



CITY OF CUPERTINO

AGENDA

HOUSING COMMISSION

This will be a teleconference meeting without a physical location.

Thursday, March 10, 2022

9:00 AM

Amended

Amended at 2:11 p.m. on March 4th, 2022 to update item #1 draft minutes removing broken hyperlink and added the "Housing Commission Proposals for FY 2022-23 City Work Program" to the draft minutes.

TELECONFERENCE / PUBLIC PARTICIPATION INFORMATION TO HELP STOP THE SPREAD OF COVID-19

In accordance with Government Code 54953(e), this will be a teleconference meeting without a physical location to help stop the spread of COVID-19.

Members of the public wishing comment on an item on the agenda may do so in the following ways:

1) E-mail comments by 5:00 p.m. on Wednesday, March 9 to the Commission at housing@cupertino.org. These e-mail comments will be received by the Commission members before the meeting and posted to the City's website after the meeting.

2) E-mail comments during the times for public comment during the meeting to the Commission at housing@cupertino.org. The staff liaison will read the emails into the record, and display any attachments on the screen, for up to 3 minutes (subject to the Chair's discretion to shorten time for public comments). Members of the public that wish to share a document must email housing@cupertino.org prior to speaking.

3) Teleconferencing Instructions

Members of the public may observe the teleconference meeting or provide oral public comments as follows:

Oral public comments will be accepted during the teleconference meeting. Comments may be made during "oral communications" for matters not on the agenda, and during the public comment period for each agenda item.

To address the Commission, click on the link below to register in advance and access the

meeting:

Online

Please click the link below to join the webinar:

https://cityofcupertino.zoom.us/webinar/register/WN_Dqq-NGw7TnO8mVwvvEFzwQ

Phone

Dial: (669) 900 6833 and enter Webinar ID: 944 7631 0687 (Type *9 to raise hand to speak)

Unregistered participants will be called on by the last four digits of their phone number.

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 944 7631 0687

SIP: 94476310687@zoomcrc.com

After registering, you will receive a confirmation email containing information about joining the webinar.

Please read the following instructions carefully:

1. You can directly download the teleconference software or connect to the meeting in your internet browser. If you are using your browser, make sure you are using a current and up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers, including Internet Explorer.
2. You will be asked to enter an email address and a name, followed by an email with instructions on how to connect to the meeting. Your email address will not be disclosed to the public. If you wish to make an oral public comment but do not wish to provide your name, you may enter "Cupertino Resident" or similar designation.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time allotted and the specific agenda topic.

ROLL CALL

APPROVAL OF MINUTES

1. Subject: Approve the January 13 Housing Commission minutes
Recommended Action: Approve the January 13 Housing Commission minutes

[A - Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

2. Subject: Election of Chair & Vice Chair
Recommended Action: Elect a Chair and Vice Chair of the Housing Commission
3. Subject: Commission Meeting Schedule
Recommended Action: Determine Housing Commission Meeting Schedule for 2022
4. Subject: Selection of consultant Rise Housing for the City's Below Market Rate (BMR) Housing Program Administration funded through the City's BMR Affordable Housing Fund (AHF).
Recommended Action: 1. Adopt Resolution No. 22-02 recommending approval of the consultant Rise Housing for BMR Program Administration to City Council for final adoption.
[Staff Report](#)
[A - Draft Resolution 22-02](#)
[B - RFO BMR Program Administration](#)

STAFF AND COMMISSION REPORTS

FUTURE AGENDA SETTING

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this teleconference meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability,

meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.



CITY OF CUPERTINO

Agenda Item

22-10572

Agenda Date: 3/10/2022
Agenda #: 1.

Subject: Approve the January 13 Housing Commission minutes

Approve the January 13 Housing Commission minutes

City of Cupertino
10300 Torre Avenue
Cupertino, CA 95014
(408) 777-3308

**ACTION MINUTES OF THE REGULAR MEETING OF
THE HOUSING COMMISSION HELD ON JANUARY 13, 2022**

CALL TO ORDER

Vice Chair Parish opened the meeting at 9:00am.

