



CITY OF CUPERTINO

AGENDA

LIBRARY COMMISSION

Cupertino Library, 10800 Torre Ave, Story Room

Wednesday, July 10, 2019

7:00 PM

Special Meeting

NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO LIBRARY COMMISSION

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino Library Commission is hereby called for Wednesday, July 10, 2019, commencing at 7:00 p.m. at the Cupertino Library, Story Room, 10800 Torre Ave., Cupertino, California, 95014. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting".

SPECIAL MEETING

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Subject: Regular Meeting of June 5, 2019
[Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda

WRITTEN COMMUNICATIONS

OLD BUSINESS

2. Subject: Update of the Action Plan to Address Parking Scarcity and Abuse of the 4 Minute Parking Located Near the Book Return. Discussion of Options to Improve Patron Safety and Traffic Flow During Drop-off and Pick-up at the Library. Discussion of Opportunities, if Any, for Offsite Parking at Nearby School During Peak Weeknight and Weekend Hours.
3. Subject: As Available, Receive Update and Action Items from the Working Group or Cupertino Library Foundation to Support the Addition of a Community Room Inside the Cupertino Library.
4. Subject: Review and Recommend Edits to the List of Behavior Standards for the Santa Clara County Library District. Continue Discussion to the Environmental Factors Agenda Item from 6/5/2019. Receive Ideas for Signage to Promote Productive Study and Collaborative Activity in the Library. Send Inputs to Assistant County Librarian in Advance of the August Library Commission Meeting.
[Current Behavior Standards](#)
[Draft Update of the Behavior Standards](#)
5. Subject: Receive Update of the Current Process Library Staff Follows to Reserve Community Hall for Library Programming Today and, If Applicable, in the Future as the Result of a Possible New Community Hall Use Agreement
6. Subject: Discuss, Edit, and Decide the Future Library Commission Work Plan Items to Submit for City Council Approval for FY 2019-2020.
[Library Comm Work Program Draft](#)
7. Subject: Receive Update for the Closure of the Data Gathering Phase for the SCCLD 2019 Customer Satisfaction Survey.
[SCCLD Post-Survey Memo](#)

NEW BUSINESS

8. Subject: Receive Update from Poet Laureate Kaecey McCormick About Items of Special Interest to the Poet Laureate Program. Discuss Recruitment Tasks and Timeline for Selecting the 2020-2021 Poet Laureate.

STAFF AND COMMISSION REPORTS

9. Subject: Receive Monthly Update Reports from:
 - Cupertino Community Librarian
 - County Librarian
 - Friends of the Library
 - Cupertino Library Foundation
 - Commissioners
 - Poet Laureate
 - Staff

10. Subject: Discussion of Commissioners' Attendance at Upcoming Meetings and Community Events

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.