



**AUDIT COMMITTEE
Special Meeting**

Meeting of February 27, 2017
Conference Room A, City Hall
10300 Torre Avenue, Cupertino, CA
4:00 p.m.

NOTICE AND CALL FOR SPECIAL MEETING

NOTICE IS HEREBY GIVEN that a special meeting of the Audit Committee is hereby called for Monday, February 27, 2017, commencing at 4:00 p.m. in City Hall Conference Room A, 10300 Torre Avenue, Cupertino, California. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading "Special Meeting".

**SPECIAL MEETING
AGENDA**

1. CALL TO ORDER

2. 4:00 p.m. - ROLL CALL

3. 4:02 p.m. - APPROVAL OF MINUTES

Approve minutes of the regular meeting of October 13, 2016 and special meeting of November 9, 2016.

4. 4:10 p.m. - ORAL COMMUNICATIONS

This portion is reserved for persons wishing to address the committee on any matter not on the agenda. Speakers are limited to three (3) minutes per person. In most cases, state law will prohibit the committee from making any decision with respect to a matter not listed on the agenda.

5. 4:10 p.m. - NEW BUSINESS

- A. Review Standard Work Plan for Audit Committee in 2017 (last version April 14, 2016) – **10 minutes**
- B. Auditor RFP update and subcommittee recommendation – **20 minutes**
- C. Treasurer's Investment Report for QE December 30, 2016 – **15 minutes**
- D. Review of Progress on Uncompleted Action Items from Previous Meetings (last version October 13, 2016) – **5 minutes**

6. 5:00 p.m. - OLD BUSINESS

None

7. STAFF AND COMMITTEE REPORTS

None

8. 5:00 p.m. - ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment portion of the meeting. Please limit your comments to three (3) minutes or less.