



# CITY OF CUPERTINO

## AGENDA

### HOUSING COMMISSION

**This will be a teleconference meeting without a physical location.**

**Thursday, October 14, 2021**

**9:00 AM**

#### **TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.

Members of the public wishing comment on an item on the agenda may do so in the following ways:

1) E-mail comments by 5:00 p.m. on Wednesday, October 13 to the Commission at [housing@cupertino.org](mailto:housing@cupertino.org). These e-mail comments will be received by the Commission members before the meeting and posted to the City's website after the meeting.

2) E-mail comments during the times for public comment during the meeting to the Commission at [housing@cupertino.org](mailto:housing@cupertino.org). The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email [housing@cupertino.org](mailto:housing@cupertino.org) prior to speaking.

#### **3) Teleconferencing Instructions**

Members of the public may observe the teleconference meeting or provide oral public comments as follows:

Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.

To address the Commission, click on the link below to register in advance and access the meeting:

#### **Online**

Please click the link below to join the webinar:

[https://cityofcupertino.zoom.us/webinar/register/WN\\_9scxCqHNQgiRXA9vf0cUHQ](https://cityofcupertino.zoom.us/webinar/register/WN_9scxCqHNQgiRXA9vf0cUHQ)

#### Phone

Dial: (669) 900 6833 and enter Webinar ID: 920 0675 3829 (Type \*9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 920 0675 3829

SIP: 92006753829@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

#### ROLL CALL

#### CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Senior Strategy Survey  
Recommended Action: Receive a presentation on encouraging community input in a survey assessing resource awareness and need among seniors for the Senior Strategy City Work Program item

#### APPROVAL OF MINUTES

2. Subject: Approve the September 9 Housing Commission Minutes  
Recommended Action: Approve the September 9 Housing Commission Minutes  
[1 - Draft Minutes](#)

## POSTPONEMENTS

## ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

## WRITTEN COMMUNICATIONS

## OLD BUSINESS

## NEW BUSINESS

3. Subject: KnowBe4 Training  
Recommended Action: Discuss mandatory KnowBe4 training with the City's Infrastructure Division

## STAFF AND COMMISSION REPORTS

## FUTURE AGENDA SETTING

## ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet*

*archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**21-9860**

**Agenda Date:**  
**10/14/2021 Agenda #: 1.**

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Subject: Senior Strategy Survey

Receive a presentation on encouraging community input in a survey assessing resource awareness and need among seniors for the Senior Strategy City Work Program item



# CITY OF CUPERTINO

## Agenda Item

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**21-9954**

**Agenda Date:**  
**10/14/2021 Agenda #: 2.**

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Subject: Approve the September 9 Housing Commission Minutes

Approve the September 9 Housing Commission Minutes

City of Cupertino  
10300 Torre Avenue  
Cupertino, CA 95014  
(408) 777-3308

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**ACTION MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON SEPTEMBER 9, 2021**

**CALL TO ORDER**

Commissioner Bose opened the meeting at 9:00am.  
Commissioner Parish joined the meeting at 9:03am.

**ROLL CALL**

Commission Members present:      Tessa Parish, Vice Chair  
   Sue Bose, Commissioner  
   Siva Gandikota, Commissioner  
   Govind Tatachari, Commissioner

Commission Members absent:      Connie Cunningham, Chair

Staff present:                              Kerri Heusler, Housing Manager  
   Gabe Borden, Senior Housing Planner

**APPROVAL OF MINUTES**

1. Minutes of the June 10, 2021 Housing Commission meeting were approved as written.

Gandikota moved and Tatachari seconded.

AYES: Bose, Tatachari, Gandikota

NOES:

ABSTAIN:

ABSENT: Cunningham, Parish

VOTE: 3-0-0-1

**ORAL COMMUNICATIONS**

None

**PUBLIC HEARINGS**

2. Subject: Informational presentation on the FY 2020-21 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Recommended Action: Adopt resolution 21-03 approving the FY 2020-21 CDBG CAPER.

The Commission accepted a presentation from staff member Borden. Staff member Borden and Heusler answered questions from Commissioners.

Parish moved and Tatachari seconded.  
AYES: Parish, Bose, Tatachari, Gandikota  
NOES:  
ABSTAIN:  
ABSENT: Cunningham  
VOTE: 4-0-0-1

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**STAFF UPDATES AND COMMISSION REPORTS:**

Staff member Heusler provided information about the following items:

- Previous and upcoming City Council actions and items
- Housing Survey
- Monthly Mayor's Meeting- September meeting cancelled

Commissioner Bose reported on attendance at the Monthly Mayor's meeting.

**FUTURE AGENDA** (*limitation, cannot discuss*)

- Parish requested presentation from non-profit organization interested in partnering on potential affordable housing development.

**ADJOURNMENT:**

The meeting was adjourned at 9:45am to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Gabe Borden  
Gabe Borden  
Sr. Housing Planner





# CITY OF CUPERTINO

## Agenda Item

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**21-9955**

**Agenda Date:**  
**10/14/2021 Agenda #: 3.**

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Subject: KnowBe4 Training

Discuss mandatory KnowBe4 training with the City's Infrastructure Division