



CUPERTINO

CITY OF CUPERTINO

AGENDA

PARKS AND RECREATION COMMISSION

10185 North Stelling Road, Quinlan Conference Room

Thursday, March 6, 2025

7:00 PM

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Quinlan Community Center, 10185 North Stelling Road
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Quinlan Community Center.
- 2) E-mail comments by 4:00 p.m. on Thursday, March 6 to the legislative body at parksandrecreationcommission@cupertino.gov. These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

Members of the audience who address the legislative body are requested to complete a Speaker Card and identify themselves. Completion of Speaker Cards and identifying yourself is voluntary and not required to attend the meeting or provide comments.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Subject: February 6, 2025 Parks and Recreation Commission Meeting Minutes
Recommended Action: Review and approve the February 6, 2025 Parks and Recreation Commission meeting minutes.
[A - Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

- 2. Subject: Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process
Recommended Action: Review the Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process
[Staff Report](#)
[A - Community Funding Policy](#)
[B - Community Funding Applications Summary](#)
[C - Community Funding Applications and Eligibility Criteria](#)
[D - Commission Community Funding Evaluation Form](#)
[E - Evaluation Totals Form](#)

STAFF AND COMMISSION REPORTS

FUTURE AGENDA SETTING

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk’s Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request in advance by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk’s Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the City Council, Commissioners or staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not

wish to make public, as written communications are considered public records and will be made publicly available on the City website.



CITY OF CUPERTINO

Agenda Item

25-13780

Agenda Date: 3/6/2025
Agenda #: 1.

Subject: February 6, 2025 Parks and Recreation Commission Meeting Minutes

Review and approve the February 6, 2025 Parks and Recreation Commission meeting minutes.



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
10185 N Stelling Rd, Quinlan Conference Room
Thursday, February 6, 2025
7:00 PM
DRAFT MINUTES

CALL TO ORDER

Sonya Lee, Recreation Manager, called the Parks and Recreation Commission meeting to order at 7:02 p.m. in the Quinlan Community Center Conference Room, 10185 N Stelling Rd.

ROLL CALL

Commissioners present: Carol Stanek, Claudio Bono, Seema Swamy, Gopal Kumarappan
Commissioners absent: Sheela Sreekanth
Staff present: Sonya Lee, Jessica Suntay
Guest speakers: None

CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Chair and Vice Chair Selection

Recommended Action: Conduct the selection of the Chair and Vice Chair.

Commissioner Stanek nominated Commissioner Bono for Chair. Commissioner Bono seconded. Motion was not voted on.

Substitute Motion: Commissioner Kumarappan nominated Commissioner Swamy for Chair. Commissioner Swamy seconded. Substitute motion carried with 4 yes (Bono, Stanek, Swamy, Kumarappan) and 1 absent (Sreekanth).

Chair Swamy took over the meeting as Chair.

Chair Swamy nominated Commissioner Kumarappan for Vice Chair. Commissioner Kumarappan seconded. Motion was not voted on.

Substitute Motion: Commissioner Stanek nominated Commissioner Bono for Vice Chair. Commissioner Bono seconded. Substitute motion carried with 4 yes (Bono, Stanek, Swamy, Kumarappan) and 1 absent (Sreekanth).

APPROVAL OF MINUTES

2. Subject: January 23, 2025 Parks and Recreation Commission Special Meeting Minutes
Recommended Action: Review and approve the January 23, 2025 Parks and Recreation Commission special meeting minutes.

Chair Swamy motioned to approve the January 23, 2025 Parks and Recreation Commission special meeting minutes as submitted. Vice Chair Bono seconded. Motion carried with 3 yes (Stanek, Bono, Swamy), 1 abstain (Kumarappan), and 1 absent (Sreekanth).

POSTPONEMENTS

None

ORAL COMMUNICATIONS

Cathy Chiu supported pickleball striping on tennis court number one at Memorial Park.

Minna Xu, Cupertino resident, requested more information and a status update on the Lawrence-Mitty Park and Trail project schedule.

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

3. Subject: Parks and Recreation Commission Overview

Recommended Action: Receive an overview on the Parks and Recreation Commission.

Jessica Suntay, Administrative Assistant, presented on the item. Presented a Parks and Recreation Department overview, what the Parks and Recreation Commission does, and the Commission annual calendar.

Commissioner Kumarappan requested clarification the Community Funding timeline. Admin Assistant Suntay clarified that the Commission will review the applications and receive presentations from the organizations in March and then evaluate the applications in April.

Commissioner Kumarappan requested clarification on when Capital Improvement Program (CIP) Projects would come to Commission. Admin Assistant Suntay clarified that there are no specific scheduled dates for CIP items to come to Commission at this

time. Added that Susan Michael, CIP Manager, is working on the next fiscal year CIP plan and will hopefully present to Commission in the next coming months.

Commissioner Swamy requested clarification the available community funding amount [for the upcoming funding cycle]. Admin Assistant Suntay clarified that it is the same as last year [\$32,500].

STAFF AND COMMISSION REPORTS

Recreation Manager Lee presented the Liaison's update as submitted.

Commissioner Stanek reported on the labyrinth at McClellan Ranch Preserve and requested a status update on the labyrinth social media post.

FUTURE AGENDA SETTING

Commissioner Kumarappan requested an overview of parks and recreation CIP projects. Chair Swamy seconded.

Chair Swamy requested to look into Sports Center class registration and court reservations for residents verses non-residents.

Vice Chair Bono requested pickleball and tennis court maintenance, and pickleball striping at Memorial Park. Commissioner Stanek and Commissioner Kumarappan seconded.

ADJOURNMENT

Chair Swamy adjourned the meeting at 8:00 p.m. to the March 6, 2025 meeting at 7:00 p.m.

Respectfully Submitted by,

Jessica Suntay, Administrative Assistant
Parks and Recreation Department

Minutes approved at the _____ regular meeting



CITY OF CUPERTINO

Agenda Item

25-13781

Agenda Date: 3/6/2025
Agenda #: 2.

Subject: Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process

Review the Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process



PARKS AND RECREATION DEPARTMENT

QUINLAN COMMUNITY CENTER
10185 NORTH STELLING ROAD • CUPERTINO, CA 95014-5732
TELEPHONE: (408) 777-3120 • FAX: (408) 777-1305
CUPERTINO.ORG

PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: March 6, 2025

Subject

Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process

Recommended Action

Review Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process

Discussion

Grant Applications

The Community Funding Grant application process opened on January 1, 2025, and closed on February 1, 2025. The City received 15 applications for the FY 2025-2026 Community Funding Grant Program application cycle. Staff reviewed all submitted applications for completeness and eligibility, determined by compliance with the Community Funding Policy (Attachment A). Staff concluded that 15 applications fully met eligibility requirements. A summary of the application project, funding requested, funding tier, new or returning applicant, and prior funding is provided (Attachment B). All submitted applications will be provided to the Commission for review, as well as staff's evaluation of each application's eligibility (Attachment C). Applicants have been notified of the Commission meeting and will have the opportunity to provide any clarification regarding Commissioner's questions.

Evaluation Process

At the April 3rd regular meeting, the Commission will facilitate the evaluation process and will provide a funding recommendation to City Council. Prior to this meeting the Commissioners should prepare their preliminary evaluation scoring for the organizations using the Commission Evaluation Form (Attachment D). Commissioners will have the opportunity to discuss organization eligibility and ask clarifying questions. After receiving public comment on the item, the Commissioners

will complete their evaluation form before providing their total out of 100 for each application. Staff will take the totals from each Commissioner and compile them into the evaluation totals form (Attachment E). The Commission will continue the discussion of the data utilizing the evaluation totals form, will have the opportunity to adjust rankings accordingly, and will determine a funding recommendation for City Council.

Eligibility

Staff concluded that 15 applications fully met eligibility requirements, which is reflected in the Community Funding Applications Summary. Final eligibility of applications will be determined by the Commission during the evaluation process. When completing the evaluation form, Commissioners should give a score of zero to any applicants they do not deem eligible. Any applicants deemed eligible should be evaluated according to the given criteria. The Commission will be able to review the scores during the evaluation process and discuss eligibility further as a group.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact associated with reviewing Community Funding applications and receiving staff's presentation. In April, the Commission will review application evaluations and provide a recommendation regarding funding to City Council for final approval.

Prepared by: Jacinta Liang, Management Analyst

Reviewed by: Jenny Koverman, Recreation Manager

Approved for Submission by: Rachele Sander, Director of Parks and Recreation

Attachments:

A – Community Funding Policy

B – Community Funding Applications Summary

C – Community Funding Applications and Eligibility Criteria

D – Commission Community Funding Evaluation Form

E – Evaluation Totals Form

Fiscal Policies – Community Funding Grant Policy

PURPOSE

The City of Cupertino currently provides funding to local non-profit organizations in the areas of social services, fine arts, and other programs for the general public. The policy provides a framework for the City's Community Funding Grant Program and guides the administration of the program and decision-making process. It also provides guidance on key aspects of the City's Community Funding Grant Program processes including Eligibility, Evaluation Criteria, Restrictions/Guidelines, and Procedure.

SCOPE

All requests for funding must comply with this policy.

POLICY

The City has established the Community Funding Grant Program, subject to availability of funds, with a range of \$70,000 to \$90,000 in total funding available. Community Funding Grants shall not exceed \$20,000 per applicant, per year. City Council will determine the organizations to be awarded funds through the Community Funding Grant Program. City Staff shall review applications for completeness and review the qualifications and accuracy based upon the eligibility criteria set forth below. In all cases, the City reserves the right to reject any and all applications in the event staff identifies a potential conflict of interest or the appearance of a conflict of interest. Submission of an application in no way obligates the City to award a grant and the City reserves the right to reject any or all applications, for any reason, at any time.

Eligibility

To receive consideration for a Community Funding Grant, grant requests must:

- Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.
- Identify how the funds will be used to benefit the Cupertino community.
- Be awarded only once per project
- For specific needs, not ongoing, operational costs, or endowment funds.
- Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.
- Be complete and submitted by the application deadline.

Evaluation Criteria

- Impact on and benefit to the Cupertino community
 - Number of Cupertino residents served vs. number of non-Cupertino residents served

- o Availability of the program/project/event to the entire Cupertino community
- Community need for the program/project/event
- Alignment with Cupertino General Plan Principles
- Uniqueness of the program/project/event
 - o Lack of duplication in service in Cupertino
 - o Level of collaboration if a duplicated service
- Qualifications and experience of the organization and its members
- Reasonable cost
- Demonstrated effort to secure funding from other sources and/or establishing partnerships with other community or city organizations
- Clarity, completeness, and accuracy of grant application
- Past performance and compliance with requirements if a recurring applicant

Applications will be sorted into two categories:

- *New applicants*
- *Past recipients*

Applications in each category will be evaluated using a tiered structure based on the dollar amount requested for award as follows:

- < \$999.99
- \$1,000.00 - \$4,999.99
- \$5,000.00 – \$9,999.99
- \$10,000.00 - \$20,000.00

Restrictions/Guidelines

- An organization that is applying for multiple grants shall only submit one application.
- If requested, recipients must provide full financial statements for the organization.
- Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival
- Admission to or participation in the event must be "free of charge"
- If an applicant makes a grant request directly to a member of the City Council, whether individually or as a group, the Council shall refer the applicant to the Parks and Recreation Department for a Grant application to be reviewed in accordance with this policy.
- Grant recipients shall acknowledge the City contribution in formal promotional materials and efforts related to the funded activity. Any use of the City logo must be approved by the City's Communications Officer.

Procedure

1. Applicants submit timely and complete grant applications by February 1.
2. City Staff reviews application for completeness and compliance eligibility.
3. Applications will then be forwarded to the Parks and Recreation Commission to be evaluated and sorted into the tiered funding structure. All applicants will be notified and invited to attend the Parks and Recreation Commission Meeting where their applications will be discussed. This meeting typically takes place in Spring.
4. City Council will make the final decision on grant amounts for each applicant as part of the budget adoption which typically happens in June. All applicants will be notified and invited to attend the City Council Meeting where their applications will be discussed.
5. Grant recipients shall submit a written report to the Parks and Recreation Department to show proof that the grant funds have been spent in the manner and for the purposes stated on the application, including information about the number of persons served and other results that benefit Cupertino.
 - Due by the 15th business day of July following the Fiscal Year in which grant funds are disbursed.
 - Failure to submit a written report by the July deadline could result in the loss of grant funding eligibility in the future.
 - Applicants will be expected to reimburse the City any funding awarded and not used for their program/project/event.

