



# CITY OF CUPERTINO

## AGENDA

### DISASTER COUNCIL

This will be a teleconference meeting with no physical location.

Thursday, November 18, 2021

2:00 PM

Special Meeting

#### TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19

In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.

Members of the public wishing comment on an item on the agenda may do so in the following ways:

1) E-mail comments by 1:00 p.m. on Thursday, November 18 to the Council at ThomasC@cupertino.org. These e-mail comments will be received by the Council members before the meeting and posted to the City's website after the meeting.

2) E-mail comments during the times for public comment during the meeting to the Council at ThomasC@cupertino.org. The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email ThomasC@cupertino.org prior to speaking.

#### 3) Teleconferencing Instructions

Members of the public may observe the teleconference meeting or provide oral public comments as follows: Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.

To address the Council, click on the link below to register in advance and access the meeting:

#### Online

Please click the link below to join the webinar:

[https://cityofcupertino.zoom.us/webinar/register/WN\\_VyHsYWClRjujYlBqtVvqJQ](https://cityofcupertino.zoom.us/webinar/register/WN_VyHsYWClRjujYlBqtVvqJQ)

**Phone**

Dial: (669) 900 6833 and enter Webinar ID: 993 8686 1164 (Type \*9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 993 8686 1164

SIP: 99386861164@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.

2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.

3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

4. When called, please limit your remarks to the time allotted and the specific agenda topic.

## **NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO DISASTER COUNCIL**

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino Disaster Council is hereby called for Thursday, November 18, 2021 commencing at 2:00 p.m. In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting."

### **SPECIAL MEETING**

**ROLL CALL****APPROVAL OF MINUTES**

1. Subject: Minutes from August 19, 2021  
Recommended Action: Approve minutes from August 19, 2021  
[A - Draft Minutes](#)

**POSTPONEMENTS****ORAL COMMUNICATIONS**

*This portion of the meeting is reserved for persons wishing to address the Committee on any matter within the jurisdiction of the Committee and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

**PUBLIC HEARINGS****OLD BUSINESS**

2. Subject: COVID-19 Report  
Recommended Action: Receive report by the City of Cupertino Emergency Manager

**NEW BUSINESS**

3. Subject: Winter Weather Outlook  
Recommended Action: Receive a report on the Winter Weather Outlook from the National Weather Service

**STAFF AND COMMITTEE REPORTS**

4. Subject: Report by the Santa Clara County Office of Emergency Management  
Recommended Action: Receive report by the Santa Clara County Office of Emergency Management
5. Subject: Report by the Santa Clara County Fire Department Community Education Division  
Recommended Action: Receive report by the Santa Clara County Fire Department liaison
6. Subject: City of Cupertino Office of Emergency Management (OEM)
  - a. Emergency Management
  - b. Citizen Corps

Recommended Action: Receive report by the City of Cupertino OEM liaison

7. Subject: Next Meeting: Thursday, February 17, 2022

## **FUTURE AGENDA SETTING**

## **ADJOURNMENT**

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**21-10136**

**Agenda Date:**  
**11/18/2021 Agenda #: 1.**

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Subject: Minutes from August 19, 2021

Approve minutes from August 19, 2021

CUPERTINO DISASTER COUNCIL  
DRAFT MEETING MINUTES  
**Thursday, August 19, 2021, 2:00 p.m.**  
**Teleconference meeting without a physical location**

**CALL TO ORDER**

Chair Greg Larson called to order the meeting of the Cupertino Disaster Council at approximately 2:02 p.m. on Thursday, August 19, 2021 via teleconference.

**ROLL CALL**

Disaster Council Members Present: Interim City Manager Greg Larson  
Council Member Hung Wei  
Kristina Alfaro, Director of Administrative Services  
Benjamin Fu, Director of Community Development  
Bill Mitchell, Director of Innovation and Technology  
Joanne Magrini, Director of Parks and Recreation  
Jimmy Tan, Assistant Director of Public Works

Disaster Council Members Absent:

Staff Present: Katy Nomura, Assistant to the City Manager  
Thomas Chin, Emergency Manager  
Ken Ericksen, Citizen Corps Coordinator

Others Present Virtually: Mike Mathiesen, Battalion Chief, Santa Clara County Fire Department  
Tyler Mortenson, Battalion Chief, Santa Clara County Fire Department  
Dana Reed, Santa Clara County Office of Emergency Management

Members of the Public

**APPROVAL OF MINUTES**

1. Subject: Approve May 20, 2021 Minutes  
Recommended Action: Approval of the May 20, 2021 Minutes

Vice Chair Councilmember Wei motioned to approve the minutes for the May 20, 2021 meeting; Bill Mitchell seconded the motion. Ayes: Alfaro, Fu, Mitchell, Magrini, and Wei. Noes: None. Abstain: Larson and Tan. Absent: None.

## ORAL COMMUNICATIONS

NONE

## WRITTEN COMMUNICATIONS

NONE

## OLD BUSINESS

2. Subject: COVID-19 Report

Recommended Action: Receive report on COVID-19 response and recovery

Thomas Chin, Emergency Manager, delivered an update on COVID-9 response and recovery including coordination with the County of Santa Clara. Countywide there are 128,454 cases and a 315 7-day average. In Cupertino, there are 1,060 cases by zip code, and 1,072 cases by city

- As reported August 17, 2021, to City Council – 1,035 by zip code and 1,047 by City
- Approximately 106 new cases in Cupertino over the last month
- City of Cupertino remains the lowest jurisdiction based on case rate per 100,000 residents

Thomas Chin described the availability of third doses of Pfizer or Moderna vaccine for immunocompromised individuals.

