



# CITY OF CUPERTINO

## AGENDA

### HOUSING COMMISSION

**This will be a teleconference meeting without a physical location.**

**Thursday, January 13, 2022**

**9:00 AM**

#### **TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

**In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.**

**Members of the public wishing comment on an item on the agenda may do so in the following ways:**

**1) E-mail comments by 5:00 p.m. on Wednesday, January 12 to the Commission at [housing@cupertino.org](mailto:housing@cupertino.org). These e-mail comments will be received by the Commission members before the meeting and posted to the City's website after the meeting.**

**2) E-mail comments during the times for public comment during the meeting to the Commission at [housing@cupertino.org](mailto:housing@cupertino.org). The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email [housing@cupertino.org](mailto:housing@cupertino.org) prior to speaking.**

#### **3) Teleconferencing Instructions**

**Members of the public may observe the teleconference meeting or provide oral public comments as follows:**

**Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.**

**To address the Commission, click on the link below to register in advance and access the meeting:**

#### **Online**

**Please click the link below to join the webinar:**

[https://cityofcupertino.zoom.us/webinar/register/WN\\_B9\\_V1rljTGuzalPSmktOmA](https://cityofcupertino.zoom.us/webinar/register/WN_B9_V1rljTGuzalPSmktOmA)

#### Phone

Dial: (669) 900 6833 and enter Webinar ID: 961 4234 6720 (Type \*9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 961 4234 6720

SIP: 96142346720@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Approve the December 9 Housing Commission minutes  
Recommended Action: Approve the December 9 Housing Commission minutes  
[A - Draft Minutes](#)

#### POSTPONEMENTS

## ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

## WRITTEN COMMUNICATIONS

### OLD BUSINESS

### NEW BUSINESS

2. Subject: Discuss potential City Work Programs Proposals for Fiscal Year (FY) 2022-23  
Recommended Action: Recommend potential City Work Program proposals for FY 2022-2023, identifying the top three proposals, limited to no more than five.  
[Staff Report](#)  
[A - FY 2021-22 Housing Commission Work Program](#)  
[B - Commission Proposals for FY 2022-23 City Work Program \(Template\)](#)
3. Subject: Election of Chair & Vice Chair  
Recommended Action: Elect a Chair and Vice Chair of the Housing Commission

## STAFF AND COMMISSION REPORTS

## FUTURE AGENDA SETTING

## ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet*

*archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**22-10304**

**Agenda Date: 1/13/2022**  
**Agenda #: 1.**

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Subject: Approve the December 9 Housing Commission minutes

Approve the December 9 Housing Commission minutes

City of Cupertino  
10300 Torre Avenue  
Cupertino, CA 95014  
(408) 777-3308

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**ACTION MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON DECEMBER 9, 2021**

**CALL TO ORDER**

Chair Cunningham opened the meeting at 9:00am.  
Commissioner Bose joined the meeting at 9:02am.

**ROLL CALL**

Commission Members present:      Connie Cunningham, Chair  
  Tessa Parish, Vice Chair  
  Govind Tatachari, Commissioner  
  Sue Bose, Commissioner

Commission Members absent:      Siva Gandikota, Commissioner

Staff present:                            Kerri Heusler, Housing Manager  
  Gabriel Borden, Senior Housing Planner  
  Gian Paolo Martire, Senior Planner  
  Luke Connolly, Senior Planner  
  Erika Poveda, Associate Planner  
  Ande Flower, EMC, Principal Planner  
  Lauren Hoerr, EMC, Associate Planner

**APPROVAL OF MINUTES**

Cunningham motioned to move the approval of the October 14, 2021 meeting minutes to after agenda item two due to a lack of quorum.

Cunningham moved and Tatachari seconded.

AYES: Cunningham, Parish, Bose, Tatachari

NOES:

ABSTAIN:

ABSENT: Gandikota

VOTE: 4-0-0-1

1. Subject: Approve the October 14, 2021 Housing Commission meeting minutes.

Recommended Action: Approve the October 14, 2021 Housing Commission meeting minutes.

Bose moved and Parish seconded.

AYES: Cunningham, Parish, Bose

NOES:

ABSTAIN: Tatachari

ABSENT: Gandikota

VOTE: 3-0-1-1

**ORAL COMMUNICATIONS**

None

## **WRITTEN COMMUNICATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

2. Subject: Introduction to Housing Element Update Process & Preparation for Mapping Exercise

Recommended Action: Receive the informational presentation.

The Commission accepted a presentation from consultant Hoerr and Flower. Consultants and staff member Martire answered questions. Members of the public Scott (last name unknown) and Jennifer Griffin submitted written communications.

