areas identified as having potential for GSI and the City's construction and redevelopment plans.

The City's list of parcel-based and green street opportunities is provided in tabular format in Appendix B. The list includes additional information for each parcel and green street opportunity, including general information such as APN, landowner and land use or street name, the SWRP prioritization score for each project opportunity, and co-location with a City criteria for prioritization (CIP project, PDA or Special Area).

An implementation plan is described in Section 6 to guide the development, design, and construction of GSI projects.

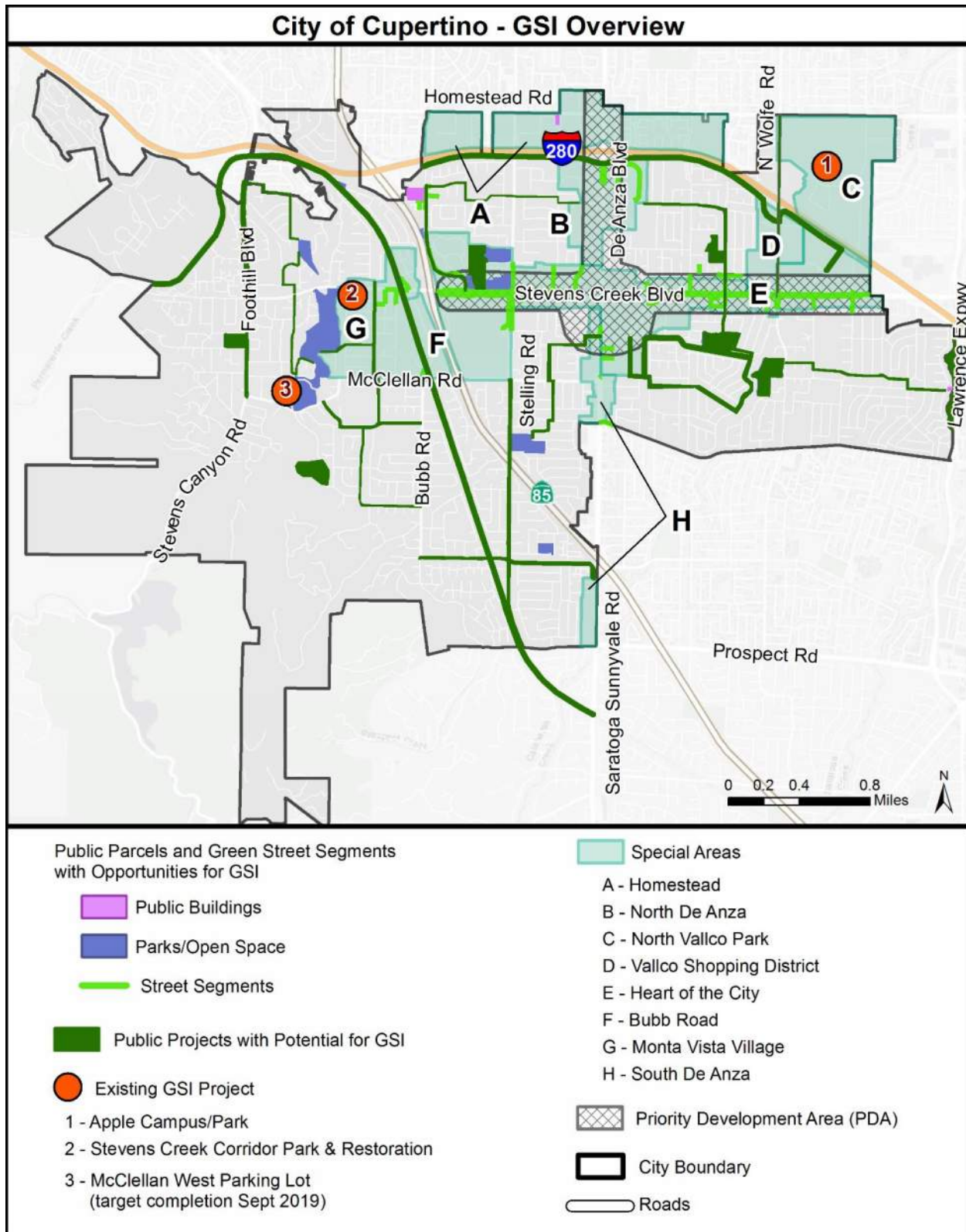


Figure 5-4 City of Cupertino GSI Overview

## 6. From the 2018 Storm Drain Master Plan

## Chapter 5. Capital Improvement Plan

### 5.1. Overview

Chapter 4 discusses Cupertino's storm drain collection system and recommends prioritized capital improvements to address known and modeled deficiencies. This chapter provides a Capital Improvement Program (CIP) that recognizes these priorities. The CIP provides an overall guideline for the City to use as a tool in preparing annual budgets. Exigent circumstances and future in-field experiences may necessitate deviations from the Storm Drain CIP. A master plan is intended to be a tool for planning. Capital improvement priorities are not intended to be hard and fast.

The CIP does not include the cost of new facilities related to new development (e.g., pipeline extensions to serve areas that are currently undeveloped). These new facilities may be constructed as part of the new developments, and are not included in the CIP.

### 5.2. Capital Improvements Priorities

The proposed CIP for storm drainage in Cupertino is broken into three priority levels for the purpose of funding and implementation. The total cost summary for CIP projects is shown for each priority level in Table 5-1. Summary of CIP Costs Based on Priority Level (total project cost)

**Table 5-1: Summary of CIP Costs Based on Priority Level (total project cost)**

| Priority Level                           | Cost <sup>1</sup>   |
|--|---------------------|
| High Priority Capital Improvements       | \$12,520,000        |
| Moderate Priority Capital Improvements   | \$25,880,000        |
| Low Priority Capital Improvements        | \$40,880,000        |
| <b>Total Capital Improvement Program</b> | <b>\$79,280,000</b> |

*1. Cost rounded to the nearest ten thousand*

The above costs do not include design, administration, or construction contingencies. Project subtotals (cost of pipe demolition and replacement), construction totals (including traffic control, mobilization, demobilization, and contingency), and CIP totals (including design and engineering costs) are detailed in Appendix C.

Table 5-3: CIP Projects for the City of Cupertino

| Project                | Priority | Project Length | Total MH # | Total Project Cost <sup>1</sup> |
|------------------------|----------|----------------|------------|---------------------------------|
| Pumpkin Fiesta Phase 1 | High     | 587            | 4          | \$ 476,000                      |
| Pumpkin Fiesta Phase 2 | High     | 1698           | 9          | \$ 1,402,000                    |
| Bubb Phase 1           | High     | 302            | 2          | \$ 182,000                      |
| Bubb Phase 2           | High     | 823            | 10         | \$ 583,000                      |
| Bubb Phase 3           | High     | 3048           | 17         | \$ 1,651,000                    |
| Foothill South Phase 1 | High     | 1643           | 11         | \$ 1,295,000                    |
| Foothill South Phase 2 | High     | 2186           | 9          | \$ 1,219,000                    |
| McClellan Phase 1      | High     | 4270           | 20         | \$ 2,558,000                    |
| McClellan Phase 2      | High     | 2020           | 10         | \$ 1,136,000                    |
| Stevens East           | High     | 1428           | 6          | \$ 816,000                      |
| Foothill North Phase 1 | High     | 1164           | 9          | \$ 567,000                      |
| Foothill North Phase 2 | High     | 1192           | 7          | \$ 515,000                      |
| Cali                   | High     | 235            | 4          | \$ 115,000                      |
| Beardon                | Moderate | 2211           | 11         | \$ 1,060,000                    |
| Blaney North           | Moderate | 3034           | 12         | \$ 1,503,000                    |
| Blaney South           | Moderate | 2633           | 12         | \$ 1,221,000                    |
| Bollinger              | Moderate | 2987           | 16         | \$ 1,612,000                    |
| Calle de Barcelona     | Moderate | 4144           | 15         | \$ 2,019,000                    |
| Calvert                | Moderate | 1465           | 6          | \$ 690,000                      |
| Columbus               | Moderate | 4547           | 19         | \$ 2,072,000                    |
| Finch                  | Moderate | 1000           | 6          | \$ 428,000                      |
| Fort Baker             | Moderate | 3280           | 14         | \$ 1,432,000                    |
| John                   | Moderate | 982            | 6          | \$ 379,000                      |
| Kingsbury              | Moderate | 1689           | 9          | \$ 676,000                      |
| Majestic Oak           | Moderate | 513            | 4          | \$ 200,000                      |
| Peach Blossom          | Moderate | 3694           | 13         | \$ 1,539,000                    |
| Poppy                  | Moderate | 1331           | 7          | \$ 623,000                      |
| Rainbow                | Moderate | 1119           | 4          | \$ 568,000                      |
| Rodrigues              | Moderate | 4811           | 20         | \$ 2,259,000                    |
| Royal Oak              | Moderate | 746            | 6          | \$ 304,000                      |
| Scenic                 | Moderate | 682            | 6          | \$ 308,000                      |
| Scotland               | Moderate | 1349           | 8          | \$ 550,000                      |
| Stafford               | Moderate | 1217           | 6          | \$ 496,000                      |
| Stelling North         | Moderate | 2689           | 13         | \$ 1,541,000                    |
| Stelling South         | Moderate | 3232           | 14         | \$ 1,374,000                    |
| Stern                  | Moderate | 1390           | 6          | \$ 533,000                      |
| Stevens West           | Moderate | 1578           | 8          | \$ 621,000                      |
| Stokes                 | Moderate | 2283           | 13         | \$ 1,048,000                    |
| Vista                  | Moderate | 1571           | 10         | \$ 633,000                      |
| Weymoth                | Moderate | 518            | 3          | \$ 189,000                      |
| Adriana                | Low      | 140            | 2          | \$ 66,000                       |
| Ainsworth              | Low      | 637            | 4          | \$ 348,000                      |



| Project                | Priority | Project Length | Total MH # | Total Project Cost <sup>1</sup> |
|------------------------|----------|----------------|------------|---------------------------------|
| Alcalde                | Low      | 847            | 6          | \$ 418,000                      |
| Alhambra               | Low      | 924            | 6          | \$ 366,000                      |
| Alves                  | Low      | 2926           | 19         | \$ 1,326,000                    |
| Bandy                  | Low      | 219            | 2          | \$ 89,000                       |
| Baywood                | Low      | 828            | 5          | \$ 307,000                      |
| Bubb North             | Low      | 1617           | 5          | \$ 697,000                      |
| Bubb South             | Low      | 1219           | 7          | \$ 584,000                      |
| Byrne                  | Low      | 678            | 6          | \$ 304,000                      |
| Candlewood             | Low      | 1348           | 7          | \$ 562,000                      |
| Castine Phase 1        | Low      | 1587           | 9          | \$ 920,000                      |
| Castine Phase 2        | Low      | 1069           | 4          | \$ 429,000                      |
| Clarkston              | Low      | 991            | 6          | \$ 370,000                      |
| Clifford               | Low      | 944            | 4          | \$ 344,000                      |
| Colony Hills           | Low      | 605            | 3          | \$ 214,000                      |
| De Anza Circle         | Low      | 298            | 3          | \$ 125,000                      |
| De Anza North Phase 1  | Low      | 1660           | 7          | \$ 859,000                      |
| De Anza North Phase 2  | Low      | 1776           | 15         | \$ 936,000                      |
| De Anza South          | Low      | 1014           | 5          | \$ 569,000                      |
| De Foe                 | Low      | 466            | 5          | \$ 230,000                      |
| DeAnza                 | Low      | 203            | 2          | \$ 97,000                       |
| Deep Cliffe            | Low      | 482            | 3          | \$ 172,000                      |
| Derbyshire             | Low      | 1101           | 5          | \$ 389,000                      |
| Drake                  | Low      | 985            | 5          | \$ 341,000                      |
| Elmsford               | Low      | 1182           | 4          | \$ 394,000                      |
| Estates                | Low      | 727            | 4          | \$ 292,000                      |
| Fairwoods              | Low      | 627            | 4          | \$ 271,000                      |
| Farallone              | Low      | 330            | 3          | \$ 134,000                      |
| Felton                 | Low      | 330            | 4          | \$ 206,000                      |
| Gardena                | Low      | 166            | 2          | \$ 70,000                       |
| Gardenside             | Low      | 933            | 5          | \$ 335,000                      |
| Greenwood              | Low      | 712            | 3          | \$ 245,000                      |
| Homestead              | Low      | 2873           | 10         | \$ 1,325,000                    |
| Homestead West Phase 1 | Low      | 7946           | 38         | \$ 4,339,000                    |
| Homestead West Phase 2 | Low      | 1260           | 5          | \$ 430,000                      |
| Imperial               | Low      | 493            | 4          | \$ 237,000                      |
| Kim                    | Low      | 916            | 6          | \$ 399,000                      |
| La Mar                 | Low      | 1603           | 10         | \$ 638,000                      |
| Lazaneo                | Low      | 351            | 3          | \$ 163,000                      |
| Lilac                  | Low      | 950            | 5          | \$ 342,000                      |
| Linda Vista            | Low      | 363            | 3          | \$ 144,000                      |
| Longdown               | Low      | 332            | 3          | \$ 143,000                      |
| Mariani                | Low      | 555            | 4          | \$ 339,000                      |
| Martinwood             | Low      | 548            | 4          | \$ 210,000                      |

| Project          | Priority | Project Length | Total MH # | Total Project Cost <sup>1</sup> |
|------------------|----------|----------------|------------|---------------------------------|
| Mary             | Low      | 432            | 4          | \$ 276,000                      |
| Merritt          | Low      | 934            | 6          | \$ 511,000                      |
| Meteor           | Low      | 542            | 4          | \$ 197,000                      |
| Miramonte        | Low      | 686            | 7          | \$ 319,000                      |
| Norwich          | Low      | 2909           | 10         | \$ 1,311,000                    |
| Palo Vista       | Low      | 649            | 6          | \$ 339,000                      |
| Par Three        | Low      | 201            | 2          | \$ 80,000                       |
| Parlett          | Low      | 514            | 2          | \$ 175,000                      |
| Pendergast       | Low      | 824            | 2          | \$ 356,000                      |
| Phar Lap 1       | Low      | 1397           | 9          | \$ 607,000                      |
| Phar Lap 2       | Low      | 1229           | 5          | \$ 480,000                      |
| Plum Tree        | Low      | 762            | 4          | \$ 272,000                      |
| Portal           | Low      | 1847           | 10         | \$ 778,000                      |
| Richwood         | Low      | 1180           | 6          | \$ 419,000                      |
| Rivercrest       | Low      | 208            | 2          | \$ 205,000                      |
| Scofield         | Low      | 1903           | 7          | \$ 787,000                      |
| Somerset         | Low      | 617            | 3          | \$ 217,000                      |
| St Joseph        | Low      | 258            | 3          | \$ 118,000                      |
| Stevens Canyon   | Low      | 281            | 4          | \$ 148,000                      |
| Stevens Creek    | Low      | 11439          | 66         | \$ 7,312,000                    |
| Suisun           | Low      | 391            | 4          | \$ 189,000                      |
| Swallow          | Low      | 192            | 2          | \$ 93,000                       |
| Terrace          | Low      | 1034           | 5          | \$ 396,000                      |
| Torre            | Low      | 1028           | 6          | \$ 445,000                      |
| United Place     | Low      | 203            | 3          | \$ 98,000                       |
| Vallco Parkway 1 | Low      | 441            | 3          | \$ 216,000                      |
| Vallco Parkway 2 | Low      | 384            | 5          | \$ 199,000                      |
| Vallco Parkway 3 | Low      | 838            | 5          | \$ 429,000                      |
| Valley Green 1   | Low      | 502            | 3          | \$ 198,000                      |
| Valley Green 2   | Low      | 349            | 3          | \$ 161,000                      |
| Voss             | Low      | 809            | 4          | \$ 302,000                      |
| Wheaton          | Low      | 572            | 3          | \$ 204,000                      |
| White Fir        | Low      | 116            | 2          | \$ 57,000                       |
| Wildflower       | Low      | 162            | 2          | \$ 73,000                       |
| Wolfe            | Low      | 1315           | 7          | \$ 543,000                      |
| Wunderlich       | Low      | 1778           | 6          | \$ 657,000                      |

1. Total Project Cost rounded to the nearest thousand

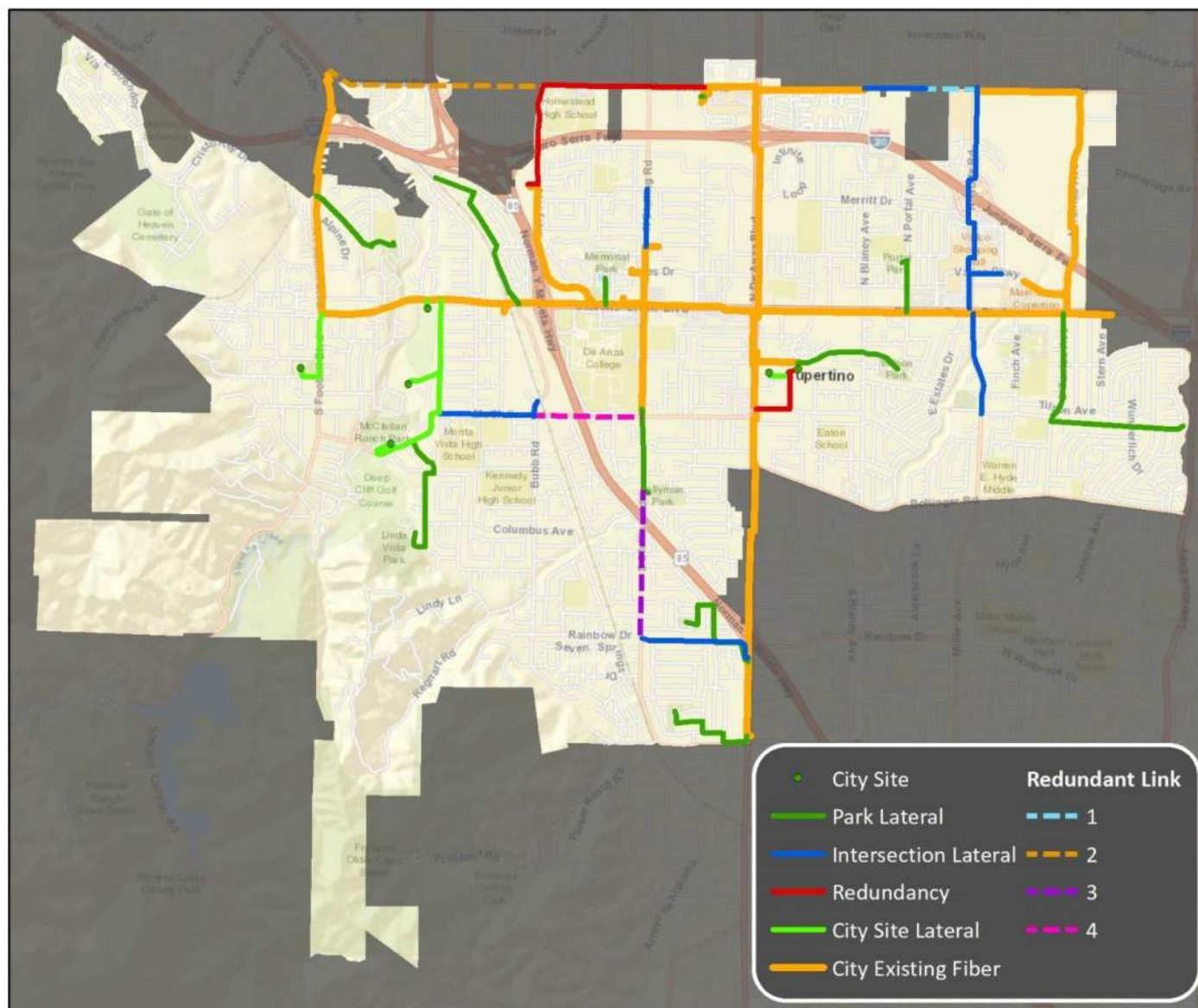
## 5.7. Green Infrastructure

The 2015 MRP section C.3.j includes development of a Green Infrastructure Program Plan to include LID (Low Impact Development) design on public and private lands, including streets, roads, storm drains and other storm drain infrastructure elements. The Plan is intended to act as a roadmap to turn the City's 'gray' infrastructure into 'green'. Additionally, the intent of the Plan is to provide reasonable assurance that the TMDL wasteload

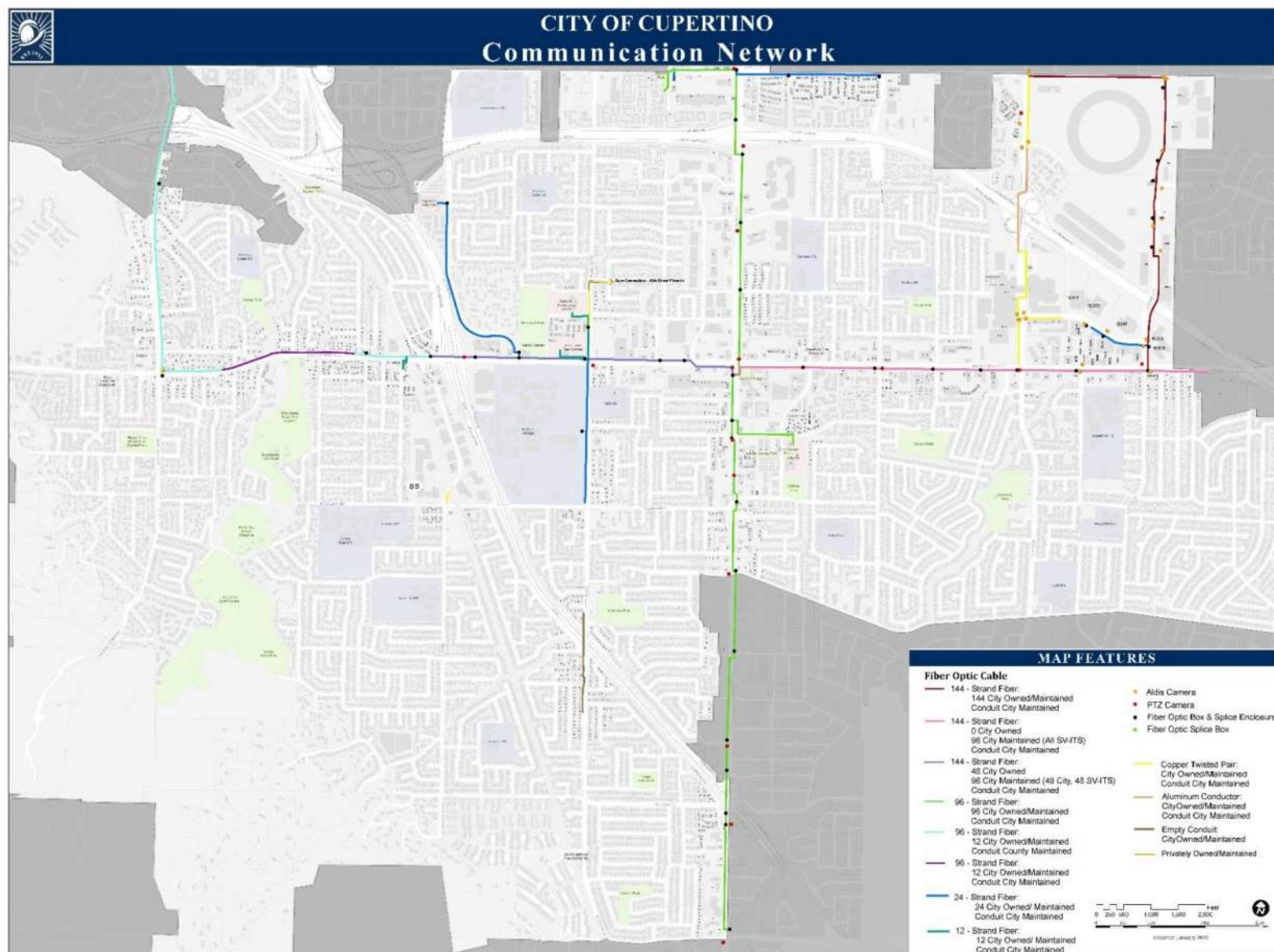


## 7. From the 2020 Fiber Optic Master Plan

## Appendix D: Proposed Future Routes



## Appendix E: Fiber Count and Ownership



# **8. From the 2023 Building Condition Assessment Report (DRAFT)**

# Building Condition Assessment Report, February 2023

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| SUMMARY   | Current             | Escalated           |
|---|---------------------|---------------------|
| Location Name   | Repair Cost         | Repair Costs        |
| Blackberry Farms Café   | \$352,400           | \$426,440           |
| Blackberry Farms Pool Pump Buildings 1 & 2, Lifeguard Bldg., and Kiosk      | \$221,800           | \$262,590           |
| Blackberry Farms Trail Auxiliary Building                                   | \$78,140            | \$92,230            |
| Blackberry Farms Trail Restroom   | \$40,340            | \$47,610            |
| Blackberry Farms Retreat Center & Garage                                    | \$237,370           | \$280,950           |
| Blesch House  | \$336,340           | \$397,250           |
| Byrne Ave. House  | \$74,360            | \$87,780            |
| City Hall   | \$5,514,620         | \$6,400,930         |
| City Hall Annex   | \$2,075,040         | \$2,450,300         |
| Community Hall  | \$602,660           | \$701,580           |
| Creekside Park Recreation Building  | \$251,100           | \$294,520           |
| Jollyman Park Restroom  | \$57,630            | \$68,040            |
| Kennedy Sports Field Restroom   | \$392,560           | \$463,280           |
| Library   | \$4,491,090         | \$5,236,410         |
| Linda Vista Park Restroom & Shed  | \$50,360            | \$59,450            |
| McClellan Ranch Preserve 4H Building  | \$104,160           | \$125,560           |
| McClellan Ranch Preserve Barn, Barn Shed, Blacksmith & Milk Barn Bldgs.     | \$315,160           | \$373,250           |
| McClellan Ranch Preserve Nature Museum and Ranch House/Gift Shop            | \$431,280           | \$515,660           |
| Memorial Park Gazebo  | \$13,520            | \$15,960            |
| Memorial Park Restrooms (2) and Sheds (2)                                   | \$194,880           | \$230,060           |
| Monta Vista - Gymnastics Building   | \$1,571,600         | \$1,834,880         |
| Monta Vista - Pre-School Building   | \$530,990           | \$604,870           |
| Portal Park Recreation Building & Restrooms                                 | \$198,290           | \$233,370           |
| Quinlan Community Center  | \$4,460,440         | \$5,245,100         |
| Senior Center   | \$1,881,970         | \$2,169,230         |
| Service Center Welding Bldg., Shops & Mechanical Bldg, Administration Bldg. | \$2,026,380         | \$2,381,950         |
| Sports Center   | \$1,986,900         | \$2,300,830         |
| Traffic Maintenance Yard - Buildings 1 & 2                                  | \$186,200           | \$223,780           |
| Wilson Park Recreation Bldg, Restroom and Snack Shack                       | \$219,300           | \$258,870           |
|   |                     |                     |
| <b>Total</b>  | <b>\$28,909,270</b> | <b>\$33,797,360</b> |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#                          | Location Name         | Building System Classification              | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------------------------------|-----------------------|---|---------------------------------------|---|--|---------------------|------------------------|
| 1012                         | Blackberry Farms Café | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 200A (24 ckts, indoor, 1P) load center is approaching the end of its expected useful life.                        | Replace the existing load center with a new load center.                                       | \$5,850             | \$6,910                |
| 1011                         | Blackberry Farms Café | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (42 ckts, 120/240V, 3P) panelboard is approaching the end of its expected useful life.                       | Replace the existing panelboard with a new panelboard.   | \$17,540            | \$20,700               |
| 1017                         | Blackberry Farms Café | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 400A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.                        | Replace the existing panelboard with a new panelboard.   | \$22,320            | \$26,340               |
| 1007                         | Blackberry Farms Café | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 800A switchboard is approaching the end of its expected useful life.  | Replace the existing switchboard with a new switchboard.                                       | \$31,720            | \$37,430               |
| 1006                         | Blackberry Farms Café | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.                                     | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$115,290           | \$136,050              |
| 1024                         | Blackberry Farms Café | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years)             | Existing door frames are deteriorated.  | Replace door frame, reinstall the door and its associated hardware.                            | \$5,560             | \$6,570                |
| 828                          | Blackberry Farms Café | B2010 - Exterior Walls                      | 4 - Necessary - Long Term (3-4 Years) | CMU walls are showing signs of wear.  | Clean and repaint CMU walls.   | \$18,480            | \$22,740               |
| 1025                         | Blackberry Farms Café | C2030 - Flooring                            | 4 - Necessary - Long Term (3-4 Years) | Epoxy is approaching the end of its useful life.  | Remove the existing epoxy and replace.   | \$78,540            | \$96,610               |
| 1005                         | Blackberry Farms Café | D3030 - Cooling Systems                     | 5 - Potential - Long Term (4-5 Years) | Direct/indirect (4-ton) evaporative cooler with gas/electric heat is approaching the end of its expected useful life. | Provide equipment replacement and installation.  | \$57,100            | \$73,090               |
| <b>Blackberry Farms Café</b> |                       |   |                                       |   |  | <b>\$352,400</b>    | <b>\$426,440</b>       |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                         | Building System Classification              | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|---------------------------------------|---|---------------------------------------|--|---|---------------------|------------------------|
| 956  | Blackberry Farms Pool Pump Building 1 | D3060 - Ventilation                         | 1 - Immediate (0-1 Years)             | Sidewall propeller fan is approaching the end of its expected useful life.                     | Provide equipment replacement and installation.                       | \$10,860            | \$11,730               |
| 815  | Blackberry Farms Pool Pump Building 2 | A4010 - Standard Slabs on Grade             | 3 - Impending (2-3 Years)             | The concrete pad has major cracks and divots that present tripping hazards.                    | Repair the concrete pad to eliminate tripping hazards.                | \$8,210             | \$9,690                |
| 1039 | Blackberry Farms Pool Pump Building 2 | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years)             | Grout is damaged and deteriorating on the tiled walls.   | Clean and regROUT tiles.  | \$61,590            | \$72,680               |
| 810  | Blackberry Farms Pool Pump Building 1 | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.                                | \$41,590            | \$49,080               |
| 1027 | Blackberry Farms Pool Pump Building 1 | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Grout is damaged and deteriorating on the tiled floor.   | Clean and regROUT tiles.  | \$4,950             | \$5,850                |
| 813  | Blackberry Farms Pool Pump Building 2 | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.                                | \$22,190            | \$26,190               |
| 959  | Blackberry Farms Pool Pump Building 1 | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (40 ckts, 120/240, 1P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.                | \$23,650            | \$27,910               |
| 980  | Blackberry Farms Pool Pump Building 2 | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.                | \$17,810            | \$21,020               |
| 962  | Blackberry Farms Pool Pump Building 1 | D2010 - Domestic Water Distribution         | 4 - Necessary - Long Term (3-4 Years) | Gas fired water heater more than 75 Gal is approaching the end of its expected useful life.    | Provide equipment replacement and installation.                       | \$23,810            | \$29,290               |
| 816  | Blackberry Farms Lifeguard Building   | B2010 - Exterior Walls                      | 5 - Potential - Long Term (4-5 Years) | Trim is worn and should be replaced.   | Replace trim and finish to match. Replace at the same time as siding. | \$950               | \$1,220                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted buildings are likely to require Engineering Services

| ID#   | Location Name                                     | Building System Classification     | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|---|---|------------------------------------|---------------------------------------|--|---|---------------------|------------------------|
| 831   | Blackberry Farms Kiosk                            | B2050 - Exterior Doors and Grilles | 5 - Potential - Long Term (4-5 Years) | Metal door is damaged or deteriorated.                                       | Repair door and repaint.  | \$3,710             | \$4,750                |
| 1026  | Blackberry Farms Kiosk                            | C2030 - Flooring                   | 5 - Potential - Long Term (4-5 Years) | Sealed concrete floor is approaching the end of its useful life.             | Repair and refinish the concrete floor.   | \$2,480             | \$3,180                |
| <b>Blackberry Farms Pool Pump Buildings 1 &amp; 2, Lifeguard Bldg., and Kiosk</b> |   |                                    |                                       |  |   | <b>\$221,800</b>    | <b>\$262,590</b>       |
| 808   | Blackberry Farms Golf Course Maintenance Building | C2030 - Flooring                   | 3 - Impending (2-3 Years)             | Ceramic tile floor is approaching the end of its useful life.                | Remove the existing ceramic tile flooring and replace.  | \$70                | \$90                   |
| 949   | Blackberry Farms Golf Course Maintenance Building | D3060 - Ventilation                | 3 - Impending (2-3 Years)             | Roof/sidewall ventilator is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$6,160             | \$7,270                |
| 950   | Blackberry Farms Golf Course Maintenance Building | D3060 - Ventilation                | 3 - Impending (2-3 Years)             | Roof/sidewall ventilator is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$6,160             | \$7,270                |
| <b>Blackberry Farms Golf Course Maintenance Building</b>                          |   |                                    |                                       |  |   | <b>\$12,390</b>     | <b>\$14,630</b>        |
| 817   | Blackberry Farms Trail Auxiliary Building         | B1020 - Roof Construction          | 3 - Impending (2-3 Years)             | Wood roof framing and decking are in poor condition.                         | Remove and replace wood roof framing and decking.   | \$46,820            | \$55,250               |
| 822   | Blackberry Farms Trail Auxiliary Building         | B2010 - Exterior Walls             | 3 - Impending (2-3 Years)             | Wood board siding is approaching the end of its useful life.                 | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$18,730            | \$22,110               |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#  | Location Name                             | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|--|---|---|---------------------------|--|--|---------------------|------------------------|
| 820  | Blackberry Farms Trail Auxiliary Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (120/208V) all-in-one combination service entrance pedestal is approaching the end of its expected useful life. | Replace the existing all-in-one combination service entrance device with a new all-in-one combination service entrance device. | \$7,890             | \$9,320                |
| 819  | Blackberry Farms Trail Auxiliary Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.             | Replace the existing load center with a new load center.   | \$4,700             | \$5,550                |
| <b>Blackberry Farms Trail Auxiliary Building</b> |   |   |                           |  |  | <b>\$78,140</b>     | <b>\$92,230</b>        |
| 827  | Blackberry Farms Trail Restroom           | B1020 - Roof Construction                   | 3 - Impending (2-3 Years) | Wood roof framing and decking are in poor condition.   | Remove and replace wood roof framing and decking.  | \$22,190            | \$26,190               |
| 821  | Blackberry Farms Trail Restroom           | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Wood board siding is approaching the end of its useful life.   | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing.                      | \$8,880             | \$10,480               |
| 824  | Blackberry Farms Trail Restroom           | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years) | Exterior wood entrance door, frame and hardware is approaching the end of its useful life.                               | Replace wood door, frame, and hardware.  | \$9,270             | \$10,940               |
| <b>Blackberry Farms Trail Restroom</b>           |   |   |                           |  |  | <b>\$40,340</b>     | <b>\$47,610</b>        |
| 807  | Blackberry Farms Retreat Center & Garage  | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Trim is worn and should be replaced.   | Replace trim and finish to match. Replace at the same time as siding.  | \$50                | \$60                   |
| 1030   | Blackberry Farms Retreat Center & Garage  | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Ceramic tile floor is approaching the end of its useful life.  | Remove the existing ceramic tile flooring and replace.   | \$2,450             | \$2,900                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC 03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#  | Location Name                            | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|--|---|---------------------------|--|--|---------------------|------------------------|
| 803  | Blackberry Farms Retreat Center & Garage | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.  | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.  | \$7,400             | \$8,740                |
| 1028 | Blackberry Farms Retreat Center & Garage | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Sheet vinyl is approaching the end of its useful life.   | Remove the existing sheet vinyl and replace.   | \$2,160             | \$2,550                |
| 938  | Blackberry Farms Retreat Center & Garage | D2010 - Domestic Water Distribution         | 3 - Impending (2-3 Years) | Gas fired water heater less than 75 Gal is approaching the end of its expected useful life.                              | Provide equipment replacement and installation.  | \$12,700            | \$14,990               |
| 805  | Blackberry Farms Retreat Center & Garage | D2030 - Building Support Plumbing Systems   | 3 - Impending (2-3 Years) | Evidence of leaks at roof drains & overflow drains with damage to soffit around downspout penetration.                   | Replace roof & overflow drains & accessories including downspout through soffit.   | \$10,790            | \$12,740               |
| 943  | Blackberry Farms Retreat Center & Garage | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (120/208V) all-in-one combination service entrance pedestal is approaching the end of its expected useful life. | Replace the existing all-in-one combination service entrance device with a new all-in-one combination service entrance device. | \$7,890             | \$9,320                |
| 944  | Blackberry Farms Retreat Center & Garage | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.  | Provide new interior lighting and control system throughout building per current CEC T24 code.                                 | \$92,790            | \$109,500              |
| 941  | Blackberry Farms Retreat Center & Garage | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                                    | Replace the existing wall mounted lighting fixture with an LED lighting fixture.   | \$2,190             | \$2,590                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#   | Location Name                            | Building System Classification              | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|---|--|---|---------------------------------------|--|---|---------------------|------------------------|
| 1029  | Blackberry Farms Retreat Center & Garage | E2010 - Fixed Furnishings                   | 3 - Impending (2-3 Years)             | The existing casework is at or is approaching the end of its useful life.                                    | Replace original wood cabinets and countertops.   | \$83,170            | \$98,150               |
| 1031  | Blackberry Farms Retreat Center & Garage | C2030 - Flooring                            | 4 - Necessary - Long Term (3-4 Years) | Carpet tile is missing or damaged.   | Replace carpet tile.  | \$15,780            | \$19,410               |
| <b>Blackberry Farms Retreat Center &amp; Garage</b> |  |   |                                       |  |   | <b>\$237,370</b>    | <b>\$280,950</b>       |
| 734   | Blesch House                             | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years)             | Wood board siding is approaching the end of its useful life.   | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$67,530            | \$79,690               |
| 1035  | Blesch House                             | B3020 - Roof Appurtenances                  | 3 - Impending (2-3 Years)             | Rain leaders/gutters are damaged and leak.   | Repair, replace rain leaders/gutters.   | \$9,270             | \$10,940               |
| 735   | Blesch House                             | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years)             | Painted gypsum wallboard is showing signs of wear.   | Patch and paint the gypsum wallboard.   | \$38,510            | \$45,450               |
| 1034  | Blesch House                             | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years)             | Paneling is not in serviceable condition.  | Remove and replace existing wood wall panels.   | \$1,240             | \$1,470                |
| 1033  | Blesch House                             | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Ceramic tile floor is approaching the end of its useful life.  | Remove the existing ceramic tile flooring and replace.  | \$24,420            | \$28,820               |
| 738   | Blesch House                             | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Rolled carpeting is approaching the end of its useful life.  | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.                             | \$24,640            | \$29,080               |
| 736   | Blesch House                             | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Sheet vinyl is approaching the end of its useful life.   | Remove the existing sheet vinyl and replace.  | \$1,580             | \$1,870                |
| 642   | Blesch House                             | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.  | \$4,700             | \$5,550                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#  | Location Name | Building System Classification | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---------------|--------------------------------|---------------------------------------|---|--|---------------------|------------------------|
| 1156 | Blesch House  | D5040 - Lighting               | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.     | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$150,420           | \$177,500              |
| 1155 | Blesch House  | D5040 - Lighting               | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life. | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$10,910            | \$12,880               |
| 638  | Blesch House  | D3020 - Heating Systems        | 5 - Potential - Long Term (4-5 Years) | Radiant wall heater is approaching the end of its expected useful life.               | Provide equipment replacement and installation.  | \$1,560             | \$2,000                |
| 640  | Blesch House  | D3020 - Heating Systems        | 5 - Potential - Long Term (4-5 Years) | Radiant wall heater is approaching the end of its expected useful life.               | Provide equipment replacement and installation.  | \$1,560             | \$2,000                |

**Blesch House**

**\$336,340**

**\$397,250**

|      |                  |                          |                           |  |  |          |          |
|------|------------------|--------------------------|---------------------------|--|--|----------|----------|
| 800  | Byrne Ave. House | B2020 - Exterior Windows | 3 - Impending (2-3 Years) | Wood window is approaching the end of its useful life. | Replace wood window.                         | \$6,160  | \$7,270  |
| 1037 | Byrne Ave. House | C2030 - Flooring         | 3 - Impending (2-3 Years) | Sheet vinyl is approaching the end of its useful life. | Remove the existing sheet vinyl and replace. | \$15,600 | \$18,410 |
| 1041 | Byrne Ave. House | C2030 - Flooring         | 3 - Impending (2-3 Years) | Sheet vinyl is approaching the end of its useful life. | Remove the existing sheet vinyl and replace. | \$25,340 | \$29,910 |
| 1040 | Byrne Ave. House | C2030 - Flooring         | 3 - Impending (2-3 Years) | Wood flooring shows signs of wear.                     | Sand, repair and refinish the wood flooring. | \$3,020  | \$3,570  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name    | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----|------------------|---|---------------------------|--|--|---------------------|------------------------|
| 929 | Byrne Ave. House | D3020 - Heating Systems                     | 3 - Impending (2-3 Years) | Gas-fired furnace less than 250 Mbh is approaching the end of its expected useful life.                                    | Provide equipment replacement and installation.  | \$16,350            | \$19,300               |
| 917 | Byrne Ave. House | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (120/240V, 1P) all-in-one combination service entrance device is approaching the end of its expected useful life. | Replace the existing all-in-one combination service entrance device with a new all-in-one combination service entrance device. | \$7,890             | \$9,320                |

