

# Proposed Staff Amendments to CMC 2.74

September 25



**CITY OF  
CUPERTINO**

# Background on TICC Municipal Code

- Last updated in Part in 2005
- Outdated, does not reflect current duties of TICC

# Purpose of Proposed Amendments

- Includes updated initiatives
- Amendments to CMC Chapter 2.74 support this effort

# CMC Chapter 2.74.010 Proposed Amendment Highlights

- 2.74.010 Established
- Removes Qualified Elector requirement
- Adds City residency requirement

## 2.74.010 Established.

The Technology, Information, and Communications Commission (formerly Telecommunications Commission of the City) is established and shall consist of five members ~~from among the qualified electors of the City~~, none of whom shall be officials or employees of the City, nor cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission. All members shall be City of Cupertino residents. Members of the Technology, Information, and Communications Commission shall be appointed by the City Council.

(Ord. 2010, 2007; Ord. 1995, (part), 2007; Ord. 1965, (part), 2005; Ord. 1722, (part), 1996; Ord. 1714, (part), 1996)

**Commented [TC1]:** Qualified electors currently are voting members, who typically need to be US citizens. Removing this section allows non-citizen Cupertino residents to serve. Previous consultation with CAO indicates this is potentially acceptable to be consistent with other commissions. The Planning Commission is the only other commission with this requirement.

**Commented [TC2]:** Add residency requirement to be consistent with other commissions

## CMC Chapter 2.74.060 Proposed Amendment Highlights

- 2.74.060 Duties, Powers and Responsibilities
- Removes Franchise Agreements
- Removes Operational Duties
- Adds Cybersecurity

# CMC Chapter 2.74.060 Proposed Amendment Highlights cont'd

## 2.74.060 Duties, Powers and Responsibilities.

The Cupertino Technology, Information, and Communications Commission shall have the following duties, powers and responsibilities, and such others as the members shall be entrusted with by the City Council from time to time. The commission shall:

1. Advise the City Council and City Manager on all matters relating to technology, information, and communications within the city of Cupertino;

~~2. Evaluate compliance with any franchise or other agreement between the City and technology, information, and communications providers and make recommendations to the City Council;~~

**Commented [TC3]:** No longer relevant to review franchise agreements due to DIVCA and CPUCC taking over many of these aspects.

~~3. Conduct periodic reviews of technology, information, and communications providers, facilities and products and make recommendations on such subjects to the City Council;~~

**Commented [TC4]:** These are typically operational duties of IT dept staff and TICC has not been involved in this aspect.

~~4. Recommend amendments to the City's telecommunications policy of the City Council;~~

**Commented [TC5]:** Operational item that IT dept staff should handle.

5.2 Serve as a liaison between the City, the public and the technology, information, and communications providers in enhancing information and education. Such activities include providing an opportunity for input to residents and disseminating noncommercial, educational materials about

# CMC Chapter 2.74.060 Proposed Amendment Highlights cont'd

technology, information, and communications services;

~~6. At the request of the City Manager, provide assistance in examining methods to obtain equivalent franchise fees or other economic benefits from service providers;~~

**Commented [TC6]:** No longer relevant to review franchise agreements due to DIVCA and CPUCC taking over many of these aspects.

~~7.3~~ Provide support for community access television, especially public and educational access, and give guidance when needed for development and implementation of access channels and programming;

~~8.4~~ Recommend ways to foster the City's best use of technology, information, and communications infrastructure and services for the maximum benefit of the community.

~~9.~~ Provide education to the community on the responsible and safe use of technology, information, and communications infrastructure and services, including cybersecurity education and best practices.

(Ord. 1965, (part), 2005; Ord. 1722, (part), 1996; Ord. 1714, (part), 1996)

## Next Steps

- October 15 City Council Meeting  
First Reading
- November 19 City Council Meeting  
Second Reading
- After conducting the Second reading, the Ordinance will go into effect December 19



## **Recommended Action**

- Review Proposed Amendments
- TICC acknowledgement of Proposed Amendments



**CUPERTINO**

# CITY OF CUPERTINO

## AI Policy

Administrative Policy

September 2024

Responsible Department: Innovation & Technology



CUPERTINO

# CITY OF CUPERTINO

## Policy Statement

- The City supports and promotes the use of Artificial Intelligence (AI) systems.
- The I&T Department will lead procurement and Technical review.



