CITY OF CUPERTINO

AGENDA

HOUSING COMMISSION

This will be a teleconference meeting without a physical location.
Thursday, June 23, 2022
9:00 AM

Special Meeting

TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19

In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.

Members of the public wishing comment on an item on the agenda may do so in the following ways:

1) E-mail comments by 5:00 p.m. on Wednesday, June 22 to the Commission at housing@cupertino.org. These e-mail comments will be received by the Commission members before the meeting and posted to the City's website after the meeting.

2) E-mail comments during the times for public comment during the meeting to the Commission at housing@cupertino.org. The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email housing@cupertino.org prior to speaking.

3) Teleconferencing Instructions
Members of the public may observe the teleconference meeting or provide oral public comments as follows:

Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.

To address the Commission, click on the link below to register in advance and access the meeting:

Online
Please click the link below to join the webinar:
https://cityofcupertino.zoom.us/webinar/register/WN_MgICRh7HTPOd4UBjiLnEXQ

Phone
Dial: (669) 900 6833 and enter Webinar ID: 989 8997 5329 (Type *9 to raise hand to speak)
Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:
H.323:
162.255.37.11 (US West)
162.255.36.11 (US East)
Meeting ID: 989 8997 5329
SIP: 98989975329@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:
1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.

2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.

3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

4. When called, please limit your remarks to the time allotted and the specific agenda topic.

NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO HOUSING COMMISSION

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino Housing Commission is hereby called for Thursday, June 23, 2022 commencing at 11:00 a.m. In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19. Said special meeting shall be for the purpose

of conducting business on the subject matters listed below under the heading, "Special Meeting."

SPECIAL MEETING

ROLL CALL

APPROVAL OF MINUTES

1. Subject: Approve the May 12 Housing Commission Minutes
Recommended Action: Approve the May 12 Housing Commission Minutes
1 - Draft Minutes

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS

PUBLIC HEARINGS

2. Subject: FY 2022-23 Community Development Block Grant (CDBG) Annual Action Plan
Recommended Action: 1. Approve the FY 2022-23 CDBG Annual Action Plan
Staff Report
1 - FY 22-23 CDBG Annual Action Plan

OLD BUSINESS

NEW BUSINESS

3. Subject: Housing Commission Participation in Development of 6th Cycle Housing Element Update
Recommended Action: Consider preparing and sending a memorandum to the City Council and City Manager identifying opportunities for the Housing Commission to contribute to the Housing Element update process, such as discussing affordable housing strategies and funding sources, and discussing planned and potential joint meetings with other legislative bodies; and nominating Commissioner(s) to prepare memorandum.

STAFF AND COMMISSION REPORTS

FUTURE AGENDA SETTING

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 24 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.

CITY OF CUPERTINO

Agenda Item

22-10833

Agenda Date: 6/23/2022
Agenda #: 1.

Subject: Approve the May 12 Housing Commission Minutes

Approve the May 12 Housing Commission Minutes

City of Cupertino
10300 Torre Avenue
Cupertino, CA 95014
(408) 777-3308

ACTION MINUTES OF THE SPECIAL MEETING OF THE HOUSING COMMISSION HELD ON MAY 12, 2022

CALL TO ORDER
Chair Parish opened the meeting at 9:01 a.m.
Commissioner Tatachari joined the meeting at 9:02 a.m.

ROLL CALL

Commission Members present:	Tessa Parish, Chair
	Govind Tatachari, Vice Chair
	Sue Bose, Commissioner
	Connie Cunningham, Commissioner
	Angan Das, Commissioner
Commissioners Members absent:	
Staff present:	Kerri Heusler, Housing Manager
	Cyrah Caburian, Administrative Assistant
	Joanne Magrini, Director of Parks and Recreation
	Alex Corbalis, Recreation Coordinator

APPROVAL OF MINUTES
1. Subject: Approve the April 14, 2022 Housing Commission meeting minutes
Recommended Action: Approve the April 14, 2022 Housing Commission meeting minutes

Cunningham moved and Tatachari seconded.

AYES:	Parish, Tatachari, Bose, Cunningham, Das
NOES:	None
ABSTAIN:	None
ABSENT:	None
VOTE:	5-0-0-0

POSTPONEMENTS
None

ORAL COMMUNICATIONS
Member of the public, Liana Crabtree, spoke regarding vacant property audit in Cupertino.

WRITTEN COMMUNICATIONS
None

CONSENT CALENDAR
None

PUBLIC HEARINGS
None

OLD BUSINESS
None

NEW BUSINESS
3. Subject: Update on Fiscal Year 2021-22 City Work Program Item Senior Strategy
Recommended Action: Receive an update on the status of the Senior Strategy Fiscal Year 21-22 work program item regarding housing survey results and outreach plan and provide feedback.

Staff member Corbalis provided a presentation and answered questions.

Members of the public, Liana Crabtree and Jenny Griffin, spoke.

STAFF UPDATES AND COMMISSION REPORTS:
Staff member Heusler provided information about the following items:

- City Work Program items
- City Council agenda items
- Housing Element update

Commission Updates

- Mayor's Monthly Meeting (Parish)
- Housing Element Strategic Advisory Committee Update (Parish)

FUTURE AGENDA *(limitation, cannot discuss)*

- Cunningham recommended that Housing Commission write a letter to Planning Commission and City Council reviewing anti-displacement strategies for Housing Element sites

- Tatachari recommended more involvement in the Housing Element process

ADJOURNMENT:
The meeting was adjourned at 9:55 a.m. to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Cyrah Caburian
Cyrah Caburian
Administrative Assistant

CITY OF CUPERTINO

Agenda Item

22-10313

Agenda Date: 6/23/2022
Agenda #: 2.

Subject: FY 2022-23 Community Development Block Grant (CDBG) Annual Action Plan

1. Approve the FY 2022-23 CDBG Annual Action Plan

CITY OF CUPERTINO

COMMUNITY DEVELOPMENT DEPARTMENT

CITY HALL
10300 TORRE AVENUE • CUPERTINO, CA
95014-3255 TELEPHONE: (408) 777-3308 • FAX: (408) 777-3333
CUPERTINO.ORG

HOUSING COMISSION STAFF REPORT

Meeting: June 23, 2022

Subject

FY 2022-23 Community Development Block Grant (CDBG) Program Annual Action Plan

Recommended Action

Conduct Public Hearing; and

1. Approve the FY 2022-23 CDBG Annual Action Plan

Discussion

The United States Department of Housing and Urban Development (HUD) annually allocates grants such as CDBG, Home Investment Partnerships Program (HOME), Housing Opportunities for People with AIDS (HOPWA), and Emergency Shelter Grants (ESG) to local jurisdictions for community development activities. Cupertino is one of nine entitlement jurisdictions within Santa Clara County. Jurisdictions typically must have a population of 50,000 or more to qualify as an entitlement jurisdiction that receives grant funding directly from HUD. Entitlement grants are largely allocated on a formula basis, based on several objective measures of community needs, included the extent of poverty, populations, housing overcrowding, age of housing, and extent of population growth lag in relationship to other metropolitan areas. As a requirement to receive these entitlement grants, Title I of the National Affordable Housing Act mandates that jurisdictions prepare a five-year Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance Evaluation and Report (CAPER) that identifies local community development needs and sets forth a strategy to address these needs. The 2020-2025 Consolidated Plan was adopted by City Council on June 14, 2020. City Council approved the FY 2022-23 CDBG, Below Market Rate (BMR) Affordable Housing Funds (AHF), and Human Service Grant (HSG) funding allocations on May 3, 2022.