**Byrne Ave. House**

**\$74,360 \$87,780**

|      |           |                             |                           |  |   |             |             |
|------|-----------|-----------------------------|---------------------------|--|---|-------------|-------------|
| 141  | City Hall | D3030 - Cooling Systems     | 1 - Immediate (0-1 Years) | Split system (2-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$22,860    | \$24,690    |
| 1157 | City Hall | D4010 - Fire Suppression    | 1 - Immediate (0-1 Years) | The existing fire sprinkler system is past its expected useful life.   | Replace fire sprinkler system.  | \$1,064,250 | \$1,149,400 |
| 163  | City Hall | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced.                   | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system. | \$425,700   | \$459,760   |
| 321  | City Hall | D3020 - Heating Systems     | 2 - Crucial (1-2 Years)   | Medium boiler is approaching the end of its expected useful life.  | Provide equipment replacement and installation.   | \$80,070    | \$90,480    |
| 170  | City Hall | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Split system (3-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$26,120    | \$29,520    |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 624 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name | Building System Classification             | Priority                  | Deficiency Description  | Description of Work                                    | Current Repair Cost | Escalated Repair Costs |
|------|---------------|--|---------------------------|---|--|---------------------|------------------------|
| 165  | City Hall     | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.        | \$69,300            | \$78,310               |
| 166  | City Hall     | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.        | \$69,300            | \$78,310               |
| 137  | City Hall     | D3060 - Ventilation                        | 2 - Crucial (1-2 Years)   | Utility exhaust fan is approaching the end of its expected useful life.                       | Provide equipment replacement and installation.        | \$15,420            | \$17,430               |
| 140  | City Hall     | D3060 - Ventilation                        | 2 - Crucial (1-2 Years)   | Utility exhaust fan is approaching the end of its expected useful life.                       | Provide equipment replacement and installation.        | \$15,420            | \$17,430               |
| 1062 | City Hall     | B2010 - Exterior Walls                     | 3 - Impending (2-3 Years) | The top of the parapet wall is not protected.   | Provide a sheet metal cap.                             | \$15,420            | \$18,200               |
| 332  | City Hall     | B2020 - Exterior Windows                   | 3 - Impending (2-3 Years) | Aluminum storefront is at or approaching the end of its useful life.                          | Replace with 3/8" plate glass in 2"x4" aluminum frame. | \$121,970           | \$143,930              |
| 334  | City Hall     | B2020 - Exterior Windows                   | 3 - Impending (2-3 Years) | Aluminum window is approaching/past it's expected useful life.                                | Replace aluminum window.                               | \$73,910            | \$87,220               |
| 335  | City Hall     | B2050 - Exterior Doors and Grilles         | 3 - Impending (2-3 Years) | Exterior aluminum (storefront) entrance door is approaching the end of its useful life.       | Replace aluminum door (storefront).                    | \$91,460            | \$107,930              |
| 1063 | City Hall     | B3010 - Roofing                            | 3 - Impending (2-3 Years) | Modified bitumen roofing is at or approaching the end of its useful life.                     | Replace modified bitumen roofing.                      | \$116,890           | \$137,940              |
| 329  | City Hall     | B3010 - Roofing                            | 3 - Impending (2-3 Years) | Wood fascia and trim chipped and have peeling paint.  | Clean, repair, and paint the trim and/or fascia.       | \$46,580            | \$54,970               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification           | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|--|---------------------------|---|---|---------------------|------------------------|
| 308 | City Hall     | C2030 - Flooring                         | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.                         | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet. | \$443,430           | \$523,250              |
| 299 | City Hall     | C2030 - Flooring                         | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.                   | Remove the existing vinyl composition tile and replace.                       | \$11,000            | \$12,980               |
| 315 | City Hall     | C2030 - Flooring                         | 3 - Impending (2-3 Years) | Wood wall base is approaching the end of its useful life.                           | Replace the wood wall base.   | \$70                | \$90                   |
| 310 | City Hall     | C2050 - Ceiling Finishes                 | 3 - Impending (2-3 Years) | Existing suspended ceiling grid is approaching the end of its expected useful life. | Replace the ceiling grid, including the tiles.                                | \$120,120           | \$141,750              |
| 328 | City Hall     | D1010 - Vertical Conveying Systems       | 3 - Impending (2-3 Years) | 2 floor hydraulic elevator is approaching the end of its expected useful life.      | Provide equipment replacement and installation.                               | \$77,010            | \$90,880               |
| 305 | City Hall     | D1010 - Vertical Conveying Systems       | 3 - Impending (2-3 Years) | Geared elevator motor is leaking.   | Provide equipment repair.   | \$3,110             | \$3,670                |
| 304 | City Hall     | D2010 - Domestic Water Distribution      | 3 - Impending (2-3 Years) | Water leakage from plumbing fixture.  | Investigate cause of leak and provide repairs and adjustments as necessary.   | \$630               | \$750                  |
| 159 | City Hall     | D2060 - Process Support Plumbing Systems | 3 - Impending (2-3 Years) | Air compressor is approaching the end of its expected useful life.                  | Provide equipment replacement and installation.                               | \$15,420            | \$18,200               |
| 133 | City Hall     | D3030 - Cooling Systems                  | 3 - Impending (2-3 Years) | Cooling tower (120-ton) is approaching the end of its expected useful life.         | Provide equipment replacement and installation.                               | \$84,700            | \$99,950               |
| 172 | City Hall     | D3030 - Cooling Systems                  | 3 - Impending (2-3 Years) | Outdoor condensing unit (5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                               | \$20,030            | \$23,640               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 626 of 773  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification             | Priority                  | Deficiency Description   | Description of Work                             | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|--|---------------------------|--|---|---------------------|------------------------|
| 143 | City Hall     | D3030 - Cooling Systems                    | 3 - Impending (2-3 Years) | Split system (2-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$22,860            | \$26,980               |
| 160 | City Hall     | D3030 - Cooling Systems                    | 3 - Impending (2-3 Years) | Water cooled chiller (60-ton) is approaching the end of its expected useful life.                                  | Provide equipment replacement and installation. | \$298,090           | \$351,750              |
| 161 | City Hall     | D3050 - Facility HVAC Distribution Systems | 3 - Impending (2-3 Years) | Hydronic pump (100 gpm) and motor (5-hp) is approaching the end of its expected useful life.                       | Provide equipment replacement and installation. | \$11,870            | \$14,010               |
| 162 | City Hall     | D3050 - Facility HVAC Distribution Systems | 3 - Impending (2-3 Years) | Hydronic pump (100 gpm) and motor (5-hp) is approaching the end of its expected useful life.                       | Provide equipment replacement and installation. | \$11,870            | \$14,010               |
| 317 | City Hall     | D3050 - Facility HVAC Distribution Systems | 3 - Impending (2-3 Years) | Hydronic pump (100 gpm) and motor (5-hp) is approaching the end of its expected useful life.                       | Provide equipment replacement and installation. | \$11,870            | \$14,010               |
| 318 | City Hall     | D3050 - Facility HVAC Distribution Systems | 3 - Impending (2-3 Years) | Hydronic pump (100 gpm) and motor (5-hp) is approaching the end of its expected useful life.                       | Provide equipment replacement and installation. | \$11,870            | \$14,010               |
| 134 | City Hall     | D3060 - Ventilation                        | 3 - Impending (2-3 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.                                       | Provide equipment replacement and installation. | \$6,160             | \$7,270                |
| 135 | City Hall     | D3060 - Ventilation                        | 3 - Impending (2-3 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.                                       | Provide equipment replacement and installation. | \$6,160             | \$7,270                |
| 138 | City Hall     | D3060 - Ventilation                        | 3 - Impending (2-3 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.                                       | Provide equipment replacement and installation. | \$6,160             | \$7,270                |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification              | Priority                  | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|---|---------------------------|--|---|---------------------|------------------------|
| 319 | City Hall     | D5010 - Facility Power Generation           | 3 - Impending (2-3 Years) | The existing diesel generator is undersized for required loading.  | Replace the existing generator with an upsized new generator. | \$199,220           | \$235,080              |
| 155 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.      | \$4,700             | \$5,550                |
| 323 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.      | \$4,700             | \$5,550                |
| 157 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 1600A switchboard is approaching the end of its expected useful life.                                    | Replace the existing switchboard with a new switchboard.      | \$60,220            | \$71,060               |
| 150 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 200A (24 ckts, indoor, 1P) load center is approaching the end of its expected useful life.               | Replace the existing load center with a new load center.      | \$5,850             | \$6,910                |
| 151 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 200A (24 ckts, indoor, 1P) load center is approaching the end of its expected useful life.               | Replace the existing load center with a new load center.      | \$5,850             | \$6,910                |
| 148 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.               | Replace the existing panelboard with a new panelboard.        | \$17,810            | \$21,020               |
| 149 | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.               | Replace the existing panelboard with a new panelboard.        | \$17,810            | \$21,020               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 628 of 773  
 Highlighted rows are likely to require Engineering Services

| ID#  | Location Name | Building System Classification              | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|---------------|---|---------------------------|---|---|---------------------|------------------------|
| 158  | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.  | Replace the existing panelboard with a new panelboard.  | \$17,810            | \$21,020               |
| 164  | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.  | Replace the existing panelboard with a new panelboard.  | \$17,810            | \$21,020               |
| 313  | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.  | Replace the existing panelboard with a new panelboard.  | \$17,810            | \$21,020               |
| 324  | City Hall     | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.  | Replace the existing panelboard with a new panelboard.  | \$17,810            | \$21,020               |
| 153  | City Hall     | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.   | Provide new interior lighting and control system throughout building per current CEC T24 code.  | \$933,140           | \$1,101,110            |
| 1119 | City Hall     | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.   | Replace the existing wall mounted lighting fixture with an LED lighting fixture.                | \$43,570            | \$51,420               |
| 296  | City Hall     | D6010 - Data Communications                 | 3 - Impending (2-3 Years) | Data distribution infrastructure is awkward and will need to be reworked in many locations in order to accommodate building refurbishment/renovation. | Rework the data distribution to both utilize and accommodate building refurbishment/renovation. | \$6,750             | \$7,970                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 629 of 773  
 Highlighted items are likely to require Engineering Services

| ID#       | Location Name | Building System Classification | Priority                              | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----------|---------------|--------------------------------|---------------------------------------|---|---|---------------------|------------------------|
| 229       | City Hall     | B2010 - Exterior Walls         | 4 - Necessary - Long Term (3-4 Years) | Wood board siding is approaching the end of its useful life.                                | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$108,410           | \$133,350              |
| 303       | City Hall     | C2010 - Wall Finishes          | 4 - Necessary - Long Term (3-4 Years) | Interior wall paint is in need of refresh.  | Paint interior walls with 2 coat finish (includes surface prep and primer).                               | \$133,410           | \$164,100              |
| 298       | City Hall     | E2010 - Fixed Furnishings      | 4 - Necessary - Long Term (3-4 Years) | Plastic Laminate Casework is at or will be approaching the end of its expected useful life. | Provide new plastic laminate casework (upper, lower, and countertop)                                      | \$41,410            | \$50,940               |
| 309       | City Hall     | C1030 - Interior Doors         | 5 - Potential - Long Term (4-5 Years) | Interior wood door, frame and hardware is at or approaching the end of its useful life.     | Replace interior wood door, frame and hardware.   | \$443,430           | \$567,600              |
| City Hall |               |                                |                                       |   |   | \$5,514,620         | \$6,400,930            |

|     |                 |                             |                           |  |   |           |           |
|-----|-----------------|-----------------------------|---------------------------|--|---|-----------|-----------|
| 192 | City Hall Annex | D3020 - Heating Systems     | 1 - Immediate (0-1 Years) | Gas-fired furnace less than 250 Mbh is approaching the end of its expected useful life.                            | Provide equipment replacement and installation.   | \$16,350  | \$17,660  |
| 197 | City Hall Annex | D3030 - Cooling Systems     | 1 - Immediate (0-1 Years) | Split system (2-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$22,860  | \$24,690  |
| 194 | City Hall Annex | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced.                   | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system. | \$118,260 | \$127,730 |
| 270 | City Hall Annex | B2020 - Exterior Windows    | 3 - Impending (2-3 Years) | Metal window is approaching the end of its useful life.  | Replace metal window.   | \$147,810 | \$174,420 |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 630 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name   | Building System Classification              | Priority                  | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|-----------------|---|---------------------------|--|---|---------------------|------------------------|
| 1066 | City Hall Annex | B2020 - Exterior Windows                    | 3 - Impending (2-3 Years) | Stained art glass panels in refurbished windows are in need of restoration.                                  | Refurbish stained glass panels in windows.                                    | \$300,250           | \$354,300              |
| 1067 | City Hall Annex | B3010 - Roofing                             | 3 - Impending (2-3 Years) | Clay tile roofing is at or approaching end of expected useful service life.                                  | Remove and replace clay tile roofing.   | \$371,390           | \$438,250              |
| 265  | City Hall Annex | B3060 - Horizontal Openings                 | 3 - Impending (2-3 Years) | Skylights are leaking, damaged and discolored.   | Remove the existing skylight and replace it with a new skylight.              | \$10,410            | \$12,290               |
| 264  | City Hall Annex | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years) | Vinyl wall covering is approaching the end of its useful life.   | Install a new vinyl wall covering.  | \$117,020           | \$138,090              |
| 262  | City Hall Annex | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.  | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet. | \$177,390           | \$209,330              |
| 252  | City Hall Annex | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Sheet vinyl is approaching the end of its useful life.   | Remove the existing sheet vinyl and replace.                                  | \$19,490            | \$23,000               |
| 196  | City Hall Annex | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Heat pump is approaching the end of its expected useful life.  | Provide equipment replacement and installation.                               | \$22,930            | \$27,060               |
| 846  | City Hall Annex | D3060 - Ventilation                         | 3 - Impending (2-3 Years) | Utility exhaust fan is approaching the end of its expected useful life.                                      | Provide equipment replacement and installation.                               | \$15,420            | \$18,200               |
| 187  | City Hall Annex | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                      | \$4,700             | \$5,550                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name   | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|-----------------|---|---------------------------|--|--|---------------------|------------------------|
| 188  | City Hall Annex | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 190  | City Hall Annex | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 191  | City Hall Annex | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 1121 | City Hall Annex | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 600A switchboard is approaching the end of its expected useful life.                                     | Replace the existing switchboard with a new switchboard.                                       | \$20,460            | \$24,150               |
| 1122 | City Hall Annex | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.                            | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$351,300           | \$414,540              |
| 1123 | City Hall Annex | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                        | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$26,150            | \$30,860               |
| 254  | City Hall Annex | E2010 - Fixed Furnishings                   | 3 - Impending (2-3 Years) | Solid Surface countertops are at or are approaching the end of their useful life.                            | Remove and replace the solid surface countertops.  | \$1,600             | \$1,890                |
| 266  | City Hall Annex | E2010 - Fixed Furnishings                   | 3 - Impending (2-3 Years) | The existing casework is in need of refurbishment.   | Repair, refurbish, and refinish the existing wood casework and counters.                       | \$15,420            | \$18,200               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name   | Building System Classification     | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|-----------------|------------------------------------|---------------------------------------|--|---|---------------------|------------------------|
| 261  | City Hall Annex | B2050 - Exterior Doors and Grilles | 4 - Necessary - Long Term (3-4 Years) | Exterior exit door is at or approaching the end of its useful life.  | Provide new 3' x 7' HM exterior exit door and frame with panic hardware and closer. | \$9,650             | \$11,870               |
| 250  | City Hall Annex | B2050 - Exterior Doors and Grilles | 4 - Necessary - Long Term (3-4 Years) | Exterior wood entrance door, frame and hardware is approaching the end of its useful life.                         | Replace wood door, frame, and hardware.   | \$13,870            | \$17,070               |
| 268  | City Hall Annex | C1030 - Interior Doors             | 4 - Necessary - Long Term (3-4 Years) | Interior wood door is at or approaching the end of its useful life.  | Replace with new wood door.   | \$203,240           | \$249,990              |
| 198  | City Hall Annex | D3030 - Cooling Systems            | 4 - Necessary - Long Term (3-4 Years) | Split system (4-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                     | \$29,380            | \$36,140               |
| 1065 | City Hall Annex | C1020 - Interior Windows           | 5 - Potential - Long Term (4-5 Years) | Interior fixed steel window is at or approaching the end of its useful life.                                       | Replace fixed steel window.   | \$27,290            | \$34,940               |
| 267  | City Hall Annex | C2030 - Flooring                   | 5 - Potential - Long Term (4-5 Years) | Ceramic tile floor is approaching the end of its useful life.  | Remove the existing ceramic tile flooring and replace.                              | \$18,300            | \$23,430               |

**City Hall Annex**

**\$2,075,040 \$2,450,300**

|     |                |                                     |                           |   |   |          |          |
|-----|----------------|-------------------------------------|---------------------------|---|---|----------|----------|
| 177 | Community Hall | D3030 - Cooling Systems             | 1 - Immediate (0-1 Years) | Rooftop/ground mounted packaged DX AC unit (1-ton to 3-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$15,420 | \$16,660 |
| 175 | Community Hall | D2010 - Domestic Water Distribution | 2 - Crucial (1-2 Years)   | Electric water heater (20-gallon) is approaching the end of its expected useful life.                           | Provide equipment replacement and installation. | \$11,420 | \$12,910 |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 633 of 773  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name  | Building System Classification     | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|----------------|------------------------------------|---------------------------|---|---|---------------------|------------------------|
| 179 | Community Hall | D3030 - Cooling Systems            | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (1-ton to 3-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                     | \$15,420            | \$17,430               |
| 176 | Community Hall | D3030 - Cooling Systems            | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                     | \$46,220            | \$52,230               |
| 178 | Community Hall | D3030 - Cooling Systems            | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                     | \$46,220            | \$52,230               |
| 186 | Community Hall | D3030 - Cooling Systems            | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                     | \$46,220            | \$52,230               |
| 237 | Community Hall | B2050 - Exterior Doors and Grilles | 3 - Impending (2-3 Years) | Exterior exit door is at or approaching the end of its useful life.   | Provide new 3' x 7' HM exterior exit door and frame with panic hardware and closer. | \$4,840             | \$5,720                |
| 241 | Community Hall | C1030 - Interior Doors             | 3 - Impending (2-3 Years) | Interior wood door is in visual need of refurbishment.  | Refurbish and restain the wood door.  | \$950               | \$1,130                |
| 238 | Community Hall | C2010 - Wall Finishes              | 3 - Impending (2-3 Years) | Fabric wall covering is approaching the end of its useful life.   | Install a new fabric wall covering.   | \$1,110             | \$1,310                |
| 185 | Community Hall | D3030 - Cooling Systems            | 3 - Impending (2-3 Years) | Heat pump is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                                     | \$22,930            | \$27,060               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#                   | Location Name  | Building System Classification     | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----------------------|----------------|------------------------------------|---------------------------------------|---|--|---------------------|------------------------|
| 181                   | Community Hall | D3030 - Cooling Systems            | 3 - Impending (2-3 Years)             | Split system (1-ton) with wall mounted AC and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.  | \$16,350            | \$19,300               |
| 182                   | Community Hall | D3030 - Cooling Systems            | 3 - Impending (2-3 Years)             | Split system (2-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life.        | Provide equipment replacement and installation.  | \$22,860            | \$26,980               |
| 1124                  | Community Hall | D5040 - Lighting                   | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.   | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$329,360           | \$388,650              |
| 1126                  | Community Hall | D5040 - Lighting                   | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life.                                     | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$19,630            | \$23,170               |
| 242                   | Community Hall | B2050 - Exterior Doors and Grilles | 4 - Necessary - Long Term (3-4 Years) | Metal door is damaged or deteriorated.  | Repair door and repaint.   | \$3,710             | \$4,570                |
| <b>Community Hall</b> |                |                                    |                                       |   |  | <b>\$602,660</b>    | <b>\$701,580</b>       |

|    |                                    |                                    |                           |  |   |          |          |
|----|------------------------------------|------------------------------------|---------------------------|--|---|----------|----------|
| 99 | Creekside Park Recreation Building | D7050 - Detection and Alarm        | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced. | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system. | \$32,350 | \$34,940 |
| 32 | Creekside Park Recreation Building | B2050 - Exterior Doors and Grilles | 3 - Impending (2-3 Years) | Exterior doors, frames and hardware are approaching the end of their useful life.                | Replace the exterior doors, frames and hardware.  | \$21,580 | \$25,470 |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 635 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                      | Building System Classification         | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|------------------------------------|--|---------------------------------------|---|--|---------------------|------------------------|
| 35   | Creekside Park Recreation Building | B2050 - Exterior Doors and Grilles     | 3 - Impending (2-3 Years)             | Exterior doors, frames and hardware are approaching the end of their useful life.     | Replace the exterior doors, frames and hardware.   | \$10,790            | \$12,740               |
| 36   | Creekside Park Recreation Building | C2030 - Flooring                       | 3 - Impending (2-3 Years)             | Sheet vinyl is approaching the end of its useful life.                                | Remove the existing sheet vinyl and replace.   | \$38,980            | \$46,000               |
| 29   | Creekside Park Recreation Building | D3060 - Ventilation                    | 3 - Impending (2-3 Years)             | Ceiling exhaust fan is approaching the end of its expected useful life.               | Provide equipment replacement and installation.  | \$2,160             | \$2,550                |
| 1137 | Creekside Park Recreation Building | D5040 - Lighting                       | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.     | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$96,070            | \$113,370              |
| 107  | Creekside Park Recreation Building | D5040 - Lighting                       | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life. | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$21,790            | \$25,720               |
| 27   | Creekside Park Recreation Building | G2030 - Pedestrian Plazas and Walkways | 3 - Impending (2-3 Years)             | Caulking is missing / damaged.  | Replace caulking.  | \$2,790             | \$3,300                |
| 26   | Creekside Park Recreation Building | B3020 - Roof Appurtenances             | 4 - Necessary - Long Term (3-4 Years) | Rain leaders/gutters are damaged and leak.  | Repair, replace rain leaders/gutters.  | \$12,030            | \$14,800               |
| 38   | Creekside Park Recreation Building | C2030 - Flooring                       | 4 - Necessary - Long Term (3-4 Years) | Sealed concrete floor is approaching the end of its useful life.                      | Repair and refinish the concrete floor.  | \$3,870             | \$4,770                |
| 37   | Creekside Park Recreation Building | C2030 - Flooring                       | 4 - Necessary - Long Term (3-4 Years) | Wood wall base is approaching the end of its useful life.                             | Replace the wood wall base.  | \$3,330             | \$4,100                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 636 of 773  
 Highlighted items are likely to require Engineering Services

| ID#                                       | Location Name                      | Building System Classification      | Priority                              | Deficiency Description  | Description of Work                             | Current Repair Cost | Escalated Repair Costs |
|---|------------------------------------|-------------------------------------|---------------------------------------|---|---|---------------------|------------------------|
| 34  | Creekside Park Recreation Building | D2010 - Domestic Water Distribution | 4 - Necessary - Long Term (3-4 Years) | Swing faucet is approaching the end of its expected useful life.                      | Provide equipment replacement and installation. | \$2,160             | \$2,660                |
| 33  | Creekside Park Recreation Building | D2010 - Domestic Water Distribution | 5 - Potential - Long Term (4-5 Years) | Electric water heater (10-gallon) is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$3,200             | \$4,100                |
| <b>Creekside Park Recreation Building</b> |                                    |                                     |                                       |   |   | <b>\$251,100</b>    | <b>\$294,520</b>       |

|      |                        |   |                           |  |  |          |          |
|------|------------------------|---|---------------------------|--|--|----------|----------|
| 1044 | Jollyman Park Restroom | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Exterior cement plaster walls are damaged and spalling in several areas.                                     | Clean, patch, and repair the cement plaster wall finish. | \$120    | \$150    |
| 292  | Jollyman Park Restroom | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years) | Exterior doors, frames and hardware are approaching the end of their useful life.                            | Replace the exterior doors, frames and hardware.         | \$10,790 | \$12,740 |
| 1043 | Jollyman Park Restroom | B3020 - Roof Appurtenances                  | 3 - Impending (2-3 Years) | Rain leaders/gutters are damaged and leak.   | Repair, replace rain leaders/gutters.                    | \$2,320  | \$2,740  |
| 294  | Jollyman Park Restroom | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years) | Fiberglass reinforced paneling is at or approaching the end of its useful life.                              | Install and replace the fiberglass reinforced paneling.  | \$11,110 | \$13,110 |
| 1042 | Jollyman Park Restroom | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.                   | \$13,870 | \$16,370 |
| 222  | Jollyman Park Restroom | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center. | \$4,700  | \$5,550  |
| 223  | Jollyman Park Restroom | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center. | \$4,700  | \$5,550  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#                           | Location Name                 | Building System Classification     | Priority                  | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-------------------------------|-------------------------------|------------------------------------|---------------------------|---|--|---------------------|------------------------|
| 225                           | Jollyman Park Restroom        | D5040 - Lighting                   | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life. | Replace the existing wall mounted lighting fixture with an LED lighting fixture. | \$6,550             | \$7,730                |
| 227                           | Jollyman Park Restroom        | D5040 - Lighting                   | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.                            | Replace existing incandescent fixtures with LED fixtures.                        | \$3,470             | \$4,100                |
| <b>Jollyman Park Restroom</b> |                               |                                    |                           |   |  | <b>\$57,630</b>     | <b>\$68,040</b>        |
| 1051                          | Kennedy Sports Field Restroom | B2010 - Exterior Walls             | 3 - Impending (2-3 Years) | Concrete masonry units exterior walls are damaged and in need of repair.              | Repair Concrete masonry units exterior walls and repaint.                        | \$110,860           | \$130,820              |
| 1057                          | Kennedy Sports Field Restroom | B2020 - Exterior Windows           | 3 - Impending (2-3 Years) | Fixed wood window needs restoration.  | Remove window, restore and reinstall.  | \$21,580            | \$25,470               |
| 1047                          | Kennedy Sports Field Restroom | B2050 - Exterior Doors and Grilles | 3 - Impending (2-3 Years) | Exterior doors, frames and hardware are approaching the end of their useful life.     | Replace the exterior doors, frames and hardware.                                 | \$21,580            | \$25,470               |
| 1053                          | Kennedy Sports Field Restroom | B3010 - Roofing                    | 3 - Impending (2-3 Years) | Existing insulation is insufficient.  | Add R30 Batt insulation.   | \$4,640             | \$5,480                |
| 1055                          | Kennedy Sports Field Restroom | B3010 - Roofing                    | 3 - Impending (2-3 Years) | Metal Roofing is at or approaching end of expected useful service life.               | Remove and replace metal roofing.  | \$53,140            | \$62,710               |
| 1049                          | Kennedy Sports Field Restroom | B3060 - Horizontal Openings        | 3 - Impending (2-3 Years) | Skylights are leaking, damaged and discolored.  | Remove the existing skylight and replace it with a new skylight.                 | \$11,110            | \$13,110               |
| 1046                          | Kennedy Sports Field Restroom | C2010 - Wall Finishes              | 3 - Impending (2-3 Years) | Interior wall paint is in need of refresh.  | Paint interior walls with 2 coat finish (includes surface prep and primer).      | \$8,700             | \$10,270               |
| 1048                          | Kennedy Sports Field Restroom | C2030 - Flooring                   | 3 - Impending (2-3 Years) | Epoxy is approaching the end of its useful life.                                      | Remove the existing epoxy and replace.   | \$27,740            | \$32,740               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 638 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                 | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|-------------------------------|---|---------------------------|--|--|---------------------|------------------------|
| 1054 | Kennedy Sports Field Restroom | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Sealed concrete floor is approaching the end of its useful life.                               | Repair and refinish the concrete floor.  | \$9,270             | \$10,940               |
| 849  | Kennedy Sports Field Restroom | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.                           | \$17,810            | \$21,020               |
| 853  | Kennedy Sports Field Restroom | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.          | Replace the existing wall mounted lighting fixture with an LED lighting fixture. | \$15,270            | \$18,020               |
| 1139 | Kennedy Sports Field Restroom | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.                                     | Replace existing incandescent fixtures with LED fixtures.                        | \$8,070             | \$9,530                |
| 1050 | Kennedy Sports Field Restroom | E2010 - Fixed Furnishings                   | 3 - Impending (2-3 Years) | Plastic Laminate Casework is at or will be approaching the end of its expected useful life.    | Provide new plastic laminate casework (upper, lower, and countertop)             | \$82,790            | \$97,700               |

### Kennedy Sports Field Restroom

**\$392,560 \$463,280**

|    |         |                             |                           |   |   |           |             |
|----|---------|-----------------------------|---------------------------|---|---|-----------|-------------|
| 62 | Library | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced.                  | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system. | \$997,710 | \$1,077,530 |
| 3  | Library | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Split system with wall mounted AC and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$15,810  | \$17,870    |
| 18 | Library | B2020 - Exterior Windows    | 3 - Impending (2-3 Years) | Aluminum window is approaching/past it's expected useful life.  | Replace aluminum window.  | \$1,870   | \$2,210     |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 639 of 773  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification | Priority                  | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|--------------------------------|---------------------------|---|--|---------------------|------------------------|
| 21  | Library       | B2020 - Exterior Windows       | 3 - Impending (2-3 Years) | Aluminum window is approaching/past it's expected useful life.          | Replace aluminum window.   | \$1,400             | \$1,660                |
| 1   | Library       | B3010 - Roofing                | 3 - Impending (2-3 Years) | Roofing membrane needs a recoating.                                     | Repair and recoat the roof membrane. Provide a white (light color) neoprene coating and replace the roof membrane as scheduled | \$790               | \$940                  |
| 130 | Library       | B3010 - Roofing                | 3 - Impending (2-3 Years) | Roofing membrane needs a recoating.                                     | Repair and recoat the roof membrane. Provide a white (light color) neoprene coating and replace the roof membrane as scheduled | \$790               | \$940                  |
| 131 | Library       | B3010 - Roofing                | 3 - Impending (2-3 Years) | Roofing membrane needs a recoating.                                     | Repair and recoat the roof membrane. Provide a white (light color) neoprene coating and replace the roof membrane as scheduled | \$6,160             | \$7,270                |
| 132 | Library       | C1030 - Interior Doors         | 3 - Impending (2-3 Years) | Interior door hardware is at or approaching the end of its useful life. | Replace interior door hardware.  | \$1,080             | \$1,280                |
| 22  | Library       | C1030 - Interior Doors         | 3 - Impending (2-3 Years) | Interior hollow metal door is in visual need of refurbishment.          | Refurbish/repair interior hollow metal door.   | \$10,480            | \$12,370               |
| 11  | Library       | C1030 - Interior Doors         | 3 - Impending (2-3 Years) | Interior wood door is in visual need of refurbishment.                  | Refurbish and restain the wood door.   | \$950               | \$1,130                |
| 12  | Library       | C2010 - Wall Finishes          | 3 - Impending (2-3 Years) | Interior wall paint is in need of refresh.                              | Paint interior walls with 2 coat finish (includes surface prep and primer).  | \$289,460           | \$341,570              |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 640 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name | Building System Classification             | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---------------|--|---------------------------------------|--|--|---------------------|------------------------|
| 14   | Library       | C2030 - Flooring                           | 3 - Impending (2-3 Years)             | 6" Vinyl wall base is approaching the end of its useful life.  | Replace the vinyl wall base.   | \$1,040             | \$1,230                |
| 23   | Library       | D2010 - Domestic Water Distribution        | 3 - Impending (2-3 Years)             | Porcelain sink is approaching the end of its expected useful life.   | Provide equipment replacement and installation.  | \$7,710             | \$9,100                |
| 25   | Library       | D2010 - Domestic Water Distribution        | 3 - Impending (2-3 Years)             | Porcelain sink is approaching the end of its expected useful life.   | Provide equipment replacement and installation.  | \$7,710             | \$9,100                |
| 56   | Library       | D3020 - Heating Systems                    | 3 - Impending (2-3 Years)             | Medium boiler is approaching the end of its expected useful life.  | Provide equipment replacement and installation.  | \$80,070            | \$94,490               |
| 55   | Library       | D3050 - Facility HVAC Distribution Systems | 3 - Impending (2-3 Years)             | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life.                      | Provide equipment replacement and installation.  | \$69,300            | \$81,780               |
| 1127 | Library       | D5040 - Lighting                           | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.                                  | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$2,223,050         | \$2,623,200            |
| 1128 | Library       | D5040 - Lighting                           | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life.                              | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$26,150            | \$30,860               |
| 16   | Library       | E2010 - Fixed Furnishings                  | 3 - Impending (2-3 Years)             | Plastic laminate countertops are at or are approaching the end of their useful life.                               | Repair or replace plastic laminate countertops.  | \$2,230             | \$2,640                |
| 53   | Library       | D3030 - Cooling Systems                    | 4 - Necessary - Long Term (3-4 Years) | Split system (3-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.  | \$26,120            | \$32,130               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted in yellow are likely to require Engineering Services

| ID# | Location Name | Building System Classification | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|--------------------------------|---------------------------------------|--|--|---------------------|------------------------|
| 4   | Library       | D3060 - Ventilation            | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life. | Provide equipment replacement and installation.                          | \$6,790             | \$8,360                |
| 19  | Library       | E2010 - Fixed Furnishings      | 4 - Necessary - Long Term (3-4 Years) | The existing casework is in need of refurbishment.                   | Repair, refurbish, and refinish the existing wood casework and counters. | \$246,350           | \$303,020              |
| 24  | Library       | E2010 - Fixed Furnishings      | 4 - Necessary - Long Term (3-4 Years) | The existing casework is in need of refurbishment.                   | Repair, refurbish, and refinish the existing wood casework and counters. | \$468,070           | \$575,730              |

**Library**

**\$4,491,090      \$5,236,410**

|      |                           |   |                           |  |   |          |          |
|------|---------------------------|---|---------------------------|--|---|----------|----------|
| 1060 | Linda Vista Park Restroom | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Ceramic tile floor is approaching the end of its useful life.  | Remove the existing ceramic tile flooring and replace.    | \$15,270 | \$18,020 |
| 862  | Linda Vista Park Restroom | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.  | \$4,700  | \$5,550  |
| 1141 | Linda Vista Park Restroom | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.   | Replace existing incandescent fixtures with LED fixtures. | \$2,320  | \$2,740  |
| 1059 | Linda Vista Park Restroom | G3010 - Water Utilities                     | 3 - Impending (2-3 Years) | Outdoor drinking fountain requires repairs.  | Repair drinking fountain.                                 | \$3,710  | \$4,380  |
| 1058 | Linda Vista Park Shed     | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | CMU walls are showing signs of wear.   | Clean and repaint CMU walls.                              | \$2,320  | \$2,740  |
| 777  | Linda Vista Park Shed     | B3010 - Roofing                             | 3 - Impending (2-3 Years) | Asphalt composition roof is in fair to poor condition with evidence of ponding, blisters & leaks.            | Remove and replace asphalt composition shingle roofing.   | \$7,870  | \$9,290  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 642 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name         | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|-----------------------|---|---------------------------|--|--|---------------------|------------------------|
| 866  | Linda Vista Park Shed | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 864  | Linda Vista Park Shed | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.                            | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$7,150             | \$8,440                |
| 1140 | Linda Vista Park Shed | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.   | Replace existing incandescent fixtures with LED fixtures.                                      | \$2,320             | \$2,740                |

### Linda Vista Park Restroom & Shed

**\$50,360**      **\$59,450**

|      |                                      |   |                           |  |   |          |          |
|------|--------------------------------------|---|---------------------------|--|---|----------|----------|
| 872  | McClellan Ranch Preserve 4H Building | D2010 - Domestic Water Distribution         | 2 - Crucial (1-2 Years)   | Small under-counter electric water heater less than 10 Gal is approaching the end of its expected useful life. | Provide equipment replacement and installation.                             | \$3,040  | \$3,440  |
| 1090 | McClellan Ranch Preserve 4H Building | B3020 - Roof Appurtenances                  | 3 - Impending (2-3 Years) | Rain leaders/gutters are damaged and leak.   | Repair, replace rain leaders/gutters.                                       | \$2,790  | \$3,300  |
| 1091 | McClellan Ranch Preserve 4H Building | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years) | Interior wall paint is in need of refresh.   | Paint interior walls with 2 coat finish (includes surface prep and primer). | \$3,490  | \$4,120  |
| 1089 | McClellan Ranch Preserve 4H Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.                                      | \$27,740 | \$32,740 |
| 871  | McClellan Ranch Preserve 4H Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.   | Replace the existing load center with a new load center.                    | \$4,700  | \$5,550  |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 643 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                        | Building System Classification | Priority                              | Deficiency Description  | Description of Work                                     | Current Repair Cost | Escalated Repair Costs |
|------|--------------------------------------|--------------------------------|---------------------------------------|---|---|---------------------|------------------------|
| 1088 | McClellan Ranch Preserve 4H Building | E2010 - Fixed Furnishings      | 3 - Impending (2-3 Years)             | The existing casework is at or is approaching the end of its useful life.                         | Replace original wood cabinets and countertops.         | \$34,660            | \$40,900               |
| 1092 | McClellan Ranch Preserve 4H Building | B3010 - Roofing                | 5 - Potential - Long Term (4-5 Years) | Asphalt composition roof is in fair to poor condition with evidence of ponding, blisters & leaks. | Remove and replace asphalt composition shingle roofing. | \$27,740            | \$35,510               |

### McClellan Ranch Preserve 4H Building

\$104,160 \$125,560

|      |                                    |                        |                           |   |   |          |           |
|------|------------------------------------|------------------------|---------------------------|---|---|----------|-----------|
| 1094 | McClellan Ranch Preserve Barn      | B2010 - Exterior Walls | 3 - Impending (2-3 Years) | Wood board siding is approaching the end of its useful life.                                      | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$73,910 | \$87,220  |
| 1095 | McClellan Ranch Preserve Barn      | B3010 - Roofing        | 3 - Impending (2-3 Years) | Asphalt composition roof is in fair to poor condition with evidence of ponding, blisters & leaks. | Remove and replace asphalt composition shingle roofing.   | \$92,390 | \$109,030 |
| 1096 | McClellan Ranch Preserve Barn      | B3010 - Roofing        | 3 - Impending (2-3 Years) | Wood fascia and trim chipped and have peeling paint.  | Clean, repair, and paint the trim and/or fascia.  | \$17,270 | \$20,380  |
| 1098 | McClellan Ranch Preserve Barn Shed | B2010 - Exterior Walls | 3 - Impending (2-3 Years) | Wood board siding is approaching the end of its useful life.                                      | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$17,270 | \$20,380  |
| 1097 | McClellan Ranch Preserve Barn Shed | B3010 - Roofing        | 3 - Impending (2-3 Years) | Asphalt composition roof is in fair to poor condition with evidence of ponding, blisters & leaks. | Remove and replace asphalt composition shingle roofing.   | \$32,350 | \$38,180  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 644 Bldgs are likely to  
 require Engineering Services

| ID#  | Location Name                               | Building System Classification              | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|---|---|---------------------------------------|--|---|---------------------|------------------------|
| 1099 | McClellan Ranch Preserve Barn Shed          | B3010 - Roofing                             | 3 - Impending (2-3 Years)             | Wood fascia and trim chipped and have peeling paint.   | Clean, repair, and paint the trim and/or fascia.  | \$8,640             | \$10,200               |
| 791  | McClellan Ranch Preserve Blacksmith Shop    | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years)             | Wood board siding is approaching the end of its useful life.   | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$17,270            | \$20,380               |
| 785  | McClellan Ranch Preserve Milk Barn Building | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years)             | CMU walls are showing signs of wear.   | Clean and repaint CMU walls.  | \$70                | \$90                   |
| 786  | McClellan Ranch Preserve Milk Barn Building | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.  | \$20,800            | \$24,550               |
| 1143 | McClellan Ranch Preserve Milk Barn Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.  | \$4,700             | \$5,550                |
| 1142 | McClellan Ranch Preserve Milk Barn Building | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | The light fixtures utilize inefficient incandescent lamps.   | Replace existing incandescent fixtures with LED fixtures.   | \$4,610             | \$5,440                |
| 1100 | McClellan Ranch Preserve Milk Barn Building | B2050 - Exterior Doors and Grilles          | 4 - Necessary - Long Term (3-4 Years) | Metal door is damaged or deteriorated.   | Repair door and repaint.  | \$7,400             | \$9,110                |
| 787  | McClellan Ranch Preserve Milk Barn Building | C1090 - Interior Specialties                | 4 - Necessary - Long Term (3-4 Years) | Toilet partitions have excessive amounts of rust.  | Replace the toilet partitions   | \$18,480            | \$22,740               |

**McClellan Ranch Preserve Barn, Barn Shed, Blacksmith & Milk Barn Bldgs.**

**\$315,160**

**\$373,250**

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 645 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name   | Building System Classification              | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---|---|---------------------------------------|--|--|---------------------|------------------------|
| 784  | McClellan Ranch Preserve Environmental Education Center | B1020 - Roof Construction                   | 3 - Impending (2-3 Years)             | Wood roof framing and decking are in poor condition.   | Remove and replace wood roof framing and decking.  | \$16,950            | \$20,010               |
| 789  | McClellan Ranch Preserve Environmental Education Center | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years)             | Exterior wood entrance door is approaching the end of its useful life.   | Replace wood door.   | \$15,420            | \$18,200               |
| 892  | McClellan Ranch Preserve Environmental Education Center | D3030 - Cooling Systems                     | 4 - Necessary - Long Term (3-4 Years) | Fan coil unit is approaching the end of its expected useful life.  | Provide equipment replacement and installation.  | \$10,790            | \$13,280               |
| 893  | McClellan Ranch Preserve Environmental Education Center | D3030 - Cooling Systems                     | 4 - Necessary - Long Term (3-4 Years) | Fan coil unit is approaching the end of its expected useful life.  | Provide equipment replacement and installation.  | \$10,790            | \$13,280               |
| 886  | McClellan Ranch Preserve Environmental Education Center | D3030 - Cooling Systems                     | 4 - Necessary - Long Term (3-4 Years) | Split system (2-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life.         | Provide equipment replacement and installation.  | \$22,860            | \$28,120               |
| 793  | McClellan Ranch Preserve Nature Museum                  | C2030 - Flooring                            | 3 - Impending (2-3 Years)             | Vinyl composition tile is approaching the end of its useful life.  | Remove the existing vinyl composition tile and replace.  | \$22,530            | \$26,590               |
| 1102 | McClellan Ranch Preserve Nature Museum                  | C2050 - Ceiling Finishes                    | 3 - Impending (2-3 Years)             | Lay-in Acoustical Tile is in poor condition.   | Remove existing lay-in Acoustical Tiles and replace with new lay-in Acoustical Tiles.  | \$180               | \$220                  |
| 897  | McClellan Ranch Preserve Nature Museum                  | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years)             | Split system (4-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life.         | Provide equipment replacement and installation.  | \$29,380            | \$34,670               |
| 901  | McClellan Ranch Preserve Nature Museum                  | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (120/240V, 1P) all-in-one combination service entrance device is approaching the end of its expected useful life. | Replace the existing all-in-one combination service entrance device with a new all-in-one combination service entrance device. | \$7,890             | \$9,320                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                                  | Building System Classification | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|--|--------------------------------|---------------------------------------|---|--|---------------------|------------------------|
| 1145 | McClellan Ranch Preserve Nature Museum         | D5040 - Lighting               | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life. | Replace the existing wall mounted lighting fixture with an LED lighting fixture. | \$2,190             | \$2,590                |
| 1144 | McClellan Ranch Preserve Nature Museum         | D5040 - Lighting               | 3 - Impending (2-3 Years)             | The light fixtures utilize inefficient incandescent lamps.                            | Replace existing incandescent fixtures with LED fixtures.                        | \$4,610             | \$5,440                |
| 1101 | McClellan Ranch Preserve Nature Museum         | B2020 - Exterior Windows       | 4 - Necessary - Long Term (3-4 Years) | Vinyl window sash is at or approaching end of expected useful service life.           | Replace with new frame, insulated glazing and glazing compound.                  | \$46,220            | \$56,860               |
| 1106 | McClellan Ranch Preserve Ranch House/Gift Shop | B2020 - Exterior Windows       | 3 - Impending (2-3 Years)             | Wood window is damaged.   | Replace wood window.   | \$12,320            | \$14,540               |
| 1104 | McClellan Ranch Preserve Ranch House/Gift Shop | C1010 - Interior Partitions    | 3 - Impending (2-3 Years)             | Lath and plaster interior wall skin is approaching the end of its useful life.        | Remove and replace existing lath and plaster with new lath and plaster.          | \$12,950            | \$15,290               |
| 1105 | McClellan Ranch Preserve Ranch House/Gift Shop | C1010 - Interior Partitions    | 3 - Impending (2-3 Years)             | Lath and plaster interior wall skin is approaching the end of its useful life.        | Remove and replace existing lath and plaster with new lath and plaster.          | \$25,880            | \$30,540               |
| 1107 | McClellan Ranch Preserve Ranch House/Gift Shop | C2030 - Flooring               | 3 - Impending (2-3 Years)             | Rolled carpeting is approaching the end of its useful life.                           | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.    | \$49,270            | \$58,140               |
| 798  | McClellan Ranch Preserve Ranch House/Gift Shop | C2030 - Flooring               | 3 - Impending (2-3 Years)             | Sheet vinyl is approaching the end of its useful life.                                | Remove the existing sheet vinyl and replace.                                     | \$11,690            | \$13,800               |
| 1103 | McClellan Ranch Preserve Ranch House/Gift Shop | C2030 - Flooring               | 3 - Impending (2-3 Years)             | Vinyl composition tile is approaching the end of its useful life.                     | Remove the existing vinyl composition tile and replace.                          | \$18,480            | \$21,810               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 647 of 773  
 Highlighted items are likely to require Engineering Services

| ID#   | Location Name                                  | Building System Classification              | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|---|--|---|---------------------------------------|--|--|---------------------|------------------------|
| 903   | McClellan Ranch Preserve Ranch House/Gift Shop | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 1146  | McClellan Ranch Preserve Ranch House/Gift Shop | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.                            | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$68,400            | \$80,720               |
| 1147  | McClellan Ranch Preserve Ranch House/Gift Shop | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life.                        | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$8,730             | \$10,310               |
| 910   | McClellan Ranch Preserve Ranch House/Gift Shop | D3020 - Heating Systems                     | 4 - Necessary - Long Term (3-4 Years) | Gas-fired furnace less than 250 Mbh is approaching the end of its expected useful life.                      | Provide equipment replacement and installation.  | \$16,350            | \$20,120               |
| 909   | McClellan Ranch Preserve Ranch House/Gift Shop | D2010 - Domestic Water Distribution         | 5 - Potential - Long Term (4-5 Years) | Gas fired water heater less than 75 Gal is approaching the end of its expected useful life.                  | Provide equipment replacement and installation.  | \$12,700            | \$16,260               |
| <b>McClellan Ranch Preserve Nature Museum and Ranch House/Gift Shop</b> |  |   |                                       |  |  | <b>\$431,280</b>    | <b>\$515,660</b>       |

|                             |                      |                          |                           |   |                             |                 |                 |
|-----------------------------|----------------------|--------------------------|---------------------------|---|-----------------------------|-----------------|-----------------|
| 1068                        | Memorial Park Gazebo | B1080 - Stairs           | 3 - Impending (2-3 Years) | Wood steps need refurbishing.                                 | Refinish/refurb wood steps. | \$12,320        | \$14,540        |
| 1070                        | Memorial Park Gazebo | G2060 - Site Development | 3 - Impending (2-3 Years) | Bench finish is at or approaching the end of its useful life. | Repaint and refinish bench. | \$1,200         | \$1,420         |
| <b>Memorial Park Gazebo</b> |                      |                          |                           |   |                             | <b>\$13,520</b> | <b>\$15,960</b> |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name            | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|--------------------------|---|---------------------------|--|--|---------------------|------------------------|
| 686  | Memorial Park Restroom 1 | B3020 - Roof Appurtenances                  | 3 - Impending (2-3 Years) | Gutters are clogged with leaves.   | Clean gutters.   | \$630               | \$750                  |
| 684  | Memorial Park Restroom 1 | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.   | \$16,190            | \$19,110               |
| 685  | Memorial Park Restroom 1 | D2010 - Domestic Water Distribution         | 3 - Impending (2-3 Years) | Porcelain sink is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                                  | \$7,710             | \$9,100                |
| 540  | Memorial Park Restroom 1 | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                        | Replace the existing wall mounted lighting fixture with an LED lighting fixture. | \$8,730             | \$10,310               |
| 1148 | Memorial Park Restroom 1 | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.   | Replace existing incandescent fixtures with LED fixtures.                        | \$2,320             | \$2,740                |
| 691  | Memorial Park Restroom 2 | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years) | Existing gate is at or approaching the end of its useful life.   | Install a new gate and associated gate hardware.                                 | \$9,270             | \$10,940               |
| 689  | Memorial Park Restroom 2 | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years) | Exterior doors, frames and hardware are approaching the end of their useful life.                            | Replace the exterior doors, frames and hardware.                                 | \$10,790            | \$12,740               |
| 1071 | Memorial Park Restroom 2 | C1090 - Interior Specialties                | 3 - Impending (2-3 Years) | Toilet partitions have excessive amounts of rust.  | Replace the toilet partitions  | \$11,110            | \$13,110               |
| 690  | Memorial Park Restroom 2 | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years) | Interior wall paint is in need of refresh.   | Paint interior walls with 2 coat finish (includes surface prep and primer).      | \$4,660             | \$5,500                |
| 561  | Memorial Park Restroom 2 | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                         | \$4,700             | \$5,550                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#  | Location Name                  | Building System Classification              | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|--------------------------------|---|---------------------------|---|---|---------------------|------------------------|
| 559  | Memorial Park Restroom 2       | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (30 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.        | Replace the existing panelboard with a new panelboard.  | \$11,000            | \$12,980               |
| 558  | Memorial Park Restroom 2       | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (30 ckts, 277/480, 3P) panelboard is approaching the end of its expected useful life.        | Replace the existing panelboard with a new panelboard.  | \$17,020            | \$20,090               |
| 557  | Memorial Park Restroom 2       | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 45kVA transformer (3P dry-type, 480-120/208V) is approaching the end of its expected useful life. | Replace the existing transformer with a new transformer.  | \$12,500            | \$14,760               |
| 1149 | Memorial Park Restroom 2       | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                 | Replace the existing wall mounted lighting fixture with an LED lighting fixture.                          | \$4,370             | \$5,160                |
| 562  | Memorial Park Restroom 2       | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.  | Replace existing incandescent fixtures with LED fixtures.   | \$4,610             | \$5,440                |
| 1074 | Memorial Park Shed by Field    | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Trim is worn and should be replaced.  | Replace trim and finish to match. Replace at the same time as siding.                                     | \$1,980             | \$2,340                |
| 1075 | Memorial Park Shed by Field    | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Wood board siding is approaching the end of its useful life.  | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$10,610            | \$12,520               |
| 1076 | Memorial Park Shed by Field    | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Wood wall framing is approaching the end of its useful life.  | Remove and replace the wood frame exterior and interior walls.  | \$8,550             | \$10,090               |
| 1077 | Memorial Park Shed by Restroom | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Trim is worn and should be replaced.  | Replace trim and finish to match. Replace at the same time as siding.                                     | \$3,890             | \$4,600                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC 03-07-2023

