



# CITY OF CUPERTINO

## AGENDA

### TICC

**This will be a teleconference meeting without a physical location.**

**Thursday, January 27, 2022**

**6:00 PM**

#### Special Meeting

### **TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

**In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.**

**Members of the public wishing comment on an item on the agenda may do so in the following ways:**

**1) E-mail comments by 4:00 p.m. on Thursday, January 27, to the Commission at [TICC@cupertino.org](mailto:TICC@cupertino.org). These e-mail comments will be received by the Staff Liaison before the meeting and posted to the City's website after the meeting.**

**2) E-mail comments during the times for public comment during the meeting to the Commission at [BillM@cupertino.org](mailto:BillM@cupertino.org). The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email prior to speaking.**

#### **3) Teleconferencing Instructions**

**Members of the public may observe the teleconference meeting or provide oral public comments as follows:**

**Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.**

**To address the Commission, click on the link below to register in advance and access the meeting:**

**Online**

Please click the link below to join the webinar:

[https://cityofcupertino.zoom.us/webinar/register/WN\\_12i43GpFQ9KG7GjabBAu1Q](https://cityofcupertino.zoom.us/webinar/register/WN_12i43GpFQ9KG7GjabBAu1Q)

**Phone**

Dial: 669-900-6833 and enter Webinar ID: 917 2775 6923

(Type \*9 to raise hand to speak).

Unregistered participant will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

Meeting ID: 917 2775 6923

SIP: 91727756923@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

- 1) You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
- 2) You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
- 3) When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

4) When called, please limit your remarks to the time allotted and the specific agenda topic.

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 6 hours in advance of the meeting to arrange or assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

## NOTICE AND CALL FOR A SPECIAL MEETING OF THE TECHNOLOGY, INFORMATION, AND COMMUNICATIONS COMMISSION

NOTICE IS HEREBY GIVEN that a special meeting of the Technology, Information, and Communications Commission is hereby called for Thursday, January 27, 2022, commencing at 6:00 pm. In accordance with Governor Newsom's Executive Order No-29-20, this is a teleconference meeting without a physical location. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading "Special Meeting".

### SPECIAL MEETING

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Approve Minutes from the January 5, 2022 regular meeting.  
Recommended Action: Approve Minutes from the January 5, 2022 regular meeting.  
[A - Draft Minutes 01-05-22](#)

#### WRITTEN COMMUNICATIONS

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

#### NEW BUSINESS

2. Subject: Receive a progress report on digitization of City Business processes.

Recommended Action: Receive a progress report on digitization of City Business processes.

## OLD BUSINESS

3. Subject: Review TICC FY22 Work Program  
Recommended Action: Review TICC FY22 Work Program  
[A - TICC FY21-22 Work Program](#)
4. Subject: Discuss and Prioritize TICC FY23 Work Program Proposal Recommendations  
Recommended Action: Discuss and Prioritize TICC FY23 Work Program Proposal Recommendations  
[A - Commission Proposals for FY 2022-2023 City Work Program](#)  
[B - Written Communications dated 12-01-21](#)

## STAFF AND COMMISSION REPORTS

5. Subject: Receive Commissioner Report from the Mayor's Meeting  
Recommended Action: Receive Commissioner Report from the Mayor's Meeting
6. Subject: Review Activities Calendar  
Recommended Action: Review Activities Calendar  
[A - 2022 Activities Calendar](#)
7. Subject: Review Action Items List  
Recommended Action: Review Action Items List  
[A - Action Items List](#)
8. Subject: Receive Commissioners Reports  
Recommended Action: Receive Commissioners Reports

## FUTURE AGENDA SETTING

## ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 6 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will*

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*be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*