



CUPERTINO

CITY OF CUPERTINO

AGENDA

PARKS AND RECREATION COMMISSION

10185 North Stelling Road, Quinlan Conference Room

Thursday, April 3, 2025

7:00 PM

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Quinlan Community Center, 10185 North Stelling Road
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Quinlan Community Center.
- 2) E-mail comments by 4:00 p.m. on Thursday, April 3 to the legislative body at parksandrecreationcommission@cupertino.gov. These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

Members of the audience who address the legislative body are requested to complete a Speaker Card and identify themselves. Completion of Speaker Cards and identifying yourself is voluntary and not required to attend the meeting or provide comments.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Subject: March 6, 2025 Parks and Recreation Commission Meeting Minutes
Recommended Action: Review and approve the March 6, 2025 Parks and Recreation Commission meeting minutes.
[A - Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

WRITTEN COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

2. Subject: Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan.
Recommended Action: Receive presentation and provide input on the development of the proposed Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan as related to Parks and Recreation.
[Staff Report](#)
[A - FY 24-25 CIP Status and FY 25-26 Proposal](#)
[B - FY 25-26 CIP Project Narratives](#)

3. Subject: Fiscal Year 2025-26 Community Funding Application Evaluations and Recommendation to City Council
Recommended Action: Receive staff report, allow for clarifying questions, receive public comment, receive Commissioner scoring, consider evaluations, and decisions to provide funding recommendation to City Council for the Fiscal Year 2025-26 Community Funding applications.
[Staff Report](#)
[A - Community Funding Grant Policy](#)
[B - Community Funding Applications & Eligibility Criteria](#)
[C - Commissioner Community Funding Evaluation Form](#)
[D - Evaluation Totals Forms](#)
[E - Community Funding Historical Funding FY 2020-2025](#)
[F - Community Funding Applications Summary](#)

STAFF AND COMMISSION REPORTS

FUTURE AGENDA SETTING

ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request in advance by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the City Council, Commissioners or staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.



CITY OF CUPERTINO

Agenda Item

25-13833

Agenda Date: 4/3/2025
Agenda #: 1.

Subject: March 6, 2025 Parks and Recreation Commission Meeting Minutes

Review and approve the March 6, 2025 Parks and Recreation Commission meeting minutes.



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
10185 N Stelling Rd, Quinlan Conference Room
Thursday, March 6, 2025
7:00 PM
DRAFT MINUTES

CALL TO ORDER

Vice Chair Bono called the Parks and Recreation Commission meeting to order at 7:06 p.m. in the Quinlan Community Center Conference Room, 10185 N Stelling Rd.

ROLL CALL

Commissioners present: Claudio Bono, Carol Stanek, Gopal Kumarappan, Sheela Sreekanth
Commissioners absent: Seema Swamy
Staff present: Sonya Lee, Jessica Suntay, Jacinta Liang
Guest speakers: None

APPROVAL OF MINUTES

1. Subject: February 6, 2025 Parks and Recreation Commission Meeting Minutes
Recommended Action: Review and approve the February 6, 2025 Parks and Recreation Commission meeting minutes.

Commissioner Kumarappan motioned to approve the February 6, 2025 Parks and Recreation Commission meeting minutes as submitted. Commissioner Stanek seconded. Motion carried with 3 yes (Kumarappan, Stanek, Bono), 1 abstain (Sreekanth), and 1 absent (Swamy).

POSTPONEMENTS

None

ORAL COMMUNICATIONS

Michael Yukelson, Cupertino resident, supported permanent pickleball striping on tennis court number one at Memorial Park.

Lalitha Maruvada, Cupertino resident, thanked the Commissioners for their support with the McClellan Ranch community gardens.

San Rao, Cupertino resident, expressed concerns regarding the Sports Center including gate repairs, availability of resident tennis court reservations, and non-resident access.

WRITTEN COMMUNICATIONS

Written communications were emailed to the Commission and are included for the record.

OLD BUSINESS

None

NEW BUSINESS

2. Subject: Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process

Recommended Action: Review the Fiscal Year 2025-2026 Community Funding Grant Applications and Program Evaluation Process

Written communications for this item were emailed to the Commission and are included for the record.

Sonya Lee, Recreation Manager, introduced Jacinta Liang, Management Analyst, to present on the item.

Management Analyst Liang requested that Commissioners make it known for complete transparency if they are affiliated with any of the applicant organizations. Vice Chair Bono is affiliated with the Rotary Club of Cupertino.

Management Analyst Liang presented an overview of the community funding item and moved into the applicant presentations and clarifying questions from Commissioners. Each organization was given three minutes to present, and Commissioners asked the applicants clarifying questions.

1.) iTalented for their iSpark Program. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on whether or not iSpark was open to all or only underrepresented and underdeveloped communities. iTalented clarified that iSpark is open to all.
- Commissioner Kumarappan requested clarification on the number of kids who have benefited thus far through the program. iTalented clarified an estimated 500 through iSpark.
- Commissioner Kumarappan requested clarification on the number of registration requests and criteria for selection. iTalented clarified they release all forms at the same time and try to match the appropriate course to the applicant.

- Commissioner Kumarappan requested clarification on underprivileged verification. iTalented clarified that iSpark is a separate program.
- Commissioner Stanek requested clarification on whether or not the grant application was only for iSpark. iTalented clarified yes, only for iSpark.
- Commissioner Stanek requested clarification on whether or not iSpark was only open to Cupertino residents. iTalented clarified not necessarily.
- Commissioner Stanek requested clarification on whether the program was online or in-person. iTalented clarified that their programs are currently all online but they're looking to bring them in-person somewhere in Cupertino.
- Commissioner Stanek requested clarification on the estimated number of potential students served if the program was in-person and total number of classes. iTalented clarified 10 to 20 per class size with one instructor. Clarified if they received \$900 they could approximately bring four to five classes in-person out of the nine to 12 classes they are hoping to run.
- Vice Chair Bono requested clarification on an estimated percentage of Cupertino residents being served out of 10. iTalented clarified around seven to eight.

2.) Remember the ToothFairy for their Dental Treatment Program. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on whether or not the coverage for 20 kids was for the year. Remember the ToothFairy clarified the program starts in May and they are hoping to first help 20 kids until proven success and then apply for additional funds to help more after that.
- Commissioner Kumarappan requested clarification on the verification list for those who qualify as low-income. Remember the ToothFairy clarified that they are working through the specific details.
- Commissioner Kumarappan requested clarification on the dental clinic partners. Remember the ToothFairy clarified that they have nine different dental partnerships including the India Health Center, Healing California, and Valley Health Center.
- Commissioner Kumarappan requested clarification on whether or not it is a one-time dental check and brush distribution. Remember the ToothFairy clarified they plan to monitor them after the treatment and help them find solutions like bi-yearly cleaning programs.
- Commissioner Kumarappan requested clarification on the expansion of the program. Remember the ToothFairy clarified that they plan to expand across the world.
- Commissioner Stanek requested clarification on whether or not they would be able to use the funds still if it wasn't available until after the start of the fiscal year in July [after the proposed program start date]. Remember the ToothFairy

clarified that they would utilize their current funds to cover costs until they received the grant, and at that point use [the awarded funds] in future months.

- Vice Chair Bono requested clarification on whether or not all 20 kids being served are Cupertino residents. Remember the ToothFairy clarified yes.

3.) Active Circle for their All Inclusive Family Picnic. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on the specifics of the \$2,000 funding request and time duration. Active Circle clarified the funds would be used to improve their all-inclusive picnics, specifically getting indoor spaces, enhanced activities, and food catering. Added that they hope to continue the picnics over the next couple of years.
- Commissioner Sreekanth requested clarification on whether or not the kids are all from Cupertino. Active Circle clarified 50% Cupertino, 25% Sunnyvale, and 25% Santa Clara.
- Commissioner Kumarappan requested clarification on the selection criteria. Active Circle clarified that their events are open to everyone through RSVP.
- Commissioner Kumarappan requested clarification on frequency of the events. Active Circle clarified they try to have bi-monthly events.
- Commissioner Kumarappan requested clarification on the main objective of the picnics. Active Circle clarified that their mission is to bring diverse community families together and integrate them with general society.
- Commissioner Kumarappan requested clarification on the partnerships they have with other organizations. Active Circle clarified they have a lot of different events such as mental health webinar sessions that they partner with corporations on.
- Commissioner Stanek requested clarification on whether or not they are a fully student run organization. Active Circle clarified yes.

4.) Via Rehabilitation Services for their STEAM and Outdoor Education at Camp Via West. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on the location. Via Rehabilitation Services clarified all over Cupertino.
- Commissioner Stanek requested clarification on the fee schedule. Via Rehabilitation clarified that the camp is free for children and adults with developmental disabilities recognized by the state.
- Commissioner Kumarappan requested clarification on the eight Cupertino residents out of 362 total individuals. Via Rehabilitation clarified the camp is open to all and they hope to attract more Cupertino residents in the future.

- Vice Chair Bono requested clarification on whether or not the Camp was located in Cupertino and a breakdown of where the participants come from. Via Rehabilitation clarified that the camp is in Cupertino and open to everyone in the Bay Area, not just those in Cupertino. Clarified that 43% are from Santa Clara County, and all over the Bay Area and beyond.

5.) ElderAid for their Background Verification Integration and Support. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Kumarappan requested clarification on the outsourcing. ElderAid clarified that the app development and maintenance is outsourced.
- Commissioner Kumarappan requested clarification on whether or not the app only serves Cupertino. ElderAid clarified that the beta program focuses on Cupertino, Sunnyvale, and Santa Clara.
- Commissioner Sreekanth requested clarification on background verification integration. ElderAid clarified that the integration is through Sterling Volunteers here in the U.S.
- Vice Chair Bono requested clarification on an estimated percentage of Cupertino residents being served. ElderAid clarified that out of 60 already helped, 38 were Cupertino residents.

6.) Innovart Foundation for their Head and Heart: Mental Health Matters.

Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Kumarappan requested clarification on when the organization started and the number of people served thus far. Innovart Foundation clarified that the organization started in 2014 and has served thousands of people both in Cupertino and China.
- Commissioner Kumarappan requested clarification on the resource fair. Innovart Foundation clarified the resource fair is once a year for one to two days locally.
- Commissioner Kumarappan requested clarification on the partnership with the San Jose Public Library. Innovart Foundation clarified that they partnered with the Calabazas Library only during the pandemic.
- Commissioner Stanek requested clarification on whether or not the resource fair was in-person and expected attendance. Innovart Foundation clarified the resource fair is two parts both physical [in-person] and on zoom through breakout rooms. Clarified that expected attendance is an estimated 5,000 people per day with 1,000 to 2,000 in-person.
- Commissioner Stanek requested clarification on whether or not the eight workshops were online or in-person and estimated attendance. Innovart Foundation clarified in-person and estimated 40 people per workshop.

- Vice Chair Bono requested clarification on expected reach for Cupertino residents. Innovart Foundation clarified the target for the resource fair is 10,000 Cupertino residents.
- Commissioner Sreekanth requested clarification on how they identify the participants. Innovart Foundation clarified that they use google form registration and it is open to all.

7.) Asian American Parents Association for their AAPI Multicultural Festival.

Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on the total funding request as the application states \$4,000 and the presentation listed \$4,500. Management Analyst Liang clarified that it is the [\$4,000] amount submitted in the application.
- Commissioner Kumarappan requested clarification on the funding for the CUSD teachers. Asian American Parents Association clarified that they have a teacher mini-grant.
- Commissioner Kumarappan requested clarification on the \$2,000 minimum funding amount. Asian American Parents Association clarified they will have to look for additional sponsors to cover any funds not awarded.
- Commissioner Stanek requested clarification on why the number of attendees decreased from 2023 to 2024. Asian American Parents Association clarified [in 2024] there was another community event the same day, along with a heat wave.

8.) Rotary Club of Cupertino for their Thanksgiving Meal Sharing Program.

Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on how they identify the families being served and if they are the same every year. Rotary Club of Cupertino clarified that the families are identified by their partner, West Valley Community Services, and that it is possible some families are repeats.
- Commissioner Stanek requested clarification on whether the meals are pre-prepared by Safeway and they are just purchasing a certain number of the meals. Rotary Club of Cupertino clarified yes.
- Commissioner Kumarappan requested clarification on the \$4,000 funding request for materials and equipment. Rotary Club of Cupertino clarified that the funding is for the purchase of the meals.
- Vice Chair Bono requested clarification on an estimated percentage of Cupertino residents potentially being served by the grant. Rotary Club of Cupertino clarified an estimated 50%.

9.) AINAK for their Eyecare and Eyeglasses Program. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Kumarappan requested clarification on the line item breakdown of the funds listed in the application as it doesn't add up to the \$5,000 funding request. AINAK clarified that they weren't sure what happened, but that the \$5,000 funding request is what they are asking for.
- Commissioner Kumarappan requested clarification on the 15 Cupertino residents served. AINAK clarified that they based the number off last year, but an estimated 50 Cupertino residents have been served through the program since January of this year.

10.) No Time to Waste for their 5/1000 Feed the Need Program. Representatives from the organization were not present at the meeting. Management Analyst Liang added that a summary of their application can be found in the presentations attachment.

11.) Special Olympics Northern California for their 2025 Cupertino Bowling Team Program. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on whether or not they have recurring games or tournaments for the participants. Special Olympics Northern California clarified that the participants usually play two games after practices.
- Commissioner Kumarappan requested clarification whether or not they organize a similar program in other areas. Special Olympics Northern California clarified that they operate in other cities and partner with four bowling sites in Santa Clara County.
- Commissioner Kumarappan requested clarification on the 12 Cupertino residents and how they are selected. Special Olympics Northern California clarified that the program is open to all, and 12 is the number of current Cupertino residents registered. Added that the program is still open for more.
- Commissioner Kumarappan requested clarification on the 92 total participants. Special Olympics Northern California clarified that there are 92 total participants, including athletes and coaches, participating in solely the Cupertino bowling team program.
- Vice Chair Bono requested clarification on whether or not the funding request is for marketing. Special Olympics Northern California clarified the funding request is for services only, not marketing.

12.) Friends of Deer Hollow Farm for their Tule House Shelter. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Stanek requested clarification on who is building the structure. Friends of Deer Hollow Farm clarified staff.
- Commissioner Kumarappan requested clarification on the structure. Friends of Deer Hollow Farm clarified that the proposed structure is a shelter that would cover The Tule House so that they do not need to re-build it every year.

13.) Chinese American Coalition for Compassionate Care (CACCC) for their Suicide Prevention Program. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on whether or not they have mental health experts. CACCC clarified that they have a former Psychology Faculty Professor from San Jose State.
- Commissioner Kumarappan requested clarification on whether or not the Suicide Prevention Program was just starting this year. CACCC clarified that they just started the program, and with the \$5,000 mini-grant from Santa Clara County they have begun training with the Santa Clara County Behavioral Health Services Department.
- Vice Chair Bono requested clarification on an estimated number of Cupertino residents. CACCC clarified about 30 to 40 trained volunteers in total, and from that 10 Cupertino residents.

14.) Cupertino Symphonic Band for their Music, Equipment, Scanner, Band Shirts, and Venue Rental. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Sreekanth requested clarification on the CUSD Elementary School performance and whether or not it was open to all children. Cupertino Symphonic Band clarified that performance was for West Valley Elementary School.
- Commissioner Kumarappan requested clarification on the number of [performances] throughout the year. Cupertino Symphonic Band clarified that they have an estimated seven concerts annually including three at the Quinlan Community Center, one at the Sunnyvale Community Center, a Veteran's Concert, and one at the [Memorial Park] Amphitheatre.
- Commissioner Kumarappan requested clarification on whether the funding request was for the entire year, across all [performances]. Cupertino Symphonic Band clarified yes.

15.) West Valley Community Services for their Gift of Hope Program. Representatives from the organization presented and Commissioners asked clarifying questions:

- Commissioner Kumarappan requested clarification as the line item breakdown of the funds is listed as \$1,000 in the application, and it doesn't add up to the \$10,000 funding request. West Valley Community Services clarified \$10,000.
- Commissioner Kumarappan requested clarification on the 350 Cupertino residents being served. West Valley Community Services clarified that last year they served an overall estimated total of 1,500 and from that 350 were Cupertino residents.

Management Analyst Liang reviewed the eligibility and evaluation process for the April 3 Parks and Recreation Commission meeting.

STAFF AND COMMISSION REPORTS

Recreation Manager Lee presented the Liaison's update as submitted.

Commissioner Stanek reported on a weekly group at Linda Vista Park who operate remote control trucks.

FUTURE AGENDA SETTING

None

ADJOURNMENT

Vice Chair Bono adjourned the meeting at 9:29 p.m. to the April 3, 2025 meeting at 7:00 p.m.

Respectfully Submitted by,

Jessica Suntay, Administrative Assistant
Parks and Recreation Department

Minutes approved at the _____ regular meeting



CITY OF CUPERTINO

Agenda Item

25-13834

Agenda Date: 4/3/2025
Agenda #: 2.

Subject: Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan.

Receive presentation and provide input on the development of the proposed Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan as related to Parks and Recreation.



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PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: April 3, 2025

Subject

Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan.

Recommended Action

Receive presentation and provide input on the development of the proposed Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan as related to Parks and Recreation.

