# CITY OF CUPERTINO

## AGENDA

## PARKS AND RECREATION COMMISSION

**This will be a teleconference meeting without a physical location.**
**Thursday, December 2, 2021**
**7:00 PM**

**This Meeting Will Be Televised**

**TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19**

**In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.**

**Members of the public wishing to observe the meeting may do so in one of the following ways:**
**1) Tune to Comcast Channel 26 and AT&T U-Verse Channel 99 on your TV.**
**2) The meeting will also be streamed live on and online at www.Cupertino.org/youtube and www.Cupertino.org/webcast**

**Members of the public wishing comment on an item on the agenda may do so in the following ways:**
**1) E-mail comments by 5:00 p.m. on Thursday, December 2 to the Commission at parksandrecreationcommission@cupertino.org. These e-mail comments will be received by the commission members before the meeting and posted to the City's website after the meeting.**

**2) E-mail comments during the times for public comment during the meeting to the Commission at parksandrecreationcommission@cupertino.org. The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email parksandrecreationcommission@cupertino.org prior to speaking.**

**3) Teleconferencing Instructions**
**Members of the public may observe the teleconference meeting or provide oral public comments as follows:**

**Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.**

**To address the Commission, click on the link below to register in advance and access the meeting:**

**Online**
**Please click the link below to join the webinar:**
**https://cityofcupertino.zoom.us/webinar/register/WN_vH7HG8A2QPCUpgWJlS5CLQ**

**Phone**
**Dial 669-900-6833, enter Webinar ID: 917 2745 7324 (Type *9 to raise hand to speak)**
**Unregistered participants will be called on by the last four digits of their phone number.**

**Or an H.323/SIP room system:**
**H.323:**
**162.255.37.11 (US West)**
**162.255.36.11 (US East)**
**213.19.144.110 (Amsterdam Netherlands)**
**213.244.140.110 (Germany)**
**103.122.166.55 (Australia Sydney)**
**103.122.167.55 (Australia Melbourne)**
**69.174.57.160 (Canada Toronto)**
**65.39.152.160 (Canada Vancouver)**
**Meeting ID: 917 2745 7324**
**SIP: 91727457324@zoomcrc.com**

**After registering, you will receive a confirmation email containing information about joining the webinar.**

**Please read the following instructions carefully:**
**1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.**

**2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.**

**3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.**

**4. When called, please limit your remarks to the time allotted and the specific agenda topic.**

**In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.**

**CALL TO ORDER**

**ROLL CALL**

**CEREMONIAL MATTERS AND PRESENTATIONS**

**APPROVAL OF MINUTES**

**1.** Subject: Meeting Minutes for the November 4, 2021 Parks and Recreation Commission Meeting
Recommended Action: Review and approve the minutes for the November 4, 2021 Parks and Recreation Commission meeting.
A - Draft Minutes

**POSTPONEMENTS**

**ORAL COMMUNICATIONS**

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

**WRITTEN COMMUNICATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**2.** Subject: Commission Proposals for the Fiscal Year 2022-2023 City Work Program

Recommended Action: Provide a list of proposed items for the Fiscal Year 2022-2023 City Work Program, identifying the top three proposals, limited to no more than five.
Staff Report
A - Commission Proposal Template

**3.** Subject: Consider Canceling the January 2022 Parks and Recreation Commission Meeting
Recommended Action: Discuss and cancel the January 2022 Parks and Recreation Commission Meeting.

## STAFF AND COMMISSION REPORTS

**4.** Subject: Monthly Update Reports
Recommended Action: Receive monthly update reports from the Director of Parks and Recreation and commissioners.

## COMMISSIONER ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

## FUTURE AGENDA SETTING

## ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the*

*members on any other item not on the agenda, you may do so during the public comment.*