Status	Applicant	Project Name	Cupertino Residents Served	Amount Requested	Tier	Eligibility
New	iTalented	iSpark	13,467	\$900.00	Tier 1	Eligible
New	Remember the ToothFairy	Dental Treatment Program	20	\$1,000.00	Tier 2	Eligible
New	Active Circle	All Inclusive Family Picnic	50	\$2,000.00	Tier 2	Eligible
New	Via Rehabilitation Services	STEAM & Outdoor Education	8	\$5,000.00	Tier 3	Eligible
New	ElderAid	Background Verification Integration and Support	52,500	\$6,000.00	Tier 3	Eligible
New	Innovart Foundation	Head & Heart: Mental Health Matters	10,000	\$8,000.00	Tier 3	Eligible

Status	Applicant	Project Name	Cupertino Residents Served	Amount Requested	Tier	Eligibility	Last Funded	Cupertino Residents Served	Amount Funded	Project	Notes
Returning	Asian American Parents Association	AAPI Multicultural Festival	200	\$4,000.00	Tier 2	Eligible	FY 23-24	200	\$3,000	2024 Cupertino Multicultural Fair	
Returning	Rotary Club of Cupertino	Thanksgiving Meal Sharing Program	300	\$4,000.00	Tier 2	Eligible	FY 24-25	N/A	\$4,000	Rebuilding Together House Renovations	Actual amount of residents served won't be submitted until the annual report is due in July 2025
Returning	AINAK	Eyecare & Eyeglasses	15	\$5,000.00	Tier 3	Eligible	FY 24-25	N/A	\$2,750	AINAK Eyeglasses	Actual amount of residents served won't be submitted until the annual report is due in July 2025
Returning	No Time to Waste	5/1000: Feed the Need	32,500	\$5,000.00	Tier 3	Eligible	FY 23-24	12,989	\$5,000	7/250: Feed the Need	
Returning	Special Olympics Northern California	2025 Cupertino Bowling Team Program	12	\$5,760.00	Tier 3	Eligible	N/A	N/A	N/A	N/A	Applied in FY24-25 but was not funded
Returning	Friends of Deer Hollow Farm	The Tule House Shelter	26,000	\$7,300.00	Tier 3	Eligible	FY 21-22	12,000	\$7,000	Deer Hollow Farm-Demonstration Garden	
Returning	Chinese American Coalition for Compassionate Care	Suicide Prevention Program (SPP)	10	\$7,500.00	Tier 3	Eligible	FY 22-23	2,509	\$13,000	Mindfully Facing Grief and Loss and Starting the Conversation	
Returning	Cupertino Symphonic Band	Band Equipment	500	\$8,858.00	Tier 3	Eligible	FY 24-25	N/A	\$3,000	Band Equipment and Materials	Actual amount of residents served won't be submitted until the annual report is due in July 2025
Returning	West Valley Community Services	Gift of Hope 2025	350	\$10,000.00	Tier 4	Eligible	FY 24-25	N/A	\$3,750	Gift of Hope 2024	Actual amount of residents served won't be submitted until the annual report is due in July 2025

Tiers	
Tier 1	<\$999.99
Tier 2	\$1,000.00 - \$4,999.99
Tier 3	\$5,000.00 - \$9,999.99
Tier 4	\$10,000.00 - \$20,000.00

TOTAL Community Funding Grants Requested \$80,318.00

Community Funding Approved Funding Range - Up to \$32,500



CUPERTINO

COMMUNITY FUNDING GRANT APPLICATION

[PARKS AND RECREATION](#) | [408-777-3120](#) | [WWW.CUPERTINO.ORG](#)

SECTION 1: CONTACT INFORMATION

[Download](#)

Full Legal Name

Tianwei Zhang

Website

<https://service.italented.org/home>

Address

4653 Persimmon Place

City

San Jose

State

CA

Zipcode

95129

Phone

6692258492

Organization President/ Executive Director Name and Title

Huijing Cao, CEO

Email

andyzhang0607@gmail.com

Phone

6692258492

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2022

Sponsor Name

HUIJING CAO

Sponsor Address

5998 SUTTON PARK PLACE

City

Cupertino

State

California

Zipcode

95014

Phone

Federal Tax ID

88-3876949

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

3124

Total # of Board Members

4

Total # of Staff

24

Total # of Volunteers

40

Organization has an endowment fund?

No

Mission Statement

To Inspire passionate youth to explore and develop their talent on different subject areas while giving back to the community through educational services.

Brief Description of Organization and Services Provided

iTalented is a collection of programs designed to inspire youth and develop talent through education and leadership. It is divided into three divisions: iConnect, iServe, and iSpark. iConnect provides English education to underrepresented and underdeveloped communities worldwide. iServe serves as our main volunteering unit, offering students opportunities to develop leadership skills by contributing to major events, including regional Mathcounts competitions and public mock Mathcounts events. The focus of our application is on our iSpark division, which connects volunteers from iServe to lead public classes that support the next generation. Our classes span both humanities and STEM subjects, ranging from introductory courses to coding with Scratch and creative writing. Last summer, we successfully implemented online courses. However, we aim to expand into new subjects that may require additional equipment and offer in-person classes alongside our online programs.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

iSpark

2. Date(s) and/or duration of program/project/event

Summer/Year-Round

3. Total program/project/event budget

\$ 1000

4. Requested Amount

\$ 900

Percent of total program/project/event budget

90

%

5. What percentage of your organization's projected income does your funding request represent?

50

%

6. Type of Request

Program Support

7.

established in

Existing program/event

2023

8. Describe the purpose of requested awarded funds and the services that will be provided

The funds will be utilized to support future iSpark programs this summer, allowing us to create more programs that require extra materials, which we would be able to cover. We are also looking to expand our programs into in-person activities, needing facilities to host the classes or events.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 600

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 300

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

We are applying for funding for our iSpark program, which successfully provided free educational programs in various subjects last summer, all led by volunteers. Our program promotes equity by making STEM education accessible to all and reducing barriers for underrepresented students. This funding will enable us to expand iSpark, supporting courses that require additional supplies and allowing us to introduce potential in-person classes.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

This grant will support our program, which is open to all students, primarily in the Bay Area. Our in-person classes will likely be held in Cupertino, as it serves as the center of our current operations.

a) Number of individuals total

b) Number of Cupertino residents

20000

13467

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The program will be available to all students on a first come first serve basis. There is a minimum age requirement on most courses, ensuring that our resources are spent meaningfully.

d) Will there be a charge or fee for the program/project/event (if applicable)?

There is currently no fee for any of our classes. Certain future classes, however, may require a fee for materials. With funding, we can eliminate these fees, ensuring all students have access to our programs without financial barriers.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Our main advertising is through word of mouth and online social groups. Since our program is mostly free, extensive advertising is typically unnecessary. However, if needed, we plan to leverage our volunteer connections with schools to help spread the word.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If full funding is not awarded, we will scale back programs that require higher funding and may offer more classes online to reduce costs.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

None

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

None

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

None

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[FinalLetter 88-3876949 ITALENTED 11052022 00.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

iTalented (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	N/A		Not receiving any fee waivers
Admission to or participation in the event must be "free of charge"	X		



CUPERTINO

COMMUNITY FUNDING GRANT APPLICATION

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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Remember the ToothFairy

Website

https://rememberthetoothfa.wixsite.com/my-site-1

Address

3065 Cameron Way

City

Santa Clara

State

California

Zipcode

95051

Phone

8572062312

Organization President/ Executive Director Name and Title

Catherine Xu, Founder and CEO

Email

rememberthetoothfairy@gmail.com

Phone

8572062312

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2024

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

#99-3646096

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

7480

Total # of Board Members

5

Total # of Staff

0

Total # of Volunteers

101

Organization has an endowment fund?

No

Mission Statement

Remember the ToothFairy is a student-led non profit organization working to instill healthy brushing habits in children through early education and exposure. Our team understands that poor oral health goes beyond cavities and gum diseases. In fact, children who have bad brushing habits often miss school more and receive lower grades than children that don't. Through our worldwide service events, fundraisers, chapters, and partnerships, Remember the ToothFairy is ensuring a future with healthy smiles. From our members to our volunteers, we are devoted to the mission of helping as many children as we can.

Brief Description of Organization and Services Provided

Remember the ToothFairy is a nonprofit based in the San Francisco Bay Area aimed to instill good brushing habits in children from low-income communities nationwide through our three service programs. We donate toothbrushes, toothpaste, floss, and other types of dental hygiene equipment, host interactive, educational outreach events in the community, and partner with dental clinics to provide discounts and easier access to oral health.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Dental Treatment Program

2. Date(s) and/or duration of program/project/event

All of 2025 and beyond

3. Total program/project/event budget

\$ 5,000

4. Requested Amount

\$ 1,000

Percent of total program/project/event budget

20

%

5. What percentage of your organization's projected income does your funding request represent?

13

%

6. Type of Request

Program Support

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

The requested funds will go to allowing children from low-income backgrounds visit the dentist for the first time through our dental clinic partnerships. We hope that through this program, children will take the first steps to better their dental health, allowing for more people to know the importance of good dental hygiene and continue practicing it into their adulthood.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Dental Hygiene Cleaning

\$ 1000

f) Other

Cost

N/A

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Our request aligns with Cupertino's General Plan Principles when it comes to Access to Healthcare Services. By partnering with dental clinics in and around Cupertino, we are giving elementary aged students living in Cupertino easy and free access to dental care, if they qualify.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

This program is targeted at families with young children (usually ages 5-11) who are classified as low income.

a) Number of individuals total

b) Number of Cupertino residents

20

20

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Families with children in the community are eligible if they are classified as low income and have never visited the dentist before. Remember the ToothFairy uses eligibility for free/reduced lunch for classification into this category.

d) Will there be a charge or fee for the program/project/event (if applicable)?

There will be no fee for this program.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We hope to promote/advertise this program to the public by connecting with Cupertino public elementary schools to find students that are interested in this program that match the demographics of the people we are looking for to participate in this program.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We will fund the remainder of the amount through our monthly fundraisers and through grants from private organizations/individuals. There is no minimum needed for this project to take place, but every child we serve will cost us about \$50. The more funding we receive, the more children we are able to serve.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No, we have not received grant funding from the City of Cupertino in the past.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

We have never received financial or in-kind support from the City of Cupertino.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We have not requested funding from other agencies/organizations yet.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[IMG 7982.jpeg](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[2024 Annual Report \(1\).pdf](#)



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Active Circle

Website

theactivecircle.org

Address

3823 Sullivan Dr

City

Santa Clara

State

CA

Zipcode

95051

Phone

4083821339

Organization President/ Executive Director Name and Title

Nivriti Vira, Founder CFO & Secretary

Email

activeantcircle@gmail.com

Phone

4083821339

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2023

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

93-4130694

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

3000

Total # of Board Members

3

Total # of Staff

3

Total # of Volunteers

3

Organization has an endowment fund?

No

Mission Statement

Creating Active connected communities that Physically and Mentally healthy.

Brief Description of Organization and Services Provided

Born from the vision of middle schoolers in 2020, Active Circle's mission is to create Active Connected Communities. This platform allows you to create or participate in group activities. Our goal is to ignite a movement that empowers people to embrace a holistic approach to well-being, encompassing both mental and physical health.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

All inclusive picnic for special needs kids' and families

2. Date(s) and/or duration of program/project/event

once every quarter

3. Total program/project/event budget

\$ 4000.00

4. Requested Amount

\$ 2000

Percent of total program/project/event budget

50 %

5. What percentage of your organization's projected income does your funding request represent?

50 %

6. Type of Request

Program Support

7. established in

Existing program/event 2024

8. Describe the purpose of requested awarded funds and the services that will be provided

Active Circle hosts quarterly all inclusive picnic for special needs kids' and families. The funds will mainly be used for venue, materials, entertainment and food. The team also hosts, organizes and sponsors many health webinars, local community sports events, health challenges and donates to various causes

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 500

c) Entertainment

\$ 300

d) Room/Venue Rental

\$ 500

e) Other Professional Services

Cost

Not applicable \$ 0

f) Other

Cost

Food \$ 700

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

This request aligns with Cupertino's Community Services Element, specifically enliven Cupertino Neighborhoods and Special Areas and help promote health, interactions and community-building. Active Circle hosts quarterly all inclusive picnic for special needs kids' and families. The funds will be used for venue, materials, entertainment and food. Active Circle also sponsors local community sports events to promote healthy living and build Active Connected Communities. Active Circle is going to sponsor Indoor Throwball Tournament for women organized by California Throwball Association. Events like this promote community building and encourages healthy living. Active Circle also completed a major Sneaker Donation drive and collected almost 600 pairs of sneakers by partnering with various sports teams across Bay Area. The proceeds from the drive will be donated to NoKidHungry. Also this drive has saved 600 sneakers from entering the landfill. Active Circle hosts various health webinars and health challenges for families across USA and bay area including Cupertino. These events promote healthy living for all participants. .