Executive Summary

As part of the City of Cupertino's annual budget process, staff gather and develop proposals for new Capital Improvement Programs (CIP) projects. The City Council and Commissions review these proposals, providing feedback. This process helps staff to refine and fully develop the annual CIP before presenting the proposal with the annual budget to City Council.

The Fiscal Year (FY) 25-26 CIP proposal is focused on providing safety through repair and revitalization of existing infrastructure to preserve existing facilities. In addition, the program aims to create future ongoing savings where possible. This approach aligns with the projected CIP funding of \$2 million annually and focuses those funds on existing critical infrastructure.

Reasons for Recommendation

Development of the annual CIP is a multi-step process, as detailed briefly here:

- Annually Staff compiles the needs identified through internal proposals from City departments and divisions, and reviews planning documents (e.g., master plans, and existing facility assessments) to connect the CIP with the City's strategic plans.
- April 2 City Council is presented with a draft CIP proposal and provides input on the proposed CIP and the five-year plan.
- April 3, 16 and 17 Staff reviews the CIP proposals with commissions that have goals that align with the projects. This year the Parks and Recreation Commission (4/3), Bicycle and Pedestrian Commission (4/16), and

- Sustainability Commission (4/17) will have CIP preview proposals on their April agendas.

• April 22 Planning Commission verifies the proposed CIP recommendations are in conformance with the General Plan. The CIP discussion will go to the Planning Commission on April 22.
- May/June The proposed CIP item returns to the City Council as part of the adoption of the annual Operating Budget.

The proposed CIP generally includes a request for funding for current FY projects, as well as program support for the five-year plan. It is important to note that years two through five are included for planning purposes to identify potential future expenditures and workloads. These future projects are not funded with the approval of the FY 25-26 CIP.

Background






A capital improvement project is a project that enhances a unit of property, restores, or prolongs the useful life of a unit of property, or adapts the unit of property to a new or different use. The CIP Division of Public Works provides planning, design, procurement, and construction administration for all CIP projects including streets, sidewalks, storm drainage, buildings, parks, bicycle and pedestrian improvements, and other public facilities. The division ensures that the design and construction of the public improvements occur in accordance with community expectations, and applicable City and State of California standards. The CIP division places public health and safety as the highest priority in the planning and delivery of CIP projects.

The City has several types of projects. A key factor that defines a CIP project, as opposed to maintenance projects, Special Projects, City Work Program (CWP) projects, or other capital initiatives, is the need for professional design services that require specialized expertise, analysis, or documentation. While CIP projects are typically focused on design and construction, there are instances where planning processes, such as feasibility studies or analysis projects, also require design and engineering services, classifying them as CIP projects. These general guidelines vary depending on the specifics of each project.

Project Priorities

Project prioritization is used as a tool to inform decisions regarding funding and the scheduling of resources. Staff evaluate and rank new project proposals based on the factors listed below. The highest priority is given to projects that require repair of existing facilities to address public health and safety and to protect public and private property. Other factors, including available funding and resources to complete a project, are then considered within the context of other City goals. Below are the criteria used:

TABLE 1: PRIORITIES FOR CIP PROJECTS, LEGEND

LEGEND	
	Health and Safety Improvements
	Council, Commissions and/or Community Priority
	High Priorities established through City's Master Plans or Condition Assessment Reports
	Projects that are subsequent phases of existing projects; or projects in the queue that need to be activated
	Projects that have secured external funding, or which can result in positive fiscal impacts to the City

- Health and Safety:** assets that require repair or upgrading to protect public health and safety, including protection of public and private property, take highest priority.

Example: Repair of Stormwater Drain Outfalls is a high priority to avoid further deterioration of public/private property.
- Council, Commissions, and Community Priorities:** Incorporates Council priorities, suggestions from Commissions, and Community input.

Example: Lawrence-Mitty Trail and Park project is prioritized by the City Council, Parks and Recreation Commission, and members of the public.
- Master Plan Priorities:** The City's master plans have many stated goals and policies that affect the generation of CIP projects. Staff reviews the goals found in these documents, including stated priorities of commissions.

Example: Projects to remove natural gas appliances from the City's facilities are prioritized by the Climate Action Plan as part of the City's decarbonization initiatives.
- Ongoing phases:** some projects advance as subsequent phases of existing/completed projects.

Example: Regnart Road Improvements, Phase 2 project is a subsequent phase of the overall Regnart Road Improvements project, initiated in FY16-17.
- Fiscally Responsible:** Improvements or projects that enhance fiscally responsible use of City resources, including staff time and City funds. Projects that have secured (or could secure) outside funding, such as grants, are also given priority.

Example: The Bollinger Road Corridor Design project is included in the CIP because the majority of the study will be funded through a grant.

Staff Recommendations

Using the priorities listed above, the following list identifies projects proposed for the FY 25-26 CIP:

TABLE 2: PROPOSED FY25-26 CIP PROJECTS

A. New Projects:

Project name	Project Description	FY25-26 Funding	INTERNAL	EXTERNAL
ADA (Americans with Disabilities Act) Improvements (Annually funded)	This is an ongoing program, funded annually, to improve accessibility of public facilities throughout the City.	\$110,000	\$110,000	\$0
Citywide Facilities Condition Assessment (FCA) Implementation	Implement priority recommendations identified in the Facility Condition Assessment reports. This is an ongoing initiative due to the extent of improvements needed throughout City buildings.	\$940,000	\$940,000	\$0
Outfall Repairs	Repair various storm drain outfalls following the recommendations of the 2024 Storm Drain Outfalls Assessment.	\$950,000	\$950,000	\$0
subtotal		\$2,000,000	\$2,000,000	\$0

Existing projects are reviewed annually in the context of fiscal responsibility to confirm that continuing the project is the best course of action. Attachment A has more detail on the existing projects related to Parks and Recreation, including a review to possibly defund projects. The review of existing projects this year has resulted in a recommendation to retain all existing projects and their current funding.

Project narratives for each of the projects can be found in Attachment B.

Projects completed in FY 24-25, or which are scheduled for completion this year include:

- Blackberry Farm Pool Improvements
- De Anza Boulevard Buffered Bike Lanes
- McClellan Road Separated Bike Corridor, Phase 3
- Vai Avenue Outfall - Repairs*
- All-Inclusive Play Area & Adult-Assistive Bathroom Facility at Jollyman Park**

**The existing outfall was temporarily repaired, but the larger project to replace the outfall has not yet occurred. Refer to Attachment A for a summary of the project status.*

***Project that is projected to be complete by July 2025*

Staff anticipate that these projects will underspend their respective budgets by approximately \$200,000. These underspent funds will be returned to the Capital Reserve (or other appropriate accounts based on the original source of any restricted funds). Public Works and Finance staff work together as part of the year-end process to close out completed projects, presenting this information as part of the first quarter report for the following fiscal year.

Five-Year CIP Plan

TABLE 3: PROPOSED FY 25-26 CIP FIVE-YEAR PLAN PROJECTS

Note: Greyed text in Years 2-5 illustrates 5% escalation costs but are not proposed for implementation in that year and thus are not included in the totals below.

Project	FY25-26 Funding	Year 2 FY26-27 Projected Cost	Year 3 FY27-28 Projected Cost	Year 4 FY28-29 Projected Cost	Year 5 FY29-30 Projected Cost
Americas with Disability Act (ADA) Improvements (Annually funded)	\$110,000	\$115,000	\$120,000	\$125,000	\$130,000
Citywide Facilities Condition Assessment (FCA) Implementation	\$940,000	\$2,300,000	\$1,000,000	\$1,000,000	\$1,000,000
Outfalls Repairs	\$950,000	\$600,000	\$600,000	\$600,000	\$600,000
BBF Golf Renovation: minimal repairs		\$1,433,250	\$1,504,880	\$1,580,150	\$1,659,158
totals	\$2,000,000	\$3,015,000*	\$1,720,000	\$3,305,150*	\$1,730,000

** Current annual CIP funding is \$2M/year. Project estimates may be refined prior to requested CIP funding. Proposed annual CIP funding that exceeds \$2M/year will require additional funds beyond the \$2M annual funding being allocated to the program. Where possible, staff will search for external funding to address funding requests of more than \$2M.*

In summary, the proposed FY 25-26 CIP includes ongoing funding for two existing facilities projects and funding for storm drain utility repairs. The projects proposed this year are a result of information from existing facility assessments, which show the need for extensive improvements and repairs to the City’s aging infrastructure. Due to the extensive nature of the work needed, staff envision some of these projects becoming regular or even annual requests for the foreseeable future. The program has 28 existing

projects that are a priority to close out. This year, the proposal for new projects was driven by the need to implement health and safety-driven projects and was further impacted by limited staffing resources and \$2 million in funding.

The proposed five-year plan focuses on rehabilitating critical infrastructure that has aged beyond its life cycle. This is a common theme throughout the country, and while the City has focused its rehabilitation efforts in recent years on revitalizing its pavement condition, the City must now shift some of this focus onto its buildings and storm drain system to address public health and safety issues.

Sustainability Impact

Future projects will be evaluated for sustainability impacts as they are developed.

Fiscal Impact

The FY 25-26 proposal for CIP includes an allocation of \$2,000,000 for new and annually funded projects from the Capital Reserve. Should grant funds be awarded, staff will return to City Council to make the necessary budget adjustments. If the proposal for FY 25-26 CIP is approved, the Capital Reserve is estimated to be \$8.53 million in available fund balance for the CIP. The \$8.53 million balance includes the \$5 million minimum reserve balance for the fund.

California Environmental Quality Act (CEQA)

No CEQA impact.

Prepared by: Susan Michael, Capital Improvement Programs Manager

Reviewed by: Chad Mosley, Director of Public Works

Approved for Submission by: Rachelle Sander, Director of Parks and Recreation

Attachments:

A – FY 24-25 CIP Status and FY 25-26 Proposal

B – FY 25-26 CIP Project Narratives



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ATTACHMENT A

FY2024 – 2025 CIP Status and FY2025 – 2026 CIP Proposal for Parks Projects

The Fiscal Year (FY) 2024-2025 Capital Improvement Program (CIP) contains 28 active projects. Four projects were successfully completed this fiscal year, with one additional project scheduled to be completed prior to July 2025. The FY 25-26 CIP proposal considers the current staffing levels and ensures that future projects are planned in a way that aligns with available resources for effective execution.

This document provides a summary of the Parks projects. Within that section, you will find a summary of the existing projects, proposed projects, unfunded projects, projects that can be defunded, and the five-year plan for Parks.

Allocation of each project into a ‘category’ does not have financial implications and many CIP projects could be placed into more than one category. However, the classification is useful for reviewing the distribution of funds to the type of assets receiving capital improvements. In this case, the CIP projects that have impact on the City’s parks and recreational activities are included here.

A. **Existing Parks CIP Projects:** There are four funded and active CIP projects that are considered Parks projects, and one other funded project that is in the queue.

TABLE 1 - ACTIVE PARKS CIP PROJECTS

#	Project name	Project Description	Year Initiated	Approved Funding	Project Total	Remaining Funds
P1	All-Inclusive Play Area & Adult-Assistive Bathroom Facility (Jollyman Park)	At Jollyman Park, Design and construct an all-inclusive playground and an adult-assistive bathroom facility adjacent to the new AIPG. (<i>Externally Funded, in part</i>)	FY18-19	\$1,230,000	\$4,891,347	\$257,024
		<i>SCC AIPG grant</i>	FY18-19	\$1,448,201		
		<i>CA P&R grant</i>	FY21-22	\$1,000,000		
		<i>PG&E donation</i>	FY21-22	\$25,000		
		<i>Adult-assistive bathroom added</i>	FY22-23	\$850,000		
	<i>Art In-lieu fees</i>	FY23-24	\$338,146			
P2	Lawrence-Mitty Park and Trail Plan	Design and construct a new neighborhood park. Located on 7.8 acres adjacent to Saratoga Creek, near the intersection of Lawrence Expressway and Mitty Way.	FY18-19	\$8,270,994	\$6,850,909	\$4,422,565
		<i>Acquisition & Annexation</i>	FY21-22	-\$2,330,085		
		<i>Berm Clean-up</i>	FY23-24	\$910,000		
P3	Park Amenity Improvements	Funding for various park amenities such as benches, hydration stations, outdoor table tennis, cornhole, shade structures, pickleball striping, etc. (<i>3yrs funding x \$200K</i>)	FY20-21	\$600,000	\$600,000	\$417,460
P4	MRP West Parking Lot Improvements (<i>Habitat monitoring continues to 2028</i>)	<i>*Only habitat monitoring is active.</i> Design and construct a new “green” meadow-style parking lot that is compatible with the creek environment at McClellan Ranch West, which was designed to have minimal impact to the site.	FY16-17	\$400,000	\$1,069,682	\$1,611
		<i>City Funding</i>	FY17-18	\$550,000		
		<i>City Funding</i>	FY18-19	\$119,682		
P5Q	Annual Playground Replacement	Replacement of older playground equipment that is dated and worn. (<i>5yrs funding x \$300K</i>)	FY20-21	\$1,500,000	\$1,500,000	\$913,755
subtotal				\$14,911,938	\$14,911,938	\$6,012,415

**Table Note: The funds indicated in the “Remaining Funds” column are a calculation based on the transactions to date (3/14/25) and contracts encumbered on each project. It does not fully account for the amount of grant funds that are expensed/received to date. If the project were to be defunded, for example, a more thorough accounting of the funds remaining on the project would be required.*

- The Jollyman Park All-Inclusive Playground is under construction and will be completed before summer 2025.
- Lawrence-Mitty Park and Trail is in the design phase. As part of the due diligence for this project, we are generating cost estimates based on the schematic design progress and will return to City Council for review before advancing the design process further.
- The Park Amenity Improvements project continues to supply new benches, picnic tables, and other vital features to parks as required.
- The Annual Playground Replacement project will activate once CIP recruitments are successful. Varian Park, Little Rancho Park and Canyon Oak Park are targets for improvements.

B. FY25-26 Proposed Parks CIP Projects: none.

C. Evaluation of Parks CIP Projects to defund:

- The Jollyman AIPG is nearing completion.
- The Lawrence-Mitty Park and Trail project is in contract through to the end of design and documentation. The funding for the project comes from a developer agreement that would need to be revisited if defunding were to be considered.
- The Park Amenity Improvements project could be defunded but has been a valuable resource to address needed improvements and community requests/concerns in our parks.
- The Playground Replacement project could be defunded since we are not in-contract presently, but the need to replace our aging playgrounds persists as an ongoing safety concern. If not replaced, many playgrounds will need to be closed, at least in part.
- The habitat monitoring at the McClellan Ranch Preserve west parking lot is a requirement of the project’s California Department of Fish and Wildlife permit.

The City does not recommend defunding any of these projects.

D. Unfunded Parks CIP Projects:

In the past five years, several projects have been proposed and remain unfunded. The list that follows notes the years proposed and projected cost in FY25-26 dollars.

