



**AUDIT COMMITTEE**  
**Special Meeting**  
Meeting of October 13, 2016  
Conference Room EOC, City Hall  
10300 Torre Avenue, Cupertino, CA  
3:01 p.m.

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**NOTICE AND CALL FOR SPECIAL MEETING**

NOTICE IS HEREBY GIVEN that a special meeting of the Audit Committee is hereby called for Thursday, October 13, 2016, commencing at 3:01pm in City Hall Conference Room EOC, 10300 Torre Avenue, Cupertino, California. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading "Special Meeting".

**SPECIAL MEETING**

**AGENDA**

**1. CALL TO ORDER**

**2. 3:01 p.m. - ROLL CALL**

**3. 3:05 p.m. - APPROVAL OF MINUTES**

Approve minutes of the regular meeting of July 14, 2016.

**4. 3:10 p.m. - ORAL COMMUNICATIONS**

*This portion is reserved for persons wishing to address the committee on any matter not on the agenda. Speakers are limited to three (3) minutes per person. In most cases, state law will prohibit the committee from making any decision with respect to a matter not listed on the agenda.*

**5. 3:15 p.m. - NEW BUSINESS**

- A. Review of FY2015-16 Interim Audit with Maze – *10 minutes*
- B. Status on FY2015-16 yearend close with staff – *50 minutes*
- C. Review of Progress on Uncompleted Action Items from Previous Meetings – *15 minutes*
- D. Treasurer's Investment Reports for QE June 30 and September 30, 2016 – *15 minutes*
- E. Overview of Auditor RFP process – *5 minutes*

**6. 4:50 p.m. - OLD BUSINESS**

None

**7. STAFF AND COMMITTEE REPORTS**

None

**8. 5:00 p.m. - ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability,

meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment portion of the meeting. Please limit your comments to three (3) minutes or less.