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Active Circle partners with Special Ed parents and kids community in Cupertino, Sunnyvale and Santa Clara. Active Circle also participates in local Cupertino events like Bike Fests, supported medical screening in local Cupertino city event. Has hosted park cleanup for Cupertino parks.

a) Number of individuals total

70

b) Number of Cupertino residents

50

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

All our events are open to entire community and people in the community.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No Charge

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Neighborhood groups, Active Circle Website, Social Media and Fliers in Schools and libraries. We also work with Special Ed Parents Teachers Students Association board members in FUSD district.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

Donations and other fund raising events. Minimum \$500 per quarterly event. So total \$2000 annually. Every and any dollar received will help this organization that is founded and run by High Schoolers.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

No

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[B2187-5400 \(1\).pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

Active Circle (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds will mainly be used for venue, materials, entertainment and food for quarterly all inclusive family picnics
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	N/A		Not receiving any fee waivers
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Via Rehabilitation Services, Inc.

Website

<https://campviawest.org/>

Address

c/0 AbilityPath 350 Twin Dolphin Dr, Suite 123

City

Redwood City

State

CA

Zipcode

94065

Phone

408-867-1115

Organization President/ Executive Director Name and Title

Bryan Neider, CEO

Email

ceo@campviawest.org

Phone

650-218-2626

Contact Name and Title (if different)

Anne-Marie Hong, Grants Manager

Email

ahong@abilitypath.org

Phone

650-250-7130

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1949

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

94-1212130

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$4,037,681

Total # of Board Members

6

Total # of Staff

10

Total # of Volunteers

100

Organization has an endowment fund?

No

Mission Statement

School was not mandated for children with disabilities in the 1940's, so the single mother of a 13-year-old boy with cerebral palsy had to leave her son alone every day in a wheelchair by the window. Two women noticed, stepped forward to offer help, and began taking him on short community excursions to broaden his horizons. That act of generosity led to the creation of the Crippled Children's Society, an organization that would become Via Services and is now known as Camp Via West. Our mission is to empower people with disabilities and their families to grow, develop, and thrive by providing essential skill-building and recreational programs.

Brief Description of Organization and Services Provided

Camp Via West provides a variety of camp programs serving youth and adults with cognitive challenges and intellectual/developmental disabilities. In summer 2025, we will hold 9 summer camp sessions, in the form of week-long overnight or day camps, targeting 750 registrations, a 50% increase from 2024. Additionally, "off-season" weekend camps relaunched this January, and we will host 2-3 community/family events. Located in the Cupertino Foothills, our 13.5-acre camp is one of the last remaining camp options for this population in the Bay Area and is a crucial resource for residents of Cupertino. Camp Via West provides a dual service to the community – a rich camp experience and respite for their family members. All of our camp sessions provide innovative programs and activities that include both learning and outdoor experiences, plus independent living skills and skill-building activities that are specifically designed to improve self-sufficiency. We

support the development of social skills, independence, and self-confidence to prepare participants for the transition to young adulthood, future relationships, and the rest of their lives. Camp Via West provides a unique combination of traditional camp experiences (including outdoor sports and hiking, creative and dramatic arts, campfires, dances, talent shows) along with life skills activities such as culinary arts and nutrition, personal safety and abuse prevention, physical fitness, and health self-management. We incorporate recreational therapy into our curriculum to address psychological and physical health, well-being, and recovery through activity-based interventions and with a wide variety of activity choices. Of those activities, STEAM serves a crucial role in our camp curriculum. We also utilize our on-campus garden and art center for hands-on experiential learning, which often transcends into daily living skills and/or job skills development. The impact of a camp experience is monumental, and individuals with disabilities often miss out on that opportunity because they wouldn't have the support they need to attend typical camps. Camp Via West ensures the needs of campers are met AND that campers are meaningfully engaged so that families can take full advantage of their respite. This includes a person-centered approach that serves individualized needs in staffing-to-participant ratios of 1:1, 1:2, and 1:3, in individualized nursing support, and in individualized dietary support.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

STEAM & Outdoor Education at Camp Via West

2. Date(s) and/or duration of program/project/event

June 12, 2025-August 20, 2025

3. Total program/project/event budget

\$ \$3,382,669

4. Requested Amount

\$ 5,000

Percent of total program/project/event budget

1 %

5. What percentage of your organization's projected income does your funding request represent?

1 %

6. Type of Request

Program Support

7.

established in

Existing program/event

1949

8. Describe the purpose of requested awarded funds and the services that will be provided

With grant support, Camp Via West will expand STEAM & outdoor education at Camp Via West for children & adults with intellectual/developmental disabilities and other cognitive needs/challenges by engaging with community partners with specific expertise and by purchasing equipment and supplies to facilitate innovative activities. Projects such as building a robot, investigating the everyday use of semiconductors, exploring space, creating a film, following recipes, and growing food in the garden will enhance campers' experiential learning. The grant will fund supplies and contract fees for specialized programming.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 4000

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Not applicable

\$ 1000

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Camp Via West aligns with Cupertino's desire to be a balanced and diverse community inclusive for all residents and workers, with ample places and opportunities for people to interact, recreate, innovate and collaborate that meets the needs of the full spectrum of the community, while ensuring equal opportunities for all residents and workers regardless of age, cultural or physical differences. Individuals with intellectual/developmental disabilities need a place away from home to grow their skills and minds, create social connections, and be their authentic selves. They need to have access to the activities and events that you would have at a typical summer or sleepaway camp – campfires, talent shows, hiking, horseback riding, swimming, etc. – as well as the assistance from staff to ensure their medical, physical, and behavioral needs are supported and they are kept safe.

Camp Via West summer camps incorporate these monumental experiences as well as educational components through STEAM learning, outdoor education, performing arts, and fitness & nutrition activities. Campers and their families have needs that are two-fold – a camp experience rich with social, recreational, cognitively, and emotionally stimulating activities for individuals with disabilities, and respite for the family. Respite provides an essential break to their parents/caregivers who are strained from 24-7 care and supervision for their loved one. Respite allows them to recharge, spend time with the other siblings, or even sometimes just work to support their family. This respite aspect has been proven to decrease the high rate of burnout and divorce for these caregivers and contribute to everyone's quality of life - the participant and their caregivers alike. Due to Covid-related closures and the wildfires of recent years, Camp Via West is one of the only services remaining for this in the Bay Area.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Camp Via West is located in the Cupertino Foothills and 43% of campers are Santa Clara County residents. While the campus is physically located in Santa Clara County, we attract children ages 5+, adults, and seniors with developmental disabilities from all over the Bay Area and beyond.

a) Number of individuals total

362

b) Number of Cupertino residents

8

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Camp Via West is available to youth and adults ages 5+ with intellectual/developmental disabilities and social/emotional challenges, including autism spectrum disorder, cerebral palsy, Down Syndrome, and more. We work with campers, families and helpers to determine eligibility for camp based on individual strengths and support needs rather than diagnosis, although there are some medical diagnoses and treatments which we do not have the resources to support at camp.

d) Will there be a charge or fee for the program/project/event (if applicable)?

There is a fee for service for Camp Via West, but we accept regional center funding, which means we can bill the San Andreas Regional Center for a fixed dollar amount if the camper meets certain eligibility criteria. Campers who are eligible for regional center funding do not have to pay anything out of pocket for camp sessions. There are still campers who do not meet the eligibility criteria, particularly for our Altitude youth camp that primarily serves people with autism, and we do offer scholarships for those who cannot pay the out-of-pocket fee.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We promote Camp Via West through social media advertising, email marketing, camp fairs, and print marketing.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We are committed to ensuring the sustainability of Camp Via West beyond the scope of this grant, through continued income from community events, campus rentals, and ongoing partnerships. Should further grant funding not be available, we will seek donations, hold fundraisers, and explore revenue-generating opportunities to sustain the program, ensuring that the space remains a valuable resource for both our campers and the broader community.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

N/A

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Myra Reinhard Family Foundation: \$55,000 (received) Stella B Gross Charitable Trust: \$7,500 (received) El Camino Health: \$30,000 (received) Shortino Family Foundation: \$53,000 (received) Micron Foundation: \$15,000 (received) KLA Foundation: \$25,000 (received) Santa Clara County: \$17,139 (received) Cupertino Rotary: \$2,500 (received) Mission City Community Fund: \$5,000 (requested) Atkinson Foundation: \$10,000 (requested)

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[IRS Determination Letter \(3\).pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

Via Rehabilitation Services (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		There is a fee but eligible participants' fees are paid by the San Andreas Regional Center. For any campers who do not meet eligibility criteria, scholarships are available for those who cannot pay the out-of-pocket fee.



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

ElderAid

Website

www.theelderaid.com

Address

1041 W Hill Ct

City

Cupertino

State

CA

Zipcode

95014

Phone

408-480-9693

Organization President/ Executive Director Name and Title

Deepali Pathak, CEO

Email

elderaidteam@gmail.com

Phone

408-480-9693

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2023

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

93-4252682

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$4000

Total # of Board Members

3

Total # of Staff

0

Total # of Volunteers

10

Organization has an endowment fund?

No

Mission Statement

At ElderAid, our mission is to improve the lives of seniors by connecting them with caring local volunteers. We aim to support seniors in living independent, happy, and dignified lives through community and kindness.

Brief Description of Organization and Services Provided

ElderAid is a nonprofit organization headquartered in Cupertino, California. The organization is a mobile/web/telephone platform which connects seniors needing support with local volunteers, fostering a sense of community and independence for older adults. Seniors can request services like companionship, errands, and assistance with daily tasks. For more information, visit www.theelderaid.com.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

ElderAid Background Verification Integration and Support

2. Date(s) and/or duration of program/project/event

The project will begin as soon as the grant funding is available and will require three months of development time to integrate it into the existing platform.

3. Total program/project/event budget

\$ 6000

4. Requested Amount

\$ 6000

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

100

%

6. Type of Request

Program Support

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

ElderAid has been receiving overwhelmingly positive feedback from seniors using our app. To further enhance the safety and trustworthiness of the platform, we aim to incorporate a background verification process within the app. This will ensure that both seniors and volunteers registering on the platform are verified by a reputable verification company. Implementing this feature will significantly increase the safety of our seniors, providing them with peace of mind knowing that the volunteers assisting them have been thoroughly vetted. Additionally, with the requested funding, we will also cover the background verification costs for the first 100 seniors who register on the platform. To achieve this important goal, we are seeking funding and are submitting this application for your support.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Outsourced developers

\$ 3000

f) Other

Cost

Covering initial cost for 100 seniors + outreach

\$ 3000

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

ElderAid's mission to enhance the quality of life for seniors aligns closely with Cupertino's General Plan Principles, particularly those promoting community well-being, inclusivity, and public safety. Our initiative fosters meaningful connections between seniors and volunteers, creating a stronger sense of community. By incorporating background verification into the ElderAid app, we aim to uphold public safety, one of the city's core values, ensuring that seniors feel secure when engaging with verified volunteers. The requested funds will be used to implement a robust background verification system within the ElderAid app. This involves partnering with a reputable verification company to screen volunteers and seniors registering on the platform. This added layer of security will help safeguard our seniors, ensuring that all volunteers assisting them have undergone thorough vetting. Also, it will encourage more seniors and volunteers to join the platform, knowing it prioritizes their safety and well-being. This initiative not only supports seniors' independence but also reflects Cupertino's dedication to fostering a safe, inclusive, and connected community.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

ElderAid's services are currently targeted to seniors and volunteers in Cupertino and its surrounding neighborhoods. This grant will serve seniors in Cupertino who rely on ElderAid for support and companionship, as well as local volunteers who wish to contribute to the community. The primary beneficiaries are older adults who may need assistance with daily tasks, errands, or companionship, particularly those who value safety and trust in their interactions.