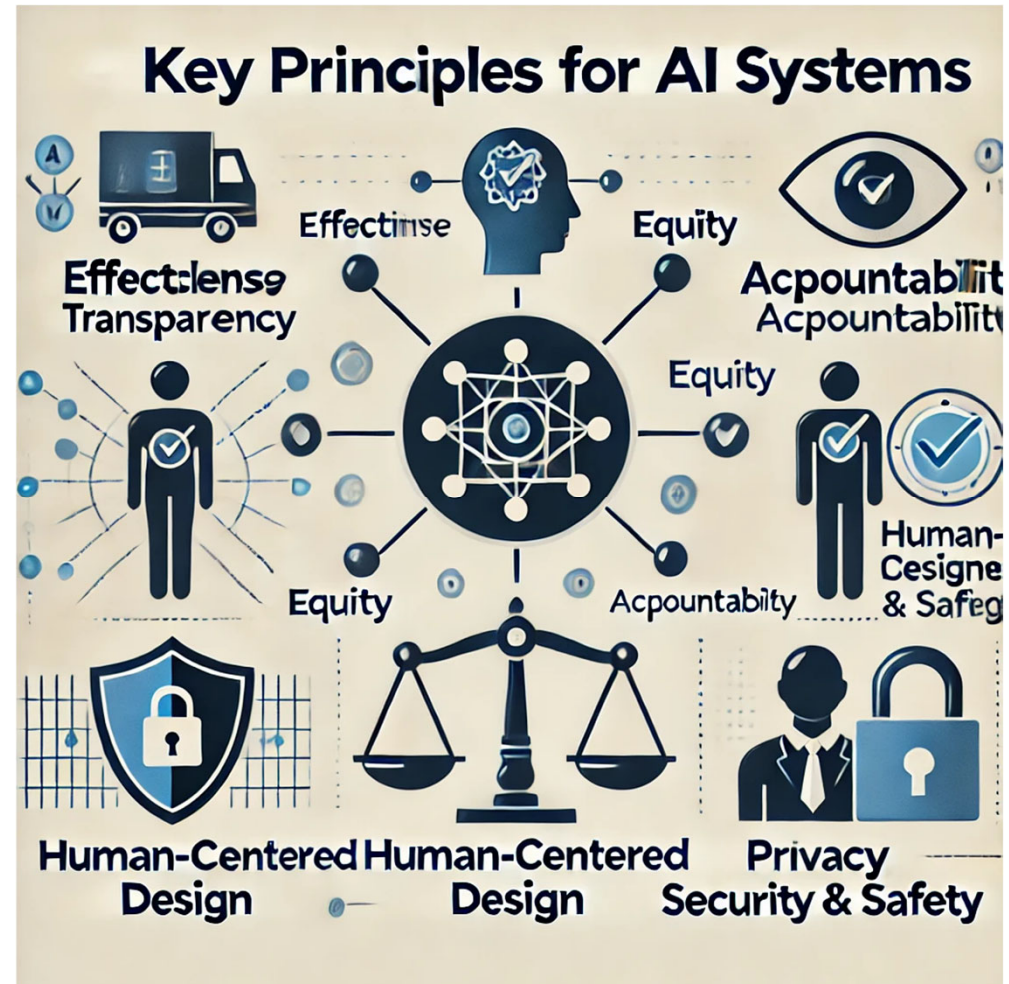


# Policy Objectives

- Clear guidance for AI system use.
- Ensure adherence to AI principles.
- Define roles, responsibilities, and risk management.
- Align AI governance with data, security, and privacy measures.
- Define prohibited uses and retirement procedures.
- Ensure compliance with laws and City policies.

# Key Principles for AI Systems

- Effectiveness
- Transparency
- Equity
- Accountability
- Human Centered Design
- Privacy
- Security & Safety





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# Roles and Responsibilities

- CTO and staff are responsible for ensuring policy compliance.
- Department heads ensure adherence within their departments.



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# General Guidelines for AI Systems

- Follow guiding principles.
- Conduct technical assessments before implementation.
- Ensure vendor compliance.





# Prohibited Uses of AI

- Biometric identification.
- Emotion analysis.
- Fully automated decisions without oversight.
- Cognitive behavioral manipulation.





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# Enforcement

- Users must follow the policy.
- Harmful AI use will be stopped.
- Violations may lead to disciplinary action.