2022-23 CDBG Annual Action Plan

The FY 2022-23 Annual Action Plan (Exhibit 2) is a one-year plan that describes the eligible activities that the City intends to undertake in FY 2022-23 (July 1, 2022 – June 30, 2023) to address the needs and implement the strategies identified in the adopted 2020-25 Consolidated Plan. The Annual Action Plan describes the activities that the City intends to fund to address priority housing and non-housing community development needs and to affirmatively further fair housing choice. HUD regulations require the City to post the Annual Action Plan for public comment for thirty days. The City posted the document for

greater than the required thirty days: April 1, 2022 to May 30, 2022. The City did not receive any public comments. The draft FY 2022-23 Annual Action Plan will be updated and finalized as needed prior to submission to HUD.

The City is part of the Santa Clara County HOME Consortium and is required to submit the Annual Action Plan to HUD along with the County by the July 12, 2022 deadline. The County intends to submit the Annual Action Plan after approval from each of the HOME Consortium members by the deadline.

2022-23 CDBG Funding

The City received notification from HUD on May 13, 2022 awarding $388,459 in entitlement funding for FY 2022-23. The City intends to reallocate $7,944 in program income from existing CDBG loan payoffs and $22,531.39 in FY 20-21 unexpended funds. Between the FY 2022-23 entitlement grant, program income, and FY 20-21 unexpended funds, the City will have a total of approximately $418,934.39 of CDBG funds to utilize.

FY 2022-23 CDBG Budget	
Entitlement Amount	$388,459.00
Program Income (22-23)	$7,944.00
Prior Year Unexpended Funds (20-21)	$22,531.39
Total	**$418,934.39**
Program Administration (20%)	$79,280.60
Public Service (15%)	$59,460.45
Capital/Housing Projects (65%)	$280,193.34
Total	**$418,934.39**

2022-23 CDBG Public Service Funding Allocations

Of the total anticipated entitlement amount, a total of $59,460.45 has been allocated to eligible public service activities. Public service activities must benefit very low- and low-income households. Funding allocations are noted in the table below.

FY 2022-23 CDBG Public Services	
Live Oak Adult Day Services - Senior Adult Day Care / Caregiver Respite	$21,405.76
West Valley Community Services (WVCS) – CARE Program	$38,054.69
Total	**$59,460.45**

2022-23 CDBG Capital Housing Funding Allocations

A total of $280,193.34 has been allocated to eligible CDBG capital housing projects. The City awarded $88,966 in eligible CDBG capital housing funds. The City did not receive eligible applications for the excess $191,227.34 in funds and is actively seeking

opportunities to spend funding on eligible opportunities. At the point in time that an activity is identified, the City will complete a Substantial Amendment to the FY 22-23 Annual Action Plan to allocate the funding. Funding allocations are noted in the table below.

FY 2022-23 CDBG Capital Housing Projects	
Rebuilding Together Silicon Valley- Ownership Housing Repair and Rehabilitation Program	$88,966.00
Total	**$88,966.00**

Process

This is the second public hearing required by HUD for CDBG. All required HUD notices are published in advance announcing upcoming CDBG public hearings.

Sustainability Impact

No sustainability impact.

Fiscal Impact

Sufficient funding will be available and budgeted for FY 2022-23 CDBG funding allocations. CDBG programs and projects are funded by HUD grant funds.

Prepared by: Kerri Heusler, Housing Manager
Reviewed and Approved for Submission by: Benjamin Fu, Director of Community Development

Attachments:
A - FY 22-23 CDBG Annual Action Plan

Attachment A - FY 22-23 CDBG Annual Action Plan

Draft

City of Cupertino

Fiscal year 2022-23
Annual Action Plan

Annual Update of the City's Consolidated Plan for Period
July 1, 2022 to June 30, 2023

Public Comment Period

April 1, 2022 through May 30, 2022

Housing Commission Public Hearing Date: June 23, 2022

Prepared by the Department of Community Development
Housing Division
10300 Torre Avenue
Cupertino, CA 95014

To be Approved by Housing Commission
June 23, 2022

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Draft

AP-05 Executive Summary - 91.200(c), 91.220(b)

Introduction

The City of Cupertino (City) receives funding from the U.S. Department of Housing and Urban Development (HUD) for housing and community development programs each year. In order to utilize these federal funds, the City must prepare and submit a five-year report, the Consolidated Plan. The Consolidated Plan identifies Cupertino's needs, priorities, goals, and strategies in how federal funds will be allocated and used for housing and community development activities over a five-year period. The Annual Action Plan is also included and submitted with the Consolidated Plan.

The Fiscal Year (FY) 2022-2023 Annual Action Plan contains the City's one-year plan to carry out housing and community development activities using federal funds. The 2022-2023 Action Plan covers the third of five program years covered by the City's 2020-2025 Consolidated Plan. All activities in the FY 22-23 Action Plan are based on current identified priorities and are intended to benefit extremely low-, low-, and moderate-income households. This Action Plan will cover the timeframe beginning July 1, 2022 and ending on June 30, 2023.

The City of Cupertino is receiving $388,459 in Community Development Block Grant (CDBG) funds and $7,944 in Program Income (PI) for this specific year. The City is also a participant in the County of Santa Clara's HOME Investment Partnerships Program (HOME) Consortium. These HOME funds are administered by the County of Santa Clara; thus, the City will not report on HOME fund activities. The Housing Division of the Community Development Department is the lead agency and submits all HUD-required reports for CDBG funds.

Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan. Per 24 Code of Federal Regulations (CFR) 91.215 of HUD regulations, the City of Cupertino has organized its priority needs through housing and market analysis, citizen participation, and availability of resources to address community needs. Through these elements, providing affordable housing is considered a high priority. Preventing and assisting individuals experiencing homelessness is also considered a high priority. The top non-housing priorities identified include senior services, self-sufficiency services, fair housing services, and economic development services.

Draft

With that, the Action Plan reflects three overall goals, which were identified through the Consolidated Plan:

1. To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing;
2. To provide a suitable living environment through safer, more livable neighborhoods, greater integration of lower-income residents, increased housing opportunities, and reinvestment in deteriorating neighborhoods; and
3. To expand economic opportunities through more jobs paying self-sufficiency wages, homeownership opportunities, development activities that promote long-term community viability, and the empowerment of lower-income persons to achieve self-sufficiency.

In addition to CDBG funds, the City has access to a variety of federal, state, and local resources to leverage in order to achieve its housing and community development priorities. During the five-year period, the City expects to receive or have available approximately $1,954,484 in CDBG funds, $250,000 in Below Market Rate (BMR) Affordable Housing Funds, and $625,000 in General Fund Human Services Grant (HSG). These funds will be used to planned activities that align with the goals and priorities set forth in the Consolidated Plan and Annual Action Plan.

Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As the lead agency, the City of Cupertino is responsible for ensuring compliance and prepares the Consolidated Annual Performance and Evaluation Report (CAPER), which outlines how the City funded activities and met goals identified in the respective Annual Action Plan. The City has made great strides in achieving its goals to serve the community despite the impacts of the Coronavirus 2019 (COVID-19) pandemic and Executive Order N-29-20 Shelter-In-Place. The following accomplishments includes:

- Assisted 138 individuals through the Haven to Home Program, Senior Adults Legal Assistance, Long-term Care Ombudsman Program, and Maitri to provide serves to low-income families, seniors, victims of domestic violence, and individuals with disabilities.
- Assisted 81 low-income households through the Community Access to Resources and Education Program to prevent homelessness.
- Assisted 37 businesses through the Small Business Grant Program to alleviate financial burdens due to the Shelter-In-Place order during the COVID-19 pandemic.
- Assisted 13 elderly and disabled seniors through the Live Oak Adult Care Program.
- Assisted 6 extremely low- and moderate-income elderly homeowners through health and safety repairs of their homes.
- Assisted 4 households through repairs affordable rental housing units to preserve and improve existing housing stock.