a) Number of individuals total

52000

b) Number of Cupertino residents

52000

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The ElderAid platform has a minimum age requirement of 14, allowing all Cupertino residents aged 14 and older to access and benefit from its services.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The ElderAid platform is free and completely volunteering based

13. Describe how you will promote/advertise your event or activity for awareness to the public.

In order to advertise our new background verification process, our team has created a multi-faceted promotional campaign to raise awareness. We will actively post across our social media channels - highlighting the benefits of the process and stories from seniors and volunteers about their success stories. We will also send targeted emails to our volunteer network to keep our internal "team" informed and encourage them to spread the word across their communities. Lastly, we will collaborate with local senior/community centers to distribute flyers outlining details about the new process, maintaining the trust we have built.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If ElderAid is granted the full requested amount, the primary costs will be allocated to development efforts and initial implementation. Our developers will integrate the new safety features into the app, and our communications team will work to raise awareness among current and potential users. Any additional funds will be used to cover the background verification costs for seniors, many of whom are on fixed incomes or may struggle with the technology involved. However, if we do not receive the full amount, we require a minimum of \$3,000 to cover essential development costs. In this case, the funds available for covering background verification costs for seniors will be limited, meaning fewer seniors will receive free background checks. Securing the full amount will ensure all users can access a safer platform without financial or technical barriers.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

This is our first attempt at securing funding for the project. Until now, ElderAid has been entirely self-funded by dedicated volunteers and their well-wishers.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[TaxExemptIRS.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event

- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[3_IRS EIN Number - Form SS-4.pdf](#)

ElderAid (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds used to incorporate background verification process within app
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Innovart Foundation

Website

https://innovartfoundation.wixsite.com/home

Address

13220 Peacock Ct

City

Cupertino

State

CA

Zipcode

95014

Phone

4087990630

Organization President/ Executive Director Name and Title

Maggie Tsai, President

Email

mtsai@palou.edu

Phone

4087990630

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2014

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

47-1412108

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

210,000

Total # of Board Members

3

Total # of Staff

3

Total # of Volunteers

40

Organization has an endowment fund?

No

Mission Statement

Innovart Foundation is a non-profit organization dedicated to the well-being and better-being of teens. It focuses on the physical, mental, intellectual, and character building of young people.

Brief Description of Organization and Services Provided

Established in 2014, Innovart Foundation has been actively involved in community services. It has been hosting free workshops on a wide range of topics including mental health, parent-children relationship, teen character development, and neighborhood safety. Over the years, it has hosted teen music performances, and arts and crafts projects at the Cupertino Senior Center, sponsored Miller Middle School Drama Program, and led fundraising for the Wellness Center of Saratoga High School. In 2024, it got a Saratoga City Grant, and painted a mural on the bridge over Saratoga Creek leading to Saratoga main street.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Head & Heart: Mental Health Matters

2. Date(s) and/or duration of program/project/event

August 2024 to May 2025

3. Total program/project/event budget

\$ 10,000

4. Requested Amount

\$ 8,000

Percent of total program/project/event budget

80 %

5. What percentage of your organization's projected income does your funding request represent?

30 %

6. Type of Request

Program Support,Event

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

The importance of mental health can never be over-emphasized. Innovart Foundation plans to launch a mental health education initiative, aiming to reduce stigma, increase awareness, and provide accessible information and resources on mental health for residents of Cupertino and its neighboring communities. Through interactive workshops (eight under plan), one community event (i.e. a Resource Fair), and digital resources, this program will equip individuals with the knowledge, skills, and resources necessary to support mental well-being.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 1000

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 400

e) Other Professional Services

Cost

Resource Fair

\$ 5000

f) Other

Cost

influential speakers, marketing, event website

\$ 1,600

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

The General Plan has under its Chapter 7, the emphasis of "sustainable approaches to community health and safety." Mental health is an integral and pivotal part of human health. With the Grant, Innovart Foundation will host eight workshops on topics including but not limited to 1) Understanding and Managing Anxiety and Depression, 2) Neurodivergence (ADHD, autism, dyslexia, etc.): Introduction and Resources, 3) Prevention of Child Sexual Abuse, 4) Practice of Everyday Mindfulness, 5) Parent-Child Relationship and Communications, 6) Social Media and Mental Health: Finding Balance in a Digital World, 7) Managing Anger in Healthy Ways; 8) Emotional Intelligence: Understanding and Expressing Your Feelings. Leaders in the mental health community will be invited to host the workshops. The workshops are free. The event, i.e. the Mental Health Resource Fair is designed to connect individuals with valuable resources, support networks, and educational tools to promote mental well-being. It will feature a wide range of local mental health organizations, counselors, community programs, and advocacy groups, offering information about mental health services, treatment options, and self-care strategies. Attendees can learn about the different types of mental health conditions, available resources for coping, and how to seek help for themselves or loved ones. The fair may also include interactive activities, wellness workshops, and presentations to increase awareness about mental health issues and reduce stigma.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Primarily residents of Cupertino, but will benefit residents in neighboring communities, too.

a) Number of individuals total

20000

b) Number of Cupertino residents

10000

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Public event.

d) Will there be a charge or fee for the program/project/event (if applicable)?

Free.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Will use social media, i.e. WhatsApp, Instagram, Facebook, WeChat groups; Will use listserv of mental health groups, and leverage resources from mental health influencers and providers; Will use event platforms like Eventtrite; Will use schools, after schools, community college resources; Will use Cupertino library resources; Will leverage Cupertino city events, i.e. Earth Day; Will leverage influencer resources; Word of mouth.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

Innovart Foundation will fund part of the initiative if the requested funding amount is not enough. \$5000 is definitely not enough for a good-quality, good-scale Resource Fair, and Innovart Foundation will bring in sponsorships to cover the whole event. \$5,000 is the minimum funding amount requested from the Grant for the Resource Fair to happen. If City can only grant a still lower cost Grant, we would request a minimum of \$2,000 for the Workshop Series for eight workshops facilitated by thought leaders in mental health.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Innovart Foundation will bring in sponsorships to organize a good-quality, good-scale Mental Health Resource Fair.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[Innovart IRS on page 2.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[Saratoga City Grant 2023.pdf](#)

Innovart Foundation (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Through interactive workshops (eight under plan), one community event (i.e. a Resource Fair), and digital resources, this program will equip individuals with the knowledge, skills, and resources necessary to support mental well-being.
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



CUPERTINO

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SECTION 1: CONTACT INFORMATION

[Download](#)

Full Legal Name

Asian American Parents Association

Website

https://www.aapa.net

Address

PO BOX 2275

City

Cupertino

State

CA

Zipcode

95015

Phone

4086670198

Organization President/ Executive Director Name and Title

Liyan Zhao, Co-president

Email

lyzhao2016@gmail.com

Phone

4086670198

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1995

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

77-0408511

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

12,068.64

Total # of Board Members

15

Total # of Staff

5

Total # of Volunteers

15

Organization has an endowment fund?

No

Mission Statement

AAPA addresses concerns facing our children's K-12 education, provides opportunities for the exchange of ideas on issues related to education, and organizes activities that support student development. AAPA fosters member involvement in all aspects of the educational processes, especially but not exclusively, as it pertains to the needs of students of the Asian American community. AAPA encourages voluntarism in support of school's educational programs. AAPA promotes dialogue with school administration personnel and advances greater understanding between the general public and the Asian community.

Brief Description of Organization and Services Provided

Our initiatives: 1.Establish Dialogue with the two School Districts. 2.Develop Parent Awareness Programs. 3.Promote Student Training and Leadership Programs. 4.Encourage Community Involvement. Activities organized: 1. Teacher mini-grant:Helps teachers stay up-to-date by funding the latest learning tool, encourages experimentation with new teaching tools and technique, supports a culture of teacher innovation, and provides more learning opportunities for students. 2. AAPI Multicultural Festival: Promote diversity from different communities (Vietnam, India, China, Korea, the Philippines, and Japan.) to celebrate the rich cultures. 3.Fall seminar: including education, college application, community support, road to college and career

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

4th AAPI Multicultural Festival

2. Date(s) and/or duration of program/project/event

May 24, 2026

3. Total program/project/event budget

\$ 4000.00

4. Requested Amount

\$ 4000.00

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

10

%

6. Type of Request

Event

7.

established in

Existing program/event

3

8. Describe the purpose of requested awarded funds and the services that will be provided

The requested funds will support the event by covering essential expenses, including purchasing insurance, designing and ordering T-shirts for volunteers, printing flyers, renting equipment, and providing food and drinks for volunteers. These resources will ensure a well-organized and engaging event that fosters community participation.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 2000.00

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 1000.00

e) Other Professional Services

Cost

insurance

\$ 500.0

f) Other

Cost

food/drinks

\$ 500.0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

The event aligns with Cupertino's General Plan Principles by promoting cultural diversity, community engagement, and inclusivity. It will feature performances from various cultural communities and host cultural booths that showcase traditions, arts, and heritage. By creating opportunities for cultural exchange and community interaction, the event strengthens Cupertino's commitment to a vibrant, inclusive, and connected community.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

AAPA, and several students organizations including AASI SV, MVHS key club, Lynbrook ArtReach will serve this event. This event welcome all the communities.

a) Number of individuals total

b) Number of Cupertino residents

350

200

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

This event will be available to entire community.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No

13. Describe how you will promote/advertise your event or activity for awareness to the public.

1.Utilize platforms such as Facebook, Instagram, Nextdoor, and community forums to share event details, countdowns, and engaging content. We will also collaborate with local influencers and community groups to expand our reach. 2. Design and distribute flyers, posters, and brochures at local libraries, community centers, schools, and businesses to target diverse demographics. 3. Email & Newsletter Campaigns – Send event announcements through local organizations, schools, and cultural groups' newsletters to ensure direct outreach to engaged community members.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If the full requested funding amount is not awarded, our organization will explore alternative funding sources, including sponsorships from local businesses, donations from community members, and potential partnerships with other organizations. We may also consider adjusting the event scope by prioritizing essential expenses such as insurance, equipment rental, and key promotional materials while seeking in-kind contributions for items like volunteer T-shirts, flyers, or food and beverages. If only partial funding is awarded, the minimum amount needed for the event to take place would be \$2000, covering the most critical expenses to ensure the event can proceed in a meaningful and engaging way.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes, we received grant funding from the City of Cupertino in 2024 in the amount of \$2,000. The funds were used to support our community event by covering essential expenses, including purchasing event insurance, designing and ordering volunteer T-shirts, printing promotional flyers, renting necessary equipment, and providing food and drinks for volunteers. This funding played a crucial role in ensuring the event's success, allowing us to create an engaging and inclusive experience for the community.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We have not apply any other funding request so far.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[AAPA IRS Determination.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

[Community Funding Report - signed.pdf](#)

Other documents that may support the organizations funding request

Asian American Parents Association (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds used to support event -
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		N/A
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Rotary Club of Cupertino

Website

www.cupertino Rotary.org

Address

PO Box 237

City

Cupertino

State

CA

Zipcode

95015

Phone

4086210073

Organization President/ Executive Director Name and Title

Jeff Moe

Email

jmoe@auxillium.com

Phone

408-921-9527

Contact Name and Title (if different)

Orrin Mahoney, Fund Development Lead

Email

orrimahoney@comcast.net

Phone

4086210073

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1991

Sponsor Name

Cupertino Rotary Endowment Foundation

Sponsor Address

PO Box 1101

City

Cupertino

State

CA

Zipcode

95015

Phone

Federal Tax ID

77-0288042

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$200,000

Total # of Board Members

14

Total # of Staff

0

Total # of Volunteers

210

Organization has an endowment fund?

Yes

Mission Statement

Rotary International Mission Statement—"Together, we see a world where people unite and take action to create lasting change — across the globe, in our communities, and in ourselves."