Commissioner Gandikota departed from meeting at 11:00am.

ROLL CALL

Commission Members present: Tessa Parish, Vice Chair
Govind Tatachari, Commissioner
Sue Bose, Commissioner
Siva Gandikota, Commissioner

Commission Members absent: Connie Cunningham, Chair

Staff present: Kerri Heusler, Housing Manager
Gabriel Borden, Senior Housing Planner

APPROVAL OF MINUTES

1. Subject: Approve the December 9, 2021 Housing Commission meeting minutes.

Recommended Action: Approve the December 9, 2021 Housing Commission meeting minutes.

Bose moved and Tatachari seconded.

AYES: Parish, Bose, Tatachari

NOES:

ABSTAIN: Gandikota

ABSENT: Cunningham

VOTE: 3-0-1-1

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

2. Subject: Discuss potential City Work Programs Proposals for Fiscal Year (FY) 2022-23

Recommended Action: Recommend potential City Work Program proposals for FY 2022-2023, identifying the top three proposals, limited to no more than five.

Staff member Heusler provided a presentation and answered questions from Commissioners. Member of the public Jennifer Griffin spoke regarding the Westport project's Below Market Rate units and the potential for student housing. Member of the public Liana Crabtree spoke regarding the complexities of student housing, proposal benchmark best practices with other Cities, and the proposal to acquire duplex or single-family home housing, and to determine who the property owners are for potential housing development area.

Commissioners recommended the Housing Commission Proposals for the FY 2022-23 City Work Program (attached).

Bose moved and Parish seconded.

AYES: Parish, Bose, Tatachari

NOES:

ABSTAIN:

ABSENT: Cunningham, Gandikota

VOTE: 3-0-0-2

3. Subject: Election of Chair & Vice Chair (*Postponed*)

Recommended Action: Elect a Chair and Vice Chair of the Housing Commission

STAFF UPDATES AND COMMISSION REPORTS:

Staff member Heusler provided information about the following items:

- Monthly Mayor's Meeting- Tatachari will attend February, Gandikota attended the February meeting
- City Council agenda items

FUTURE AGENDA (*limitation, cannot discuss*)

None

ADJOURNMENT:

The meeting was adjourned at 11:12am to the next regularly scheduled Housing Commission meeting.

Respectfully submitted:

/s/Gabe Borden

Gabe Borden

Sr. Housing Planner

Housing Commission Proposals for FY 2022-2023 City Work Program

Priority	Project/Task	Project Objective
5	Consider options to develop ELI and BMR housing units for Developmentally Disabled individuals on City-owned property along Mary Avenue as well as the Outback Steakhouse location	FY 21-22 City Work Program
2	Homeless Jobs Program	FY 21-22 City Work Program
3	City Plan to End Homelessness	FY 21-22 City Work Program
4	Housing Programs for De Anza College Students	FY 20-21 City Work Program (continue)
1	Create plan 1. for the City to purchase or lease very low or low income rental housing units to include seniors and developmentally disabled. 2. focus on removing obstacles to development	Provide 5 City owned or leased housing units for very low and low income households



CITY OF CUPERTINO

Agenda Item

21-10201

Agenda Date: 3/10/2022
Agenda #: 2.

Subject: Election of Chair & Vice Chair

Elect a Chair and Vice Chair of the Housing Commission



CITY OF CUPERTINO

Agenda Item

22-10454

Agenda Date: 3/10/2022
Agenda #: 3.

Subject: Commission Meeting Schedule

Determine Housing Commission Meeting Schedule for 2022



CITY OF CUPERTINO

Agenda Item

22-10511

Agenda Date: 3/10/2022
Agenda #: 4.

Subject: Selection of consultant Rise Housing for the City's Below Market Rate (BMR) Housing Program Administration funded through the City's BMR Affordable Housing Fund (AHF).