Draft

The City recognizes that the evaluation of past performance is critical to ensure that the City and its subrecipients are implementing activities effectively and that those activities align with the City's overall strategies and goals as outlined in the 2020-2025 Consolidated Plan. With that, the City evaluates subrecipients on a quarterly basis to ensure outcome measures and process is aligned with the City's leading goals.

Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Residents, local agencies, and regional organizations were encouraged to provide input and participate in the development of the FY 22-23 Annual Action Plan. Interested parties had opportunities to comment by May 30, 2022.

Per the City's Citizen Participation Plan, the City provides a 30-day public commenting period, which began on April 1, 2022 and ended on May 30, 2022. The City also published the public notice in the local newspaper, Cupertino Courier, and City's Housing webpage. A public hearing was held on June 23, 2022 to gather feedback from Housing Commission and adopt the Action Plan.

Summary of public comments

To date, no comments have been received during the public review period.

Summary of comments or views not accepted and the reasons for not accepting them

The City accepted and responded to all comments that were submitted. As mentioned above, no public comments were received regarding the FY 22-23 Action Plan.

Summary

The City of Cupertino aims to support Cupertino residents by providing fair and decent housing, livable environment, and expand economic development opportunities for individuals of low- and moderate-income through local, regional, and federal funds. The City ensures all activities to achieve the listed goals are consistent with the Consolidated Plan and are in compliance with federal regulations. Please see above**.**

Draft

PR-05 Lead & Responsible Agencies - 91.200(b)

Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1. Responsible Agency

Agency Role	Name	Department/Agency
CDBG Administrator	Cupertino	City of Cupertino, Community Development Department

Narrative

The Housing Division of the Community Development Department is the lead agency and is responsible for the City of Cupertino's CDBG entitlement program. Duties include implementation of grants, administration of funded activities, and preparation of required reports. The City joined the County of Santa Clara HOME Consortium in 2015 and the County is the lead agency for the HOME funds.

As a part of the Consolidated Plan process for 2020-2025, the City collaborated with the County of Santa Clara(County) as the Urban County representing the Cities of Campbell, Los Altos, Los Altos Hills, Los Gatos, Monte Sereno, Morgan Hill, and Saratoga; the Cities of Gilroy, Mountain View, Palo Alto, Sunnyvale, San José, and Santa Clara; and the Santa Clara County Housing Authority (SCCHA) to identify and prioritize housing and community development needs across the region, and to develop strategies to meet those needs. The FY 22-23 Annual Action Plan represents the third year of CDBG funding of the 2020-2025 Consolidated Plan.

Consolidated Plan Public Contact Information

Kerri Heusler
Housing Manager
Community Development Department
City of Cupertino
10300 Torre Avenue
Cupertino, CA 95014
Email: kerrih@cupertino.org
Phone: (408) 777-3251

Draft

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

Introduction

The Action Plan is a one-year plan which describes the eligible programs, projects, and activities to be undertaken with funds expected during FY 22-23 and their relationship to the priority housing, homeless and community development needs outlined in the 2020-2025 Consolidated Plan. The City of Cupertino consulted with a variety of organizations and agencies on a local and regional level to prepare the Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

During FY 2022-2023, the City will continue to work with non-profit organizations to provide programs and services for low-income households; private industry, including financial and housing development groups, to encourage the development of affordable housing opportunities regionally and within the City; and other local jurisdictions, including the County of Santa Clara, in carrying out and monitoring regional projects in a coordinated and cost-effective manner.

In addition, the City will continue to participate in the County's quarterly CDBG Coordinator's Group meetings, in which entitlement jurisdictions throughout the region gather to discuss existing CDBG needs and proposed use of federal funds for the upcoming year.

The City will also participate in the County's Regional Housing Working Group, which is a forum for entitlement and non-entitlement jurisdictions to develop coordinated responses to regional housing challenges. The City's Housing Manager regularly monitors monthly Continuum of Care (CoC) meetings. The CoC is a broad group of stakeholders dedicated to ending and preventing homelessness in Santa Clara County. The key CoC responsibilities are ensuring community-wide implementation of efforts to end homelessness and ensuring programmatic and systemic effectiveness.

The City will attend HOME Consortium meetings between member jurisdictions for affordable housing proposals and projects.

The City will draft the City Plan to End Homelessness as an implementation plan of the Santa Clara County Plan to End Homelessness. The City will continue to collaborate and seek public participation from residents and non-profit organizations to complete the report.

In addition to the actions listed above, the City will continue to participate in the annual Affordable Housing Week (May) activities such as partnering with nonprofit agencies to host a housing fair to provide residents with access to developers, BMR managers, and housing agencies and programs. The City will also continue to leverage its BMR AHF and General Fund HSG to assist nonprofit affordable housing developers and organizations to provide needed housing services to the residents of Cupertino.

Draft

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Santa Clara County Office of Supportive Housing is the administrator of the regional Continuum of Care (CoC). The City continuously coordinates with the Santa Clara County CoC to end and prevent homelessness in the County. City staff attends monthly meetings. The Santa Clara County CoC is a group comprising stakeholders throughout the County, including governmental agencies, homeless service and shelter providers, homeless population, housing advocates, affordable housing developers, and various private parties, including businesses and foundations.

The City's representation on the CoC Board is its Housing Manager. Members of the CoC meet monthly to plan CoC programs, identify gaps in homeless services, establish funding priorities, and pursue a systematic approach to addressing homelessness. City staff, as well as staff of other cities, meet and consult with the County's CoC staff during the bi-weekly countywide CDBG Coordinators Group meetings, and communicate more frequently via email and/or phone on joint efforts.

The CoC is governed by the CoC Board, which takes a systems-change approach to preventing and ending homelessness. This same CoC Board is comprised of the same individuals who serve on the Destination: Home (Destination Home) Leadership Board. Destination Home is a public private partnership that is committed to collective impact strategies to end chronic homelessness. Destination Home is the governing body for the CoC and is responsible for implementing by-laws and operational protocols of the CoC.

The CoC is now in the process of updating a new plan for the next five years and the City plans to participate in these efforts. Also, during the development of the 2020-25 ConPlan, the City consulted both the CoC and County Office of Supportive Housing for their expertise and experience for identifying community needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Cupertino does not receive ESG funds and does not submit any ESG reports to HUD.

However, the County of Santa Clara receives ESG funds through the State of California. The County provides a funding reference sheet that compares the differences between ESG and CoC with regards to homeless eligibility, income restrictions, assessment, rental assistance, housing standards, lease terms, eligible costs, eligible service costs, case management, service limitations and standards, policies, and procedures.

Agencies, groups, organizations and others who participated in the process and consultations

Table 2. Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Boys and Girls Club of Silicon Valley
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended Santa Clara focus group meeting on 11/17/19 as part of the 2020-25 Consolidated Plan process.
2	**Agency/Group/Organization**	Healthier Kids Foundation Santa Clara County
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency attended stakeholder consultation conference call on 11/16/19 as part of the 2020-25 Consolidated Plan.
3	**Agency/Group/Organization**	COMMUNITY SERVICES AGENCY OF MOUNTAIN VIEW AND LOS ALTOS
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended stakeholder consultation conference call on 11/16/19 as part of the 2020-2025 Consolidated Plan.
4	**Agency/Group/Organization**	San Jose Conservation Corps
	Agency/Group/Organization Type	Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended Gilroy focus group meeting on 11/18/19 as part of the 2020-25 Consolidated Plan process.
5	**Agency/Group/Organization**	CommUniverCity San Jose
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended stakeholder consultation conference call on 11/25/19 and regional forum meeting in San Jose on 11/20/19 as part of the 2020-25 Consolidated Plan process.
6	**Agency/Group/Organization**	The Health Trust
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended stakeholder consultation on 11/21/19 as part of the 2020-25 Consolidated Plan process.
7	**Agency/Group/Organization**	Rebuilding Together Silicon Valley
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended stakeholder consultation conference call on 11/20/19 and San Jose regional forum on 11/20/19 as part of the 2020-25 Consolidated Plan process.

