



CITY OF CUPERTINO

AGENDA

LIBRARY COMMISSION

Cupertino Library, 10800 Torre Avenue, Room 101A

Wednesday, May 4, 2022

7:00 PM

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1) E-mail comments by 5:00 p.m. on Wednesday, May 4 to the Commission at librarycommission@cupertino.org. These e-mail comments will be received by the commission members before the meeting and posted to the City's website after the meeting.

CALL TO ORDER

ROLL CALL

CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Rosenberg's Rules of Order and Meeting Management Presentation
Recommended Action: Receive presentation on Rosenberg's Rules of Order and Meeting Management.

APPROVAL OF MINUTES

2. Subject: April 6, 2022 Library Commission Meeting Minutes
Recommended Action: Review and approve the April 6, 2022 Library Commission meeting minutes.
[A - Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

3. Subject: Cupertino Poet Laureate Subcommittee Update
Recommended Action: Receive an update from the Cupertino Poet Laureate Subcommittee.
4. Subject: Discuss Possible Collaboration with Eaton Elementary Regarding Parking Spaces for the Library
Recommended Action: Discuss possible collaboration with Eaton Elementary regarding parking spaces for the library.

STAFF AND COMMISSION REPORTS

5. Subject: Monthly Update Reports
Recommended Action: Receive Monthly Update Reports from:
 - Cupertino Community Librarian
 - County Librarian Monthly Update
 - Friends of the Library
 - Cupertino Library Foundation
 - Commissioners
 - Poet Laureate
 - Staff

COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS**FUTURE AGENDA SETTING****ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These

written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.