1. Adopt Resolution No. 22-02 recommending approval of the consultant Rise Housing for BMR Program Administration to City Council for final adoption.



COMMUNITY DEVELOPMENT DEPARTMENT
CITY HALL
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255
TELEPHONE: (408) 777-3308 • www.cupertino.org

HOUSING COMMISSION STAFF REPORT

March 10, 2022

Subject

Selection of consultant Rise Housing for the City's Below Market Rate (BMR) Housing Program Administration funded through the City's BMR Affordable Housing Fund (AHF).

Recommended Action

1. Adopt Resolution No. 22-02 recommending approval of the consultant Rise Housing for BMR Program Administration to City Council for final adoption.

Background

BMR Housing Mitigation Program

The City's Housing Mitigation Program (BMR Program) was adopted in 1992 to generate affordable housing. The ordinance requires developers to provide a specified number of affordable owner-occupied and rental units. BMR for-sale units are made available to median and moderate-income households. BMR rental units are made available to low and very low-income households. The units are managed in accordance with City Council adopted guidelines, which are available for view on the City's Housing website (www.cupertino.org/housing). These units are subject to deed restrictions which ensure that the units remain affordable for the longest possible period of time, either in perpetuity or for 99 years. Since the adoption of this ordinance, the City has secured and currently has oversight of 263 total BMR units, of which 121 units are for-sale units and 142 are rental units.

BMR Program Administration

The City has overall responsibility for the BMR Program although the administration may be contracted out to another agency. The consultant contract is funded through the BMR Affordable Housing Fund (AFH). Typical consultant duties include program outreach, waitlist management, certification and eligibility review, resale and refinance coordination, and annual program monitoring and compliance.

The City has contracted with Rise Housing (formerly Hello Housing) for BMR Program Administration since 2017. To ensure that the City's program remains innovative and follows best practices, staff determined it was appropriate to pursue a Request for Qualification (RFQ), included as Attachment B. In February 2022, the City issued an

RFQ inviting qualified consultants to provide proposals to administer the City's BMR Program. The RFQ was sent to over 200 contacts in the Santa Clara County affordable housing field, including seven agencies that have direct experience in BMR Program Administration.

Evaluation Criteria

The City received a total of two proposals from Housekeys and Rise Housing. Agencies were reviewed on the qualifications and experience working with City BMR programs, knowledge and ability to implement Cupertino's BMR program, and annual program costs. Rise Housing has been selected as the lead consultant after reviewing proposals and conducting reference checks. Rise Housing's current portfolio includes 532 for-sale homes and 700 rental units, including all 263 Cupertino BMR units. Highlights of the Rise Housing proposal include significant knowledge and successful implementation of the Cupertino BMR Program, an extensive documentation and record keeping system, established best practices, fixed projected costs for the life of the contract, and a proven track record in monitoring and foreclosure prevention. Rise Housing also manages current contracts in the cities of Daly City, Novato, Sonoma, and Truckee. The following table outlines the evaluation of Rise Housing's proposal.

RISE HOUSING EVALUATION		RATING NOTES
Criteria		
1	Ability to meet RFQ goals and objectives. What objectives are met?	Yes- meets all Criteria, Program Service Delivery, and Cost objectives
	Does the agency / firm have the necessary qualifications and experience?	Yes- program design, program evaluation, policy recommendations, and BMR Program Management
	What is the firm's knowledge and ability to implement Cupertino's program?	5 years' direct experience as Cupertino's BMR Program Administrator
	How much experience and with what agencies or organizations? What is the experience level of the staff?	15 years of combined experience, currently managing cities of Cupertino, Daly City, Novato, Sonoma, and Truckee contracts
	Is there a conflict of interest?	No
Program Service Delivery		
2	What services are being offered?	BMR Program Administration, annual compliance monitoring, ownership resale process, ownership refinance process, rental housing services, ongoing waitlist management, and informational workshops
	Where are the services being offered? Are the services local?	Remote
	Who is providing the services? Which staff members? Direct contact for Cupertino?	3 staff members, 1 assigned directly to Cupertino program
	Is the staff multi-lingual? If so, which languages?	Spanish, translation available upon request