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TABLE 2 – UNFUNDED PARKS CIP PROJECTS

Project	FY proposed	Project Description	Projected Cost
Park Shade Structures	FY23-24	Five locations: Creekside, Portal, Linda Vista, BBF Bocce, and Jollyman. Planned for FY25-26, as noted in the FY24-25 CIP program. Grant funding was not obtained, however. Providing more shade opportunities is a stated priority of the Parks and Recreation System Master Plan (PRSMP) but due to limited resources and other priorities, this project was removed from the 5-year CIP plan.	\$1.3M
BBF Golf Course Irrigation	FY24-25	Replacement of the irrigation system is a high priority; however, it is likely that this will be a major project. Prioritized for its potentially strong sustainable infrastructure and improvement of natural habitat, thus addressing the goals of the CAP and the PRSMP. The projects were planned for FY25-26, as noted in the FY24-25 CIP program, however staffing resources and funding remain limited. Staff will look for potential external funding for the project prior to proposing this in future CIP plans.	\$2.5M
BBF Golf Course Pond Restoration	FY24-25	The area of the BBF Golf course that was a pond, is visibly undeveloped. This project proposes to replant the area low-water native species.	\$1.53M
Memorial Park projects derived from 2024 MPSP	FY25-26	MPSP offered a considerable list of potential projects, including the phasing of certain areas and types of amenities. Priorities from the Community and P&R staff: <ul style="list-style-type: none"> • Extended Senior Center Deck/Plaza • New Restroom and upgrade Existing Restrooms • Bocce Court • Upgraded Parking Lots (2) • Upgraded Amphitheater and Stage • Reservable Picnic Area (Align with PV work) However, due to limited resources and other priorities, no projects from this plan are proposed at this time.	Varies
Memorial Park projects: All-Inclusive Playground	FY25-26	Grant funding may be available from Santa Clara County for an All-Inclusive Playground. Staff will propose this project if external funding becomes available.	\$5M
Memorial Park projects: Softball Field Lighting	FY25-26	The current system has exceeded its useful lifecycle and replacement parts are difficult to obtain. Staff will monitor the system and will propose a project when required.	\$250,000 to \$500,000
Park Pathways Paving	FY24-25	Add and/or improve pathways at 8 parks: Three Oaks Park, Creekside Park, Wilson Park, Hoover Park (new), Jollyman Park, Portal Park, Somerset Park, and Varian Park. Improvements to existing park pathways, converting a majority of the paths from asphalt to concrete, improving lighting in limited locations, and design and installation of new pathways in some parks. New pathways are a low priority, PW Operations may propose Special Project funding to repair existing paths as needed.	\$1.2M

Blackberry Farm Family Restroom Conversion	FY25-26	This project aims to better serve the community by converting one of Blackberry Farm's four restrooms into a family restroom and pool changing area. Blackberry Farm is a popular pool and park facility, and is frequented by families with young children. As a result, there is a high demand for a family restroom and changing area. This project is a priority of the Parks and Recreation Department to address public requests.	\$500,000
Blackberry Farm Golf Course Restroom Renovation	FY25-26	The restrooms at the BBF Golf Course have not been upgraded since 1991. They are dilapidated, require ongoing maintenance, and customers routinely complain about them. The golf course is a high-usage facility with more than 40,000 rounds of golf played each year. A full renovation is required to meet accessibility and building code requirements. Minor maintenance and replacement fixtures are proposed in the FY 25-26 proposed budget to address some of these needs.	\$500,000
Blackberry Farm Entrance Improvements	FY25-26 FY19-20	The entrance to Blackberry Farm needs better pedestrian facilities. Access improvements were unanimously endorsed by City Council in 2015. The Parks and Recreation Commission prioritized this project as a high priority for the 2019 CIP plan. The project has also been noted in the 2006 Stevens Creek Master Plan and Restoration Plan, the 2016 Stevens Creek Master Plan draft, the 2016 Cupertino Bicycle Transportation Plan and was the justification for the City's purchase of the Byrne residential property and dedication.	\$2M to \$3M
Blackberry Farm Play Area Improvements	FY19-20, FY25-26	The current playground needs improvements to meet modern standards. Its small size limits capacity, particularly during peak usage by summer camps and school groups. The perimeter shows signs of wear, requiring reinforcement to ensure safety and stability. New scope would include a resilient play surface and nature play elements.	\$300,000
McClellan Ranch Preserve Barn Renovation	FY19-20, FY25-26	Repair and rehabilitate the McClellan Ranch Preserve Barn to enhance safety, preserve its historical significance, support educational activities, and facilitate community engagement. The McClellan Ranch Preserve Barn Evaluation & Conceptual Renovation Plan was adopted by City Council in 2014. The barn is in a dilapidated state and for safety reasons should be improved.	\$4M
Linda Vista Park Improvements	FY19-20	Upgrades to park amenities and playgrounds.	TBD
Portal Park Improvements	FY19-20	The existing building is not useful in its current configuration, and parking is not adequate to support activities.	TBD
New Neighborhood Parks	FY19-20	The acquisition of land and development of new parks can be reconsidered after Lawrence-Mitty is completed. No report for potential sites and/or feasibility has been completed.	TBD
Little Rancho picnic area	FY25-26	PW/P&R received a request from residents to consider picnic area improvements rather than replacing the playground at this location.	TBD

Memorial Park

The City recently completed the Memorial Park Master Plan, which provides an extensive list of improvements to revitalize and update the park. The plan was assembled by collecting and incorporating public input through an extensive outreach campaign. That process produced a robust road map that will guide the City regarding park improvements for decades. Recently, staff has observed some concern from the public and City Council regarding the cost of the improvements proposed the plan and has heard suggestions regarding reduction of the plan’s scope. Due to the extensive public engagement and input received, it is recommended that the plan remain unchanged, and that projects within the plan be prioritized and scheduled as public sentiment and available funding dictates. At this time, due to fiscal constraints, staff is not proposing any projects for Memorial Park.

Blackberry Farm Golf Course

The irrigation system at Blackberry Farm has long exceeded its useful life cycle. The system is antiquated, is subject to multiple breaks yearly, and is not efficient in its water use for golf course landscaping. An irrigation replacement project is currently proposed for year 4 of the 5-year CIP, and is anticipated to cost \$1.6M. This project is anticipated to save the City approximately \$65,000 annually in maintenance, repairs, and water use, and will improve water efficiency at this property. This project will safeguard against major failures that would be expensive to repair, would result in down time for the golf course operations (including lost revenue), and would help to protect against environmental impacts to Stevens Creek. The project has an approximate return on investment of 24-years, reduces water use, and safeguards both Stevens Creek and players’ ability to utilize the course.

E. Parks CIP - Five-Year Plan

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TABLE 3 – 5-YEAR PLAN FOR PARKS CIP PROJECTS

Note: Grey text in Years 2-5 illustrates 5% escalation costs but are not proposed for implementation in that year and thus are not included in the totals below.

Project	FY25-26 Funding	Year 2 FY26-27 Projected Cost	Year 3 FY27-28 Projected Cost	Year 4 FY28-29 Projected Cost	Year 5 FY29-30 Projected Cost

BBF Golf Renovation: minimal repairs		\$1,433,250	\$1,504,880	\$1,580,150	\$1,659,158
BBF Golf Renovation: Ponds		\$1,300,000	\$1,365,000	\$1,433,250	\$1,504,913
Blackberry Farm Bocce Ball Shade Structure		\$176,400	\$185,216	\$194,480	\$204,204
Creekside Park Picnic Area Shade Structure		\$176,400	\$185,216	\$194,480	\$204,204
Linda Vista Park Picnic Area Shade Structure		\$176,400	\$185,216	\$194,480	\$204,204
Portal Park Picnic Area Shade Structure		\$176,400	\$185,216	\$194,480	\$204,204
Jollyman Park Picnic Area Shade Structure		\$176,400	\$185,216	\$194,480	\$204,204
subtotals	\$0	\$0	\$0	\$1,580,150	\$0

FY25-26: Jollyman AIPG will be completed in 2025, and the Lawrence-Mitty Park and Trail project could be completed in 2027. We continue to work on replacing playgrounds with safety concerns and dispersing improved park amenities to locations with the greatest need. Work on the design, procurement, and installation of new equipment at playgrounds could resume in the Fall of 2025.

FY26-27 and FY27-28: Lawrence-Mitty Park and Trail project work will continue, and work on the Playgrounds replacements can resume. Park Amenities upgrades will continue.

FY28-29: Initiating the improvements to the irrigation system at the Blackberry Farm golf course is also a priority to improve efficient use of our water resources. Staffing prevents initiation of this project in years 1-3, but in year 4 this will be a recommended priority project.

FY29-30: Blackberry Farm golf course irrigation system improvements will continue into this fiscal year.

Providing Shade Structures at various park locations was a Council-stated priority in years past, and improving shade opportunities is a priority of the PRSMP. Current CIP staff can not initiate these projects in FY25-26, but the City will continue to pursue grant funding for these amenities.

Completed CIP Projects: Four projects were completed in FY24-25, and one additional project is scheduled to be complete before July 2025.

TABLE 4 – COMPLETED CIP PROJECTS

Type	Project name	Project Description	Year Initiated	Approved Funding	Project Total	Remaining Funds
P	Blackberry Farm Pool Improvements	Make improvements to the pools and facility related to safety, accessibility, and maintenance.	FY21-22	\$750,000	\$750,000	\$31,204
ST	Vai Avenue Outfall – Repairs*	Investigate, design, and replace existing failing 36” corrugated metal pipe (CMP) storm drain line with new reinforced concrete pipe (RCP) or high-density polyethylene (HDPE) pipe.	FY24-25	\$490,000	\$490,000	\$438,756
T	De Anza Boulevard Buffered Bike Lanes	Restripe De Anza Blvd to include a painted buffered zone between the existing bike lane and the vehicle lanes. <i>City Funding TDA3</i>	FY22-23	\$525,000	\$696,792	\$10,194
			FY23-24	\$5,533		
			FY24-25	\$166,259		
T	McClellan Road Separated Bike Corridor, Phase 3	Improve pedestrian and bicycle safety by reconfiguring the intersection and vehicle movements. <i>(Externally Funded, in part)</i> <i>Apple VERBS grant SB1</i>	FY20-21	\$164,410	\$2,299,410	\$99,273
			FY19-20	\$160,000		
			FY19-20	\$1,000,000		
			FY23-24	\$975,000		
			subtotal	\$4,236,202	\$4,236,202	\$140,671

*The existing outfall was temporarily repaired. A the larger project to replace the outfall has not yet occurred, but the City is coordinating with Valley Water regarding the repair. Project funds will remain active.

One additional project is expected to be completed before the end of the fiscal year: All-Inclusive Play Area & Adult-Assistive Bathroom Facility (Jollyman Park).

Summary

Despite facing challenges such as reduced staffing and scaled-back funding, CIP has continued to deliver projects. Currently, the program is operating with 2.25 full-time employees (FTEs) managing a workload that exceeds the capacity of four FTEs. Recruitment efforts are underway to fill two vacant positions. The CIP team is currently focused on maximizing productivity despite resource constraints. Looking ahead, filling these open positions is essential to maintaining a sustainable and effective working environment.

In summary, the proposed FY 25-26 CIP includes ongoing funding for two existing facilities projects and funding for storm drain utility repairs. The projects proposed this year are a result of information from existing facility assessments, which show the need for extensive improvements and repairs to the City's aging infrastructure. Due to the extensive nature of the work needed, staff envisions some of these projects becoming regular or even annual requests for the foreseeable future. The program has 28 existing projects that are a priority to close out. This year, the proposal for new projects was driven by the need to implement health and safety-driven projects and was further impacted by limited staffing resources and \$2M in funding.

The proposed five-year plan focuses on rehabilitating critical infrastructure that has aged beyond its life cycle. This is a common theme throughout America, and while the City has focused its rehabilitation efforts in recent years on revitalizing its pavement condition, the City must now shift some of this focus onto its buildings and storm drain system to address public health and safety issues.

CAPITAL IMPROVEMENT PROGRAMS FISCAL YEAR 2025 - 2026 and 5-YEAR PLAN

PROJECT NARRATIVES

LEGEND



Health and Safety Improvements



Council, Commissions and/or Community Priority



High Priorities established through City's Master Plans or Condition Assessment Reports



Projects that are subsequent phases of existing projects; or projects in the queue that need to be activated



Projects that have secured external funding, or which can result in positive fiscal impacts to the City

City of Cupertino
CIP: FACILITIES



ADA Improvements

Annually Funded

Proposed FY25-26 City Funding	\$ 110,000
Total Funding	\$ 970,000
City Funding FY25-26	\$ 110,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 191,990
Funding Source, Approved Plan	CR
Project Category	Facilities
Project Type	Design and Construction
Location	Various
Origin of Request	Public Works
Budget Unit	420-99-007, PVAR 002

Initiated: FY15-16



Project Description

This is an ongoing initiative funded annually to improve accessibility at all public facilities throughout the City.

Project Justification

An update of the City’s ADA Transition Plan was completed in April 2015. The plan identifies improvements needed and priorities to achieve compliance with ADA in public buildings, parks, and the public right of way.

Prioritization

Accessibility is an ongoing priority for the City.

Projected Schedule/5-year Plan information

This is an ongoing program, funded annually, to improve accessibility at all public facilities throughout the City.

Funding Information

This initiative began in FY15-16 and has been funded annually for a total of \$970,000 as of February 2025.

Operating Budget Impacts

There are no anticipated impacts to the Operating Budget.



Facilities Condition Assessment Implementation

Ongoing initiative to address Facilities Deficiencies

Proposed FY25-26 Funding	\$ 940,000
Total Funding (pre-FY25-26)	\$ 2,429,890
City Funding (pre-FY25-26)	\$ 2,006,470
External Funding	\$ 367,951 (FY24 CDBG) \$ 55,469 (FY25 CDBG)
Remaining Funds (Feb 2025)	\$ 1,536,282
Funding Source, Approved Plan	GF, GP
Project Category	Facilities
Project Type	Design and Construction
Location	Various
Origin of Request	Public Works
Budget Unit	420-99-078, BAI 001



Project Description

Ongoing initiative to implement projects from the prioritized recommendations of the 2017/18 “Comprehensive Facility Condition and Use Assessment” and the “2022 Facility Condition Assessment” (FCA) reports.

Project Justification

The 2017/18 FCA report and the 2022 FCA report assessed the condition of nearly every City owned facility. Several projects were identified as high priority facilities with significant deficiencies that need to be addressed to avoid costly repairs and extended service interruptions.

Prioritization

Addressing the high-priority FCA projects is the highest priority, as these projects address health and safety concerns.

Projected Schedule/5-year Plan information

Six projects have been initiated: Senior Center Fire Alarm system (FAS) upgrade, Quinlan Community Center (QCC) AC Chiller replacements, Sports Center Locker and Shower rooms improvements, and the replacement of three flat roofs (Sports Center, QCC, and Senior Center). Other completed FCA projects include Sports Center Fire Control Center panel replacement and the Sports Center Seismic Retrofit. Projects planned for FY25-26 are the upgrades of five FAS at Monte Vista, Creekside Park Rec, Service Center and Sports Center. Library FAS and Sports Center Shower/Locker rooms projects are planned for FY26-27.

Funding Information

This initiative began in FY18-19 and received additional City funding in FY23-24. CDBG grant funds were received for work on the Senior Center property, in FY23-24 and FY24-25.

Operating Budget Impacts

As older equipment is replaced with energy efficient equipment and as building systems are upgraded significant, savings are expected in both maintenance and energy costs.

City Hall Annex

10455 Torre Avenue Improvements



Total Funding	\$ 3,000,000
City Funding	\$ 3,000,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 1,872,539
Funding Source, Approved Plan	GF, CCMP
Project Category	Facilities
Project Type	Design and Construction
Location	10455 Torre Ave.
Origin of Request	Public Works
Budget Unit	420-99-248, CIV 011

Initiated FY21-22



Project Description

Program, plan and build facility improvements to facilitate short-term and long-term use[s] of the building. The scope of work will include programming, planning, design, and construction. Emergency Operations Center (EOC) program and requirements added to the scope of this project in late 2022.

Project Justification

The proximity of this property to the Civic Center, and its central location within the City, lends itself to numerous uses, including a satellite and/or interim City Hall facility.

Projected Cost information

When the EOC scope was added, staff made the decision to delay the request for additional project funding for the EOC until the project was ready to award a contract to a general contractor for construction so that more definitive costs would be discussed. However, when cost estimates on the 65% set of drawings and specifications came in at \$6.7M in 2024, the decision was made to pause the project until the City Hall project direction was decided, so that priorities and cost-cutting measures could be evaluated in a fuller context. An updated scope of work, with value-engineering options, and cost estimate would be required to continue work on the project.

With the news of the inflated costs, numerous options were investigated, from scope reductions to a completely reduced program of 'carpet-and-paint only, and other code required renovations such as accessible entries. The most reduced scope of work was estimated at \$2M.

While developing the program for the City Hall Annex building as City's Permit Center and EOC, staff identified additional cost impacts, including:

- Increase of construction costs due to the addition of the EOC program and infrastructure. The early estimate was that the addition of the EOC would add approximately \$500,000 in construction costs.
- Increase of soft costs due to the addition of the EOC program. In October 2022, \$101,700 was added to the Design professionals' contract for this reason. Cost estimate for soft costs is approximately \$1.5M, leaving \$1.5M for construction (which is less than required, see below).
- An overall increase in the original construction estimate excluding the addition of an EOC. Staff has learned that the original construction cost estimate for the overall project was too low. 2023 estimates for 2024 construction were estimated at \$6.7M without moving/logistics cost, furniture, and other contingencies accounted for.

Operation Budget Impact: Once construction is complete, Facilities and Grounds divisions will need to add this facility to their workload, including maintenance and janitorial.

City Hall Improvements

Programming, Feasibility, Design, Construction



Total Funding	\$ 500,000
City Funding	\$ 500,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 378,036
5-year Funding Total	\$ 30M to \$90M
Funding Source, Approved Plan	GF, CCMP
Project Category	Facilities
Project Type	Design and Construction
Location	Civic Center
Budget Unit	420-99-250, ST 056

Initiated FY21-22



Project Description

Program, plan and build facility improvements at the existing City Hall building site. The scope of work will include programming, planning, design, and construction. The Emergency Operations Center (EOC) moves to another facility, but this facility is planned as a “Risk Category IV” Essential Services facility as part of the structural system upgrades.

Project Justification

The existing building does not meet current or projected needs for workplace or meeting spaces; all infrastructure systems (structural HVAC, etc.) are well beyond their useful life and require full replacement.

Prioritization

Improvements to the existing building, whether in the form of a renovation project or a new City Hall facility, are the highest priority for the health and safety of staff and the community.

Projected Schedule/5-year Plan information

In the first fiscal year, the design can be initiated. Construction is projected for future fiscal years, depending on the scope and Environmental Review requirements.

Funding Information

Funding required for a renovated or new City Hall is greater than the CIP annual allocations. Alternative funding means are required.

Operating Budget Impacts

Renovations to the existing facility, or a new facility, are expected to improve operational efficiencies and ultimately reduce costs.



Library Expansion - Landscaping

Final scope of the Library Expansion project

Total Funding	\$ 9,705,438
City Funding	\$ 8,705,438
External Funding	\$ 1,000,000
Remaining Funds (Feb 2025)	\$ 1,393,310
Funding Source, Approved Plan	CR, GF
Project Category	Facilities
Project Type	Design and Construction
Location	Cupertino Library
Origin of Request	Public Works
Budget Unit	420-99-077, CIV 007

Initiated: FY19-20



Project Description

Update existing landscape areas adjacent to the Cupertino Library incorporating appropriate drought resistant plantings, pedestrian amenities including seating and shade structures, and other features to encourage community activation of the Civic Center. Grant funding awarded in 2024 can be applied to installation of a photovoltaic system, battery back-up, extension of an electrical service to Library Field, completing construction of exterior improvements such as the landscaping scope of work, parking and pedestrian improvements, improvements to the drainage and irrigation systems and water conservation efforts.

