



# CITY OF CUPERTINO

## AGENDA

### PUBLIC SAFETY COMMISSION

**This will be a teleconference meeting without a physical location.**

**Thursday, May 12, 2022**

**6:00 PM**

#### **TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

**In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.**

**Members of the public wishing comment on an item on the agenda may do so in the following ways:**

**1) E-mail comments by 5:00 p.m. on Thursday, May 12, 2022 to the Commission at [publicsafetycommission@cupertino.org](mailto:publicsafetycommission@cupertino.org). These e-mail comments will be received by the Commission members before the meeting and posted to the City's website after the meeting.**

**2) E-mail comments during the times for public comment during the meeting to the Commission at [publicsafetycommission@cupertino.org](mailto:publicsafetycommission@cupertino.org). The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email [publicsafetycommission@cupertino.org](mailto:publicsafetycommission@cupertino.org) prior to speaking.**

#### **3) Teleconferencing Instructions**

**Members of the public may observe the teleconference meeting or provide oral public comments as follows:**

**Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.**

**To address the Commission, click on the link below to register in advance and access the meeting:**

**Online**

Please click the link below to join the webinar:

[https://cityofcupertino.zoom.us/webinar/register/WN\\_TOWnyxFFTZCsq9BCbpehYw](https://cityofcupertino.zoom.us/webinar/register/WN_TOWnyxFFTZCsq9BCbpehYw)

#### Phone

Dial: (669) 900 6833 and enter Webinar ID: 944 0614 1175 (Type \*9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: MEETING ID

SIP: 94406141175@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Minutes from March 10, 2022  
Recommended Action: Approve minutes from March 10, 2022  
[A - Draft Minutes](#)

2. Subject: Minutes from March 21, 2022  
Recommended Action: Approve minutes from March 21, 2022  
[A - Draft Minutes](#)

## POSTPONEMENTS

## ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

## WRITTEN COMMUNICATIONS

## OLD BUSINESS

3. Subject: Public Safety Education and Outreach  
a. Public Safety Forum  
Recommended Action: Receive updated reports and discuss proposals for future forums/workshops

## NEW BUSINESS - None

## STAFF AND COMMISSION REPORTS

4. Subject: Report by the Santa Clara County Fire District  
Recommended Action: Receive Report by the Santa Clara County Fire District liaison  
Presenter: Deputy Chief Hector Estrada  
[A - Public Safety Report Feb2022](#)  
[B - Public Safety Report Mar2022](#)
5. Subject: Report by the Santa Clara County Sheriff's Office  
Recommended Action: Receive report by the Santa Clara County Sheriff's Office liaison  
Presenter: Captain Rich Urena
6. Subject: Report by the City of Cupertino  
Recommended Action: Receive report by the City of Cupertino staff liaison  
Presenter: Thomas Chin
7. Subject: Commissioners Reports  
Recommended Action: Receive Commissioners' reports

## FUTURE AGENDA SETTING

**ADJOURNMENT**

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**22-10904**

**Agenda Date: 5/12/2022**  
**Agenda #: 1.**

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Subject: Minutes from March 10, 2022

Approve minutes from March 10, 2022

**CUPERTINO PUBLIC SAFETY COMMISSION  
DRAFT MEETING MINUTES  
Thursday, March 10, 2022, 6:00 p.m.  
Teleconference meeting without a physical location**

**CALL TO ORDER**

Commission Chair Nellore called to order this meeting of the Cupertino Public Safety Commission at approximately 6:02 p.m. on Thursday, March 10, 2022 via teleconference.

**ROLL CALL**

Commissioners Present:      Chair Hymanand Nellore  
   Vice Chair Eric Shan  
   Yvonne Chao  
   Tiffany Wang

Commissioner Absent:      Lakshminarasimha Ankireddipally

Staff Present:              Captain Rich Urena, Santa Clara County Sheriff's Office  
   Lieutenant Jason Brown, Santa Clara County Sheriff's  
   Office  
   Deputy Fire Chief Hector Estrada, Santa Clara County Fire  
   Department  
   Thomas Chin, Emergency Manager, City of Cupertino

Others Present:

**APPROVAL OF MINUTES**

1. Subject: Minutes from January 13, 2022  
Recommended Action: Approve minutes from January 13, 2022

Commissioner Toda motioned to approve the minutes for the January 13, 2022 meeting; Commissioner Wang seconded the motion; Ayes: Nellore, Toda, and Wang. Noes: None. Abstain: None Absent: Ankireddipally and Shan.