8	**Agency/Group/Organization**	City of Gilroy
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City was consulted and provided emailed feedback as part of the 2020-25 Consolidated Plan process.
9	**Agency/Group/Organization**	City of Mountain View
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City attended regional forum meeting at Palo Alto on 11/7/19 as part of the 2020-25 Consolidated Plan process.
10	**Agency/Group/Organization**	City of Palo Alto
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City attended the regional forum meeting at Palo Alto on 11/7/19 as part of the 2020-25 Consolidated Plan process.
11	**Agency/Group/Organization**	Bill Wilson Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended Santa Clara focus group meeting on 11/7/2019, community meetings on 11/5/2019 at Roosevelt as part of the 2020-25 Consolidated Plan process.

12	**Agency/Group/Organization**	HEART OF THE VALLEY
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted through interview questions. Agency provided emailed feedback as part of the 2020-25 Consolidated Plan process.
13	**Agency/Group/Organization**	City of San Jose
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City was contacted for consultation as a partner in addressing the needs of the County as part of the 2020-25 Consolidated Plan.
14	**Agency/Group/Organization**	City of Morgan Hill
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended regional forum meeting at Morgan Hill on 11/4/19 as part of the 2020-25 Consolidated Plan process.
15	**Agency/Group/Organization**	City of Sunnyvale
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City attended regional forum meeting at Palo Alto on 11/7/19 and provided emailed feedback as part of the 2020-25 Consolidated Plan process.

16	**Agency/Group/Organization**	Servant Partners
	Agency/Group/Organization Type	Neighborhood Organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended community meeting on 11/13/19 at Hillview Library as part of the 2020-25 Consolidated Plan process.
17	**Agency/Group/Organization**	SENIOR ADULTS LEGAL ASSISTANCE (SALA)
	Agency/Group/Organization Type	Services-Elderly Persons Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended Palo Alto and San Jose public engagement meeting on 11/17/19 and 11/19/19, regional forum meeting on 11/4/19 at Morgan Hill and 11/7/19 at Palo Alto as part of the 2020-25 Consolidated Plan process.
18	**Agency/Group/Organization**	HomeFirst (formerly EHC)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended regional forum meeting at Morgan Hill on 11/4/19 as part of the 2020-25 Consolidated Plan process.
19	**Agency/Group/Organization**	Santa Clara County Office of Supportive Housing
	Agency/Group/Organization Type	Other government - Local County CoC
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended regional forum meeting at Morgan Hill on 11/4/19 and at Palo Alto on 11/7/19 as part of the 2020-25 Consolidated Plan process.
20	**Agency/Group/Organization**	City of Santa Clara
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended regional forum meeting at Morgan Hill on 11/4/19 and provided emailed feedback as part of the 2020-25 Consolidated Plan process.
21	**Agency/Group/Organization**	Vista Center for the Blind
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended stakeholder consultation on 12/9/19 as part of the 2020-25 Consolidated Plan process.
22	**Agency/Group/Organization**	Destination Home
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended stakeholder consultation on 11/11/19 as part of the 2020-25 Consolidated Plan process.
23	**Agency/Group/Organization**	COMMUNITY SOLUTIONS
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency attended the AFH and ConPlan joint meeting on 12/11/19 at Gilroy Council Chambers as part of the 2020-25 Consolidated Plan process.
24	**Agency/Group/Organization**	Community and Neighborhood Revitalization Committee - Gilroy
	Agency/Group/Organization Type	Community Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency co-hosted the AFH and ConPlan joint meeting on 12/11/18 at the Gilroy Council Chambers as part of the 2020-25 Consolidated Plan process.
25	**Agency/Group/Organization**	AT&T
	Agency/Group/Organization Type	Broadband
	What section of the Plan was addressed by Consultation?	Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was given notice that the FY 22-23 Annual Action Plan was available for public comment. No comments were provided.
26	**Agency/Group/Organization**	Comcast
	Agency/Group/Organization Type	Broadband
	What section of the Plan was addressed by Consultation?	Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was given notice that the FY 22-23 Annual Action Plan was available for public comment. No comments were provided.
27	**Agency/Group/Organization**	Verizon
	Agency/Group/Organization Type	Broadband
	What section of the Plan was addressed by Consultation?	Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was given notice that the FY 22-23 Annual Action Plan was available for public comment. No comments were provided.
28	**Agency/Group/Organization**	Santa Clara Valley Water District
	Agency/Group/Organization Type	Resilience-specific Organizations
	What section of the Plan was addressed by Consultation?	Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was given notice that the FY 22-23 Annual Action Plan was available for public comment. No comments were provided.
29	**Agency/Group/Organization**	Santa Clara County Fire Department
	Agency/Group/Organization Type	Resilience-specific Organizations
	What section of the Plan was addressed by Consultation?	Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was given notice that the FY 22-23 Annual Action Plan was available for public comment. No comments were provided.
30	**Agency/Group/Organization**	Santa Clara County Sheriff's Office
	Agency/Group/Organization Type	Resilience-specific Organizations
	What section of the Plan was addressed by Consultation?	Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was given notice that the FY 22-23 Annual Action Plan was available for public comment. No comments were provided.

Additionally, the City of Cupertino solicited proposals for eligible capital housing projects to serve low- and moderate-income households. The Request for Proposals (RFP) application period began November 10, 2021 and closed on February 9, 2022. Applications were received by the following organizations:

- Rebuilding Together Silicon Valley (RTSV)
- West Valley Community Services

From applications received, the City determined RTSV had quality experience to provide the services that strongly aligned with the City's goals and designated funding. The City will work with RTSV for the Repair and Accessibility Modification Program for Low-Income Homeowners[1].

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were intentionally left out of the consultation process. The City contacted all relevant and known agencies to the best of its abilities.

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[1] This program name is subject to change before the 2022-2023 Annual Action Plan is approved.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3. Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Continuum of Care Council Santa Clara County	Addresses issues pertaining to homelessness through provision of social services such as food-related assistance, legal services, and employment training opportunities.
City of Cupertino General Plan Housing Element	City of Cupertino	Serves as a policy guide to evaluate existing and future housing needs, i.e., determines whether housing availability meets the needs of the population.
Regional Housing Needs Plan for the San Francisco	Association of Bay Area Governments	Analyzes total regional housing needs, i.e., determines number of units needed to be built per income category.
Community Plan to End Homelessness in Santa Clara	Destination Home	Creates a community-wide road map that identifies specific homeless populations in the County and strategies to address the needs of these populations.
Santa Clara County Housing Authority (SCCHA)	Housing Authority of the County of Santa Clara	Addresses housing authority updates and strategies pertaining to public housing and vouchers.
Comprehensive Economic Development Strategy	Association of Bay Area Governments	Addresses issues relating to the job and labor issues, and economic development issues in the area.

Narrative

The City collaborated with six entitlement jurisdictions which included City of Gilroy, Mountain View, Palo Alto, San Jose, Santa Clara, and Sunnyvale to conduct public and community outreach for the 2020-2025 Consolidated Plan. The City also coordinated with a variety of public agencies to gather information on a local and regional basis. With their input and market analysis, the City identified needs and priorities that closely aligned with the community needs and priorities. These components are reflected in the FY 22-23 Annual Action Plan.