Highlighted items are likely to require Engineering Services

| ID#  | Location Name                  | Building System Classification              | Priority                  | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|--|--------------------------------|---|---------------------------|--|---|---------------------|------------------------|
| 1078   | Memorial Park Shed by Restroom | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Wood board siding is approaching the end of its useful life.   | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$17,760            | \$20,960               |
| 692  | Memorial Park Shed by Restroom | B3010 - Roofing                             | 3 - Impending (2-3 Years) | Asphalt composition roof is in fair to poor condition with evidence of ponding, blisters & leaks.            | Remove and replace asphalt composition shingle roofing.   | \$12,950            | \$15,290               |
| 694  | Memorial Park Shed by Restroom | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Sealed concrete floor is approaching the end of its useful life.   | Repair and refinish the concrete floor.   | \$4,320             | \$5,100                |
| 564  | Memorial Park Shed by Restroom | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.  | \$4,700             | \$5,550                |
| 1151   | Memorial Park Shed by Restroom | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                        | Replace the existing wall mounted lighting fixture with an LED lighting fixture.                          | \$2,190             | \$2,590                |
| 1150   | Memorial Park Shed by Restroom | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.   | Replace existing incandescent fixtures with LED fixtures.   | \$2,320             | \$2,740                |
| <b>Memorial Park Restrooms (2) and Sheds (2)</b> |                                |   |                           |  |   | <b>\$194,880</b>    | <b>\$230,060</b>       |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 1051 & 651 are likely to  
 require Engineering Services

| ID#  | Location Name                     | Building System Classification       | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|-----------------------------------|--------------------------------------|---------------------------|--|--|---------------------|------------------------|
| 1082 | Monta Vista - Gymnastics Building | B3010 - Roofing                      | 1 - Immediate (0-1 Years) | Built-up roofing is beyond its expected useful service life and needs replacement.               | Remove and replace built-up roofing.   | \$23,110            | \$24,960               |
| 661  | Monta Vista - Gymnastics Building | D7050 - Detection and Alarm          | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced. | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system | \$173,440           | \$187,320              |
| 1083 | Monta Vista - Gymnastics Building | B2050 - Exterior Doors and Grilles   | 3 - Impending (2-3 Years) | Exterior doors are not properly weather-stripped.  | Weather-strip the openings properly.   | \$9,270             | \$10,940               |
| 1080 | Monta Vista - Gymnastics Building | B2050 - Exterior Doors and Grilles   | 3 - Impending (2-3 Years) | Metal door is damaged or deteriorated.   | Repair door and repaint.   | \$44,350            | \$52,340               |
| 1081 | Monta Vista - Gymnastics Building | B3010 - Roofing                      | 3 - Impending (2-3 Years) | Built-up roofing is beyond its expected useful service life and needs replacement.               | Remove and replace built-up roofing.   | \$531,200           | \$626,820              |
| 763  | Monta Vista - Gymnastics Building | B3080 - Overhead Exterior Enclosures | 3 - Impending (2-3 Years) | Stucco soffits is damaged.   | Repair stucco soffit.  | \$160               | \$190                  |
| 751  | Monta Vista - Gymnastics Building | C2030 - Flooring                     | 3 - Impending (2-3 Years) | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.   | \$13,870            | \$16,370               |
| 746  | Monta Vista - Gymnastics Building | C2030 - Flooring                     | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.                                      | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.                          | \$9,870             | \$11,650               |
| 748  | Monta Vista - Gymnastics Building | C2030 - Flooring                     | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.                                | Remove the existing vinyl composition tile and replace.  | \$27,740            | \$32,740               |
| 753  | Monta Vista - Gymnastics Building | C2030 - Flooring                     | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.                                | Remove the existing vinyl composition tile and replace.  | \$23,110            | \$27,270               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted rows are likely to require Engineering Services

| ID#  | Location Name                     | Building System Classification              | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|-----------------------------------|---|---------------------------|---|---|---------------------|------------------------|
| 1079 | Monta Vista - Gymnastics Building | C2050 - Ceiling Finishes                    | 3 - Impending (2-3 Years) | Painted gypsum wallboard ceiling is approaching the end of its useful life.                                     | Remove the existing gypsum board ceiling and replace. Tape and paint. | \$6,300             | \$7,440                |
| 648  | Monta Vista - Gymnastics Building | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                       | \$46,220            | \$54,540               |
| 649  | Monta Vista - Gymnastics Building | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                       | \$46,220            | \$54,540               |
| 650  | Monta Vista - Gymnastics Building | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                       | \$46,220            | \$54,540               |
| 654  | Monta Vista - Gymnastics Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (30 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.                  | Replace the existing panelboard with a new panelboard.                | \$11,000            | \$12,980               |
| 672  | Monta Vista - Gymnastics Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (30 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.                  | Replace the existing panelboard with a new panelboard.                | \$11,000            | \$12,980               |
| 676  | Monta Vista - Gymnastics Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (30 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.                  | Replace the existing panelboard with a new panelboard.                | \$11,000            | \$12,980               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name                     | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----|-----------------------------------|---|---------------------------|--|--|---------------------|------------------------|
| 655 | Monta Vista - Gymnastics Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 400A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.   | \$22,320            | \$26,340               |
| 657 | Monta Vista - Gymnastics Building | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.              | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$515,200           | \$607,940              |

### Monta Vista - Gymnastics Building

**\$1,571,600      \$1,834,880**

|      |                                   |                             |                           |  |  |           |           |
|------|-----------------------------------|-----------------------------|---------------------------|--|--|-----------|-----------|
| 1087 | Monta Vista - Pre-School Building | B3010 - Roofing             | 1 - Immediate (0-1 Years) | Built-up roofing is beyond its expected useful service life and needs replacement.   | Remove and replace built-up roofing.   | \$124,730 | \$134,710 |
| 681  | Monta Vista - Pre-School Building | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The building is not equipped with a fire alarm system or the existing fire alarm system is at the end of its industry rated useful life. | Provide a fully addressable fire alarm control panel with associated initiating and signaling devices. | \$60,090  | \$64,900  |
| 670  | Monta Vista - Pre-School Building | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Split system (7.5-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life.                     | Provide equipment replacement and installation.  | \$32,660  | \$36,910  |
| 671  | Monta Vista - Pre-School Building | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Split system (7.5-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life.                     | Provide equipment replacement and installation.  | \$32,660  | \$36,910  |
| 762  | Monta Vista - Pre-School Building | B2010 - Exterior Walls      | 3 - Impending (2-3 Years) | Exterior cement plaster walls are damaged and spalling in several areas.   | Clean, patch, and repair the cement plaster wall finish.   | \$1,060   | \$1,260   |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                     | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|-----------------------------------|---|---------------------------|--|--|---------------------|------------------------|
| 1085 | Monta Vista - Pre-School Building | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years) | Metal door is damaged or deteriorated.   | Repair door and repaint.   | \$14,790            | \$17,460               |
| 1086 | Monta Vista - Pre-School Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.                                    | Remove the existing vinyl composition tile and replace.  | \$62,380            | \$73,610               |
| 1084 | Monta Vista - Pre-School Building | C2050 - Ceiling Finishes                    | 3 - Impending (2-3 Years) | Lay-in Acoustical Tile is in poor condition.   | Remove existing lay-in Acoustical Tiles and replace with new lay-in Acoustical Tiles.          | \$38,890            | \$45,900               |
| 678  | Monta Vista - Pre-School Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 800A metered main switchboard (3P, 120/208 ) is approaching the end of its expected useful life. | Replace the existing metered main switchboard with a new metered main switchboard.             | \$20,460            | \$24,150               |
| 1135 | Monta Vista - Pre-School Building | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.                    | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$143,270           | \$169,060              |

### Monta Vista - Pre-School Building

**\$530,990 \$604,870**

|    |                                 |                             |                           |   |   |         |         |
|----|---------------------------------|-----------------------------|---------------------------|---|---|---------|---------|
| 45 | Portal Park Recreation Building | C1030 - Interior Doors      | 1 - Immediate (0-1 Years) | Interior wood door is at or approaching the end of its useful life. | Replace with new wood door.   | \$6,790 | \$7,340 |
| 52 | Portal Park Recreation Building | B2010 - Exterior Walls      | 3 - Impending (2-3 Years) | Painted stucco wall is showing signs of age and wear.               | Power wash and repaint existing stucco walls.   | \$1,170 | \$1,390 |
| 51 | Portal Park Recreation Building | B3020 - Roof Appurtenances  | 3 - Impending (2-3 Years) | Rain leaders/gutters are damaged and leak.                          | Repair, replace rain leaders/gutters.   | \$5,560 | \$6,570 |
| 47 | Portal Park Recreation Building | C1010 - Interior Partitions | 3 - Impending (2-3 Years) | Painted gypsum wallboard is in poor condition with several cracks.  | Remove and replace existing gypsum board with a new gypsum board and expansion joints. Tape and paint | \$1,310 | \$1,550 |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 655 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                   | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---------------------------------|---|---------------------------|--|--|---------------------|------------------------|
| 312  | Portal Park Recreation Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.  | Remove the existing vinyl composition tile and replace.  | \$41,590            | \$49,080               |
| 120  | Portal Park Recreation Building | D2010 - Domestic Water Distribution         | 3 - Impending (2-3 Years) | Small under-counter electric water heater less than 10 Gal is approaching the end of its expected useful life.     | Provide equipment replacement and installation.  | \$3,040             | \$3,590                |
| 118  | Portal Park Recreation Building | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Split system (3-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.  | \$26,120            | \$30,830               |
| 116  | Portal Park Recreation Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.       | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 1152 | Portal Park Recreation Building | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.                                  | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$85,490            | \$100,880              |
| 112  | Portal Park Recreation Building | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                              | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$2,190             | \$2,590                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 656 of 773  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name         | Building System Classification              | Priority                  | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|-----------------------|---|---------------------------|--|---|---------------------|------------------------|
| 40  | Portal Park Restrooms | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years) | Interior wall paint is in need of refresh.   | Paint interior walls with 2 coat finish (includes surface prep and primer). | \$1,760             | \$2,080                |
| 307 | Portal Park Restrooms | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Epoxy is approaching the end of its useful life.   | Remove the existing epoxy and replace.                                      | \$13,870            | \$16,370               |
| 122 | Portal Park Restrooms | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                    | \$4,700             | \$5,550                |

### Portal Park Recreation Building & Restrooms

\$198,290 \$233,370

|     |                          |  |                           |   |   |          |          |
|-----|--------------------------|--|---------------------------|---|---|----------|----------|
| 503 | Quinlan Community Center | D3030 - Cooling Systems                    | 1 - Immediate (0-1 Years) | Air cooled chiller (120-ton) is approaching the end of its expected useful life.              | Provide equipment replacement and installation. | \$67,750 | \$73,180 |
| 339 | Quinlan Community Center | D3020 - Heating Systems                    | 2 - Crucial (1-2 Years)   | Medium boiler is approaching the end of its expected useful life.                             | Provide equipment replacement and installation. | \$80,070 | \$90,480 |
| 360 | Quinlan Community Center | D3030 - Cooling Systems                    | 2 - Crucial (1-2 Years)   | Fan coil unit (10-ton) is approaching the end of its expected useful life.                    | Provide equipment replacement and installation. | \$16,030 | \$18,120 |
| 374 | Quinlan Community Center | D3030 - Cooling Systems                    | 2 - Crucial (1-2 Years)   | Split ductless AC unit is approaching the end of its expected useful life.                    | Provide equipment replacement and installation. | \$23,110 | \$26,120 |
| 363 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$69,300 | \$78,310 |
| 365 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$69,300 | \$78,310 |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted rows are likely to  
 require Engineering Services

| ID# | Location Name            | Building System Classification             | Priority                  | Deficiency Description  | Description of Work                                 | Current Repair Cost | Escalated Repair Costs |
|-----|--------------------------|--|---------------------------|---|---|---------------------|------------------------|
| 366 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.     | \$69,300            | \$78,310               |
| 377 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.     | \$69,300            | \$78,310               |
| 390 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.     | \$69,300            | \$78,310               |
| 502 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.     | \$69,300            | \$78,310               |
| 522 | Quinlan Community Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.     | \$69,300            | \$78,310               |
| 389 | Quinlan Community Center | D3060 - Ventilation                        | 2 - Crucial (1-2 Years)   | In-Line building exhaust fan is approaching the end of its expected useful life.              | Provide equipment replacement and installation.     | \$28,800            | \$32,550               |
| 378 | Quinlan Community Center | D3060 - Ventilation                        | 2 - Crucial (1-2 Years)   | Roof exhaust fan is approaching the end of its expected useful life.                          | Provide equipment replacement and installation.     | \$6,790             | \$7,680                |
| 500 | Quinlan Community Center | B2010 - Exterior Walls                     | 3 - Impending (2-3 Years) | The top of the parapet wall is not protected.   | Provide a sheet metal cap.                          | \$9,870             | \$11,650               |
| 518 | Quinlan Community Center | B2020 - Exterior Windows                   | 3 - Impending (2-3 Years) | Aluminum window is approaching/past it's expected useful life.                                | Replace aluminum window.                            | \$1,108,570         | \$1,308,120            |
| 499 | Quinlan Community Center | C1030 - Interior Doors                     | 3 - Impending (2-3 Years) | Door frames are approaching the end of their useful life.                                     | Replace the door frames with a pressed metal frame. | \$9,870             | \$11,650               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 658 of 773  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name            | Building System Classification              | Priority                  | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|--------------------------|---|---------------------------|--|---|---------------------|------------------------|
| 497 | Quinlan Community Center | C1030 - Interior Doors                      | 3 - Impending (2-3 Years) | Interior hollow metal door is in visual need of refurbishment.   | Refurbish/repair interior hollow metal door.                                      | \$62,830            | \$74,140               |
| 510 | Quinlan Community Center | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.  | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.     | \$29,580            | \$34,910               |
| 520 | Quinlan Community Center | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Wood flooring shows signs of wear.   | Sand, repair and refinish the wood flooring.                                      | \$34,040            | \$40,170               |
| 498 | Quinlan Community Center | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Wood wall base is approaching the end of its useful life.  | Replace the wood wall base.   | \$6,120             | \$7,230                |
| 495 | Quinlan Community Center | C2050 - Ceiling Finishes                    | 3 - Impending (2-3 Years) | Glue-On Acoustical Ceiling Tile is in poor condition.  | Remove existing Glue-On Acoustical and replace with new Glue-On Acoustical Tiles. | \$104,700           | \$123,550              |
| 341 | Quinlan Community Center | D2010 - Domestic Water Distribution         | 3 - Impending (2-3 Years) | Gas fired water heater less than 75 Gal is approaching the end of its expected useful life.                        | Provide equipment replacement and installation.                                   | \$12,700            | \$14,990               |
| 338 | Quinlan Community Center | D2060 - Process Support Plumbing Systems    | 3 - Impending (2-3 Years) | Air compressor is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                                   | \$15,420            | \$18,200               |
| 384 | Quinlan Community Center | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Split system (2-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                   | \$22,860            | \$26,980               |
| 351 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.                     | Replace the existing panelboard with a new panelboard.                            | \$17,810            | \$21,020               |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted rows are likely to  
 require Engineering Services

| ID# | Location Name            | Building System Classification              | Priority                  | Deficiency Description  | Description of Work                                      | Current Repair Cost | Escalated Repair Costs |
|-----|--------------------------|---|---------------------------|---|--|---------------------|------------------------|
| 353 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.        | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 392 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.        | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 393 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.        | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 394 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 277/480, 3P) panelboard is approaching the end of its expected useful life.        | Replace the existing panelboard with a new panelboard.   | \$25,160            | \$29,690               |
| 367 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 30kVA transformer (3P dry-type, 480-120/208V) is approaching the end of its expected useful life. | Replace the existing transformer with a new transformer. | \$10,730            | \$12,670               |
| 354 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 75kVA transformer (3P dry-type, 480-120/208V) is approaching the end of its expected useful life. | Replace the existing transformer with a new transformer. | \$15,870            | \$18,730               |
| 395 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 75kVA transformer (3P dry-type, 480-120/208V) is approaching the end of its expected useful life. | Replace the existing transformer with a new transformer. | \$15,870            | \$18,730               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name            | Building System Classification              | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|--------------------------|---|---------------------------------------|--|--|---------------------|------------------------|
| 355  | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 800A metered main switchboard (3P, 277/480 ) is approaching the end of its expected useful life. | Replace the existing metered main switchboard with a new metered main switchboard.             | \$20,460            | \$24,150               |
| 359  | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The motor control center is at or is approaching end of its expected useful life.                    | Replace the existing motor control center with a new motor control center.                     | \$59,140            | \$69,790               |
| 375  | Quinlan Community Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The motor control center is at or is approaching end of its expected useful life.                    | Replace the existing motor control center with a new motor control center.                     | \$59,140            | \$69,790               |
| 1129 | Quinlan Community Center | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.                    | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$1,575,060         | \$1,858,580            |
| 1130 | Quinlan Community Center | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life.                | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$82,770            | \$97,670               |
| 512  | Quinlan Community Center | E2010 - Fixed Furnishings                   | 3 - Impending (2-3 Years)             | Mirror is damaged.   | Remove and replace mirror.   | \$6,480             | \$7,650                |
| 489  | Quinlan Community Center | B2050 - Exterior Doors and Grilles          | 4 - Necessary - Long Term (3-4 Years) | Exterior aluminum (storefront) entrance door is approaching the end of its useful life.              | Replace aluminum door (storefront).  | \$291,010           | \$357,950              |
| 380  | Quinlan Community Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | In-Line building exhaust fan is approaching the end of its expected useful life.                     | Provide equipment replacement and installation.  | \$28,800            | \$35,430               |
| 346  | Quinlan Community Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Utility exhaust fan is approaching the end of its expected useful life.                              | Provide equipment replacement and installation.  | \$15,420            | \$18,970               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
Highlighted in red are likely to require Engineering Services

| ID# | Location Name            | Building System Classification              | Priority                              | Deficiency Description   | Description of Work                                      | Current Repair Cost | Escalated Repair Costs |
|-----|--------------------------|---|---------------------------------------|--|--|---------------------|------------------------|
| 347 | Quinlan Community Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Utility exhaust fan is approaching the end of its expected useful life.                                    | Provide equipment replacement and installation.          | \$15,420            | \$18,970               |
| 362 | Quinlan Community Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Utility exhaust fan is approaching the end of its expected useful life.                                    | Provide equipment replacement and installation.          | \$15,420            | \$18,970               |
| 381 | Quinlan Community Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Utility exhaust fan is approaching the end of its expected useful life.                                    | Provide equipment replacement and installation.          | \$15,420            | \$18,970               |
| 370 | Quinlan Community Center | D3030 - Cooling Systems                     | 5 - Potential - Long Term (4-5 Years) | Window mounted AC unit is approaching the end of its expected useful life.                                 | Provide equipment replacement and installation.          | \$6,160             | \$7,890                |
| 343 | Quinlan Community Center | D5020 - Electrical Service and Distribution | 5 - Potential - Long Term (4-5 Years) | The 7.5kVA transformer (1P dry-type, 240/480-120/240V) is approaching the end of its expected useful life. | Replace the existing transformer with a new transformer. | \$6,660             | \$8,530                |

### Quinlan Community Center

**\$4,460,440 \$5,245,100**

|      |               |                             |                           |   |   |           |           |
|------|---------------|-----------------------------|---------------------------|---|---|-----------|-----------|
| 1158 | Senior Center | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced.                  | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system. | \$286,410 | \$309,330 |
| 442  | Senior Center | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (15-ton to 25-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.   | \$123,180 | \$139,200 |
| 446  | Senior Center | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life.   | Provide equipment replacement and installation.   | \$46,220  | \$52,230  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|---|---------------------------|--|--|---------------------|------------------------|
| 448 | Senior Center | D3030 - Cooling Systems                     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life.    | Provide equipment replacement and installation.                                    | \$46,220            | \$52,230               |
| 450 | Senior Center | D3030 - Cooling Systems                     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (8-ton to 15-ton) is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                                    | \$77,010            | \$87,030               |
| 452 | Senior Center | D3030 - Cooling Systems                     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (8-ton to 15-ton) is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                                    | \$77,010            | \$87,030               |
| 454 | Senior Center | D3030 - Cooling Systems                     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (8-ton to 15-ton) is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                                    | \$77,010            | \$87,030               |
| 445 | Senior Center | D3050 - Facility HVAC Distribution Systems  | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life.                      | Provide equipment replacement and installation.                                    | \$69,300            | \$78,310               |
| 464 | Senior Center | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Split system (3-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                    | \$26,120            | \$30,830               |
| 457 | Senior Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 1000A metered main switchboard (3P, 120/208 ) is approaching the end of its expected useful life.              | Replace the existing metered main switchboard with a new metered main switchboard. | \$31,720            | \$37,430               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted rows are likely to require Engineering Services

| ID#  | Location Name | Building System Classification              | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---------------|---|---------------------------------------|--|--|---------------------|------------------------|
| 461  | Senior Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 462  | Senior Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 476  | Senior Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 477  | Senior Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life. | Replace the existing panelboard with a new panelboard.   | \$17,810            | \$21,020               |
| 1131 | Senior Center | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.              | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$850,800           | \$1,003,950            |
| 1132 | Senior Center | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life.          | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$43,570            | \$51,420               |
| 443  | Senior Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life.                           | Provide equipment replacement and installation.  | \$6,790             | \$8,360                |
| 447  | Senior Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life.                           | Provide equipment replacement and installation.  | \$6,790             | \$8,360                |
| 449  | Senior Center | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life.                           | Provide equipment replacement and installation.  | \$6,790             | \$8,360                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification | Priority                              | Deficiency Description  | Description of Work                             | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|--------------------------------|---------------------------------------|---|---|---------------------|------------------------|
| 451 | Senior Center | D3060 - Ventilation            | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life.    | Provide equipment replacement and installation. | \$6,790             | \$8,360                |
| 453 | Senior Center | D3060 - Ventilation            | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life.    | Provide equipment replacement and installation. | \$6,790             | \$8,360                |
| 455 | Senior Center | D3060 - Ventilation            | 4 - Necessary - Long Term (3-4 Years) | Roof exhaust fan is approaching the end of its expected useful life.    | Provide equipment replacement and installation. | \$6,790             | \$8,360                |
| 444 | Senior Center | D3060 - Ventilation            | 4 - Necessary - Long Term (3-4 Years) | Utility exhaust fan is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$15,420            | \$18,970               |

**Senior Center**

**\$1,881,970 \$2,169,230**

|     |  |                             |                           |  |  |           |           |
|-----|--|-----------------------------|---------------------------|--|--|-----------|-----------|
| 699 | Service Center Administration Building | B3060 - Horizontal Openings | 1 - Immediate (0-1 Years) | Roof hatch lacks safety post.  | Provide safety post.   | \$1,240   | \$1,340   |
| 587 | Service Center Administration Building | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced.               | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system | \$131,200 | \$141,700 |
| 570 | Service Center Administration Building | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (1-ton to 3-ton) is approaching the end of its expected useful life | Provide equipment replacement and installation.  | \$15,420  | \$17,430  |
| 566 | Service Center Administration Building | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life | Provide equipment replacement and installation.  | \$46,220  | \$52,230  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                          | Building System Classification  | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|--|---------------------------------|---------------------------|---|---|---------------------|------------------------|
| 569  | Service Center Administration Building | D3030 - Cooling Systems         | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                               | \$46,220            | \$52,230               |
| 701  | Service Center Administration Building | A4010 - Standard Slabs on Grade | 3 - Impending (2-3 Years) | Excessive cracks were detected in the floor slab-on-grade.  | Fill the slab-on-grade cracks with caulking.                                  | \$660               | \$780                  |
| 698  | Service Center Administration Building | B2010 - Exterior Walls          | 3 - Impending (2-3 Years) | The top of the parapet wall is not protected.   | Provide a sheet metal cap.  | \$30,800            | \$36,350               |
| 712  | Service Center Administration Building | B2020 - Exterior Windows        | 3 - Impending (2-3 Years) | Metal window is approaching the end of its useful life.   | Replace metal window.   | \$73,910            | \$87,220               |
| 697  | Service Center Administration Building | B3010 - Roofing                 | 3 - Impending (2-3 Years) | Built-up roofing is beyond its expected useful service life and needs replacement.                              | Remove and replace built-up roofing.  | \$304,880           | \$359,760              |
| 1117 | Service Center Administration Building | C1030 - Interior Doors          | 3 - Impending (2-3 Years) | Interior wood door is in visual need of refurbishment.  | Refurbish and restain the wood door.  | \$12,950            | \$15,290               |
| 707  | Service Center Administration Building | C2010 - Wall Finishes           | 3 - Impending (2-3 Years) | Interior wall paint is in need of refresh.  | Paint interior walls with 2 coat finish (includes surface prep and primer).   | \$23,180            | \$27,360               |
| 706  | Service Center Administration Building | C2030 - Flooring                | 3 - Impending (2-3 Years) | Grout is damaged and deteriorating on the tiled floor.  | Clean and regrout tiles.  | \$3,710             | \$4,380                |
| 703  | Service Center Administration Building | C2030 - Flooring                | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.   | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet. | \$9,870             | \$11,650               |
| 1118 | Service Center Administration Building | C2030 - Flooring                | 3 - Impending (2-3 Years) | Sheet vinyl is approaching the end of its useful life.  | Remove the existing sheet vinyl and replace.                                  | \$33,140            | \$39,110               |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name                          | Building System Classification              | Priority                  | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|--|---|---------------------------|--|---|---------------------|------------------------|
| 700 | Service Center Administration Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.  | Remove the existing vinyl composition tile and replace.                               | \$16,190            | \$19,110               |
| 702 | Service Center Administration Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.  | Remove the existing vinyl composition tile and replace.                               | \$3,490             | \$4,120                |
| 708 | Service Center Administration Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.  | Remove the existing vinyl composition tile and replace.                               | \$11,560            | \$13,650               |
| 710 | Service Center Administration Building | C2050 - Ceiling Finishes                    | 3 - Impending (2-3 Years) | Lay-in Acoustical Tile is in poor condition.   | Remove existing lay-in Acoustical Tiles and replace with new lay-in Acoustical Tiles. | \$57,590            | \$67,960               |
| 588 | Service Center Administration Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                              | \$4,700             | \$5,550                |
| 585 | Service Center Administration Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (30 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.               | Replace the existing panelboard with a new panelboard.                                | \$11,000            | \$12,980               |
| 583 | Service Center Administration Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 225A (42 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.               | Replace the existing panelboard with a new panelboard.                                | \$17,810            | \$21,020               |
| 586 | Service Center Administration Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 400A metered main switchboard (3P, 120/208 ) is approaching the end of its expected useful life.         | Replace the existing metered main switchboard with a new metered main switchboard.    | \$17,020            | \$20,090               |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

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 667 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                            | Building System Classification     | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|--|------------------------------------|---------------------------------------|---|--|---------------------|------------------------|
| 575  | Service Center Administration Building   | D5040 - Lighting                   | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.   | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$389,730           | \$459,890              |
| 1136 | Service Center Administration Building   | D5040 - Lighting                   | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life.                                     | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$32,690            | \$38,580               |
| 711  | Service Center Administration Building   | B2050 - Exterior Doors and Grilles | 4 - Necessary - Long Term (3-4 Years) | Exterior aluminum entrance door, frame and hardware is approaching the end of its useful life.                            | Replace aluminum door, frame, and hardware.  | \$27,000            | \$33,220               |
| 568  | Service Center Administration Building   | D3030 - Cooling Systems            | 4 - Necessary - Long Term (3-4 Years) | Split system (1-ton) with wall mounted AC and outdoor condensing unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.  | \$16,350            | \$20,120               |
| 571  | Service Center Administration Building   | D3060 - Ventilation                | 4 - Necessary - Long Term (3-4 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.  | Provide equipment replacement and installation.  | \$6,160             | \$7,580                |
| 572  | Service Center Administration Building   | D3060 - Ventilation                | 4 - Necessary - Long Term (3-4 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.  | Provide equipment replacement and installation.  | \$6,160             | \$7,580                |
| 590  | Service Center Administration Building   | D3030 - Cooling Systems            | 5 - Potential - Long Term (4-5 Years) | Window mounted AC unit is approaching the end of its expected useful life.  | Provide equipment replacement and installation.  | \$6,160             | \$7,890                |
| 1116 | Service Center Shops & Mechanic Building | B2010 - Exterior Walls             | 3 - Impending (2-3 Years)             | Metal siding panels damaged in several locations.   | Replace damaged panels.  | \$4,950             | \$5,850                |
| 713  | Service Center Shops & Mechanic Building | B2050 - Exterior Doors and Grilles | 3 - Impending (2-3 Years)             | Exterior aluminum entrance door, frame and hardware is approaching the end of its useful life.                            | Replace aluminum door, frame, and hardware.  | \$6,770             | \$7,990                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 868 of 773  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                            | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|--|---|---------------------------|--|--|---------------------|------------------------|
| 1115 | Service Center Shops & Mechanic Building | B2050 - Exterior Doors and Grilles          | 3 - Impending (2-3 Years) | The existing threshold is approaching the end of its useful life.  | Replace the associated threshold.  | \$480               | \$570                  |
| 722  | Service Center Shops & Mechanic Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.  | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.  | \$9,870             | \$11,650               |
| 725  | Service Center Shops & Mechanic Building | C2030 - Flooring                            | 3 - Impending (2-3 Years) | Rolled carpeting is approaching the end of its useful life.  | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet.  | \$29,580            | \$34,910               |
| 612  | Service Center Shops & Mechanic Building | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Window mounted AC unit is approaching the end of its expected useful life.   | Provide equipment replacement and installation.  | \$6,160             | \$7,270                |
| 617  | Service Center Shops & Mechanic Building | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Window mounted AC unit is approaching the end of its expected useful life.   | Provide equipment replacement and installation.  | \$6,160             | \$7,270                |
| 615  | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (120/208V) all-in-one combination service entrance pedestal is approaching the end of its expected useful life. | Replace the existing all-in-one combination service entrance device with a new all-in-one combination service entrance device. | \$7,890             | \$9,320                |
| 609  | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.             | Replace the existing load center with a new load center.   | \$4,700             | \$5,550                |
| 620  | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.             | Replace the existing load center with a new load center.   | \$4,700             | \$5,550                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

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 Highlighted items are likely to require Engineering Services

| ID# | Location Name                            | Building System Classification              | Priority                              | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|-----|--|---|---------------------------------------|--|--|---------------------|------------------------|
| 621 | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 719 | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 724 | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 728 | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                                       | \$4,700             | \$5,550                |
| 715 | Service Center Shops & Mechanic Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (30 ckts, 120/208, 3P) panelboard is approaching the end of its expected useful life.               | Replace the existing panelboard with a new panelboard.   | \$11,000            | \$12,980               |
| 625 | Service Center Shops & Mechanic Building | D5040 - Lighting                            | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.                            | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$452,850           | \$534,370              |
| 619 | Service Center Shops & Mechanic Building | D3030 - Cooling Systems                     | 4 - Necessary - Long Term (3-4 Years) | Window mounted AC unit is approaching the end of its expected useful life.                                   | Provide equipment replacement and installation.  | \$6,160             | \$7,580                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID# | Location Name                            | Building System Classification              | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|-----|--|---|---------------------------------------|--|---|---------------------|------------------------|
| 622 | Service Center Shops & Mechanic Building | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.                                 | Provide equipment replacement and installation.                             | \$6,160             | \$7,580                |
| 623 | Service Center Shops & Mechanic Building | D3060 - Ventilation                         | 4 - Necessary - Long Term (3-4 Years) | Roof/sidewall ventilator is approaching the end of its expected useful life.                                 | Provide equipment replacement and installation.                             | \$6,160             | \$7,580                |
| 614 | Service Center Shops & Mechanic Building | D3020 - Heating Systems                     | 5 - Potential - Long Term (4-5 Years) | Gas fired unit heater is approaching the end of its expected useful life.                                    | Provide equipment replacement and installation.                             | \$11,420            | \$14,620               |
| 626 | Service Center Shops & Mechanic Building | D3020 - Heating Systems                     | 5 - Potential - Long Term (4-5 Years) | Gas fired unit heater is approaching the end of its expected useful life.                                    | Provide equipment replacement and installation.                             | \$11,420            | \$14,620               |
| 606 | Service Center Shops & Mechanic Building | D3060 - Ventilation                         | 5 - Potential - Long Term (4-5 Years) | Roof exhaust fan is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                             | \$6,790             | \$8,700                |
| 607 | Service Center Shops & Mechanic Building | D3060 - Ventilation                         | 5 - Potential - Long Term (4-5 Years) | Roof exhaust fan is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                             | \$6,790             | \$8,700                |
| 731 | Service Center Welding Building          | B2080 - Exterior Wall Appurtenances         | 3 - Impending (2-3 Years)             | Awning (metal) is approaching the end of its useful life.  | Replace metal awning.   | \$21,580            | \$25,470               |
| 730 | Service Center Welding Building          | C2010 - Wall Finishes                       | 3 - Impending (2-3 Years)             | Interior wall paint is in need of refresh.   | Paint interior walls with 2 coat finish (includes surface prep and primer). | \$5,800             | \$6,850                |
| 629 | Service Center Welding Building          | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years)             | Window mounted AC unit is approaching the end of its expected useful life.                                   | Provide equipment replacement and installation.                             | \$6,160             | \$7,270                |
| 628 | Service Center Welding Building          | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years)             | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life. | Replace the existing load center with a new load center.                    | \$4,700             | \$5,550                |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
Highlighted Rows are likely to  
require Engineering Services

| ID# | Location Name                   | Building System Classification | Priority                              | Deficiency Description   | Description of Work                             | Current Repair Cost | Escalated Repair Costs |
|-----|---------------------------------|--------------------------------|---------------------------------------|--|---|---------------------|------------------------|
| 631 | Service Center Welding Building | D3030 - Cooling Systems        | 5 - Potential - Long Term (4-5 Years) | Window mounted AC unit is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$6,160             | \$7,890                |
| 729 | Service Center Welding Building | D3030 - Cooling Systems        | 5 - Potential - Long Term (4-5 Years) | Window mounted AC unit is approaching the end of its expected useful life. | Provide equipment replacement and installation. | \$6,160             | \$7,890                |

**Service Center Welding Bldg., Shops & Mechanical Bldg, Administration Bldg.**

**\$2,026,380      \$2,381,950**

|     |               |                             |                           |   |  |           |           |
|-----|---------------|-----------------------------|---------------------------|---|--|-----------|-----------|
| 414 | Sports Center | D7050 - Detection and Alarm | 1 - Immediate (0-1 Years) | The existing fire alarm system is approaching the end of its useful life and should be replaced.                | Replace the existing fire alarm system with a complete, site-wide, fully addressable fire alarm system | \$309,490 | \$334,250 |
| 423 | Sports Center | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life  | Provide equipment replacement and installation.  | \$46,220  | \$52,230  |
| 430 | Sports Center | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life  | Provide equipment replacement and installation.  | \$46,220  | \$52,230  |
| 431 | Sports Center | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (3-ton to 8-ton) is approaching the end of its expected useful life  | Provide equipment replacement and installation.  | \$46,220  | \$52,230  |
| 422 | Sports Center | D3030 - Cooling Systems     | 2 - Crucial (1-2 Years)   | Rooftop/ground mounted packaged DX AC unit (8-ton to 15-ton) is approaching the end of its expected useful life | Provide equipment replacement and installation.  | \$77,010  | \$87,030  |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted in yellow are likely to require Engineering Services

| ID#  | Location Name | Building System Classification             | Priority                  | Deficiency Description  | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|---------------|--|---------------------------|---|---|---------------------|------------------------|
| 424  | Sports Center | D3050 - Facility HVAC Distribution Systems | 2 - Crucial (1-2 Years)   | Air handler / make up air unit (17.5-ton) is approaching the end of its expected useful life. | Provide equipment replacement and installation.                                       | \$69,300            | \$78,310               |
| 527  | Sports Center | B1080 - Stairs                             | 3 - Impending (2-3 Years) | Wood steps need refurbishing.   | Refinish/refurb wood steps.   | \$49,270            | \$58,140               |
| 526  | Sports Center | B2080 - Exterior Wall Appurtenances        | 3 - Impending (2-3 Years) | Awning (fabric) is approaching the end of its useful life.                                    | Replace fabric awning.  | \$1,560             | \$1,850                |
| 524  | Sports Center | B3010 - Roofing                            | 3 - Impending (2-3 Years) | Wood fascia and trim chipped and have peeling paint.  | Clean, repair, and paint the trim and/or fascia.                                      | \$39,680            | \$46,830               |
| 1114 | Sports Center | C1030 - Interior Doors                     | 3 - Impending (2-3 Years) | Interior wood door is in visual need of refurbishment.  | Refurbish and restain the wood door.  | \$3,710             | \$4,380                |
| 531  | Sports Center | C2030 - Flooring                           | 3 - Impending (2-3 Years) | Grout is damaged and deteriorating on the tiled floor.  | Clean and regrout tiles.  | \$12,320            | \$14,540               |
| 538  | Sports Center | C2030 - Flooring                           | 3 - Impending (2-3 Years) | Gymnasium floor is approaching the end of its useful life.                                    | Replace the existing flooring with a new wood gym floor.                              | \$197,080           | \$232,560              |
| 530  | Sports Center | C2030 - Flooring                           | 3 - Impending (2-3 Years) | Sheet vinyl is approaching the end of its useful life.  | Remove the existing sheet vinyl and replace.  | \$18,710            | \$22,080               |
| 528  | Sports Center | C2050 - Ceiling Finishes                   | 3 - Impending (2-3 Years) | Lay-in Acoustical Tile is in poor condition.  | Remove existing lay-in Acoustical Tiles and replace with new lay-in Acoustical Tiles. | \$1,470             | \$1,740                |
| 534  | Sports Center | C2050 - Ceiling Finishes                   | 3 - Impending (2-3 Years) | Lay-in Acoustical Tile is in poor condition.  | Remove existing lay-in Acoustical Tiles and replace with new lay-in Acoustical Tiles. | \$14,410            | \$17,010               |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
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 Highlighted items are likely to require Engineering Services

| ID# | Location Name | Building System Classification              | Priority                  | Deficiency Description  | Description of Work                                      | Current Repair Cost | Escalated Repair Costs |
|-----|---------------|---|---------------------------|---|--|---------------------|------------------------|
| 426 | Sports Center | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Split system (3-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life | Provide equipment replacement and installation.          | \$26,120            | \$30,830               |
| 427 | Sports Center | D3030 - Cooling Systems                     | 3 - Impending (2-3 Years) | Split system (3-ton) with fan coil and outdoor condensing unit is approaching the end of its expected useful life | Provide equipment replacement and installation.          | \$26,120            | \$30,830               |
| 411 | Sports Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life       | Replace the existing load center with a new load center. | \$4,700             | \$5,550                |
| 421 | Sports Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life       | Replace the existing load center with a new load center. | \$4,700             | \$5,550                |
| 439 | Sports Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life       | Replace the existing load center with a new load center. | \$4,700             | \$5,550                |
| 409 | Sports Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 150kVA transformer (3P dry-type, 480-120/208V) is approaching the end of its expected useful life             | Replace the existing transformer with a new transformer. | \$24,800            | \$29,270               |
| 413 | Sports Center | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 400A switchboard is approaching the end of its expected useful life.  | Replace the existing switchboard with a new switchboard. | \$17,020            | \$20,090               |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name | Building System Classification | Priority                              | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---------------|--------------------------------|---------------------------------------|---|--|---------------------|------------------------|
| 1134 | Sports Center | D5040 - Lighting               | 3 - Impending (2-3 Years)             | Interior lighting system is at or is approaching end of its expected useful life.     | Provide new interior lighting and control system throughout building per current CEC T24 code. | \$919,400           | \$1,084,900            |
| 1133 | Sports Center | D5040 - Lighting               | 3 - Impending (2-3 Years)             | The exterior wall mounted fixture is approaching the end of its expected useful life. | Replace the existing wall mounted lighting fixture with an LED lighting fixture.               | \$13,090            | \$15,450               |
| 428  | Sports Center | D3060 - Ventilation            | 5 - Potential - Long Term (4-5 Years) | Roof exhaust fan is approaching the end of its expected useful life.                  | Provide equipment replacement and installation.  | \$6,790             | \$8,700                |
| 436  | Sports Center | D3060 - Ventilation            | 5 - Potential - Long Term (4-5 Years) | Roof exhaust fan is approaching the end of its expected useful life.                  | Provide equipment replacement and installation.  | \$6,790             | \$8,700                |

### Sports Center

**\$1,986,900 \$2,300,830**

|      |                                       |                            |                                       |   |   |          |          |
|------|---------------------------------------|----------------------------|---------------------------------------|---|---|----------|----------|
| 769  | Traffic Maintenance Yard - Building 1 | B2020 - Exterior Windows   | 3 - Impending (2-3 Years)             | Steel framed windows are at or approaching end of expected useful service life. | Replace steel framed windows.   | \$30,800 | \$36,350 |
| 768  | Traffic Maintenance Yard - Building 1 | B3010 - Roofing            | 3 - Impending (2-3 Years)             | Metal Roofing is at or approaching end of expected useful service life.         | Remove and replace metal roofing.   | \$42,510 | \$50,170 |
| 1112 | Traffic Maintenance Yard - Building 1 | B3020 - Roof Appurtenances | 3 - Impending (2-3 Years)             | Rain leaders/gutters are damaged and leak.                                      | Repair, replace rain leaders/gutters.   | \$4,640  | \$5,480  |
| 1109 | Traffic Maintenance Yard - Building 1 | C2050 - Ceiling Finishes   | 3 - Impending (2-3 Years)             | Lay-in Acoustical Tile is in poor condition.                                    | Remove existing lay-in Acoustical Tiles and replace with new lay-in Acoustical Tiles. | \$15,850 | \$18,710 |
| 1110 | Traffic Maintenance Yard - Building 1 | C2030 - Flooring           | 4 - Necessary - Long Term (3-4 Years) | Vinyl composition tile is approaching the end of its useful life.               | Remove the existing vinyl composition tile and replace.                               | \$18,480 | \$22,740 |



# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                         | Building System Classification | Priority                              | Deficiency Description   | Description of Work   | Current Repair Cost | Escalated Repair Costs |
|------|---------------------------------------|--------------------------------|---------------------------------------|--|---|---------------------|------------------------|
| 833  | Traffic Maintenance Yard - Building 1 | D3030 - Cooling Systems        | 4 - Necessary - Long Term (3-4 Years) | Wall mounted AC unit is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                               | \$30,800            | \$37,890               |
| 834  | Traffic Maintenance Yard - Building 1 | D3030 - Cooling Systems        | 4 - Necessary - Long Term (3-4 Years) | Wall mounted AC unit is approaching the end of its expected useful life.   | Provide equipment replacement and installation.                               | \$30,800            | \$37,890               |
| 1111 | Traffic Maintenance Yard - Building 1 | C2030 - Flooring               | 5 - Potential - Long Term (4-5 Years) | Rolled carpeting is approaching the end of its useful life.                | Remove existing rolled carpeting and replace it with new 40 oz. nylon carpet. | \$6,160             | \$7,890                |
| 842  | Traffic Maintenance Yard - Building 2 | D3030 - Cooling Systems        | 1 - Immediate (0-1 Years)             | Window mounted AC unit is approaching the end of its expected useful life. | Provide equipment replacement and installation.                               | \$6,160             | \$6,660                |

**Traffic Maintenance Yard - Buildings 1 & 2**

**\$186,200 \$223,780**

|      |                                 |                                     |                           |   |   |          |          |
|------|---------------------------------|-------------------------------------|---------------------------|---|---|----------|----------|
| 274  | Wilson Park Recreation Building | B2010 - Exterior Walls              | 3 - Impending (2-3 Years) | Wood board siding is approaching the end of its useful life.        | Replace or repair the existing wood siding. Place a new siding over building paper and plywood sheathing. | \$36,960 | \$43,620 |
| 278  | Wilson Park Recreation Building | B3010 - Roofing                     | 3 - Impending (2-3 Years) | Wood fascia and trim chipped and have peeling paint.                | Clean, repair, and paint the trim and/or fascia.  | \$17,270 | \$20,380 |
| 273  | Wilson Park Recreation Building | C1030 - Interior Doors              | 3 - Impending (2-3 Years) | Interior wood door is at or approaching the end of its useful life. | Replace with new wood door.   | \$6,790  | \$8,020  |
| 1113 | Wilson Park Recreation Building | C2030 - Flooring                    | 3 - Impending (2-3 Years) | 6" Vinyl wall base is approaching the end of its useful life.       | Replace the vinyl wall base.  | \$390    | \$470    |
| 272  | Wilson Park Recreation Building | D2010 - Domestic Water Distribution | 3 - Impending (2-3 Years) | Water leakage from plumbing fixture.                                | Investigate cause of leak and provide repairs and adjustments as necessary.                               | \$630    | \$750    |

# Building Condition Assessment Report, February 2023

## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to require Engineering Services

| ID#  | Location Name                   | Building System Classification              | Priority                  | Deficiency Description   | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|------|---------------------------------|---|---------------------------|--|--|---------------------|------------------------|
| 205  | Wilson Park Recreation Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (120/240V, 1P) all-in-one combination service entrance device is approaching the end of its expected useful life. | Replace the existing all-in-one combination service entrance device with a new all-in-one combination service entrance device. | \$7,890             | \$9,320                |
| 202  | Wilson Park Recreation Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.               | Replace the existing load center with a new load center.   | \$4,700             | \$5,550                |
| 271  | Wilson Park Recreation Building | D5020 - Electrical Service and Distribution | 3 - Impending (2-3 Years) | The 100A (18 ckts, 20A plug-in breakers, 1P) load center is approaching the end of its expected useful life.               | Replace the existing load center with a new load center.   | \$4,700             | \$5,550                |
| 1153 | Wilson Park Recreation Building | D5040 - Lighting                            | 3 - Impending (2-3 Years) | Interior lighting system is at or is approaching end of its expected useful life.  | Provide new interior lighting and control system throughout building per current CEC T24 code.                                 | \$78,340            | \$92,450               |
| 215  | Wilson Park Recreation Building | D5040 - Lighting                            | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life.                                      | Replace the existing wall mounted lighting fixture with an LED lighting fixture.   | \$2,190             | \$2,590                |
| 279  | Wilson Park Recreation Building | G2060 - Site Development                    | 3 - Impending (2-3 Years) | Bench finish is at or approaching the end of its useful life.  | Repaint and refinish bench.  | \$610               | \$720                  |
| 284  | Wilson Park Restroom            | B2010 - Exterior Walls                      | 3 - Impending (2-3 Years) | Trim is worn and should be replaced.   | Replace trim and finish to match. Replace at the same time as siding.  | \$6,160             | \$7,270                |
| 280  | Wilson Park Restroom            | B3010 - Roofing                             | 3 - Impending (2-3 Years) | Wood fascia and trim chipped and have peeling paint.   | Clean, repair, and paint the trim and/or fascia.   | \$6,910             | \$8,160                |