**POSTPONEMENTS**

**ORAL COMMUNICATION**

None

**WRITTEN COMMUNICATION**

None

**OLD BUSINESS****2. Subject: Public Safety Education and Outreach****a. Public Safety Forum (Chao/Nellore)**

**Recommended Action:** Receive updated reports and discuss proposals for future forums/workshops

Thomas Chin demonstrated a standing request for speakers and topics for the Public Safety Forum on the City of Cupertino website. Thomas Chin requested the Commission consider new topics or speakers and provide information at the next Commission meeting.

Commissioner Wang requested to maintain a volunteer segment in the upcoming forum citing a very well received segment in 2021.

Commissioner Shan entered the meeting at 6:12 p.m.

Chair Nellore requested Commissioners submit topics online or via email to Tom.

**NEW BUSINESS****3. Subject: Election of Public Safety Commission Chair and Vice Chair for Calendar Year 2022**

**Recommended Action:** Elect Chair and Vice Chair for term ending January 31, 2023

Commissioner Wang nominated Vice Chair Shan as Chair. Commissioner Shan accepted the nomination and provided an introduction to himself as a candidate for chairperson.

Commissioner Toda nominated Commissioner Wang as Vice Chair. Commissioner Wang accepted the nomination.

Chair Nellore motioned to elect Vice Chair Shan as Chair of the Public Safety Commission for term ending January 31, 2023; Commissioner Toda seconded the motion; Ayes: Nellore, Shan, Toda, and Wang. Noes: None. Abstain: None Absent: Ankireddipally.

Commissioner Toda motioned to elect Commissioner Wang as Vice Chair of the Public

Safety Commission for term ending January 31, 2023; Vice Chair Shan seconded the motion; Ayes: Nellore, Shan, Toda, and Wang. Noes: None. Abstain: None Absent: Ankireddipally.

4. Subject: 2021 Calendar Year Crime Statistics  
Recommended Action: Receive report on 2021 Calendar Year Crime Statistics from the Santa Clara County Sheriff's Office  
Presenter: Captain Rich Urena

Captain Urena delivered a review of crime statistics for calendar year 2021 in the City of Cupertino. Captain Urena provided specific details on residential burglaries, vehicle burglaries, robberies, catalytic converter thefts, and response times.

Captain Urena answered clarifying questions from the Commission Members.

5. Subject: Block Leader Program Update  
Recommended Action: Receive report on the Block Leader Program Update from the City of Cupertino  
Presenter: Marta Drown

Marta Drown delivered a presentation on the status of the Block Leader program including current plans for the revamp of the program. Marta detailed elements under consideration and outlined an engagement strategy to receive feedback on the revamp.

Marta answered clarifying questions from the Commission Members.

## STAFF AND COMMISSION REPORTS

6. Subject: Report by the Santa Clara County Fire Department  
Recommended Action: Receive report by the Santa Clara County Fire Department

Deputy Fire Chief Estrada delivered the Santa Clara County Fire Department January and February 2022 reports. Deputy Fire Chief Estrada indicated no significant events during the month of January or February. In February vehicle fires contributed to high dollar loss but were not considered significant events. Call volumes continue to return to levels prior to COVID-19. No injuries to first responders were reported in January or February 2022.

Deputy Chief Estrada explained the upcoming Wildland Urban Interface letters that will be sent to property owners in the Very High Fire Hazard zone. Homes in this zone are required to have 100 feet of defensible space from all structures.



Deputy Chief Estrada answered clarifying questions from Commission Members.