AP-12 PARTICIPATION - 91.401, 91.105, 91.200(C)

Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.

The City of Cupertino provided ample opportunities for participation throughout the Action Plan process. A public hearing was held on May 30, 2022 by the Housing Commission to approve the Action Plan. In addition, the City provided greater than a 30-day public review and commenting period, which began on April 1, 2022 and ended on May 30, 2022. The City published notifications of the upcoming public hearings and 30-day public review period in the Cupertino Courier, and City's Housing webpage. The Plan was made available at www.cupertino.org/housing.

Draft

Citizen Participation Outreach

Table 4. Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	The Housing Commission met on May 30, 2022 to discuss the FY 2022-2023 review the funding recommendations from the City staff.	No comments were received.	N/A	
2	Public Hearing	Non-targeted/broad community	The City Council met on May 3, 2022 to discuss the FY 2022-2023 funding allocations.	No comments were received.	N/A	
3	Newspaper Ad	Non-targeted/broad community	Notice of Public Hearing and Public Comment Period on the Draft Action Plan was published in the Cupertino Courier on April 1, 2022.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Website	Non-targeted/broad community	Draft Action Plan was posted on the City's Housing website on April 1, 2022.	No comments were received.	N/A	https://www.cupertino.org/our-city/departments/community-development/housing/community-development-block-grant-program
5	Public Hearing	Non-targeted/broad community	The Housing Commission met on May 12, 2022 to review and adopt the FY 2022-2023 Action Plan.	No comments were received.	N/A	

Draft

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Cupertino is receiving $388,459 in CDBG entitlement funds with an additional $7,944 in program income. The City also has $22,531.39 of prior year unexpended funds, which makes a total of $418,934.39 of CDBG funds available for allocation in FY 2022-23. Similar to other entitlement jurisdictions, the City faces the challenge in addressing community needs with the fluctuating federal resources. It is important to note that the granted funds are not sufficient to overcome barriers and address low- and moderate-income individual's needs. However, the City continues to leverage local, state, and federal funds to provide quality support and services to Cupertino residents.

The table illustrates federal and local funds that will be allocated for housing and community development needs for FY 22-23. "Anticipated Resources" reflect HUD's granted allocation and "Expected Amount Available for Remainder of Con Plan" reflect funds allocated to the current year and projecting funds for the remaining Consolidated Plan years.

Draft

Anticipated Resources

Table 6 - Expected Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$388,459.00	$7,944.00	22,531.39	$418,934.39	$792,806	Funds will be used to support various community development activities, including Self-Sufficiency Services, Frail Elderly/Elderly Services, Rental Unit Rehabilitation, and Homeowner Rehabilitation.
Other: BMR Affordable Housing Fund	Public - local	Other: Affordable Housing, Fair Housing	$50,000	$0	$0	$50,000	$100,000	Funds will be used to provide fair housing services.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will continue to search for creative methods to leverage private, federal, state, and local funds to develop and implement efficient projects and activities despite limited resources. All funds will be considered to generate a sustainable budget and satisfy matching requirements. The efforts are listed below.

Entitlement Funds

The City will utilize CDBG entitlement monies to serve its local community through housing and community development activities. In addition, the City joined the Santa Clara County's HOME Consortium in 2015 to further maximize federal financial resources. The HOME Consortia is a collaborative effort to fund eligible housing projects among City of Cupertino, Gilroy, Palo Alto, and the Urban County. Beginning in FY 2015-2016, interested affordable housing developers were eligible to apply through an annual RFP process to help subsidize affordable housing construction costs in Cupertino.

The City provides a 25 percent matching funds when the City receives HOME dollars through the HOME consortium. The Veranda, a senior affordable housing rental project, was funded through the HOME Consortium and the City provided the required matching funds.

As in the past, the City will continue to reach out to developers to provide additional information on the HOME Consortium and available funding.

Other Federal Grant Programs

The City does not directly receive any additional federal grants.

State Housing and Community Development Sources

The City will receive a total of $300,000 in Local Action Planning Grants (LEAP) funds from the State of California. The City will be utilizing these funds to prepare the City's Housing Element. Actions include Need Analysis, Policy Review, Public Outreach, Analysis of Barriers to Development, CEQA Review, and Site Identifications for Rezoning.

The City will also receive $52,613 in Regional Early Action Planning Grants (REAP) funds from the State of California. The City will be utilizing these funds to cover the costs of a consultant connected to the Housing Element. This is an eligible activity allowed by State regulations.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Draft

The City's 2015-2023 Housing Element update has identified five sites that would be able to accommodate up to 1,400 housing units. Additionally, the City owns one parcel and is currently conducting considering the site for the development of affordable housing.

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 7. Goal Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Rehabilitation	2022	2023	Affordable Housing	Citywide	Affordable Housing	CDBG: $88,966.00	Homeowner Housing Rehabilitated: 5 Household Housing Unit[2]
2	Frail Elderly/Elderly Services	2022	2023	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Community Services	CDBG: $21,405.76	Public service activities other than Low/Moderate Income Housing Benefit: 22 Persons Assisted
3	Services for Low-Income Families and Homeless Population	2022	2023	Homeless Non-Housing Community Development	Citywide	Prevent and Assist Those Experiencing Homelessness	CDBG: $38,054.69	Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Homelessness Prevention: 100 Persons Assisted
4	Fair Housing	2022	2023	Homeless Non-Homeless Special Needs Non-Housing	Citywide	Fair Housing	BMR Affordable Housing Fund: $50,000	Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted

[2] Unit count may be readjusted pending approval of additional projects.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
				Community Development				Homelessness Prevention: 82 Persons Assisted
5	Planning and Administration	2022	2023	Planning and Administration	Citywide	Affordable Housing Prevent and Assist Those Experiencing Homelessness Community Services Fair Housing	CDBG (Estimated): $79,280.60	Other: 1 Other

Goal Descriptions

The Consolidated Plan goals below represent high priority needs for the City of Cupertino and serve as the basis for the strategic actions the City will use to meet these needs. The goals, listed in no particular order, are:

Table 8. Goal Descriptions

1	**Goal Name**	**Homeowner Rehabilitation**
	Goal Description	Public Improvements/Facilities for Low/Mod Incomes
2	**Goal Name**	**Frail Elderly/Elderly Services**
	Goal Description	Public Service – expand economic resources to benefit seniors and special needs persons
3	**Goal Name**	**Services for Low-Income Families and Homeless Populations**
	Goal Description	Sustainable Living Environment – homeless housing and supportive services
4	**Goal Name**	**Fair Housing**
	Goal Description	Housing Opportunity – promote fair and equal housing opportunity
5	**Goal Name**	**Planning and Administration**

	Goal Description	Planning and Administration

Draft

AP-35 Projects - 91.420, 91.220(d)

Introduction

For FY 2022-2023, the City is estimated to receive $388,459 in CDBG entitlement funds and $7,944 in program income. The activities funded through BMR and General Funds will not be reported in IDIS, as these are private and local funds utilized to maximize federal funds.

The City will accurately adjust each activity listed below as funding sources are made available.

Table 9 – Project Information

#	Project Name
1	Frail Elderly/Elderly Services
2	Services for Low-Income Families and Homeless
3	Homeowner Rehabilitation
4	Program Administration
5	Fair Housing

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City operates on a three-year grant funding cycle for public service grants and a one-year cycle for CDBG capital housing rehabilitation projects. The City awards CDBG funds through an RFP process and selects agencies on their qualifications and designated budget. The City continues to leverage local funds to assist additional organizations that could not be funded with CDBG funds due to budget restraints.