Project Justification

Some of the areas in and around the Cupertino Library lack appeal and appropriate facilities for residents who use the library and the Civic Center space. Providing more usable and efficient infrastructure, as well as better landscaping, will improve the positive experience of visiting the library and Civic Center.

Prioritization

The grant funding must be expensed by 2030.

Projected Schedule/5-year Plan information

Landscaping of the building perimeter and courtyard is designed, documented, and ready for a public bid process. Additional scope under consideration (building electrification, extending electrical junctions to Library field, etc.) will require supplementary engineering and documentation. Staffing needs are deferring this work.

Funding Information

The Library Expansion project completed the building scope of work, except the courtyard renovations and exterior landscaping, in 2022. The federal grant facilitated by Ro Khanna’s office was awarded in 2024. The grant must be used for work that has not yet been completed.

Operating Budget Impacts

The expanded areas of landscaping may impact the operating budget slightly, but the improved irrigation will have a positive effect as well.

City of Cupertino CIP: PARKS

All Inclusive Playground – Jollyman

And Adult-Assistive Bathroom facility



Total Funding	\$ 4,891,347
City Funding	\$ 1,230,000 + \$ 850,000
External Funding	\$ 1,448,201 + \$ 1,000,000 + \$ 25,000 + \$ 338,146
Remaining Funds (Feb 2025)	\$ 262,315
Funding Source, Approved Plan	GF, Grant, PRSMP, DIL
Project Category	Parks, Facilities
Project Type	Design and Construction
Location	Jollyman Park
Origin of Request	Public Works, Parks
Budget Unit	420-99-051, PVAR 007

Initiated FY18-19



Project Description

Design and construct an all-inclusive playground at Jollyman Park, and a new adult-assistive bathroom facility adjacent to the All-Inclusive Play Area.

Project Justification

Community input secured during the Parks and Recreation System Master Plan process favors having an All-Inclusive play area in Cupertino. The new "All-Inclusive Playground" (AIPG) project is intended to serve the broad needs of the [inclusive] community. The added bathroom facility can serve all ages who require mobility assistance and will vastly improve the usability of the new play area.

Projected Schedule/5-year Plan information

Anticipated construction completion date is June 2025.

Funding Information

Santa Clara County All-inclusive Playground funding grant was secured in 2019 for \$1,448,201. This requires \$2,201,799 in matching funds and required fund-raising of \$1M. CA Parks and Recreation department awarded a second grant in the amount of \$1,000,000 as a Specified Grant program, which met the fund-raising requirement. PG&E also donated \$25,000. Art In-Lieu fees were used to design, procure, and install the "kaleidoscope" art feature, with a budget of \$338,146. The Adult-Assistive Bathroom Facility scope was funded by Council in FY22-23 (\$850K) and added to this project funding.

Operating Budget Impacts

Anticipated to be a slight impact to the Operating Budget due to the specialized nature of the play equipment and the addition of a bathroom facility. By accepting the grant, the City agreed to construct and maintain the playground for 20 years.



Lawrence-Mitty Park and Trail Plan

Design and Construction

Total Funding	\$ 6,850,909
City Funding	\$ 6,850,909
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 4,422,565
Funding Source, Approved Plan	GF, DIL, PRSMP
Project Category	Parks
Project Type	Design and Construction
Location	Near Sterling Barnhart Park
Origin of Request	Public Works, Parks
Budget Unit	280-99-009, PLM 001

Initiated FY18-19



Project Description

Design and Construct (with programming, public outreach and environmental studies) a neighborhood park located on several acres of land adjacent to Saratoga Creek, near the intersection of Lawrence Expressway and Mitty Way.

Project Justification

The City is under-served for neighborhood parks to meet the level of service goal of the City's General Plan. The east side of the City is particularly under-served.

Prioritization

The design process is underway, after a conceptual design process with an enhanced public outreach component. Adding this park is important for the residents on this side of the city.

Projected Schedule/5-year Plan information

Land acquired in September 2020. Design process underway. Due to the extent of environmental permitting required, the project is expected to remain active until the Spring of 2027.

Funding Information

In FY18-19, Apple fees for their project development were applied to the purchase, annexation, and development of this park (\$8,270,994). The purchase and annexation costs were approximately \$2,330,085. In FY23-24, additional operational funds were secured to reduce the existing berms on site. The berms reduction can occur once the design is more established.

Operating Budget Impacts

Adding a park to the inventory will have an impact on the operational budget. Public Works can evaluate more fully once the design is complete.



Park Amenity Improvements

Multi-year initiative

Total Funding	\$ 600,000
City Funding	\$ 200,000 x 3years
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 427,010
Funding Source, Approved Plan	GF, PRSMP
Project Category	Parks
Project Type	Design and Construction
Location	Various
Origin of Request	Parks and Recreation
Budget Unit	420-99-086, PVAR 011

Initiated FY 20-21



Project Description

Funding for various park amenities such as benches, hydration stations, outdoor table tennis, cornhole, shade (structures and/or trees), dog-off-leash, pickleball striping, etc.

Project Justification

Residents requested upgrades to the Park amenities, and this program provides the funding and staffing for the procurement and implementation.

Prioritization

This is a departmental low priority, however it has been a valuable resource to address community concerns in our parks.

Projected Schedule/5-year Plan information

The existing Park sites' Amenities were evaluated by staff and the Parks and Recreation Commission, and a prioritization schedule developed. Installations are underway.

Funding Information

This initiative began in FY20-21 and was funded for three years.

Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget.



McClellan Ranch - West Parking Lot Improvement

Mitigation Measure Monitoring & Reporting

Total Funding	\$ 1,069,682
City Funding	\$ 1,069,682
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 1,611
Funding Source, Approved Plan	CR
Project Category	Parks
Project Type	Design and Construction
Location	McClellan Ranch Preserve
Origin of Request	Parks and Recreation
Budget Unit	420-99-030, MRW 002

Initiated: FY16-17



Project Description

The riparian mitigation site between the parking lot and Stevens Creek was planted in 2018 and replanted in 2023. Performance Monitoring and reporting is required for five years, starting in 2023.

Project Justification

The McClellan Ranch West site was used informally for staff and overflow parking without a suitable, stable surface, and which is not available for use during wet weather due to mud. The opening of the Environmental Education Center in 2015 increased the parking demand at McClellan Ranch Preserve. The removal of the Simms house on the site allowed for the installation of the additional needed parking with a suitable parking surface.

Prioritization

This mitigation measure performance monitoring and reporting is required to continue to meet the requirements of the Lake or Streambed Alteration Agreement (LSAA; Notification No. 1600-2018-0207-R3) issued by the California Department of Fish and Wildlife (CDFW) on December 14, 2018.

Projected Schedule/5-year Plan information

The mitigation measure performance monitoring and reporting will continue until 2027.

Funding Information

This project received City funding in FY16-17, FY17-18 and FY18-19. The monies that remain fund the mitigation measure performance monitoring and reporting required by the LSAA permit.

Operating Budget Impacts

Establishment of the native planting requires monitoring and irrigation that will decrease once the plantings mature. After 2027, the operational impact will decrease.

City of Cupertino CIP: STREETS AND INFRASTRUCTURE

Stevens Creek Bridge Repair



Improve structural foundations

Total Funding	\$ 860,000
City Funding	\$ 98,642
External Funding	\$ 761,358
Remaining Funds (Feb 2025)	\$ 860,000
Funding Source, Approved Plan	GF/Grants, GP
Project Category	Streets and Infrastructure
Project Type	Design and Construction
Location	Stevens Creek Blvd over Stevens Creek
Origin of Request	Public Works
Budget Unit	420-99-267, ST 063

Initiated FY23-24



Project Description

Repairs to the bridge supports to include countermeasures to scouring (undermining) of the support bases.

Project Justification

The design of the existing bridge utilizes mat foundations for the bridge supports that have started to become undermined. This project will perform modifications to create a firm structural footing for the supports. The condition of the support foundations has been noted in recent biennial bridge inspection reports and the repairs are recommended by Caltrans. The repair work is funded by the FHWA Highway Bridge Program for 88.53% of the design and construction costs.

Prioritization

Improving the safety of our City bridges is a leading priority. Grant funding has been secured which enables the project team to proceed with preliminary engineering. The engineering firm is in contract with the City. This will provide insight into final scope and costs.

Projected Schedule/5-year Plan information

Engineering consultants have initialized the preliminary design phase of the project. Once the scope of work required is more defined, a projected schedule will be developed.

Funding Information

FHWA funding was awarded for this project. Funding for the design phase is currently programmed in the FTIP for the 2023/24 FFY and construction funding is programmed for 'beyond 2025/26.' Staff will continue to work with Caltrans to identify opportunities to make construction funds available sooner to minimize time from end of design to the start of construction.

Operating Budget Impacts

Construction of the project will not increase operating budget expenses.

McClellan Road Bridge Replacement



Projected Costs	\$ 8,000,000
City Funding	\$ 0
External Funding	\$ 5,850,000
Remaining Funds (Feb 2025)	\$ 5,850,000
Funding Source, Approved Plan	GF, GP
Project Category	Streets and Infrastructure
Project Type	Design and Construction
Location	McClellan Road 300' east of Club House Lane
Priority	Medium
Origin of Request	Public Works



Initiated FY24-25

Project Description

Removal and replacement of the bridge on McClellan Road near the entrance to McClellan Ranch Preserve.

Project Justification

The existing bridge was constructed in 1920 and is beyond its design life. It does not meet current requirements for pedestrian access and lacks the width to facilitate bicycle lanes. A reconstructed bridge will enhance pedestrian facilities.

Prioritization

\$5.85M in grant funding has been secured. Approximately \$2.2M in funding is still required. Priority for Safety criteria, following recommendations from inspection reports issued by Caltrans. CIP is starting preliminary design in FY 24-25 to support efforts to obtain additional grant funding.

Projected Schedule

Design and Construction will be a multi-year endeavor, requiring environmental permits and Caltrans approvals for both design and construction procurement.

Funding Information

Design and construction will require approximately \$8M in funding. Staff proposes to utilize the existing grant funding to initiate preliminary engineering design which will provide further opportunities to apply for grants to complete the project funding.

Operating Budget Impacts

Construction of the project will not increase operating budget expenses.



City Lighting LED Improvements

Updates to meet Dark Sky requirements

Total Funding	\$ 1,350,000
City Funding	\$ 1,350,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 501,074
Funding Source, Approved Plan	GF, GP
Project Category	Streets and Infrastructure
Project Type	Feasibility
Location	Various
Origin of Request	Public Works
Budget Unit	420-99-258, ST 052

Initiated FY21-22



Project Description

Develop a strategy to transition the City's streetlight infrastructure, and other City operated lights, from induction to LED fixtures to meet the "Dark Sky" requirements and reduce light pollution. Assess the costs, benefits, and opportunities of the proposed improvements.

Project Justification

In March 2021 the City ratified the "Dark Sky" night lighting requirements for private development. As City street lighting and other facility lighting may create unintended light pollution, and in some cases is nearing the end of its useful life, this study will evaluate lighting needs and compliance with dark sky requirements for the City's nearly 3000 streetlights, various path lighting and exterior facility lighting.

Prioritization

This project brings the City streetlights into compliance with the Dark Sky codes and reduces energy costs. It is a highly prioritized project for these reasons and because it is nearing completion.

Projected Schedule

Procurement is underway. The construction schedule is listed to be completed by December 2025.

Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget by this work.

City Bridge Maintenance Repairs



Repairs from Caltrans report

Total Funding	\$ 2,176,105
City Funding	\$ 282,910
External Funding	\$ 1,893,195
Remaining Funds (Feb 2025)	\$ 174,347
Funding Source, Approved Plan	TF, GP
Project Category	Streets and Infrastructure
Project Type	Design and Construction
Location	Homestead/ McClellan @ Stevens Ck., Stevens Creek/ Vallco/ Miller/ Tantau @ Calabazas Ck.
Origin of Request	Public Works
Budget Unit	270-90-960, ST 002



Initiated FY15-16

Project Description

Design and construct 6 bridges' repairs as recommended in the Caltrans Bridge Report along with additional improvements to prolong the useful life of the bridges.

Project Justification

The City of Cupertino owns and maintains a total of eight vehicular bridges. Caltrans inspects these bridges and prepares a biennial report detailing the recommended repairs. Six of the eight bridges require rehabilitation; SCB over Stevens Creek has issues not covered by maintenance. The rehabilitation includes the required repairs as recommended in the Caltrans Bridge Report as well as additional work to prolong the life and use of the bridges. Approximately 88% of the project costs are eligible for Federal reimbursement through FHWA's Bridge Preventive Maintenance Program (BPMP), which is administered by Caltrans.

Projected Schedule/5-year Plan information

Construction is anticipated to be complete in April 2025.

Funding Information

The Federal Highway Administration (FHWA) grant funding begun as \$571,151 and was increased since FY15-16 to be a total of \$1,893,195. This grant will be a reimbursement and requires \$245,284 in matching funds.

Operating Budget Impacts

There are no anticipated impacts to the Operating Budget.

Streetlight Installation – Annual Infill



Annually funded

Proposed FY25-26 Funding	\$ 0
Total Funding	\$ 430,000
City Funding FY25-26	\$ 0
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 139,741
Funding Source, Approved Plan	GF, GP
Project Category	Streets and Infrastructure
Project Type	Design and Construction
Location	Various
Origin of Request	Public Works
Budget Unit	420-99-056, ST 024

Initiated FY17-18



Project Description

Design and install streetlights on an as needed basis, to infill lights and poles when requested by residents.

Project Justification

There are areas of the city where streetlight spacing is insufficient to meet current standards for illumination. Several locations are identified annually for infill with one or two lights. This annual appropriation allows these deficiencies to be readily addressed.

Prioritization

Providing these services and fixtures for resident safety and welfare is important.

Projected Schedule/5-year Plan information

Ongoing program.

Funding Information

This initiative began in FY17-18 and has been funded annually for a total of \$430,000 as of February 2025. Most years had allocations of \$75,000 per year. This amount was reduced in recent years to be \$35,000. No request for additional funds in FY25-26. This may move to become Streets division “Special Project” in FY26-27.

Operating Budget Impacts

This program uses staff time for the installation of these lights. Additional annual energy costs will be extremely minor.



Vai Avenue Outfall

Total Funding	\$ 490,000
City Funding	\$ 490,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 438,756
Funding Source, Approved Plan	CR/SD, GP/SDMP
Project Category	Streets and Infrastructure
Project Type	Design and Construction
Location	Vai Ave outfall near Regnart Creek
Origin of Request	Public Works

Initiated FY24-25



Project Description

Investigate, design, and replace existing failing 36" corrugated metal pipe (CMP) storm drain line with new reinforced concrete pipe (RCP) or high-density polyethylene (HDPE) pipe.

Project Justification

In December 2023, the City was made aware of damage to this storm drain outfall. The City operates and maintains the storm drain facilities throughout Cupertino. The storm drain pipe in question has corroded, undermined the creek bank, and needs to be replaced before further erosion and property damage occurs.

Prioritization

Replacement of the pipe is necessary to ensure proper operation to protect public and private property and safety.

Projected Schedule/5-year Plan Information

The outfall was patched with a new section of CMP as a quick fix in October 2024. The repair should last one or two rainy seasons, then we can pursue full replacement of the CMP that has eroded. Site access is difficult and will require environmental permitting.

Funding Information

The initial repair used approximately \$25,000. The proposed budget will enable design, construction, and environmental permitting of the CMP replacement. Storm Drain funds (210) will be used if available.

Operating Budget Impacts

No ongoing operational impacts are expected.



Storm Drain Outfalls Repairs

Priority projects from 2024 Outfalls report

Proposed FY25-26 Funding	\$ 950,000
City Funding	\$ 950,000
External Funding	\$ 0
5-year Funding Total	\$ TBD
Funding Source, Approved Plan	GF
Project Category	Streets and Infrastructure
Project Type	Design and Construction
Location	Near 10516 Whitney Way
Origin of Request	Public Works

Proposed: FY25-26



Project Description

The 2024 Storm Drain Outfall Condition Assessment report assessed 205 pipe segments across 175 sites. Of the 117 outfalls three were in level 5 defective condition, and three were in level 4 defective condition. The FY25-26 funding requested will address the three outfalls that have the most severe damage and present as imminent failures. In following years, additional funding will be requested to address deficiencies noted in the report.

The three locations for FY25-26 are: #SWPP398 is an 48-inch diameter corrugated metal pipeline (CMP) near the vicinity of Whitney Way and Pacific Drive, #SWPP1546 is an 15-inch diameter corrugated metal pipeline (CMP) near the vicinity of Richwood Court and Miller Avenue, and #SWPP3360 is an 30-inch diameter corrugated metal pipeline (CMP) near the vicinity of Finch Avenue and Stevens Creek Boulevard. All three show sign of corrosion and need to be rehabilitated.

Project Justification

The Storm Drain Outfall Condition Assessment Project completed in 2024 identified multiple structural defects of existing storm drain pipelines that need to be rehabilitated. These defects pose a significant risk to the integrity of the storm drain system. Addressing the issues through timely rehabilitation is crucial to maintain the functionality of the svstem.