7. Subject: Report by the Santa Clara County Sheriff's Office  
Recommended Action: Receive report by the Santa Clara County Sheriff's Office

Captain Urena delivered the Santa Clara County Sheriff's Office January and February 2021 report. Captain Urena reported all response times were met and remain low. Captain Urena provided a public safety report on select crimes including domestic violence and catalytic converter thefts.

Captain Urena answered clarifying questions from the Commission Members.

8. Subject: Report by the City of Cupertino  
Recommended Action: Receive Report by the City of Cupertino Liaison

Thomas Chin, City of Cupertino Emergency Manager, delivered a report on the emergency response activities in January and February 2022. The report included an introduction to Meredith Gerhardt and Marta Drown, a city exercise series, and Golden Eagle Wildland Fire exercise.

Thomas Chin updated the Commission on the Personal Preparedness Campaign work program item.

Thomas Chin provided an update on COVID-19 response.

Thomas Chin answered clarifying questions from the Commission Members.

9. Subject: Commissioner Reports  
Recommended Action: Receive Commissioners' Reports

Commissioner Toda agreed to attend the March 23, 2022 Mayor's meeting.

Vice Chair Wang agreed to attend the April Mayor's meeting.

Chair Shan agreed to attend the May 2022 Mayor's meeting.

## **FUTURE AGENDA SETTING**

The Commission discussed a special meeting on March 21, 2022 at 6:00 p.m. to discuss the CREST Award nominees for 2021.

## **ADJOURNMENT**

Chair Shan adjourned the meeting at 8:14 p.m.

**NEXT MEETING**

The next Regular Meeting is scheduled for Thursday, May 12, 2022 at 6:00 p.m.

**SUBMITTED BY:**

*Thomas Chin*  
*Staff Liaison to the Public Safety Commission*  
*Emergency Services Coordinator*  
*City of Cupertino*

*May 9, 2022*

**APPROVED BY:**

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Thomas Chin, Staff Liaison

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Date



# CITY OF CUPERTINO

## Agenda Item

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**22-10905**

**Agenda Date: 5/12/2022**  
**Agenda #: 2.**

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Subject: Minutes from March 21, 2022

Approve minutes from March 21, 2022

**CUPERTINO PUBLIC SAFETY COMMISSION  
DRAFT SPECIAL SESSION MINUTES  
Thursday, March 21, 2022, 6:00 p.m.  
Teleconference meeting without a physical location**

**CALL TO ORDER**

Commission Chair Shan called to order this Special Session of the Cupertino Public Safety Commission at approximately 6:15 p.m. on Thursday, March 21, 2022 via teleconference.

**ROLL CALL**

Commissioners Present: Chair Eric Shan  
Vice Chair Tiffany Wang  
Bobby Toda

Commissioners Absent: Hymanand Nellore  
Lakshminarshima Ankireddipally

Staff Present: Thomas Chin, Emergency Manager, City of Cupertino

Others Present: None

**ORAL COMMUNICATION**

None

**WRITTEN COMMUNICATION**

None

**NEW BUSINESS**

1. Subject: Review submitted nominations for 2022 CREST Awards Public Safety Champion of the Year  
Recommended Action: Receive nominees for the 2022 Public Safety Champion of the Year CREST Award Winner

Five nominations for three separate candidates were reviewed by commissioners present. One nominee was disqualified based on a technicality and recommended for a different CREST nomination.

Commissioners discussed the qualifications of the remaining nominees and debated each candidate.

Chair Shan motioned for nominee Rhoda Fry as the 2022 Public Safety Champion of the Year CREST Award; Commissioner Toda seconded the motion; Ayes: Shan, Toda, and Wang. Noes: None. Abstain: None. Absent: Ankireddipally and Nellore.

## ADJOURNMENT

Chair Shan adjourned the meeting at 6:42 p.m.