# Building Condition Assessment Report, February 2023











## DETAIL BY BUILDING

CC-03-07-2023  
 Highlighted items are likely to  
 require Engineering Services

| ID#  | Location Name           | Building System Classification      | Priority                  | Deficiency Description  | Description of Work  | Current Repair Cost | Escalated Repair Costs |
|--|-------------------------|-------------------------------------|---------------------------|---|--|---------------------|------------------------|
| 281  | Wilson Park Restroom    | C1090 - Interior Specialties        | 3 - Impending (2-3 Years) | Toilet partitions have excessive amounts of rust.                                     | Replace the toilet partitions  | \$11,110            | \$13,110               |
| 1154   | Wilson Park Restroom    | D5040 - Lighting                    | 3 - Impending (2-3 Years) | The exterior wall mounted fixture is approaching the end of its expected useful life. | Replace the existing wall mounted lighting fixture with an LED lighting fixture. | \$2,190             | \$2,590                |
| 213  | Wilson Park Restroom    | D5040 - Lighting                    | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.                            | Replace existing incandescent fixtures with LED fixtures.                        | \$3,470             | \$4,100                |
| 285  | Wilson Park Snack Shack | B3020 - Roof Appurtenances          | 3 - Impending (2-3 Years) | Rain leaders/gutters are damaged and leak.  | Repair, replace rain leaders/gutters.  | \$3,710             | \$4,380                |
| 289  | Wilson Park Snack Shack | C2030 - Flooring                    | 3 - Impending (2-3 Years) | Vinyl composition tile is approaching the end of its useful life.                     | Remove the existing vinyl composition tile and replace.                          | \$6,030             | \$7,120                |
| 291  | Wilson Park Snack Shack | D2010 - Domestic Water Distribution | 3 - Impending (2-3 Years) | Porcelain sink is approaching the end of its expected useful life.                    | Provide equipment replacement and installation.                                  | \$7,710             | \$9,100                |
| 219  | Wilson Park Snack Shack | D5040 - Lighting                    | 3 - Impending (2-3 Years) | The light fixtures utilize inefficient incandescent lamps.                            | Replace existing incandescent fixtures with LED fixtures.                        | \$11,540            | \$13,620               |
| <b>Wilson Park Recreation Bldg, Restroom and Snack Shack</b> |                         |                                     |                           |   |  | <b>\$219,300</b>    | <b>\$258,870</b>       |
| <b>Total</b>   |                         |                                     |                           |   |  | <b>\$28,909,270</b> | <b>\$33,797,360</b>    |







## 9. From the 2022 Playground Prioritizations

PLAYGROUND PRIORITIZATION LIST

| Playground  | Age       | Manufacturer         | Year | Priority | Equipment                     | Observation   | Recommendation   | Photos  | Outreach | ADA notes   |
|-------------|-----------|----------------------|------|----------|-------------------------------|---|--|---|----------|---|
| Canyon Oaks | Preschool | Gametime             | 1999 | 1        | Slide                         | There is a gap between the slide bed and the platform that might catch clothing, especially strings or cords that children could have around their necks. Slides should not have any spaces or gaps between the platform, section seams, or the start of the slide chute.   | The manufacturer should be contacted to determine what actions are appropriate to correct the gap.   |    | No       | • 5 items related to path of travel work including play equipment area.<br>• Cost: \$18,000<br>• Transition plan has listed only 9 items total for this playground. |
| Canyon Oaks | Preschool | Gametime             | 1999 | 3        | Webs                          | There are spider webs in several areas of the composite structure.  | The spider webs should be removed. The undersides of all platforms should be inspected regularly to ensure hazards posed by insects are controlled.  |    |          |   |
| Canyon Oaks | Preschool | Gametime             | 1999 | 3        | Platform                      | The coating on several platforms is beginning to crack. This damage could compromise the integrity of the structure if the metal is exposed to the elements. The cracking could also present a trip hazard for children using the platform.   | The manufacturer should be contacted to determine what corrective actions can be taken to repair the coating on the platform.  |    |          |   |
| Canyon Oaks | Preschool | Gametime             | 1999 | 4        | Play Surface                  | Play surfaces throughout the playground showed signs of vandalism.  | The play surfaces should be cleaned in accordance with the manufacturers' instructions.  |    |          |   |
| Creekside   | School    | Landscape Structures | 1998 | 1        | Slide                         | Gaps were observed between the section seams of the slide that might catch clothing, especially strings or cords that children could have around their necks. To avoid potential entanglement hazards, slides should not have any spaces or gaps between the platform, section seams, or at the start of the slide chute.   | The manufacturer should be contacted to determine what steps should be taken to eliminate the entanglement hazard.   |    | Yes      | • 3 items related to path of travel work including play equipment area.<br>• Cost: \$25,000   |
| Creekside   | School    | Landscape Structures | 1998 | 2        | Loose Fill Surfacing Material | The loose fill surfacing material is not level with the top of the recommended surfacing mark. This may indicate that the depth of the loose fill material is inadequate.   | The City should ensure the loose fill surfacing material is maintained at the required depth and is evenly distributed throughout the playground equipment area.   |  |          |   |
| Creekside   | School    | Landscape Structures | 1998 | 2        | Platform                      | There were bolts on the underside of some of the platforms that have two nuts on each bolt. Projections on playground equipment should not be able to entangle children's clothing nor should they be large enough to cause an impalement hazard.   | One nut should be removed, and the bolt should be trimmed so that no more than two threads protrude. Any sharp edges or burrs should be removed.   |  |          |   |
| Creekside   | School    | Landscape Structures | 1998 | 2        | Bolts                         | Rusted bolts were noted on the structure. Rust is a sign of metal deterioration, which may eventually compromise the structural strength of the equipment.  | Bolts and other hardware on all equipment should be checked on a regular basis and replaced in accordance with the manufacturer's requirements. The City should review its playground maintenance program to ensure high-frequency inspections are conducted and documented. |  |          |   |
| Creekside   | School    | Landscape Structures | 1998 | 3        | Paint                         | Some of the surfaces of the composite structure showed signs of worn, chipping, or peeling paint. This may result in a child accidentally ingesting paint, and if the painted surfaces contain lead, there is the possibility of lead poisoning. In addition, having exposed areas of bare metal may cause increased deterioration in the components as a result of exposure to weather conditions. | The manufacturer should be contacted to determine what steps should be taken to repaint surface.   |  |          |   |
| Creekside   | School    | Landscape Structures | 1998 | 4        | Play Surface                  | Play surfaces throughout the playground showed signs of vandalism.  | The play surfaces should be cleaned in accordance with the manufacturer's instructions.  |  |          |   |

*Note: Playground Inspections were conducted by an outside consultant, and these prioritizations were developed by PW Staff.*

PLAYGROUND PRIORITIZATION LIST

|            |           |          |      |   |          |   |  |   |     |   |
|------------|-----------|----------|------|---|----------|---|--|---|-----|---|
| Oak Valley | Preschool | Gametime | 1999 | 2 | Bolts    | There are missing bolts from portals. All fastening devices are required to provide structural strength.  | The missing bolt should be replaced with manufacturer- approved hardware and in accordance with the manufacturer’s installation instructions.  |    | No  | <ul style="list-style-type: none"><li>• 3 items on the path of travel.The play equipment area was NOT called out.</li><li>• Cost: \$15,000</li><li>• Transition plan has listed only 5 items total for this playground.</li></ul> |
| Oak Valley | Preschool | Gametime | 1999 | 2 | Skylight | The surface of the skylight has a crack. Cracks will expand in time, which increases the risk of injury.  | The skylight should be checked, and the manufacturer of the composite structure contacted regarding the repair or the replacement of the porthole.   |    |     |   |
| Oak Valley | Preschool | Gametime | 1999 | 3 | Platform | The coating on several platforms is beginning to crack. This damage could compromise the integrity of the structure if the metal is exposed to the elements. The cracking could also present a trip hazard for children using the platform.   | The manufacturer should be contacted to determine what corrective actions can be taken to repair the coating on the platform.  |    |     |   |
| Varian     | Preschool | Gametime | 1998 | 2 | Bolts    | Rusted bolts were noted on the play structure. Rust is a sign of metal deterioration, which may eventually compromise the structural strength of the equipment.   | Bolts and other hardware on all equipment should be checked on a regular basis and replaced in accordance with the manufacturer's requirements. The City should review its playground maintenance program to ensure high-frequency inspections are conducted and documented. |    | Yes | <ul style="list-style-type: none"><li>• 6 items on the path of travel, including play equipement area.</li><li>• Cost: \$13,000</li></ul>   |
| Varian     | Preschool | Gametime | 1998 | 3 | Paint    | Some of the surfaces of the composite structure showed signs of worn, chipping, or peeling paint. This may result in a child accidentally ingesting paint, and if the painted surfaces contain lead, there is the possibility of lead poisoning. In addition, having exposed areas of bare metal may cause increased deterioration in the components as a result of exposure to weather conditions. | The manufacturer should be contacted to determine what steps should be taken to repaint surfaces.  |    |     |   |
| Varian     | Preschool | Gametime | 1998 | 3 | Slide    | The surfaces of the slides appear to have cracks. Cracks on the slide bed will increase with time, which increases the risk of injury.  | Contact the manufacturer of the composite structure for information on repairing the slide beds.   |  |     |   |



# CITY OF CUPERTINO

## Agenda Item

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**22-11716**

**Agenda Date: 3/7/2023**  
**Agenda #: 13.**

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Subject: Consider the Monthly Treasurer's Report for January 2023

**Receive the Monthly Treasurer's Report for January 2023**



## ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3220 • FAX: (408) 777-3109  
CUPERTINO.ORG

### CITY COUCL STAFF REPORT

Meeting: March 7, 2023

#### Subject

Consider the Monthly Treasurer's Report for January 2023

#### Recommended Action

Receive the Monthly Treasurer's Report for January 2023

#### Reasons for Recommendation

##### **Background**

California Government Code Section 41004 states:

Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. The city treasurer shall file a copy with the legislative body.

The City's Municipal Code Section 2.24.030 Monthly Reports states:

The Treasurer shall make monthly reports which conform to the requirements of Government Code Section 41004. Said reports shall be delivered to the City Council, the City Manager and made available for review by such other persons who may so request.

Lastly, the City's Municipal Code Section 2.88.100 Duties–Powers–Responsibilities lists one of the powers and functions of the Audit Committee is "to review the monthly Treasurer's report."

Per the referenced code provisions, a Treasurer's Report (report and accounting of all receipts, disbursements, and fund balances) shall be submitted to the Audit Committee and City Council every month.



### **Cash vs. Accrual Basis Accounting**

Cash basis accounting and accrual basis accounting differ in the way revenues and expenses are recognized and recorded, primarily with regard to their timing.

Under cash basis accounting, revenues are recorded when payment is received, and expenses are recorded when payment is made. This method of accounting recognizes transactions only when cash changes hands. In contrast, accrual basis accounting recognizes revenues when they are earned (but not necessarily received) and expenses when they are incurred (but not necessarily paid). This method of accounting recognizes transactions as they occur, regardless of whether cash has been exchanged.

Receipts, disbursements, and cash balance are measured on a cash basis. The cash balance shows the total cash and investments in the City's accounts. The ending balance is the beginning balance plus receipts minus disbursements. Journal adjustments generally include transactions recorded in other systems and imported into New World, Council-approved budget adjustments, quarterly Cost Allocation Plan (CAP) charges, and quarterly interest earnings.

Revenues, expenditures, and fund balance are measured on an accrual basis. As a result, the amount in fund balance does not mean the City has that much cash on hand. Instead, fund balance is the difference between assets and liabilities. The ending balance is the beginning balance plus revenues minus expenditures.

### **Treasurer's Report**

The report provides an update on the City's cash and fund balances for January 2023. The report is as of February 22, 2023.

#### *Receipts, Disbursements, and Cash Balance*

The City's General Fund ending cash and investment balance was \$123.7 million, an increase of \$8.7 million from the prior month. Receipts were \$16.6 million, disbursements were \$(8.0) million, and journal adjustments were \$31,994 for the month.

The City's total ending cash and investment balance was \$229.6 million, an increase of \$9.0 million from the prior month. Receipts were \$18.5 million, disbursements were \$(9.8) million, and journal adjustments were \$0.4 million for the month.

Journal adjustments included the following:

- Parks and Recreation transactions imported from Active Network into New World
- LAIF interest deposit

#### *Fund Balance/Net Position*

The City's General Fund ending fund balance was \$108.7 million, increasing by \$5.2 million from the prior month due to revenues of \$10.3 million and expenditures of \$5.0 million.

The City's total ending fund balance was \$209.6 million, increasing by \$5.2 million from the prior month due to revenues of \$12.4 million and expenditures of \$7.2 million.

Sustainability Impact

No sustainability impact.

Fiscal Impact

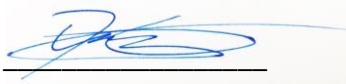
No fiscal impact.

California Environmental Quality Act

Not applicable.

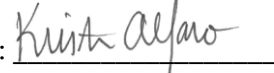
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Prepared by:



Thomas Leung  
Budget Manager

Reviewed by:



Kristina Alfaro  
Director of Administrative Services

Approved for Submission by:



Pamela Wu  
City Manager

Attachments:

A – Report of City-wide Receipts, Disbursements, and Cash Balances January 2023

B – Report of City-wide Fund Balances/Net Position January 2023

**January 2023 Report of City-wide Receipts, Disbursements, and Cash Balances**  
**Cash and Investments**

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| <b>Fund Type</b>       | <b>Fund Number/Name</b>         | <b>Beginning Balance<br/>as of December 31, 2022</b> | <b>Receipts</b>      | <b>Disbursements</b>  | <b>Journal Adjustments</b> | <b>Ending Balance<br/>as of January 31, 2023</b> |
|------------------------|---------------------------------|--|----------------------|-----------------------|----------------------------|--|
| General Fund           | 100 General Fund                | 115,008,062  | 16,646,536           | (7,987,551)           | 31,994                     | 123,699,041                                      |
| General Fund           | 130 Investment Fund             | 79,400   | -                    | -                     | 110,596                    | 189,996  |
| Special Revenue Funds  | 210 Storm Drain Improvement     | 2,155,411  | -                    | -                     | -                          | 2,155,411  |
| Special Revenue Funds  | 215 Storm Drain AB1600          | 1,822,937  | 4,723                | -                     | -                          | 1,827,660  |
| Special Revenue Funds  | 230 Env Mgmt Cln Crk Strm Drain | 459,305  | 860,146              | (93,656)              | -                          | 1,225,795  |
| Special Revenue Funds  | 260 CDBG                        | 653,438  | 1,324                | (16,658)              | -                          | 638,104  |
| Special Revenue Funds  | 261 HCD Loan Rehab              | 221,894  | -                    | -                     | -                          | 221,894  |
| Special Revenue Funds  | 265 BMR Housing                 | 5,549,370  | 3,060                | (33,689)              | -                          | 5,518,741  |
| Special Revenue Funds  | 270 Transportation Fund         | 11,157,220   | 714,965              | (154,191)             | -                          | 11,717,995                                       |
| Special Revenue Funds  | 271 Traffic Impact              | 761,839  | -                    | -                     | -                          | 761,839  |
| Special Revenue Funds  | 280 Park Dedication             | 19,791,103   | 16,767               | (95,818)              | -                          | 19,712,052                                       |
| Special Revenue Funds  | 281 Tree Fund                   | 72,355   | 481                  | -                     | -                          | 72,836   |
| Debt Service Funds     | 365 Public Facilities Corp      | 2,322,250  | -                    | -                     | -                          | 2,322,250  |
| Capital Project Funds  | 420 Capital Improvement Fund    | 27,360,860   | -                    | (479,940)             | -                          | 26,880,920                                       |
| Capital Project Funds  | 427 Stevens Creek Corridor Park | 161,581  | -                    | -                     | -                          | 161,581  |
| Capital Project Funds  | 429 Capital Reserve*            | 11,620,392   | -                    | -                     | -                          | 11,620,392                                       |
| Enterprise Funds       | 520 Resource Recovery           | 5,649,354  | 205,147              | (277,204)             | -                          | 5,577,296  |
| Enterprise Funds       | 560 Blackberry Farm             | 1,112,205  | 1,896                | (42,435)              | 25,758                     | 1,097,424  |
| Enterprise Funds       | 570 Sports Center               | 1,627,599  | -                    | (58,676)              | 131,379                    | 1,700,302  |
| Enterprise Funds       | 580 Recreation Program          | 3,291,010  | -                    | (50,445)              | 51,948                     | 3,292,513  |
| Internal Service Funds | 610 Innovation & Technology     | 4,212,330  | -                    | (354,582)             | -                          | 3,857,748  |
| Internal Service Funds | 620 Workers' Compensation       | 3,758,016  | -                    | (3,302)               | -                          | 3,754,714  |
| Internal Service Funds | 630 Vehicle/Equip Replacement   | 1,233,117  | -                    | (73,717)              | -                          | 1,159,400  |
| Internal Service Funds | 641 Compensated Absence/LTD     | 1,235,962  | -                    | 794                   | -                          | 1,236,756  |
| Internal Service Funds | 642 Retiree Medical             | (662,223)  | -                    | (116,596)             | -                          | (778,819)  |
| <b>Total</b>           |                                 | <b>\$ 220,654,789</b>                                | <b>\$ 18,455,044</b> | <b>\$ (9,837,667)</b> | <b>\$ 351,676</b>          | <b>\$ 229,623,842</b>                            |

\* For reporting purposes, this fund rolls up/combines with Fund 420

Printed February 22, 2023

For more information on funds, please see [cupertino.org/fund-structure](http://cupertino.org/fund-structure)

# January 2023 Report of City-wide Fund Balances/Net Position

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| Fund Type              | Fund Number/Name                | Beginning Fund Balance<br>as of December 31, 2022 | Revenues             | Expenditures        | Ending Fund Balance<br>as of January 31, 2023 |
|------------------------|---------------------------------|---|----------------------|---------------------|---|
| General Fund           | 100 General Fund                | 103,479,047                                       | 10,259,485           | 5,015,403           | 108,723,129                                   |
| General Fund           | 130 Investment Fund             | 229,425   | -                    | -                   | 229,425                                       |
| Special Revenue Funds  | 210 Storm Drain Improvement     | 2,155,411   | -                    | 75                  | 2,155,336                                     |
| Special Revenue Funds  | 215 Storm Drain AB1600          | 1,822,937   | 4,723                | -                   | 1,827,660                                     |
| Special Revenue Funds  | 230 Env Mgmt Cln Crk Strm Drain | 527,284   | 806,855              | 120,612             | 1,213,528                                     |
| Special Revenue Funds  | 260 CDBG                        | 1,179,909   | 331                  | 16,658              | 1,163,582                                     |
| Special Revenue Funds  | 261 HCD Loan Rehab              | 221,894   | -                    | -                   | 221,894                                       |
| Special Revenue Funds  | 265 BMR Housing                 | 5,548,470   | 3,060                | 34,153              | 5,517,377                                     |
| Special Revenue Funds  | 270 Transportation Fund         | 11,497,633  | 371,517              | 150,300             | 11,718,851                                    |
| Special Revenue Funds  | 271 Traffic Impact              | 761,839   | -                    | -                   | 761,839                                       |
| Special Revenue Funds  | 280 Park Dedication             | 19,791,103  | 16,767               | 95,818              | 19,712,052                                    |
| Special Revenue Funds  | 281 Tree Fund                   | 72,355  | 481                  | -                   | 72,836  |
| Debt Service Funds     | 365 Public Facilities Corp      | 2,322,250   | -                    | -                   | 2,322,250                                     |
| Capital Project Funds  | 420 Capital Improvement Fund    | 24,351,580  | 462,480              | 529,423             | 24,284,637                                    |
| Capital Project Funds  | 427 Stevens Creek Corridor Park | 161,581   | -                    | -                   | 161,581                                       |
| Capital Project Funds  | 429 Capital Reserve*            | 11,620,392  | -                    | -                   | 11,620,392                                    |
| Enterprise Funds       | 520 Resource Recovery           | 4,779,280   | 205,147              | 357,047             | 4,627,379                                     |
| Enterprise Funds       | 560 Blackberry Farm             | 819,181   | 28,665               | 41,434              | 806,411                                       |
| Enterprise Funds       | 570 Sports Center               | 1,968,077   | 180,889              | 84,365              | 2,064,601                                     |
| Enterprise Funds       | 580 Recreation Program          | 2,916,315   | 75,062               | 50,445              | 2,940,932                                     |
| Internal Service Funds | 610 Innovation & Technology     | 2,985,759   | -                    | 479,636             | 2,506,123                                     |
| Internal Service Funds | 620 Workers' Compensation       | 2,128,820   | -                    | 3,302               | 2,125,518                                     |
| Internal Service Funds | 630 Vehicle/Equip Replacement   | 2,446,272   | -                    | 72,920              | 2,373,352                                     |
| Internal Service Funds | 641 Compensated Absence/LTD     | 1,235,962   | 8,837                | 8,043               | 1,236,756                                     |
| Internal Service Funds | 642 Retiree Medical             | (662,223)   | -                    | 116,596             | (778,819)                                     |
| <b>Total</b>           |                                 | <b>\$ 204,360,552</b>                             | <b>\$ 12,424,300</b> | <b>\$ 7,176,231</b> | <b>\$ 209,608,622</b>                         |

\* For reporting purposes, this fund rolls up/combines with Fund 420

Printed February 22, 2023

For more information on funds, please see [cupertino.org/fund-structure](http://cupertino.org/fund-structure)



# CITY OF CUPERTINO

## Agenda Item

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**22-11717**

**Agenda Date: 3/7/2023**  
**Agenda #: 14.**

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Subject: Consider the Monthly Treasurer's Investment Report for January 2023

**Receive the Monthly Treasurer's Investment Report for January 2023**



## ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3220 • FAX: (408) 777-3109  
CUPERTINO.ORG

### CITY COUNCIL STAFF REPORT

Meeting: March 7, 2023

#### Subject

Consider the Monthly Treasurer's Investment Report for January 2023

#### Recommended Action

Receive the Monthly Treasurer's Investment Report for January 2023

#### Reasons for Recommendation

##### **Background**

On May 19, 2022, the City Council approved the City's Investment Policy. Per the City's Investment Policy, the Treasurer shall submit monthly transaction reports to the City Council within 30 days of the end of the reporting period per California Government Code Section 53607. In addition to the monthly transaction reports, quarterly investment reports are submitted to the City Council approximately 45 days following the end of the quarter. The quarterly investment report offers a more extensive discussion of the City's economy, cash flow, and investments.

The City's Municipal Code Section 2.24.050 Investment Authority states that the Treasurer shall make a monthly report of all investment transactions to the City Council. Lastly, the City's Municipal Code Section 2.88.100 Duties–Powers–Responsibilities lists one of the powers and functions of the Audit Committee is "to review the monthly Treasurer's report."

Per the referenced code provisions, a Treasurer's Investment Report shall be submitted to the Audit Committee and City Council every month.

##### **Treasurer's Investment Report**

The report provides an update on the City's investment portfolio for the month ending January 31, 2022. The report is as of February 22, 2023.

The attached statements include balances and transactions of the City's investments with the Local Agency Investment Fund (LAIF) and Chandler Asset Management. While not governed by the City's Investment Policy, statements for the Public Agency Retirement

Services (PARS) Section 115 Trusts are also attached per a request from the Monthly Treasurer's Report Subcommittee.

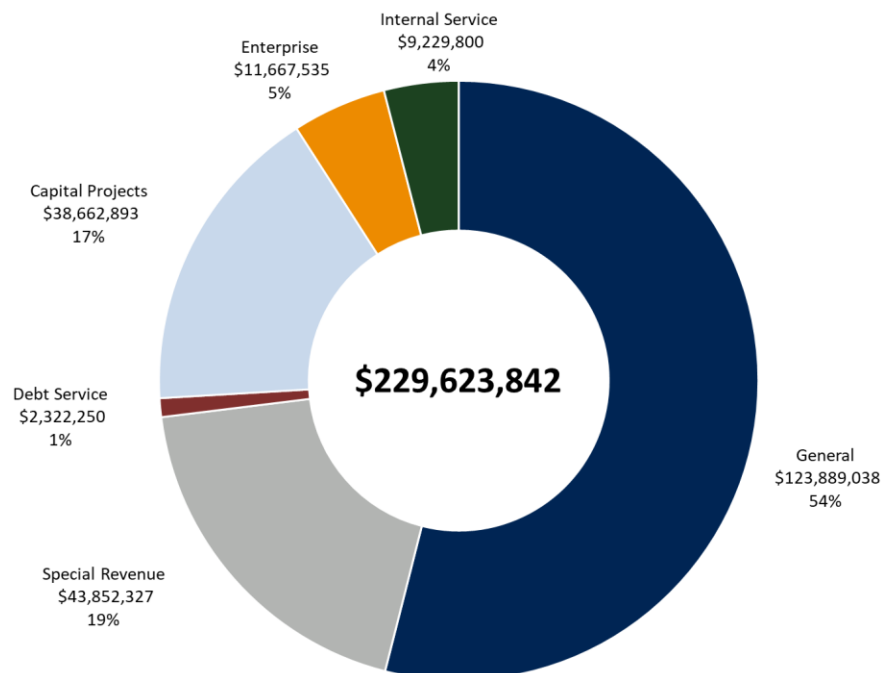
The City's General Ledger cash and investments balance was \$229.6 million, a \$9.0 million increase from the prior month due to receipts of \$18.5 million, disbursements of \$(9.8) million, and journal adjustments of \$0.4 million.

#### Cash and Investments – General Ledger Balance

| Fund Type        | Month Ending<br>December 31,<br>2022 | Receipts            | Disbursements        | Journal<br>Adjustments* | Month Ending<br>January 31,<br>2023 |
|------------------|--------------------------------------|---------------------|----------------------|-------------------------|-------------------------------------|
| General Fund     | 115,087,462                          | 16,646,536          | (7,987,551)          | 142,590                 | 123,889,038                         |
| Special Revenue  | 42,644,873                           | 1,601,466           | (394,012)            | -                       | 43,852,327                          |
| Debt Service     | 2,322,250                            | -                   | -                    | -                       | 2,322,250                           |
| Capital Projects | 39,142,833                           | -                   | (479,940)            | -                       | 38,662,893                          |
| Enterprise       | 11,680,168                           | 207,042             | (428,761)            | 209,085                 | 11,667,535                          |
| Internal Service | 9,777,203                            | -                   | (547,403)            | -                       | 9,229,800                           |
| <b>Total</b>     | <b>\$220,654,789</b>                 | <b>\$18,455,044</b> | <b>\$(9,837,667)</b> | <b>\$351,676</b>        | <b>\$229,623,842</b>                |

\*Journal adjustments include transactions recorded in other systems and imported into the financial system, Council-approved budget adjustments, quarterly Cost Allocation Plan (CAP) charges, and quarterly interest earnings.

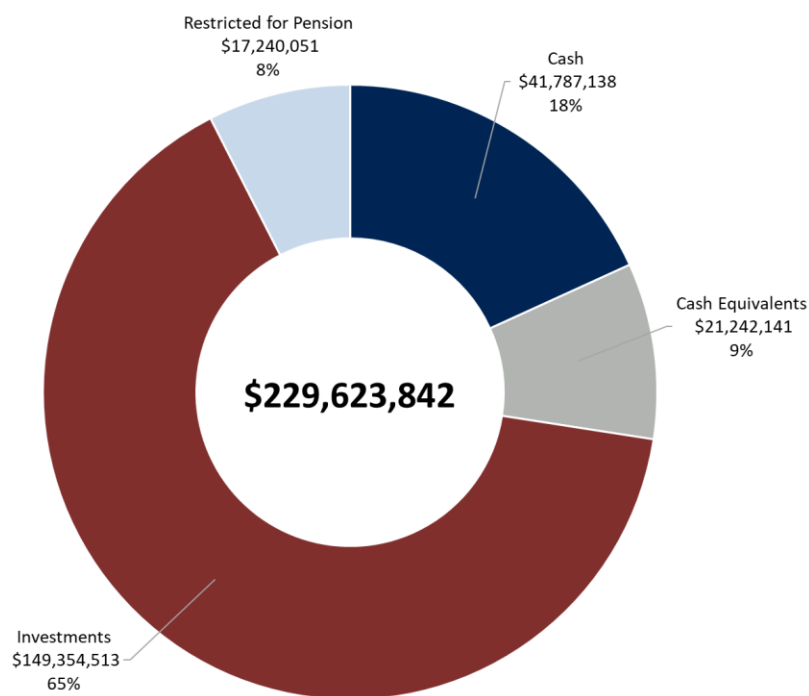
#### Cash and Investments by Fund



The \$229.6 million in cash and investments includes \$41.8 million in cash, \$21.2 million in cash equivalents, \$149.4 million in investments, and \$17.2 million restricted for funding pension costs.

The City pools cash for all funds except restricted funds. However, the City accounts for interest earnings, revenues, and expenditures separately for each fund to adequately meet the purpose and restrictions of each funding source. Pooling funds is a common and appropriate practice used in public agencies. By pooling funds, the City can benefit from economies of scale, diversification, liquidity, and ease of administration.

### Cash and Investments by Type





**Cash and Investments – General Ledger Balance**

|  | Month Ending<br>December 31,<br>2022 | Month Ending<br>January 31, 2023 | % of<br>Portfolio |
|--|--------------------------------------|----------------------------------|-------------------|
| <b>Cash in banks and on hand</b>                         |                                      |                                  |                   |
| Operating Checking (Wells Fargo)                         | 32,892,228                           | 41,750,685                       | 18%               |
| Workers' Compensation Checking (Wells Fargo)             | 31,453                               | 31,453                           | 0%                |
| Payroll Checking (Wells Fargo)                           | -                                    | -                                | 0%                |
| Restricted for Bond Repayments <sup>1</sup> (BNY Mellon) | -                                    | -                                | 0%                |
| Petty Cash and Change                                    | 5,000                                | 5,000                            | 0%                |
| <b>Cash Equivalents</b>                                  |                                      |                                  |                   |
| Local Agency Investment Fund                             | 21,131,545                           | 21,242,141                       | 9%                |
| <b>Investments</b>                                       |                                      |                                  |                   |
| Investments (Chandler)                                   | 149,354,513                          | 149,354,513                      | 65%               |
| Restricted for Pension <sup>2</sup> (PARS)               | 17,240,051                           | 17,240,051                       | 8%                |
| <b>Total Cash and Investments<sup>3</sup></b>            | <b>\$220,654,789</b>                 | <b>\$229,623,842</b>             | <b>100%</b>       |

<sup>1</sup> Cash held by fiscal agent for bond repayments<sup>2</sup> In accordance with GASB 67/68, the assets in the Section 115 Pension Trust are reported as restricted cash and investments in the General Fund. The assets can only be used to fund CalPERS costs.<sup>3</sup> Assets in the Section 115 OPEB Trust are excluded as the City cannot use these assets to fund its own operations. The assets are held in trust for retirees' post-employment health benefits.

The table below shows the bank balances for the City's cash and investments. Bank and General Ledger balances differ due to timing. Bank balances do not include outstanding checks and deposits in transit. The General Ledger is updated quarterly with interest earnings and annually with the year-end investment market values.

**Cash and Investments – Bank Balance**

|  | Month Ending<br>December 31,<br>2022 | Month Ending<br>January 31, 2023 | % of<br>Portfolio |
|--|--------------------------------------|----------------------------------|-------------------|
| <b>Cash in banks and on hand</b>                         |                                      |                                  |                   |
| Operating Checking (Wells Fargo)                         | 33,821,218                           | 42,673,289                       | 18%               |
| Workers' Compensation Checking (Wells Fargo)             | 33,538                               | 25,873                           | 0%                |
| Payroll Checking (Wells Fargo)                           | -                                    | -                                | 0%                |
| Restricted for Bond Repayments <sup>1</sup> (BNY Mellon) | 8,333                                | -                                | 0%                |
| <b>Cash Equivalents</b>                                  |                                      |                                  |                   |
| Local Agency Investment Fund                             | 21,170,973                           | 21,281,569                       | 9%                |
| <b>Investments</b>                                       |                                      |                                  |                   |
| Investments (Chandler)                                   | 147,282,846                          | 148,742,480                      | 64%               |
| Restricted for Pension <sup>2</sup> (PARS)               | 17,395,501                           | 18,507,647                       | 8%                |
| <b>Total Cash and Investments<sup>3</sup></b>            | <b>\$219,712,409</b>                 | <b>\$231,230,858</b>             | <b>100%</b>       |

<sup>1</sup> Cash held by fiscal agent for bond repayments

<sup>2</sup> In accordance with GASB 67/68, the assets in the Section 115 Pension Trust are reported as restricted cash and investments in the General Fund. The assets can only be used to fund CalPERS costs.

<sup>3</sup> Assets in the Section 115 OPEB Trust are excluded as the City cannot use these assets to fund its own operations. The assets are held in trust for retirees' post-employment health benefits.

#### *Local Agency Investment Fund (LAIF)*

LAIF is an investment pool administered by the State of California Treasurer and governed by California Government Code. The City can withdraw funds from LAIF at any time. As a result, the City uses LAIF for short-term investment, liquidity, and yield.

The City's LAIF account had a balance of \$21.3 million, an increase of \$110,596 due to interest earned. Interest is deposited quarterly. The interest rate was 2.07%.

#### *Investment Portfolio*

In FY 2018-19, the City conducted a Request for Proposal (RFP) for investment management services and selected Chandler Asset Management. Under the City's Treasurer's direction, Chandler Asset Management manages the City's investment portfolio in accordance with the City's investment objectives. The City's investment objectives, in order of priority, are to provide:

- Safety to ensure the preservation of capital in the overall portfolio
- Sufficient liquidity for cash needs
- A market rate of return consistent with the investment program

The performance objective is to earn a total rate of return through a market cycle equal to or above the return on the benchmark index. Chandler Asset Management invests in high-quality fixed-income securities consistent with the City's Investment Policy and California Government Code to achieve the objective.

The portfolio's market value was \$148.7 million, compared to \$147.3 million at the end of the previous month. The table below includes historical comparisons of the City's portfolio.

|                              | November 30,<br>2022 | December 31,<br>2022 | January 31,<br>2023 |
|------------------------------|----------------------|----------------------|---------------------|
| Market Value                 | 147,091,668          | 147,282,846          | 148,742,480         |
| Par Value                    | 155,927,174          | 156,155,965          | 156,310,484         |
| Book Value                   | 155,696,350          | 155,929,700          | 156,105,058         |
| Average Maturity             | 2.74 years           | 2.62 years           | 2.66 years          |
| Average Modified Duration    | 2.34                 | 2.28                 | 2.28                |
| Average Purchase Yield       | 1.69%                | 1.70%                | 1.73%               |
| Average Market Yield         | 4.56%                | 4.63%                | 4.39%               |
| Average Quality <sup>1</sup> | AA/Aa1               | AA/Aa1               | AA/Aa1              |

<sup>1</sup> S&P and Moody's respectively

The portfolio's market value fluctuates depending on interest rates. When interest rates decrease after an investment is purchased, the market value of the investment increases. In contrast, when interest rates increase after an investment is purchased, the market value of the investment decreases. At the time of purchase, the City intends to hold all investments until maturity, meaning that changes in market value will not impact the City's investment principal. If the market value decreases, the City will incur an unrealized loss. However, the loss will only be realized if the City sells its investments before their maturity. The market values for the portfolio were provided by Chandler Asset Management.

#### *Section 115 Trust Investment Portfolio*

The City established Section 115 Trusts to reduce pension rate volatility and pre-fund Other Post-Employment Benefits (OPEB) costs. These trusts are a tax-exempt investment tool that local governments can use to set aside funds for pension and retiree health costs. Contributions made to the trust can only be used to fund retirement plans.

Investments in the Section 115 Trusts are governed by separate investment policies, which are distinct from the City's Investment Policy. On December 6, 2022, City Council approved the Pension Trust Investment Policy and OPEB Trust Investment Policy. Public Agency Retirement Services (PARS) administers the trust, while US Bank manages the investments in accordance with the approved investment policies.

Both Section 115 Trusts are invested in "balanced" portfolios. The investment objective is designed to provide a moderate amount of current income with moderate growth of capital. This type of investment strategy is generally recommended for investors with a long-term time horizon. The strategic asset allocation ranges for this investment objective are:

| Asset Class  | Range  | Target |
|--------------|--------|--------|
| Equities     | 50-70% | 63%    |
| Fixed Income | 20-40% | 29%    |
| Real Estate  | 0-15%  | 5%     |
| Commodities  | 0-10%  | 2%     |
| Cash         | 0-10%  | 1%     |

The Section 115 Pension Trust had a balance of \$18.5 million, an increase of \$1.1 million from the prior month due to investment gains. The Section 115 OPEB Trust had a balance of \$33.7 million, an increase of \$2.0 million from the prior month due to investment gains. The one-month investment returns were 6.42% for both the Pension Trust and OPEB Trust.

### **Compliance**

All of the City's investments comply with state law and the City's Investment Policy. In compliance with California Government Code 53646 (b)(3), the City maintains the ability to meet its expenditure requirements for the next six months.

### Sustainability Impact

No sustainability impact.

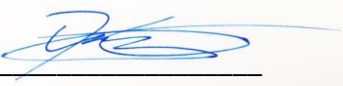
### Fiscal Impact

No fiscal impact.

### California Environmental Quality Act

Not applicable.

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Prepared by: 

Thomas Leung  
Budget Manager

Reviewed by: 

Kristina Alfaro  
Director of Administrative Services

Approved for Submission by: 

Pamela Wu  
City Manager

### Attachments:

A – Chandler Investment Report January 2023

B – Chandler Custodial Statement January 2023  
C – PARS Pension and OPEB Account Statement January 2023  
D – LAIF Account Statement January 2023

# City of Cupertino

*Period Ending January 31, 2023*

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | [www.chandlerasset.com](http://www.chandlerasset.com)



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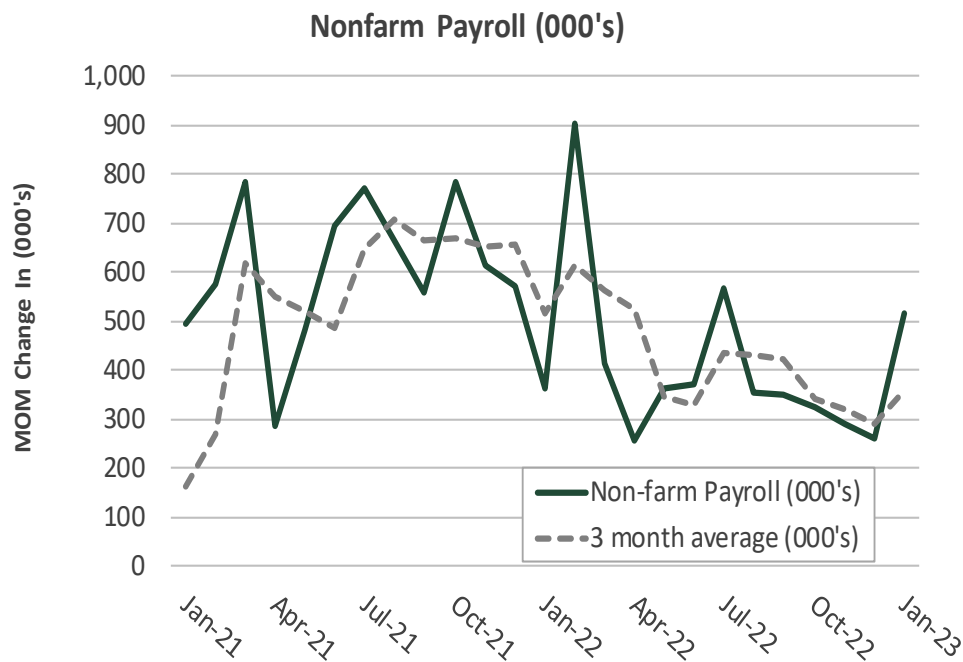
# Section 1 | Economic Update



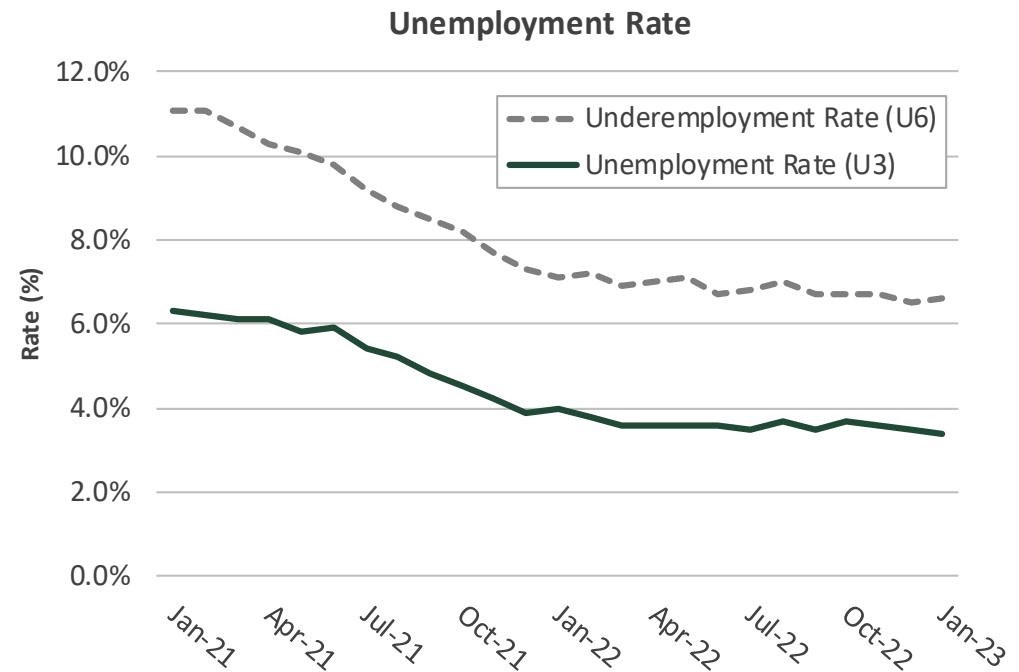
## Economic Update

- Market volatility has intensified as investors weigh the probabilities of a hard or soft economic landing. The strong labor market has helped sustain economic growth. Inflation metrics are trending downward but remain significantly higher than the Federal Reserve's target. Financial conditions have eased, and credit spreads have narrowed over the last quarter. Geopolitical risks remain as the Russia/Ukraine war persists and China reopens, while domestically the debt ceiling risk has emerged. As uncertainty has grown, the consensus market view has diverged from the Federal Reserve's projected rate path. While evidence of slower economic conditions has begun to mount, we believe the Federal Reserve will continue to tighten monetary policy at a slower pace and remain restrictive for some time, and uncertainty will continue to fuel market volatility.
- As expected at the February 1st meeting, the Federal Open Market Committee (FOMC) raised the fed funds target rate by 25 basis points to a range of 4.50 - 4.75%, in a continuing downshift from previous hikes. The decision was unanimous and the statement reflects inflation is easing "somewhat." The sentiment was hawkish, indicating that the extent of "ongoing increases" in the fed funds rate will be data dependent. We believe the FOMC will continue to implement tighter monetary policy at a slower pace and hold rates at restrictive levels for some time until inflationary pressures subside and remain in the Fed's target range.
- In January, the yield curve inversion widened. The 2-year Treasury yield decreased 23 basis points to 4.20%, the 5-year Treasury yield decreased 39 basis points to 3.62%, and the 10-year Treasury yield declined 37 basis points to 3.51%. The inversion between the 2-year Treasury yield and 10-year Treasury yield increased to -69 basis points at January month-end versus -55 basis points at December month-end. The spread was a positive 60 basis points one year ago. The inversion between 3-month and 10-year treasuries increased to -115 basis points in January from -50 basis points in December. The year 2022 saw a dramatic shift in the Federal Reserve's policy from highly accommodative to aggressive tightening, resulting in significantly higher rates and an inverted yield curve. The shape of the yield curve indicates that the probability of recession is increasing.

# Employment



Source: US Department of Labor

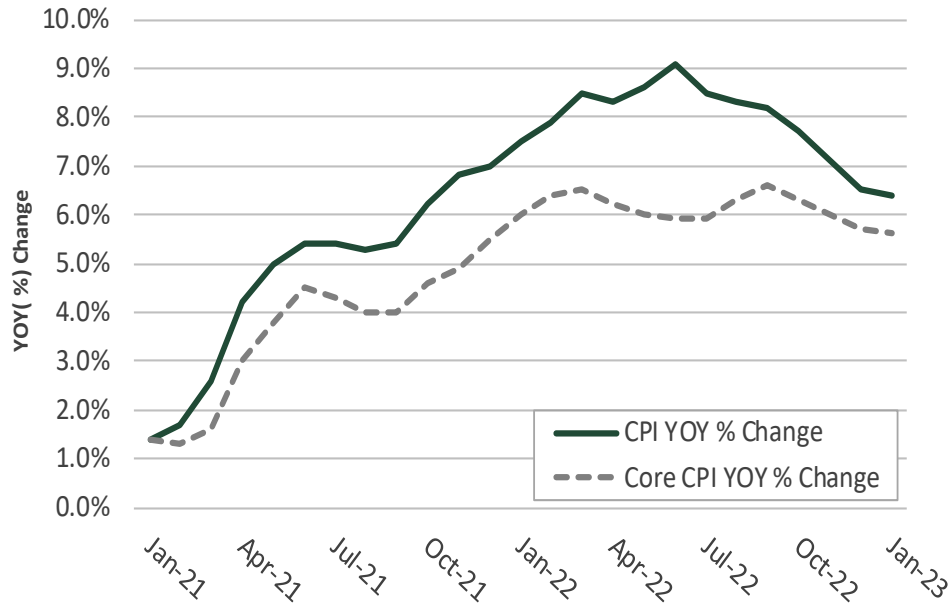


Source: US Department of Labor

The U.S. economy added a whopping 517,000 jobs in January, far surpassing market expectations of 189,000 jobs and December's upwardly revised 260,000 jobs. Trends in employment remain strong, with the three-month moving average payrolls at 356,000 and the six-month moving average at 349,000. Job growth was widespread, led by roles in the private sector with leisure and hospitality employment growth remaining solid. The unemployment rate dipped to 3.4%, below its pre-pandemic level. The labor participation rate increased slightly to 62.4% in January from 62.3% in December, indicating the supply of labor remains challenging for employers. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons increased to 6.6% from the prior month at 6.5%. Average hourly earnings rose 4.4% year-over-year in January, down from an upwardly revised 4.8% increase in December. Job Openings increased to 11 million with the openings rate increasing in establishments with 50-249 employees but decreasing in establishments with more than 5,000 employees. Overall, the January employment report demonstrates a strong demand for labor and supports the case for the Fed to continue raising the federal funds rate at a slower pace.

