



# CITY OF CUPERTINO

## AGENDA

### HOUSING COMMISSION

**This will be a teleconference meeting without a physical location.**

**Thursday, May 12, 2022**

**9:00 AM**

**Special Meeting**

#### **TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

**In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.**

**Members of the public wishing comment on an item on the agenda may do so in the following ways:**

**1) E-mail comments by 5:00 p.m. on Wednesday, May 11 to the Commission at [housing@cupertino.org](mailto:housing@cupertino.org). These e-mail comments will be received by the Commission members before the meeting and posted to the City's website after the meeting.**

**2) E-mail comments during the times for public comment during the meeting to the Commission at [housing@cupertino.org](mailto:housing@cupertino.org). The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email [housing@cupertino.org](mailto:housing@cupertino.org) prior to speaking.**

#### **3) Teleconferencing Instructions**

**Members of the public may observe the teleconference meeting or provide oral public comments as follows:**

**Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.**

**To address the Commission, click on the link below to register in advance and access the meeting:**

### Online

Please click the link below to join the webinar:

[https://cityofcupertino.zoom.us/webinar/register/WN\\_VHfFPPquSzOUUnVETHRJ2tQ](https://cityofcupertino.zoom.us/webinar/register/WN_VHfFPPquSzOUUnVETHRJ2tQ)

### Phone

Dial: (669) 900 6833 and enter Webinar ID: 994 5723 2258 (Type \*9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 994 5723 2258

SIP: 99457232258@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

## NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO HOUSING COMMISSION

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino Housing Commission is hereby called for Thursday, May 12, 2022 commencing at 9:00 a.m. In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19. Said special meeting shall be for the purpose

of conducting business on the subject matters listed below under the heading, "Special Meeting."

### SPECIAL MEETING

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Approve the April 14 Housing Commission minutes  
Recommended Action: Approve the April 14 Housing Commission minutes  
[A - Draft Minutes](#)

#### POSTPONEMENTS

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

#### WRITTEN COMMUNICATIONS

#### CONSENT CALENDAR

#### PUBLIC HEARINGS

#### OLD BUSINESS

#### NEW BUSINESS

2. Subject: Update on Fiscal Year 2021-22 City Work Program Item Senior Strategy  
Recommended Action: Receive an update on the status of the Senior Strategy Fiscal Year 21-22 work program item regarding housing survey results and outreach plan and provide feedback.  
[Staff Report](#)  
[A - Senior Strategy Survey Results - Housing](#)

#### STAFF AND COMMISSION REPORTS

#### FUTURE AGENDA SETTING

#### ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special*

*assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

---

**22-10761**

**Agenda Date: 5/12/2022**  
**Agenda #: 1.**

---

Subject: Approve the April 14 Housing Commission minutes

Approve the April 14 Housing Commission minutes

City of Cupertino  
10300 Torre Avenue  
Cupertino, CA 95014  
(408) 777-3308

---

**ACTION MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON APRIL 14, 2022**

**CALL TO ORDER**

Chair Parish opened the meeting at 9:00am.

**ROLL CALL**

Commission Members present:      Tessa Parish, Chair  
Govind Tatachari, Vice Chair  
Connie Cunningham, Commissioner  
Sue Bose, Commissioner

Commissioners Members absent:      Angan Das, Commissioner

Staff present:                              Kerri Heusler, Housing Manager  
Gabriel Borden, Senior Housing Planner

**APPROVAL OF MINUTES**

1. Subject: Approve the March 10, 2022 Housing Commission meeting minutes

Recommended Action: Approve the March 10, 2022 Housing Commission meeting minutes

Bose moved and Tatachari seconded.

AYES: Parish, Tatachari, Bose, Cunningham

NOES:

ABSTAIN:

ABSENT: Das

VOTE: 4-0-0-1

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

Member of the public, Jennifer Griffin, spoke regarding Santa Cruz County's Regional Housing Needs Allocation (RHNA).

**WRITTEN COMMUNICATIONS**

None

**CONSENT CALENDAR**

2. Subject: 2021 General Plan Housing Element Annual Progress Report (APR) on forms required by HCD

Recommended Action: That the Housing Commission receive the report

Member of the public, Jennifer, Griffin, pulled the item from Consent.

Bose moved and Tatachari seconded.

AYES: Parish, Tatachari, Cunningham, Bose

NOES:

ABSTAIN:

ABSENT: Das

VOTE: 4-0-0-1

## **PUBLIC HEARINGS**

3. Subject: FY 2022-23 Community Development Block Grant (CDBG) Program and Below Market Rate (BMR) Affordable Housing Fund (AHF) funding allocations.