### SUBMITTED BY:

*Meredith Gerhardt*

*Staff Liaison to the Public Safety Commission*

*Emergency Services Coordinator*

*City of Cupertino*

*May 9, 2022*

### APPROVED BY:

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Thomas Chin, Staff Liaison

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Date



# CITY OF CUPERTINO

## Agenda Item

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**22-10906**

**Agenda Date: 5/12/2022**  
**Agenda #: 3.**

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Subject: Public Safety Education and Outreach

a. Public Safety Forum

Receive updated reports and discuss proposals for future forums/workshops



# CITY OF CUPERTINO

## Agenda Item

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**22-10907**

**Agenda Date: 5/12/2022**  
**Agenda #: 4.**

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Subject: Report by the Santa Clara County Fire District

Receive Report by the Santa Clara County Fire District liaison

Presenter: Deputy Chief Hector Estrada



## SANTA CLARA COUNTY FIRE DEPARTMENT

14700 Winchester Blvd., Los Gatos, CA 95032 | (408) 378-4010 | [www.sccfd.org](http://www.sccfd.org)

March 11, 2022

Cupertino Public Safety Commission  
10300 Torre Avenue  
Cupertino, CA 95014

Subject: Fire Report for February 2022

To Whom It May Concern:

The February 2022 fire reports for the City of Cupertino are enclosed.

Significant Events (Last Month): No significant events occurred and, consequently, there was no significant fire loss.

1. Incident Counts by Year (YTD): This bar graph represents the total incident count for YTD and for the past five years.
2. Incident Counts by Month: This bar graphs represents the incident count by month.
3. Incident and Response Counts by Hour of Day: This bar graph represents both unique incidents and unit responses by hour of day for the previous 12 months.
4. Average Response Times Analysis (by Unit ID): This table shows the average response times and count by urbanization code for units responding into the jurisdictional boundary.
5. Incident Counts by Type: This table provides the volume and percentage of code two and code three calls by incident category.
6. Incident Types: This pie chart provides a breakdown of the number of calls by incident category.
7. Dollar Loss by Month: This field shows the total dollar loss and incident count for the month.
8. Community Education and Risk Reduction Activities: This table shows the total number of attendees, programs, and staff hours at educational events for the month.

Please let me know if you have any questions about the data contained in this report.

Sincerely,

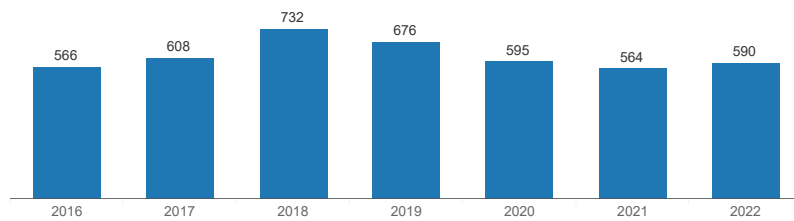
Jason Falarski  
Deputy Chief

Enclosures  
cc: Brian Glass, Acting Fire Chief

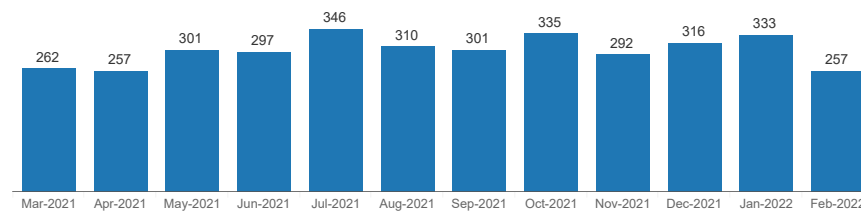
JF:kp



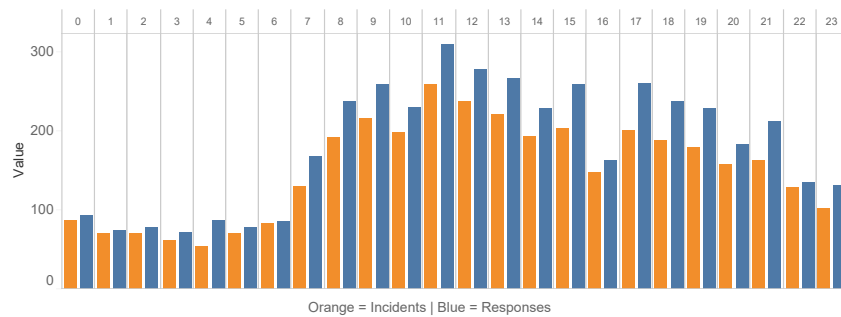
Incident Counts by Year (YTD)