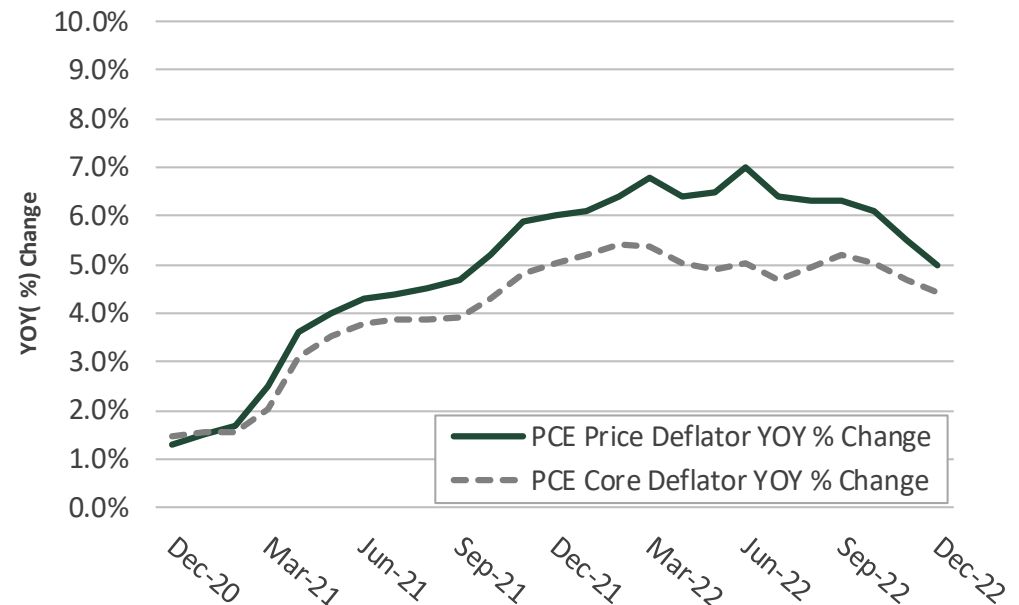
# Inflation

Consumer Price Index (CPI)



Source: US Department of Labor

Personal Consumption Expenditures (PCE)

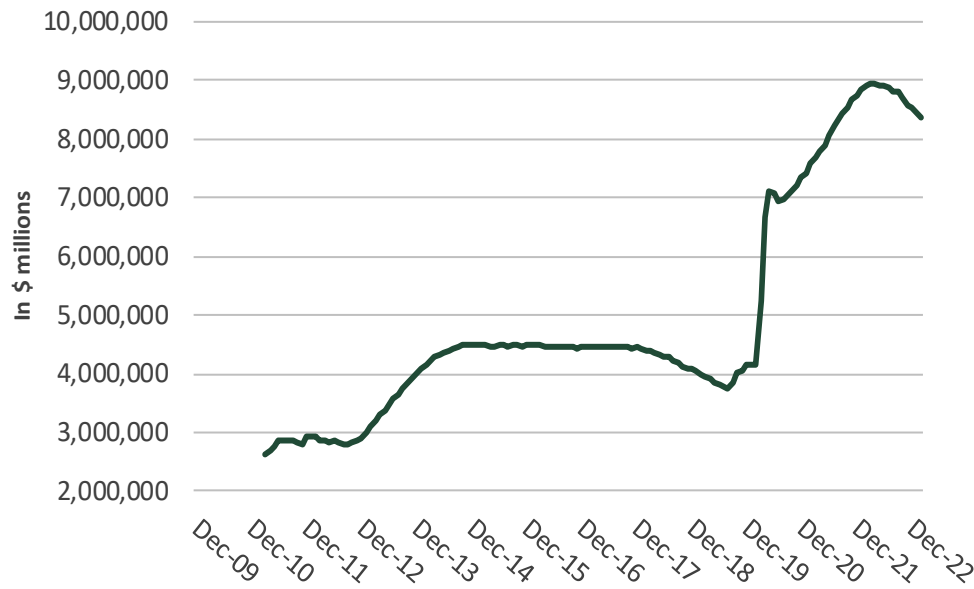


Source: US Department of Commerce

The Consumer Price Index (CPI) increased in January by 0.5% month-over-month and 6.4% year-over-year. The Core CPI, which excludes volatile food and energy components, rose 0.4% month-over-month and 5.6% year-over-year. Both measures increased more than expected and showed a slower deceleration than in recent months. Energy, shelter, and food costs were key contributors to the January increase. The Personal Consumption Expenditures (PCE) index rose 5.0% year-over-year in December versus a 5.5% year-over-year gain in November. Core PCE increased 4.4% year-over-year in December versus a 4.7% year-over-year gain in November. Inflationary trends remain well above the Fed's 2% target and support further rate hikes and tighter conditions for an extended period.

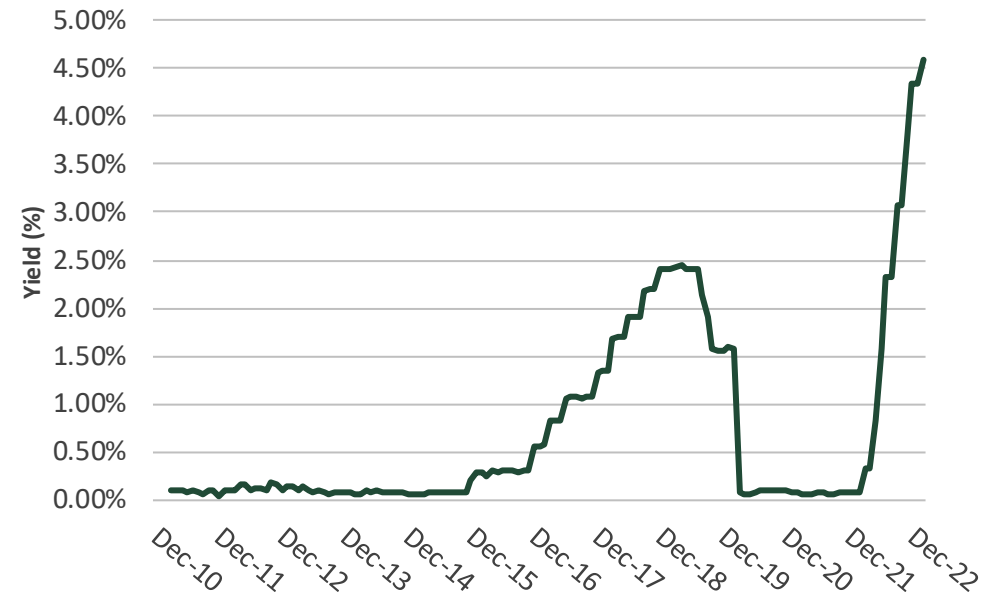
# Federal Reserve

**Federal Reserve Balance Sheet Assets**



Source: Federal Reserve

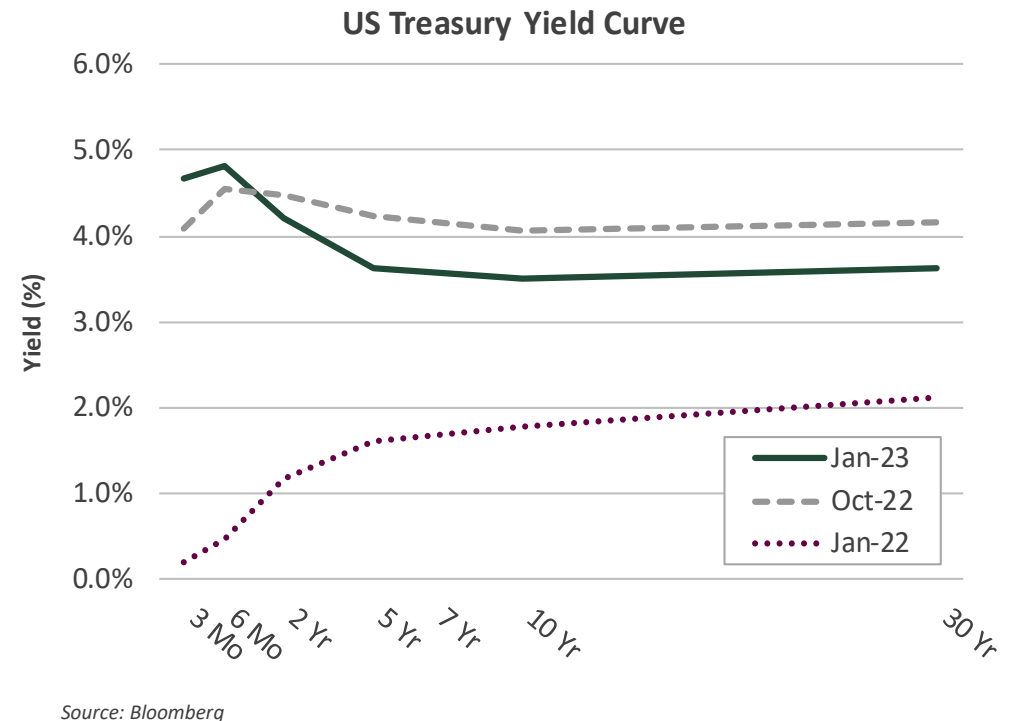
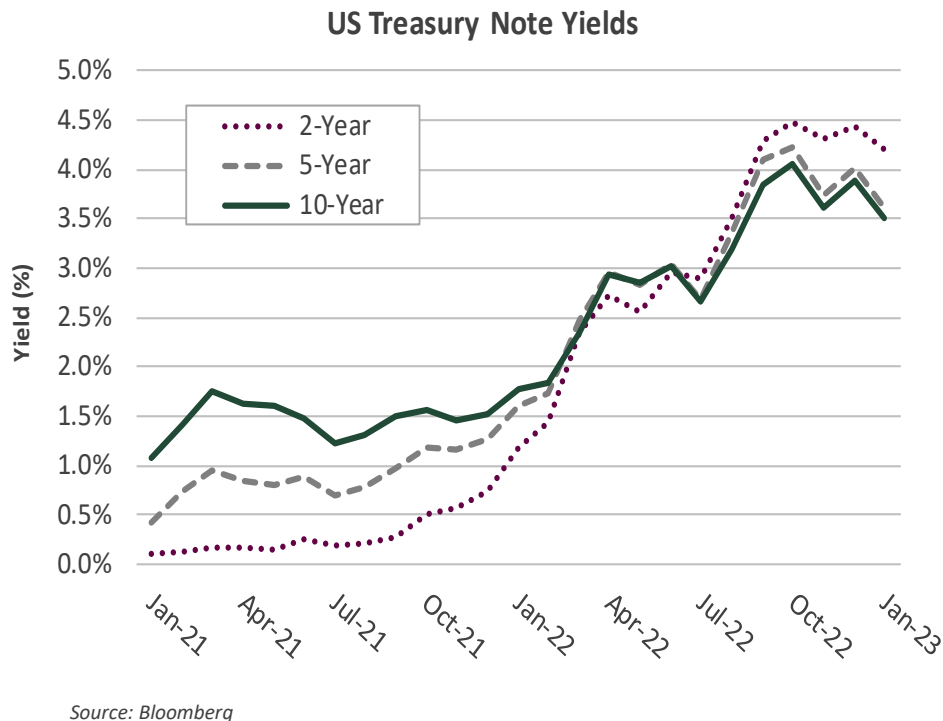
**Effective Federal Funds Rate**



Source: Bloomberg

As expected at the February 1st meeting, the Federal Open Market Committee (FOMC) raised the fed funds target rate by 25 basis points to a range of 4.50 – 4.75%, in a continuing downshift from previous hikes. The decision was unanimous, and the statement reflects inflation easing “somewhat”. The sentiment was hawkish, indicating that the extent of “ongoing increases” in the fed funds rate will be data dependent on labor market conditions, inflation expectations, and financial and international developments. The December Summary of Economic Projections indicated a peak median forecast of 5.1% in 2023 and no rate cuts until 2024; however, the market consensus diverged, implying rate cuts in the second half of 2023. FOMC members forecasted a higher fed funds rate, slower GDP growth, higher inflation, and higher unemployment in 2023 than in the September projections. We believe the FOMC will implement tighter monetary policy at a slower pace and hold rates at restrictive levels until inflationary pressures subside and remain in the Fed’s target range for some time.

## Bond Yields



At the end of January, the 2-year Treasury yield was 302 basis points higher, and the 10-Year Treasury yield was about 173 basis points higher, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield increased to -69 basis points at January month-end versus -55 basis points at December month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year treasuries increased to -115 basis points in January from -50 basis points in December. The shape of the yield curve indicates that the probability of recession is increasing.

## Section 2 | Account Profile

# Objectives

## Investment Objectives

The City of Cupertino's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

## Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

## Strategy

In order to achieve these objectives, the portfolio invests in high quality fixed incomes securities consistent with the investment policy and California Government Code.

## City of Cupertino

Assets managed by Chandler Asset Management are in full compliance with state law and with the City's investment policy.

| Category  | Standard  | Comment  |
|---|---|----------|
| Treasury Issues   | No Limitation   | Complies |
| Agency Issues   | 25% per Agency/GSE issuer; 20% max agency callable securities; Issued by Federal Agencies or U.S. Government Sponsored Enterprise obligations.  | Complies |
| Supranational   | "AA" rating category or better by a NRSRO; 30% maximum; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by IBRD, IFC, or IADB.   | Complies |
| Municipal Securities  | "A" rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Obligations of the City, State of California, and any local agency within the State of California; Obligations of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states in addition to California. | Complies |
| Corporate Medium Term Notes                                       | "A" rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.  | Complies |
| Asset Backed/ Mortgage Backed/ Collateralized Mortgage Obligation | "AA" rating category or better by a NRSRO; 20% maximum; 5% max per issuer on Asset-Backed or Commercial Mortgage security; There is no issuer limitation on any Mortgage security where the issuer is the U.S. Treasury or a Federal Agency/GSE.  | Complies |
| Negotiable Certificates of Deposit (NCDs)                         | No rating required if amount of the NCD is insured up to the FDIC limit; If above FDIC insured limit, requires "A-1" short-term rated or "A" long-term rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by nationally or state chartered banks, state or federal savings associations, or state or federal credit unions, or by a federally licensed or state-licensed branch of a foreign bank.  | Complies |
| Certificates of Deposit (CDs)/Time Deposit (TDs)                  | 30% maximum; 5% max per issuer; Certificates of Deposit, Time Deposit, non-negotiable, and collateralized in accordance with California Government Code.  | Complies |
| Banker's Acceptances  | "A-1" short-term rated or better by a NRSRO; or "A" long-term rating category or better by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity   | Complies |
| Commercial Paper  | "A-1" short term rated or better a NRSRO; "A" long-term issuer rating category or better by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issued by corporations organized and operating in the U.S. with assets > \$500 million; 10% max outstanding paper of the issuing corporation.   | Complies |
| Money Market Funds  | 20% maximum; Daily money market funds administered for or by trustees, paying agents and custodian banks contracted by a City of Cupertino as allowed under California Government Code; Only funds holding U.S. Treasury obligations, Government agency obligations or repurchase agreements collateralized by U.S. Treasury or Government agency obligations can be utilized.  | Complies |
| Local Agency Investment Fund (LAIF)                               | Maximum amount permitted by LAIF; Not used by investment adviser  | Complies |
| Repurchase Agreements   | 1 year max maturity; 102% collateralized; A PSA Master Repurchase Agreement is required between City of Cupertino and the broke/dealer or financial institution for all repurchase agreements; Not used by investment adviser   | Complies |



As of January 31, 2023

# Compliance

## City of Cupertino

Assets managed by Chandler Asset Management are in full compliance with state law and with the City's investment policy.

| Category  | Standard   | Comment  |
|---|--|----------|
| Prohibited Securities   | Reverse Repurchase Agreement; Common stocks; Long-term (> 5 years maturity) notes and bonds; Special circumstances arise that necessitate purchase of securities beyond the 5-year limitation. On such occasions, request must be approved by City Council prior to purchase; Futures/Options; Inverse floaters; Ranges notes, Mortgage-derived, Interest-only strips; Zero interest accrual securities; Purchasing/selling securities on margin; Foreign currency denominated securities. | Complies |
| Minimum Budgeted Operating Expenditures in Short Term Investments | Minimum 6 months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements   | Complies |
| Max Per Issuer  | 5% per issuer, unless otherwise specified in the policy  | Complies |
| Maximum maturity  | 5 years  | Complies |

As of January 31, 2023

# Portfolio Summary – City of Cupertino #10659

## PORTFOLIO CHARACTERISTICS

|                           |          |
|---------------------------|----------|
| Average Modified Duration | 2.28     |
| Average Coupon            | 1.72%    |
| Average Purchase YTM      | 1.73%    |
| Average Market YTM        | 4.39%    |
| Average S&P/Moody Rating  | AA/Aa1   |
| Average Final Maturity    | 2.66 yrs |
| Average Life              | 2.41 yrs |

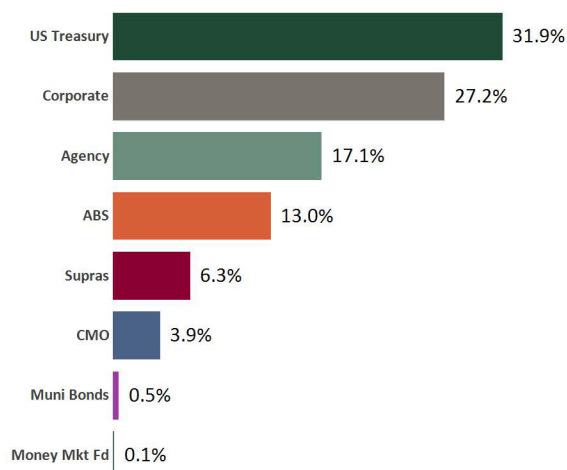
## ACCOUNT SUMMARY

|                    | Beg. Values<br>as of 12/31/22 | End Values<br>as of 1/31/23 |
|--------------------|-------------------------------|-----------------------------|
| Market Value       | 146,744,531                   | 148,208,123                 |
| Accrued Interest   | 538,315                       | 534,357                     |
| Total Market Value | 147,282,846                   | 148,742,480                 |
| Income Earned      | 221,427                       | 224,518                     |
| Cont/WD            |                               | -13,491                     |
| Par                | 156,155,965                   | 156,310,484                 |
| Book Value         | 155,929,700                   | 156,105,058                 |
| Cost Value         | 156,247,878                   | 156,399,349                 |

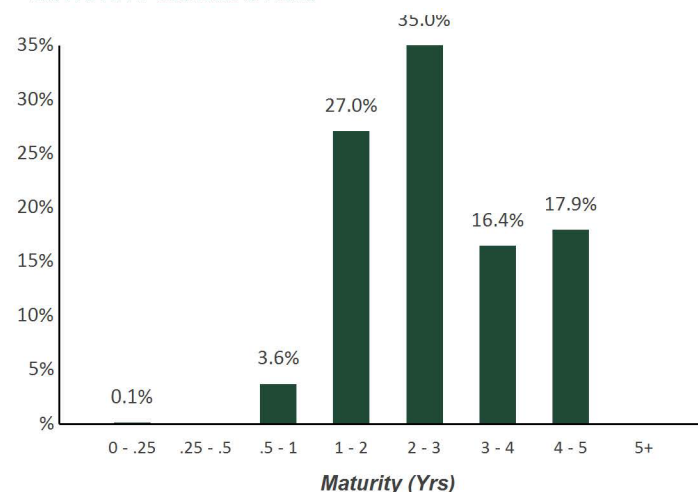
## TOP ISSUERS

|                                 |              |
|---------------------------------|--------------|
| Government of United States     | 31.9%        |
| Federal National Mortgage Assoc | 8.8%         |
| Federal Home Loan Mortgage Corp | 8.8%         |
| Inter-American Dev Bank         | 3.3%         |
| Federal Home Loan Bank          | 3.3%         |
| John Deere ABS                  | 1.9%         |
| American Express ABS            | 1.9%         |
| Hyundai Auto Receivables        | 1.8%         |
| <b>Total</b>                    | <b>61.8%</b> |

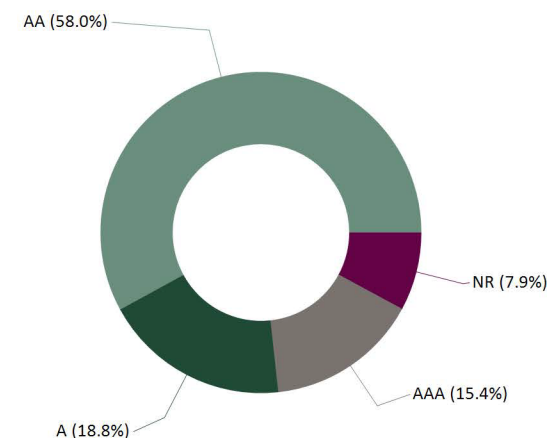
## SECTOR ALLOCATION



## MATURITY DISTRIBUTION



## CREDIT QUALITY (S&P)

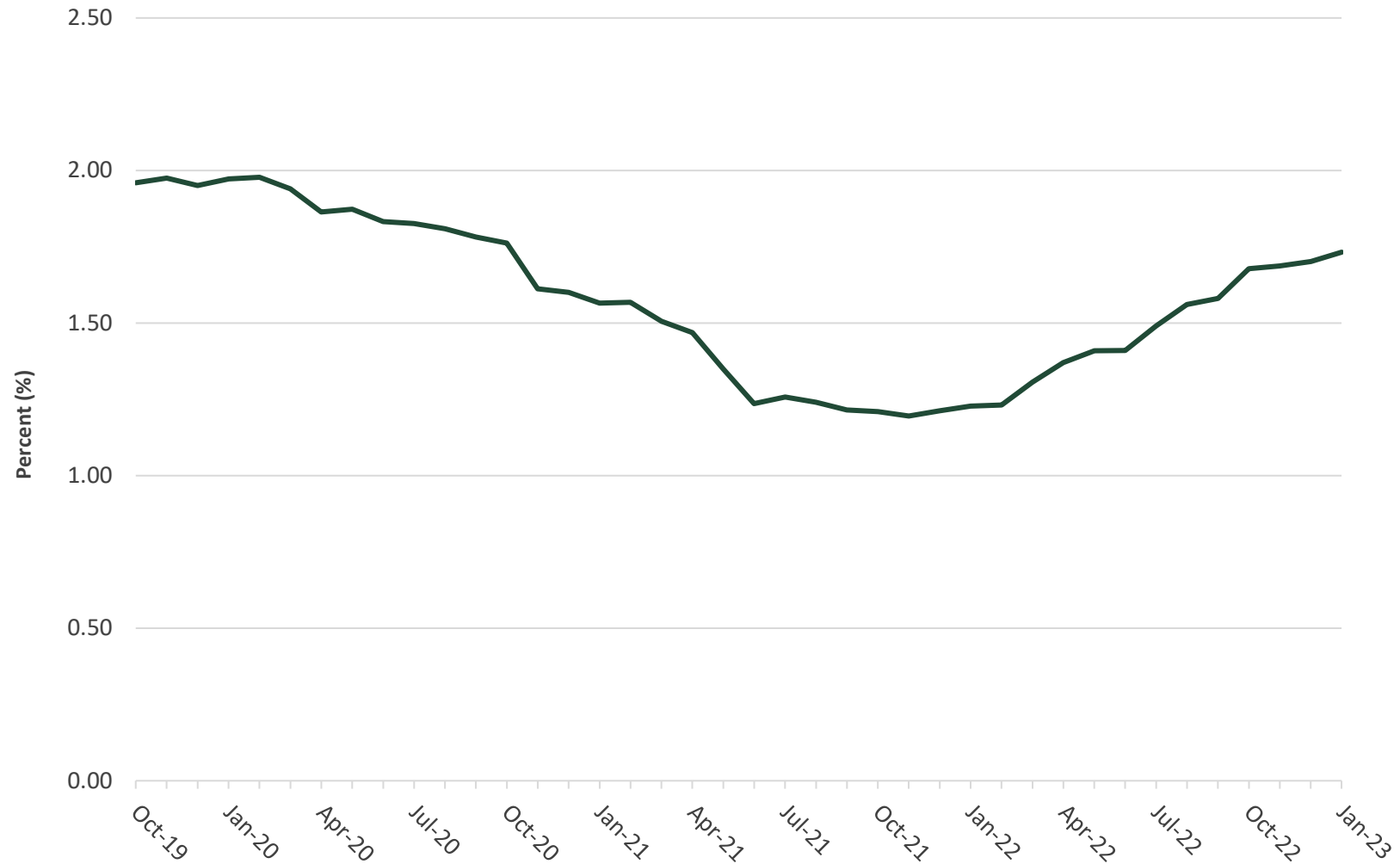


## PERFORMANCE REVIEW

| TOTAL RATE OF RETURN                       | 1M    | 3M    | YTD   | 1YR    | Annualized |        |      |       | 1/31/2019 |
|--|-------|-------|-------|--------|------------|--------|------|-------|-----------|
|  |       |       |       |        | 2YRS       | 3YRS   | 5YRS | 10YRS |           |
| City of Cupertino                          | 1.00% | 2.34% | 1.00% | -3.12% | -2.49%     | -0.45% | N/A  | N/A   | 0.74%     |
| ICE BofA 1-5 Yr US Treasury & Agency Index | 1.04% | 2.20% | 1.04% | -3.39% | -2.67%     | -0.72% | N/A  | N/A   | 0.62%     |

# Historical Average Purchase Yield

**City of Cupertino**  
Purchase Yield as of 01/31/23 = 1.73%



## Section 3 | Portfolio Holdings

## City of Cupertino – Account #10659

| Issue Name                               | Investment Type | % Portfolio |
|--|-----------------|-------------|
| Government of United States              | US Treasury     | 31.92%      |
| Federal National Mortgage Association    | Agency          | 8.85%       |
| Federal Home Loan Mortgage Corp          | Agency          | 4.96%       |
| Federal Home Loan Mortgage Corp          | CMO             | 3.86%       |
| Inter-American Dev Bank                  | Supranational   | 3.32%       |
| Federal Home Loan Bank                   | Agency          | 3.32%       |
| John Deere ABS                           | ABS             | 1.90%       |
| American Express ABS                     | ABS             | 1.90%       |
| Hyundai Auto Receivables                 | ABS             | 1.80%       |
| Royal Bank of Canada                     | Corporate       | 1.67%       |
| Toyota Motor Corp                        | Corporate       | 1.61%       |
| Bank of New York                         | Corporate       | 1.57%       |
| Bank of America Corp                     | Corporate       | 1.56%       |
| JP Morgan Chase & Co                     | Corporate       | 1.54%       |
| International Finance Corp               | Supranational   | 1.54%       |
| Intl Bank Recon and Development          | Supranational   | 1.47%       |
| Toronto Dominion Holdings                | Corporate       | 1.43%       |
| Northwestern Mutual Gbl                  | Corporate       | 1.29%       |
| Paccar Financial                         | Corporate       | 1.25%       |
| GM Financial Automobile Leasing Trust    | ABS             | 1.25%       |
| Bank of Montreal Chicago                 | Corporate       | 1.17%       |
| Amazon.com Inc                           | Corporate       | 1.14%       |
| Metlife Inc                              | Corporate       | 1.14%       |
| Salesforce.com Inc                       | Corporate       | 1.12%       |
| Prudential Financial Inc                 | Corporate       | 1.11%       |
| Air Products & Chemicals                 | Corporate       | 1.11%       |
| Honda ABS                                | ABS             | 1.10%       |
| United Health Group Inc                  | Corporate       | 1.08%       |
| Toyota Lease Owner Trust                 | ABS             | 1.07%       |
| New York Life Global Funding             | Corporate       | 1.06%       |
| Berkshire Hathaway                       | Corporate       | 1.03%       |
| Toyota ABS                               | ABS             | 0.86%       |
| Guardian Life Global Funding             | Corporate       | 0.84%       |
| Hyundai Auto Lease Securitization        | ABS             | 0.83%       |
| US Bancorp                               | Corporate       | 0.81%       |
| Caterpillar Inc                          | Corporate       | 0.71%       |
| GM Financial Securitized Term Auto Trust | ABS             | 0.67%       |
| Deere & Company                          | Corporate       | 0.66%       |

*As of January 31, 2023*

# Issuers

## City of Cupertino – Account #10659

| Issue Name                          | Investment Type   | % Portfolio    |
|-------------------------------------|-------------------|----------------|
| Charles Schwab Corp/The             | Corporate         | 0.61%          |
| Mass Mutual Insurance               | Corporate         | 0.60%          |
| BMW Vehicle Lease Trust             | ABS               | 0.54%          |
| State of California                 | Municipal Bonds   | 0.50%          |
| Northern Trust Corp                 | Corporate         | 0.45%          |
| Morgan Stanley                      | Corporate         | 0.41%          |
| Verizon Master Trust                | ABS               | 0.38%          |
| BMW ABS                             | ABS               | 0.35%          |
| Verizon Owner Trust                 | ABS               | 0.25%          |
| Wal-Mart Stores                     | Corporate         | 0.21%          |
| Wells Fargo 100% Treasury MMKT Fund | Money Market Fund | 0.11%          |
| Nissan ABS                          | ABS               | 0.08%          |
| Mercedes-Benz Auto Lease Trust      | ABS               | 0.01%          |
| <b>TOTAL</b>                        |                   | <b>100.00%</b> |

## Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP      | Security Description  | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|------------|---|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| <b>ABS</b> |   |                 |                             |                              |                      |                              |                         |                    |                      |
| 58769EAC2  | Mercedes-Benz Auto Lease Trust 2020-B A3<br>0.400% Due 11/15/2023 | 16,551.04       | 09/15/2020<br>0.40%         | 16,550.20<br>16,551.04       | 99.82<br>5.35%       | 16,521.92<br>2.94            | 0.01%<br>(29.12)        | NR / AAA<br>AAA    | 0.79<br>0.04         |
| 92348AAA3  | Verizon Owner Trust 2019-C A1A<br>1.940% Due 04/22/2024           | 274.30          | 10/01/2019<br>1.95%         | 274.28<br>274.29             | 99.84<br>5.26%       | 273.85<br>0.16               | 0.00%<br>(0.44)         | NR / AAA<br>AAA    | 1.22<br>0.05         |
| 89238EAC0  | Toyota Lease Owner Trust 2021-A A3<br>0.390% Due 04/22/2024       | 481,084.45      | 03/23/2022<br>2.16%         | 471,462.76<br>476,998.77     | 98.80<br>4.98%       | 475,324.33<br>57.33          | 0.32%<br>(1,674.44)     | Aaa / AAA<br>NR    | 1.22<br>0.26         |
| 44891VAC5  | Hyundai Auto Lease Trust 2021-B A3<br>0.330% Due 06/17/2024       | 713,351.18      | 06/08/2021<br>0.34%         | 713,244.18<br>713,321.73     | 98.71<br>4.89%       | 704,113.64<br>104.62         | 0.47%<br>(9,208.09)     | Aaa / AAA<br>NR    | 1.38<br>0.28         |
| 65479JAD5  | Nissan Auto Receivables Owner 2019-C A3<br>1.930% Due 07/15/2024  | 118,729.00      | Various<br>1.70%            | 119,318.00<br>118,931.19     | 99.70<br>5.16%       | 118,372.99<br>101.84         | 0.08%<br>(558.20)       | Aaa / AAA<br>NR    | 1.45<br>0.09         |
| 43813DAC2  | Honda Auto Receivables 2020-2 A3<br>0.820% Due 07/15/2024         | 48,206.24       | 05/18/2020<br>0.83%         | 48,202.45<br>48,204.91       | 98.77<br>5.09%       | 47,611.84<br>17.57           | 0.03%<br>(593.07)       | Aaa / AAA<br>NR    | 1.45<br>0.29         |
| 47789KAC7  | John Deere Owner Trust 2020-A A3<br>1.100% Due 08/15/2024         | 49,408.28       | 03/04/2020<br>1.11%         | 49,405.26<br>49,407.23       | 99.24<br>4.83%       | 49,031.32<br>24.16           | 0.03%<br>(375.91)       | Aaa / NR<br>AAA    | 1.54<br>0.20         |
| 43813KAC6  | Honda Auto Receivables Trust 2020-3 A3<br>0.370% Due 10/18/2024   | 259,883.67      | 09/22/2020<br>0.38%         | 259,845.49<br>259,874.00     | 97.97<br>5.24%       | 254,616.43<br>34.72          | 0.17%<br>(5,257.57)     | NR / AAA<br>AAA    | 1.72<br>0.41         |
| 36262XAC8  | GM Financial Auto Lease Trust 2021-3 A2<br>0.390% Due 10/21/2024  | 965,000.00      | 08/10/2021<br>0.39%         | 964,986.88<br>964,994.77     | 97.53<br>5.28%       | 941,202.71<br>115.00         | 0.63%<br>(23,792.06)    | NR / AAA<br>AAA    | 1.72<br>0.50         |
| 47787NAC3  | John Deere Owner Trust 2020-B A3<br>0.510% Due 11/15/2024         | 87,422.64       | 07/14/2020<br>0.52%         | 87,409.31<br>87,418.99       | 98.54<br>5.30%       | 86,142.58<br>19.82           | 0.06%<br>(1,276.41)     | Aaa / NR<br>AAA    | 1.79<br>0.30         |
| 09690AAC7  | BMW Vehicle Lease Trust 2021-2 A3<br>0.330% Due 12/26/2024        | 376,184.66      | 09/08/2021<br>0.34%         | 376,145.83<br>376,169.38     | 97.89<br>5.17%       | 368,231.14<br>20.69          | 0.25%<br>(7,938.24)     | Aaa / NR<br>AAA    | 1.90<br>0.44         |
| 89236XAC0  | Toyota Auto Receivables 2020-D A3<br>0.350% Due 01/15/2025        | 194,135.56      | 10/06/2020<br>0.36%         | 194,099.39<br>194,118.95     | 98.36<br>4.93%       | 190,948.92<br>30.20          | 0.13%<br>(3,170.03)     | NR / AAA<br>AAA    | 1.96<br>0.36         |
| 44891WAC3  | Hyundai Auto Lease Trust 2022-A A3<br>1.160% Due 01/15/2025       | 540,000.00      | 01/11/2022<br>1.16%         | 539,988.07<br>539,993.59     | 96.89<br>5.09%       | 523,197.58<br>278.40         | 0.35%<br>(16,796.01)    | Aaa / AAA<br>NR    | 1.96<br>0.80         |
| 92290BAA9  | Verizon Owner Trust 2020-B A<br>0.470% Due 02/20/2025             | 380,548.91      | 08/04/2020<br>0.48%         | 380,468.99<br>380,512.65     | 98.47<br>5.53%       | 374,730.70<br>54.65          | 0.25%<br>(5,781.95)     | Aaa / NR<br>AAA    | 2.06<br>0.30         |
| 89238LAC4  | Toyota Lease Owner Trust 2022-A A3<br>1.960% Due 02/20/2025       | 1,150,000.00    | 02/23/2022<br>1.98%         | 1,149,818.99<br>1,149,891.57 | 96.79<br>5.16%       | 1,113,134.80<br>688.72       | 0.75%<br>(36,756.77)    | NR / AAA<br>AAA    | 2.06<br>1.01         |
| 36265MAC9  | GM Financial Auto Lease Trust 2022-1 A3<br>1.900% Due 03/20/2025  | 945,000.00      | 02/15/2022<br>1.91%         | 944,991.87<br>944,995.41     | 96.99<br>5.17%       | 916,579.79<br>548.63         | 0.62%<br>(28,415.62)    | Aaa / NR<br>AAA    | 2.13<br>0.93         |
| 05601XAC3  | BMW Vehicle Lease Trust 2022-1 A3<br>1.100% Due 03/25/2025        | 450,000.00      | 01/11/2022<br>1.11%         | 449,932.73<br>449,964.67     | 97.14<br>5.14%       | 437,115.69<br>82.50          | 0.29%<br>(12,848.98)    | NR / AAA<br>AAA    | 2.15<br>0.71         |

## Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP     | Security Description  | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|---|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| 43813GAC5 | Honda Auto Receivables Trust 2021-1 A3<br>0.270% Due 04/21/2025   | 191,446.33      | 02/17/2021<br>0.27%         | 191,442.83<br>191,445.04     | 97.09<br>5.59%       | 185,865.80<br>14.36          | 0.12%<br>(5,579.24)     | Aaa / NR<br>AAA    | 2.22<br>0.55         |
| 89240BAC2 | Toyota Auto Receivables Owners 2021-A A3<br>0.260% Due 05/15/2025 | 695,916.59      | 02/02/2021<br>0.27%         | 695,787.43<br>695,870.00     | 97.23<br>5.34%       | 676,641.51<br>80.42          | 0.45%<br>(19,228.49)    | Aaa / NR<br>AAA    | 2.29<br>0.54         |
| 44933LAC7 | Hyundai Auto Receivables Trust 2021-A A3<br>0.380% Due 09/15/2025 | 451,348.32      | 04/20/2021<br>0.38%         | 451,300.83<br>451,328.31     | 96.64<br>5.78%       | 436,166.59<br>76.23          | 0.29%<br>(15,161.72)    | NR / AAA<br>AAA    | 2.62<br>0.62         |
| 43815GAC3 | Honda Auto Receivables Trust 2021-4 A3<br>0.880% Due 01/21/2026   | 460,000.00      | 11/16/2021<br>0.89%         | 459,903.03<br>459,938.54     | 95.20<br>5.06%       | 437,913.01<br>112.44         | 0.29%<br>(22,025.53)    | Aaa / NR<br>AAA    | 2.98<br>1.16         |
| 47789QAC4 | John Deere Owner Trust 2021-B A3<br>0.520% Due 03/16/2026         | 580,000.00      | 07/13/2021<br>0.52%         | 579,948.26<br>579,970.00     | 95.28<br>5.19%       | 552,606.77<br>134.04         | 0.37%<br>(27,363.23)    | Aaa / NR<br>AAA    | 3.12<br>1.02         |
| 89238JAC9 | Toyota Auto Receivables Trust 2021-D A3<br>0.710% Due 04/15/2026  | 430,000.00      | 11/09/2021<br>0.71%         | 429,990.84<br>429,994.26     | 94.83<br>5.33%       | 407,766.25<br>135.69         | 0.27%<br>(22,228.01)    | NR / AAA<br>AAA    | 3.21<br>1.13         |
| 43815BAC4 | Honda Auto Receivables Trust 2022-1 A3<br>1.880% Due 05/15/2026   | 740,000.00      | 02/15/2022<br>1.89%         | 739,888.70<br>739,921.13     | 95.31<br>4.94%       | 705,304.52<br>618.31         | 0.47%<br>(34,616.61)    | Aaa / AAA<br>NR    | 3.29<br>1.55         |
| 44935FAD6 | Hyundai Auto Receivables Trust 2021-C A3<br>0.740% Due 05/15/2026 | 1,330,000.00    | Various<br>2.03%            | 1,296,371.65<br>1,306,694.22 | 95.04<br>5.24%       | 1,264,051.55<br>437.42       | 0.85%<br>(42,642.67)    | NR / AAA<br>AAA    | 3.29<br>1.11         |
| 05602RAD3 | BMW Vehicle Owner Trust 2022-A A3<br>3.210% Due 08/25/2026        | 530,000.00      | 05/10/2022<br>3.23%         | 529,972.44<br>529,978.73     | 97.62<br>4.83%       | 517,391.78<br>283.55         | 0.35%<br>(12,586.95)    | Aaa / AAA<br>NR    | 3.57<br>1.50         |
| 362554AC1 | GM Financial Securitized Term 2021-4 A3<br>0.680% Due 09/16/2026  | 350,000.00      | 10/13/2021<br>0.68%         | 349,991.08<br>349,994.44     | 94.58<br>5.57%       | 331,020.55<br>99.17          | 0.22%<br>(18,973.89)    | Aaa / AAA<br>NR    | 3.63<br>1.12         |
| 47787JAC2 | John Deere Owner Trust 2022-A A3<br>2.320% Due 09/16/2026         | 450,000.00      | 03/10/2022<br>2.34%         | 449,900.46<br>449,925.52     | 95.83<br>5.32%       | 431,253.23<br>464.00         | 0.29%<br>(18,672.29)    | Aaa / NR<br>AAA    | 3.63<br>1.41         |
| 448977AD0 | Hyundai Auto Receivables Trust 2022-A A3<br>2.220% Due 10/15/2026 | 1,010,000.00    | 03/09/2022<br>2.23%         | 1,009,961.12<br>1,009,971.67 | 95.94<br>4.94%       | 969,022.90<br>996.53         | 0.65%<br>(40,948.77)    | NR / AAA<br>AAA    | 3.71<br>1.51         |
| 380146AC4 | GM Financial Auto Receivables 2022-1 A3<br>1.260% Due 11/16/2026  | 295,000.00      | 01/11/2022<br>1.27%         | 294,974.36<br>294,982.35     | 94.83<br>6.04%       | 279,737.70<br>154.88         | 0.19%<br>(15,244.65)    | NR / AAA<br>AAA    | 3.79<br>1.10         |
| 362585AC5 | GM Financial Securitized ART 2022-2 A3<br>3.100% Due 02/16/2027   | 390,000.00      | 04/05/2022<br>3.13%         | 389,918.49<br>389,937.63     | 97.35<br>4.78%       | 379,661.61<br>503.75         | 0.26%<br>(10,276.02)    | Aaa / AAA<br>NR    | 4.05<br>1.61         |
| 47800AAC4 | John Deere Owner Trust 2022-B A3<br>3.740% Due 02/16/2027         | 655,000.00      | 07/12/2022<br>3.77%         | 654,937.45<br>654,946.84     | 97.80<br>4.91%       | 640,606.70<br>1,088.76       | 0.43%<br>(14,340.14)    | Aaa / NR<br>AAA    | 4.05<br>1.95         |
| 02589BAA8 | American Express Credit Accoun 22-1 A<br>2.210% Due 03/15/2027    | 1,545,000.00    | 03/21/2022<br>2.69%         | 1,524,359.77<br>1,530,335.57 | 95.32<br>4.57%       | 1,472,680.40<br>1,517.53     | 0.99%<br>(57,655.17)    | Aaa / NR<br>AAA    | 4.12<br>2.02         |
| 02582JIT8 | American Express Credit Trust 2022-2 A<br>3.390% Due 05/17/2027   | 1,375,000.00    | 05/17/2022<br>3.42%         | 1,374,695.85<br>1,374,766.64 | 97.69<br>4.50%       | 1,343,265.55<br>2,071.67     | 0.90%<br>(31,501.09)    | NR / AAA<br>AAA    | 4.29<br>2.15         |
| 47800BAC2 | John Deere Owner Trust 2022-C A3<br>5.090% Due 06/15/2027         | 1,050,000.00    | 10/12/2022<br>5.15%         | 1,049,918.52<br>1,049,924.93 | 101.11<br>4.69%      | 1,061,696.04<br>2,375.33     | 0.72%<br>11,771.11      | Aaa / NR<br>AAA    | 4.37<br>2.46         |



# Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP            | Security Description                                     | Par Value/Units      | Purchase Date<br>Book Yield | Cost Value<br>Book Value                     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int.             | % of Port.<br>Gain/Loss              | Moody/S&P<br>Fitch             | Maturity<br>Duration       |
|------------------|--|----------------------|-----------------------------|--|----------------------|--|--------------------------------------|--------------------------------|----------------------------|
| 92348KAV5        | Verizon Master Trust 2022-5 A1A<br>3.720% Due 07/20/2027 | 570,000.00           | 08/02/2022<br>3.75%         | 569,974.92<br>569,979.23                     | 98.71<br>4.90%       | 562,641.62<br>647.90                     | 0.38%<br>(7,337.61)                  | NR / AAA<br>AAA                | 4.47<br>1.47               |
| <b>TOTAL ABS</b> |  | <b>19,874,491.17</b> | <b>1.96%</b>                | <b>19,809,382.71</b><br><b>19,831,528.19</b> | <b>5.04%</b>         | <b>19,272,444.31</b><br><b>13,993.93</b> | <b>12.97%</b><br><b>(559,083.88)</b> | <b>Aaa / AAA</b><br><b>AAA</b> | <b>3.03</b><br><b>1.22</b> |
| <b>Agency</b>    |  |                      |                             |  |                      |  |                                      |                                |                            |
| 3137EAF2         | FHLMC Note<br>0.250% Due 12/04/2023                      | 1,755,000.00         | 12/02/2020<br>0.28%         | 1,753,262.55<br>1,754,514.47                 | 96.27<br>4.83%       | 1,689,513.93<br>694.69                   | 1.14%<br>(65,000.54)                 | Aaa / AA+<br>AAA               | 0.84<br>0.82               |
| 3130A0XE5        | FHLB Note<br>3.250% Due 03/08/2024                       | 1,500,000.00         | 03/28/2019<br>2.27%         | 1,568,115.00<br>1,515,124.09                 | 98.36<br>4.79%       | 1,475,424.00<br>19,364.58                | 1.00%<br>(39,700.09)                 | Aaa / AA+<br>NR                | 1.10<br>1.05               |
| 3130A1XJ2        | FHLB Note<br>2.875% Due 06/14/2024                       | 1,500,000.00         | 06/18/2019<br>1.96%         | 1,564,890.20<br>1,517,771.80                 | 97.62<br>4.69%       | 1,464,273.00<br>5,630.21                 | 0.99%<br>(53,498.80)                 | Aaa / AA+<br>NR                | 1.37<br>1.32               |
| 3135G0V75        | FNMA Note<br>1.750% Due 07/02/2024                       | 1,500,000.00         | 07/16/2019<br>1.96%         | 1,484,895.00<br>1,495,690.24                 | 96.27<br>4.49%       | 1,444,056.00<br>2,114.58                 | 0.97%<br>(51,634.24)                 | Aaa / AA+<br>AAA               | 1.42<br>1.38               |
| 3130A2UW4        | FHLB Note<br>2.875% Due 09/13/2024                       | 2,000,000.00         | 09/13/2019<br>1.79%         | 2,103,380.00<br>2,033,439.80                 | 97.41<br>4.55%       | 1,948,244.00<br>22,041.67                | 1.32%<br>(85,195.80)                 | Aaa / AA+<br>AAA               | 1.62<br>1.54               |
| 3135G0W66        | FNMA Note<br>1.625% Due 10/15/2024                       | 1,975,000.00         | Various<br>1.73%            | 1,965,802.75<br>1,971,778.63                 | 95.65<br>4.30%       | 1,889,071.70<br>9,449.83                 | 1.28%<br>(82,706.93)                 | Aaa / AA+<br>AAA               | 1.71<br>1.65               |
| 3135G0X24        | FNMA Note<br>1.625% Due 01/07/2025                       | 1,295,000.00         | Various<br>1.38%            | 1,309,953.95<br>1,301,002.52                 | 95.16<br>4.26%       | 1,232,368.62<br>1,402.92                 | 0.83%<br>(68,633.90)                 | Aaa / AA+<br>AAA               | 1.94<br>1.87               |
| 3137EAEPO        | FHLMC Note<br>1.500% Due 02/12/2025                      | 2,365,000.00         | 02/13/2020<br>1.52%         | 2,363,178.95<br>2,364,259.61                 | 94.95<br>4.12%       | 2,245,558.04<br>16,653.54                | 1.52%<br>(118,701.57)                | Aaa / AA+<br>AAA               | 2.04<br>1.95               |
| 3135G03U5        | FNMA Note<br>0.625% Due 04/22/2025                       | 1,860,000.00         | 04/22/2020<br>0.67%         | 1,856,168.40<br>1,858,296.37                 | 92.45<br>4.22%       | 1,719,508.62<br>3,196.88                 | 1.16%<br>(138,787.75)                | Aaa / AA+<br>AAA               | 2.22<br>2.16               |
| 3135G04Z3        | FNMA Note<br>0.500% Due 06/17/2025                       | 2,500,000.00         | Various<br>0.50%            | 2,499,227.30<br>2,499,733.06                 | 91.88<br>4.12%       | 2,296,952.50<br>1,527.78                 | 1.55%<br>(202,780.56)                | Aaa / AA+<br>AAA               | 2.38<br>2.32               |
| 3137EAEU9        | FHLMC Note<br>0.375% Due 07/21/2025                      | 1,250,000.00         | 07/21/2020<br>0.48%         | 1,243,775.00<br>1,246,925.04                 | 91.33<br>4.10%       | 1,141,575.00<br>130.21                   | 0.77%<br>(105,350.04)                | Aaa / AA+<br>AAA               | 2.47<br>2.41               |
| 3135G05X7        | FNMA Note<br>0.375% Due 08/25/2025                       | 2,500,000.00         | Various<br>0.48%            | 2,487,983.75<br>2,493,656.05                 | 91.13<br>4.05%       | 2,278,192.51<br>4,062.51                 | 1.53%<br>(215,463.54)                | Aaa / AA+<br>AAA               | 2.57<br>2.50               |
| 3137EAEX3        | FHLMC Note<br>0.375% Due 09/23/2025                      | 2,500,000.00         | Various<br>0.46%            | 2,489,362.80<br>2,494,254.56                 | 90.99<br>4.00%       | 2,274,745.00<br>3,333.33                 | 1.53%<br>(219,509.56)                | Aaa / AA+<br>AAA               | 2.65<br>2.58               |

## Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP               | Security Description   | Par Value/Units      | Purchase Date<br>Book Yield | Cost Value<br>Book Value                     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int.             | % of Port.<br>Gain/Loss                | Moody/S&P<br>Fitch             | Maturity<br>Duration       |
|---------------------|--|----------------------|-----------------------------|--|----------------------|--|--|--------------------------------|----------------------------|
| 3135G06G3           | FNMA Note<br>0.500% Due 11/07/2025                                       | 2,500,000.00         | Various<br>0.56%            | 2,492,700.00<br>2,495,949.96                 | 90.95<br>3.99%       | 2,273,720.00<br>2,916.67                 | 1.53%<br>(222,229.96)                  | Aaa / AA+<br>AAA               | 2.77<br>2.69               |
| <b>TOTAL Agency</b> |  | <b>27,000,000.00</b> | <b>1.08%</b>                | <b>27,182,695.65</b><br><b>27,042,396.20</b> | <b>4.29%</b>         | <b>25,373,202.92</b><br><b>92,519.40</b> | <b>17.12%</b><br><b>(1,669,193.28)</b> | <b>Aaa / AA+</b><br><b>AAA</b> | <b>2.00</b><br><b>1.94</b> |
| <b>CMO</b>          |  |                      |                             |  |                      |  |  |                                |                            |
| 3137BFE98           | FHLMC K041 A2<br>3.171% Due 10/25/2024                                   | 1,300,000.00         | 07/01/2021<br>0.72%         | 1,398,414.06<br>1,350,622.46                 | 97.60<br>4.61%       | 1,268,836.27<br>3,435.25                 | 0.86%<br>(81,786.19)                   | Aaa / AAA<br>AAA               | 1.73<br>1.55               |
| 3137BLMZ8           | FHLMC K049 A2<br>3.010% Due 07/25/2025                                   | 1,000,000.00         | 07/01/2021<br>0.87%         | 1,079,687.50<br>1,048,250.64                 | 96.84<br>4.37%       | 968,406.00<br>2,508.33                   | 0.65%<br>(79,844.64)                   | NR / NR<br>AAA                 | 2.48<br>2.23               |
| 3137BLW95           | FHLMC K050 A2<br>3.334% Due 08/25/2025                                   | 950,000.00           | 11/16/2021<br>1.17%         | 1,018,132.81<br>995,993.43                   | 97.51<br>4.36%       | 926,371.48<br>2,639.42                   | 0.62%<br>(69,621.95)                   | NR / NR<br>AAA                 | 2.57<br>2.27               |
| 3137BM7C4           | FHLMC K051 A2<br>3.308% Due 09/25/2025                                   | 440,000.00           | 03/15/2022<br>2.21%         | 453,079.69<br>449,765.75                     | 97.44<br>4.34%       | 428,729.40<br>1,212.93                   | 0.29%<br>(21,036.35)                   | NR / NR<br>AAA                 | 2.65<br>2.35               |
| 3137BN6G4           | FHLMC K053<br>2.995% Due 12/25/2025                                      | 570,000.00           | 03/15/2022<br>2.29%         | 582,001.17<br>579,214.25                     | 96.63<br>4.27%       | 550,770.66<br>1,422.63                   | 0.37%<br>(28,443.59)                   | NR / NR<br>AAA                 | 2.90<br>2.57               |
| 3137BSP72           | FHLMC K058 A2<br>2.653% Due 08/25/2026                                   | 650,000.00           | 11/12/2021<br>1.35%         | 687,451.17<br>677,837.69                     | 95.11<br>4.13%       | 618,193.68<br>1,437.04                   | 0.42%<br>(59,644.01)                   | NR / NR<br>AAA                 | 3.57<br>3.29               |
| 3137FBBX3           | FHLMC K068 A2<br>3.244% Due 08/25/2027                                   | 1,000,000.00         | 09/28/2022<br>4.41%         | 950,664.06<br>954,050.13                     | 96.91<br>3.98%       | 969,123.10<br>2,703.33                   | 0.65%<br>15,072.97                     | Aaa / NR<br>NR                 | 4.57<br>4.10               |
| <b>TOTAL CMO</b>    |  | <b>5,910,000.00</b>  | <b>1.73%</b>                | <b>6,169,430.46</b><br><b>6,055,734.35</b>   | <b>4.32%</b>         | <b>5,730,430.59</b><br><b>15,358.93</b>  | <b>3.86%</b><br><b>(325,303.76)</b>    | <b>Aaa / AAA</b><br><b>AAA</b> | <b>2.85</b><br><b>2.56</b> |
| <b>Corporate</b>    |  |                      |                             |  |                      |  |  |                                |                            |
| 24422EVN6           | John Deere Capital Corp Note<br>0.450% Due 01/17/2024                    | 1,030,000.00         | 03/01/2021<br>0.47%         | 1,029,268.70<br>1,029,756.00                 | 95.92<br>4.85%       | 987,924.50<br>180.25                     | 0.66%<br>(41,831.50)                   | A2 / A<br>A                    | 0.96<br>0.94               |
| 89114QCA4           | Toronto Dominion Bank Note<br>2.650% Due 06/12/2024                      | 1,500,000.00         | 09/11/2019<br>2.24%         | 1,527,255.00<br>1,507,811.84                 | 97.32<br>4.70%       | 1,459,774.50<br>5,410.42                 | 0.99%<br>(48,037.34)                   | A1 / A<br>AA-                  | 1.36<br>1.31               |
| 06367TQW3           | Bank of Montreal Note<br>0.625% Due 07/09/2024                           | 600,000.00           | 02/09/2022<br>1.89%         | 582,216.00<br>589,398.39                     | 94.12<br>4.91%       | 564,695.40<br>229.17                     | 0.38%<br>(24,702.99)                   | A2 / A-<br>AA-                 | 1.44<br>1.40               |
| 79466LAG9           | Salesforce.com Inc Callable Note Cont 7/15/2022<br>0.625% Due 07/15/2024 | 1,760,000.00         | Various<br>0.87%            | 1,748,937.40<br>1,753,876.54                 | 94.40<br>4.65%       | 1,661,505.12<br>488.88                   | 1.12%<br>(92,371.42)                   | A2 / A+<br>NR                  | 1.45<br>1.42               |
| 78013XZU5           | Royal Bank of Canada Note<br>2.550% Due 07/16/2024                       | 1,500,000.00         | Various<br>1.98%            | 1,533,359.18<br>1,511,788.20                 | 96.82<br>4.83%       | 1,452,300.00<br>1,593.76                 | 0.98%<br>(59,488.20)                   | A1 / A<br>AA-                  | 1.46<br>1.41               |

## Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP     | Security Description   | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|--|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| 91159HHX1 | US Bancorp Callable Note Cont 6/28/2024<br>2.400% Due 07/30/2024               | 1,250,000.00    | 10/10/2019<br>2.07%         | 1,268,262.50<br>1,255,453.24 | 96.81<br>4.63%       | 1,210,073.75<br>83.33        | 0.81%<br>(45,379.49)    | A2 / A+<br>A+      | 1.50<br>1.45         |
| 009158AV8 | Air Products & Chemicals Callable Note Cont 4/30/2024<br>3.350% Due 07/31/2024 | 1,675,000.00    | 08/07/2019<br>2.07%         | 1,771,212.00<br>1,700,307.21 | 98.23<br>4.59%       | 1,645,300.58<br>155.87       | 1.11%<br>(55,006.63)    | A2 / A<br>NR       | 1.50<br>1.44         |
| 69371RR40 | Paccar Financial Corp Note<br>0.500% Due 08/09/2024                            | 680,000.00      | 08/03/2021<br>0.52%         | 679,632.80<br>679,814.05     | 94.02<br>4.62%       | 639,312.20<br>1,624.44       | 0.43%<br>(40,501.85)    | A1 / A+<br>NR      | 1.52<br>1.48         |
| 69371RQ25 | Paccar Financial Corp Note<br>2.150% Due 08/15/2024                            | 370,000.00      | 08/08/2019<br>2.20%         | 369,182.30<br>369,748.92     | 96.11<br>4.80%       | 355,607.37<br>3,668.14       | 0.24%<br>(14,141.55)    | A1 / A+<br>NR      | 1.54<br>1.47         |
| 14913Q3B3 | Caterpillar Finl Service Note<br>2.150% Due 11/08/2024                         | 1,100,000.00    | 01/28/2020<br>1.92%         | 1,111,517.00<br>1,104,266.04 | 96.12<br>4.46%       | 1,057,273.80<br>5,452.64     | 0.71%<br>(46,992.24)    | A2 / A<br>A        | 1.77<br>1.70         |
| 74153WCQ0 | Pricoa Global Funding Note<br>1.150% Due 12/06/2024                            | 885,000.00      | 12/01/2021<br>1.19%         | 884,088.45<br>884,438.41     | 93.32<br>4.98%       | 825,882.00<br>1,554.90       | 0.56%<br>(58,556.41)    | Aa3 / AA-<br>AA-   | 1.85<br>1.78         |
| 89114TZL9 | Toronto-Dominion Bank Note<br>1.450% Due 01/10/2025                            | 700,000.00      | 03/15/2022<br>2.79%         | 674,737.00<br>682,610.23     | 93.79<br>4.84%       | 656,522.30<br>592.08         | 0.44%<br>(26,087.93)    | A1 / A<br>NR       | 1.95<br>1.87         |
| 89236TJT3 | Toyota Motor Credit Corp Note<br>1.450% Due 01/13/2025                         | 1,215,000.00    | 01/10/2022<br>1.50%         | 1,213,371.90<br>1,213,942.33 | 94.17<br>4.61%       | 1,144,212.89<br>880.88       | 0.77%<br>(69,729.44)    | A1 / A+<br>A+      | 1.95<br>1.88         |
| 64952WEK5 | New York Life Global Note<br>1.450% Due 01/14/2025                             | 1,680,000.00    | 01/11/2022<br>1.49%         | 1,678,185.60<br>1,678,819.65 | 94.03<br>4.68%       | 1,579,762.80<br>1,150.33     | 1.06%<br>(99,056.85)    | Aaa / AA+<br>AAA   | 1.96<br>1.89         |
| 69371RR73 | Paccar Financial Corp Note<br>2.850% Due 04/07/2025                            | 885,000.00      | 03/31/2022<br>2.86%         | 884,769.90<br>884,832.88     | 96.56<br>4.52%       | 854,594.94<br>7,987.13       | 0.58%<br>(30,237.94)    | A1 / A+<br>NR      | 2.18<br>2.07         |
| 78016EZ59 | Royal Bank of Canada Note<br>3.375% Due 04/14/2025                             | 1,050,000.00    | 04/07/2022<br>3.39%         | 1,049,611.50<br>1,049,715.36 | 97.49<br>4.58%       | 1,023,659.70<br>10,532.81    | 0.70%<br>(26,055.66)    | A1 / A<br>AA-      | 2.20<br>2.07         |
| 06406RBC0 | Bank of NY Mellon Corp Callable Note Cont 3/25/2025<br>3.350% Due 04/25/2025   | 1,370,000.00    | 04/19/2022<br>3.35%         | 1,369,808.20<br>1,369,857.42 | 97.48<br>4.55%       | 1,335,421.20<br>12,238.67    | 0.91%<br>(34,436.22)    | A1 / A<br>AA-      | 2.23<br>2.10         |
| 06367WB85 | Bank of Montreal Note<br>1.850% Due 05/01/2025                                 | 1,240,000.00    | 07/23/2021<br>0.85%         | 1,285,656.80<br>1,267,247.87 | 93.84<br>4.77%       | 1,163,616.00<br>5,735.00     | 0.79%<br>(103,631.87)   | A2 / A-<br>AA-     | 2.25<br>2.15         |
| 46647PCH7 | JP Morgan Chase & Co Callable Note Cont 6/1/2024<br>0.824% Due 06/01/2025      | 1,370,000.00    | 05/24/2021<br>0.78%         | 1,371,773.90<br>1,370,786.60 | 94.13<br>5.23%       | 1,289,582.38<br>1,881.47     | 0.87%<br>(81,204.22)    | A1 / A-<br>AA-     | 2.33<br>2.24         |
| 46647PCK0 | JP Morgan Chase & Co Callable Note Cont 6/23/2024<br>0.969% Due 06/23/2025     | 655,000.00      | Various<br>0.95%            | 655,406.85<br>655,188.75     | 94.22<br>5.18%       | 617,150.17<br>669.96         | 0.42%<br>(38,038.58)    | A1 / A-<br>AA-     | 2.39<br>2.30         |
| 66815L2J7 | Northwestern Mutual Gbl Note<br>4.000% Due 07/01/2025                          | 1,170,000.00    | 06/27/2022<br>4.01%         | 1,169,602.20<br>1,169,680.24 | 98.61<br>4.61%       | 1,153,721.79<br>3,900.00     | 0.78%<br>(15,958.45)    | Aaa / AA+<br>AAA   | 2.42<br>2.27         |

As of January 31, 2023

# Holdings Report

## City of Cupertino - Account #10659

| CUSIP     | Security Description  | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|---|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| 74153WCM9 | Pricoa Global Funding Note<br>0.800% Due 09/01/2025                           | 904,000.00      | 04/06/2022<br>3.26%         | 832,972.72<br>850,071.88     | 90.50<br>4.75%       | 818,129.04<br>3,013.33       | 0.55%<br>(31,942.84)    | Aa3 / AA-<br>AA-   | 2.59<br>2.49         |
| 06406HCQ0 | Bank of New York Callable Note Cont 10/18/2025<br>3.950% Due 11/18/2025       | 1,000,000.00    | 04/05/2022<br>3.20%         | 1,024,910.00<br>1,019,116.98 | 98.31<br>4.59%       | 983,094.00<br>8,009.72       | 0.67%<br>(36,022.98)    | A1 / A<br>AA-      | 2.80<br>2.59         |
| 40139LBC6 | Guardian Life Glob Fun Note<br>0.875% Due 12/10/2025                          | 1,400,000.00    | Various<br>1.12%            | 1,385,860.00<br>1,390,343.54 | 89.38<br>4.90%       | 1,251,352.20<br>1,735.42     | 0.84%<br>(138,991.34)   | Aa1 / AA+<br>NR    | 2.86<br>2.76         |
| 66815L2A6 | Northwestern Mutual Gbl Note<br>0.800% Due 01/14/2026                         | 850,000.00      | 12/06/2021<br>1.47%         | 827,449.50<br>833,772.07     | 89.57<br>4.62%       | 761,304.20<br>321.11         | 0.51%<br>(72,467.87)    | Aaa / AA+<br>AAA   | 2.96<br>2.86         |
| 06051GHY8 | Bank of America Corp Callable Note Cont 2/13/2025<br>2.015% Due 02/13/2026    | 600,000.00      | 05/24/2021<br>1.05%         | 620,988.00<br>611,474.68     | 93.86<br>5.23%       | 563,157.60<br>5,642.00       | 0.38%<br>(48,317.08)    | A2 / A-<br>AA-     | 3.04<br>1.93         |
| 46647PBK1 | JP Morgan Chase & Co Callable Note Cont 4/22/2025<br>2.083% Due 04/22/2026    | 401,000.00      | 05/20/2021<br>1.11%         | 415,969.33<br>409,495.54     | 93.92<br>5.00%       | 376,599.95<br>2,297.03       | 0.25%<br>(32,895.59)    | A1 / A-<br>AA-     | 3.22<br>2.12         |
| 6174468Q5 | Morgan Stanley Callable Note Cont 4/28/2025<br>2.188% Due 04/28/2026          | 650,000.00      | 05/23/2022<br>4.68%         | 615,699.50<br>621,727.20     | 93.98<br>5.06%       | 610,845.30<br>3,674.02       | 0.41%<br>(10,881.90)    | A1 / A-<br>A+      | 3.24<br>2.13         |
| 023135BX3 | Amazon.com Inc Callable Note Cont 4/12/2026<br>1.000% Due 05/12/2026          | 1,875,000.00    | 05/10/2021<br>1.09%         | 1,866,900.00<br>1,869,694.63 | 90.04<br>4.29%       | 1,688,229.38<br>4,114.58     | 1.14%<br>(181,465.25)   | A1 / AA<br>AA-     | 3.28<br>3.16         |
| 91324PEC2 | United Health Group Inc Callable Note Cont 4/15/2026<br>1.150% Due 05/15/2026 | 1,035,000.00    | Various<br>1.37%            | 1,025,051.35<br>1,027,583.15 | 90.53<br>4.27%       | 936,954.45<br>2,512.74       | 0.63%<br>(90,628.70)    | A3 / A+<br>A       | 3.29<br>3.16         |
| 89236TJK2 | Toyota Motor Credit Corp Note<br>1.125% Due 06/18/2026                        | 1,385,000.00    | 06/15/2021<br>1.13%         | 1,384,390.60<br>1,384,588.50 | 89.70<br>4.44%       | 1,242,369.93<br>1,861.09     | 0.84%<br>(142,218.57)   | A1 / A+<br>A+      | 3.38<br>3.25         |
| 06051GJD2 | Bank of America Corp Callable Note Cont 6/19/2025<br>1.319% Due 06/19/2026    | 700,000.00      | 07/16/2021<br>1.27%         | 701,274.00<br>700,774.20     | 91.59<br>5.10%       | 641,141.20<br>1,077.18       | 0.43%<br>(59,633.00)    | A2 / A-<br>AA-     | 3.38<br>2.29         |
| 57629WDE7 | Mass Mutual Global funding Note<br>1.200% Due 07/16/2026                      | 1,000,000.00    | 08/19/2021<br>1.15%         | 1,002,230.00<br>1,001,572.72 | 89.51<br>4.51%       | 895,064.00<br>500.00         | 0.60%<br>(106,508.72)   | Aa3 / AA+<br>AA+   | 3.46<br>3.32         |
| 58989V2D5 | Met Tower Global Funding Note<br>1.250% Due 09/14/2026                        | 770,000.00      | 09/07/2021<br>1.27%         | 769,291.60<br>769,487.52     | 88.42<br>4.77%       | 680,810.90<br>3,662.85       | 0.46%<br>(88,676.62)    | Aa3 / AA-<br>AA-   | 3.62<br>3.44         |
| 931142ER0 | Wal-Mart Stores Callable Note Cont 08/17/2026<br>1.050% Due 09/17/2026        | 350,000.00      | 09/08/2021<br>1.09%         | 349,338.50<br>349,520.36     | 89.62<br>4.16%       | 313,666.50<br>1,367.92       | 0.21%<br>(35,853.86)    | Aa2 / AA<br>AA     | 3.63<br>3.48         |
| 59217GER6 | Metlife Note<br>1.875% Due 01/11/2027   | 1,115,000.00    | 01/03/2022<br>1.90%         | 1,113,728.90<br>1,113,997.60 | 90.09<br>4.65%       | 1,004,509.08<br>1,161.46     | 0.68%<br>(109,488.52)   | Aa3 / AA-<br>AA-   | 3.95<br>3.72         |
| 808513BY0 | Charles Schwab Corp Callable Note Cont 2/3/2027<br>2.450% Due 03/03/2027      | 960,000.00      | 03/01/2022<br>2.46%         | 959,729.90<br>959,778.53     | 93.04<br>4.32%       | 893,215.68<br>9,669.33       | 0.61%<br>(66,562.85)    | A2 / A<br>A        | 4.09<br>3.78         |

# Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP                          | Security Description  | Par Value/Units      | Purchase Date<br>Book Yield | Cost Value<br>Book Value                     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int.              | % of Port.<br>Gain/Loss                | Moody/S&P<br>Fitch            | Maturity<br>Duration       |
|--------------------------------|---|----------------------|-----------------------------|--|----------------------|---|--|-------------------------------|----------------------------|
| 084664CZ2                      | Berkshire Hathaway Callable Note Cont 2/15/2027<br>2.300% Due 03/15/2027      | 1,615,000.00         | 03/07/2022<br>2.30%         | 1,614,693.15<br>1,614,747.43                 | 94.15<br>3.85%       | 1,520,475.67<br>14,032.56                 | 1.03%<br>(94,271.76)                   | Aa2 / AA<br>A+                | 4.12<br>3.84               |
| 06051GHT9                      | Bank of America Corp Callable Note 1X 4/23/2026<br>3.559% Due 04/23/2027      | 1,150,000.00         | Various<br>4.77%            | 1,114,222.54<br>1,117,928.49                 | 95.75<br>4.99%       | 1,101,154.90<br>11,141.65                 | 0.75%<br>(16,773.59)                   | A2 / A-<br>AA-                | 4.23<br>2.97               |
| 665859AW4                      | Northern Trust Company Callable Note Cont 4/10/2027<br>4.000% Due 05/10/2027  | 670,000.00           | 05/05/2022<br>4.04%         | 668,914.60<br>669,073.31                     | 98.94<br>4.27%       | 662,864.50<br>6,030.00                    | 0.45%<br>(6,208.81)                    | A2 / A+<br>A+                 | 4.27<br>3.85               |
| 91324PEG3                      | United Health Group Inc Callable Note Cont 4/15/2027<br>3.700% Due 05/15/2027 | 675,000.00           | 05/17/2022<br>3.69%         | 675,316.70<br>675,272.01                     | 98.33<br>4.13%       | 663,747.08<br>5,272.50                    | 0.45%<br>(11,524.93)                   | A3 / A+<br>A                  | 4.29<br>3.89               |
| <b>TOTAL Corporate</b>         |   | <b>42,790,000.00</b> | <b>1.97%</b>                | <b>42,826,786.07</b><br><b>42,719,360.51</b> | <b>4.64%</b>         | <b>40,286,578.95</b><br><b>153,106.62</b> | <b>27.19%</b><br><b>(2,432,781.56)</b> | <b>A1 / A+</b><br><b>AA-</b>  | <b>2.55</b><br><b>2.34</b> |
| <b>Money Market Fund</b>       |   |                      |                             |  |                      |   |  |                               |                            |
| 94975H270                      | Wells Fargo 100% Treasury Money Mkt Fund                                      | 170,993.03           | Various<br>3.80%            | 170,993.03<br>170,993.03                     | 1.00<br>3.80%        | 170,993.03<br>0.00                        | 0.11%<br>0.00                          | Aaa / AAA<br>NR               | 0.00<br>0.00               |
| <b>TOTAL Money Market Fund</b> |   | <b>170,993.03</b>    | <b>3.80%</b>                | <b>170,993.03</b><br><b>170,993.03</b>       | <b>3.80%</b>         | <b>170,993.03</b><br><b>0.00</b>          | <b>0.11%</b><br><b>0.00</b>            | <b>Aaa / AAA</b><br><b>NR</b> | <b>0.00</b><br><b>0.00</b> |
| <b>Municipal Bonds</b>         |   |                      |                             |  |                      |   |  |                               |                            |
| 13063DRK6                      | California State Taxable GO<br>2.400% Due 10/01/2024                          | 755,000.00           | 10/16/2019<br>1.91%         | 772,342.35<br>760,844.87                     | 96.97<br>4.30%       | 732,093.30<br>6,040.00                    | 0.50%<br>(28,751.57)                   | Aa2 / AA-<br>AA               | 1.67<br>1.60               |
| <b>TOTAL Municipal Bonds</b>   |   | <b>755,000.00</b>    | <b>1.91%</b>                | <b>772,342.35</b><br><b>760,844.87</b>       | <b>4.30%</b>         | <b>732,093.30</b><br><b>6,040.00</b>      | <b>0.50%</b><br><b>(28,751.57)</b>     | <b>Aa2 / AA-</b><br><b>AA</b> | <b>1.67</b><br><b>1.60</b> |
| <b>Supranational</b>           |   |                      |                             |  |                      |   |  |                               |                            |
| 4581X0DP0                      | Inter-American Dev Bank Note<br>0.250% Due 11/15/2023                         | 2,800,000.00         | 07/01/2021<br>0.37%         | 2,792,300.00<br>2,797,436.31                 | 96.43<br>4.92%       | 2,699,928.00<br>1,477.78                  | 1.82%<br>(97,508.31)                   | Aaa / AAA<br>NR               | 0.79<br>0.77               |
| 45950KCT5                      | International Finance Corp Note<br>0.375% Due 07/16/2025                      | 2,500,000.00         | 05/27/2021<br>0.66%         | 2,471,150.00<br>2,482,835.59                 | 91.48<br>4.05%       | 2,286,900.00<br>390.63                    | 1.54%<br>(195,935.59)                  | Aaa / AAA<br>NR               | 2.46<br>2.40               |
| 459058JL8                      | Intl. Bank Recon & Development Note<br>0.500% Due 10/28/2025                  | 2,400,000.00         | Various<br>0.60%            | 2,388,859.25<br>2,393,510.85                 | 90.90<br>4.04%       | 2,181,504.00<br>3,100.00                  | 1.47%<br>(212,006.85)                  | Aaa / AAA<br>AAA              | 2.74<br>2.67               |

## Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP                      | Security Description                                  | Par Value/Units      | Purchase Date<br>Book Yield | Cost Value<br>Book Value               | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int.      | % of Port.<br>Gain/Loss       | Moody/S&P<br>Fitch       | Maturity<br>Duration |
|----------------------------|---|----------------------|-----------------------------|--|----------------------|-----------------------------------|-------------------------------|--------------------------|----------------------|
| 4581X0DV7                  | Inter-American Dev Bank Note<br>0.875% Due 04/20/2026 | 2,460,000.00         | 04/13/2021<br>0.97%         | 2,448,733.20<br>2,452,756.18           | 90.82<br>3.94%       | 2,234,098.20<br>6,038.96          | 1.51%<br>(218,657.98)         | Aaa / AAA<br>AAA         | 3.22<br>3.11         |
| <b>TOTAL Supranational</b> |   | <b>10,160,000.00</b> | <b>0.64%</b>                | <b>10,101,042.45<br/>10,126,538.93</b> | <b>4.27%</b>         | <b>9,402,430.20<br/>11,007.37</b> | <b>6.33%<br/>(724,108.73)</b> | <b>Aaa / AAA<br/>AAA</b> | <b>2.23<br/>2.16</b> |
| <b>US Treasury</b>         |   |                      |                             |  |                      |                                   |                               |                          |                      |
| 912828B66                  | US Treasury Note<br>2.750% Due 02/15/2024             | 2,000,000.00         | Various<br>2.14%            | 2,053,613.28<br>2,012,079.73           | 97.97<br>4.77%       | 1,959,454.00<br>25,407.61         | 1.33%<br>(52,625.73)          | Aaa / AA+<br>AAA         | 1.04<br>1.00         |
| 91282CBR1                  | US Treasury Note<br>0.250% Due 03/15/2024             | 1,450,000.00         | 03/30/2021<br>0.33%         | 1,446,488.28<br>1,448,673.35           | 95.20<br>4.71%       | 1,380,388.40<br>1,391.92          | 0.93%<br>(68,284.95)          | Aaa / AA+<br>AAA         | 1.12<br>1.09         |
| 912828X70                  | US Treasury Note<br>2.000% Due 04/30/2024             | 1,700,000.00         | 06/10/2019<br>1.92%         | 1,705,976.56<br>1,701,520.09           | 96.80<br>4.67%       | 1,645,679.90<br>8,734.81          | 1.11%<br>(55,840.19)          | Aaa / AA+<br>AAA         | 1.25<br>1.20         |
| 912828XX3                  | US Treasury Note<br>2.000% Due 06/30/2024             | 2,000,000.00         | Various<br>1.80%            | 2,018,574.22<br>2,005,418.28           | 96.51<br>4.58%       | 1,930,156.00<br>3,535.91          | 1.30%<br>(75,262.28)          | Aaa / AA+<br>AAA         | 1.41<br>1.37         |
| 912828D56                  | US Treasury Note<br>2.375% Due 08/15/2024             | 1,700,000.00         | 09/18/2019<br>1.71%         | 1,753,191.41<br>1,716,652.00           | 96.90<br>4.48%       | 1,647,272.80<br>18,651.49         | 1.12%<br>(69,379.20)          | Aaa / AA+<br>AAA         | 1.54<br>1.47         |
| 912828YY0                  | US Treasury Note<br>1.750% Due 12/31/2024             | 2,100,000.00         | 03/15/2022<br>1.97%         | 2,087,203.13<br>2,091,238.97           | 95.50<br>4.22%       | 2,005,418.10<br>3,248.62          | 1.35%<br>(85,820.87)          | Aaa / AA+<br>AAA         | 1.92<br>1.85         |
| 912828ZC7                  | US Treasury Note<br>1.125% Due 02/28/2025             | 1,500,000.00         | 03/18/2020<br>0.81%         | 1,523,144.53<br>1,509,708.66           | 94.03<br>4.15%       | 1,410,468.00<br>7,178.87          | 0.95%<br>(99,240.66)          | Aaa / AA+<br>AAA         | 2.08<br>2.01         |
| 91282CED9                  | US Treasury Note<br>1.750% Due 03/15/2025             | 3,100,000.00         | Various<br>2.23%            | 3,057,617.20<br>3,069,612.26           | 95.19<br>4.14%       | 2,950,933.40<br>20,830.80         | 2.00%<br>(118,678.86)         | Aaa / AA+<br>AAA         | 2.12<br>2.03         |
| 912828ZL7                  | US Treasury Note<br>0.375% Due 04/30/2025             | 2,500,000.00         | 03/21/2022<br>2.24%         | 2,360,839.85<br>2,399,584.00           | 92.11<br>4.09%       | 2,302,735.00<br>2,408.49          | 1.55%<br>(96,849.00)          | Aaa / AA+<br>AAA         | 2.25<br>2.19         |
| 91282CAB7                  | US Treasury Note<br>0.250% Due 07/31/2025             | 1,500,000.00         | 03/12/2021<br>0.72%         | 1,469,765.63<br>1,482,774.54           | 91.22<br>3.97%       | 1,368,282.00<br>10.36             | 0.92%<br>(114,492.54)         | Aaa / AA+<br>AAA         | 2.50<br>2.44         |
| 91282CAM3                  | US Treasury Note<br>0.250% Due 09/30/2025             | 2,400,000.00         | Various<br>0.56%            | 2,366,140.63<br>2,380,302.80           | 90.86<br>3.90%       | 2,180,625.60<br>2,043.96          | 1.47%<br>(199,677.20)         | Aaa / AA+<br>AAA         | 2.67<br>2.60         |
| 91282CAT8                  | US Treasury Note<br>0.250% Due 10/31/2025             | 2,450,000.00         | Various<br>0.49%            | 2,422,492.19<br>2,434,185.15           | 90.52<br>3.92%       | 2,217,823.30<br>1,573.55          | 1.49%<br>(216,361.85)         | Aaa / AA+<br>AAA         | 2.75<br>2.68         |
| 91282CAZ4                  | US Treasury Note<br>0.375% Due 11/30/2025             | 2,250,000.00         | 03/26/2021<br>0.77%         | 2,209,658.20<br>2,225,586.95           | 90.63<br>3.91%       | 2,039,062.50<br>1,460.34          | 1.37%<br>(186,524.45)         | Aaa / AA+<br>AAA         | 2.83<br>2.76         |
| 91282CBH3                  | US Treasury Note<br>0.375% Due 01/31/2026             | 2,500,000.00         | 05/27/2021<br>0.75%         | 2,456,445.31<br>2,472,093.40           | 90.23<br>3.86%       | 2,255,665.00<br>25.90             | 1.52%<br>(216,428.40)         | Aaa / AA+<br>AAA         | 3.00<br>2.93         |
| 91282CBW0                  | US Treasury Note<br>0.750% Due 04/30/2026             | 2,500,000.00         | 05/27/2021<br>0.80%         | 2,493,652.34<br>2,495,820.01           | 90.70<br>3.82%       | 2,267,480.00<br>4,816.99          | 1.53%<br>(228,340.01)         | Aaa / AA+<br>AAA         | 3.25<br>3.14         |

# Holdings Report

As of January 31, 2023

## City of Cupertino - Account #10659

| CUSIP                                   | Security Description                      | Par Value/Units       | Purchase Date<br>Book Yield | Cost Value<br>Book Value                       | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int.               | % of Port.<br>Gain/Loss                 | Moody/S&P<br>Fitch             | Maturity<br>Duration       |
|---|---|-----------------------|-----------------------------|--|----------------------|--|---|--------------------------------|----------------------------|
| 91282CCZ2                               | US Treasury Note<br>0.875% Due 09/30/2026 | 1,400,000.00          | 10/18/2021<br>1.19%         | 1,379,054.68<br>1,384,502.55                   | 90.20<br>3.76%       | 1,262,788.80<br>4,173.08                   | 0.85%<br>(121,713.75)                   | Aaa / AA+<br>AAA               | 3.67<br>3.53               |
| 91282CDG3                               | US Treasury Note<br>1.125% Due 10/31/2026 | 1,400,000.00          | 11/15/2021<br>1.25%         | 1,391,468.75<br>1,393,548.51                   | 90.91<br>3.75%       | 1,272,742.80<br>4,046.27                   | 0.86%<br>(120,805.71)                   | Aaa / AA+<br>AAA               | 3.75<br>3.60               |
| 91282CEW7                               | US Treasury Note<br>3.250% Due 06/30/2027 | 3,250,000.00          | Various<br>3.18%            | 3,260,312.50<br>3,258,860.80                   | 98.29<br>3.67%       | 3,194,522.50<br>9,337.01                   | 2.15%<br>(64,338.30)                    | Aaa / AA+<br>AAA               | 4.41<br>4.06               |
| 91282CFB2                               | US Treasury Note<br>2.750% Due 07/31/2027 | 400,000.00            | 08/22/2022<br>3.12%         | 393,218.75<br>393,828.05                       | 96.26<br>3.66%       | 385,046.80<br>30.39                        | 0.26%<br>(8,781.25)                     | Aaa / AA+<br>AAA               | 4.50<br>4.18               |
| 91282CFH9                               | US Treasury Note<br>3.125% Due 08/31/2027 | 4,500,000.00          | Various<br>3.28%            | 4,468,902.34<br>4,471,373.50                   | 97.84<br>3.64%       | 4,402,615.50<br>59,823.90                  | 3.00%<br>(68,758.00)                    | Aaa / AA+<br>AAA               | 4.58<br>4.16               |
| 91282CFM8                               | US Treasury Note<br>4.125% Due 09/30/2027 | 3,450,000.00          | Various<br>4.31%            | 3,421,152.34<br>3,422,673.34                   | 102.03<br>3.65%      | 3,519,941.85<br>48,480.08                  | 2.40%<br>97,268.51                      | Aaa / AA+<br>AAA               | 4.67<br>4.16               |
| 91282CFZ9                               | US Treasury Note<br>3.875% Due 11/30/2027 | 850,000.00            | 12/05/2022<br>3.81%         | 852,656.25<br>852,573.06                       | 101.14<br>3.61%      | 859,695.10<br>5,700.72                     | 0.58%<br>7,122.04                       | Aaa / AA+<br>AAA               | 4.83<br>4.35               |
| 91282CGC9                               | US Treasury Note<br>3.875% Due 12/31/2027 | 2,750,000.00          | Various<br>3.67%            | 2,775,107.42<br>2,775,051.64                   | 101.13<br>3.62%      | 2,781,152.00<br>9,419.89                   | 1.88%<br>6,100.36                       | Aaa / AA+<br>AAA               | 4.92<br>4.43               |
| <b>TOTAL US Treasury</b>                |   | <b>49,650,000.00</b>  | <b>2.01%</b>                | <b>49,366,675.79</b><br><b>49,397,661.64</b>   | <b>3.99%</b>         | <b>47,239,949.35</b><br><b>242,330.96</b>  | <b>31.92%</b><br><b>(2,157,712.29)</b>  | <b>Aaa / AA+</b><br><b>AAA</b> | <b>3.05</b><br><b>2.86</b> |
| <b>TOTAL PORTFOLIO</b>                  |   | <b>156,310,484.20</b> | <b>1.73%</b>                | <b>156,399,348.51</b><br><b>156,105,057.72</b> | <b>4.39%</b>         | <b>148,208,122.65</b><br><b>534,357.21</b> | <b>100.00%</b><br><b>(7,896,935.07)</b> | <b>Aa1 / AA</b><br><b>AAA</b>  | <b>2.66</b><br><b>2.28</b> |
| <b>TOTAL MARKET VALUE PLUS ACCRUALS</b> |   |                       |                             |  |                      | <b>148,742,479.86</b>                      |   |                                |                            |



## Section 4 | Transactions



As of January 31, 2023

# Transaction Ledger

## City of Cupertino - Account #10659

October 31, 2022 through January 31, 2023

| Transaction Type          | Settlement Date | CUSIP     | Quantity            | Security Description                       | Price   | Acq/Disp Yield | Amount              | Interest Pur/Sold | Total Amount        | Gain/Loss         |
|---------------------------|-----------------|-----------|---------------------|--|---------|----------------|---------------------|-------------------|---------------------|-------------------|
| <b>ACQUISITIONS</b>       |                 |           |                     |  |         |                |                     |                   |                     |                   |
| Purchase                  | 12/06/2022      | 91282CFZ9 | 850,000.00          | US Treasury Note<br>3.875% Due: 11/30/2027 | 100.313 | 3.81%          | 852,656.25          | 542.93            | 853,199.18          | 0.00              |
| Purchase                  | 01/06/2023      | 91282CGC9 | 750,000.00          | US Treasury Note<br>3.875% Due: 12/31/2027 | 99.660  | 3.95%          | 747,451.17          | 481.70            | 747,932.87          | 0.00              |
| Purchase                  | 01/26/2023      | 91282CGC9 | 2,000,000.00        | US Treasury Note<br>3.875% Due: 12/31/2027 | 101.383 | 3.57%          | 2,027,656.25        | 5,566.30          | 2,033,222.55        | 0.00              |
| <b>Subtotal</b>           |                 |           | <b>3,600,000.00</b> |  |         |                | <b>3,627,763.67</b> | <b>6,590.93</b>   | <b>3,634,354.60</b> | <b>0.00</b>       |
| <b>TOTAL ACQUISITIONS</b> |                 |           | <b>3,600,000.00</b> |  |         |                | <b>3,627,763.67</b> | <b>6,590.93</b>   | <b>3,634,354.60</b> | <b>0.00</b>       |
| <b>DISPOSITIONS</b>       |                 |           |                     |  |         |                |                     |                   |                     |                   |
| Sale                      | 01/26/2023      | 912828V23 | 1,500,000.00        | US Treasury Note<br>2.25% Due: 12/31/2023  | 97.762  | 1.80%          | 1,466,425.78        | 2,424.03          | 1,468,849.81        | -39,625.84        |
| <b>Subtotal</b>           |                 |           | <b>1,500,000.00</b> |  |         |                | <b>1,466,425.78</b> | <b>2,424.03</b>   | <b>1,468,849.81</b> | <b>-39,625.84</b> |
| <b>TOTAL DISPOSITIONS</b> |                 |           | <b>1,500,000.00</b> |  |         |                | <b>1,466,425.78</b> | <b>2,424.03</b>   | <b>1,468,849.81</b> | <b>-39,625.84</b> |

# Important Disclosures

*As of January 31, 2023*

2023 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

## Benchmark Disclosures

*As of January 31, 2023*

### **ICE BofA 1-5 Yr US Treasury & Agency Index**

*The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.*

**CITY OF CUPERTINO -  
CHANDLER ASSET MANAGEMENT**

ACCOUNT NUMBER [REDACTED]  
MONTHLY STATEMENT  
JANUARY 1, 2023 THROUGH JANUARY 31, 2023

ACCOUNT MANAGER: MICHAEL J WADE  
TELEPHONE NUMBER: 515-878-6110

PFGEDD

INVESTMENT CONTACT: IMR/CHRISTINE NORGREN  
TELEPHONE NUMBER:

ADMINISTRATOR: BELINDA CONWAY  
TELEPHONE NUMBER: 254-265-6137

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• NOT INSURED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC) OR ANY FEDERAL GOVERNMENT AGENCY  
• NOT A DEPOSIT, OBLIGATION OF, OR GUARANTEED BY ANY BANK OR BANKING AFFILIATE  
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#### ASSET VALUATION PRACTICES

VALUES REFLECTED FOR PUBLICLY TRADED ASSETS ARE OBTAINED FROM UNAFFILIATED SOURCES. IN SITUATIONS WHERE AN ASSET VALUE CANNOT BE PROVIDED BY OUR UNAFFILIATED PRICING SOURCES, SUCH AS BUT NOT LIMITED TO NON-PUBLICLY TRADED ASSETS, THE CUSTOMER OR THEIR DESIGNATED REPRESENTATIVE MUST PROVIDE THE UPDATED VALUE. IF PRINCIPAL CUSTODY SOLUTIONS DOES NOT RECEIVE AN UPDATED VALUE, OR IS UNABLE TO USE THE VALUE PROVIDED, THE LAST REPORTED VALUE WILL CONTINUE TO BE REPORTED. VALUES OBTAINED FROM THE CUSTOMER OR THEIR DESIGNATED REPRESENTATIVE SHOULD NOT BE CONSIDERED TO BE CERTIFIED BY PRINCIPAL BANK/PRINCIPAL TRUST COMPANY, AS APPLICABLE.

#### SPECIAL INVESTMENTS

"SPECIAL INVESTMENTS" ARE ASSETS NOT HELD IN CUSTODY BY PRINCIPAL BANK/PRINCIPAL TRUST COMPANY BUT WHOSE VALUE MAY BE SHOWN ON ACCOUNT STATEMENTS. EXAMPLES OF SPECIAL INVESTMENTS INCLUDE, BUT ARE NOT LIMITED TO, COMMON OR COLLECTIVE FUNDS NOT ADMINISTERED BY PRINCIPAL BANK/PRINCIPAL TRUST COMPANY (OR THEIR AFFILIATES), HEDGE FUNDS, LIMITED PARTNERSHIPS, AND OTHER UNREGISTERED SECURITIES. AT THE DIRECTION OF AND AS A MATTER OF CONVENIENCE TO ITS CLIENTS, PRINCIPAL BANK/PRINCIPAL TRUST COMPANY MAY BE REPORT SPECIAL INVESTMENTS AS A RECORDKEEPING ITEM ON ACCOUNT STATEMENTS, AT NOMINAL VALUE OR SUCH OTHER VALUE PROVIDED BY CLIENTS/EXTERNAL SOURCES. NEITHER PRINCIPAL BANK NOR PRINCIPAL TRUST COMPANY IS RESPONSIBLE FOR THE ACCURACY OF INFORMATION PROVIDED BY EXTERNAL SOURCES, AND DOES NOT CERTIFY THAT INFORMATION PROVIDED BY THESE EXTERNAL SOURCES IS TRUE OR CORRECT FOR THE SPECIAL INVESTMENTS REFLECTED IN YOUR ACCOUNT.

#### TRADE CONFIRMS

PURSUANT TO FEDERAL REGULATION, MONTHLY OR QUARTERLY ACCOUNT STATEMENTS THAT INCLUDE INVESTMENT TRANSACTION DETAILS MAY BE PROVIDED IN LIEU OF SEPARATE TRADE CONFIRMATIONS. SEPARATE TRADE CONFIRMS MAY BE OBTAINED AT NO ADDITIONAL COST UPON WRITTEN REQUEST TO THE ACCOUNT MANAGER.