The following members of the public provided public comment.

- Jennifer Griffin spoke regarding concerns about the Stakeholder Group and asked for clarification on AB 686.
- Jan Stokley commented on the need for housing for the developmentally disabled.
- Sujatha Venkatraman introduced the new West Valley Community Services (WVCS) Public Policy Coordinator, Kylie Clark.
- Scott Connelly commented on affordable housing development and how the upcoming Vallco project will effect the City's Regional Housing Needs Allocation (RHNA).
- Lisa Warren commented on concerns with traffic congestion, parking, transit, and the Stakeholder Group.
- Liana Crabtree commented on the potential of City-facilitated public housing and the consultant's PowerPoint.
- Janet Van Zoeren commented regarding the need to separate Extremely Low Income (ELI) goals from Very Low Income (VLI) goals, and the need to involve the Valley Transit Authority in the Housing Element Update process.
- Kylie Clark commented on WVCS's current involvement in the Housing Element Update.

Bose moved and Parish seconded.

AYES: Cunningham, Parish, Bose, Tatachari

NOES:

ABSTAIN:

ABSENT: Gandikota

VOTE: 4-0-0-1

## **STAFF UPDATES AND COMMISSION REPORTS:**

Staff member Heusler provided information about the following items:

- January Housing Commission meeting- Suggestions for future FY 22-23 Work Program Items
- Monthly Mayor's Meeting

Chair Cunningham reported on attendance at the December Monthly Mayor's meeting. Commissioner Tatachari reported on attendance at the November Monthly Mayor's meeting.

**FUTURE AGENDA** (*limitation, cannot discuss*)

None

**ADJOURNMENT:**

The meeting was adjourned at 10:57am to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

     /s/Gabe Borden

Gabe Borden

Sr. Housing Planner





# CITY OF CUPERTINO

## Agenda Item

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**21-10100**

**Agenda Date: 1/13/2022**  
**Agenda #: 2.**

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Subject: Discuss potential City Work Programs Proposals for Fiscal Year (FY) 2022-23

Recommend potential City Work Program proposals for FY 2022-2023, identifying the top three proposals, limited to no more than five.

## HOUSING COMMISSION STAFF REPORT

January 13, 2022

### Subject

Discuss potential City Work Programs Proposals for Fiscal Year (FY) 2022-23

### Recommended Action

Recommend potential City Work Program proposals for FY 2022-2023, identifying the top three proposals, limited to no more than five.

### **Discussion**

Each Commission is requested to submit proposed ideas for the City Work Program for the upcoming FY at this time. Commissions are requested to limit proposals to no more than five and to identify their top three proposals. These proposals will be taken into consideration by the City Council when developing the City Work Program.

### **Sustainability Impact**

No sustainability impact.

### **Fiscal Impact**

Community Development Department resources will be evaluated to identify impact to staffing and scheduling.

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Prepared by: Kerri Heusler, Housing Manager

Reviewed and Approved for Submission by: Benjamin Fu, Director of Community Development

### Attachments:

A - FY 2021-22 Housing Commission Work Program

B - Commission Proposals for FY 2022-23 City Work Program (Template)

### FY 2021-2022 City Work Program

Priority #	Name	Objective	Project Size	Percent Complete	Start Date	Finish Date	Estimated Budget (not including staff time)	Allocated Budget	Commission	Department	Category
2	<b>Consider options to develop ELI and BMR housing units for Developmentally Disabled individuals on City-owned property along Mary Avenue as well as the Outback Steakhouse location</b>	Identify ways to build ELI and BMR housing units for developmentally disabled. Investigate additional sites for BMR or ELI housing.	Large	50%	7/1/2019	6/30/2022	250,000	150,000	Planning Commission Housing Commission	Community Development	Housing
6	<b>Homeless Jobs Program</b>	Create a jobs program for up to 2 individuals for 6 months. Could involve a job in maintenance of parks or in Public Works.	Large	0	7/1/2021	6/30/2022	200,000	0	Housing Commission	Community Development	Housing
7	<b>City Plan to End Homelessness</b>	Draft an Implementation Plan to the Santa Clara County Community Plan to End Homelessness 2020-25 to create a roadmap for addressing homelessness in Cupertino.	Large	77%	7/1/2019	6/30/2022	300,000	0	Housing Commission	Community Development	Housing

# Housing Commission Proposals for FY 2022-2023 City Work Program

Project/Task	Project Objective



# CITY OF CUPERTINO

## Agenda Item

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**21-10201**

**Agenda Date: 1/13/2022**  
**Agenda #: 3.**

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Subject: Election of Chair & Vice Chair

Elect a Chair and Vice Chair of the Housing Commission