Incident Counts by Month (Last 12 Months)



Incident and Response Count by Hour of Day

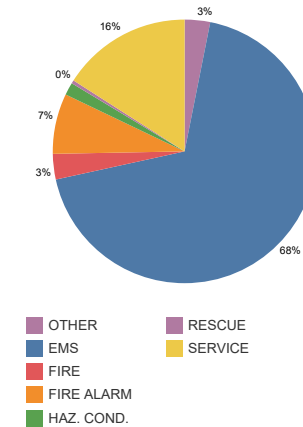


Average Response Times Analysis (by Unit ID, Code 3)

	Urban Densities		Rural Densities	
	Avg. Code 3 Resp. Time	Responses	Avg. Code 3 Resp. Time	Responses
E71	00:04:47	96		
E72	00:04:56	22	00:05:38	1
E76	00:05:07	2	00:07:37	3
E77	00:04:16	34	00:05:00	21
E79	00:06:26	1		
H72	00:05:17	2		
R74	00:07:08	1		
T71	00:04:26	17	00:14:56	1
<b>Grand Total</b>	<b>00:04:42</b>	<b>175</b>	<b>00:05:42</b>	<b>26</b>

Incident Counts by Type

	Incidents	% of Total
EMS	176	68.48%
SERVICE	41	15.95%
FIRE ALARM	19	7.39%
OTHER	8	3.11%
FIRE	8	3.11%
HAZ. COND.	4	1.56%
RESCUE	1	0.39%
<b>Grand Total</b>	<b>257</b>	<b>100.00%</b>

Dollar Loss  
(February)