Brief Description of Organization and Services Provided

Cupertino Rotary is the local arm of Rotary International, the world's largest service organization. We provide charitable projects and services in the local area including services for seniors, youth, and other needy members of the community. We have 210 members representing a broad cross section of local business, professional, government, and community leaders. Cupertino Rotary focuses on hands-on projects that connect us directly to with those in need. Our members volunteer over 12,000 hours yearly working to make our community a better place.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Thanksgiving Meal Sharing Program

2. Date(s) and/or duration of program/project/event

One day on Thanksgiving

3. Total program/project/event budget

\$ \$4,000

4. Requested Amount

\$ \$4,000

Percent of total program/project/event budget

100 %

5. What percentage of your organization's projected income does your funding request represent?

4 %

6. Type of Request

One-time project

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

Thanksgiving Meal Sharing Program Every Thanksgiving meals from Safeway are delivered to 175 families in and around Cupertino who are identified by our partners as some of those who could best use a helping hand. Last year, 51 Rotarians and 9 Scouts from Cupertino with the help of friends and families, delivered fully prepared dinners to 175 households, working with our partners at Cupertino Union School District, Fremont Union High School District, Homestead High School District, Live Oak Adult Center, and West Valley Community Services who provide the names of the families who could best benefit from this act of kindness. Each dinner includes a prepared and cooked 10 to 12 pound turkey, savory dressing, creamy mashed potatoes, gravy, cranberry sauce, and Hawaiian rolls. The meals simply need reheating prior to serving. Since each dinner serves 6 to 8 people, that means we actually provide 1,068 to 1,424 individual meals. The volunteers delivering the meals were supported by fifteen additional Rotarians who set up pop-up tents, tables and chairs, served coffee and donuts to the other volunteers, checked the volunteers in and gave them their assignments, and performed the administrative work. They were joined by twenty additional Scouts who carried the meals to the cars for the volunteers delivering the meals. The funding from this grant will let us expand the program to additional households this year.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 4000

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

The purpose of the funds was already covered above. The request aligns with General Plan Chapter 9: Recreation, Parks and Community Services Element.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The homes are selected Citywide. The numbers below represent last years totals

a) Number of individuals total

b) Number of Cupertino residents

1200

300

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The homes are selected Citywide, based on needs represented from various social services suppliers.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The meals are supplied completely free.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We will do press releases to notify the public also have an extensive Social Media Plan.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We are not sure to what level we can do this year's Thanksgiving Meal Program without the City's support.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes, we historically received funding for the Fall Festival, but received \$4000 in Rebuilding Together funding last year. The last spring Rebuilding project was for Jose De Leon at 6646 Clifford Ct, Cupertino, CA 95014. It was a bit of a nightmare project as there was massive lead remediation and a mostly empty pool that was a serious safety hazard for the volunteers..

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

Fee waivers for the Fall festival

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

No other funding requested for this program.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[IRS Letter 501\(c\)\(3\) Exemption Dated July 23 2005.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[Rebuilding 2024 report.docx](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.
[Rebuilding 2024 report.docx](#)

Other documents that may support the organizations funding request

Rotary Club (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Deliver prepared Thanksgiving meals to households
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

[Download](#)

Full Legal Name

AINAK

Website

www.myainak.org

Address

10080 North Wolfe Road SW3 200

City

Cupertino

State

CA

Zipcode

95014

Phone

4086215419

Organization President/ Executive Director Name and Title

Poonam Goyal Founder CEO

Email

poonam@myainak.org

Phone

4086215419

Contact Name and Title (if different)

Poonam Goyal Founder/ CEO

Email

poonam@myainak.org

Phone

4086215419

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2015

Sponsor Name

AINAK

Sponsor Address

10080 North Wolfe Road SW3 200,

City

Cupertino

State

CA

Zipcode

95014

Phone

4086215419

Federal Tax ID

81-0860783

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$196200.00

Total # of Board Members

5

Total # of Staff

0

Total # of Volunteers

27

Organization has an endowment fund?

No

Mission Statement

Love your eyes ?? Our Mission: No child should be left behind in the classroom due to an inability of a parent or guardian to afford proper eye care. A 20/20 vision can help a child succeed in school and gain the confidence to thrive in life. AINAK is a nonprofit serving the under-resourced school children and communities in USA. "Free Eye Care and Eyeglasses Program" is a comprehensive initiative to address the critical need for vision care among children in schools and adults in communities with high poverty rates. Through strategic partnerships, community engagement and commitment to sustainability, the program aims to empower individuals to achieve clear vision and realize their full potential. Echoing the WHO Director General Dr. Tedros Adhanom Ghebreyesus, "It is not acceptable that a child has difficulty in school, or a parent has trouble doing their job because they don't have the simple tool" The organizations mission is clear: To ensure that no child or adult is hindered in school or life due to lack of affordable eye care. AINAK empowers underprivileged communities by providing free comprehensive eye exams and corrective eyeglasses, believing that every person deserves the opportunity for academic success and confidence in life, regardless of their financial circumstances.

Brief Description of Organization and Services Provided

Programs Objectives: Provide access to Eye Care/Eyeglasses: The organization provides free vision care to under-resourced school students and underserved communities, with comprehensive eye exams and eyeglasses as through a qualified team of Optometrists and Opticians. Eye care is provided to anyone over 5 years in age and older. The number of applications for eyeglasses has significantly increased as some organizations that previously provided free eyeglass vouchers have either reduced their services or discontinued their programs altogether.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

On going program

2. Date(s) and/or duration of program/project/event

July 1 2025 to June 2026

3. Total program/project/event budget

\$ \$196200.00

4. Requested Amount

\$ 5000.00

Percent of total program/project/event budget

2

%

5. What percentage of your organization's projected income does your funding request represent?

2

%

6. Type of Request

Program Support

7.

established in

Existing program/event

2015

8. Describe the purpose of requested awarded funds and the services that will be provided

The requested awarded funds will support AINAK's mission to provide free vision care, including comprehensive eye exams and corrective eyeglasses, to children and families who cannot afford these services. These funds will enable AINAK to expand its outreach, serve more underserved communities, and ensure the sustainability of its programs in Cupertino and Santa Clara County Unified Schools

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 500.

c) Entertainment

\$ 500.

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Mail and Shipment

\$ 100

f) Other

Cost

Misc

\$ 150

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Alignment with Cupertino's General Plan Principles: Public Health & Well-being: Providing free vision care supports student success by ensuring children can see clearly in school, leading to better academic performance and engagement. Vision care for seniors and underserved adults enhances quality of life, enabling them to remain active, independent, and socially engaged. The program targets low-income families and uninsured residents, ensuring that no one is left behind due to financial barriers. Services will be available in multiple languages (English, Spanish, and Vietnamese), making vision care accessible to Cupertino's diverse population. Providing eyeglasses to students helps reduce learning disparities, particularly for those struggling in school due to undiagnosed vision issues. AINAK's outreach will collaborate with local schools to identify students in need and ensure they receive timely care. AINAK partners with West Valley Community Services, Bill Wilson Center and HomeFirst, and other local nonprofit partners as a resource for free eyeglasses.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The grant will serve the underprivileged communities specially school children in the City of Cupertino, Cupertino Unified School District and other schools in areas where the poverty level is high in the State of California. AINAK partners with West Valley Community Services, Bill Wilson Center and HomeFirst, and other local nonprofit partners as a resource for free eyeglasses.

a) Number of individuals total

32

b) Number of Cupertino residents

15

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The program is available to individuals with an annual income of less than \$50,000 and who do not have vision insurance. Additionally, children covered under Medi-Cal are eligible, as it can be challenging to find optometrists who accept Medi-Cal, and appointment wait times are often lengthy. Immediate access to an eye exam is crucial for a child's academic success and overall well-being.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The fees for the eye exam and prescription eyeglasses are fully covered by AINAK and paid directly to the service provider. At this time, we do not offer vouchers. Our mission is to ensure that children receive the eye exams and corrective eyeglasses they need to succeed academically and thrive throughout their lives. Additionally, we aim to support seniors in living their golden years actively and socially, rather than being homebound due to vision impairment.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

AINAK will implement a comprehensive outreach and promotion plan to maximize awareness of our free vision care program among eligible students and community members in Cupertino and across Santa Clara County. Direct collaboration with Cupertino Unified School District and other Santa Clara County schools. Engaging school administrators, nurses, and counselors to identify and refer students in need. Distributing informational flyers and brochures to schools for students to take home. Actively participating in school health fairs, parent meetings, and back-to-school events to engage with families directly. Setting up booths and tabling at community gatherings to inform residents about eligibility and services. Sharing updates on AINAK's website, Facebook, and LinkedIn to reach a wider audience. Posting success stories, testimonials, and program reminders to encourage participation. Collaboration with Local Organizations & City Resources: Working with Cupertino City Hall, libraries, and community centers to distribute materials and promote AINAK's services. Partnering with local nonprofits, healthcare providers, and cultural organizations to expand outreach. Providing materials in English, Spanish, and Vietnamese to ensure language accessibility for Cupertino's diverse population. Leveraging trusted community leaders like state Senators and Assembly members and City Mayors and Council Members, and educators to spread awareness among under-resourced families. AINAK partners with West Valley Community Services, Bill Wilson Center and HomeFirst, and other local nonprofit partners as a resource for free eyeglasses.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

AINAK is committed to ensuring that under-resourced school children and community members receive the vision care they need, regardless of the funding received. We will continue fundraising efforts through donor outreach, grant applications, and corporate sponsorships to supplement any funding gaps. Ongoing community fundraising campaigns, including social media appeals, networking events, and outreach to local businesses for support. Strengthening partnerships with foundations and local organizations to secure additional funding opportunities.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

In 2024 AINAK has received funding from the City Of Cupertino in the amount of \$2750.00. It is still helping local children and community members receive eyeglasses In 2023 AINAK received \$2500.00 and all funds were used to provide free eyeglasses to the school students and members the community

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

N/A

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Pop Zion: \$3000.00 Star One Credit Union: \$7500.00 City of Cupertino \$2750.00

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[INTERNAL REVENUE SERVICE.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event [10080 N Wolfe Rd \(Suite SW 3200\).pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[AINAK Testimonial - Osmar Jaime.pdf](#)

AINAK (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds will be used to provide free eye exams and prescription eyeglasses
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Paul DiMarco

Website

https://www.notimetowaste.live

Address

2237 CXheryl Way

City

San Jose

State

CA

Zipcode

95125

Phone

408-839-9732

Organization President/ Executive Director Name and Title

Paul DiMarco

Email

notime2waste.food@gmail.com

Phone

408-839-9732

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2012

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

27-4564722

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

127,645

Total # of Board Members

4

Total # of Staff

2

Total # of Volunteers

19

Organization has an endowment fund?

No

Mission Statement

Providing donated food & goods for those in need.

Brief Description of Organization and Services Provided

We recover donated surplus food weekly from donors such as grocers, hospitals, restaurants, and caterers. We then deliver these goods to charitable outreach program partners, such as homeless shelters, food pantries, and churches. We recover an average of 1,300 lbs of food daily, five days a week.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

5/1000: Feed the Need

2. Date(s) and/or duration of program/project/event

1/1/25 - 12/31/25

3. Total program/project/event budget

\$ 105,895

4. Requested Amount

\$ 5,000

Percent of total program/project/event budget

5 %

5. What percentage of your organization's projected income does your funding request represent?

4 %

6. Type of Request

Program Support

7. established in

Existing program/event

2012

8. Describe the purpose of requested awarded funds and the services that will be provided

5/1000: Feed the Need Program recovers 1000 lbs of surplus food per day, 5 days a week, from 33 food donors, including grocers, restaurants, hospitals, and caterers, with the help of 19 full-time weekly volunteers and delivers these goods to 22 charitable outreach program partners including homeless shelters, food banks, and food pantries in Santa Clara County. This program serves 100% of clientele at or below the FPL. This program will recover 240,000 lbs of surplus food & reach 200,000 individuals in 2025. It will provide an equivalent of 833 meals per day, 4,165 meals per week, 16,660 meals per month, and 200,000 meals in a year while reducing our CO2 footprint by 65 tons & saving 109 million gallons of H2O. We doubled our impact from 2023 and a 163% increase in impact overall since 2022.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 2500

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Gas/Fuel

\$ 2500

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

5/1000: Feed the Need will serve 32,500 Cupertino residents. We deliver surplus food to West Valley Community Services in Cupertino weekly. We provide an average of 3300 lbs of food per month. We primarily offer grocery items such as produce, mixed foods, dairy, and bakery items. This program will feed 688 residents per week, 2,750 residents per month, and 32,500 residents in one year. By the program's end, we will reduce our carbon footprint by 10.6 tons and save 17.8 million gallons of H2O.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Cupertino residents who are the at-risk community that are at or below the Federal Poverty Line including homeless, seniors, disabled, and veterans. Our target population is 12% White; 53% Asian; 12% Latino; Mixed 23%; 30% Seniors; 20% Disabled; 15% Youth; and 15% Veterans.