Draft

AP-38 Project Summary

1		
	Project Name	**Live Oak Adult Services**
	Target Area	Citywide
	Goals Supported	Frail Elderly/Elderly Services
	Needs Addressed	Community Services
	Funding	CDBG: $21,405.76
	Description	Live Oak Adult Services will provide services to frail elderly and elderly disabled residents who otherwise may have to be institutionalized. Supportive services are geared to maximize the social experience and mental stimulation of elderly clients, and to improve/sustain their mental and physical function and their quality of life through exercise, music, nutritious meals, visual arts, music and games and puzzles. Caregiver support workshops are also available. The IDIS matrix code for the project is 05A - Senior Services and the national objective is LMC. Presumed Benefit - Yes.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	22 low-income seniors will be served by the program.
	Location Description	This is a citywide program. The program is currently offered at 20930 McClellan Road in Cupertino. The program is also offered on an ad-hoc basis via zoom depending on the latest COVID-19 related restrictions and guidance.
	Planned Activities	Supportive services are geared to maximize the social experience and mental stimulation of elderly clients, and to improve/sustain their mental and physical function and their quality of life through exercise, music, nutritious meals, visual arts, music and games and puzzles. Caregiver support workshops are also available.

2	**Project Name**	**West Valley Community Services CARE Program**
	Target Area	Citywide
	Goals Supported	Services for Low-Income Families and Homeless Population
	Needs Addressed	Prevent and Assist Those Experiencing Homelessness
	Funding	CDBG: $38,054.69
	Description	The WVCS CARE program will provide services for 100 low-income and homeless families and individuals. The program connects clients with community resources, making services easily available and accessible, and works with them on capacity building. The main objectives of CARE are to encourage more stable and sustainable solutions that foster self-sufficiency instead of dependency. The IDIS matrix code is 03T and the national objective is LMC.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	100 low-income individuals will be assisted through the program.
	Location Description	This is a Citywide program, services will be provided at WVCS Main Office located at 10104 Vista Dr, Cupertino, CA 9501.
	Planned Activities	The WVCS CARE program will provide services for low-income and homeless families and individuals. The program connects clients with community resources, making services easily available and accessible, and works with them on capacity building. The main objectives of CARE are to encourage more stable and sustainable solutions that foster self-sufficiency instead of dependency.
3	**Project Name**	**Rebuilding Together Silicon Valley Home Rehab Program (RTSV)**
	Target Area	Citywide
	Goals Supported	Homeowner Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: $88,966.00

	Description	RTSV will provide funds to low-income Cupertino homeowners who could not otherwise afford to make critical repairs in their homes, resulting in health and safety issues. Grants may include funding for the addition of accessible features for disabled and/or elderly homeowners who may otherwise not be able to stay in their homes. The matrix code is 14-A: single-family rehabilitation and the national objective is LMH.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Five single family homes owned by low-income seniors will be repaired[3].
	Location Description	This is a Citywide program for income eligible homes.
	Planned Activities	RTSV will provide funds to low-income Cupertino homeowners who could not otherwise afford to make critical repairs in their homes, resulting in health and safety issues. Grants may include funding for the addition of accessible features for disabled and/or elderly homeowners who may otherwise not be able to stay in their homes.
4	**Project Name**	**CDBG Program Administration**
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and administration
	Funding	CDBG: $79,280.60
	Description	Administer the administrative costs for the overall management, coordination, and evaluation of the CDBG program, and the project delivery costs associated with bringing projects to completion. The matrix code is 21A.
	Target Date	6/30/2023

[3] This total number is subject to change pending approval of additional programs.

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	This is a Citywide program.
	Planned Activities	Administer the administrative costs for the overall management, coordination, and evaluation of the CDBG program, and the project delivery costs associated with bringing projects to completion.
5	**Project Name**	**Project Sentinel Fair Housing**
	Target Area	Citywide
	Goals Supported	Fair Housing
	Needs Addressed	Fair Housing
	Funding	BMR Affordable Housing Fund: $50,000
	Description	Project Sentinel will provide landlord/tenant counseling and dispute resolution services activities to low moderate residents.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	82 persons will be served.
	Location Description	This is a Citywide program.
	Planned Activities	Project Sentinel will provide landlord/tenant counseling and dispute resolution services activities to 82 low/moderate income residents.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HUD allows an exception to the Low-Mod Income (LMI) area benefit requirement in the case an area contains 51 percent of low- and moderate-income residents. Unfortunately, this exception does not apply to the City of Cupertino. Instead, the City will focus its services and capital improvements across the City as a whole.

Geographic Distribution

Table 10. Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

The City will allocate housing and community development resources throughout the City boundaries and does not plan to specifically serve a target area.

Draft

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The 2020-2025 Consolidated Plan has identified Affordable Housing as a high priority for the City of Cupertino, particularly for households of extremely low-income. The City aims to meet this need by funding one program with two facets: Homeowner Rehabilitation and Rental Unit Rehabilitation. The program will be administered through Rebuilding Together Silicon Valley. The description of planned activities are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	100
Non-Homeless	82
Special-Needs	22
Total	204

Table 1 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 2 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will fund affordable housing activities and projects in order to maintain the City's affordable housing stock by collaborating with Rebuilding Together Silicon Valley (RTSV). This agency will assist low- and moderate-income seniors and households by providing rehabilitation and repair services to low- and moderate-income homeowners.

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The City of Cupertino does not own or manage public housing units. However, residents of Cupertino may apply for the Housing Choice Vouchers (formerly Section 8). This program is administered by the Santa Clara County Housing Authority (SCCHA) and provides affordable rental units to 17,000 low- and moderate-income households. There are four public housing units in the City of Santa Clara.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The SCCHA encourages and actively seeks public participation from residents through their transparent policy-making process. The SCCHA also ensures to include two tenants as commissioners of the SCCHA board.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The SCCHA is in good standing and not designated as a troubled agency.

Discussion

The City does not own or manage any public housing units. However, the City supports and works closely with the SCCCHA.

Draft

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The City recognizes the high priority of assisting individuals experiencing homelessness and individuals near homelessness as identified in the 2020-2025 Consolidated Plan. With that, the City is committed to assisting and supporting activities that prevent and aid in ending homelessness. Currently, the City works closely with West Valley Community Services to administer the Community Access to Resources and Education (CARE) Program. This program provides case management and short-term rental assistance to support families experiencing homelessness transition to permanent housing.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Cupertino collaborates with the County of Santa Clara Continuum of Care (CoC), which is administered by the County Office of Supportive Housing (OSH). The County OSH conducts a biennial Point-in-Time (PIT) count to estimate the prevalence of homelessness in Santa Clara County, which includes Cupertino. The most recent PIT count took place on February 21-22, 2022.

The CoC also prepares a community plan focused on ending homelessness in the County of Santa Clara. The 2020-2025 Community Plan to End Homelessness identified three strategies:

- Address the root causes of homelessness through system and policy change;
- Expand homelessness prevention and housing programs to meet the need; and
- Improve quality of life for unsheltered individuals and create healthy neighborhoods for all.

The CoC aims to achieve a 30 percent reduction of individuals becoming homeless, house 20,000 through supportive housing, expand the Homelessness Prevention System to serve 2,500 people per year, double the amount of temporary housing and shelters, and address the racial inequities present in unsheltered individuals by 2025. The City is fully supportive of the Community Plan and will continue to collaborate with the County to achieve these goals.

Additionally, the City of Cupertino is drafting a City Plan to End Homelessness. This Plan aims to direct decisions on goals, programs, and funding for individuals experiencing homelessness in Cupertino. The City is working closely with its residents and participating organizations to identify

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and draft the report.