Recommended Action: Consider adopting Resolution 22-01 recommending the FY 2022-23 CDBG and BMR AHF funding allocations to City Council for final approval.

Staff member Borden provided a presentation and answered questions. Presenters included Alaina Purcell from Rebuilding Together Silicon Valley and Sujatha Venkatraman from West Valley Community Services.

Cunningham moved and Bose seconded.

AYES: Parish, Tatachari, Bose, Cunningham,

NOES:

ABSTAIN:

ABSENT: Das

VOTE: 4-0-0-1

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **STAFF UPDATES AND COMMISSION REPORTS:**

Staff member Heusler provided information about the following items:

- 2022 Monthly Mayor's Meeting Schedule
- City Council agenda items
- Housing Element update

Commissioner Bose reported on attendance at the Mayor's monthly meeting.

## **FUTURE AGENDA** *(limitation, cannot discuss)*

- Parish recommended meeting with affordable housing developers regarding lack of applications for the City's BMR AHF fund.
- Tatachari recommended reviewing how to entice affordable housing developers to apply for the City's BMR AHF fund, and how to outreach to the public to understand affordable housing needs.

- Cunningham recommended reviewing the BMR Manual: 1. constancy with funding entities; and 2. that the priority system is balanced for people in need of housing (seniors, intellectual and developmental disabilities, etc)

**ADJOURNMENT:**

The meeting was adjourned at 10:06am to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Gabriel Borden

Gabriel Borden

Sr. Housing Planner





# CITY OF CUPERTINO

## Agenda Item

---

**22-10785**

**Agenda Date: 5/12/2022**  
**Agenda #: 2.**

---

Subject: Update on Fiscal Year 2021-22 City Work Program Item Senior Strategy

Receive an update on the status of the Senior Strategy Fiscal Year 21-22 work program item regarding housing survey results and outreach plan and provide feedback.



## RECREATION AND COMMUNITY SERVICES DEPARTMENT

QUINLAN COMMUNITY CENTER  
10185 NORTH STELLING ROAD • CUPERTINO, CA 95014-5732  
TELEPHONE: (408) 777-3120 • FAX: (408) 777-3137  
CUPERTINO.ORG

### STAFF REPORT

Meeting: May 12, 2022

#### Subject

Update on Fiscal Year 2021-22 City Work Program Item Senior Strategy

#### Recommended Action

Receive an update on the status of the Senior Strategy Fiscal Year 21-22 work program item regarding housing survey results and outreach plan and provide feedback.

#### Background

For Fiscal Year (FY) 2021-22, the City Work Program includes an item titled "Senior Strategy" with a stated objective to address the needs of seniors in collaboration with the City Council and Commissions. Needs to address include technology resources, housing, food supply, transportation, and mental and physical health and wellbeing.

#### Discussion

A survey was developed to determine seniors' awareness of existing available resources which address the need areas listed in the project objective. This survey was brought to the Senior Advisory Council for feedback on September 27, 2021, which was incorporated prior to publishing. The survey was launched in October of 2021 and closed in December of 2021 and received 459 responses.

The survey results were compiled and analyzed to determine the greatest gaps in resource awareness among seniors. This compiled survey data was presented to the Senior Advisory Council along with a primary outreach plan for their feedback on March 24, 2022. The survey results and preliminary outreach plan will be presented to pertinent commissions for their feedback prior to presentation of the item at a future City Council meeting.

#### Sustainability Impact

No sustainability impact.

#### Fiscal Impact

None.