a) Number of individuals total

200000

b) Number of Cupertino residents

32500

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

There are no criteria. This program is available for individuals at or below the FPL who are considered at-risk.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We post weekly on five social media platforms: Facebook, Threads, Instagram, Twitter, LinkedIn

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We have reserved funds earmarked explicitly for 5/1000: Feed the Need, as we are fortunate to have an operating budget of \$103K as of 1/1/25. 5/1000: Feed the Need is our most impactful program for 2025, so we prioritize funding for it throughout the year.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes. We were fortunate to secure a \$5,000 grant in 2023, which was also used for the Feed the Need program. However, in 2023, the Feed the Need program picked up 250 lbs of food rather than the current 1,000 lbs in 2025.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

n/a

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We expect to secure \$62,000 in funding through the County of Santa Clara, Kaiser Permanente, Second Harvest of Silicon Valley, and Whole Foods combined. We have nine other requested grants to write and secure. All nine are past grantmakers for NTTW.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[501\(c\)\(3\).letter copy 2.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[5_500_Feed the Need Budget Projected Funding_.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.
[City of Cupertino Final Report.pdf](#)

Other documents that may support the organizations funding request

[2024 NTTW Annual Report.pdf](#)

No Time to Waste (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Recovers surplus food and delivers to charitable partners
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		Available to all Cupertino residents grades 2nd-5th



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Full Legal Name

Special Olympics Northern California

Website

<https://sonc.org/>

Address

3480 Buskirk Ave Suite #340

City

Pleasant Hill

State

CA

Zipcode

94523

Phone

(925) 944-8801

Organization President/ Executive Director Name and Title

David Solo, Chief Executive Officer

Email

davids@sonc.org

Phone

(925) 944-8801

Contact Name and Title (if different)

Alejandro Mazariegos, Development Manager

Email

alejandrom@sonc.org

Phone

(408) 753-5092

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1995

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

68-0363121

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

13,663,377

Total # of Board Members

28

Total # of Staff

65

Total # of Volunteers

15000

Organization has an endowment fund?

No

Mission Statement

Special Olympics Northern California leverages wellness-centered programming to create an inclusive community where people with and without disabilities can make connections, develop healthy lifestyles, achieve personal success, and experience the joy of sports while promoting acceptance, unity, and respect throughout Northern California.

Brief Description of Organization and Services Provided

Special Olympics Northern California (SO NorCal) empowers individuals with intellectual disabilities through sports programming, health and wellness initiatives, school partnerships, and leadership opportunities. Our four pillars of service represent our core programs and demonstrate how we support SO NorCal athletes in all aspects of their lives to actualize a community rooted in unity and respect. SO NorCal programs are free for all participants. Each pillar strives to challenge stigma, drive inclusivity, and create space for everyone to shine. Our Sports programming sits at the core of our mission, helping to create wins for our athletes and communities. SO NorCal offers 11 sports throughout the year across 43 Northern California counties. Our athletes range from ages 6 to 80+, participating in a six to eight-week training program followed by regional competitions. This programming strives to empower individuals with intellectual disabilities to learn new skills while being supported by coaches, unified partners (athletes without intellectual disabilities), and volunteers to compete, connect, and stay active. SO NorCal's School Partnerships programs, which span Pre-K to Transitional programs, enhance our impact by bringing Special Olympics to school campuses throughout Northern California. These

programs help ignite friendships and foster belonging between students with and without disabilities while educating students to develop communities that promote inclusion, acceptance, and respect for all students and reduce bullying in and out of the classroom. Concurrently, our Health and Wellness Program exemplifies SO NorCal's dedication to supporting the overall well-being of athletes and their families—both on and off the field. SO NorCal partners with healthcare professionals, fitness experts, and local universities to offer free non-invasive screenings in eight disciplines, including podiatry, physical therapy, hearing, nutrition, vision, dental, and mental wellness. Similarly, this pillar offers health-centered activities like walking clubs, fitness seasons, and performance stations. We also train our superstar Health Messengers to encourage healthy behaviors among their fellow athletes and advocate for inclusive healthcare. Lastly, SO NorCal's innovative Athlete Leadership Program centers Special Olympics athletes at the forefront of change, acting as the face and voice of everything we do. Our Athlete Leaders gain experience in public speaking, speech writing, and various professional development skills to develop confidence and enhance their everyday lives. This program empowers Athlete Leaders to become advocates for themselves and others with intellectual disabilities through skills-based classes, community presentations, and opportunities to take on leadership roles.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Special Olympics Northern California's 2025 Cupertino Bowling Team Program

2. Date(s) and/or duration of program/project/event

The Cupertino Bowling Team program typically provides six to eight practice sessions from early October to late November, finishing the season right before Thanksgiving. The exact session dates for 2025 will be determined later this year.

3. Total program/project/event budget

\$ \$5,760

4. Requested Amount

\$ \$5,760

Percent of total program/project/event budget

100 %

5. What percentage of your organization's projected income does your funding request represent?

100 %

6. Type of Request

Program Support

7.

established in

Existing program/event

2015

8. Describe the purpose of requested awarded funds and the services that will be provided

Funds awarded by the City of Cupertino will cover expenses related to the Cupertino Bowling Team program season. These direct service expenses relate to venue costs, including bowling fees and rentals.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 5,760

e) Other Professional Services

N/A

Cost

\$ 0

f) Other

N/A

Cost

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Special Olympics Northern California's Cupertino Bowling Team program best exemplifies the pioneering spirit of the City of Cupertino's General Plan Principles in two critical ways: 1) embracing inclusivity to address the needs of Cupertino's diverse population and 2) collaborating with a local Cupertino business to deliver our services. Our bowling program creates a space for athletes with intellectual disabilities to showcase their talents and abilities, one bowling pin at a time. We invite all SO NorCal athletes, families, and program volunteer coaches from the community to come together in the spirit of inclusion, acceptance, and positive encouragement, and our Sports staff continuously accepts feedback from all participants to refine and enhance our programming to serve the local population best. Year-over-year increases in athlete participation demonstrate this program's growing popularity and need in Cupertino. While the Cupertino Bowling Team program serves athletes across Santa Clara County, the City of Cupertino remains at the heart of the program's continued success. SO NorCal remains committed to a fruitful

collaboration with the City via our partnership with Homestead Bowl, a valuable member of the Special Olympics community since before the COVID-19 pandemic. Our partners at Homestead Bowl have opened their doors and allowed our Special Olympics athletes, families, and coaches to participate in bowling to create a more inclusive society. Our partners at Homestead Bowl shared the following message regarding our collaboration: "Hosting the Special Olympics team is an honor that we cherish at Homestead Bowl. We are able to support the community in sharing their talents and creating a more inclusive environment for individuals with disabilities. They are able to practice developing their bowling skills while they connect with others. The bowling alley is a place of acceptance, social interactions, and positive encouragement. We gather to celebrate one another when we do well and lift one another when we aren't doing so well. Bowling is a sport of life lessons and never giving up. You never know when you'll be on or when you'll struggle to break your goal score. We enjoy playing a role in allowing the athletes to develop their skills and connections. We are proud to be a part of the legacy they are creating, and I hope they can continue to thrive." The requested funds from the City of Cupertino will nourish SO NorCal's commitment to inclusion across the community while ensuring deeper collaboration with a local Cupertino business that embodies and champions the principles presented in the General Plan.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The Cupertino Bowling Team program is centered in the heart of Cupertino, thanks to a partnership with a local Cupertino business, Homestead Bowl. This program primarily serves SO NorCal athletes throughout Santa Clara County, with strong participation from Cupertino athletes. Similarly, our Sports staff recruits local volunteer coaches to help manage the program and train our SO NorCal athletes.

a) Number of individuals total

92

b) Number of Cupertino residents

12

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The Cupertino Bowling Team program is open to the entire community as a registered athlete or program volunteer coach. Special Olympics athletes with a current athlete enrollment application can register for the program during the bowling season registration period. Similarly, we welcome program volunteers from the community to help our athletes learn the sport and build a positive community bond. Program volunteer coaches must complete an online registration that includes a background check for the safety of our vulnerable population. We estimate 92 participating athletes and coaches in total, with a forecasted 5% increase of athlete participation for 2025. Approximately 12 athletes and coaches will be participating from Cupertino. From 2023-2024, SO NorCal noted a 33% increase in Cupertino resident athlete participation. We anticipate an upward trajectory in Cupertino resident athlete participation for 2025 as well.

d) Will there be a charge or fee for the program/project/event (if applicable)?

All Special Olympics Northern California programs and events are free of charge for athletes and coaches.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Like other Special Olympics Northern California programs, our dedicated Sports staff will promote the Cupertino Bowling Team program to Special Olympics athletes and coaches in the region via targeted email campaigns and the SO NorCal website.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If the City of Cupertino cannot fund the amount requested, Special Olympics Northern California will seek to identify alternate funding sources through grant opportunities and community support.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Special Olympics Northern California has not received grant funding from the City of Cupertino in the past.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

Not applicable.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Currently, the Cupertino Bowling Team program does not have any assigned funding from other agencies or organizations, nor does Special Olympics Northern California have other grant requests in process for this program. SO NorCal uses a general fund to supplement financial support for programs that need additional resources.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[SO NorCAL 501C3 \(1\).pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[2024 SO NorCal Impact Report.pdf](#)

Special Olympics Northern California (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Bowling program expenses include venue costs and bowling fees and rentals
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		N/A
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Friends of Deer Hollow Farm

Website

deerhollowfarm.org (this is a new website which will launch on Feb. 1)

Address

PO Box 4282

City

Mountain View

State

California

Zipcode

94040

Phone

408-205-5305

Organization President/ Executive Director Name and Title

Lubab Sheet-Davis, Board President

Email

lubab@deerhollowfarmfriends.org

Phone

408-205-5305

Contact Name and Title (if different)

Esther Jeng, Board member at large

Email

esther@deerhollowfarmfriends.org

Phone

650-279-8092

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1994

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

77-373776

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$152,585

Total # of Board Members

9

Total # of Staff

0

Total # of Volunteers

100

Organization has an endowment fund?

No

Mission Statement

To preserve Deer Hollow Farm, an historical area and working farm, and support the Farm's environmental education programs for the benefit of schools and the community by raising funds through donations, grants, and public events.

Brief Description of Organization and Services Provided

Deer Hollow Farm is a 170 year-old historic ranch located in Rancho San Antonio County Park and Open Space Preserve, immediately west of Cupertino. Its mission is to provide environmental education and historical programs for our community. Friends of Deer Hollow Farm (FODHF) is an all-volunteer, non-profit 501(c)(3) organization that has supported Deer Hollow Farm's outstanding educational programs and facilities since 1994. Brief description of services provided: Deer Hollow Farm is an educational center where the public, school classes, and community groups can participate in a historic working farm. No entrance, parking or admission fees are charged to the public and the farm is open five and a half days a week. The Farm is home to over 100 live farm animals. Without these animals, the Farm would not be a living history center, but rather a museum of old farm buildings. The Farm animals and the Farm's environmental education program teach the community about: - The value of protected land and wildlife - The source of their food - Principles of recycling and avoiding waste - The interdependence of all life - The culture and history of the Bay Area's Native American Ohlone people Since 1976, the Farm has offered environmental education classes to elementary school students across Santa Clara County and the Peninsula. These outdoor classes are so popular that a lottery is held

annually for the 5000 available spaces. The classes reinforce the State elementary school curriculum.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

The Tule House shelter

2. Date(s) and/or duration of program/project/event

The staff have started to acquire materials. It will take approximately 2 months to acquire materials and to build.