Prioritization

This project will mitigate the defects to prevent further deterioration of the pipeline. The project is of high importance to address the risk of pipeline failure.

Projected Schedule/5-year Plan information

It is estimated that the construction of these three outfall repairs can be completed within a year.

Funding Information

Funding source for this project will be from either General Fund or Stormwater Fund. No grant funds are available.

Operating Budget Impacts

There are no operating budget impacts to completing this project.

City of Cupertino
CIP: TRANSPORTATION

Stevens Creek Blvd Class IV Bikeway – Phase 2A



Separated Bikeway & Signal Upgrades

Total City Funding	\$ 2,350,000
City Funding	\$ 2,350,000
External Funding	\$ 807,000 (OBAG)
External Funding	\$ 693,000 (SB1)
Remaining Funds (Feb 2025)	\$ 277,829
Funding Source, Approved Plan	GF/GF, BTP
Project Category	Transportation
Project Type	Design and Construction
Location	SCB: Wolfe to De Anza
Origin of Request	Public Works
Budget Unit	420-99-036, ST 053 and ST 059



Initiated FY20-21

Project Description

Phase 2A includes design and construction of the separated bikeway along Stevens Creek Blvd (SCB) from Wolfe Road to De Anza Blvd. Improvements include traffic signal modifications at Wolfe Road and De Anza Blvd to provide separate bicycle phasing.

Project Justification

The 2016 Bicycle Transportation Plan identifies improvements needed and priorities to enhance and promote safer bicycle transportation in the City. The number one priority of the Plan was to provide a separated Class IV bicycle lane on Stevens Creek Blvd. This project is the second phase to address that priority.

Prioritization

Improving vehicular, pedestrian and bicyclist safety is a primary concern. The Bike Transportation plan named this the first priority, and the Pedestrian Transportation assigned this Tier 1 priority.

Projected Schedule/5-year Plan information

Design and Documentation, and community outreach for Phase 2A (Wolfe Road to De Anza Blvd.) is complete. The construction contract for Phase 2A was awarded in February 2025. Construction will be complete before the end of the calendar year. See Phase 2B project narrative for more information on the subsequent work on this project.

Funding Information

External grant funding has been secured for this project (OBAG and SB1 funding) and this will be used to reduce the City's costs on Phase 2A. The remainder of the funds allocated by the City for Phase 2 will be used on Phase 2B.

Operating Budget Impacts

It is anticipated that separated bike lanes will require additional maintenance to sweep bike lanes clean of debris. This cost will be in addition to normal street sweeping operations and will be included in the Operating budget.

Stevens Creek Blvd Class IV Bikeway – Phase 2B



Separated Bikeway & Signal Upgrades

Total City Funding*	\$ TBD
City Funding*	\$ 0
External Funding	\$ 0
Remaining Funds (Feb 2025)	N.A.
Funding Source, Approved Plan	GF/GF, BTP
Project Category	Transportation
Project Type	Design and Construction
Location	SCB: De Anza to Highway 85
Origin of Request	Public Works
Budget Unit	420-99-036, ST 053 and ST 059



Initiated FY20-21

Project Description

Phase 2B includes design and construction of the separated bikeway along Stevens Creek Blvd (SCB) from De Anza Blvd. to Highway 85. Upgrades to the traffic signal at Bandley Dr. and Stevens Creek Blvd. will include new conduit, wiring, traffic signal boxes, two new signal heads, and a split phase signal operation for vehicles entering onto Stevens Creek Blvd. **Note: SCB Phase 2A and 2B were jointly funded in design. SCB Bikeway Phase 2B and Bandley Drive Signal Upgrade projects are combined in design and construction to increase efficiency, however funding is noted separately because the Bandley intersection project is funded with DIL fees.*

Project Justification

The 2016 Bicycle Transportation Plan identifies improvements needed and priorities to enhance and promote safer bicycle transportation in the City. The number one priority of the Plan was to provide a separated Class IV bicycle lane on Stevens Creek Blvd. This project is the second phase to address that priority.

Prioritization

Improving vehicular, pedestrian and bicyclist safety is a primary concern. The Bike Transportation plan named this the first priority, and the Pedestrian Transportation assigned this Tier 1 priority.

Projected Schedule/5-year Plan information

Design and Documentation of Phase 2B and the Bandley project is 95% complete. The project will be permitted, bid, and constructed once Phase 2A is complete.

Funding Information

*External grant funding has been secured for Phase 2A of this project and this will be used to reduce the City's costs on Phase 2A. The remainder of the funds allocated by the City for Phase 2 will then be used on Phase 2B. External funding may be available for Phase 2B.

Operating Budget Impacts

It is anticipated that separated bike lanes will require additional maintenance to sweep bike lanes clean of debris. This cost will be in addition to normal street sweeping operations and will be included in the Operating budget.

Bandley Drive Signal Upgrades

Traffic & Signal Upgrades

Total Funding	\$ 150,090
City Funding	\$ 124,432
External Funding	\$ 25,658 (DIL)
Remaining Funds (Feb 2025)	\$ 142,210
Funding Source, Approved Plan	GF & DIL/GF, BTP
Project Category	Transportation
Project Type	Design and Construction
Location	SCB & Bandley Intersection
Origin of Request	Public Works
Budget Unit	420-99-070, ST044

Initiated FY18-19



Project Description

Upgrades to the traffic signal at Bandley Dr. and Stevens Creek Blvd. will include new conduit, wiring, traffic signal boxes, two new signal heads, and a split phase signal operation for vehicles entering onto Stevens Creek Blvd. *Note: SCB Bikeway Phase 2B and Bandley Drive Signal Upgrade projects are combined in design and construction to increase efficiency. Funding is noted separately because the Bandley intersection project is funded with DIL fees.*

Project Justification

The Bandley Drive Signal Upgrades will significantly enhance pedestrian safety and pedestrian connectivity across Stevens Creek Blvd within the Crossroads district by reducing pedestrian-vehicle conflicts. Vehicle safety will also be increased for vehicles exiting the Crossroads driveway and Bandley Drive.

Prioritization

Improving vehicular, pedestrian and bicyclist safety is a primary concern. This project will significantly enhance pedestrian and vehicular safety.

Projected Schedule/5-year Plan information

Design and Documentation of Phase 2B and the Bandley project is 95% complete. The project will be permitted, bid, and constructed once Phase 2A is complete.

Funding Information

External grant funding has been secured for Phase 2A. Additional external funding may be available for Phase 2B. The remainder of the City funds allocated for Phase 2 will be applied to Phase 2B once Phase 2A is complete. The scope of work for the Bandley intersection will be included in the Phase 2B scope of work for efficiency.

Operating Budget Impacts

The signal upgrades will not increase operational costs.

Bollinger Road Corridor Study

Traffic Analysis, Feasibility and Preliminary Design

Total Funding	\$ 532,000
City Funding	\$ 106,400
External Funding	\$ 425,600
5-year Funding Total	\$ 4,000,000
Remaining Funds (Feb 2025)	\$ 532,000
Funding Source, Approved Plan	GF, BTP & BCSS
Project Category	Transportation
Project Type	Design and Construction
Location	Bollinger Road, De Anza Blvd to Lawrence Exp.
Origin of Request	Public Works, BPC
Budget Unit	270-99-270, ST 067

Initiated FY24-25



Project Description

In December 2020, City staff initiated a safety and operational study of the Bollinger Road from De Anza Boulevard to Lawrence Expressway to identify improvements that will enhance pedestrian, bicycle, motor-vehicle, and transit operations as a safety corridor. This is a collaboration between the City of Cupertino and City of San José.

Project Justification

Further design and analysis work is required. This includes a topographic and utilities survey of Bollinger Road, preliminary engineering, and traffic analysis. The traffic analysis will determine the potential for the road diet (Alternative A from 2020 Feasibility Study) to increase congestion or divert traffic onto residential streets, and any corresponding mitigation measures to limit that impact (Alternative B from 2020 Feasibility Study).

Prioritization

External grant funding obtained; 20% matching funds required. Improves safety and sustainable means of transportation and builds upon master plan priorities. Initial Traffic Study and preliminary designs can be initiated in this FY by PW.

Projected Schedule/5-year Plan information

Year 1 work includes preliminary design, feasibility, public outreach, traffic analysis, and topographic surveying. Year 2 will see continuation of Year One activities and initial preliminary engineering. Year 3 will encompass final preliminary engineering and preparation of final plans, specifications, and estimates.

Funding Information

Funding for analyses, public outreach, and preliminary plans, and estimates. Construction of improvements will require additional funding.

Operating Budget Impacts

T.B.D.



Roadway Safety Improvements

High Friction Pavement & Speed Feedback Signage

Total Funding	\$ 3,561,800
City Funding	\$ 356,180
External Funding	\$ 3,205,620
Remaining Funds (Feb 2025)	\$ 3,500,800
Funding Source, Approved Plan	CR/grant, GP
Project Category	Transportation
Project Type	Design and Construction
Location	Various
Origin of Request	Public Works
Budget Unit	270-99-271, ST 068

Initiated FY24-25



Project Description

High Friction pavement treatment and speed feedback signage added to seventeen locations within the City. Roadway segments include sections of: De Anza Blvd, Homestead Rd, Bollinger Rd, Wolfe Rd, McClellan Rd, Bubb Rd, Mariani Ave, Tantau Ave, Mary Ave, Blaney Ave, Rainbow Dr, Miller Ave, Stelling Rd, Valley Green Dr, and Calvert Dr.

Project Justification

Improves safety on roadway segments by reducing unsafe speed violations and rear end collision by implementing dynamic/variable speed warning signs at the curves along the corridor and improving pavement friction. This scope of work supports the Local Roadway Safety Plan (LRSP), which identifies transportation safety improvement needs for all ages, abilities, and modes of transportation for the purpose of reducing fatal and severe injury collisions. In July 2023, City Council accepted state funding from the Highway Safety Improvement Program (HSIP) grant for safety improvements on 17 roadway segments in the City of Cupertino.

Prioritization

\$3.2M in grant funding has been secured, 10% matching funding required by the City. Priority for Safety criteria.

Projected Schedule/5-year Plan Information

The project is currently in design. The construction is scheduled to be completed in winter 2025/2026.

Funding Information

Funding will be applied to design and construction.

Operating Budget Impacts

Construction of the project will not significantly increase operating budget expenses.



Tamien Innu, East Segment

East Segment of the Trail

Total Funding	\$ 2,536,000
City Funding	\$ 0
Dev Funding	\$ 600,000
External Funding	\$ 1,936,000 (VTA Meas B + TDA3)
Remaining Funds (Feb 2025)	\$ 1,829,816
Funding Source, Approved Plan	AP/Grant, BTP, PTP
Project Category	Transportation
Project Type	Design and Construction
Location	Wolfe Road to Calabazas Creek
Origin of Request	Public Works
Budget Unit	420-99-036, ST 046



Initiated FY20-21

Project Description

Design of an off-street bicycle and pedestrian facility parallel to the existing Junipero Serra Channel from De Anza Blvd. Wolfe Road (Central), and from Wolfe Rd. to Vallco Parkway (East).

Project Justification

Highly prioritized in the 2016 Bicycle Transportation Plan, the Tamien Innu is one of the trail segments that would make up “The Loop” to provide an off-street bicycle and pedestrian facility that runs parallel to the existing Junipero Serra Channel and Calabazas Creek and would provide a connection between the Don Burnett Bicycle – Pedestrian Bridge and Vallco Parkway when all the sections are completed.

Prioritization

Facilitating alternative means of transportation is a valuable resource for the City and its businesses.

Projected Schedule/5-year Plan information

Schematic design for both the Central and East segments have been submitted for environmental review. Construction and permitting documentation for the East segment are underway. The Central segment design and construction will progress once the first segment enters construction, and the environmental report is reviewed.

Funding Information

Developer funding was contracted in FY18-19, and Council added the project to the CIP in FY20-21. VTA Measure B and TDA3 funding has been awarded.

Operating Budget Impacts

It is anticipated that trail will require additional maintenance. However, it is anticipated that these impacts will be minimal.

Tamien Innu, Central Segment



Central Segment of the Trail

Total Funding	\$ 4,785,000
City Funding	\$ 0
Dev Funding	\$ 600,000
External Funding	\$ 460,000 (VTA Meas B)
External Funding	\$ 3,725,000 (VTA Meas B)
Remaining Funds (Feb 2025)	\$ 4,582,979
Funding Source, Approved Plan	AP/Grant, BTP, PTP
Project Category	Transportation
Project Type	Design and Construction
Location	De Anza Blvd. to Wolfe Road
Origin of Request	Public Works
Budget Unit	420-99-036, ST 050



Initiated FY20-21

Project Description

Design of an off-street bicycle and pedestrian facility parallel to the existing Junipero Serra Channel from De Anza Blvd. Wolfe Road (Central), and from Wolfe Rd. to Vallco Parkway (East).

Project Justification

Highly prioritized in the 2016 Bicycle Transportation Plan, the Tamien Innu Trail is one of the trail segments that would make up “The Loop” to provide an off-street bicycle and pedestrian facility that runs parallel to the existing Junipero Serra Channel and Calabazas Creek and would provide a connection between the Don Burnett Bicycle – Pedestrian Bridge and Vallco Parkway when all the sections are completed.

Prioritization

Facilitating alternative means of transportation is a valuable resource for the City and its businesses.

Projected Schedule/5-year Plan information

Schematic design for both the Central and East segments have been submitted for environmental review. Construction and permitting documentation for the East segment are underway. The Central segment design and construction will progress once the first segment enters construction, and the environmental report is reviewed.

Funding Information

Developer funding was contracted in FY18-19, and Council added the project to the CIP in FY20-21. VTA Measure B and TDA3 funding has been awarded.

Operating Budget Impacts

It is anticipated that trail will require additional maintenance. However, it is anticipated that these impacts will be minimal.

Tamien Innu, West Segment



West Segment of the Trail

Total Funding	\$ 600,000
City Funding	\$ 0
Dev Funding	\$ 600,000
Remaining Funds (Feb 2025)	\$ 600,000
Funding Source, Approved Plan	AP/Grant, BTP, PTP
Project Category	Transportation
Project Type	Design and Construction
Location	Don Burnett bridge to De Anza
Origin of Request	Public Works
Budget Unit	420-99-036, ST 051

Initiated FY20-21



Project Description

Design of an off-street bicycle and pedestrian facility parallel to the existing Junipero Serra Channel from De Anza Blvd. Wolfe Road (Central), and from Wolfe Rd. to Vallco Parkway (East).

Project Justification

Highly prioritized in the 2016 Bicycle Transportation Plan, the Tamien Innu Trail is one of the trail segments that would make up “The Loop” to provide an off-street bicycle and pedestrian facility that runs parallel to the existing Junipero Serra Channel and Calabazas Creek and would provide a connection between the Don Burnett Bicycle – Pedestrian Bridge and Vallco Parkway when all the sections are completed.

Prioritization

Facilitating alternative means of transportation is a valuable resource for the City and its businesses.

Projected Schedule/5-year Plan information

Schematic design for both the Central and East segments have been submitted for environmental review. Construction and permitting documentation for the East segment are underway. The Central segment design and construction will progress once the first segment enters construction, and the environmental report is reviewed. The design and construction of the west segment will follow the central segment.

Funding Information

Developer funding was contracted in FY18-19, and Council added the project to the CIP in FY20-21.

Operating Budget Impacts

It is anticipated that trail will require additional maintenance. However, it is anticipated that these impacts will be minimal.

School Walk Audit Implementation



Tier 3 Improvements

Total Funding	\$ 1,245,852
City Funding	\$ 23,989
External Funding	\$ 1,221,863
Remaining Funds (Feb 2025)	\$ 939,405
Funding Source, Approved Plan	AP/GF, GP & PTP
Project Category	Transportation
Project Type	Design and Construction
Location	Citywide, in the vicinity of 14 public schools
Origin of Request	Public Works
Budget Unit	420-99-069, ST 034



Initiated FY18-19

Project Description

This project will construct infrastructure-related improvements around schools that were identified as part of the comprehensive School Walk Audit study. Traffic improvements will improve walkability and safety around 14 Cupertino schools: Lincoln ES, Monta Vista HS, Lawson MS, Sedgwick ES, Hyde MS, Garden Gate ES, Homestead HS, Collins ES, Faria ES, Stevens Creek ES, Regnart ES, Cupertino HS, Kennedy MS, Eaton ES.

Project Justification

A walk audit is an assessment of travel behaviors for drivers, bicyclists, pedestrians (both parents and students), developed by observing a school pick up or drop-off period on and around school grounds. Walk audits provide insight into the specific barriers to walking and biking at each school. The assessment team included Alta Planning + Design staff; City of Cupertino staff, nearby residents, and concerned parents. After the audit period completed, audit participants returned to discuss and document their findings on a large-scale school area map. Based on observations and input provided by school staff, audit participants, and others, the project team developed walk audit reports.

Prioritization

The walk audit items identify barriers to walking and biking to school and recommend ways to improve safety and traffic conditions around local schools. Health and safety are the first priority.

Projected Schedule/5-year Plan information

Tier 1 and 2 items are almost complete, and three Tier 3 items are being initiated: Hyannisport Drive at Fort Baker Drive intersection reconstruction, Phil Lane Drop-Off sidewalk widening, and Tantau Ave/Barnhart Ave sidewalk widening. It's estimated that design and construction of the project will have a 3-year duration.

