



# CITY OF CUPERTINO

## AGENDA

### DISASTER COUNCIL

**This will be a teleconference meeting without a physical location.**

**Thursday, May 21, 2020**

**2:00 PM**

#### **TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

**In accordance with Governor Newsom's Executive Order No-29-20, this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.**

**Members of the public wishing comment on an item on the agenda may do so in the following ways:**

- 1) E-mail comments by 1:00 p.m. on Thursday, May 21 to the Council at ThomasC@cupertino.org. These e-mail comments will be received by the Council members before the meeting and posted to the City's website after the meeting.**
- 2) E-mail comments during the times for public comment during the meeting to the Council at ThomasC@cupertino.org. The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email ThomasC@cupertino.org prior to speaking.**

#### **3) Teleconferencing Instructions**

**Members of the public may observe the teleconference meeting or provide oral public comments as follows:**

**Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.**

**To address the Committee, click on the link below to register in advance and access the meeting:**

#### **Online**

**Please click the link below to join the webinar:**

[https://cityofcupertino.zoom.us/webinar/register/WN\\_Cyt1F0lTT0OimFMywK0UHw](https://cityofcupertino.zoom.us/webinar/register/WN_Cyt1F0lTT0OimFMywK0UHw)

#### Phone

Dial 888 788 0099 and enter Webinar ID: 928 7393 8999 (Type \*9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 928 7393 8999

SIP: 92873938999@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Minutes from February 20, 2020  
Recommended Action: Approve Minutes from February 20, 2020  
[A - Draft Minutes](#)

#### POSTPONEMENTS

**ORAL COMMUNICATIONS**

*This portion of the meeting is reserved for persons wishing to address the Committee on any matter within the jurisdiction of the Committee and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

**WRITTEN COMMUNICATIONS****OLD BUSINESS****NEW BUSINESS**

2. Subject: COVID-19 Report  
Recommended Action: Receive report on COVID-19 response and recovery

**STAFF AND COMMITTEE REPORTS**

3. Subject: Report by the Santa Clara County Fire Department
  - a. Office of Emergency Management
  - b. Community EducationRecommended Action: Receive report by the Santa Clara County Fire Department liaison
4. Subject: City of Cupertino Office of Emergency Services (OES)  
Recommended Action: Receive report by the City of Cupertino OES liaison
5. Subject: Report by Citizen Corps  
Recommended Action: Receive report by Citizen Corps liaison
6. Subject: Next Meeting: August 20, 2020

**FUTURE AGENDA SETTING****ADJOURNMENT**

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will*

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*be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**20-7469**

**Agenda Date: 5/21/2020**  
**Agenda #: 1.**

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Subject: Minutes from February 20, 2020

Approve Minutes from February 20, 2020



CUPERTINO DISASTER COUNCIL  
Meeting of February 20, 2020  
City Hall  
10300 Torre Ave  
Cupertino, CA 95014  
2:00 p.m.

## MINUTES

### CALL TO ORDER

Mayor Steven Scharf called meeting to order.

### ROLL CALL

Members: Chair Steven Scharf (Mayor), Deb Feng (City Manager), Ben Fu (Community Development Director), Kristina Alfaro (Administrative Services Director), Chad Mosley (Assistant Director of Public Works) for Roger Lee (Director of Public Works), Benny Hsieh (IT Manager) for Bill Mitchell (Chief Technology Officer), Brian Gathers (Public Works Supervisor) for Carl Valdez (Service Center Superintendent)

Sign in Sheet Attached

### ORAL COMMUNICATIONS

During this portion of the meeting community members may address the Council on any relevant matter. Speakers may be limited to three (3) minutes. In most cases, state law will prohibit the commission from making decisions with respect to matters not previously identified on the agenda.

None.

### WRITTEN COMMUNICATIONS

None.

### Review of Minutes-

1. Subject: Minutes from November 21, 2019

Recommended Action: Approve Minutes from November 21, 2019

Approved with the corrected spelling of Stephen Derman.