3. Total program/project/event budget

\$ \$7300

4. Requested Amount

\$ \$7300

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

5

%

6. Type of Request

One-time project

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

The proposed project is to construct a three-sided shelter for the Tule House station which is a replica of a native American dwelling unit. The structure would have a similar design to the existing shade shelters built elsewhere on the Farm, including the sides which would be built using stage plank siding. The structure dimensions are 18'x18'x 8' to accommodate a medium-sized Tule House and room for 10 students. The goal of this project is to protect the Tule structure from rain and decay so it can last for multiple years without needing to be re-built, which has historically been an annual project. The Tule House is a valuable part of the Farm's education programs, giving students perspective on life and culture in the Bay Area hundreds of years ago.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 7300

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Not applicable

Cost

\$ 0

f) Other

Not applicable

Cost

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Providing support for improvements to Deer Hollow Farm is an excellent fit with the City of Cupertino's goal of enhancing its residents' lives with greater open space opportunities and high quality, hands-on educational opportunities. This shelter for the Tule House will enhance the Farm's educational program, protect the House and visitors from weather, and has the efficiency/sustainability benefit of not having to build and rebuild a temporary structure each year.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

All participants in the education programs may enjoy this enhancement project as part of the existing fees. Deer Hollow Farm has 130,000 visitors annually with 4268 elementary school students registered to participate in the 2024-2025 education programs. Cupertino residents made up ~20% of the total visitors during the last full census in 2013.

a) Number of individuals total

130000

b) Number of Cupertino residents

26000

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Deer Hollow Farm is open for free to the entire community and public with no entrance or parking fees five and a half days a week. The environmental education program is open to classes from all elementary schools in the South Bay and Peninsula. This is subject to Covid-19 restrictions and our capacity. In the 2024-25 school year, Cupertino Schools Faria Elementary, Stevens Creek Elementary, Garden Gate Elementary, and Collins Elementary have registered 270 students to participate in the education programs at Deer Hollow Farm.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The City of Mountain View charges a fee for environmental education classes during the school year, but Friends of Deer Hollow Farm sponsors a scholarship program that covers all costs including transportation for schools designated as low-income per the National School Lunch Program guidelines. The Tule House Shelter is included in the existing educational program fees.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Friends of Deer Hollow Farm (FODHF) has maintained an active website (with brand new site: deerhollowfarm.org) and is active on social media (Facebook and Instagram). FODHF also participates with booths at many local community events, including the City of Mountain View Earth Day & Arbor Day Celebration and the Los Altos Volunteer Fair. Working with the Mountain View employees who manage the Farm, FODHF helps to staff annual fundraising events at the Farm such as Spring Farm tours twice a year and Spookytimes.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

FODHF would seek donations from other sources, including other government entities, local foundations, and the general public. FODHF enjoys a broad base of support. In the past year, we have received support from the following organizations (to name a few): Santa Clara County Los Altos Mountain View Community Foundation Town of Los Altos Hills Los Altos Rotary

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

FODHF has only received funds from the City of Cupertino through the Community Funding Grant program. FODHF has received Community Funding Grants approved by the City Council in previous years: FY11: \$5,000 FY12: \$5,000 FY13: \$10,000 FY14: \$10,000 FY15: \$10,000 FY16: \$10,000 FY17: \$15,000 – funded new fencing for pig and goat pens, new and upgraded tools and farm equipment FY18: \$15,000 – funded remodel of garage/workshop, new storage structures and barn painting FY19: \$15,000 – funded upper pasture barn (supporting our on-site breeding program), new gate, new signage FY20: \$15,000 – funded White Barn Renovation project FY21: \$7000 – Demonstration Garden

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

FODHF has not received any support from the City of Cupertino outside of the Community Funding Grant program.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We have applied for and received grants from other foundations, government entities, and other supporters of the Farm in forms which are not restricted to the Tule House Shelter.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[FOHDF IRS Final Determination Letter of Exempt Status 1994.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[FODHF 2025 Project expenses.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[FODHF TAX ID Cert Form June 2015.pdf](#)

Friends of Deer Hollow Farm (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Materials/equipment for the shelter
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Chinese American Coalition for Compassionate Care

Website

caccc-usa.org

Address

PO Box 276

City

Cupertino

State

CA

Zipcode

95015

Phone

(866) 661-5687

Organization President/ Executive Director Name and Title

Sandy Chen Stokes, Founder & Executive Director

Email

sandystokes@caccc-usa.org

Phone

916-835-4007

Contact Name and Title (if different)

Jeanne Wun, Past Board Chair

Email

jeanne@caccc-usa.org

Phone

408-896-7366

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2007

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

26-0895114

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$260,000

Total # of Board Members

7

Total # of Staff

1

Total # of Volunteers

500

Organization has an endowment fund?

No

Mission Statement

Build a community in which Chinese Americans are able to face the end of life with dignity and respect

Brief Description of Organization and Services Provided

CACCC was founded (2005) by like-minded individuals and healthcare professionals to address the lack of linguistically and culturally appropriate end-of-life information and training available to the Chinese community. 2005-2010: conducted first caregiver and volunteer training in Chinese to 99 participants, at Kaiser Santa Clara (2006); received 501(c)(3) status and incorporated (2007); board of directors created; established speaker's bureau, translation and interpretation teams; recruited, trained volunteers; founder Sandy Stokes recipient of Kaiser's David Lawrence Community Service National Award (2008); developed 30-hour Hospice & Palliative Care Chinese volunteer training curriculum. 2011-2015: conducted four 30-hour volunteer trainings in Northern & Southern CA and NY; produced Heart to Heart® cards/café; implemented Patient Ambassador program; 2016-present: conducted 5th and 6th 30-hour training; Advance Care Planning (ACP); Heart to Heart Cafe; expanded Patient Ambassador program; created Mindful Self-Care, and Support Group. Ongoing Programs/Trainings: ACP workshops; weekly compassionate care forum; Redefining What Matters: Doctor Talk; What Ultimately Matters: Spiritual Talk; Loss and Grief Programs; Volunteer and Caregiver Training and Professional Healthcare Forum. November 2023: CACCC received the Archstone Foundation's Award for Excellence in Program Innovation for the Heart to Heart Cards and Heart to Heart Cafe program during

the Aging & Public Health Section of the American Public Health Association conference in Atlanta GA.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Suicide Prevention Program (SPP)

2. Date(s) and/or duration of program/project/event

Q3FY2025-Q1FY2026

3. Total program/project/event budget

\$ 16,500

4. Requested Amount

\$ 7,500

Percent of total program/project/event budget

45

%

5. What percentage of your organization's projected income does your funding request represent?

3

%

6. Type of Request

Program Support

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

CACCC's target population is the Santa Clara County Chinese American community of older adults, family caregivers, caregivers, multigenerational families, individuals, specifically residents of Cupertino and surrounding community areas, ages 18 – 44 years and older, as well as individuals living with serious illness. Proposed project is for developing SP training, educational and resource materials that will be used to conduct the educational training in Chinese (Mandarin) to approximately 30 participants. By conducting and providing training, materials, and resources in Chinese, it will make SP information and resources more accessible and effective. SPP training and community outreach outcomes:

- Trained volunteers will be more readily able to help identify and assist anyone at risk.
- Increased SP awareness will encourage individuals to seek help.
- Dispel stigma around topic of suicide and encourage timely access to care.
- Promote social connections and support to reduce isolation.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 1000

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Honorariums

\$ 2000

f) Other

Cost

Curriculum development: \$1,000;
Chinese broadcast

\$ 4500

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

CACCC's proposed Suicide Prevention Program aligns perfectly with Chapter 7: Health and Safety Element of the Cupertino General Plan: Community Vision 2015-2040, page HS6, under Public Safety. "The City's commitment to public safety encompasses two broad areas of responsibilities: 1) provide public safety services and the planning necessary for the prevention of crime; and 2) plan for a safe environment in which the public is not exposed to unnecessary risks to life and property." Per the CDC, suicide is preventable and is a serious public health problem that has long-lasting effects on individuals, families, and communities. Preventing suicide requires strategies at all levels of society. This includes prevention and protective strategies for individuals, families, and communities. Everyone can help prevent suicide by learning the warning signs, promoting prevention and resilience, and committing to social change. Community funds from the City of Cupertino will help towards dispelling the stigma surrounding the topic of suicide in the Chinese community, as well as encouraging those at risk to access care sooner. CACCC is committed to being an agent of social change. The impact of saving a life to suicide, a public safety, is immeasurable.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Last year, a well-known Taiwanese author committed suicide. In an effort to prevent copycats and help the Chinese community grieve, CACCC discussed the public tragedy and considered the impact it would have on the community-at-large. CACCC rallied to address how to help the public and global fans process this tragic and senseless loss of a beloved author. CACCC founder and executive director, Sandy Chen Stokes, RN, MSN, reached out to healthcare professionals, spiritual leaders and CACCC board member and Chinese news journalist, Jiayu Jeng, to develop and create five 15–20-minute educational videos on the subject of suicide and suicide prevention (SP) in Chinese. As a result, these short videos featured leading healthcare professionals and spiritual leaders sharing their respective insights and perspectives on the topic of suicide and suicide prevention in Chinese. These videos will be part of the CACCC's Suicide Prevention Project (SPP) curriculum and training proposal. The City of Cupertino Community Funding Grant will be used to:

- Develop and create the SPP curriculum and course study for the volunteer training program.
- Identify, invite, and interview healthcare professionals and spiritual leaders on the topic of suicide and SP to be guest lecturer/speaker, advisor.
- Invite and engage community leaders and partners to support and promote the SPP.
- Coordinate with the local Chinese media to acknowledge the importance of discussing the subject of suicide and share the SPP and promote the conversation and share the educational videos featuring healthcare professionals and spiritual leaders to engage the community.
- Host local in-person SPP workshop in collaboration with community partners to approximately 30-35 participants. Plan for 40. Due to the nature of the subject matter, CACCC is keeping the number of participants to 30-35. We anticipate 1/3 (10) of the participants will be a resident of Cupertino.
- Host Zoom webinar to reach a greater number of the Chinese community to honor and celebrate loved ones lost to suicide, as well as the survivors.
- Provide SP resources for community access.
- SPP will become a new program offering along with CACCC's other core services and programs.

a) Number of individuals total

30

b) Number of Cupertino residents

10

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Yes, entire community/public; however, participant must have written and verbal skills in Mandarin and in English. The SPP will be conducted in Mandarin.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No charge or fee.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

As outlined in Q3FY2025, CACCC will release a press announcement to the English and Chinese media re: CACCC received a City of Cupertino Community Funding Grant for Suicide Prevention Program (SPP) with a call to action by promoting the upcoming training. Schedule TV and broadcast media interviews with the Chinese media to talk about suicide and suicide prevention and the upcoming SPP training information for interested individuals to register for the training program, as well as create promotional message/flyer to promote upcoming SPP training through social media platforms. • Develop curriculum and course materials. • Identify and secure collaborating partners. • English and Chinese press release announcing that CACCC is a recipient of Community Funding Grant Program from City of Cupertino for Suicide Prevention (SP) in Santa Clara County with a community call-to-action. • Chinese broadcast and print media: Arrange for interviews to talk about suicide and the upcoming training. • Create promotion flyers to promote upcoming event on social media platforms.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

CACCC will fundraise this year and will continue to apply for grants, as well as ask for sponsorships and donations. Minimum funding amount is \$5,000.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

• 2022/23: CACCC Mindfully Facing Grief and Loss and Starting the Conversation \$13K • 2021/22: CACCC Mindfully Facing Grief and Loss \$12K • 2020/21: CACCC Starting the Conversation and Mindful Self-Care \$12K, received \$6K

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

NA

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

A \$5,000 Mini-Grant from Santa Clara County Behavioral Health Services is still pending.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[CACCC 501C3.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[1. CACCC 7.2022-6.2023 Expenses.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results

that benefit Cupertino.

[Community Funding Report encrypted_\(1\).pdf](#)

Other documents that may support the organizations funding request

[2 10.5.22 Cynthia Pan Brain Death.pdf](#)

Chinese American Coalition for Compassionate Care (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Develop suicide prevention training, educational and resource materials that will be used to conduct the educational training
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Cupertino Symphonic Band

Website

cupertinosymphonicband.org

Address

POB 2692

City

CUPERTINO

State

CA

Zipcode

95015

Phone

4089921102

Organization President/ Executive Director Name and Title

Ken Gudan, President

Email

kfgudan@gmail.com

Phone

510-324-9926

Contact Name and Title (if different)

Robert Ponce, Board Member

Email

robert911s@netscape.net

Phone

4089921102

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1989

Sponsor Name

NA

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

93-1055362

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

19,160

Total # of Board Members

8

Total # of Staff

1

Total # of Volunteers

46

Organization has an endowment fund?

No

Mission Statement

To foster the musical talent and education of its members and provide quality musical entertainment to the community.

