

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Regular Meeting

May 1, 2024, 7:00 p.m.

Quinlan Conference Room

10185 N. Stelling Road

DRAFT MINUTES

CALL MEETING TO ORDER

Meeting was called to order at 7:01 pm

ROLL CALL

Commissioners Present: Prabir Mohanty, Emma Shearin, Mukesh Garg, Balaram
Donthi, Sudeep Kumar

Staff Present: Tommy Yu, Infrastructure (IT) Manager

APPROVAL OF MINUTES

- 1. Subject: Approve the March 6, 2024, regular meeting minutes.**

Chair Mohanty made a motion to approve the March 6, 2024, regular meeting minutes.

Vice Chair Shearin second the motion.

Motion passes unanimously.

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

- A. Cupertino Resident Rhoda Fry spoke regarding the City's previous External Auditor, Crowe LLP, Management letter dated March 31, 2023.**

NEW BUSINESS

- 2. Provide update on proposed Amendments to TICC Cupertino Municipal Code Chapter 2.74**

Staff Liaison Yu, provided a brief update to the Commission:

Regarding next steps to the proposed Amendments to TICC Cupertino Municipal Code Chapter 2.74, he relayed staff is working in partnership with the City Attorney's and City Managers Offices to best present proposed changes. He shared other Commissions may be

proposing changes, which may change the Council presentation format from individual commission to multiple commissions.

The Commission asked questions and communicated the importance of updating Commission roles and responsibilities.

Staff Liaison Yu relayed he will report Commission feedback to City Staff.

OLD BUSINESS

4. Subject: Provide update on City Council Work Program Items for 2024

Staff Liaison Yu provided a brief update to the Commission.

He relayed the City Council heard the Commissions Proposed items at the April 3 meeting. The specific City Manager's Office staff report was reviewed, which did not recommend the Commissions two items:

- 1.) Study to improve City Governance using AI: A study for the role of Artificial Intelligence in City Governance and how it can improve transparency and fiscal strategy.
- 2.) Educational campaign for Camera Registry Program: An educational campaign to publicize the Santa Clara County Sheriff's Office's Camera Registry Program (CRP) to improve quality of life for residents.

Item 1 was not recommended due to Budgetary constraints, and Item 2 was not recommended as it is currently being worked on as part of the License Plate Reader (LPR) City Work Program item.

Staff Liaison Yu concluded discussion by confirming items may be resubmitted in the future once the City has Artificial Intelligence (AI) Policy Adopted and there are reference cases.

5. Subject: Review TICC 2024 Schedule and Work Plan

The Commission reviewed and discussed the Schedule and Workplan.

As part of Review, Commissioners availability was discussed.

The Commission concluded confirming availability for the next regular meeting on July 3, 2024.

STAFF AND COMMISSION REPORTS**6. Review Mayor's Meeting 2024 Calendar**

Chair Mohanty and Vice Chair Shearin assigned attendance for the Mayor's meeting.

May 8th (in-person): Vice Chair Shearin

July 10th (zoom): Chair Mohanty

6. Receive update from Mayor's meeting with Commissioners.

General updates provided by Chair Mohanty who attended the March 2024 meeting.

7. Subject: Receive Commissioners Report

General updates provided.

FUTURE AGENDA SETTING

Chair Mohanty and the Commission relayed interest in reviewing proposed TICC Muni updates and goal setting. Chair Mohanty and Commissioner Kumar expressed interest in inviting Venmo to provide a presentation to the Commission.

ADJOURNMENT

Chair Mohanty adjourned the meeting at 8:06 pm.

SUBMITTED BY:

Marilyn Pavlov, Commission Secretary

APPROVED BY:

Prabir Mohanty, Chair