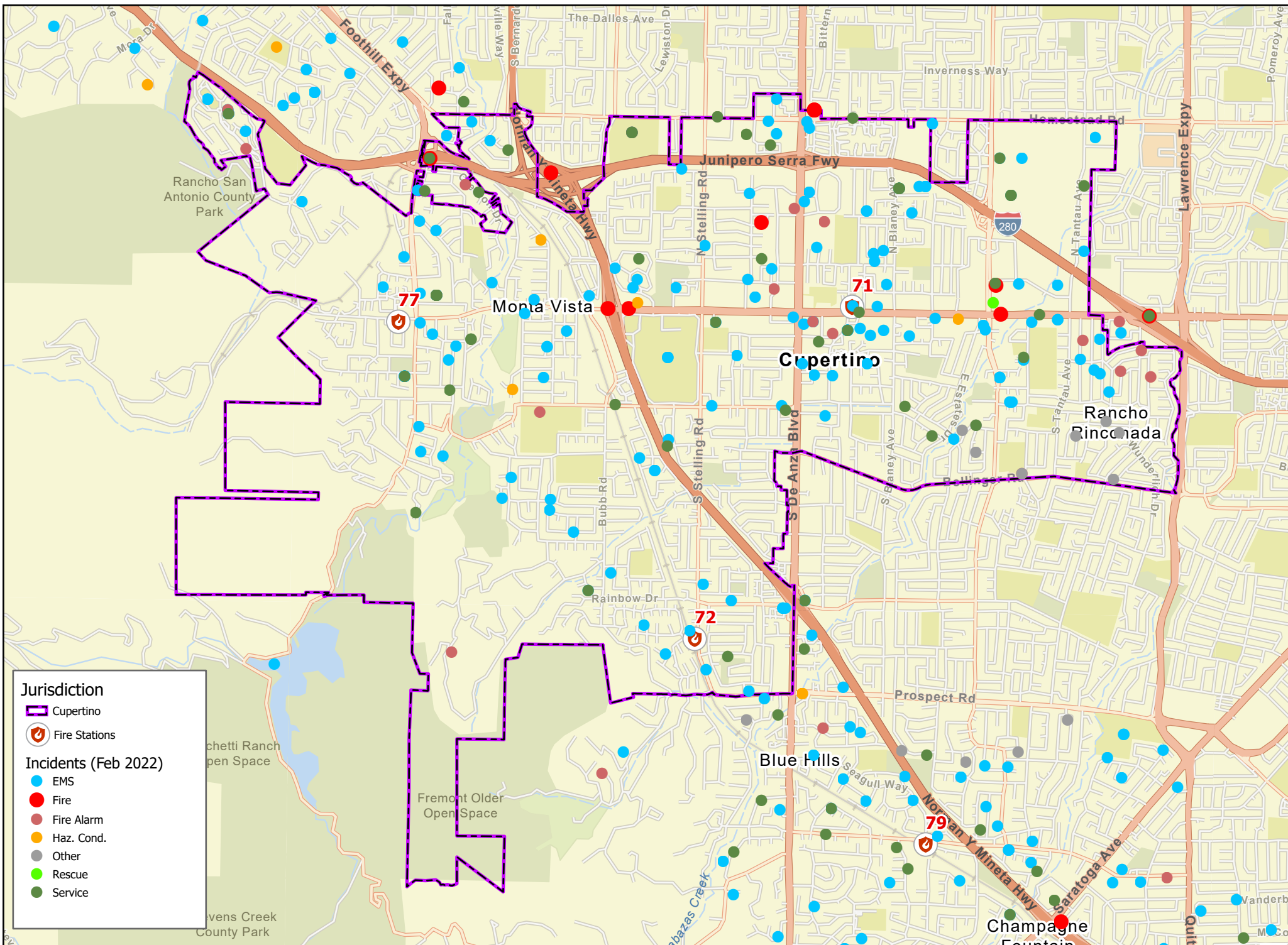
\$42,450.00

Incident Count

5

Community Education and  
Risk Reduction Activities

Attendees	Programs	Staff hours
229	9	20:15:00





## SANTA CLARA COUNTY FIRE DEPARTMENT

14700 Winchester Blvd., Los Gatos, CA 95032 | (408) 378-4010 | [www.sccfd.org](http://www.sccfd.org)

April 14, 2022

Cupertino Public Safety Commission  
10300 Torre Avenue  
Cupertino, CA 95014

Subject: Fire Report for March 2022

To Whom It May Concern:

The March 2022 fire reports for the City of Cupertino are enclosed.

Significant Events (Last Month): No significant events occurred and, consequently, there was no significant fire loss.

1. Incident Counts by Year (YTD): This bar graph represents the total incident count for YTD and for the past five years.
2. Incident Counts by Month: This bar graphs represents the incident count by month.
3. Incident and Response Counts by Hour of Day: This bar graph represents both unique incidents and unit responses by hour of day for the previous 12 months.
4. Average Response Times Analysis (by Unit ID): This table shows the average response times and count by urbanization code for units responding into the jurisdictional boundary.
5. Incident Counts by Type: This table provides the volume and percentage of code two and code three calls by incident category.
6. Incident Types: This pie chart provides a breakdown of the number of calls by incident category.
7. Dollar Loss by Month: This field shows the total dollar loss and incident count for the month.
8. Community Education and Risk Reduction Activities: This table shows the total number of attendees, programs, and staff hours at educational events for the month.

Please let me know if you have any questions about the data contained in this report.