Brief Description of Organization and Services Provided

The Cupertino Symphonic Band (CSB) provides free concerts throughout the year for Cupertino and other south bay communities.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Music, Equipment, Scanner, Band Shirts, Venue Rental

2. Date(s) and/or duration of program/project/event

Sep 2025 to July 2026

3. Total program/project/event budget

\$ 19,160

4. Requested Amount

\$ 8858

Percent of total program/project/event budget

0 %

5. What percentage of your organization's projected income does your funding request represent?

46 %

6. Type of Request

Program Support

7.

established in

Existing program/event

1989

8. Describe the purpose of requested awarded funds and the services that will be provided

New sheet music, equipment (stands, percussion, drums, cymbals, bells, etc.), music scanner, band shirts, concert venue rental fees, and concert program printing.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 7898

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 960

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

CSB performances allow the entire community to listen and enjoy all types of live music. The concerts also allow the children in the community to see all the different wind and percussion instruments up close. This in turn may spark school age children to start learning a musical instrument.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The city and residents of Cupertino, CSB members, and residents of several south bay cities. Everyone from all ages, groups, and backgrounds are invited to attend concerts.

a) Number of individuals total

2000

b) Number of Cupertino residents

500

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Yes

d) Will there be a charge or fee for the program/project/event (if applicable)?

No. All concerts are free.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Publicity for all performances is announced on city CATV channels, CSB audience email lists, social media, flyers posted at local libraries, senior centers, music stores, etc., and in all south bay community newspapers such as the Cupertino Courier, etc.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

CSB would have to reduce the number of line items purchased, and analyze which items we could still purchase using our existing savings account.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes, thank you. 2024, \$3000, music, venue rental, band equipment, etc. 2023, \$4000, music, music stands, band equipment, etc. 2019, \$2000, timpani.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

None.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

None.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[CSBTaxExmptStatus 501 3 c State+Fed 11pp.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[CSB Treasurer's Report2025Jan06 2024 Year End.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

[Community Funding Report encrypted CSB 2023-24 Grant.pdf](#)

Other documents that may support the organizations funding request

Cupertino Symphonic Band (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Music, Equipment, Scanner, Band Shirts, Venue Rental
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

West Valley Community Services

Website

www.wvcommunityservices.org

Address

10104 Vista Drive

City

Cupertino

State

California

Zipcode

95014

Phone

408.956.6113

Organization President/ Executive Director Name and Title

Sujatha Venkatraman, Executive Director

Email

sujathav@wvcommunityservices.org

Phone

408.956.6113

Contact Name and Title (if different)

Sujatha Venkatraman, Executive Director

Email

sujathav@wvcommunityservices.org

Phone

408.956.6113

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1973

Sponsor Name

West Valley Community Services

Sponsor Address

10104 Vista Drive

City

Cupertino

State

CA

Zipcode

95014

Phone

408.956.6113

Federal Tax ID

94-2211685

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

5,448,722

Total # of Board Members

13

Total # of Staff

40

Total # of Volunteers

100

Organization has an endowment fund?

Yes

Mission Statement

Unite the community to fight hunger and homelessness

Brief Description of Organization and Services Provided

West Valley Community Services is a non-profit organization providing safety net services to low-income and homeless individuals and families in the West Valley region of Santa Clara County for more than 50 years. West Valley Community Services offers various services, including a food pantry, affordable housing, emergency financial assistance, a mobile food pantry, family support, access to public health and food assistance benefits, case management, and referral services. Our programs target families with children, at-risk youth, seniors, individuals, and disabled adults who are extremely low-income, living on a fixed income, homeless, or are at risk of becoming homeless.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Gift of Hope

2. Date(s) and/or duration of program/project/event

December 6th 2025

3. Total program/project/event budget

\$ 75,000

4. Requested Amount

\$ 10,000

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

14

%

6. Type of Request

Program Support

7.

established in

Existing program/event

1990

8. Describe the purpose of requested awarded funds and the services that will be provided

The December holidays are challenging for many people, as the stress of shopping, cooking, and family get-togethers make for a busy and often draining six weeks. However, the holiday season is particularly stressful for families living in poverty. Homeless and low-income families cannot afford to purchase necessary items such as seasonally appropriate clothing, let alone holiday gifts - and often cannot take the time or pay the travel costs to celebrate the holidays with family. This is particularly difficult for children, who do not understand why they cannot celebrate seasonal holidays like their friends and neighbors. During such intense stress, vulnerable families may begin to feel that their situation is hopeless, draining them from seeing the possibility of a brighter, more stable future for themselves or their families. Studies have shown that the "bleak reality and marginalization of homelessness undermines hope, and often results in hopelessness - a known predictor of increased suffering, poor physical outcomes, and suicide." (Ensign, Abadin-Barrero, Lindgren, Wilstrand, Clarke, Kirkcaldy). The Gift of Hope program was started to combat the stress and hopelessness families living in poverty face during the holidays and replace it with a sense of hopefulness and possibilities. The funds requested for the City of Cupertino will help support low-income families living in Cupertino. Last year, we made the Gift of Hope, a holiday festival with a carnival theme. The event was filled with games, face painting, family pictures, yummy food stations, crafts, gifts, gift cards, and even a visit from Santa and a few other surprises. Every family got a gift card to help meet their needs this holiday. It was very popular and we will continue to do it the same way next year.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

0

\$ 0

f) Other

Cost

Funds to buy food or target gifts based on needs

\$ 10,00

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

WVCS work and this program align with Cupertino's General Plan of creating a balanced community with a vision to accommodate demographic and economic changes. Our services and programs help the city maintain an inclusive community where the most vulnerable residents are supported and thrive.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Our programs target families with children, at-risk youth, seniors, individuals, and disabled adults who are extremely low-income, living on a fixed income, homeless, or are at risk of becoming homeless in Cupertino. Our services are eligible based on federal poverty determinations, and we serve individuals and families living at or below 275% of the federal poverty line—for example, \$46,000 individual income or \$96,00 family income (four-person household).

a) Number of individuals total

b) Number of Cupertino residents

1500

350

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Yes, it will be available to the entire community.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No, there will be no fee.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We will promote this using our social media channels. We will post about this event at our agency lobby and send it via our monthly newsletter.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

WVCS uses a diversified fundraising model to raise funds for this program. We reach to our donor base. We write grants and contact service organizations such as Cupertino, Saratoga, Los Gatos Rotaries, and other service clubs.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

We received \$10,000; however, last year, due to the anticipated budget deficit, we only received \$3,000. We hope this year; we will get the funds at the same level as in previous years.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

We have not received funds for this program outside the Community Funding Grants.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

It is very early in the year to fundraise for this program. We are anticipating funding again for this program from the following: Target Cupertino Rotary Saratoga Rotary Los Gatos Rotary City of Monte Sereno

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[WVCS_501c3 Status.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[Gift of Hope Project Budget .xlsx - Sheet1.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.
[GOH- Impact report 2024.pdf](#)

Other documents that may support the organizations funding request

West Valley Community Services (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Clothing, household items, and food for Gift of Hope 2025 Program
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		Free for low income households

Status	Applicant	Swamy	Bono	Stanek	Sreekanth	Kumarappan	Commission Average	Commission Ranking	Amount Requested*	Tier	Project Name	Cupertino Residents Served	Eligibility
New	iTalentd						0	5	\$900.00	Tier 1	iSpark	13,467	Eligible
New	Remember the ToothFairy						0	5	\$1,000.00	Tier 2	Dental Treatment Program	20	Eligible
New	Active Circle						0	5	\$2,000.00	Tier 2	All Inclusive Family Picnic	50	Eligible
New	Via Rehabilitation Services						0	5	\$5,000.00	Tier 3	STEAM & Outdoor Education	8	Eligible
New	ElderAid						0	5	\$6,000.00	Tier 3	Background Verification Integration and Support	52,500	Eligible
New	Innovart Foundation						0	5	\$8,000.00	Tier 3	Head & Heart: Mental Health Matters	10,000	Eligible

*Maximum award \$20,000

Status	Applicant	Swamy	Bono	Stanek	Sreekanth	Kumarappan	Commission Average	Commission Ranking	Amount Requested*	Tier	Project Name	Cupertino Residents Served	Eligibility	Last Funded	Cupertino Residents Served2	Amount Funded	Project
Returning	Asian American Parents Association						0	5	\$4,000.00	Tier 2	AAPI Multicultural Festival	200	Eligible	FY 23-24	200	\$3,000	2024 Cupertino Multicultural Fair
Returning	Rotary Club of Cupertino						0	5	\$4,000.00	Tier 2	Thanksgiving Meal Sharing Program	300	Eligible	FY 24-25	N/A	\$4,000	Rebuilding Together House Renovations
Returning	AINAK						0	5	\$5,000.00	Tier 3	Eyecare & Eyeglasses	15	Eligible	FY 24-25	N/A	\$2,750	AINAK Eyeglasses
Returning	No Time to Waste						0	5	\$5,000.00	Tier 3	5/1000: Feed the Need	32,500	Eligible	FY 23-24	12,989	\$5,000	7/250: Feed the Need
Returning	Special Olympics Northern California						0	5	\$5,760.00	Tier 3	2025 Cupertino Bowling Team Program	12	Eligible	N/A	N/A	N/A	N/A
Returning	Friends of Deer Hollow Farm						0	5	\$7,300.00	Tier 3	The Tule House Shelter	26,000	Eligible	FY 21-22	12,000	\$7,000	Deer Hollow Farm-Demonstration Garden
Returning	Chinese American Coalition for Compassionate Care						0	5	\$7,500.00	Tier 3	Suicide Prevention Program (SPP)	10	Eligible	FY 22-23	2,509	\$13,000	Mindfully Facing Grief and Loss and Starting the Conversation
Returning	Cupertino Symphonic Band						0	5	\$8,858.00	Tier 3	Band Equipment	500	Eligible	FY 24-25	N/A	\$3,000	Band Equipment and Materials
Returning	West Valley Community Services						0	5	\$10,000.00	Tier 4	Gift of Hope 2024	350	Eligible	FY 24-25	N/A	\$3,750	Gift of Hope 2024

*Maximum award \$20,000

Tiers	
Tier 1	<\$999.99
Tier 2	\$1,000.00 - \$4,999.99
Tier 3	\$5,000.00 - \$9,999.99
Tier 4	\$10,000.00 - \$20,000.00

TOTAL Community Funding Grants Requested \$80,318.00

Community Funding Approved Funding Range - Up to \$32,500

Applicant	COMMISSION AVERAGE	Amount Requested
iTalented	0	\$900.00
Remember the ToothFairy	0	\$1,000.00
Active Circle	0	\$2,000.00
Via Rehabilitation Services	0	\$5,000.00
ElderAid	0	\$6,000.00
Innovart Foundation	0	\$8,000.00
Asian American Parents Association	0	\$4,000.00
Rotary Club of Cupertino	0	\$4,000.00
AINAK	0	\$5,000.00
No Time to Waste	0	\$5,000.00
Special Olympics Northern California	0	\$5,760.00
Friends of Deer Hollow Farm	0	\$7,300.00
Chinese American Coalition for Compassionate Care	0	\$7,500.00
Cupertino Symphonic Band	0	\$8,858.00
West Valley Community Services	0	\$10,000.00

Applicant	Swamy	Swamy Rank	Bono	Bono Rank	Stanek	Stanek Rank	Sreekanth	Sreekanth Rank	Kumarappan	Kumarappan Rank	COMMISSION AVERAGE	COMMISSION RANKING	RANKING AVERAGE	AMOUNT REQUESTED
iTalented	0	1	0	1	0	1	0	1	0	1	0	5	1	\$900.00
Remember the ToothFairy	0	1	0	1	0	1	0	1	0	1	0	5	1	\$1,000.00
Active Circle	0	1	0	1	0	1	0	1	0	1	0	5	1	\$2,000.00
Via Rehabilitation Services	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,000.00
ElderAid	0	1	0	1	0	1	0	1	0	1	0	5	1	\$6,000.00
Innovart Foundation	0	1	0	1	0	1	0	1	0	1	0	5	1	\$8,000.00
Asian American Parents Association	0	1	0	1	0	1	0	1	0	1	0	5	1	\$4,000.00
Rotary Club of Cupertino	0	1	0	1	0	1	0	1	0	1	0	5	1	\$4,000.00
AINAK	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,000.00
No Time to Waste	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,000.00
Special Olympics Northern California	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,760.00
Friends of Deer Hollow Farm	0	1	0	1	0	1	0	1	0	1	0	5	1	\$7,300.00
Chinese American Coalition for Compassionate Care	0	1	0	1	0	1	0	1	0	1	0	5	1	\$7,500.00
Cupertino Symphonic Band	0	1	0	1	0	1	0	1	0	1	0	5	1	\$8,858.00
West Valley Community Services	0	1	0	1	0	1	0	1	0	1	0	5	1	\$10,000.00