	What is the Consultant's monitoring experience? What is the number of units managed?	Experience monitoring 532 ownership and 700 rental units
	What is the Consultant's refinance experience?	Manage refinance process including restricted value determination, application, owner/lender checklist, coordination with homeowner/lender/title
	What is the Consultant's default resolution and foreclosure experience?	Performs buy-backs of all homes at risk of foreclosure
Costs		
3	Is there an initial onboarding cost?	No
	Is the proposal detailed and are costs / fees clearly outlined?	Yes
	Is there a fixed fee for basic services?	Yes
	Is there a fee per transaction / sale?	Yes- all transaction fees are included in the anticipated annual program cost
	What are the typical annual program costs anticipated?	\$265,000 (7% annual escalator)
	What percentages of costs / fees are tied to salary?	7%
	What percentages of costs / fees are tied to services?	93%

Next Steps

This is the first of two public hearings. The second public hearing will be held at a future City Council meeting with a date and time to follow.

Prepared by: Kerri Heusler, Housing Manager
Approved for Submission by: Benjamin Fu, Director of Community Development

Attachments:

- A - Draft Resolution 22-02
- B- RFQ BMR Program Administration

RESOLUTION NO. 22-02

A RESOLUTION OF THE HOUSING COMMISSION OF THE CITY OF CUPERTINO RECOMMENDING APPROVAL OF THE CONSULTANT RISE HOUSING FOR THE BELOW MARKET RATE (BMR) HOUSING PROGRAM ADMINISTRATION

WHEREAS, the City of Cupertino generates affordable housing units through its BMR Housing Mitigation Program, wherein BMR for-sale units are made available to median and moderate-income households, and BMR rental units are made available to low and very low-income households; and

WHEREAS, the City's Housing Mitigation Program was adopted in 1992 by ordinance that requires developers to provide a specified number of affordable owner occupied units and the units are managed in accordance with City Council adopted guidelines; and

WHEREAS, the City has overall responsibility for the BMR Program although the administration may be contracted out to another agency; and

WHEREAS, in February 2022, the City issued a Request for Qualifications (RFQ) inviting qualified consultants to provide proposals to administer the City's BMR Program; and

WHEREAS, in February 2022, the City received two proposals and evaluated based on criteria, program service delivery, cost objectives, and references; and

WHEREAS, Rise Housing has been selected as the lead consultant; now, therefore:

BE IT FURTHER RESOLVED that the Housing Commission of the City of Cupertino hereby

1. Adopts resolution 22-02 recommending approval of Rise Housing as the consultant for BMR Housing Program Administration; and
2. This Resolution is not a project under the requirements of the California Environmental Quality Act, together with related State CEQA Guidelines (collectively, "CEQA") because it has no potential for resulting in physical change in the environment. In the event that this Resolution is found to be a project under CEQA, it is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with certainty to have no possibility that the action approved may have a significant effect on the environment. CEQA applies only to actions which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. In this circumstance, the proposed action (recommendation of the BMR Program Administrator) would have no or only a de minimis effect on the

environment because it has no potential for resulting in physical change in the environment. The foregoing determination is made by the Housing Commission in its independent judgment.

PASSED AND ADOPTED at a regular meeting of the Housing Commission of the City of Cupertino this 10th day of March 2022 by the following vote:

Vote Members of the Housing Commission

AYES:

NOES:

ABSENT:

ABSTAIN:

SIGNED: _____ Connie Cunningham, Chair Housing Commission	 _____ Date
ATTEST: _____ Kerri Heusler, Housing Manager	 _____ Date

City of Cupertino
Request for Qualifications
Below Market Rate Housing Program Administration

Release Date: February 16, 2022

Deadline: February 28, 2022

The City of Cupertino (the “City”) is seeking a qualified consultant (the “Consultant”) to provide services to administer the City’s Below Market Rate (BMR) Housing Program. The City has a population of approximately 60,572 residents and approximately 20,752 housing units. Quality schools and closeness to high-tech jobs make Cupertino a desirable Silicon Valley address for a highly educated and culturally diverse population.

