



CITY OF CUPERTINO

AGENDA

PLANNING COMMISSION

10350 Torre Avenue, Council Chamber

Tuesday, January 14, 2020

6:45 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Election of Chair, Vice Chair and Committee appointments
Recommended Action: 1) Elect a Chair and Vice Chair of the Planning Commission, assign representatives to various Committees, make a recommendation to the City Council for the Planning Commission representative to the Environmental Review Committee;
2) Review the upcoming meeting calendar
[Staff Report](#)
[1 - Committee appointments for 2020](#)
[2 - 2019 Committee appointments](#)
[3 - 2020 Calendar, tentative meeting schedule](#)

APPROVAL OF MINUTES

2. Subject: Draft Minutes of November 12, 2019. Postponed from the December 10, 2019 meeting.
Recommended Action: approve or modify the Draft Minutes of November 12, 2019
[Draft Minutes of November 12, 2019](#)
3. Subject: Draft Minutes of December 10, 2019
Recommended Action: Approve or modify the Draft Minutes of December 10, 2019
[Draft Minutes of December 10, 2019](#)

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS

CONSENT CALENDAR

Unless there are separate discussions and/or actions requested by council, staff or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.

PUBLIC HEARINGS

4. Subject: Municipal Code Amendments to regulate Short-Term Rental activity in the City. A new Chapter 5.08 (Short Term Rental Activity) is proposed and amendments are proposed to Chapter 3.12 (Transient Occupancy Tax), Chapter 19.08 (Definitions), Chapter 19.12 (Administration), Chapter 19.20 (Permitted, Conditional and Excluded Use in Agricultural and Residential Zones) and Chapter 19.120 (Home Occupations), of the Cupertino Municipal Code. Application No(s): MCA-2018-02; Applicant(s): City of Cupertino; Location: Citywide

Recommended Action: conduct the public hearing and make a recommendation that the City Council;

1) Find that the proposed action is exempt from CEQA; and

2) Recommend approval of Amending the Municipal Code by adding Chapter 5.08 and amending Chapters 3.12 (Transient Occupancy Tax), Chapter 19.08 (Definitions), Chapter 19.12 (Administration) and Chapter 19.120 (Home Occupations) per the Draft Resolution

Tentative City Council hearing date: February 18, 2020

[Staff Report](#)

[1 - Draft Resolution for MCA-2018-02](#)

[2 - Online Community Survey Summary](#)

[3 - Comparison of STR Regulations](#)

[4 - April 2, 2019 City Council Study Session Staff Report](#)

[5 - Redline Document Indicating Changes to Title 3 5 and 19](#)

[6 - Comments from Expedia Group](#)

[7 - Public Outreach Meeting Summary](#)

OLD BUSINESS

5. Subject: Study Session on the General Plan Annual Review/Implementation Plan and consider General Plan policies and strategies that could benefit from clarification

Recommended Action: 1) Provide direction on the format of the General Plan Annual Review/Implementation Plan; and

2) Consider General Plan policies and strategies that could benefit from clarification

[Staff Report](#)

[1 - GP 2019 Annual Report - Jan 2020](#)

[2 - PC Dec 10 - General Plan Comments](#)

NEW BUSINESS

STAFF AND COMMISSION REPORTS**ADJOURNMENT**

If you challenge the action of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this agenda, or in written correspondence delivered to the City of Cupertino at, or prior to, the public hearing. In the event an action taken by the Planning Commission is deemed objectionable, the matter may be officially appealed to the City Council in writing within fourteen (14) days of the date of the Commission's decision. Said appeal is filed with the City Clerk (Ordinance 632).

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next Planning Commission meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, Planning Commission meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Any writings or documents provided to a majority of the Planning Commission after publication of the packet will be made available for public inspection in the Community Development Department located at City Hall, 10300 Torre Avenue, during normal business hours and in Planning packet archives linked from the agenda/minutes page on the Cupertino web site.

IMPORTANT NOTICE: *Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agendized item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.*

Members of the public are entitled to address the Planning Commission concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the Planning Commission on any issue that is on this agenda, please complete a speaker request card located in front of the Commission, and deliver it to the City Staff prior to discussion of the item. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Planning Commission on any other item not on the agenda, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

For questions on any items in the agenda, or for documents related to any of the items on the agenda, contact the Planning Department at (408) 777 3308 or planning@cupertino.org.