Funding Information

In 2019, Apple, Inc. granted funds for the cost of implementing all the walk audit improvements in the City's ROW.

Operating Budget Impacts

There are no anticipated impacts to the Operating Budget.

City of Cupertino CIP: SUSTAINABILITY

EVCS expansion - Service Center



Total Funding	\$ 560,000
City Funding	\$ 560,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 560,000
Funding Source, Approved Plan	GF, GP
Project Category	Sustainability, Facilities
Project Type	Construction
Location	10555 Mary Avenue
Origin of Request	Public Works



Initiated FY24-25

Project Description

The construction of electric vehicle charging station (EVCS) infrastructure at the Service Center is needed for the electrification of the City’s fleet in order to meet the Advanced Clean Fleet (ACF) regulation by California Air Resources Board (CARB). The scope of work follows the Silicon Valley Clean Energy (SVCE) report which identified the charging infrastructure needs to meet ACF regulation.

Project Justification

The SVCE systematic assessment of City fleet vehicles had the primary goals of identifying vehicle electrification opportunities, establishing an electrification timeline based on vehicle replacements and the City’s climate action goals and regulatory compliance, and determining the costs and emissions benefits of fleet electrification.

Prioritization

State regulations require the conversion of City fleet vehicles to electric vehicles, and the EVCS infrastructure is needed to address operations in response to those requirements.

Projected Schedule/5-year Plan information

The design will be completed by the SVCE Consultant, Optony, Inc in Spring 2024. The City will need to coordinate with PG&E to obtain new electrical service which could take some time. It is currently anticipated that the project can begin construction in the latter half of 2025.

Funding Information

Funding for construction of the infrastructure required for operation of the EVCS. Procurement and installation of units, ongoing operation of the facilities, as well as potential upgrades to electrical service, may require additional funding.

Operating Budget Impacts

As EV infrastructure charging units are implemented, staff or contractor resources will be necessary for installation and maintenance of the units. It is difficult to determine the overall operation budget at this time. The maintenance of a Level 2 charger is estimated at \$500 per station annually, and \$3000 per station annually for Level 3 EVCS.

Photovoltaic Systems Design & Installation



Total Funding	\$ 6,300,000
City Funding	\$ 6,300,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 6,296,600
Funding Source, Approved Plan	CR, CAP
Project Category	Sustainability, Facilities
Project Type	Design and Construction
Location	Community Hall, Sports Center, Quinlan Community Center
Origin of Request	Public Works



Initiated FY24-25

Project Description

In 2023 PG&E announced a rate decrease for electricity generated by photovoltaic (PV) systems (NEM 3) but provided a window to allow grandfathering the more economically-attractive NEM 2.0 rates if interconnection applications were successfully submitted and corresponding systems operational by 2026. NEM 2.0 Interconnection Applications were successfully submitted to PG&E for five Cupertino facilities: Blackberry Farm, Civic Center, Library, Quinlan Community Center & Senior Center, and Sports Center. This project aims to design and build PV systems at three locations. Council reviewed and approved the conceptual designs for Community Hall, Quinlan Community Center and Sports Center in December 2024 before awarding the Design Build contract in February 2025.

Project Justification

The City must connect the proposed photovoltaic systems to the grid by 4/15/2026 in order to take advantage of the NEM 2.0 applications, which provides 75 – 80% greater compensation than NEM 3 rates for electricity that is fed back into the electrical system. The savings in utility costs are projected to be \$290K annually, and \$13.4M over a 30yr lifespan.

Prioritization

Installation of the PV systems is projected to provide substantial savings on utility costs, going forward. The use of cleaner energy sources is a CAP goal.

Projected Schedule/5-year Plan Information

Conceptual Design development and cost analysis completed in 2024. Design-Build: March 2025 to April 2026

Funding Information

The proposed budget will enable design and construction of the systems. Inflation Reduction Act credits projected for this project are approximately \$1.4M. Staff will also pursue other grant funding opportunities.

Operating Budget Impacts

Installation of the PV systems is projected to save \$290K annually in utility costs. While additional maintenance will be required for the PV systems, additional staffing will not be required for ongoing operations and maintenance.

Silicon Valley Hopper EV Parking

Electric Vehicle Charging Stations for the EV Fleet

Total Funding	\$ 350,000
City Funding	\$ 350,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 322,107
Funding Source, Approved Plan	GF, GP
Project Category	Sustainability, Facilities
Project Type	Design and Construction
Location	Cupertino Sports Center
Origin of Request	Public Works/Transportation

Initiated FY22-23



Project Description

Provide electric vehicle charging stations (EVCS) for Silicon Valley Hopper EV fleet [formerly Via shuttle]. The Silicon Valley Hopper fleet requires dedicated EVCS.

Project Justification

Initiated as a pilot program by the Council in 2019 as Via-Cupertino, the microtransit rideshare program rebranded in 2023 as Silicon Valley (SV) Hopper when it partnered with the City of Santa Clara. Funding for SV Hopper comes from the CalSTA Transit and Intercity Rail Capital Program (TIRCP), utility fees from the City of Santa Clara, and the Cupertino General Fund. Beginning in July 2025, VTA Transportation for Clean Air (TFCA) funding will also support a portion of SV Hopper service for FY25–26.

Prioritization

Project budget includes design and construction. The budget is not adequate for additional electrical service upgrades, if required. External grant funding search is underway. Presently the EV fleet is parked and charged at De Anza College. Santa Clara is exploring the option of providing overnight charging at existing EVCS in a public park. They have been working with their utility provider for over a year, but the outcome is still uncertain.

Projected Schedule/5-year Plan information

TBD. May 2024: Engineering analysis report completed

Funding Information

In March 2023, the City Council approved a \$350,000 allocation to install EV charging stations at the Cupertino Sports Center to support the electrified service. This funding was subsequently transferred to the CIP budget for FY 2024–25 to cover the design and construction of the charging infrastructure. Additionally, Cupertino was part of a successful Dept. of Transportation Charging Facility Infrastructure coalition grant application lead by SVCE and San Jose that would have provided around \$500,000 for 7 dual-port level 2 chargers and 1 dual-port level 3 DC Fast Charger behind the Sports Center for public and Hopper use. That award is uncertain now under the current administration.

Operating Budget Impacts

Future costs include ongoing maintenance of the EVCS, as well as a leasing/operating agreement for the EVCS. Additional staffing will not be required.

City of Cupertino CIP: COMPLETED PROJECTS



Blackberry Farm Pool Improvements

Replaster the pools, and miscellaneous upgrades

Total Funding	\$ 750,000
City Funding	\$ 750,000
External Funding	\$ 0
Remaining Funds (Feb 2025)	\$ 31,204
Funding Source, Approved Plan	GF, PRSMP & ADA
Project Category	Facilities, Parks
Project Type	Design and Construction
Location	BBF Pools Facility
Origin of Request	Parks and Recreation
Budget Unit	420-99-073, PVAR 012

Initiated FY21-22



Project Description

Make improvements to the pools and facility related to safety, accessibility, and maintenance. The scope includes replastering the recreation and the slide pools, redirection of the existing deck drains to existing bioswale, and removing accessibility barriers within the pool house dressing rooms as identified in the 2015 ADA Transition Plan, the 2021 Site Accessibility Report and 2020 building permit application comments.

Project Justification

For multiple years, the two pools at Blackberry Farm have displayed all the signs that are indicative of the need to replaster a pool including mineral stains, peeling of the surface, and a rough surface area. The rough surface has been the cause of several injuries, including a worker's compensation claim. The replastering of pools at Blackberry Farm was last performed in 2009. This maintenance scope, as well as the sanitary and accessibility corrections required by the 2020 permit application process for this scope, are required to continue operations of the aquatic facilities beyond the 2021 aquatic season.

Projected Schedule/5-year Plan information

Completed in Summer 2024.

Operating Budget Impacts

There are no anticipated additional impacts to the Operating Budget.



DeAnza Blvd Buffered Bike Lanes

Restripe De Anza Blvd for Bike lanes

Total Funding	\$ 530,533
City Funding	\$ 364,274
External Funding	\$ 166,259
Remaining Funds (Feb 2025)	\$ 176,259
Funding Source, Approved Plan	GF, BTP
Project Category	Transportation
Project Type	Design and Construction
Location	De Anza Blvd, entire segment within City limits (Bollinger Road to Homestead Road).
Budget Unit	420-99-078, CIV 009

Initiated FY22-23



Project Description

Restripe De Anza Blvd to include a painted buffered zone between the existing bike lane and the vehicle lanes.

Project Justification

Project is identified as the highest of the Tier 2 priority projects in the 2016 Bicycle Transportation Plan. Project will install a painted buffer area between the existing bike lane and the adjacent vehicle lane. This will require restriping De Anza Blvd to narrow the vehicle lanes to provide room for the painted buffer. Design will be done in-house, funding is for construction only.

Projected Schedule/5-year Plan information

Construction was completed in early 2025.

Funding Information

TDA3 grant was secured in FY24-25 for \$166,259. The project budget was not increased, but the grant funding will be used to reduce the City's expenses.

Operating Budget Impacts

There are no anticipated impacts to the Operating Budget.

McClellan Road Separated Bike Corridor



De Anza and Pacifica/McClellan intersection

Total Funding	\$ 2,299,410
City Funding	\$ 164,410
External Funding	\$ 2,135,000
Remaining Funds (Feb 2025)	\$ 99,273
Funding Source, Approved Plan	AP/GF/Grant, BTP
Project Category	Transportation
Project Type	Design and Construction
Location	De Anza Blvd, McClellan Road, Pacifica Avenue Intersections
Budget Unit	420-99-036, ST 047



Initiated FY20-21

Project Description

Improves pedestrian and bicycle safety by realigning the intersection and reconfiguring the vehicle movements. Improvements include relocating two signal mast arms and poles, related electrical, concrete and striping work, and elimination of the free right turn lanes from eastbound McClellan Road and westbound Pacifica Drive.

Project Justification

Improve traffic flow, efficiency, and bicycle safety at this complex intersection.

Projected Schedule/5-year Plan information

The project was completed in the Summer of 2024.

Funding Information

Apple funding (\$160,000) and a VERBS grant (\$1,000,000) were awarded in FY19-20. SB1 funding was applied in FY23-24 for \$975,000.

Operating Budget Impacts

There are no anticipated impacts to the Operating Budget.



CITY OF CUPERTINO

Agenda Item

25-13835

Agenda Date: 4/3/2025
Agenda #: 3.

Subject: Fiscal Year 2025-26 Community Funding Application Evaluations and Recommendation to City Council

Receive staff report, allow for clarifying questions, receive public comment, receive Commissioner scoring, consider evaluations, and decisions to provide funding recommendation to City Council for the Fiscal Year 2025-26 Community Funding applications.



PARKS AND RECREATION DEPARTMENT

QUINLAN COMMUNITY CENTER
10185 NORTH STELLING ROAD • CUPERTINO, CA 95014-5732
TELEPHONE: (408) 777-3120 • FAX: (408) 777-1305
CUPERTINO.ORG

PARKS AND RECREATION COMMISSION STAFF REPORT

Meeting: April 3, 2025

Subject

Fiscal Year 2025-26 Community Funding Application Evaluations and Recommendation to City Council

Recommended Action

Receive staff report, allow for clarifying questions, receive public comment, receive Commissioner scoring, consider evaluations, and decisions to provide funding recommendation to City Council for the Fiscal Year 2025-26 Community Funding applications.

Discussion

Background

At the March 6th Parks and Recreation Commission meeting, the 15 applicants for the Fiscal Year (FY) 2025-26 Community Funding Grant Program had the opportunity to attend, provide additional information on their request, and answer any clarifying questions from Commissioners. Prior to the meeting, staff reviewed all submitted applications for completeness and eligibility, determined by compliance to the Community Funding Policy (Attachment A). The Commission was provided with all applications as well as the staff evaluation forms (Attachment B).

Evaluation Process

At the April 3rd regular meeting, the Commission will facilitate the evaluation process and will provide a funding recommendation to City Council. Prior to this meeting the Commissioners should prepare their preliminary evaluation scoring for the organizations. Commissioners will have the opportunity to discuss organization eligibility and to ask clarifying questions. After receiving public comment on the item, the Commissioners will complete their evaluation form (Attachment C) before providing their total out of 100 for each application. Staff will take the totals from each Commissioner and compile them into the evaluation totals form (Attachment D). The Commission will continue the discussion of the data utilizing the evaluation totals form, will have the opportunity to adjust rankings accordingly, and will

determine a funding recommendation for City Council. Historical funding information for the past five years is included as a reference (Attachment E).

Eligibility

Staff concluded that 15 applications fully met eligibility requirements which is reflected in the Community Funding Applications Summary (Attachment F). Final eligibility of applications will be determined by the Commission during the evaluation process. When completing the evaluation form, Commissioners should give a score of zero to any applicants they do not deem eligible. Any applicants deemed eligible should be evaluated according to the given criteria. The Commission will be able to review the scores during the evaluation process and discuss eligibility further as a group.

Sustainability Impact

No sustainability impact.

Fiscal Impact

The Commission will review application evaluations and provide a recommendation regarding funding to City Council for final approval.

Prepared by: Jacinta Liang, Management Analyst

Reviewed and Approved by: Rachelle Sander, Director of Parks and Recreation

Attachments:

- A – Community Funding Grant Policy
- B – Community Funding Applications & Eligibility Criteria
- C – Commissioner Community Funding Evaluation Form
- D – Evaluation Totals Forms
- E – Community Funding Historical Funding FY 2020-2025
- F – Community Funding Applications Summary

Fiscal Policies – Community Funding Grant Policy

PURPOSE

The City of Cupertino currently provides funding to local non-profit organizations in the areas of social services, fine arts, and other programs for the general public. The policy provides a framework for the City's Community Funding Grant Program and guides the administration of the program and decision-making process. It also provides guidance on key aspects of the City's Community Funding Grant Program processes including Eligibility, Evaluation Criteria, Restrictions/Guidelines, and Procedure.

SCOPE

All requests for funding must comply with this policy.

POLICY

The City has established the Community Funding Grant Program, subject to availability of funds, with a range of \$70,000 to \$90,000 in total funding available. Community Funding Grants shall not exceed \$20,000 per applicant, per year. City Council will determine the organizations to be awarded funds through the Community Funding Grant Program. City Staff shall review applications for completeness and review the qualifications and accuracy based upon the eligibility criteria set forth below. In all cases, the City reserves the right to reject any and all applications in the event staff identifies a potential conflict of interest or the appearance of a conflict of interest. Submission of an application in no way obligates the City to award a grant and the City reserves the right to reject any or all applications, for any reason, at any time.

Eligibility

To receive consideration for a Community Funding Grant, grant requests must:

- Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.
- Identify how the funds will be used to benefit the Cupertino community.
- Be awarded only once per project
- For specific needs, not ongoing, operational costs, or endowment funds.
- Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.
- Be complete and submitted by the application deadline.

Evaluation Criteria

- Impact on and benefit to the Cupertino community
 - Number of Cupertino residents served vs. number of non-Cupertino residents served

- o Availability of the program/project/event to the entire Cupertino community
- Community need for the program/project/event
- Alignment with Cupertino General Plan Principles
- Uniqueness of the program/project/event
 - o Lack of duplication in service in Cupertino
 - o Level of collaboration if a duplicated service
- Qualifications and experience of the organization and its members
- Reasonable cost
- Demonstrated effort to secure funding from other sources and/or establishing partnerships with other community or city organizations
- Clarity, completeness, and accuracy of grant application
- Past performance and compliance with requirements if a recurring applicant

Applications will be sorted into two categories:

- *New applicants*
- *Past recipients*

Applications in each category will be evaluated using a tiered structure based on the dollar amount requested for award as follows:

- < \$999.99
- \$1,000.00 - \$4,999.99
- \$5,000.00 – \$9,999.99
- \$10,000.00 - \$20,000.00

Restrictions/Guidelines

- An organization that is applying for multiple grants shall only submit one application.
- If requested, recipients must provide full financial statements for the organization.
- Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival
- Admission to or participation in the event must be "free of charge"
- If an applicant makes a grant request directly to a member of the City Council, whether individually or as a group, the Council shall refer the applicant to the Parks and Recreation Department for a Grant application to be reviewed in accordance with this policy.
- Grant recipients shall acknowledge the City contribution in formal promotional materials and efforts related to the funded activity. Any use of the City logo must be approved by the City's Communications Officer.

Procedure

1. Applicants submit timely and complete grant applications by February 1.
2. City Staff reviews application for completeness and compliance eligibility.
3. Applications will then be forwarded to the Parks and Recreation Commission to be evaluated and sorted into the tiered funding structure. All applicants will be notified and invited to attend the Parks and Recreation Commission Meeting where their applications will be discussed. This meeting typically takes place in Spring.
4. City Council will make the final decision on grant amounts for each applicant as part of the budget adoption which typically happens in June. All applicants will be notified and invited to attend the City Council Meeting where their applications will be discussed.
5. Grant recipients shall submit a written report to the Parks and Recreation Department to show proof that the grant funds have been spent in the manner and for the purposes stated on the application, including information about the number of persons served and other results that benefit Cupertino.
 - Due by the 15th business day of July following the Fiscal Year in which grant funds are disbursed.
 - Failure to submit a written report by the July deadline could result in the loss of grant funding eligibility in the future.
 - Applicants will be expected to reimburse the City any funding awarded and not used for their program/project/event.