Addressing the emergency shelter and transitional housing needs of homeless persons

There are no emergency shelters or transitional housing located in the City of Cupertino.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City works closely with community service agencies to provide intensive case management for individuals experiencing chronic homelessness to help obtain permanent housing. Case management is provided on an individual basis to provide unique services to each individual.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will assist and fund the following organizations and services with CDBG entitlement funds as follows:

- Rebuilding Together Silicon Valley – Housing Repair and Rehabilitation Program provides health and safety repairs for low- and moderate-income homeowners.
- Live Oak Adult Day Services – Senior Adult Day Care/Caregiver Respite Program assists seniors to provide respite for their caregivers.
- West Valley Community Services - Community Access to Resource & Education (CARES) Program provides access and resources for low- and moderate-income residents.

In addition, the City will be using BMR Public Services funds to assist Project Sentinel. This organization provides fair housing and tenant landlord counseling services.

Lastly, the City will be using HSG General Funds to assist Catholic Charities of Santa Clara County, Maitri, Senior Adults Legal Assistance, and West Valley Community Services to provide a wide array of services to low- and moderate-income households.

Discussion

The efforts and programs identified above address the City's efforts as well as the City's collaboration with regional organizations to assist individuals experiencing homelessness and other special needs. The City recognizes that homelessness is a complex issue and requires a

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collaborative effort of local agencies and public service agencies. The City will continue to support and look for different methods to assist in addressing homelessness.

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AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Cupertino faces similar barriers to affordable housing that many jurisdictions are faced with in the Bay Area. These issues include high cost of development, increased price of land, constrained development of affordable housing units, and lack of developable land. Per the City's adopted Analysis of Impediments to Fair Housing Choice (AI), the high priorities to affordable housing are:

- Facilitate access to below-market-rate units;
- Facilitate access to all available housing programs;
- Contract with local service providers to conduct ongoing outreach and education regarding fair housing for home seekers, landlords, property managers, real estate agents, and lenders;
- Contract with local service providers to conduct fair housing testing in local apartment complexes;
- Reevaluate current fair housing contracts based on highest need;
- Periodically review the Zoning Ordinance to ensure regulations are consistent with fair housing laws and do not constrain housing production;
- Assist local Housing Authorities with outreach;
- Plan for and encourage transit-oriented development;
- Facilitate safe and efficient transit routes.

The City updated its Zoning Ordinance through the 2014-2022 General Plan Housing Element to ensure compliance with State housing laws, which includes special needs housing, fair housing, and emergency housing. The Housing Element also identified multiple sites that could accommodate up to 1,400 units for affordable housing. These sites have been appropriately zoned for higher residential density and mixed-use development to maximize affordable housing. The Housing Element update was adopted by City Council and certified by the State of California Housing and Community Development (HCD).

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City identified several potential constraints to the development, maintenance, and improvement of housing and affordable housing, in its 2015-2023 Housing Element update

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including:

- General Plan - The General Plan indicates the allowable uses and densities at various locations in the City. The Land Use/Community Design section identifies five categories of residential uses based on dwelling unit density, expressed as the number of dwelling units permitted per gross acre. As such, a City's General Plan contains several items that can affect the development and distribution of housing, such as land-use classifications, and density and intensity standards.
- Zoning Ordinance - Zoning ordinances and other land-use controls have a direct effect on the availability and range of housing choices within a community. The Cupertino Zoning Ordinance establishes development standards and densities for new housing in the City. These regulations include minimum lot sizes, maximum number of dwelling units per acre, lot width, setbacks, lot coverage, maximum building height, and minimum parking requirements.
- Parking Requirements - Parking requirements, when excessive, may serve as a constraint to housing development by increasing development costs and reducing the amount of land available for project amenities or additional units. The City's parking requirements are higher than many other jurisdictions, particularly for single-family homes. Considering the high cost of land, the high parking standards may serve as a constraint to housing provision.
- Site Improvements - Site improvement requirements are the responsibility of residential developers who are responsible for constructing road, water, sewer, and storm drainage improvements on new housing sites. Where a project has off-site impacts, such as increased storm water runoff or added traffic congestion at a nearby intersection, additional developer expenses may be necessary to mitigate impacts. These expenses may be passed on to consumers, as increased sales, or rental costs.

In general, residential developers interviewed for the 2015-2022 Housing Element update reported that the Cupertino's public policies do not stand as a constraint to new housing production.

Discussion

The City has identified strategies to remove or ameliorate barriers to affordable housing in their

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2015-2022 Housing Element, which include:

- Continuing to implement the second dwelling unit ordinance;
- Facilitating lot consolidations;
- Being flexible with development standards;
- Planning for increased densities in the "Heart of the City";
- Collecting housing mitigation fees;
- Incentivizing development; and
- Conserving housing stock.

Additionally, the City is addressing the barriers to affordable housing through the following programs and ordinances:

Below Market Rate (BMR) Affordable Housing Fund (AHF)

The City's BMR AHF receives its revenue from the payment of housing mitigation fees from non-residential (office, retail, R&D, hotel and industrial) and residential development. The residential BMR program applies to new residential developments greater than one unit. Homeownership developments of one to six units are required to pay an in-lieu fee. Homeownership developments of seven units or greater are required to designate 15 percent of the total number of units in an ownership development as affordable. Developers of market-rate rental units, where the units cannot be sold individually, must pay a housing mitigation fee to the BMR AHF.

For non-residential housing mitigation in the City, a fee is applied to new square footage of development. The fee is then deposited in the City's BMR AHF and is used for the provision of affordable housing. The City Council adopted a nexus study on May 5, 2015, that reassessed the housing mitigation fees developers pay to the BMR AHF. The nexus study was updated in 2020.

HOME Investment Partnerships Program (HOME)

The City joined the County's HOME Consortium in 2015. HOME funds can be used to fund eligible affordable housing projects for acquisition, construction, and rehabilitation. Beginning in the FY 2015, developers of affordable housing projects were eligible to competitively apply through an annual RFP process directly to the County for HOME funds to help subsidize affordable housing projects in Cupertino.

Community Development Block Grant (CDBG)

The City issues CDBG funds to non-profit agencies to provide services to Cupertino residents. For FY 22-23, the City will provide funds to the following agencies and programs to address barriers

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to affordable housing:

- Rebuilding Together Silicon Valley – Repair and Accessibility Modification Program for Low-Income Homeowners[4] assists eligible households with home repairs to preserve the existing housing stock.

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[4] Project name subject to change

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses the City's efforts in addressing the underserved needs, expanding, and preserving affordable housing, reducing lead-based paint hazards, and developing institutional structure for delivering housing and community development activities.

Actions planned to address obstacles to meeting underserved needs

For FY 22-23, the City plans to collaborate and fund Rebuilding Together Silicon Valley, West Valley Community Services, and Live Oak Adult Day Services with CDBG funds. These agencies assist with home repairs to preserve the existing housing stock, provide direct services to elderly and frail seniors, and education on food and medical services to low- and moderate-income residents in Cupertino.