#### UNCLAIMED PROPERTY DESIGNATED REPRESENTATIVE NOTIFICATION

YOUR PROPERTY MAY BE TRANSFERRED TO THE APPROPRIATE STATE IF NO ACTIVITY OCCURS IN THE ACCOUNT WITHIN THE TIME PERIOD SPECIFIED BY STATE LAW. IF YOUR STATE OF RESIDENCE ALLOWS, YOU MAY DESIGNATE A REPRESENTATIVE FOR THE PURPOSE OF RECEIVING NOTICE OF ACCOUNT INACTIVITY BY PROVIDING THE NAME AND MAILING OR EMAIL ADDRESS OF A REPRESENTATIVE. THE DESIGNATED REPRESENTATIVE DOES NOT HAVE ANY RIGHTS TO YOUR ACCOUNT. PLEASE REFER TO YOUR STATE'S UNCLAIMED PROPERTY WEBSITE FOR MORE INFORMATION AND INSTRUCTIONS ON HOW TO DESIGNATE A REPRESENTATIVE FOR NOTICE.

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FOR THE PERIOD JANUARY 1, 2023 THROUGH JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

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ASSET SUMMARY  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

| ASSET SUMMARY                         |                       |                       |                |                      |                         |               |                   |
|---------------------------------------|-----------------------|-----------------------|----------------|----------------------|-------------------------|---------------|-------------------|
| INVESTMENT CATEGORY                   | COST VALUE            | MARKET VALUE          | % TOTAL MARKET | UNREALIZED GAIN/LOSS | ESTIMATED ANNUAL INCOME | CURRENT YIELD | ACCRUED INCOME    |
| CASH                                  | 0.00                  | 0.00                  | 0.00           |                      |                         |               |                   |
| CASH EQUIVALENTS                      | 170,993.03            | 170,993.03            | 0.12           | 0.00                 | 6,437                   | 3.76          | 955.37            |
| BONDS AND NOTES                       | 156,228,355.48        | 148,037,128.65        | 99.88          | 8,191,226.83-        | 2,674,518               | 1.81          | 534,297.01        |
| TOTAL INVESTMENTS                     | 156,399,348.51        | 148,208,121.68        | 100.00         | 8,191,226.83-        | 2,680,955               | 1.81          | 535,252.38        |
| TOTAL ACCRUALS                        | 535,252.38            | 535,252.38            |                |                      |                         |               |                   |
| <b>TOTAL ACCRUALS AND INVESTMENTS</b> | <b>156,934,600.89</b> | <b>148,743,374.06</b> |                | <b>8,191,226.83-</b> | <b>2,680,955</b>        | <b>1.81</b>   | <b>535,252.38</b> |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES       | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| CASH EQUIVALENTS       |  |                           |                              |                   |                         |                |
| 165,128.2              | ALLSPRING 100% TREASURY<br>MONEY MARKET FUND - #008  | 165,128.20<br>1.0000      | 165,128.20<br>1.0000         | 0.11              | 0.00                    | 922.71         |
| 5,864.83               | PRINCIPAL PUBLIC DEPOSIT SWEEP<br>PROGRAM  | 5,864.83<br>1.0000        | 5,864.83<br>1.0000           | 0.00              | 0.00                    | 32.66          |
| TOTAL CASH EQUIVALENTS |  | 170,993.03                | 170,993.03                   | 0.12              | 0.00                    | 955.37         |
| BOND & NOTES           |  |                           |                              |                   |                         |                |
| 1,675,000              | AIR PRODUCTS & CHEMICALS<br>DTD 07/31/14 3.350 07/31/2024<br>MOODY'S RATING A2<br>CUSIP 009158AV8  | 1,771,212.00<br>105.7440  | 1,645,302.25<br>98.2270      | 1.11              | 125,909.75-             | 155.87         |
| 1,875,000              | AMAZON.COM INC<br>DTD 05/12/21 1.000 05/12/2026<br>MOODY'S RATING A1<br>CUSIP 023135BX3  | 1,866,900.00<br>99.5680   | 1,688,231.25<br>90.0390      | 1.14              | 178,668.75-             | 4,114.58       |
| 1,375,000              | AMERICAN EXPRESS CREDIT ACCOUNT<br>ASSET BCKD SEC SER 2022-2 CL A<br>DTD 05/24/2022 3.390% 05/17/2027<br>NON CALLABLE<br>CUSIP 02582JTT8                       | 1,374,695.85<br>99.9779   | 1,343,265.00<br>97.6920      | 0.91              | 31,430.85-              | 2,071.67       |
| 1,545,000              | AMERICAN EXPRESS CREDIT ACCOUNT<br>ASSET BCKD SEC SER 2022-1 CL A<br>DTD 03/18/2022 2.210% 03/15/2027<br>NON CALLABLE<br>MOODY'S RATING AAA<br>CUSIP 02589BAA8 | 1,524,359.77<br>98.6641   | 1,472,678.55<br>95.3190      | 0.99              | 51,681.22-              | 1,517.53       |
| 1,150,000              | BANK OF AMERICA CORP<br>MED TERM NOTE<br>DTD 04/23/19 04/23/2027<br>MOODY'S RATING A2<br>CUSIP 06051GHT9   | 1,114,222.54<br>96.8889   | 1,101,159.50<br>95.7530      | 0.74              | 13,063.04-              | 11,141.65      |



STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

## STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION   | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 600,000          | BANK OF AMERICA CORP<br>MED TERM NOTE<br>DTD 02/13/20 02/13/2026<br>MOODY'S RATING A2<br>CUSIP 06051GHY8          | 620,988.00<br>103.4980    | 563,160.00<br>93.8600        | 0.38              | 57,828.00-              | 5,642.00       |
| 700,000          | BANK OF AMERICA CORP<br>MED TERM NOTE<br>DTD 06/19/20 06/19/2026<br>MOODY'S RATING A2<br>CUSIP 06051GJD2          | 701,274.00<br>100.1820    | 641,144.00<br>91.5920        | 0.43              | 60,130.00-              | 1,077.18       |
| 600,000          | BANK OF MONTREAL<br>MED TERM NOTE<br>DTD 07/09/21 0.625 07/09/2024<br>MOODY'S RATING A2<br>CUSIP 06367TQW3        | 582,216.00<br>97.0360     | 564,696.00<br>94.1160        | 0.38              | 17,520.00-              | 229.17         |
| 1,240,000        | BANK OF MONTREAL<br>MED TERM NOTE<br>DTD 04/27/20 1.850 05/01/2025<br>MOODY'S RATING A2<br>CUSIP 06367WB85        | 1,285,656.80<br>103.6820  | 1,163,616.00<br>93.8400      | 0.79              | 122,040.80-             | 5,735.00       |
| 1,000,000        | BANK OF NEW YORK MELLON<br>MED TERM NOTE<br>DTD 11/18/13 3.950 11/18/2025<br>MOODY'S RATING A1<br>CUSIP 06406HCQ0 | 1,024,910.00<br>102.4910  | 983,090.00<br>98.3090        | 0.66              | 41,820.00-              | 8,009.72       |
| 1,370,000        | BANK OF NY MELLON CORP<br>DTD 04/26/2022 3.350% 04/25/2025<br>CALLABLE<br>MOODY'S RATING A1<br>CUSIP 06406RBC0    | 1,369,808.20<br>99.9860   | 1,335,421.20<br>97.4760      | 0.90              | 34,387.00-              | 12,238.67      |
| 1,615,000        | BERKSHIRE HATHAWAY FIN<br>DTD 03/15/2022 2.300% 03/15/2027<br>CALLABLE<br>MOODY'S RATING AA2<br>CUSIP 084664CZ2   | 1,614,693.15<br>99.9810   | 1,520,474.05<br>94.1470      | 1.03              | 94,219.10-              | 14,032.56      |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION   | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 450,000          | BMW VEHICLE LEASE TRUST<br>SER 2022-1 CL A3 *0 DAY DELAY*<br>DTD 01/19/22 1.100 03/25/2025<br>CUSIP 05601XAC3                                       | 449,932.73<br>99.9851     | 437,116.50<br>97.1370        | 0.29              | 12,816.23-              | 82.50          |
| 376,184.66       | BMW VEHICLE LEASE TRUST<br>SER 2021-2 CL A3 *0 DAY DELAY*<br>DTD 09/15/21 0.330 12/26/2024<br>MOODY'S RATING AAA<br>CUSIP 09690AAC7                 | 376,145.83<br>99.9897     | 368,232.12<br>97.8860        | 0.25              | 7,913.71-               | 17.24          |
| 530,000          | BMW VEHICLE OWNER TRUST<br>ASSET BCKD SEC SER 2022-A CL A3<br>DTD 05/18/2022 3.210% 08/25/2026<br>CALLABLE<br>MOODY'S RATING AAA<br>CUSIP 05602RAD3 | 529,972.44<br>99.9948     | 517,391.30<br>97.6210        | 0.35              | 12,581.14-              | 283.55         |
| 755,000          | CALIFORNIA ST<br>TXBL-REF<br>DTD 10/24/19 2.400 10/01/2024<br>MOODY'S RATING AA2<br>CUSIP 13063DRK6   | 772,342.35<br>102.2970    | 732,093.30<br>96.9660        | 0.49              | 40,249.05-              | 6,040.00       |
| 1,100,000        | CATERPILLAR FINL SERVICE<br>MED TERM NOTE<br>DTD 11/08/19 2.150 11/08/2024<br>MOODY'S RATING A2<br>CUSIP 14913Q3B3                                  | 1,111,517.00<br>101.0470  | 1,057,276.00<br>96.1160      | 0.71              | 54,241.00-              | 5,452.64       |
| 960,000          | CHARLES SCHWAB CORP<br>DTD 03/03/2022 2.450% 03/03/2027<br>CALLABLE<br>MOODY'S RATING A2<br>CUSIP 808513BY0   | 959,729.90<br>99.9719     | 893,212.80<br>93.0430        | 0.60              | 66,517.10-              | 9,669.33       |
| 1,500,000        | FED HOME LN BK<br>DTD 02/12/14 3.250 03/08/2024<br>MOODY'S RATING AAA<br>CUSIP 3130A0XE5  | 1,568,115.00<br>104.5410  | 1,475,430.00<br>98.3620      | 1.00              | 92,685.00-              | 19,364.58      |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION   | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 1,500,000        | FED HOME LN BK<br>DTD 05/08/14 2.875 06/14/2024<br>MOODY'S RATING AAA<br>CUSIP 3130A1XJ2                  | 1,564,890.20<br>104.3260  | 1,464,270.00<br>97.6180      | 0.99              | 100,620.20-             | 5,630.21       |
| 2,000,000        | FED HOME LN BK<br>DTD 08/15/14 2.875 09/13/2024<br>MOODY'S RATING AAA<br>CUSIP 3130A2UW4                  | 2,103,380.00<br>105.1690  | 1,948,240.00<br>97.4120      | 1.31              | 155,140.00-             | 22,041.67      |
| 1,300,000        | FED HOME LN MTG CORP<br>SER KO41 CL A2 *24 DAY DELAY*<br>DTD 12/01/14 3.171 10/25/2024<br>CUSIP 3137BFE98 | 1,398,414.06<br>107.5703  | 1,268,839.00<br>97.6030      | 0.86              | 129,575.06-             | 3,435.25       |
| 2,365,000        | FED HOME LN MTG CORP<br>DTD 02/14/20 1.500 02/12/2025<br>MOODY'S RATING AAA<br>CUSIP 3137EAEPO            | 2,363,178.95<br>99.9230   | 2,245,567.50<br>94.9500      | 1.52              | 117,611.45-             | 16,653.54      |
| 1,250,000        | FED HOME LN MTG CORP<br>SER USD<br>DTD 07/23/20 0.375 07/21/2025<br>MOODY'S RATING AAA<br>CUSIP 3137EAEU9 | 1,243,775.00<br>99.5020   | 1,141,575.00<br>91.3260      | 0.77              | 102,200.00-             | 130.21         |
| 2,500,000        | FED HOME LN MTG CORP<br>DTD 09/25/20 0.375 09/23/2025<br>MOODY'S RATING AAA<br>CUSIP 3137EAEX3            | 2,489,362.80<br>99.5745   | 2,274,750.00<br>90.9900      | 1.53              | 214,612.80-             | 3,333.33       |
| 1,755,000        | FED HOME LN MTG CORP<br>DTD 12/04/20 0.250 12/04/2023<br>MOODY'S RATING AAA<br>CUSIP 3137EAF2             | 1,753,262.55<br>99.9010   | 1,689,520.95<br>96.2690      | 1.14              | 63,741.60-              | 694.69         |
| 1,500,000        | FED NATL MTG ASSN<br>DTD 07/08/19 1.750 07/02/2024<br>MOODY'S RATING AAA<br>CUSIP 3135G0V75               | 1,484,895.00<br>98.9930   | 1,444,050.00<br>96.2700      | 0.97              | 40,845.00-              | 2,114.58       |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION   | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 1,975,000        | FED NATL MTG ASSN<br>DTD 10/18/19 1.625 10/15/2024<br>MOODY'S RATING AAA<br>CUSIP 3135G0W66                         | 1,965,802.75<br>99.5343   | 1,889,067.75<br>95.6490      | 1.27              | 76,735.00-              | 9,449.83       |
| 1,295,000        | FED NATL MTG ASSN<br>DTD 01/10/20 1.625 01/07/2025<br>MOODY'S RATING AAA<br>CUSIP 3135G0X24                         | 1,309,953.95<br>101.1548  | 1,232,373.80<br>95.1640      | 0.83              | 77,580.15-              | 1,402.92       |
| 1,860,000        | FED NATL MTG ASSN<br>DTD 04/24/20 0.625 04/22/2025<br>MOODY'S RATING AAA<br>CUSIP 3135G03U5                         | 1,856,168.40<br>99.7940   | 1,719,514.20<br>92.4470      | 1.16              | 136,654.20-             | 3,196.88       |
| 2,500,000        | FED NATL MTG ASSN<br>DTD 06/19/20 0.500 06/17/2025<br>MOODY'S RATING AAA<br>CUSIP 3135G04Z3                         | 2,499,227.30<br>99.9691   | 2,296,950.00<br>91.8780      | 1.55              | 202,277.30-             | 1,527.78       |
| 2,500,000        | FED NATL MTG ASSN<br>DTD 08/27/20 0.375 08/25/2025<br>MOODY'S RATING AAA<br>CUSIP 3135G05X7                         | 2,487,983.75<br>99.5194   | 2,278,200.00<br>91.1280      | 1.54              | 209,783.75-             | 4,062.50       |
| 2,500,000        | FED NATL MTG ASSN<br>DTD 11/12/20 0.500 11/07/2025<br>MOODY'S RATING AAA<br>CUSIP 3135G06G3                         | 2,492,700.00<br>99.7080   | 2,273,725.00<br>90.9490      | 1.53              | 218,975.00-             | 2,916.67       |
| 1,000,000        | FHLMC MULTIFAMILY STRUCTURED P<br>SER K049 CL A2 *24 DAY DELAY*<br>DTD 10/01/15 3.010 08/25/2025<br>CUSIP 3137BLMZ8 | 1,079,687.50<br>107.9688  | 968,410.00<br>96.8410        | 0.65              | 111,277.50-             | 2,508.33       |
| 950,000          | FHLMC MULTIFAMILY STRUCTURED P<br>SER K050 CL A2 *24 DAY DELAY*<br>DTD 11/01/15 08/25/2025<br>CUSIP 3137BLW95       | 1,018,132.81<br>107.1719  | 926,373.50<br>97.5130        | 0.63              | 91,759.31-              | 2,639.42       |

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| PAR VALUE/SHARES | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 440,000          | FHLMC MULTIFAMILY STRUCTURED P<br>SER K051 CL A2 *24 DAY DELAY*<br>DTD 12/01/15 3.308 09/25/2025<br>CUSIP 3137BM7C4                        | 453,079.69<br>102.9727    | 428,731.60<br>97.4390        | 0.29              | 24,348.09-              | 1,212.93       |
| 570,000          | FHLMC MULTIFAMILY STRUCTURED P<br>SER K053 CL A2 *24 DAY DELAY*<br>DTD 03/01/16 2.995 12/25/2025<br>CUSIP 3137BN6G4                        | 582,001.17<br>102.1055    | 550,768.20<br>96.6260        | 0.37              | 31,232.97-              | 1,422.63       |
| 650,000          | FHLMC MULTIFAMILY STRUCTURED P<br>SER K058 CL A2 *24 DAY DELAY*<br>DTD 11/01/16 2.653 08/25/2026<br>CUSIP 3137BSP72                        | 687,451.17<br>105.7617    | 618,195.50<br>95.1070        | 0.42              | 69,255.67-              | 1,437.04       |
| 1,000,000        | FHLMC MULTIFAMILY STRUCTURED P<br>SER K068 CL A2 *24 DAY DELAY*<br>DTD 10/01/17 3.244 08/25/2027<br>MOODY'S RATING AAA<br>CUSIP 3137FBBX3  | 950,664.06<br>95.0664     | 969,120.00<br>96.9120        | 0.65              | 18,455.94               | 2,703.33       |
| 965,000          | GM FINANCIAL AUTOMOBILE LEASIN<br>SER 2021-3 CL A3 *0 DAY DELAY*<br>DTD 08/18/21 0.390 10/21/2024<br>CUSIP 36262XAC8                       | 964,986.88<br>99.9987     | 941,203.10<br>97.5340        | 0.64              | 23,783.78-              | 104.54         |
| 945,000          | GM FINANCIAL AUTOMOBILE LEASIN<br>SER 2022-1 CL A3 *0 DAY DELAY*<br>DTD 02/23/22 1.850 03/20/2025<br>MOODY'S RATING AAA<br>CUSIP 36265MAC9 | 944,991.87<br>99.9992     | 916,583.85<br>96.9930        | 0.62              | 28,408.02-              | 534.19         |
| 350,000          | GM FINANCIAL SECURITIZED TERM<br>SER 2021-4 CL A3 *0 DAY DELAY*<br>DTD 10/21/21 0.680 09/16/2026<br>MOODY'S RATING AAA<br>CUSIP 362554AC1  | 349,991.08<br>99.9975     | 331,019.50<br>94.5770        | 0.22              | 18,971.58-              | 99.17          |

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| PAR VALUE/SHARES | DESCRIPTION   | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 390,000          | GM FINANCIAL SECURITIZED TERM<br>ASSET BCKD SEC SER 2022-2 CL A3<br>DTD 04/13/2022 3.100% 02/16/2027<br>CALLABLE<br>MOODY'S RATING AAA<br>CUSIP 362585AC5 | 389,918.49<br>99.9791     | 379,661.10<br>97.3490        | 0.26              | 10,257.39-              | 503.75         |
| 295,000          | GM FINANCIAL SECURITIZED TERM<br>SER 2022-1 CL A3 *0 DAY DELAY*<br>DTD 01/19/22 1.260 11/16/2026<br>CUSIP 380146AC4                                       | 294,974.36<br>99.9913     | 279,736.70<br>94.8260        | 0.19              | 15,237.66-              | 154.88         |
| 1,400,000        | GUARDIAN LIFE GLOB FUND<br>144A PRIV PLCMT 0.875 12/10/2025<br>MOODY'S RATING AA1<br>CUSIP 40139LBC6  | 1,385,860.00<br>98.9900   | 1,251,348.00<br>89.3820      | 0.84              | 134,512.00-             | 1,735.42       |
| 48,206.24        | HONDA AUTO RECEIVABLES OWNER T<br>SER 2020-2 CL A3 *0 DAY DELAY*<br>DTD 05/27/20 0.820 07/15/2024<br>MOODY'S RATING AAA<br>CUSIP 43813DAC2                | 48,202.45<br>99.9922      | 47,611.86<br>98.7670         | 0.03              | 590.59-                 | 17.57          |
| 191,446.33       | HONDA AUTO RECEIVABLES OWNER T<br>SER 2021-1 CL A3 *0 DAY DELAY*<br>DTD 02/24/21 0.270 04/21/2025<br>MOODY'S RATING AAA<br>CUSIP 43813GAC5                | 191,442.83<br>99.9982     | 185,865.67<br>97.0850        | 0.13              | 5,577.16-               | 14.36          |
| 259,883.67       | HONDA AUTO RECEIVABLES OWNER T<br>SER 2020-3 CL A3 *0 DAY DELAY*<br>DTD 09/29/20 0.370 10/18/2024<br>CUSIP 43813KAC6                                      | 259,845.49<br>99.9853     | 254,615.83<br>97.9730        | 0.17              | 5,229.66-               | 34.72          |
| 740,000          | HONDA AUTO RECEIVABLES OWNER T<br>SER 2022-1 CL A3 *0 DAY DELAY*<br>DTD 02/23/22 1.000 05/15/2026<br>MOODY'S RATING AAA<br>CUSIP 43815BAC4                | 739,888.70<br>99.9850     | 705,301.40<br>95.3110        | 0.48              | 34,587.30-              | 618.31         |

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| PAR VALUE/SHARES | DESCRIPTION   | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 460,000          | HONDA AUTO RECEIVABLES OWNER T<br>SER 2021-4 CL A3 *0 DAY DELAY*<br>DTD 11/24/21 0.880 01/21/2026<br>MOODY'S RATING AAA<br>CUSIP 43815GAC3    | 459,903.03<br>99.9789     | 437,910.80<br>95.1980        | 0.30              | 21,992.23-              | 112.44         |
| 713,351.18       | HYUNDAI AUTO LEASE SECURITIZAT<br>SER 2021-B CL A3 *0 DAY DELAY*<br>144A PRIV PLCMT 0.330 06/17/2024<br>MOODY'S RATING AAA<br>CUSIP 44891VAC5 | 713,244.18<br>99.9850     | 704,113.28<br>98.7050        | 0.48              | 9,130.90-               | 91.55          |
| 540,000          | HYUNDAI AUTO LEASE SECURITIZAT<br>SER 2022-A CL A3 *0 DAY DELAY*<br>144A PRIV PLCMT 1.160 01/15/2025<br>MOODY'S RATING AAA<br>CUSIP 44891WAC3 | 539,988.07<br>99.9978     | 523,195.20<br>96.8880        | 0.35              | 16,792.87-              | 278.40         |
| 1,010,000        | HYUNDAI AUTO RECEIVABLES TRUST<br>ASSET BCKD SEC SER 2022-A CL A3<br>DTD 03/16/2022 2.220% 10/15/2026<br>CALLABLE<br>CUSIP 448977AD0          | 1,009,961.12<br>99.9962   | 969,024.30<br>95.9430        | 0.65              | 40,936.82-              | 996.53         |
| 451,348.32       | HYUNDAI AUTO RECEIVABLES TRUST<br>SER 2021-A CL A3 *0 DAY DELAY*<br>DTD 04/28/21 0.380 09/15/2025<br>CUSIP 44933LAC7                          | 451,300.83<br>99.9895     | 436,164.96<br>96.6360        | 0.29              | 15,135.87-              | 76.23          |
| 1,330,000        | HYUNDAI AUTO RECEIVABLES TRUST<br>SER 2021-C CL A3 *0 DAY DELAY*<br>DTD 11/17/21 0.740 05/15/2026<br>CUSIP 44935FAD6                          | 1,296,371.65<br>97.4716   | 1,264,045.30<br>95.0410      | 0.85              | 32,326.35-              | 437.42         |
| 2,800,000        | INTER-AMERICAN DEVEL BK<br>DTD 09/02/20 0.250 11/15/2023<br>MOODY'S RATING AAA<br>CUSIP 4581X0DP0   | 2,792,300.00<br>99.7250   | 2,699,928.00<br>96.4260      | 1.82              | 92,372.00-              | 1,477.78       |

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|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 2,460,000        | INTER-AMERICAN DEVEL BK<br>DTD 04/20/21 0.875 04/20/2026<br>MOODY'S RATING AAA<br>CUSIP 4581X0DV7  | 2,448,733.20<br>99.5420   | 2,234,098.20<br>90.8170      | 1.51              | 214,635.00-             | 6,038.96       |
| 2,400,000        | INTL BK RECON & DEVELOP<br>DTD 10/28/20 0.500 10/28/2025<br>MOODY'S RATING AAA<br>CUSIP 459058JL8  | 2,388,859.25<br>99.5358   | 2,181,504.00<br>90.8960      | 1.47              | 207,355.25-             | 3,100.00       |
| 2,500,000        | INTL FINANCE CORP<br>DTD 07/16/20 0.375 07/16/2025<br>MOODY'S RATING AAA<br>CUSIP 45950KCT5  | 2,471,150.00<br>98.8460   | 2,286,900.00<br>91.4760      | 1.54              | 184,250.00-             | 390.63         |
| 1,030,000        | JOHN DEERE CAPITAL CORP<br>MED TERM NOTE<br>DTD 03/04/21 0.450 01/17/2024<br>MOODY'S RATING A2<br>CUSIP 24422EVN6                                      | 1,029,268.70<br>99.9290   | 987,924.50<br>95.9150        | 0.67              | 41,344.20-              | 180.25         |
| 450,000          | JOHN DEERE OWNER TRUST<br>ASSET BCKD SEC SER 2022-A CL A3<br>DTD 03/16/2022 2.320% 09/16/2026<br>NON CALLABLE<br>MOODY'S RATING AAA<br>CUSIP 47787JAC2 | 449,900.46<br>99.9779     | 431,253.00<br>95.8340        | 0.29              | 18,647.46-              | 464.00         |
| 87,422.64        | JOHN DEERE OWNER TRUST<br>SER 2020-B CL A3 *0 DAY DELAY*<br>DTD 07/22/20 0.510 11/15/2024<br>MOODY'S RATING AAA<br>CUSIP 47787NAC3                     | 87,409.31<br>99.9848      | 86,142.77<br>98.5360         | 0.06              | 1,266.54-               | 19.82          |
| 0.01             | JOHN DEERE OWNER TRUST<br>SER 2019-B CL A3 *0 DAY DELAY*<br>DTD 07/24/19 2.210 12/15/2023<br>MOODY'S RATING AAA<br>CUSIP 477870AC3                     | 0.00<br>0.0000            | 0.01<br>99.9820              | 0.00              | 0.01                    | 0.00           |



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|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 49,408.28        | JOHN DEERE OWNER TRUST<br>SER 2020-A CL A3 *0 DAY DELAY*<br>DTD 03/11/20 1.100 08/15/2024<br>MOODY'S RATING AAA<br>CUSIP 47789KAC7                     | 49,405.26<br>99.9939      | 49,031.29<br>99.2370         | 0.03              | 373.97-                 | 24.16          |
| 580,000          | JOHN DEERE OWNER TRUST<br>SER 2021-B CL A3 *0 DAY DELAY*<br>DTD 07/21/21 0.520 03/16/2026<br>MOODY'S RATING AAA<br>CUSIP 47789QAC4                     | 579,948.26<br>99.9911     | 552,606.60<br>95.2770        | 0.37              | 27,341.66-              | 125.67         |
| 655,000          | JOHN DEERE OWNER TRUST<br>ASSET BCKD SEC SER 2022-B CL A3<br>DTD 07/20/2022 3.740% 02/16/2027<br>NON CALLABLE<br>MOODY'S RATING AAA<br>CUSIP 47800AAC4 | 654,937.45<br>99.9905     | 640,609.65<br>97.8030        | 0.43              | 14,327.80-              | 1,088.76       |
| 1,050,000        | JOHN DEERE OWNER TRUST<br>ASSET BCKD SEC SER 2022-C CL A3<br>DTD 10/19/2022 5.090% 06/15/2027<br>CALLABLE<br>MOODY'S RATING AAA<br>CUSIP 47800BAC2     | 1,049,918.52<br>99.9923   | 1,061,697.00<br>101.1140     | 0.72              | 11,778.48               | 2,375.33       |
| 655,000          | JPMORGAN CHASE &<br>SER F2F<br>DTD 06/23/21 06/23/2025<br>MOODY'S RATING A1<br>CUSIP 46647PCK0   | 655,406.85<br>100.0621    | 617,147.55<br>94.2210        | 0.42              | 38,259.30-              | 669.96         |
| 401,000          | JPMORGAN CHASE & CO<br>DTD 04/22/20 04/22/2026<br>MOODY'S RATING A1<br>CUSIP 46647PBK1   | 415,969.33<br>103.7330    | 376,599.15<br>93.9150        | 0.25              | 39,370.18-              | 2,297.03       |

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|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 1,370,000        | JPMORGAN CHASE & CO<br>DTD 06/01/21 06/01/2025<br>MOODY'S RATING A1<br>CUSIP 46647PCH7  | 1,371,773.90<br>100.1295  | 1,289,581.00<br>94.1300      | 0.87              | 82,192.90-              | 1,881.47       |
| 1,000,000        | MASSMUTUAL GLOBAL FUNDIN<br>144A PRIV PLCMT 1.200 07/16/2026<br>MOODY'S RATING AA3<br>CUSIP 57629WDE7                                     | 1,002,230.00<br>100.2230  | 895,060.00<br>89.5060        | 0.60              | 107,170.00-             | 500.00         |
| 16,551.04        | MERCEDES-BENZ AUTO LEASE TRUST<br>SER 2020-B CL A3 *0 DAY DELAY*<br>DTD 09/23/20 0.400 11/15/2023<br>CUSIP 58769EAC2                      | 16,550.20<br>99.9949      | 16,521.91<br>99.8240         | 0.01              | 28.29-                  | 2.94           |
| 1,115,000        | MET LIFE GLOB FUNDING I<br>144A PRIV PLCMT 1.875 01/11/2027<br>MOODY'S RATING AA3<br>CUSIP 59217GER6                                      | 1,113,728.90<br>99.8860   | 1,004,514.65<br>90.0910      | 0.68              | 109,214.25-             | 1,161.46       |
| 770,000          | MET TOWER GLOBAL FUNDING<br>144A PRIV PLCMT 1.250 09/14/2026<br>MOODY'S RATING AA3<br>CUSIP 58989V2D5                                     | 769,291.60<br>99.9080     | 680,810.90<br>88.4170        | 0.46              | 88,480.70-              | 3,662.85       |
| 650,000          | MORGAN STANLEY<br>DTD 04/28/20 04/28/2026<br>MOODY'S RATING A1<br>CUSIP 6174468Q5   | 615,699.50<br>94.7230     | 610,844.00<br>93.9760        | 0.41              | 4,855.50-               | 3,674.02       |
| 1,680,000        | NEW YORK LIFE GLOBAL FDG<br>144A PRIV PLCMT 1.450 01/14/2025<br>MOODY'S RATING AAA<br>CUSIP 64952WEK5                                     | 1,678,185.60<br>99.8920   | 1,579,771.20<br>94.0340      | 1.07              | 98,414.40-              | 1,150.33       |
| 118,729          | NISSAN AUTO RECEIVABLES OWNER<br>SER 2019-C CL A3 *0 DAY DELAY*<br>DTD 10/23/19 1.930 07/15/2024<br>MOODY'S RATING AAA<br>CUSIP 65479JAD5 | 119,318.00<br>100.4961    | 118,372.81<br>99.7000        | 0.08              | 945.19-                 | 101.84         |

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|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 670,000          | NORTHERN TRUST CORP<br>DTD 05/10/2022 4.000% 05/10/2027<br>CALLABLE<br>MOODY'S RATING A2<br>CUSIP 665859AW4                                    | 668,914.60<br>99.8380     | 662,864.50<br>98.9350        | 0.45              | 6,050.10-               | 6,030.00       |
| 850,000          | NORTHWESTERN MUTUAL GBL<br>144A PRIV PLCMT 0.800 01/14/2026<br>MOODY'S RATING AAA<br>CUSIP 66815L2A6   | 827,449.50<br>97.3470     | 761,302.50<br>89.5650        | 0.51              | 66,147.00-              | 321.11         |
| 1,170,000        | NORTHWESTERN MUTUAL GBL<br>DTD 07/01/2022 4.000% 07/01/2025<br>NON CALLABLE<br>144A PRIVATE PLACEMENT<br>MOODY'S RATING AAA<br>CUSIP 66815L2J7 | 1,169,602.20<br>99.9660   | 1,153,725.30<br>98.6090      | 0.78              | 15,876.90-              | 3,900.00       |
| 370,000          | PACCAR FINANCIAL CORP<br>MED TERM NOTE<br>DTD 08/15/19 2.150 08/15/2024<br>MOODY'S RATING A1<br>CUSIP 69371RQ25                                | 369,182.30<br>99.7790     | 355,607.00<br>96.1100        | 0.24              | 13,575.30-              | 3,668.14       |
| 680,000          | PACCAR FINANCIAL CORP<br>MED TERM NOTE<br>DTD 08/09/21 0.500 08/09/2024<br>MOODY'S RATING A1<br>CUSIP 69371RR40                                | 679,632.80<br>99.9460     | 639,315.60<br>94.0170        | 0.43              | 40,317.20-              | 1,624.44       |
| 885,000          | PACCAR FINANCIAL CORP<br>DTD 04/07/2022 2.850% 04/07/2025<br>NON CALLABLE<br>MOODY'S RATING A1<br>CUSIP 69371RR73                              | 884,769.90<br>99.9740     | 854,591.40<br>96.5640        | 0.58              | 30,178.50-              | 7,987.13       |
| 904,000          | PRICOA GLOBAL FUNDING 1<br>144A PRIV PLCMT 0.800 09/01/2025<br>MOODY'S RATING AA3<br>CUSIP 74153WCM9   | 832,972.72<br>92.1430     | 818,129.04<br>90.5010        | 0.55              | 14,843.68-              | 3,013.33       |

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|------------------|---|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 885,000          | PRICOA GLOBAL FUNDING 1<br>144A PRIV PLCMT 1.150 12/06/2024<br>MOODY'S RATING AA3<br>CUSIP 74153WCQ0  | 884,088.45<br>99.8970     | 825,882.00<br>93.3200        | 0.56              | 58,206.45-              | 1,554.90       |
| 1,500,000        | ROYAL BANK OF CANADA<br>DTD 07/16/19 2.550 07/16/2024<br>MOODY'S RATING A1<br>CUSIP 78013XZU5   | 1,533,359.18<br>102.2240  | 1,452,300.00<br>96.8200      | 0.98              | 81,059.18-              | 1,593.75       |
| 1,050,000        | ROYAL BANK OF CANADA<br>MEDIUM TERM NOTE<br>CONVERTIBLE<br>DTD 04/14/2022 3.375% 04/14/2025<br>NON CALLABLE<br>MOODY'S RATING A1<br>CUSIP 78016EZ59 | 1,049,611.50<br>99.9630   | 1,023,655.50<br>97.4910      | 0.69              | 25,956.00-              | 10,532.81      |
| 1,760,000        | SALESFORCE.COM INC<br>DTD 07/12/21 0.625 07/15/2024<br>MOODY'S RATING A2<br>CUSIP 79466LAG9   | 1,748,937.40<br>99.3715   | 1,661,510.40<br>94.4040      | 1.12              | 87,427.00-              | 488.89         |
| 1,500,000        | TORONTO-DOMINION BANK<br>MED TERM NOTE<br>DTD 06/12/19 2.650 06/12/2024<br>MOODY'S RATING A1<br>CUSIP 89114QCA4                                     | 1,527,255.00<br>101.8170  | 1,459,770.00<br>97.3180      | 0.98              | 67,485.00-              | 5,410.42       |
| 700,000          | TORONTO-DOMINION BANK<br>MED TERM NOTE SER FXD<br>DTD 01/12/22 1.450 01/10/2025<br>MOODY'S RATING A1<br>CUSIP 89114TZL9                             | 674,737.00<br>96.3910     | 656,523.00<br>93.7890        | 0.44              | 18,214.00-              | 592.08         |
| 194,135.56       | TOYOTA AUTO RECEIVABLES OWNER<br>SER 2020-D CL A3 *0 DAY DELAY*<br>DTD 10/13/20 0.350 01/15/2025<br>CUSIP 89236XAC0                                 | 194,099.39<br>99.9814     | 190,949.80<br>98.3590        | 0.13              | 3,149.59-               | 30.20          |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 430,000          | TOYOTA AUTO RECEIVABLES OWNER<br>SER 2021-D CL A3 *0 DAY DELAY*<br>DTD 11/15/21 0.710 04/15/2026<br>CUSIP 89238JAC9                                      | 429,990.84<br>99.9979     | 407,764.70<br>94.8290        | 0.28              | 22,226.14-              | 135.69         |
| 695,916.59       | TOYOTA AUTO RECEIVABLES OWNER<br>SER 2021-A CL A3 *0 DAY DELAY*<br>DTD 02/08/21 0.260 05/15/2025<br>MOODY'S RATING AAA<br>CUSIP 89240BAC2                | 695,787.43<br>99.9815     | 676,639.70<br>97.2300        | 0.46              | 19,147.73-              | 80.42          |
| 481,084.45       | TOYOTA LEASE OWNER TRUST<br>SER 2021-A CL A3 *0 DAY DELAY*<br>144A PRIV PLCMT 0.390 04/22/2024<br>MOODY'S RATING AAA<br>CUSIP 89238EAC0                  | 471,462.76<br>98.0000     | 475,325.87<br>98.8030        | 0.32              | 3,863.11                | 46.91          |
| 1,150,000        | TOYOTA LEASE OWNER TRUST<br>ASSET BCKD SEC SER 2022-A CL A3<br>DTD 02/28/2022 1.960% 02/20/2025<br>CALLABLE<br>144A PRIVATE PLACEMENT<br>CUSIP 89238LAC4 | 1,149,818.99<br>99.9843   | 1,113,131.00<br>96.7940      | 0.75              | 36,687.99-              | 688.72         |
| 1,385,000        | TOYOTA MOTOR CREDIT CORP<br>MED TERM NOTE<br>DTD 06/18/21 1.125 06/18/2026<br>MOODY'S RATING A1<br>CUSIP 89236TJK2                                       | 1,384,390.60<br>99.9560   | 1,242,372.70<br>89.7020      | 0.84              | 142,017.90-             | 1,861.09       |
| 1,215,000        | TOYOTA MOTOR CREDIT CORP<br>DTD 01/13/22 1.450 01/13/2025<br>MOODY'S RATING A1<br>CUSIP 89236TJT3  | 1,213,371.90<br>99.8660   | 1,144,214.10<br>94.1740      | 0.77              | 69,157.80-              | 880.88         |
| 3,100,000        | UNITED STATES TREASURY NOTES<br>DTD 03/15/2022 1.750% 03/15/2025<br>MOODY'S RATING AAA<br>CUSIP 91282CED9  | 3,057,617.20<br>98.6328   | 2,950,921.00<br>95.1910      | 1.99              | 106,696.20-             | 20,830.80      |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 3,250,000        | UNITED STATES TREASURY NOTES<br>DTD 06/30/2022 3.250% 06/30/2027<br>MOODY'S RATING AAA<br>CUSIP 91282CEW7      | 3,260,312.50<br>100.3173  | 3,194,522.50<br>98.2930      | 2.16              | 65,790.00-              | 9,337.02       |
| 400,000          | UNITED STATES TREASURY NOTES<br>DTD 07/31/2022 2.750% 07/31/2027<br>MOODY'S RATING AAA<br>CUSIP 91282CFB2      | 393,218.75<br>98.3047     | 385,048.00<br>96.2620        | 0.26              | 8,170.75-               | 30.39          |
| 4,500,000        | UNITED STATES TREASURY NOTES<br>DTD 08/31/2022 3.125% 08/31/2027<br>MOODY'S RATING AAA<br>CUSIP 91282CFH9      | 4,468,902.34<br>99.3090   | 4,402,620.00<br>97.8360      | 2.97              | 66,282.34-              | 59,823.90      |
| 3,450,000        | UNITED STATES TREASURY NOTES<br>DTD 09/30/2022 4.125% 09/30/2027<br>MOODY'S RATING AAA<br>CUSIP 91282CFM8      | 3,421,152.34<br>99.1639   | 3,519,931.50<br>102.0270     | 2.37              | 98,779.16               | 48,480.08      |
| 850,000          | UNITED STATES TREASURY NOTES<br>DTD 11/30/2022 3.875% 11/30/2027<br>MOODY'S RATING AAA<br>CUSIP 91282CFZ9      | 852,656.25<br>100.3125    | 859,698.50<br>101.1410       | 0.58              | 7,042.25                | 5,700.72       |
| 2,750,000        | UNITED STATES TREASURY NOTES<br>DTD 12/31/2022 3.875% 12/31/2027<br>MOODY'S RATING AAA<br>CUSIP 91282CGC9      | 2,775,107.42<br>100.9130  | 2,781,157.50<br>101.1330     | 1.88              | 6,050.08                | 9,419.89       |
| 1,035,000        | UNITEDHEALTH GROUP INC<br>DTD 05/19/21 1.150 05/15/2026<br>MOODY'S RATING A3<br>CUSIP 91324PEC2                | 1,025,051.35<br>99.0388   | 936,954.45<br>90.5270        | 0.63              | 88,096.90-              | 2,512.75       |
| 675,000          | UNITEDHEALTH GROUP INC<br>DTD 05/20/2022 3.700% 05/15/2027<br>CALLABLE<br>MOODY'S RATING A3<br>CUSIP 91324PEG3 | 675,316.70<br>100.0469    | 663,747.75<br>98.3330        | 0.45              | 11,568.95-              | 5,272.50       |

STATEMENT OF ASSETS AND LIABILITIES  
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CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 1,250,000        | US BANCORP<br>DTD 07/29/19 2.400 07/30/2024<br>MOODY'S RATING A2<br>CUSIP 91159HHX1        | 1,268,262.50<br>101.4610  | 1,210,075.00<br>96.8060      | 0.82              | 58,187.50-              | 83.33          |
| 1,500,000        | US TREASURY NOTE<br>DTD 07/31/20 0.250 07/31/2025<br>MOODY'S RATING AAA<br>CUSIP 91282CAB7 | 1,469,765.63<br>97.9844   | 1,368,285.00<br>91.2190      | 0.92              | 101,480.63-             | 10.36          |
| 2,400,000        | US TREASURY NOTE<br>DTD 09/30/20 0.250 09/30/2025<br>MOODY'S RATING AAA<br>CUSIP 91282CAM3 | 2,366,140.63<br>98.5892   | 2,180,616.00<br>90.8590      | 1.47              | 185,524.63-             | 2,043.96       |
| 2,450,000        | US TREASURY NOTE<br>DTD 10/31/20 0.250 10/31/2025<br>MOODY'S RATING AAA<br>CUSIP 91282CAT8 | 2,422,492.19<br>98.8772   | 2,217,813.50<br>90.5230      | 1.50              | 204,678.69-             | 1,573.55       |
| 2,250,000        | US TREASURY NOTE<br>DTD 11/30/20 0.375 11/30/2025<br>MOODY'S RATING AAA<br>CUSIP 91282CAZ4 | 2,209,658.20<br>98.2070   | 2,039,062.50<br>90.6250      | 1.38              | 170,595.70-             | 1,460.34       |
| 2,500,000        | US TREASURY NOTE<br>DTD 02/01/21 0.375 01/31/2026<br>MOODY'S RATING AAA<br>CUSIP 91282CBH3 | 2,456,445.31<br>98.2578   | 2,255,675.00<br>90.2270      | 1.52              | 200,770.31-             | 25.90          |
| 1,450,000        | US TREASURY NOTE<br>DTD 03/15/21 0.250 03/15/2024<br>MOODY'S RATING AAA<br>CUSIP 91282CBR1 | 1,446,488.28<br>99.7578   | 1,380,385.50<br>95.1990      | 0.93              | 66,102.78-              | 1,391.92       |
| 2,500,000        | US TREASURY NOTE<br>DTD 04/30/21 0.750 04/30/2026<br>MOODY'S RATING AAA<br>CUSIP 91282CBW0 | 2,493,652.34<br>99.7461   | 2,267,475.00<br>90.6990      | 1.53              | 226,177.34-             | 4,816.99       |

STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 1,400,000        | US TREASURY NOTE<br>DTD 09/30/21 0.875 09/30/2026<br>MOODY'S RATING AAA<br>CUSIP 91282CCZ2 | 1,379,054.68<br>98.5039   | 1,262,786.00<br>90.1990      | 0.85              | 116,268.68-             | 4,173.08       |
| 1,400,000        | US TREASURY NOTE<br>DTD 11/01/21 1.125 10/31/2026<br>CUSIP 91282CDG3                       | 1,391,468.75<br>99.3906   | 1,272,740.00<br>90.9100      | 0.86              | 118,728.75-             | 4,046.27       |
| 2,000,000        | US TREASURY NOTE<br>DTD 02/18/14 2.750 02/15/2024<br>MOODY'S RATING AAA<br>CUSIP 912828B66 | 2,053,613.28<br>102.6807  | 1,959,460.00<br>97.9730      | 1.32              | 94,153.28-              | 25,407.61      |
| 1,700,000        | US TREASURY NOTE<br>DTD 08/15/14 2.375 08/15/2024<br>MOODY'S RATING AAA<br>CUSIP 912828D56 | 1,753,191.41<br>103.1289  | 1,647,266.00<br>96.8980      | 1.11              | 105,925.41-             | 18,651.49      |
| 2,000,000        | US TREASURY NOTE<br>DTD 06/30/17 2.000 06/30/2024<br>MOODY'S RATING AAA<br>CUSIP 912828XX3 | 2,018,574.22<br>100.9287  | 1,930,160.00<br>96.5080      | 1.30              | 88,414.22-              | 3,535.91       |
| 1,700,000        | US TREASURY NOTE<br>DTD 05/01/17 2.000 04/30/2024<br>MOODY'S RATING AAA<br>CUSIP 912828X70 | 1,705,976.56<br>100.3516  | 1,645,685.00<br>96.8050      | 1.11              | 60,291.56-              | 8,734.81       |
| 2,100,000        | US TREASURY NOTE<br>DTD 12/31/19 1.750 12/31/2024<br>CUSIP 912828YY0                       | 2,087,203.13<br>99.3906   | 2,005,416.00<br>95.4960      | 1.35              | 81,787.13-              | 3,248.62       |
| 1,500,000        | US TREASURY NOTE<br>DTD 03/02/20 1.125 02/28/2025<br>MOODY'S RATING AAA<br>CUSIP 912828ZC7 | 1,523,144.53<br>101.5430  | 1,410,465.00<br>94.0310      | 0.95              | 112,679.53-             | 7,178.87       |