CUPERTINO

COMMUNITY FUNDING GRANT APPLICATION

[PARKS AND RECREATION](#) | [408-777-3120](#) | [WWW.CUPERTINO.ORG](#)

SECTION 1: CONTACT INFORMATION

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Full Legal Name

Tianwei Zhang

Website

<https://service.italented.org/home>

Address

4653 Persimmon Place

City

San Jose

State

CA

Zipcode

95129

Phone

6692258492

Organization President/ Executive Director Name and Title

Huijing Cao, CEO

Email

andyzhang0607@gmail.com

Phone

6692258492

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2022

Sponsor Name

HUIJING CAO

Sponsor Address

5998 SUTTON PARK PLACE

City

Cupertino

State

California

Zipcode

95014

Phone

Federal Tax ID

88-3876949

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

3124

Total # of Board Members

4

Total # of Staff

24

Total # of Volunteers

40

Organization has an endowment fund?

No

Mission Statement

To Inspire passionate youth to explore and develop their talent on different subject areas while giving back to the community through educational services.

Brief Description of Organization and Services Provided

iTalented is a collection of programs designed to inspire youth and develop talent through education and leadership. It is divided into three divisions: iConnect, iServe, and iSpark. iConnect provides English education to underrepresented and underdeveloped communities worldwide. iServe serves as our main volunteering unit, offering students opportunities to develop leadership skills by contributing to major events, including regional Mathcounts competitions and public mock Mathcounts events. The focus of our application is on our iSpark division, which connects volunteers from iServe to lead public classes that support the next generation. Our classes span both humanities and STEM subjects, ranging from introductory courses to coding with Scratch and creative writing. Last summer, we successfully implemented online courses. However, we aim to expand into new subjects that may require additional equipment and offer in-person classes alongside our online programs.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

iSpark

2. Date(s) and/or duration of program/project/event

Summer/Year-Round

3. Total program/project/event budget

\$ 1000

4. Requested Amount

\$ 900

Percent of total program/project/event budget

90

%

5. What percentage of your organization's projected income does your funding request represent?

50

%

6. Type of Request

Program Support

7.

established in

Existing program/event

2023

8. Describe the purpose of requested awarded funds and the services that will be provided

The funds will be utilized to support future iSpark programs this summer, allowing us to create more programs that require extra materials, which we would be able to cover. We are also looking to expand our programs into in-person activities, needing facilities to host the classes or events.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 600

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 300

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

We are applying for funding for our iSpark program, which successfully provided free educational programs in various subjects last summer, all led by volunteers. Our program promotes equity by making STEM education accessible to all and reducing barriers for underrepresented students. This funding will enable us to expand iSpark, supporting courses that require additional supplies and allowing us to introduce potential in-person classes.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

This grant will support our program, which is open to all students, primarily in the Bay Area. Our in-person classes will likely be held in Cupertino, as it serves as the center of our current operations.

a) Number of individuals total

b) Number of Cupertino residents

20000

13467

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The program will be available to all students on a first come first serve basis. There is a minimum age requirement on most courses, ensuring that our resources are spent meaningfully.

d) Will there be a charge or fee for the program/project/event (if applicable)?

There is currently no fee for any of our classes. Certain future classes, however, may require a fee for materials. With funding, we can eliminate these fees, ensuring all students have access to our programs without financial barriers.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Our main advertising is through word of mouth and online social groups. Since our program is mostly free, extensive advertising is typically unnecessary. However, if needed, we plan to leverage our volunteer connections with schools to help spread the word.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If full funding is not awarded, we will scale back programs that require higher funding and may offer more classes online to reduce costs.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

None

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

None

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

None

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[FinalLetter 88-3876949 ITALENTED 11052022 00.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

iTalented (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	N/A		Not receiving any fee waivers
Admission to or participation in the event must be "free of charge"	X		



CUPERTINO

COMMUNITY FUNDING GRANT APPLICATION

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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Remember the ToothFairy

Website

https://rememberthetoothfa.wixsite.com/my-site-1

Address

3065 Cameron Way

City

Santa Clara

State

California

Zipcode

95051

Phone

8572062312

Organization President/ Executive Director Name and Title

Catherine Xu, Founder and CEO

Email

rememberthetoothfairy@gmail.com

Phone

8572062312

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2024

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

#99-3646096

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

7480

Total # of Board Members

5

Total # of Staff

0

Total # of Volunteers

101

Organization has an endowment fund?

No

Mission Statement

Remember the ToothFairy is a student-led non profit organization working to instill healthy brushing habits in children through early education and exposure. Our team understands that poor oral health goes beyond cavities and gum diseases. In fact, children who have bad brushing habits often miss school more and receive lower grades than children that don't. Through our worldwide service events, fundraisers, chapters, and partnerships, Remember the ToothFairy is ensuring a future with healthy smiles. From our members to our volunteers, we are devoted to the mission of helping as many children as we can.

Brief Description of Organization and Services Provided

Remember the ToothFairy is a nonprofit based in the San Francisco Bay Area aimed to instill good brushing habits in children from low-income communities nationwide through our three service programs. We donate toothbrushes, toothpaste, floss, and other types of dental hygiene equipment, host interactive, educational outreach events in the community, and partner with dental clinics to provide discounts and easier access to oral health.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Dental Treatment Program

2. Date(s) and/or duration of program/project/event

All of 2025 and beyond

3. Total program/project/event budget

\$ 5,000

4. Requested Amount

\$ 1,000

Percent of total program/project/event budget

20

%

5. What percentage of your organization's projected income does your funding request represent?

13

%

6. Type of Request

Program Support

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

The requested funds will go to allowing children from low-income backgrounds visit the dentist for the first time through our dental clinic partnerships. We hope that through this program, children will take the first steps to better their dental health, allowing for more people to know the importance of good dental hygiene and continue practicing it into their adulthood.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Dental Hygiene Cleaning

\$ 1000

f) Other

Cost

N/A

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Our request aligns with Cupertino's General Plan Principles when it comes to Access to Healthcare Services. By partnering with dental clinics in and around Cupertino, we are giving elementary aged students living in Cupertino easy and free access to dental care, if they qualify.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

This program is targeted at families with young children (usually ages 5-11) who are classified as low income.

a) Number of individuals total

b) Number of Cupertino residents

20

20

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Families with children in the community are eligible if they are classified as low income and have never visited the dentist before. Remember the ToothFairy uses eligibility for free/reduced lunch for classification into this category.

d) Will there be a charge or fee for the program/project/event (if applicable)?

There will be no fee for this program.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We hope to promote/advertise this program to the public by connecting with Cupertino public elementary schools to find students that are interested in this program that match the demographics of the people we are looking for to participate in this program.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We will fund the remainder of the amount through our monthly fundraisers and through grants from private organizations/individuals. There is no minimum needed for this project to take place, but every child we serve will cost us about \$50. The more funding we receive, the more children we are able to serve.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No, we have not received grant funding from the City of Cupertino in the past.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

We have never received financial or in-kind support from the City of Cupertino.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We have not requested funding from other agencies/organizations yet.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[IMG_7982.jpeg](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[2024 Annual Report \(1\).pdf](#)



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Active Circle

Website

theactivecircle.org

Address

3823 Sullivan Dr

City

Santa Clara

State

CA

Zipcode

95051

Phone

4083821339

Organization President/ Executive Director Name and Title

Nivriti Vira, Founder CFO & Secretary

Email

activeantcircle@gmail.com

Phone

4083821339

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2023

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

93-4130694

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

3000

Total # of Board Members

3

Total # of Staff

3

Total # of Volunteers

3

Organization has an endowment fund?

No

Mission Statement

Creating Active connected communities that Physically and Mentally healthy.

Brief Description of Organization and Services Provided

Born from the vision of middle schoolers in 2020, Active Circle's mission is to create Active Connected Communities. This platform allows you to create or participate in group activities. Our goal is to ignite a movement that empowers people to embrace a holistic approach to well-being, encompassing both mental and physical health.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

All inclusive picnic for special needs kids' and families

2. Date(s) and/or duration of program/project/event

once every quarter

3. Total program/project/event budget

\$ 4000.00

4. Requested Amount

\$ 2000

Percent of total program/project/event budget

50 %

5. What percentage of your organization's projected income does your funding request represent?

50 %

6. Type of Request

Program Support

7. established in

Existing program/event 2024

8. Describe the purpose of requested awarded funds and the services that will be provided

Active Circle hosts quarterly all inclusive picnic for special needs kids' and families. The funds will mainly be used for venue, materials, entertainment and food. The team also hosts, organizes and sponsors many health webinars, local community sports events, health challenges and donates to various causes

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 500

c) Entertainment

\$ 300

d) Room/Venue Rental

\$ 500

e) Other Professional Services

Cost

Not applicable \$ 0

f) Other

Cost

Food \$ 700

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

This request aligns with Cupertino's Community Services Element, specifically enliven Cupertino Neighborhoods and Special Areas and help promote health, interactions and community-building. Active Circle hosts quarterly all inclusive picnic for special needs kids' and families. The funds will be used for venue, materials, entertainment and food. Active Circle also sponsors local community sports events to promote healthy living and build Active Connected Communities. Active Circle is going to sponsor Indoor Throwball Tournament for women organized by California Throwball Association. Events like this promote community building and encourages healthy living. Active Circle also completed a major Sneaker Donation drive and collected almost 600 pairs of sneakers by partnering with various sports teams across Bay Area. The proceeds from the drive will be donated to NoKidHungry. Also this drive has saved 600 sneakers from entering the landfill. Active Circle hosts various health webinars and health challenges for families across USA and bay area including Cupertino. These events promote healthy living for all participants. .

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Active Circle partners with Special Ed parents and kids community in Cupertino, Sunnyvale and Santa Clara. Active Circle also participates in local Cupertino events like Bike Fests, supported medical screening in local Cupertino city event. Has hosted park cleanup for Cupertino parks.

a) Number of individuals total

70

b) Number of Cupertino residents

50

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

All our events are open to entire community and people in the community.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No Charge

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Neighborhood groups, Active Circle Website, Social Media and Fliers in Schools and libraries. We also work with Special Ed Parents Teachers Students Association board members in FUSD district.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

Donations and other fund raising events. Minimum \$500 per quarterly event. So total \$2000 annually. Every and any dollar received will help this organization that is founded and run by High Schoolers.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

No

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[B2187-5400 \(1\).pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

Active Circle (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds will mainly be used for venue, materials, entertainment and food for quarterly all inclusive family picnics
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	N/A		Not receiving any fee waivers
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Via Rehabilitation Services, Inc.

Website

<https://campviawest.org/>

Address

c/0 AbilityPath 350 Twin Dolphin Dr, Suite 123

City

Redwood City

State

CA

Zipcode

94065

Phone

408-867-1115

Organization President/ Executive Director Name and Title

Bryan Neider, CEO

Email

ceo@campviawest.org

Phone

650-218-2626

Contact Name and Title (if different)

Anne-Marie Hong, Grants Manager

Email

ahong@abilitypath.org

Phone

650-250-7130

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1949

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

94-1212130

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$4,037,681

Total # of Board Members

6

Total # of Staff

10

Total # of Volunteers

100

Organization has an endowment fund?

No

Mission Statement

School was not mandated for children with disabilities in the 1940's, so the single mother of a 13-year-old boy with cerebral palsy had to leave her son alone every day in a wheelchair by the window. Two women noticed, stepped forward to offer help, and began taking him on short community excursions to broaden his horizons. That act of generosity led to the creation of the Crippled Children's Society, an organization that would become Via Services and is now known as Camp Via West. Our mission is to empower people with disabilities and their families to grow, develop, and thrive by providing essential skill-building and recreational programs.

Brief Description of Organization and Services Provided

Camp Via West provides a variety of camp programs serving youth and adults with cognitive challenges and intellectual/developmental disabilities. In summer 2025, we will hold 9 summer camp sessions, in the form of week-long overnight or day camps, targeting 750 registrations, a 50% increase from 2024. Additionally, "off-season" weekend camps relaunched this January, and we will host 2-3 community/family events. Located in the Cupertino Foothills, our 13.5-acre camp is one of the last remaining camp options for this population in the Bay Area and is a crucial resource for residents of Cupertino. Camp Via West provides a dual service to the community – a rich camp experience and respite for their family members. All of our camp sessions provide innovative programs and activities that include both learning and outdoor experiences, plus independent living skills and skill-building activities that are specifically designed to improve self-sufficiency. We

support the development of social skills, independence, and self-confidence to prepare participants for the transition to young adulthood, future relationships, and the rest of their lives. Camp Via West provides a unique combination of traditional camp experiences (including outdoor sports and hiking, creative and dramatic arts, campfires, dances, talent shows) along with life skills activities such as culinary arts and nutrition, personal safety and abuse prevention, physical fitness, and health self-management. We incorporate recreational therapy into our curriculum to address psychological and physical health, well-being, and recovery through activity-based interventions and with a wide variety of activity choices. Of those activities, STEAM serves a crucial role in our camp curriculum. We also utilize our on-campus garden and art center for hands-on experiential learning, which often transcends into daily living skills and/or job skills development. The impact of a camp experience is monumental, and individuals with disabilities often miss out on that opportunity because they wouldn't have the support they need to attend typical camps. Camp Via West ensures the needs of campers are met AND that campers are meaningfully engaged so that families can take full advantage of their respite. This includes a person-centered approach that serves individualized needs in staffing-to-participant ratios of 1:1, 1:2, and 1:3, in individualized nursing support, and in individualized dietary support.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

STEAM & Outdoor Education at Camp Via West

2. Date(s) and/or duration of program/project/event

June 12, 2025-August 20, 2025

3. Total program/project/event budget

\$ \$3,382,669

4. Requested Amount

\$ 5,000

Percent of total program/project/event budget

1 %

5. What percentage of your organization's projected income does your funding request represent?

1 %

6. Type of Request

Program Support

7.

established in

Existing program/event

1949

8. Describe the purpose of requested awarded funds and the services that will be provided

With grant support, Camp Via West will expand STEAM & outdoor education at Camp Via West for children & adults with intellectual/developmental disabilities and other cognitive needs/challenges by engaging with community partners with specific expertise and by purchasing equipment and supplies to facilitate innovative activities. Projects such as building a robot, investigating the everyday use of semiconductors, exploring space, creating a film, following recipes, and growing food in the garden will enhance campers' experiential learning. The grant will fund supplies and contract fees for specialized programming.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 4000

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Not applicable

\$ 1000

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Camp Via West aligns with Cupertino's desire to be a balanced and diverse community inclusive for all residents and workers, with ample places and opportunities for people to interact, recreate, innovate and collaborate that meets the needs of the full spectrum of the community, while ensuring equal opportunities for all residents and workers regardless of age, cultural or physical differences. Individuals with intellectual/developmental disabilities need a place away from home to grow their skills and minds, create social connections, and be their authentic selves. They need to have access to the activities and events that you would have at a typical summer or sleepaway camp – campfires, talent shows, hiking, horseback riding, swimming, etc. – as well as the assistance from staff to ensure their medical, physical, and behavioral needs are supported and they are kept safe.

Camp Via West summer camps incorporate these monumental experiences as well as educational components through STEAM learning, outdoor education, performing arts, and fitness & nutrition activities. Campers and their families have needs that are two-fold – a camp experience rich with social, recreational, cognitively, and emotionally stimulating activities for individuals with disabilities, and respite for the family. Respite provides an essential break to their parents/caregivers who are strained from 24-7 care and supervision for their loved one. Respite allows them to recharge, spend time with the other siblings, or even sometimes just work to support their family. This respite aspect has been proven to decrease the high rate of burnout and divorce for these caregivers and contribute to everyone's quality of life - the participant and their caregivers alike. Due to Covid-related closures and the wildfires of recent years, Camp Via West is one of the only services remaining for this in the Bay Area.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Camp Via West is located in the Cupertino Foothills and 43% of campers are Santa Clara County residents. While the campus is physically located in Santa Clara County, we attract children ages 5+, adults, and seniors with developmental disabilities from all over the Bay Area and beyond.

a) Number of individuals total

362

b) Number of Cupertino residents

8

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Camp Via West is available to youth and adults ages 5+ with intellectual/developmental disabilities and social/emotional challenges, including autism spectrum disorder, cerebral palsy, Down Syndrome, and more. We work with campers, families and helpers to determine eligibility for camp based on individual strengths and support needs rather than diagnosis, although there are some medical diagnoses and treatments which we do not have the resources to support at camp.

d) Will there be a charge or fee for the program/project/event (if applicable)?