To address obstacles to meeting underserved needs, the City supplements its CDBG funding with other resources and funds, such as:

- The City's BMR AHF fund receives its revenue from the payment of housing mitigation fees from non-residential (office, retail, R&D, hotel and industrial) and residential development. The Housing Mitigation fee program acknowledges housing needs created by the development of non-residential and residential projects, and the fees collected are deposited in the City's BMR AHF and are to be used for the provision of affordable housing.
- Each year the City allocates approximately $50,000 from the BMR AHF to provide public service grants to public and human service agencies within the City limits.
- The City will use General Fund HSG to assist Catholic Charities of Santa Clara County, Maitri, Senior Adults Legal Assistance, and West Valley Community Services.
- HOME Program funds are available on an annual competitive basis through the State of California HOME program, and the County HOME Consortium.
- The State of California's Multifamily Housing Program has been a major source of funding for affordable housing since 2002. This program provides low-interest loans to developers of affordable rental housing.
- WVCS is a nonprofit organization that administers additional affordable housing programs in the City, which include providing support services to homeless individuals and managing a transitional housing facility.
- The Housing Trust Silicon Valley (HTSV) is a public/private venture, dedicated to increasing affordable housing in the county. The Trust makes available funds for

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developers to borrow for the construction of affordable units.

- The Mortgage Credit Certificate (MCC) Program provides assistance to first-time homebuyers by allowing an eligible purchaser to take 20 percent of their annual mortgage interest payment as a tax credit against federal income taxes. The County administers the MCC Program on behalf of the jurisdictions, including the City.
- The Santa Clara County Affordable Housing Fund was created in 2002, with an initial investment by the Board of Supervisors of $18.6 million. The AHF is used for affordable housing developments and allows the leveraging of its funding with other sources to create affordable housing in the County. Additionally, a bond measure was passed this year that will add additional public funds for affordable housing projects in the County.
- The HACSC administers the federal Section 8 program countywide. The program provides rental subsidies and develops affordable housing for low-income households, seniors and persons with disabilities living within the county.

Actions planned to foster and maintain affordable housing

The City will foster and maintain affordable housing by continuing the following programs and ordinances:

- The City's Accessory Dwelling Unit Ordinance, which allows an additional unit to be built on any already developed parcel containing a single-family home.
- The City's Density Bonus Ordinance allows an increase in density for developments that provide a proportion of units for very low or low-income households or for seniors.
- All new developments must either provide BMR units or pay a housing mitigation fee, which is placed in the City's BMR AHF.
- Homeownership developments between one unit and six units pay an in-lieu fee which is deposited into the City's BMR AHF. Homeownership developments greater than six units must designate at least 15 percent of units within a development at a cost that makes the units affordable to median and moderate-income households.
- The City's participation in the County's HOME Consortium will allow developers of eligible affordable housing projects in the City to competitively apply through an annual RFP process directly to the County for HOME funds to help subsidize affordable housing projects in Cupertino, including acquisition, construction, and rehabilitation. The City funded its first project through the HOME consortium with the 25% match requirement. The project, The Veranda, will provide 18 units of low-income affordable housing to seniors and one property manager unit.

Actions planned to reduce lead-based paint hazards

The City will assist Rebuilding Together Silicon Valley and West Valley Community Services to

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provide housing repairs to eligible homes and units. Lead-based paint awareness and abatement is fully integrated in these programs. Additionally, each tenant, landlord and property owner will be informed of the dangers, symptoms, testing, treatment, and prevention of lead-based paint poisoning. Lead-based paint hazard stabilization or abatement will be provided in each rehabilitation project. Furthermore, adherence to Federal guidelines for reduction activities with lead-based paint is provided for in every federally funded rehabilitation loan.

Actions planned to reduce the number of poverty-level families

In a continuing effort to reduce poverty, the City will make it a priority to fund agencies that provide direct assistance to the homeless and those at-risk of becoming homeless. In FY 22-23, the City will allocate CDBG dollars to the following programs:

- Community Access to Resources and Education (CARE) - This program is administered by the West Valley Community Services. The agency incorporates both case management and wrap around services to help at risk and vulnerable households manage crisis and provide stabilization to help them move towards self-sufficiency. The target population of the CARE program includes low-income seniors, families with children, at-risk youth, and adults. The CARE program includes case management, access to food pantry and emergency financial assistance.
- Senior Adult Day Care/Caregiver Respite – This program is administered by the Live Oak Adult Day Services. The agency provides services for seniors at-risk of being institutionalized and provides specialized programs, such as recreation, mental stimulation, companionship, and nutritious meals, to seniors in Cupertino.

In addition, the City will be leverage additional General Fund HSG monies to assist the following programs:

- Long-Term Care Ombudsman – This program is administered by Catholic Charities of Santa Clara County. The agency assists seniors in long-term facilities with issues related to health, care, safety, and personal preferences.
- MTH Direct Client Services - This program is administered by Maitri. The agency provides transitional housing services for victims of domestic violence and children.
- Legal Assistance to Elders - This program is administered by Senior Adults Legal Assistance. The agency provides legal services to seniors, such as public benefits, long-term care, elder abuse, housing, consumer, incapacity planning, probate alternatives, and simple wills.
- Haven to Home - This program is administered by West Valley Community Services. The agency provides supportive services and housing resources to individuals experiencing

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homelessness and chronic homelessness.

Additionally, the City supports organizations working to reduce poverty throughout the region, including:

- Santa Clara County Human Services, which helps clients develop a "welfare to work" plan and provides career advising, job placement, resume development, and interviewing skills to students. The Department of Human Services also serves homeless individuals with job training and housing.
- The NOVA Workforce Development Board provides training and employment services to those residing in the Cities of Santa Clara, Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, and Sunnyvale. Many of its services and programs target disadvantaged youth and adult populations, who may have limited education and/or barriers to employment.
- The SCCHA is a Moving to Work agency, which allows programs that focus on self-sufficiency and affordable housing.
- Santa Clara Unified School District's Adult Education Center offers a variety of courses and resources, including English as a second language and resources for immigrants, high school diploma and GED courses, career training, enrichment courses, exercise, and wellness courses, parenting classes, an on-site preschool, and on-site CalWORKs office dedicated to working with students at the Adult Education Center.

Actions planned to develop institutional structure

City staff will continue the following collaborative efforts to improve institutional structure:

- Regular quarterly meetings between entitlement jurisdictions at the CDBG Coordinators Meeting and Regional Housing Working Group;
- Joint jurisdiction Request for Proposals and project review committees;
- Coordination on project management for projects funded by multiple jurisdictions;
- HOME Consortium meetings between member jurisdictions for affordable housing projects; and
- Completion of City Plan to End Homelessness.

Actions planned to enhance coordination between public and private housing and social service agencies

The City benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as Regional Housing Working Group and the CoC. To improve intergovernmental and private sector cooperation, the City will continue to participate with other

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local jurisdictions and developers in sharing information and resources.

In conjunction of the FY 21-22 City Work Program, the City will be drafting a City Plan to End Homelessness to address issues identified in the Sant Clara County Community Plan to End Homelessness. The City is working collaboratively with residents and local organizations to create a roadmap for funding, programs, and needs to end homelessness in Cupertino.

In addition to the actions listed above, the City will continue to partner with nonprofit agencies to host a yearly Housing Fair to provide residents with access to developers, BMR managers, and housing agencies and programs. The City will also continue to leverage its BMR AHF to assist nonprofit affordable housing developers.

Discussion

Please see discussion above.

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AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Table 11. Program Income

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities	$0
Total Program Income	**$0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100%

Discussion
The City will attempt to meet an overall benefit of 100% for this Annual Action Plan which will be for one year.

CITY OF CUPERTINO

Agenda Item

22-10990

Agenda Date: 6/23/2022
Agenda #: 3.

Subject: Housing Commission Participation in Development of 6th Cycle Housing Element Update

Consider preparing and sending a memorandum to the City Council and City Manager identifying opportunities for the Housing Commission to contribute to the Housing Element update process, such as discussing affordable housing strategies and funding sources, and discussing planned and potential joint meetings with other legislative bodies; and nominating Commissioner(s) to prepare memorandum.