The City’s Housing Mitigation Program (BMR Program) was adopted in 1992 to generate affordable housing. The ordinance requires developers to provide a specified number of affordable owner-occupied and rental units. BMR for-sale units are made available to median and moderate-income households. BMR rental units are made available to low and very low-income households. The units are managed in accordance with City Council adopted guidelines, which are available for view on the [City’s Housing website](#). These units are subject to deed restrictions which ensure that the units remain affordable for the longest possible period of time, either in perpetuity or for 99 years. Since the adoption of this ordinance, the City has secured 263 total BMR units, of which 121 units are for-sale units and 142 are rental units. In accordance with all applicable Federal, State, and local laws, the contract for BMR Program Administration services will include, but is not limited to the following:

Administration Services

- Consultant will be the primary contact for the BMR Program and will handle all inquiries and correspondence from applicants, current BMR homeowners and renters, and property managers in buildings with units restricted under the BMR Program.
- Consultant will advertise the BMR Program, as needed, to solicit buyers and renters for available units and to establish a waiting list.
- Consultant will maintain a waiting list of qualified buyers and renters in accordance with the BMR Program guidelines. Maintenance of the waiting list includes reviewing required annual applications to remain on the waiting list, conducting an annual lottery for new applicants, and sorting all applicants into the appropriate priority point level within the waiting list.
- Consultant will utilize the City’s procedures, ordinance(s), resolution(s), and guidelines in the implementation of the BMR Program.
- Consultant will provide suggestions to the City for potential modifications to the City’s application process, procedures, and/or guidelines to ensure effective operation of the BMR Program.
- Consultant will maintain marketing content for the BMR Program, including flyers, website, and other material as needed.
- When requested by the City, Consultant will advise and assist City staff on matters related to the BMR Program.
- As necessary, Consultant will provide access to translation in other languages.

- Consultant will manage all appeals submitted to the BMR Program.

BMR Purchase Program Services

- Consultant will manage the entire sale process from advertising of available units to completing the closing on the BMR unit.
- Consultant will prepare and maintain the sales schedule for City approval.
- Upon receipt of one or more applications for the purchase of a unit, Consultant will ensure that each application is complete, verify eligibility, and confirm priority points. Consultant will rank the applications according to criteria in the City's written guidelines and coordinate approval with the City.
- Consultant will be available to answer any questions regarding the BMR Program and will help facilitate escrow closing. Consultant will also facilitate recordation of the resale restrictions, requests for notice of default, subordination agreements, and any other applicable documents with the title company prior to close of escrow.
- Consultant will maintain a list of local realtors and lenders interested in providing loans to qualified BMR Program applicants.
- Consultant will inspect prospective sales units, hold at least one "open house" for prospective buyers, assist buyers with locating a realtor, financing, coordinate appraisal, property and termite inspections, prepare disclosure statements, open and close escrows all in accordance with accepted real estate practices, and coordinate close of escrow to meet program deadlines (90 days in most cases).
- Consultant will provide or arrange Home Buyer education consistent with U.S. Department of Housing and Urban Development (HUD) standards.
- Consultant will monitor BMR units annually to confirm program compliance and investigate and manage potential defaults.
- Consultant will review and process requests for refinancing of BMR homes and junior loans in accordance with BMR Program guidelines.

BMR Rental Program Services

- Consultant will manage entire rental process including advertising of available units.
- Consultant will provide the property owner / manager of projects containing City BMR units with the most current income and rent guidelines upon issuance by HCD and HUD each year.
- Consultant will monitor BMR unit rents annually to ensure compliance with the required affordable rent levels under the BMR Program.
- Consultant will advise the property owner / manager regarding their compliance with the BMR Program.
- Consultant will verify the eligibility of prospective tenants qualified by the property manager.
- Consultant will manage the entire recertification process annually to ensure renters maintain BMR Program eligibility. In the event that a renter no longer qualifies for the City's BMR Program, consultant will work with the property manager to terminate the tenant's BMR Program participation after the applicable appeal period has lapsed and to qualify a new applicant for that BMR unit.

