



CITY OF CUPERTINO

AGENDA

LIBRARY COMMISSION

Cupertino Library, 10800 Torre Ave, 2nd Floor ThinkTank
Wednesday, February 5, 2020
7:00 PM

CALL TO ORDER

CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Chair/Vice Chair Selection.

ROLL CALL

APPROVAL OF MINUTES

2. Subject: Special Meeting of January 8, 2020.
[Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda

WRITTEN COMMUNICATIONS

OLD BUSINESS

3. Subject: Review and Finalize Commission Proposals for the 2020/2021 City Work Program.
[Draft Proposals 2020-2021 Work Program Attachment](#)
4. Subject: Discuss Ideas for Library Commission to Work With Teen Commission Regarding Hosting an Event for Middle School Students.
5. Subject: Receive Recommendation of 2020/2021 Poet Laureate from the Selection Committee and Provide Recommendation to City Council. Discuss Plans for Honoring and Celebrating Cupertino's 2018/2019 Poet Laureate as well as Welcoming the 2020/2021 Poet Laureate. Assign Tasks for Upcoming Celebration Events, As Needed.

6. Subject: Follow-Up on Library Commission's Efforts Regarding Library Parking and Transportation Options.
[Email Response](#)
[Attachment 1](#)
[Attachment 2](#)
[Email to Council](#)
[Letter To Council 1](#)
[Letter To Council 2](#)

NEW BUSINESS

7. Subject: Discuss Collaboration Opportunities with DeAnza Community College Library.
8. Subject: Receive Report on Santa Clara County Library Patron Survey.
9. Subject: Discuss Possible Coffee Talk Series With Library Commissioners to Meet Community Members and Listen to Concerns.
10. Subject: Consider Letter of Appreciation for County Librarian Nancy Howe on the Occasion of Her Retirement.
[Draft Letter](#)

STAFF AND COMMISSION REPORTS

11. Subject: Receive Monthly Update Reports from:
Cupertino Community Librarian
County Librarian Monthly Update
Library Expansion Working Group
Friends of the Library
Cupertino Library Foundation
Commissioners
Poet Laureate
Staff

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use

during the meeting.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.