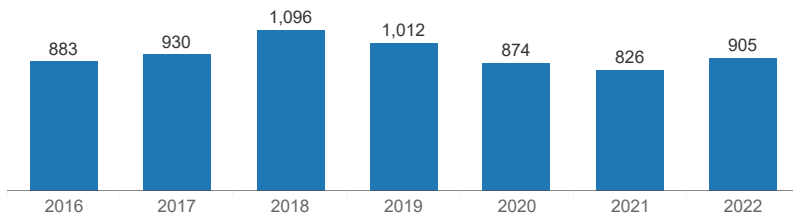
Sincerely,

Jason Falarski  
Deputy Chief

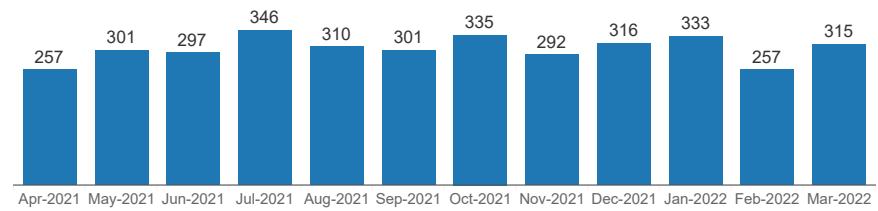
Enclosures  
cc: Brian Glass, Acting Fire Chief

JF:kp

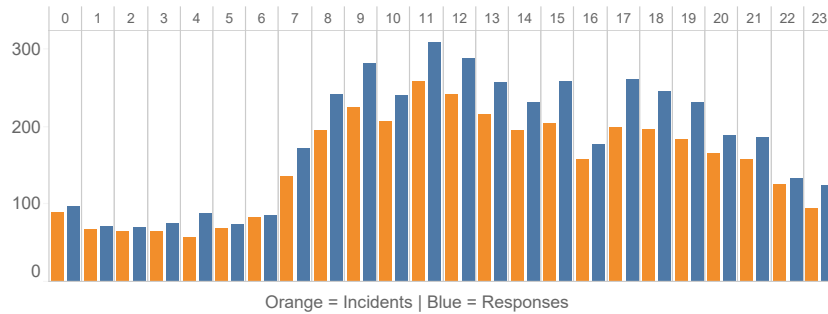
Incident Counts by Year (YTD)



Incident Counts by Month (Last 12 Months)



Incident and Response Count by Hour of Day

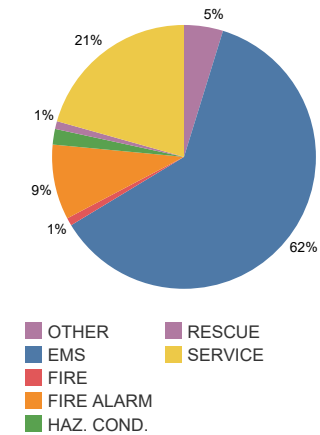


Average Response Times Analysis (by Unit ID, Code 3)

	Urban Densities		Rural Densities	
	Avg. Code 3 Resp. Time	Responses	Avg. Code 3 Resp. Time	Responses
E71	00:04:27	85		
E72	00:04:27	27		
E76	00:06:40	6	00:08:37	4
E77	00:04:32	38	00:04:59	28
E79	00:03:03	2		
H72	00:04:18	6		
T71	00:05:09	26		
2B9	00:00:00	1		
<b>Grand Total</b>	<b>00:04:35</b>	<b>191</b>	<b>00:05:26</b>	<b>32</b>

Incident Counts by Type

	Incidents	% of Total
EMS	194	61.59%
SERVICE	65	20.63%
FIRE ALARM	29	9.21%
OTHER	15	4.76%
HAZ. COND.	6	1.90%
FIRE	3	0.95%
RESCUE	3	0.95%
<b>Grand Total</b>	<b>315</b>	<b>100.00%</b>



Dollar Loss  
(March)