### NEW BUSINESS

2. Subject: Upcoming activities, trainings, and exercises for Cupertino Citizen Corps

Recommended Action: Approve the Citizen Corps Activity Calendar

Chad Mosely moved and Mayor Scharf seconded to approve the Citizen Corp Activity, Training, and Exercise Calendar.

The Motion carried unanimously.

3. Subject: Subject: Designate authority to the City Manager to approve the DSW volunteer activities, trainings, exercises, and calendar.  
Recommended Action: Designate authority to the City Manager to approve the DSW volunteer activities, trainings, exercises, and calendar

Emergency Services Coordinator Bob Cascone provided an overview of the DSW-V Program and the recommended action.

Mayor Scharf motioned and Benny Hsieh seconded to designate authority to the City Manager to approve the DSW volunteer activities, trainings, exercises, and calendar.

The Motion carried unanimously.

#### **STAFF AND COMMITTEE REPORTS**

4. Subject: Report by the Santa Clara County Fire Department  
Recommended Action: Receive report by the Santa Clara County Fire Department liaison
  - a. Office of Emergency Management - Dana Reed, Director, SCC OEM  
Provided a COVID-19 update and a PSPS Planning update - County considering 'hardening' County libraries with emergency power to serve as Community Resource Centers. Steven Scharf notes the upcoming expansion work to be done on the Cupertino Library. Katy asked about use of Quinlan Community Center (larger facility, more suitable).
  - b. Community Education - Gina Cali, SCCFD Community Education and Risk Reduction  
Announced dates and location to several public education programs:  
Ready, Set, Go - wildfire preparation  
Wildfire Preparedness Workshops 2020  
Stay Safe, Stay Secure classes- Cupertino senior personal safety and crime prevention.

Personal Emergency Preparedness (PEP) classes, West Valley - dates and locations.

Provided an annual summary of their outreach and education programs from the previous year.

Fire Rescue Operations Division - Dennis Lollie, Battalion Chief, SCCFD.

Summarized the operational awareness activities for respiratory illness related to COVID-19.

5. Subject: City of Cupertino OES

Recommended Action: Receive report by the City of Cupertino OES liaison

Emergency Services Coordinator Bob Cascone provided an update on the recruitment of the Emergency Services Coordinator position, COVID-19, PSPS listening sessions, COOP contract, EOC trainings, and recent Citizen Corps exercises.

6. Subject: Report by Citizen Corps

Recommended Action: Receive report by the Citizen Corps liaison

Received written report provide with summary of key points

7. Subject: Next meeting: Thursday, May 21, 2020

ADJOURNMENT:

Minutes prepared by:

Bob Cascone  
Cupertino OES



[illegible]



# CITY OF CUPERTINO

## Agenda Item

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**20-7475**

**Agenda Date: 5/21/2020**  
**Agenda #: 2.**

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Subject: COVID-19 Report

Receive report on COVID-19 response and recovery



# CITY OF CUPERTINO

## Agenda Item

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**20-7471**

**Agenda Date: 5/21/2020**  
**Agenda #: 3.**

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Subject: Report by the Santa Clara County Fire Department

- a. Office of Emergency Management
- b. Community Education

Receive report by the Santa Clara County Fire Department liaison



# CITY OF CUPERTINO

## Agenda Item

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**20-7472**

**Agenda Date: 5/21/2020**  
**Agenda #: 4.**

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Subject: City of Cupertino Office of Emergency Services (OES)

Receive report by the City of Cupertino OES liaison



# CITY OF CUPERTINO

## Agenda Item

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**20-7473**

**Agenda Date: 5/21/2020**  
**Agenda #: 5.**

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Subject: Report by Citizen Corps

Receive report by Citizen Corps liaison



# CITY OF CUPERTINO

## Agenda Item

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**20-7474**

**Agenda Date: 5/21/2020**  
**Agenda #: 6.**

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Subject: Next Meeting: August 20, 2020