STATEMENT OF ASSETS AND LIABILITIES  
AS OF JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF ASSETS AND LIABILITIES

| PAR VALUE/SHARES               | DESCRIPTION  | COST VALUE<br>/ UNIT COST | MARKET VALUE<br>/ UNIT PRICE | % TOTAL<br>MARKET | UNREALIZED<br>GAIN/LOSS | ACCRUED INCOME |
|--------------------------------|--|---------------------------|------------------------------|-------------------|-------------------------|----------------|
| 2,500,000                      | US TREASURY NOTE<br>DTD 04/30/20 0.375 04/30/2025<br>MOODY'S RATING AAA<br>CUSIP 912828ZL7                                     | 2,360,839.85<br>94.4336   | 2,302,725.00<br>92.1090      | 1.55              | 58,114.85-              | 2,408.49       |
| 570,000                        | VERIZON MASTER TRUST<br>ASSET BCKD SEC SER 2022-5 CL A1A<br>DTD 08/11/2022 VAR CPN 07/20/2027<br>CALLABLE<br>CUSIP 92348KAV5   | 569,974.92<br>99.9956     | 562,641.30<br>98.7090        | 0.38              | 7,333.62-               | 647.90         |
| 380,548.91                     | VERIZON OWNER TRUST<br>SER 2020-B CL A *0 DAY DELAY*<br>DTD 08/12/20 0.470 02/20/2025<br>MOODY'S RATING AAA<br>CUSIP 92290BAA9 | 380,468.99<br>99.9790     | 374,730.32<br>98.4710        | 0.25              | 5,738.67-               | 54.65          |
| 274.3                          | VERIZON OWNER TRUST<br>SER 2019-C CL A1A *0 DAY DELAY*<br>144A PRIV PLCMT 1.940 04/22/2024<br>CUSIP 92348AAA3                  | 274.28<br>99.9927         | 273.86<br>99.8380            | 0.00              | 0.42-                   | 0.16           |
| 350,000                        | WALMART INC<br>DTD 09/17/21 1.050 09/17/2026<br>MOODY'S RATING AA2<br>CUSIP 93114ZER0  | 349,338.50<br>99.8110     | 313,666.50<br>89.6190        | 0.21              | 35,672.00-              | 1,367.92       |
| TOTAL BOND & NOTES             |  | 156,228,355.48            | 148,037,128.65               | 99.88             | 8,191,226.83-           | 534,297.01     |
| TOTAL INVESTMENTS              |  | 156,399,348.51            | 148,208,121.68               | 100.00            | 8,191,226.83-           | 535,252.38     |
| TOTAL ACCRUALS                 |  | 535,252.38                | 535,252.38                   |                   |                         |                |
| TOTAL ACCRUALS AND INVESTMENTS |  | 156,934,600.89            | 148,743,374.06               |                   |                         |                |

CASH SUMMARY  
FOR THE PERIOD JANUARY 1, 2023 THROUGH JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

| DESCRIPTION                    | CASH SUMMARY   |             |
|--------------------------------|----------------|-------------|
|                                | PRINCIPAL CASH | INCOME CASH |
| BEGINNING BALANCE              | 0.00           | 0.00        |
| RECEIPTS                       |                |             |
| NET INTEREST COLLECTED         | 0.00           | 334,755.04  |
| TRANSFER RECEIPTS              | 334,755.04     | 0.00        |
| SALES                          | 2,007,861.92   | 0.00        |
| CASH MANAGEMENT SALES          | 1,325,276.81   | 0.00        |
| TOTAL CASH RECEIPTS            | 3,667,893.77   | 334,755.04  |
| DISBURSEMENTS                  |                |             |
| INVESTMENT MANAGEMENT EXPENSES | 9,023.50-      | 0.00        |
| ADMINISTRATIVE EXPENSES        | 4,467.96-      | 0.00        |
| TRANSFER DISBURSEMENTS         | 0.00           | 334,755.04- |
| PURCHASES                      | 2,775,107.42-  | 0.00        |
| CASH MANAGEMENT PURCHASES      | 879,294.89-    | 0.00        |
| TOTAL CASH DISBURSEMENTS       | 3,667,893.77-  | 334,755.04- |
| ENDING BALANCE                 | 0.00           | 0.00        |

STATEMENT OF TRANSACTIONS  
FOR THE PERIOD JANUARY 1, 2023 THROUGH JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF TRANSACTIONS

| DATE     | PAR VALUE/SHARES | DESCRIPTION  | CASH         | COST VALUE            | REALIZED<br>GAIN/LOSS |
|----------|------------------|--|--------------|-----------------------|-----------------------|
|          |                  | <u>BEGINNING BALANCE</u>   | <u>0.00</u>  | <u>156,139,815.13</u> |                       |
|          |                  | CASH EQUIVALENTS   |              |                       |                       |
| 01/03/23 |                  | INTEREST RECEIVED<br>AS 100% TREAS MM FD-SVC CL #008<br>INTEREST FROM 12/1/22 TO 12/31/22                                    | 1,170.97     |                       |                       |
| 01/03/23 |                  | INTEREST RECEIVED<br>PRINCIPAL PUBLIC DEPOSIT SWEEP PRGRM<br>INTEREST FROM 12/1/22 TO 12/31/22                               | 87.78        |                       |                       |
| 01/31/23 | 879,207.11       | CASH SWEEP PURCHASES FOR STMT PERIOD<br>AS 100% TREAS MM FD-SVC CL #008<br>13 TRANSACTIONS                                   | 879,207.11-  | 879,207.11            |                       |
| 01/31/23 | 87.78            | CASH SWEEP PURCHASES FOR STMT PERIOD<br>PRINCIPAL PUBLIC DEPOSIT SWEEP PRGRM<br>1 TRANSACTIONS                               | 87.78-       | 87.78                 |                       |
| 01/31/23 | 1,281,757-       | CASH SWEEP SALES FOR STMT PERIOD<br>AS 100% TREAS MM FD-SVC CL #008<br>4 TRANSACTIONS  | 1,281,757.00 | 1,281,757.00-         |                       |
| 01/31/23 | 43,519.81-       | CASH SWEEP SALES FOR STMT PERIOD<br>PRINCIPAL PUBLIC DEPOSIT SWEEP PRGRM<br>1 TRANSACTIONS                                   | 43,519.81    | 43,519.81-            |                       |
|          |                  | BONDS & NOTES  |              |                       |                       |
| 01/31/23 |                  | INTEREST RECEIVED<br>AIR PRODUCTS & CHEMI 3.350% 7/31/24<br>CUSIP 009158AV8<br>INTEREST ON 1,675,000.000 UNITS               | 28,056.25    |                       |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>AMERICAN EXPRES ABS 2.210% 3/15/27<br>CUSIP 02589BAA8<br>\$0.00184/PV ON 1,545,000.00 PV<br>DUE 1/15/23 | 2,845.38     |                       |                       |

STATEMENT OF TRANSACTIONS  
FOR THE PERIOD JANUARY 1, 2023 THROUGH JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF TRANSACTIONS

| DATE     | PAR VALUE/SHARES | DESCRIPTION   | CASH      | COST VALUE | REALIZED GAIN/LOSS |
|----------|------------------|---|-----------|------------|--------------------|
| 01/17/23 |                  | INTEREST RECEIVED<br>AMERICAN EXPRESS ABS 3.390% 5/17/27<br>CUSIP 02582JJT8<br>\$0.00283/PV ON 1,375,000.00 PV<br>DUE 1/15/23 | 3,884.38  |            |                    |
| 01/09/23 |                  | INTEREST RECEIVED<br>BANK OF MONTREAL 0.625% 7/09/24<br>CUSIP 06367TQW3<br>INTEREST ON 600,000.000 UNITS                      | 1,875.00  |            |                    |
| 01/25/23 |                  | INTEREST RECEIVED<br>BMW VEHICLE LEASE TR 0.330% 12/26/24<br>CUSIP 09690AAC7<br>\$0.00027/PV ON 414,211.71 PV<br>DUE 1/25/23  | 113.91    |            |                    |
| 01/25/23 | 38,027.05-       | PAID DOWN<br>BMW VEHICLE LEASE TR 0.330% 12/26/24<br>CUSIP 09690AAC7  | 38,027.05 | 38,023.13- | 3.92               |
| 01/25/23 |                  | INTEREST RECEIVED<br>BMW VEHICLE LEASE TR 1.100% 3/25/25<br>CUSIP 05601XAC3<br>\$0.00092/PV ON 450,000.00 PV<br>DUE 1/25/23   | 412.50    |            |                    |
| 01/25/23 |                  | INTEREST RECEIVED<br>BMW VEHICLE OWN ABS 3.210% 8/25/26<br>CUSIP 05602RAD3<br>\$0.00268/PV ON 530,000.00 PV<br>DUE 1/25/23    | 1,417.75  |            |                    |
| 01/23/23 |                  | INTEREST RECEIVED<br>FED HOME LN MTG CORP 0.375% 7/21/25<br>CUSIP 3137EAEU9<br>INTEREST ON 1,250,000.000 UNITS                | 2,343.75  |            |                    |

STATEMENT OF TRANSACTIONS  
FOR THE PERIOD JANUARY 1, 2023 THROUGH JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

STATEMENT OF TRANSACTIONS

| DATE     | PAR VALUE/SHARES | DESCRIPTION  | CASH      | COST VALUE | REALIZED<br>GAIN/LOSS |
|----------|------------------|--|-----------|------------|-----------------------|
| 01/25/23 |                  | INTEREST RECEIVED<br>FED HOME LN MTG CORP 3.171% 10/25/24<br>CUSIP 3137BFE98<br>\$0.00264/PV ON 1,300,000.00 PV<br>DUE 1/25/23 | 3,435.25  |            |                       |
| 01/09/23 |                  | INTEREST RECEIVED<br>FED NATL MTG ASSN 1.625% 1/07/25<br>CUSIP 3135G0X24<br>INTEREST ON 1,295,000.000 UNITS                    | 10,521.88 |            |                       |
| 01/03/23 |                  | INTEREST RECEIVED<br>FED NATL MTG ASSN 1.750% 7/02/24<br>CUSIP 3135G0V75<br>INTEREST ON 1,500,000.000 UNITS                    | 13,125.00 |            |                       |
| 01/25/23 |                  | INTEREST RECEIVED<br>FHLMC MULTIFAMILY ST 2.653% 8/25/26<br>CUSIP 3137BSP72<br>\$0.00221/PV ON 650,000.00 PV<br>DUE 1/25/23    | 1,437.04  |            |                       |
| 01/25/23 |                  | INTEREST RECEIVED<br>FHLMC MULTIFAMILY ST 2.995% 12/25/25<br>CUSIP 3137BN6G4<br>\$0.00250/PV ON 570,000.00 PV<br>DUE 1/25/23   | 1,422.62  |            |                       |
| 01/25/23 |                  | INTEREST RECEIVED<br>FHLMC MULTIFAMILY ST 3.010% 8/25/25<br>CUSIP 3137BLMZ8<br>\$0.00251/PV ON 1,000,000.00 PV<br>DUE 1/25/23  | 2,508.33  |            |                       |
| 01/25/23 |                  | INTEREST RECEIVED<br>FHLMC MULTIFAMILY ST 3.244% 8/25/27<br>CUSIP 3137FBBX3<br>\$0.00270/PV ON 1,000,000.00 PV<br>DUE 1/25/23  | 2,703.33  |            |                       |

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| DATE     | PAR VALUE/SHARES | DESCRIPTION  | CASH     | COST VALUE | REALIZED<br>GAIN/LOSS |
|----------|------------------|--|----------|------------|-----------------------|
| 01/25/23 |                  | INTEREST RECEIVED<br>FHLMC MULTIFAMILY ST 3.308% 9/25/25<br>CUSIP 3137BM7C4<br>\$0.00276/PV ON 440,000.00 PV<br>DUE 1/25/23  | 1,212.93 |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>GM FINANCIAL ABS 3.100% 2/16/27<br>CUSIP 362585AC5<br>\$0.00258/PV ON 390,000.00 PV<br>DUE 1/16/23      | 1,007.50 |            |                       |
| 01/20/23 |                  | INTEREST RECEIVED<br>GM FINANCIAL AUTOMOB 0.390% 10/21/24<br>CUSIP 36262XAC8<br>\$0.00032/PV ON 965,000.00 PV<br>DUE 1/20/23 | 313.63   |            |                       |
| 01/20/23 |                  | INTEREST RECEIVED<br>GM FINANCIAL AUTOMOB 1.850% 3/20/25<br>CUSIP 36265MAC9<br>\$0.00158/PV ON 945,000.00 PV<br>DUE 1/20/23  | 1,496.25 |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>GM FINANCIAL SECURIT 0.680% 9/16/26<br>CUSIP 362554AC1<br>\$0.00057/PV ON 350,000.00 PV<br>DUE 1/16/23  | 198.33   |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>GM FINANCIAL SECURIT 1.260% 11/16/26<br>CUSIP 380146AC4<br>\$0.00105/PV ON 295,000.00 PV<br>DUE 1/16/23 | 309.75   |            |                       |

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| DATE     | PAR VALUE/SHARES | DESCRIPTION  | CASH      | COST VALUE | REALIZED GAIN/LOSS |
|----------|------------------|--|-----------|------------|--------------------|
| 01/23/23 |                  | INTEREST RECEIVED<br>HONDA AUTO RECEIVABL 0.270% 4/21/25<br>CUSIP 43813GAC5<br>\$0.00023/PV ON 206,866.51 PV<br>DUE 1/21/23                | 46.55     |            |                    |
| 01/23/23 | 15,420.18-       | PAID DOWN<br>HONDA AUTO RECEIVABL 0.270% 4/21/25<br>CUSIP 43813GAC5<br>TO SETTLE ON 01/23/2023   | 15,420.18 | 15,419.90- | 0.28               |
| 01/18/23 |                  | INTEREST RECEIVED<br>HONDA AUTO RECEIVABL 0.370% 10/18/24<br>CUSIP 43813KAC6<br>\$0.00031/PV ON 288,408.17 PV<br>DUE 1/18/23               | 88.93     |            |                    |
| 01/18/23 | 28,524.5-        | PAID DOWN<br>HONDA AUTO RECEIVABL 0.370% 10/18/24<br>CUSIP 43813KAC6   | 28,524.50 | 28,520.31- | 4.19               |
| 01/17/23 |                  | INTEREST RECEIVED<br>HONDA AUTO RECEIVABL 0.820% 7/15/24<br>CUSIP 43813DAC2<br>\$0.00068/PV ON 55,080.52 PV<br>DUE 1/15/23                 | 37.64     |            |                    |
| 01/17/23 | 6,874.28-        | PAID DOWN<br>HONDA AUTO RECEIVABL 0.820% 7/15/24<br>CUSIP 43813DAC2<br>AT \$2,048.9938 ON TRADE DATE 01/15/2023<br>TO SETTLE ON 01/17/2023 | 6,874.28  | 6,873.74-  | 0.54               |
| 01/23/23 |                  | INTEREST RECEIVED<br>HONDA AUTO RECEIVABL 0.880% 1/21/26<br>CUSIP 43815GAC3<br>\$0.00073/PV ON 460,000.00 PV<br>DUE 1/21/23                | 337.33    |            |                    |

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|----------|------------------|--|-----------|------------|-----------------------|
| 01/17/23 |                  | INTEREST RECEIVED<br>HONDA AUTO RECEIVABL 1.000% 5/15/26<br>CUSIP 43815BAC4<br>\$0.00157/PV ON 740,000.00 PV<br>DUE 1/15/23    | 1,159.33  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>HYUNDAI AUTO LEASE 0.330% 6/17/24<br>CUSIP 44891VAC5<br>\$0.00027/PV ON 790,000.00 PV<br>DUE 1/15/23      | 217.25    |            |                       |
| 01/18/23 | 76,648.82-       | PAID DOWN<br>HYUNDAI AUTO LEASE 0.330% 6/17/24<br>CUSIP 44891VAC5<br>TO SETTLE ON 01/18/2023                                   | 76,648.82 | 76,637.32- | 11.50                 |
| 01/17/23 |                  | INTEREST RECEIVED<br>HYUNDAI AUTO LEASE 1.160% 1/15/25<br>CUSIP 44891WAC3<br>\$0.00097/PV ON 540,000.00 PV<br>DUE 1/15/23      | 522.00    |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>HYUNDAI AUTO REC ABS 2.220% 10/15/26<br>CUSIP 448977AD0<br>\$0.00185/PV ON 1,010,000.00 PV<br>DUE 1/15/23 | 1,868.50  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>HYUNDAI AUTO RECEIVA 0.380% 9/15/25<br>CUSIP 44933LAC7<br>\$0.00032/PV ON 481,215.39 PV<br>DUE 1/15/23    | 152.39    |            |                       |



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|----------|------------------|---|-----------|------------|-----------------------|
| 01/17/23 | 29,867.07-       | PAID DOWN<br>HYUNDAI AUTO RECEIVA 0.380% 9/15/25<br>CUSIP 44933LAC7<br>TO SETTLE ON 01/17/2023                                | 29,867.07 | 29,863.93- | 3.14                  |
| 01/17/23 |                  | INTEREST RECEIVED<br>HYUNDAI AUTO RECEIVA 0.740% 5/15/26<br>CUSIP 44935FAD6<br>\$0.00062/PV ON 1,330,000.00 PV<br>DUE 1/15/23 | 820.17    |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>INTL FINANCE CORP 0.375% 7/16/25<br>CUSIP 45950KCT5<br>INTEREST ON 2,500,000.000 UNITS                   | 4,700.00  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE CAPITAL 0.450% 1/17/24<br>CUSIP 24422EVN6<br>INTEREST ON 1,030,000.000 UNITS                  | 2,317.50  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE OWNE ABS 5.090% 6/15/27<br>CUSIP 47800BAC2<br>\$0.00424/PV ON 1,050,000.00 PV<br>DUE 1/15/23  | 4,453.75  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE OWNER ABS 2.320% 9/16/26<br>CUSIP 47787JAC2<br>\$0.00193/PV ON 450,000.00 PV<br>DUE 1/15/23   | 870.00    |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE OWNER ABS 3.740% 2/16/27<br>CUSIP 47800AAC4<br>\$0.00312/PV ON 655,000.00 PV<br>DUE 1/15/23   | 2,041.42  |            |                       |

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|----------|------------------|--|-----------|------------|-----------------------|
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE OWNER TRU 0.510% 11/15/24<br>CUSIP 47787NAC3<br>\$0.00042/PV ON 98,707.84 PV<br>DUE 1/15/23                | 41.95     |            |                       |
| 01/17/23 | 11,285.2-        | PAID DOWN<br>JOHN DEERE OWNER TRU 0.510% 11/15/24<br>CUSIP 47787NAC3<br>TO SETTLE ON 01/17/2023  | 11,285.20 | 11,283.48- | 1.72                  |
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE OWNER TRU 0.520% 3/16/26<br>CUSIP 47789QAC4<br>\$0.00043/PV ON 580,000.00 PV<br>DUE 1/15/23                | 251.33    |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>JOHN DEERE OWNER TRU 1.100% 8/15/24<br>CUSIP 47789KAC7<br>\$0.00092/PV ON 59,731.79 PV<br>DUE 1/15/23                 | 54.75     |            |                       |
| 01/17/23 | 10,323.51-       | PAID DOWN<br>JOHN DEERE OWNER TRU 1.100% 8/15/24<br>CUSIP 47789KAC7<br>AT \$1,364.3961 ON TRADE DATE 01/15/2023<br>TO SETTLE ON 01/17/2023 | 10,323.51 | 10,322.88- | 0.63                  |
| 01/17/23 | 0.01             | SECURITY RECEIVED<br>JOHN DEERE OWNER TRU 2.210% 12/15/23<br>CUSIP 477870AC3<br>REINSTATE OF POSITION                                      |           |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>MERCEDES-BENZ AUTO 0.400% 11/15/23<br>CUSIP 58769EAC2<br>\$0.00033/PV ON 61,876.91 PV<br>DUE 1/15/23                  | 20.63     |            |                       |

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|----------|------------------|---|-----------|------------|-----------------------|
| 01/17/23 | 45,325.87-       | PAID DOWN<br>MERCEDES-BENZ AUTO 0.400% 11/15/23<br>CUSIP 58769EAC2<br>AT \$310.7576 ON TRADE DATE 01/15/2023<br>TO SETTLE ON 01/17/2023 | 45,325.87 | 45,323.57- | 2.30                  |
| 01/17/23 |                  | INTEREST RECEIVED<br>NISSAN AUTO RECEIVAB 1.930% 7/15/24<br>CUSIP 65479JAD5<br>\$.00161/PV ON 162,453.92 PV<br>DUE 1/15/23              | 261.28    |            |                       |
| 01/17/23 | 43,724.92-       | PAID DOWN<br>NISSAN AUTO RECEIVAB 1.930% 7/15/24<br>CUSIP 65479JAD5<br>TO SETTLE ON 01/17/2023  | 43,724.92 | 43,941.83- | 216.91-               |
| 01/03/23 |                  | INTEREST RECEIVED<br>NW MUTUAL GLOBAL 4.000% 7/01/25<br>CUSIP 66815L2J7<br>INTEREST ON 1,170,000.000 UNITS                              | 23,400.00 |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>P/P MASSMUTUAL GLOBA 1.200% 7/16/26<br>CUSIP 57629WDE7<br>INTEREST ON 1,000,000.000 UNITS                          | 6,000.00  |            |                       |
| 01/11/23 |                  | INTEREST RECEIVED<br>P/P MET LIFE GLOB FU 1.875% 1/11/27<br>CUSIP 59217GER6<br>INTEREST ON 1,115,000.000 UNITS                          | 10,453.13 |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>P/P NEW YORK LIFE GL 1.450% 1/14/25<br>CUSIP 64952WEK5<br>INTEREST ON 1,680,000.000 UNITS                          | 12,180.00 |            |                       |

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|----------|------------------|--|-----------|------------|-----------------------|
| 01/17/23 |                  | INTEREST RECEIVED<br>P/P NORTHWESTERN MUT 0.800% 1/14/26<br>CUSIP 66815L2A6<br>INTEREST ON 850,000.000 UNITS                             | 3,400.00  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>ROYAL BANK OF CANADA 2.550% 7/16/24<br>CUSIP 78013XZU5<br>INTEREST ON 1,500,000.000 UNITS                           | 19,125.00 |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>SALESFORCE.COM INC 0.625% 7/15/24<br>CUSIP 79466LAG9<br>INTEREST ON 1,760,000.000 UNITS                             | 5,500.00  |            |                       |
| 01/10/23 |                  | INTEREST RECEIVED<br>TORONTO-DOMINION BAN 1.450% 1/10/25<br>CUSIP 89114TZL9<br>INTEREST ON 700,000.000 UNITS                             | 5,075.00  |            |                       |
| 01/17/23 |                  | INTEREST RECEIVED<br>TOYOTA AUTO RECEIVAB 0.260% 5/15/25<br>CUSIP 89240BAC2<br>\$0.00022/PV ON 748,729.92 PV<br>DUE 1/15/23              | 162.23    |            |                       |
| 01/17/23 | 52,813.33-       | PAID DOWN<br>TOYOTA AUTO RECEIVAB 0.260% 5/15/25<br>CUSIP 89240BAC2<br>AT \$266.7008 ON TRADE DATE 01/15/2023<br>TO SETTLE ON 01/17/2023 | 52,813.33 | 52,803.53- | 9.80                  |
| 01/17/23 |                  | INTEREST RECEIVED<br>TOYOTA AUTO RECEIVAB 0.350% 1/15/25<br>CUSIP 89236XAC0<br>\$0.00029/PV ON 216,428.62 PV<br>DUE 1/15/23              | 63.12     |            |                       |

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|----------|------------------|---|-----------|------------|--------------------|
| 01/17/23 | 22,293.06-       | PAID DOWN<br>TOYOTA AUTO RECEIVAB 0.350% 1/15/25<br>CUSIP 89236XAC0<br>TO SETTLE ON 01/17/2023                                | 22,293.06 | 22,288.91- | 4.15               |
| 01/17/23 |                  | INTEREST RECEIVED<br>TOYOTA AUTO RECEIVAB 0.710% 4/15/26<br>CUSIP 89238JAC9<br>\$0.00059/PV ON 430,000.00 PV<br>DUE 1/15/23   | 254.42    |            |                    |
| 01/20/23 |                  | INTEREST RECEIVED<br>TOYOTA LEASE OWN ABS 1.960% 2/20/25<br>CUSIP 89238LAC4<br>\$0.00163/PV ON 1,150,000.00 PV<br>DUE 1/20/23 | 1,878.33  |            |                    |
| 01/20/23 |                  | INTEREST RECEIVED<br>TOYOTA LEASE OWNER 0.390% 4/22/24<br>CUSIP 89238EAC0<br>\$0.00032/PV ON 554,864.60 PV<br>DUE 1/20/23     | 180.33    |            |                    |
| 01/20/23 | 73,780.15-       | PAID DOWN<br>TOYOTA LEASE OWNER 0.390% 4/22/24<br>CUSIP 89238EAC0   | 73,780.15 | 72,304.55- | 1,475.60           |
| 01/13/23 |                  | INTEREST RECEIVED<br>TOYOTA MOTOR CREDIT 1.450% 1/13/25<br>CUSIP 89236TJT3<br>INTEREST ON 1,215,000.000 UNITS                 | 8,808.75  |            |                    |
| 01/31/23 |                  | INTEREST RECEIVED<br>U.S. TREASURY NOTES 2.750% 7/31/27<br>CUSIP 91282CFB2<br>INTEREST ON 400,000.000 UNITS                   | 5,500.00  |            |                    |

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|----------|------------------|--|---------------|--------------|-----------------------|
| 01/03/23 |                  | INTEREST RECEIVED<br>U.S. TREASURY NOTES 3.250% 6/30/27<br>CUSIP 91282CEW7<br>INTEREST ON 3,250,000.000 UNITS  | 52,812.50     |              |                       |
| 01/06/23 | 750,000          | PURCHASED<br>U.S. TREASURY NOTES 3.750% 12/31/27<br>CUSIP 91282CGC9<br>AT \$99.6602 ON TRADE DATE 01/05/2023<br>TO SETTLE ON 01/06/2023<br>CITADEL DERIVATIVES GROUP LLC   | 747,451.17-   | 747,451.17   |                       |
| 01/06/23 |                  | ACCRUED INTEREST ON PURCHASE<br>U.S. TREASURY NOTES 3.750% 12/31/27<br>CUSIP 91282CGC9   | 481.70-       |              |                       |
| 01/26/23 | 2,000,000        | PURCHASED<br>U.S. TREASURY NOTES 3.875% 12/31/27<br>CUSIP 91282CGC9<br>AT \$101.3828 ON TRADE DATE 01/25/2023<br>TO SETTLE ON 01/26/2023<br>J.P. MORGAN SECURITIES INC., - | 2,027,656.25- | 2,027,656.25 |                       |
| 01/26/23 |                  | ACCRUED INTEREST ON PURCHASE<br>U.S. TREASURY NOTES 3.875% 12/31/27<br>CUSIP 91282CGC9   | 5,566.30-     |              |                       |
| 01/30/23 |                  | INTEREST RECEIVED<br>US BANCORP 2.400% 7/30/24<br>CUSIP 91159HHX1<br>INTEREST ON 1,250,000.000 UNITS   | 15,000.00     |              |                       |
| 01/31/23 |                  | INTEREST RECEIVED<br>US TREASURY NOTE 0.250% 7/31/25<br>CUSIP 91282CAB7<br>INTEREST ON 1,500,000.000 UNITS   | 1,875.00      |              |                       |

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|----------|------------------|---|--------------|---------------|-----------------------|
| 01/31/23 |                  | INTEREST RECEIVED<br>US TREASURY NOTE 0.375% 1/31/26<br>CUSIP 91282CBH3<br>INTEREST ON 2,500,000.000 UNITS  | 4,687.50     |               |                       |
| 01/03/23 |                  | INTEREST RECEIVED<br>US TREASURY NOTE 1.750% 12/31/24<br>CUSIP 912828YY0<br>INTEREST ON 2,100,000.000 UNITS   | 18,375.00    |               |                       |
| 01/03/23 |                  | INTEREST RECEIVED<br>US TREASURY NOTE 2.000% 6/30/24<br>CUSIP 912828XX3<br>INTEREST ON 2,000,000.000 UNITS  | 20,000.00    |               |                       |
| 01/03/23 |                  | INTEREST RECEIVED<br>US TREASURY NOTE 2.250% 12/31/23<br>CUSIP 912828V23<br>INTEREST ON 1,500,000.000 UNITS   | 16,875.00    |               |                       |
| 01/26/23 | 1,500,000-       | SOLD<br>US TREASURY NOTE 2.250% 12/31/23<br>CUSIP 912828V23<br>AT \$97.7617 ON TRADE DATE 01/25/2023<br>TO SETTLE ON 01/26/2023<br>J.P. MORGAN SECURITIES INC., - | 1,466,425.78 | 1,529,472.66- | 63,046.88-            |
| 01/26/23 |                  | ACCRUED INTEREST ON SALE<br>US TREASURY NOTE 2.250% 12/31/23<br>CUSIP 912828V23   | 2,424.03     |               |                       |
| 01/20/23 |                  | INTEREST RECEIVED<br>VERIZON MAST ABS V-M 3.720% 7/20/27<br>CUSIP 92348KAV5<br>\$0.00310/PV ON 570,000.00 PV<br>DUE 1/20/23                                       | 1,767.00     |               |                       |

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|----------|------------------|--|------------|------------|-----------------------|
| 01/20/23 |                  | INTEREST RECEIVED<br>VERIZON OWNER TRUST 0.470% 2/20/25<br>CUSIP 92290BAA9<br>\$0.00039/PV ON 449,373.02 PV<br>DUE 1/20/23 | 176.00     |            |                       |
| 01/20/23 | 68,824.11-       | PAID DOWN<br>VERIZON OWNER TRUST 0.470% 2/20/25<br>CUSIP 92290BAA9   | 68,824.11  | 68,809.66- | 14.45                 |
| 01/20/23 |                  | INTEREST RECEIVED<br>VERIZON OWNER TRUST 1.940% 4/22/24<br>CUSIP 92348AAA3<br>\$0.00162/PV ON 17,978.39 PV<br>DUE 1/20/23  | 29.07      |            |                       |
| 01/20/23 | 17,704.09-       | PAID DOWN<br>VERIZON OWNER TRUST 1.940% 4/22/24<br>CUSIP 92348AAA3   | 17,704.09  | 17,702.72- | 1.37                  |
| 01/25/23 |                  | INTEREST RECEIVED<br>VR FHLMC MULTIFAMI 3.334% 8/25/25<br>CUSIP 3137BLW95  | 2,639.42   |            |                       |
|          |                  | TRANSFER RECEIPTS  |            |            |                       |
| 01/03/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME  | 145,846.25 |            |                       |
| 01/09/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME  | 11,915.18  |            |                       |
| 01/10/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME  | 5,075.00   |            |                       |



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|----------|------------------|---|-----------|------------|-----------------------|
| 01/11/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 10,453.13 |            |                       |
| 01/13/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 8,808.75  |            |                       |
| 01/17/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 78,567.42 |            |                       |
| 01/20/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 2,082.12  |            |                       |
| 01/23/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 2,727.63  |            |                       |
| 01/25/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 14,663.66 |            |                       |
| 01/30/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 14,497.15 |            |                       |
| 01/31/23 |                  | ADDITION TO ACCOUNT<br>TRANSFER FROM INCOME   | 40,118.75 |            |                       |
|          |                  | INVESTMENT MANAGEMENT EXPENSES  |           |            |                       |
| 01/06/23 |                  | INVESTMENT MGMT FEE<br>PAID TO CHANDLER ASSET MANAGEMENT INC<br>CHANDLER ASSET MGMT FEE | 9,023.50- |            |                       |
|          |                  | ADMINISTRATIVE EXPENSES   |           |            |                       |
| 01/20/23 |                  | ADMINISTRATIVE FEE/EXPENSE<br>CUSTODIAN FEE-PRIN  | 4,467.96- |            |                       |

STATEMENT OF TRANSACTIONS  
FOR THE PERIOD JANUARY 1, 2023 THROUGH JANUARY 31, 2023

CITY OF CUPERTINO  
ACCOUNT NUMBER [REDACTED]

# STATEMENT OF TRANSACTIONS

| DATE                  | PAR VALUE/SHARES | DESCRIPTION            | CASH        | COST VALUE            | REALIZED<br>GAIN/LOSS |
|-----------------------|------------------|------------------------|-------------|-----------------------|-----------------------|
|                       |                  | TRANSFER DISBURSEMENTS |             |                       |                       |
| 01/03/23              |                  | TRANSFER TO PRINCIPAL  | 145,846.25- |                       |                       |
| 01/09/23              |                  | TRANSFER TO PRINCIPAL  | 11,915.18-  |                       |                       |
| 01/10/23              |                  | TRANSFER TO PRINCIPAL  | 5,075.00-   |                       |                       |
| 01/11/23              |                  | TRANSFER TO PRINCIPAL  | 10,453.13-  |                       |                       |
| 01/13/23              |                  | TRANSFER TO PRINCIPAL  | 8,808.75-   |                       |                       |
| 01/17/23              |                  | TRANSFER TO PRINCIPAL  | 78,567.42-  |                       |                       |
| 01/20/23              |                  | TRANSFER TO PRINCIPAL  | 2,082.12-   |                       |                       |
| 01/23/23              |                  | TRANSFER TO PRINCIPAL  | 2,727.63-   |                       |                       |
| 01/25/23              |                  | TRANSFER TO PRINCIPAL  | 14,663.66-  |                       |                       |
| 01/30/23              |                  | TRANSFER TO PRINCIPAL  | 14,497.15-  |                       |                       |
| 01/31/23              |                  | TRANSFER TO PRINCIPAL  | 40,118.75-  |                       |                       |
| <b>ENDING BALANCE</b> |                  |                        | <b>0.00</b> | <b>156,399,348.51</b> |                       |

INVESTMENT AND INSURANCE PRODUCTS ARE:  
 • NOT INSURED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC) OR ANY FEDERAL GOVERNMENT AGENCY  
 • NOT A DEPOSIT, OBLIGATION OF, OR GUARANTEED BY ANY BANK OR BANKING AFFILIATE  
 • SUBJECT TO INVESTMENT RISKS AND MAY LOSE VALUE, INCLUDING POSSIBLE LOSS OF PRINCIPAL AMOUNT INVESTED

CITY OF CUPERTINO  
PARS Post-Employment Benefits TrustAccount Report for the Period  
1/1/2023 to 1/31/2023Kristina Alfaro  
Director of Administrative Services  
City of Cupertino  
10300 Torre Ave.  
Cupertino, CA 95014

## Account Summary

| Source        | Balance as of<br>1/1/2023 | Contributions | Earnings              | Expenses           | Distributions | Transfers     | Balance as of<br>1/31/2023 |
|---------------|---------------------------|---------------|-----------------------|--------------------|---------------|---------------|----------------------------|
| OPEB          | \$31,629,086.24           | \$0.00        | \$2,031,633.90        | \$9,479.12         | \$0.00        | \$0.00        | \$33,651,241.02            |
| PENSION       | \$17,395,500.77           | \$0.00        | \$1,117,359.14        | \$5,213.34         | \$0.00        | \$0.00        | \$18,507,646.57            |
| <b>Totals</b> | <b>\$49,024,587.01</b>    | <b>\$0.00</b> | <b>\$3,148,993.04</b> | <b>\$14,692.46</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$52,158,887.59</b>     |

## Investment Selection

| Source  |                          |
|---------|--------------------------|
| OPEB    | City of Cupertino - OPEB |
| PENSION | City of Cupertino - PEN  |

## Investment Objective

| Source  |   |
|---------|---|
| OPEB    | Individual account based on US Bank Balanced MM. Dual goals are to provide a moderate amount of current income with moderate capital growth. Income production and longer term growth of capital. |
| PENSION | Individual account based on US Bank Balanced MM. Dual goals are to provide a moderate amount of current income with moderate capital growth. Income production and longer term growth of capital. |

## Investment Return

| Source  | 1-Month | 3-Months | 1-Year | Annualized Return |         |          | Plan's Inception Date |
|---------|---------|----------|--------|-------------------|---------|----------|-----------------------|
|         |         |          |        | 3-Years           | 5-Years | 10-Years |                       |
| OPEB    | 6.42%   | 8.14%    | -8.14% | 3.01%             | 3.52%   | 5.63%    | 6/21/2010             |
| PENSION | 6.42%   | 8.14%    | -8.13% | 4.23%             | -       | -        | 3/26/2019             |

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

February 06, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

CITY OF CUPERTINO

FINANCE MANAGER  
10300 TORRE AVENUE  
CUPERTINO, CA 95014

[Tran Type Definitions](#)



Account Number: XXXXXXXXXX

January 2023 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Web Confirm Number | Authorized Caller | Amount     |
|----------------|------------------|-----------|----------------|--------------------|-------------------|------------|
| 1/13/2023      | 1/12/2023        | QRD       | 1722471        | N/A                | SYSTEM            | 110,596.45 |

Account Summary

|                   |            |                    |               |
|-------------------|------------|--------------------|---------------|
| Total Deposit:    | 110,596.45 | Beginning Balance: | 21,170,972.93 |
| Total Withdrawal: | 0.00       | Ending Balance:    | 21,281,569.38 |



# CITY OF CUPERTINO

## Agenda Item

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**23-12096**

**Agenda Date: 3/7/2023**  
**Agenda #: 15.**

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Subject: Response to Councilmember questions regarding Cupertino Chamber of Commerce

Receive informational memorandum responding to questions regarding Cupertino Chamber of Commerce



## CITY MANAGER'S OFFICE

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3223 • FAX: (408) 777-3366  
CUPERTINO.ORG

### CITY COUNCIL INFORMATIONAL MEMORANDUM

Date: March 7, 2023

To: Cupertino City Council

From: Pamela Wu, City Manager

Re: Response to Council Inquiries

Background: On June 21, 2022, Councilmembers Chao and Moore moved to provide the following direction to staff:

*Bring back a future agenda item for a study session to review past partnership and support for Cupertino Chamber of Commerce and discuss options of future partnership with the Chamber.*

Staff is working on drafting an agreement with the Chamber of Commerce. Responses to the remaining items numbered 1 - 10 are included in this memorandum.

*Including information:*

1. *Information on other cities and their relationship with Chamber*

In 2022, staff conducted research on 10 cities in the County and their relationship with the local Chamber of Commerce. All cities surveyed have partnerships with their Chambers. Only 4 out of the 10 cities surveyed had a formal agreement in place. Some cities have one-time agreements with their Chamber for specific projects. Funds provided to the Chambers in various cities have ranged from \$295 to \$1,461,601 annually.

The following table shows the details on the partnership other cities in Santa Clara County currently have in place with their Chambers.

| City          | Chamber Partnership (Yes/No) | Payment Amount to Chamber (annually) | Type of Agreement                        | Additional Details   |
|---------------|------------------------------|--------------------------------------|--|--|
| Campbell      | Yes                          | \$295 membership fee                 | No formal agreement                      | Annual membership  |
| Gilroy        | Yes                          | \$200,000                            | Formal agreement in place until FY 19-20 | Collaborated on the Welcome Center. City paid the Chamber \$200,000 annually for the Economic Development Corporation function until FY 19-20. |
| Gilroy        | Yes                          | \$15,000-\$20,000                    | No formal agreement                      | The Chamber facilitated business grants for the City and were paid 15% of each approved application.   |
| Los Gatos     | Yes                          | \$60,000                             | Formal agreement                         | Chamber operates the Visitor Center as well as Leadership Los Gatos  |
| Milpitas      | Yes                          | \$1,000 membership fee               | No formal agreement                      | Chamber partners on economic development projects. Chamber representative serves on the Economic Development Trade Commission                  |
| Morgan Hill   | Yes                          | \$550 membership fee                 | No formal agreement                      | Annual membership plus support for events and initiatives  |
| Mountain View | Yes                          | \$10,000 (for Tech Showcase event)   | Lease agreement                          | Chamber leases City-owned building for nominal rent. Visitor Center is also operated by the Chamber, City covers the rent                      |

| City   | Chamber Partnership (Yes/No) | Payment Amount to Chamber (annually) | Type of Agreement  | Additional Details   |
|--|------------------------------|--------------------------------------|--|--|
| San Jose<br>(these are one-time agreements, unless stated otherwise) | Yes                          | \$95,000 in 2009                     | Formal agreement with the Hispanic Chamber of Commerce in 2009   | Chamber to help low to moderate income entrepreneurs in the City through programming and integration of newly formed businesses with Business Owner Place online platform                          |
|  |                              | \$50,000 in 2014                     | Formal agreement to San Jose Silicon Valley Chamber of Commerce in 2014  | Chamber to develop a Business Development Strategy to support job growth, business retention, expansion, attraction, and promote City's positive attributes  |
|  |                              | \$76,000 in 2017                     | Formal agreements with the Hispanic Chamber (\$40,000) and Black Chamber (36,000) in 2017.                     | Ethnic Chambers to provide technical assistance to small and ethnic businesses. City is currently negotiating a new agreement with the Hispanic Chamber for FY 22-23                               |
|  |                              | \$50,000 in 2018                     | Formal agreement with San Jose Silicon Valley Chamber in 2018  | Chamber to provide services to enhance the environment for small business community, branding the City, workforce readiness of residents and meet with visiting international business delegations |
|  |                              | \$100,000 in 2020                    | Formal agreement with Black Chamber of Commerce (\$35,000) and Hispanic Chamber of Commerce (\$65,000) in 2020 | Chamber to raise consciousness to buy local and focus on supporting local businesses impacted by COVID-19 and facilitating small businesses reopening  |
| Santa Clara  | Yes                          | \$1,461,601                          | Formal agreement (one-time) with Chamber in 2017   | Chamber to provide Convention and Visitors Bureau Services   |



| City      | Chamber Partnership (Yes/No) | Payment Amount to Chamber (annually) | Type of Agreement   | Additional Details  |
|-----------|------------------------------|--------------------------------------|---------------------|---|
| Saratoga  | Yes                          | \$17,137 membership fee in 2022      | Formal agreement    | Chamber to provide services for walk-in, telephone, email, or fax requests on tourism & information materials, city information & materials, quarterly report |
| Sunnyvale | Yes                          | \$1,000 membership fee               | No formal agreement | Annual membership   |

2. *What other payments are made to contracts which do not have any written agreements?*

The chamber is the only contract we are aware of that had a verbal agreement.

3. *What other payments are made for evergreen contracts, which will continue without any Council approval?*

The City's contract management system (Cobblestone) shows that there are no evergreen contracts.

The City has drafted a new Purchasing Policy, which is being reviewed by staff and the City's internal auditors for conformance with industry best practices and which will establish procedures for recurring procurement of goods and services from the same vendor. This review will include evergreen contracts. Once staff has completed their review, this policy will be brought to City Council.

4. *What process is there to confirm an invoice contains enough information to justify the amount of the invoice?*

The City has a multi-step process for invoice entry and approval. Department staff are responsible for reviewing the invoice and determining if there is sufficient information to pay. The same staff person enters the invoice and documentation into the City's financial system and routes it for approval. The invoice is then sent to a Supervisor or Analyst for invoice review and payment approval. This approval includes a review of the invoice for sufficient information for payment. Once approved the invoice is routed via the City's financial system for Finance's review. This review ensures an invoice is attached, the amount on the invoice and amount entered match and the selected account being billed to is reasonable.

5. *Whether Chamber qualifies for nonprofit fees for facility rental*

The Cupertino Chamber of Commerce is registered as a nonprofit and has received the nonprofit rental rate for booking City facilities. The Chamber provides the City the IRS 501 c Determination letter per City's [Fee Schedule](#) requirements.

6. *What communication methods do we have with all businesses who have Cupertino business licenses?*

There are several methods of communication in place for all business license holders in Cupertino including annual renewal notices, email, Business Connect newsletter, Cupertino Scene, and Minimum Wage Mailers.

7. *How do we support ALL Cupertino businesses?*

The Economic Development Division aims to connect with and support all new, existing, and even prospective businesses in the City. The Division works closely with various City departments including CDD, Administrative Services, IT, and Public Works, as well as external partners such as the SBDC, Chamber, and SVEDA to help understand the needs of our local businesses and share resources with them. In addition to these efforts, Economic Development staff has recently launched several initiatives to provide support to and connect with all businesses in Cupertino including the Cupertino Business Outreach Program, Business Connect Newsletter, and local economy survey, with more programs currently in the pipeline.

8. *Liability insurance certificate from Chamber or waiver signed by staff?*

Liability insurance is not required for groups renting facilities unless alcohol is being served. Organizations running festivals are required to provide liability insurance, and staff receives this insurance from the Chamber of Commerce.

9. *I Love Cupertino contract and subscription and itemized expenses*

In 2022, City Council had directed staff to provide a report on payments made by the City to the Chamber for I Love Cupertino Program. In 2018, per Council's direction at the time to develop the program, the City partnered with the Chamber to launch the I Love Cupertino program.

The amounts paid by the City for I Love Cupertino program are shown in the table below. These costs include design and development of the platform and concept implementation during program launch, as well ongoing cost for database subscription, website hosting and website maintenance. There have not been any invoices submitted or payments made for the program since July 1, 2021.

| Fiscal Year | Cost  |
|-------------|---|
| FY 17-18    | \$30,215<br>Logo concept and design<br>Program implementation<br>Data subscription<br>Website concept, design, layout and deployment<br>Domains<br>Social media content |
| FY 18-19    | \$25,175<br>Data subscription<br>Website hosting<br>Website Maintenance   |
| FY 19-20    | \$5,556<br>- Member management subscription for business directory (Membee)   |
| FY 20-21    | \$4,224<br>- Member management subscription for business directory (Membee)   |
| FY 21-22    | \$0   |
| FY 22-23    | \$0   |
| Total       | \$65,170  |

#### 10. Why IT Department did not help build the website

IT was not involved in this project. When this program was created, IT was working on multiple critical projects and would not be able to deliver to meet desired timeline. Therefore, staff did not ask IT to work on this project. Instead, staff partnered with the Chamber of Commerce to design and host the program.

Next Steps: Although the future agenda item added by Councilmember Moore and Councilmember Chao at the June 21 council meeting calls for a study session in order to get answers to the questions in this report, staff has addressed all the questions in detail via this informational memo. If Council wishes to discuss this further, this can be added as a future agenda item by Council.

Sustainability Impact: No sustainability impact.

Fiscal Impact: No fiscal impact.

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Prepared by: Tina Kapoor, Economic Development Manager

Reviewed by: Matt Morley, Assistant City Manager  
Chris Jensen, City Attorney

Approved for Submission by: Pamela Wu, City Manager