---

Prepared by: Alex Corbalis, Recreation Coordinator

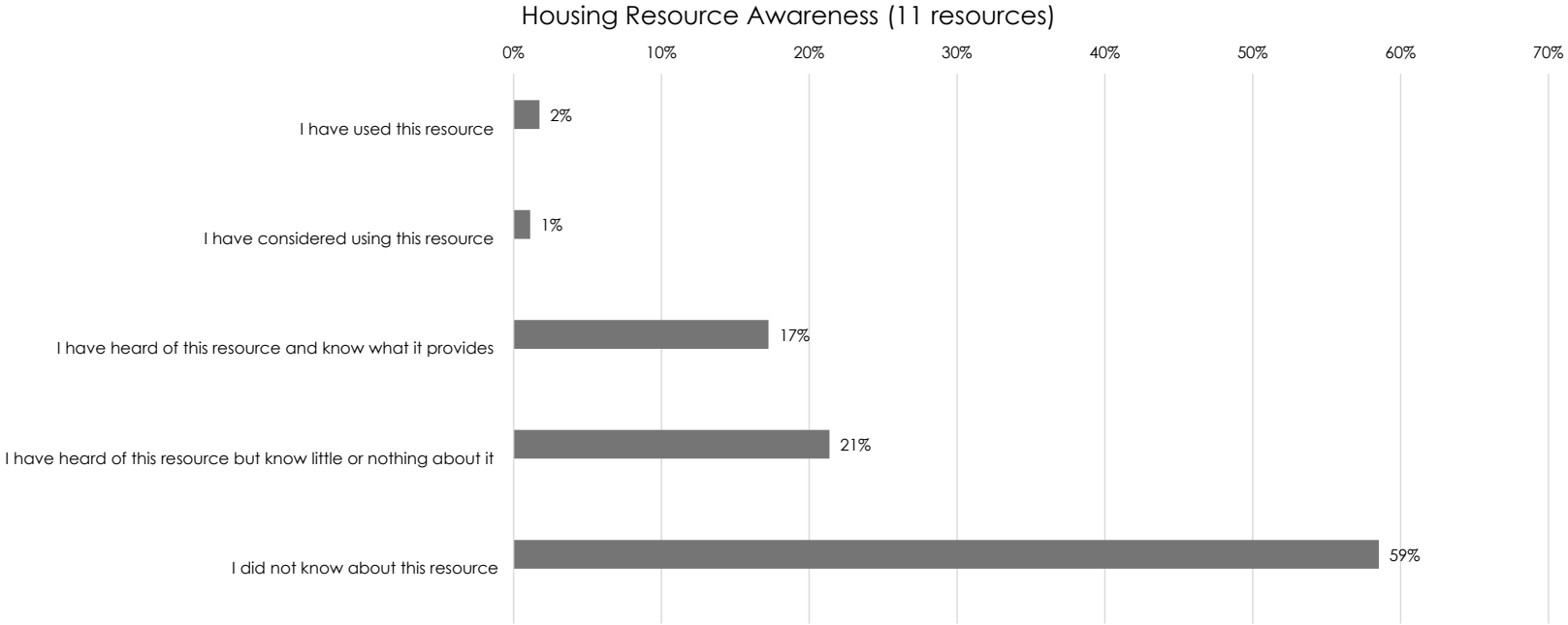
Reviewed by: Joanne Magrini, Director of Parks and Recreation

Approved for Submission by: Joanne Magrini, Director of Parks and Recreation

Attachments:

A – Senior Strategy Survey Results - Housing

Housing Resource Awareness (11 resources)	
I have used this resource	2%
I have considered using this resource	1%
I have heard of this resource and know what it provides	17%
I have heard of this resource but know little or nothing about it	21%
I did not know about this resource	59%



Of the 11 resources listed (see tables below and on the following page for full list), respondents had the greatest awareness of West Valley Community Services (WVCS), Habitat for Humanity, and Catholic Charities. Respondents were least aware of the Housing Trust Silicon Valley and the Haven to Home program.

Housing Resource Awareness	Below Market Rate (BMR) Housing Program		Senior Adult Legal Assistance (SALA)		West Valley Community Services (WVCS)		Long Term Care Ombudsman		Rebuilding Together	
	Respondents	Percentage	Respondents	Percentage	Respondents	Percentage	Respondents	Percentage	Respondents	Percentage
I have used this resource	12	3%	26	6%	22	5%	5	1%	6	1%
I have considered using this resource	5	1%	13	3%	8	2%	6	3%	4	1%
I have heard of this resource and know what it provides	90	20%	69	15%	161	35%	42	1%	30	7%
I have heard of this resource but know little or nothing about it	128	28%	133	29%	100	22%	77	20%	48	11%
I did not know about this resource	223	49%	217	47%	166	36%	328	28%	369	81%

Housing Resource Awareness (cont.)	Housing Authority of the County of Santa Clara		Project Sentinel		Housing Trust Silicon Valley		Habitat for Humanity		Haven to Home Program	
	Respondents	Percentage	Respondents	Percentage	Respondents	Percentage	Respondents	Percentage	Respondents	Percentage
I have used this resource	3	1%	2	0%	0	0%	6	1%	0	0%
I have considered using this resource	8	2%	2	0%	2	0%	4	1%	1	0%
I have heard of this resource and know what it provides	54	12%	17	4%	18	4%	236	52%	11	2%
I have heard of this resource but know little or nothing about it	180	39%	51	11%	51	11%	123	27%	33	7%
I did not know about this resource	211	46%	382	84%	384	84%	87	19%	411	90%
Housing Resource Awareness (cont.)  Catholic Charities										
Respondents		Percentage								
I have used this resource	6	1%								
I have considered using this resource	3	1%								
I have heard of this resource and know what it provides	138	30%								
I have heard of this resource but know little or nothing about it	149	33%								
I did not know about this resource	161	35%								