Conflict of Interest

Consultant warrants that it presently has no interest, and will not acquire any interest, direct or indirect, financial or otherwise, that would conflict in any way with the performance of the described in this Request for Qualifications (RFQ), and that it will not employ any person having such an interest. Consultant agrees to advise the City immediately if any conflict arises. Consultant further understands that it and its staff members must abide by all applicable statutes, rules, and regulations regarding conflicts of interest, including the Political Reform Act, Government Code Section 1090, and implementing regulations, including Title 2, Division 6, Section 18700 of the California Code of Regulations, and following.

Submittal Content

Completed RFQ's should be submitted via email to the Community Development Department at housing@cupertino.org, and must be received by Monday, February 28, 2022 by 5:00 PM. The following should be included in the proposal:

A. Materials

1. Application – Complete Proposal Application (Exhibit A)
2. Narrative – Provide a brief narrative explaining the Consultant's qualifications and experience, and how it meets the RFQ goals and objectives.
3. Implementation Plan – Provide a brief summary of the Consultant's Implementation Plan for provision of the services required.
4. Schedule of Fees – Summarize the compensation requested and provide a schedule of fees (fixed and transactional).

B. Entity

1. Identification of the Consultant, with names, positions, addresses, telephone numbers and e-mail addresses of key team members.
2. Intended role of each partner / staff member in the organization who will be involved in the implementation of the BMR Program and the key person in the organizational structure responsible for BMR Program management and operations. Please note area of responsibility and anticipated tasks.

C. Experience

1. General description of previous housing programs administered
2. Role of agency / firm and staff in such programs
3. Discussion of program successes, including unique challenges of programs
4. Example of past programs costs
5. At least 2 client or agency references for Consultant's experience with relevant programs

Evaluation Criteria

1. Emphasis will be placed on the directly relevant qualifications and capacity of the Consultant to administer the City's BMR Program. Submittals will be evaluated based upon the following criteria:

- Ability to meet RFQ goals and objectives.
- What objectives are met?
- Knowledge and ability to implement Cupertino's BMR Program
- Does the agency have local and/or regional experience?
- Does the agency / firm have the necessary experience? How much experience and with what agencies or organizations?
- What is the experience level of the staff?
- Is there a conflict of interest?

2. Program Service Delivery:

- What services are being offered?
- Where are the services being offered?
- Who is providing the services? Which staff members?
- Is the staff multi-lingual? If so, which languages?
- What is the Consultant's monitoring experience? What is the number of units managed?
- What is the Consultant's refinance, default resolution, and foreclosure experience?

3. Costs:

- What are the initial onboarding costs?
- Is the proposal detailed and are costs / fees clearly outlined?
- Is there a fixed fee for basic services?
- Is there a fee per transaction / sale?
- What are the typical annual program costs anticipated?
- What percentages of costs / fees are tied to salary?
- What percentages of costs / fees are tied to services?
- Are the costs / fees financially sustainable?

Submittal Deadline for Proposals

Proposals must be delivered to the City of Cupertino at housing@cupertino.org no later than 5:00 PM on Monday, February 28, 2022.

Contact Information

Proposal responses or questions regarding this RFQ may be addressed to:

Kerri Heusler, Housing Manager
City of Cupertino
Community Development Department
Phone: 408-777-3251
Email: kerrih@cupertino.org

EXHIBIT A
City of Cupertino BMR Program Administration
Proposal Application

Organization Name	
Address	
Organization Contact / Title	
Telephone #	
Email	
Title of Program	
Total Annual Cost of Program	
BMR Units Currently Administered	
Jurisdiction(s) served?	

Signature of Authorized Official: _____

Date: _____