



# CITY OF CUPERTINO

## AGENDA

### LIBRARY COMMISSION

Cupertino Library, 10800 Torre Ave, 2nd Floor ThinkTank

Wednesday, December 4, 2019

7:00 PM

#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF MINUTES

1. Subject: Regular Meeting of November 6, 2019  
[Draft Minutes](#)

#### POSTPONEMENTS

#### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda*

#### WRITTEN COMMUNICATIONS

#### OLD BUSINESS

2. Subject: Discuss Ideas for Library Commission to Host an Event for the Cultural Exchange Youth Program.
3. Subject: Discuss Recruitment Tasks, Timeline, Action Plan, and/or Promotional Material for Selecting the 2020-2021 Poet Laureate. Discuss Plans for Honoring and Celebrating Cupertino's 2018-2019 Poet Laureate as well as Welcoming the 2020-2021 Poet Laureate.
4. Subject: Consider Draft Letter to Council to Address Parking Scarcity/Suggestions for Encouraging Off-Site Parking and Use of Alternative Forms of Transportation for Library Visitors. Revise as Needed.
5. Subject: Consider Draft Letter to Council to Address Abuse of the 4-Minute Parking Located Near the Book Return and Support Options to Increase Enforcement Opportunity for Use of the 4-Minute Parking Stalls.

6. Subject: Receive Update from Working Group Regarding Potential Quiet Zones and Signage in the Library.
7. Subject: As Available, Receive Update and Action Items from the Working Group or Cupertino Library Foundation to Support the Addition of a Community Room Inside the Cupertino Library.

#### NEW BUSINESS

8. Subject: Discuss Opportunities for Library Commission to Work With Teen Commission Regarding Hosting an Event for Middle School Students.
9. Subject: Modify Schedule of January 2020 Commission Meeting.

#### STAFF AND COMMISSION REPORTS

10. Subject: Receive Monthly Update Reports from:  
Cupertino Community Librarian  
County Librarian Monthly Update  
Library Expansion Working Group  
Friends of the Library  
Cupertino Library Foundation  
Commissioners  
Poet Laureate  
Staff

#### ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a*

*matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. You are hereby admonished not to include any personal or private information in written communications to the City that you do not wish to make public; doing so shall constitute a waiver of any privacy rights you may have on the information provided to the City.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*