



# CITY OF CUPERTINO

## AGENDA

### HOUSING COMMISSION

**This will be a teleconference meeting without a physical location.**

**Thursday, June 10, 2021**

**9:00 AM**

#### Special Meeting

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Presentation by the City of Cupertino IT Department Staff regarding the DUO MFA - 365 application

Recommended Action: Receive the presentation and install the application

#### APPROVAL OF MINUTES

2. Subject: Draft Minutes of April 29, 2021 continued from May 13, 2021 meeting  
Recommended Action: Approve or modify the Draft Minutes of April 29, 2021

[Draft Minutes of April 29, 2021](#)

3. Subject: Draft Minutes of May 13, 2021

Recommended Action: Approve or modify the Draft Minutes of May 13, 2021

[Draft Minutes of May 13, 2021](#)

#### POSTPONEMENTS

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

#### WRITTEN COMMUNICATIONS

#### OLD BUSINESS

**NEW BUSINESS****STAFF AND COMMISSION REPORTS****FUTURE AGENDA SETTING****ADJOURNMENT**

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**21-9390**

**Agenda Date: 6/10/2021**  
**Agenda #: 1.**

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Subject: Presentation by the City of Cupertino IT Department Staff regarding the DUO MFA - 365 application

Receive the presentation and install the application



# CITY OF CUPERTINO

## Agenda Item

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**21-9418**

**Agenda Date: 6/10/2021**  
**Agenda #: 2.**

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Subject: Draft Minutes of April 29, 2021 continued from May 13, 2021 meeting

Approve or modify the Draft Minutes of April 29, 2021

City of Cupertino  
10300 Torre Avenue  
Cupertino, CA 95014  
(408) 777-3308

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**ACTION MINUTES OF THE SPECIAL MEETING OF  
THE HOUSING COMMISSION HELD ON APRIL 29,  
2021**

**CALL TO ORDER**

Vice Chair Parish opened the meeting at 9:09am.

**ROLL CALL**

Commission Members present:      Tessa Parish, Vice Chair  
   Sue Bose, Commissioner  
   Govind Tatachari, Commissioner

Commission Members absent:      Connie Cunningham, Chair  
   Siva Gandikota, Commissioner

Staff present:                              Kerri Heusler, Housing Manager  
   Gabe Borden, Senior Housing Planner

**ORAL COMMUNICATIONS**

None

**WRITTEN COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Subject: FY 2020-21 City Work Program: Housing Survey. Recommend one Housing Commissioner to fill a vacancy on the 2-member subcommittee (Parish) to work with the City Council subcommittee (Chao and Willey) to advise on the housing survey options and question types

Recommended Action: Recommend one Commissioner to serve on the Housing Survey Subcommittee

The Commission accepted a presentation from staff member Heusler. Staff member Heusler answered questions from Commissioners.

Commissioner Tatachari volunteered to serve on the subcommittee.

Bose moved and Parish seconded.

AYES: Bose, Parish, Tatachari

NOES:

ABSTAIN:

ABSENT: Cunningham, Gandikota

VOTE: 3-0-0-2

**STAFF UPDATES AND COMMISSION REPORTS:**

None

**FUTURE AGENDA**

None

**ADJOURNMENT:**

The meeting was adjourned at 9:16am to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Kerri Heusler

Kerri Heusler

Housing Manager



# CITY OF CUPERTINO

## Agenda Item

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**21-9392**

**Agenda Date: 6/10/2021**  
**Agenda #: 3.**

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Subject: Draft Minutes of May 13, 2021

Approve or modify the Draft Minutes of May 13, 2021

**ACTION MINUTES OF THE REGULAR MEETING OF  
THE HOUSING COMMISSION HELD ON MAY 13, 2021**

**CALL TO ORDER**

Chair Cunningham opened the meeting at 9:00am.

Commissioner Gandikota joined the meeting at 9:05am.

**ROLL CALL**

Commission Members present:      Connie Cunningham, Chair  
   Tessa Parish, Vice Chair  
   Siva Gandikota, Commissioner  
   Govind Tatachari, Commissioner

Commission Members absent:      Sue Bose, Commissioner

Staff present:                              Kerri Heusler, Housing Manager  
   Gabe Borden, Senior Housing Planner

**APPROVAL OF MINUTES**

1. Minutes of the March 11, 2021 Housing Commission meeting were approved as written.

Parish moved and Tatachari seconded.

AYES: Cunningham, Gandikota, Parish, Tatachari

NOES:

ABSTAIN:

ABSENT: Bose

VOTE: 4-0-0-1

2. Minutes of the April 29, 2021 Housing Commission meeting were not approved due to a lack of quorum.

**ORAL COMMUNICATIONS**

None

**PUBLIC HEARINGS**

3. Subject: FY 2021-22 Community Development Block Grant (CDBG) Annual Action Plan  
Recommended Action: Adopt draft resolution recommending approval of the FY 2021-22 CDBG Annual Action Plan to City Council for final adoption.

The Commission accepted a presentation from staff member Borden. Staff member Borden answered questions from Commissioners.



Parish moved and Gandikota seconded.  
AYES: Cunningham, Gandikota, Parish, Tatachari  
NOES:  
ABSTAIN:  
ABSENT: Bose  
VOTE: 4-0-0-1

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

None

#### **STAFF UPDATES AND COMMISSION REPORTS:**

Staff member Heusler provided information about the following items:

- City Council actions and items
- Housing Survey Subcommittee
- Monthly Mayor's Meeting- attendance of one additional person

Parish reported on attendance at the Mayor's meeting.

#### **FUTURE AGENDA**

#### **ADJOURNMENT:**

The meeting was adjourned at 10:03am to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Kerri Heusler

Kerri Heusler

Housing Manager