

ORDINANCE NO. 11-2081

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CUPERTINO
AMENDING CHAPTER 2.08 OF THE CUPERTINO MUNICIPAL CODE
REGARDING CITY COUNCIL RULES AND CONDUCT OF MEETINGS**

THE CITY COUNCIL OF THE CITY OF CUPERTINO HEREBY ORDAINS that Chapter 2.08 of the Cupertino Municipal Code is amended to read as follows:

2.08.080 Method of Presenting Matters to Council.

- A. Every official, board, commission or other body, connected with the City government, and every citizen, individual, corporation, committee or civic group, having any reports, communications or other matters to be presented at a City Council meeting, shall be referred to the City Clerk in writing before nine a.m. of the sixth day (Sunday included) preceding the day of such meeting for it to be given consideration as an item of agenda business.
- B. The City Clerk shall prepare an agenda setting forth such matters and the nature thereof under their appropriate headings, and setting forth all other matters to come before such meeting under their appropriate headings. The City Clerk shall, preceding such meetings, cause one copy thereof to be delivered to each member of the City Council and shall make such other copies available for public review as is consistent with State law.

2.080.090 Order of Business.

- A. The City Council of the city shall establish the order of business by resolution.
- B. The order of business to be taken up at an adjourned meeting shall be that as deemed by the Mayor and the City Council to be proper.
- C. The City Council may, in its discretion, establish time limitations for the presentation or discussion of any item of business; and, may establish a time after which no agenda item of business will be taken up in which case the motion for adjournment will contain the date and time for the completion of agenda business.
- D. Closed Sessions may be held as needed and scheduled by the City Attorney.
- E. Council may change the order of business at any individual council meeting by majority vote.

INTRODUCED at a regular meeting of the City Council of the City of Cupertino this 4th day of October, 2011 and enacted at a regular meeting of the City Council of the City of Cupertino this 18th day of October, 2011, by the following vote:

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Vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Members of the City Council

Wong, Santoro, Chang, Mahoney, Wang
None
None
None

ATTEST:

/s/Kimberly Smith

Kimberly Smith, City Clerk

APPROVED:

/s/Gilbert Wong

Gilbert Wong, Mayor