



DRAFT MINUTES
CUPERTINO DISASTER COUNCIL
Thursday, November 17, 2022

At 9:01 a.m., Chair Pamela Wu called the Special Cupertino Disaster Council to order. This was a teleconference meeting without a physical location.

ROLL CALL

Disaster Council Members Present:

- Chair, City Manager Pamela Wu
- Vice Chair, Vice Mayor Liang Chao
- Kristina Alfaro, Director of Administrative Services (9:15 a.m.)
- Luke Connolly, Acting Director of Community Development
- Rachelle Sander, Director of Parks and Recreation
- Bill Mitchell, Chief Technology Officer
- Matt Morley, Director of Public Works (9:15 a.m.)

Disaster Council Members Absent: None

Also Present:

- Meredith Gerhardt, Acting Emergency Manager
- Ken Ericksen, Citizen Corps Coordinator

APPROVAL OF MINUTES

1. Subject: Minutes from November 18, 2021
Recommended Action: Approve minutes from November 18, 2021

Chair Wu opened the public comment period and, seeing no one, closed the public comment period.

Mitchell moved and Sander seconded to approve the minutes from the November 18, 2021 meeting. The motion passed by the following vote: Ayes: Connolly, Mitchell, Sander, Chao, and Wu. Noes: None. Abstain: None. Absent: Alfaro and Morley.

POSTPONEMENTS – None.

ORAL COMMUNICATIONS – None.

PUBLIC HEARINGS – None.

OLD BUSINESS – None.

NEW BUSINESS

2. Subject: Winter Weather Outlook

Recommended Action: Receive a report on the Winter Weather Outlook from the National Weather Service

Written communications for this item included a presentation.

Brooke Bingaman, Meteorologist with the National Weather Service, presented the Winter Outlook for 2022–2023, including a review of the previous winter season, current drought conditions, the seasonal outlook, and weather preparedness resources.

At 9:15 a.m., Disaster Council members Alfaro and Morley joined the meeting.

Disaster Council members asked questions and made comments.

Chair Wu opened the public comment period and, seeing no one, closed the public comment period.

The Disaster Council received the report on the Winter Weather Outlook from the National Weather Service.

3. Subject: Evacuation Planning from Cupertino Office of Emergency Management

Recommended Action: Receive report by Cupertino Office of Emergency Management

Acting Emergency Manager Meredith Gerhardt reviewed 2022 evacuation planning efforts, including the development of evacuation maps for each evacuation zone in Cupertino and the process for updating and sharing those maps with the community through the City website.

Disaster Council members asked questions and made comments.

The Disaster Council received the report from the Cupertino Office of Emergency

Management.

STAFF AND COMMITTEE REPORTS

4. Subject: City of Cupertino Office of Emergency Management
Recommended Action: Receive report by the City of Cupertino OEM liaison

Acting Emergency Manager Meredith Gerhardt reported on Office of Emergency Management (OEM) efforts in 2022 and priorities for 2023, including standardizing community outreach related to extreme weather events and continuing the City's training and exercise program to prepare staff for emergency response roles.

Disaster Council members asked questions and made comments.

The Disaster Council received the report by the City of Cupertino OEM liaison.

5. Subject: Report by Citizen Corps
Recommended Action: Receive report by the Citizen Corps liaison

Written communications for this item included a report.

Cupertino Citizen Corps Coordinator Ken Ericksen reported on volunteer unit activities, exercises, and planning efforts. He also discussed volunteer support provided during extreme weather events and ongoing efforts to increase participation in volunteer programs managed through the Office of Emergency Management.

Cupertino Amateur Radio Emergency Services (CARES) volunteer Jim Oberhofer provided an update on CARES activities and upcoming exercises to enhance the City's emergency communications capabilities.

Disaster Council members asked questions and made comments.

The Disaster Council received the report by the Citizen Corps liaison.

FUTURE AGENDA SETTING - None

ADJOURNMENT

At 9:53 a.m., Chair Wu adjourned the Special Disaster Council meeting.

Minutes prepared by:

Meredith Gerhardt
Acting Emergency Manager