Thomas Chin provided an update on the face covering mandate in Santa Clara County and the reopening plans for the City of Cupertino.

Disaster Council members asked clarifying questions.

## NEW BUSINESS

3. Subject: ZoneHaven Evacuation Program

Recommended Action: Receive a report on the ZoneHaven Evacuation program for Santa Clara County

Thomas Chin, Emergency Manager, introduced Battalion Chief Mike Mathieson and Battalion Chief Tyler Mortenson to present a report on ZoneHaven Evacuation platform.

Disaster Council members asked clarifying questions and discussed the document.

Members of the public were present, but none offered any questions or concerns.

## STAFF AND COMMITTEE REPORTS

4. Subject: Report by the Santa Clara County Fire Department

- a. Office of Emergency Management
- b. Community Education

Recommended Action: Receive report by the Santa Clara County Fire Department liaison

a. Director Dana Reed, Santa Clara County Office of Emergency Management provided an update on emergency management activities including training, planning, and response. Director Reed covered specifics on ZoneHaven funding, Countywide COVID-19, Hazard Mitigation Grant Program, Public Safety Power Shut Off (PSPS), and Wildfire response and preparedness.

Director Reed described the County's intent to pursue Emergency Management Accreditation Program with a goal of completion by 2024.

Director Reed shared a progress update on the new location for the County's Office of Emergency Management and Emergency Operations Center.

Disaster Council members asked clarifying questions.

b. Gracie Hernandez, Community Education Specialist, Santa Clara County Fire Department provided a report on available training programs. The classes include Community Emergency Response Team (CERT) refresher training, Home Ignition Zone, Senior Series training, and the Listos Program.

Disaster Council members asked clarifying questions.

5. Subject: City of Cupertino Office of Emergency Management

Recommended Action: Receive report by the City of Cupertino OES liaison

Thomas Chin delivered a report on current activities within the City for disaster response. Thomas Chin covered items including National Night Out on August 3, 2021. Through the Block Leader Program, Neighborhood Watch, Cupertino Emergency Response Team, Medical Reserve Corps, and Cupertino Amateur Radio in Emergency Services, volunteers hosted 39 neighborhood events reaching an estimated 670 households, 944 adults, and 433 youth in the community.

Thomas Chin described two grant submissions under Hazard Mitigation at the Request for Information stage and continue to work with California Office of Emergency Services to move on to FEMA.

Thomas Chin further detailed upcoming events including Emergency Operations Center Training and the Public Safety Forum on October 21, 2021.

Disaster Council members asked clarifying questions.



6. Subject: Report by Citizen Corps

Recommended Action: Receive report by the Citizen Corps liaison

Ken Ericksen, Citizen Corps Coordinator, provided an update on Cupertino Citizen Corps activities, exercises, and planning. Ken described in detail the upcoming Volunteer Management Annex including the additional programs of Block Leaders and Neighborhood Watch.

Jim Oberhofer, Cupertino Amateur Radio Emergency Services (CARES) volunteer, provide a specific update on CARES activities including exercises and training. Councilmember Hung Wei will be invited to the next exercise opportunity.

Disaster Council members asked clarifying questions.

7. Next Meeting: November 18, 2021, in the EOC at City Hall, Cupertino, California 95014 or virtually depending on conditions.

## **FUTURE AGENDA SETTING**

## **ADJOURNMENT**

Chair Larson adjourned the meeting at 3:15 p.m.

Minutes prepared by:  
Thomas Chin  
Cupertino Office of Emergency Management



# CITY OF CUPERTINO

## Agenda Item

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**21-10137**

**Agenda Date:**  
**11/18/2021 Agenda #: 2.**

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Subject: COVID-19 Report

Receive report by the City of Cupertino Emergency Manager



# CITY OF CUPERTINO

## Agenda Item

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**21-10138**

**Agenda Date:**  
**11/18/2021 Agenda #: 3.**

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Subject: Winter Weather Outlook

Receive a report on the Winter Weather Outlook from the National Weather Service



# CITY OF CUPERTINO

## Agenda Item

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**21-10139**

**Agenda Date:**  
**11/18/2021 Agenda #: 4.**

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Subject: Report by the Santa Clara County Office of Emergency Management

Receive report by the Santa Clara County Office of Emergency Management



# CITY OF CUPERTINO

## Agenda Item

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**21-10140**

**Agenda Date:**  
**11/18/2021 Agenda #: 5.**

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Subject: Report by the Santa Clara County Fire Department Community Education Division

Receive report by the Santa Clara County Fire Department liaison



# CITY OF CUPERTINO

## Agenda Item

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**21-10141**

**Agenda Date:**  
**11/18/2021 Agenda #: 6.**

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Subject: City of Cupertino Office of Emergency Management (OEM)

- a. Emergency Management
- b. Citizen Corps

Receive report by the City of Cupertino OEM liaison



# CITY OF CUPERTINO

## Agenda Item

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**21-10142**

**Agenda Date:**  
**11/18/2021 Agenda #: 7.**

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Subject: Next Meeting: Thursday, February 17, 2022