\$3,000.00

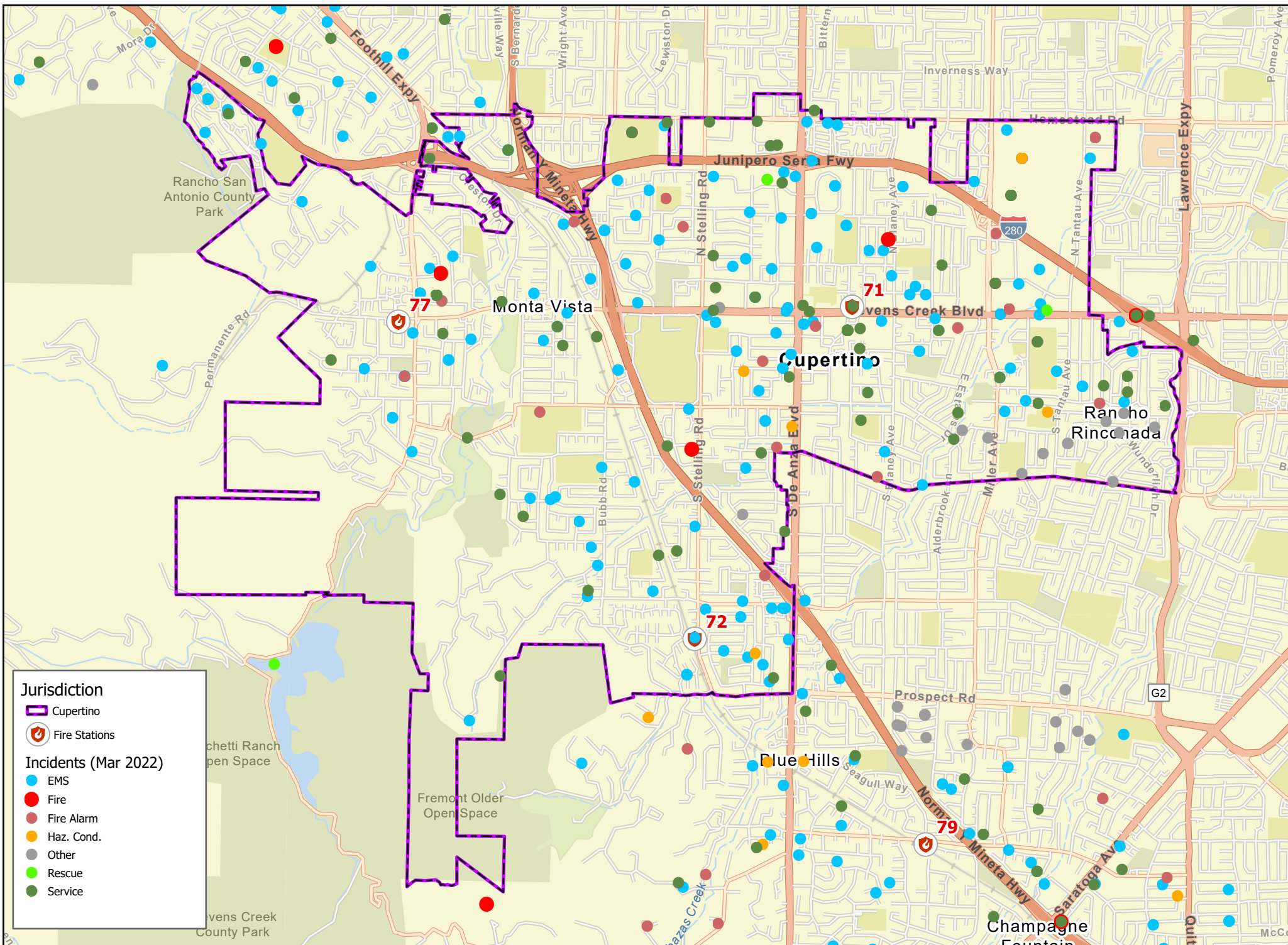
Incident Count

1

Community Education and  
Risk Reduction Activities

Attendees	Programs	Staff hours
317	17	108:30:00







# CITY OF CUPERTINO

## Agenda Item

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**22-10908**

**Agenda Date: 5/12/2022**  
**Agenda #: 5.**

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Subject: Report by the Santa Clara County Sheriff's Office

Receive report by the Santa Clara County Sheriff's Office liaison

Presenter: Captain Rich Urena



# CITY OF CUPERTINO

## Agenda Item

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**22-10909**

**Agenda Date: 5/12/2022**  
**Agenda #: 6.**

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Subject: Report by the City of Cupertino

Receive report by the City of Cupertino staff liaison

Presenter: Thomas Chin



# CITY OF CUPERTINO

## Agenda Item

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**22-10910**

**Agenda Date: 5/12/2022**  
**Agenda #: 7.**

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Subject: Commissioners Reports

Receive Commissioners' reports