There is a fee for service for Camp Via West, but we accept regional center funding, which means we can bill the San Andreas Regional Center for a fixed dollar amount if the camper meets certain eligibility criteria. Campers who are eligible for regional center funding do not have to pay anything out of pocket for camp sessions. There are still campers who do not meet the eligibility criteria, particularly for our Altitude youth camp that primarily serves people with autism, and we do offer scholarships for those who cannot pay the out-of-pocket fee.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We promote Camp Via West through social media advertising, email marketing, camp fairs, and print marketing.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We are committed to ensuring the sustainability of Camp Via West beyond the scope of this grant, through continued income from community events, campus rentals, and ongoing partnerships. Should further grant funding not be available, we will seek donations, hold fundraisers, and explore revenue-generating opportunities to sustain the program, ensuring that the space remains a valuable resource for both our campers and the broader community.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

N/A

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Myra Reinhard Family Foundation: \$55,000 (received) Stella B Gross Charitable Trust: \$7,500 (received) El Camino Health: \$30,000 (received) Shortino Family Foundation: \$53,000 (received) Micron Foundation: \$15,000 (received) KLA Foundation: \$25,000 (received) Santa Clara County: \$17,139 (received) Cupertino Rotary: \$2,500 (received) Mission City Community Fund: \$5,000 (requested) Atkinson Foundation: \$10,000 (requested)

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[IRS Determination Letter \(3\).pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

Via Rehabilitation Services (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		There is a fee but eligible participants' fees are paid by the San Andreas Regional Center. For any campers who do not meet eligibility criteria, scholarships are available for those who cannot pay the out-of-pocket fee.



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

ElderAid

Website

www.theelderaid.com

Address

1041 W Hill Ct

City

Cupertino

State

CA

Zipcode

95014

Phone

408-480-9693

Organization President/ Executive Director Name and Title

Deepali Pathak, CEO

Email

elderaidteam@gmail.com

Phone

408-480-9693

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2023

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

93-4252682

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$4000

Total # of Board Members

3

Total # of Staff

0

Total # of Volunteers

10

Organization has an endowment fund?

No

Mission Statement

At ElderAid, our mission is to improve the lives of seniors by connecting them with caring local volunteers. We aim to support seniors in living independent, happy, and dignified lives through community and kindness.

Brief Description of Organization and Services Provided

ElderAid is a nonprofit organization headquartered in Cupertino, California. The organization is a mobile/web/telephone platform which connects seniors needing support with local volunteers, fostering a sense of community and independence for older adults. Seniors can request services like companionship, errands, and assistance with daily tasks. For more information, visit www.theelderaid.com.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

ElderAid Background Verification Integration and Support

2. Date(s) and/or duration of program/project/event

The project will begin as soon as the grant funding is available and will require three months of development time to integrate it into the existing platform.

3. Total program/project/event budget

\$ 6000

4. Requested Amount

\$ 6000

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

100

%

6. Type of Request

Program Support

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

ElderAid has been receiving overwhelmingly positive feedback from seniors using our app. To further enhance the safety and trustworthiness of the platform, we aim to incorporate a background verification process within the app. This will ensure that both seniors and volunteers registering on the platform are verified by a reputable verification company. Implementing this feature will significantly increase the safety of our seniors, providing them with peace of mind knowing that the volunteers assisting them have been thoroughly vetted. Additionally, with the requested funding, we will also cover the background verification costs for the first 100 seniors who register on the platform. To achieve this important goal, we are seeking funding and are submitting this application for your support.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Outsourced developers

\$ 3000

f) Other

Cost

Covering intial cost for 100 seniors + outreach

\$ 3000

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

ElderAid's mission to enhance the quality of life for seniors aligns closely with Cupertino's General Plan Principles, particularly those promoting community well-being, inclusivity, and public safety. Our initiative fosters meaningful connections between seniors and volunteers, creating a stronger sense of community. By incorporating background verification into the ElderAid app, we aim to uphold public safety, one of the city's core values, ensuring that seniors feel secure when engaging with verified volunteers. The requested funds will be used to implement a robust background verification system within the ElderAid app. This involves partnering with a reputable verification company to screen volunteers and seniors registering on the platform. This added layer of security will help safeguard our seniors, ensuring that all volunteers assisting them have undergone thorough vetting. Also, it will encourage more seniors and volunteers to join the platform, knowing it prioritizes their safety and well-being. This initiative not only supports seniors' independence but also reflects Cupertino's dedication to fostering a safe, inclusive, and connected community.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

ElderAid's services are currently targeted to seniors and volunteers in Cupertino and its surrounding neighborhoods. This grant will serve seniors in Cupertino who rely on ElderAid for support and companionship, as well as local volunteers who wish to contribute to the community. The primary beneficiaries are older adults who may need assistance with daily tasks, errands, or companionship, particularly those who value safety and trust in their interactions.

a) Number of individuals total

52000

b) Number of Cupertino residents

52000

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The ElderAid platform has a minimum age requirement of 14, allowing all Cupertino residents aged 14 and older to access and benefit from its services.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The ElderAid platform is free and completely volunteering based

13. Describe how you will promote/advertise your event or activity for awareness to the public.

In order to advertise our new background verification process, our team has created a multi-faceted promotional campaign to raise awareness. We will actively post across our social media channels - highlighting the benefits of the process and stories from seniors and volunteers about their success stories. We will also send targeted emails to our volunteer network to keep our internal "team" informed and encourage them to spread the word across their communities. Lastly, we will collaborate with local senior/community centers to distribute flyers outlining details about the new process, maintaining the trust we have built.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If ElderAid is granted the full requested amount, the primary costs will be allocated to development efforts and initial implementation. Our developers will integrate the new safety features into the app, and our communications team will work to raise awareness among current and potential users. Any additional funds will be used to cover the background verification costs for seniors, many of whom are on fixed incomes or may struggle with the technology involved. However, if we do not receive the full amount, we require a minimum of \$3,000 to cover essential development costs. In this case, the funds available for covering background verification costs for seniors will be limited, meaning fewer seniors will receive free background checks. Securing the full amount will ensure all users can access a safer platform without financial or technical barriers.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

This is our first attempt at securing funding for the project. Until now, ElderAid has been entirely self-funded by dedicated volunteers and their well-wishers.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[TaxExemptIRS.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event

- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[3_IRS EIN Number - Form SS-4.pdf](#)

ElderAid (NEW) Eligibility Checklist (staff use only)			
<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds used to incorporate background verification process within app
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		
<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Innovart Foundation

Website

https://innovartfoundation.wixsite.com/home

Address

13220 Peacock Ct

City

Cupertino

State

CA

Zipcode

95014

Phone

4087990630

Organization President/ Executive Director Name and Title

Maggie Tsai, President

Email

mtsai@palou.edu

Phone

4087990630

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2014

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

47-1412108

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

210,000

Total # of Board Members

3

Total # of Staff

3

Total # of Volunteers

40

Organization has an endowment fund?

No

Mission Statement

Innovart Foundation is a non-profit organization dedicated to the well-being and better-being of teens. It focuses on the physical, mental, intellectual, and character building of young people.

Brief Description of Organization and Services Provided

Established in 2014, Innovart Foundation has been actively involved in community services. It has been hosting free workshops on a wide range of topics including mental health, parent-children relationship, teen character development, and neighborhood safety. Over the years, it has hosted teen music performances, and arts and crafts projects at the Cupertino Senior Center, sponsored Miller Middle School Drama Program, and led fundraising for the Wellness Center of Saratoga High School. In 2024, it got a Saratoga City Grant, and painted a mural on the bridge over Saratoga Creek leading to Saratoga main street.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Head & Heart: Mental Health Matters

2. Date(s) and/or duration of program/project/event

August 2024 to May 2025

3. Total program/project/event budget

\$ 10,000

4. Requested Amount

\$ 8,000

Percent of total program/project/event budget

80 %

5. What percentage of your organization's projected income does your funding request represent?

30 %

6. Type of Request

Program Support,Event

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

The importance of mental health can never be over-emphasized. Innovart Foundation plans to launch a mental health education initiative, aiming to reduce stigma, increase awareness, and provide accessible information and resources on mental health for residents of Cupertino and its neighboring communities. Through interactive workshops (eight under plan), one community event (i.e. a Resource Fair), and digital resources, this program will equip individuals with the knowledge, skills, and resources necessary to support mental well-being.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 1000

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 400

e) Other Professional Services

Cost

Resource Fair

\$ 5000

f) Other

Cost

influential speakers, marketing, event website

\$ 1,600

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

The General Plan has under its Chapter 7, the emphasis of "sustainable approaches to community health and safety." Mental health is an integral and pivotal part of human health. With the Grant, Innovart Foundation will host eight workshops on topics including but not limited to 1) Understanding and Managing Anxiety and Depression, 2) Neurodivergence (ADHD, autism, dyslexia, etc.): Introduction and Resources, 3) Prevention of Child Sexual Abuse, 4) Practice of Everyday Mindfulness, 5) Parent-Child Relationship and Communications, 6) Social Media and Mental Health: Finding Balance in a Digital World, 7) Managing Anger in Healthy Ways; 8) Emotional Intelligence: Understanding and Expressing Your Feelings. Leaders in the mental health community will be invited to host the workshops. The workshops are free. The event, i.e. the Mental Health Resource Fair is designed to connect individuals with valuable resources, support networks, and educational tools to promote mental well-being. It will feature a wide range of local mental health organizations, counselors, community programs, and advocacy groups, offering information about mental health services, treatment options, and self-care strategies. Attendees can learn about the different types of mental health conditions, available resources for coping, and how to seek help for themselves or loved ones. The fair may also include interactive activities, wellness workshops, and presentations to increase awareness about mental health issues and reduce stigma.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Primarily residents of Cupertino, but will benefit residents in neighboring communities, too.

a) Number of individuals total

20000

b) Number of Cupertino residents

10000

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Public event.

d) Will there be a charge or fee for the program/project/event (if applicable)?

Free.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Will use social media, i.e. WhatsApp, Instagram, Facebook, WeChat groups; Will use listserv of mental health groups, and leverage resources from mental health influencers and providers; Will use event platforms like Eventtrite; Will use schools, after schools, community college resources; Will use Cupertino library resources; Will leverage Cupertino city events, i.e. Earth Day; Will leverage influencer resources; Word of mouth.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

Innovart Foundation will fund part of the initiative if the requested funding amount is not enough. \$5000 is definitely not enough for a good-quality, good-scale Resource Fair, and Innovart Foundation will bring in sponsorships to cover the whole event. \$5,000 is the minimum funding amount requested from the Grant for the Resource Fair to happen. If City can only grant a still lower cost Grant, we would request a minimum of \$2,000 for the Workshop Series for eight workshops facilitated by thought leaders in mental health.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

No.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Innovart Foundation will bring in sponsorships to organize a good-quality, good-scale Mental Health Resource Fair.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[Innovart IRS on page 2.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[Saratoga City Grant 2023.pdf](#)

Innovart Foundation (NEW) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Through interactive workshops (eight under plan), one community event (i.e. a Resource Fair), and digital resources, this program will equip individuals with the knowledge, skills, and resources necessary to support mental well-being.
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



CUPERTINO

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SECTION 1: CONTACT INFORMATION

[Download](#)

Full Legal Name

Asian American Parents Association

Website

https://www.aapa.net

Address

PO BOX 2275

City

Cupertino

State

CA

Zipcode

95015

Phone

4086670198

Organization President/ Executive Director Name and Title

Liyao Zhao, Co-president

Email

lyzhao2016@gmail.com

Phone

4086670198

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1995

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

77-0408511

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

12,068.64

Total # of Board Members

15

Total # of Staff

5

Total # of Volunteers

15

Organization has an endowment fund?

No

Mission Statement

AAPA addresses concerns facing our children's K-12 education, provides opportunities for the exchange of ideas on issues related to education, and organizes activities that support student development. AAPA fosters member involvement in all aspects of the educational processes, especially but not exclusively, as it pertains to the needs of students of the Asian American community. AAPA encourages voluntarism in support of school's educational programs. AAPA promotes dialogue with school administration personnel and advances greater understanding between the general public and the Asian community.

Brief Description of Organization and Services Provided

Our initiatives: 1.Establish Dialogue with the two School Districts. 2.Develop Parent Awareness Programs. 3.Promote Student Training and Leadership Programs. 4.Encourage Community Involvement. Activities organized: 1. Teacher mini-grant:Helps teachers stay up-to-date by funding the latest learning tool, encourages experimentation with new teaching tools and technique, supports a culture of teacher innovation, and provides more learning opportunities for students. 2. AAPI Multicultural Festival: Promote diversity from different communities (Vietnam, India, China, Korea, the Philippines, and Japan.) to celebrate the rich cultures. 3.Fall seminar: including education, college application, community support, road to college and career

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

4th AAPI Multicultural Festival

2. Date(s) and/or duration of program/project/event

May 24, 2026

3. Total program/project/event budget

\$ 4000.00

4. Requested Amount

\$ 4000.00

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

10

%

6. Type of Request

Event

7.

established in

Existing program/event

3

8. Describe the purpose of requested awarded funds and the services that will be provided

The requested funds will support the event by covering essential expenses, including purchasing insurance, designing and ordering T-shirts for volunteers, printing flyers, renting equipment, and providing food and drinks for volunteers. These resources will ensure a well-organized and engaging event that fosters community participation.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 2000.00

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 1000.00

e) Other Professional Services

Cost

insurance

\$ 500.0

f) Other

Cost

food/drinks

\$ 500.0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

The event aligns with Cupertino's General Plan Principles by promoting cultural diversity, community engagement, and inclusivity. It will feature performances from various cultural communities and host cultural booths that showcase traditions, arts, and heritage. By creating opportunities for cultural exchange and community interaction, the event strengthens Cupertino's commitment to a vibrant, inclusive, and connected community.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

AAPA, and several students organizations including AASI SV, MVHS key club, Lynbrook ArtReach will serve this event. This event welcome all the communities.

a) Number of individuals total

b) Number of Cupertino residents

350

200

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

This event will be available to entire community.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No

13. Describe how you will promote/advertise your event or activity for awareness to the public.

1.Utilize platforms such as Facebook, Instagram, Nextdoor, and community forums to share event details, countdowns, and engaging content. We will also collaborate with local influencers and community groups to expand our reach. 2. Design and distribute flyers, posters, and brochures at local libraries, community centers, schools, and businesses to target diverse demographics. 3. Email & Newsletter Campaigns – Send event announcements through local organizations, schools, and cultural groups' newsletters to ensure direct outreach to engaged community members.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If the full requested funding amount is not awarded, our organization will explore alternative funding sources, including sponsorships from local businesses, donations from community members, and potential partnerships with other organizations. We may also consider adjusting the event scope by prioritizing essential expenses such as insurance, equipment rental, and key promotional materials while seeking in-kind contributions for items like volunteer T-shirts, flyers, or food and beverages. If only partial funding is awarded, the minimum amount needed for the event to take place would be \$2000, covering the most critical expenses to ensure the event can proceed in a meaningful and engaging way.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes, we received grant funding from the City of Cupertino in 2024 in the amount of \$2,000. The funds were used to support our community event by covering essential expenses, including purchasing event insurance, designing and ordering volunteer T-shirts, printing promotional flyers, renting necessary equipment, and providing food and drinks for volunteers. This funding played a crucial role in ensuring the event's success, allowing us to create an engaging and inclusive experience for the community.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

No.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We have not apply any other funding request so far.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[AAPA IRS Determination.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

[Community Funding Report - signed.pdf](#)

Other documents that may support the organizations funding request

Asian American Parents Association (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds used to support event -
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		N/A
Admission to or participation in the event must be "free of charge"	X		



CUPERTINO

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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Rotary Club of Cupertino

Website

www.cupertinorotary.org

Address

PO Box 237

City

Cupertino

State

CA

Zipcode

95015

Phone

4086210073

Organization President/ Executive Director Name and Title

Jeff Moe

Email

jmoe@auxillium.com

Phone

408-921-9527

Contact Name and Title (if different)

Orrin Mahoney, Fund Development Lead

Email

orrimahoney@comcast.net

Phone

4086210073

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1991

Sponsor Name

Cupertino Rotary Endowment Foundation

Sponsor Address

PO Box 1101

City

Cupertino

State

CA

Zipcode

95015

Phone

Federal Tax ID

77-0288042

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$200,000

Total # of Board Members

14

Total # of Staff

0

Total # of Volunteers

210

Organization has an endowment fund?

Yes

Mission Statement

Rotary International Mission Statement—"Together, we see a world where people unite and take action to create lasting change — across the globe, in our communities, and in ourselves."

Brief Description of Organization and Services Provided

Cupertino Rotary is the local arm of Rotary International, the world's largest service organization. We provide charitable projects and services in the local area including services for seniors, youth, and other needy members of the community. We have 210 members representing a broad cross section of local business, professional, government, and community leaders. Cupertino Rotary focuses on hands-on projects that connect us directly to with those in need. Our members volunteer over 12,000 hours yearly working to make our community a better place.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Thanksgiving Meal Sharing Program

2. Date(s) and/or duration of program/project/event

One day on Thanksgiving

3. Total program/project/event budget

\$ \$4,000

4. Requested Amount

\$ \$4,000

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

4

%

6. Type of Request

One-time project

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

Thanksgiving Meal Sharing Program Every Thanksgiving meals from Safeway are delivered to 175 families in and around Cupertino who are identified by our partners as some of those who could best use a helping hand. Last year, 51 Rotarians and 9 Scouts from Cupertino with the help of friends and families, delivered fully prepared dinners to 175 households, working with our partners at Cupertino Union School District, Fremont Union High School District, Homestead High School District, Live Oak Adult Center, and West Valley Community Services who provide the names of the families who could best benefit from this act of kindness. Each dinner includes a prepared and cooked 10 to 12 pound turkey, savory dressing, creamy mashed potatoes, gravy, cranberry sauce, and Hawaiian rolls. The meals simply need reheating prior to serving. Since each dinner serves 6 to 8 people, that means we actually provide 1,068 to 1,424 individual meals. The volunteers delivering the meals were supported by fifteen additional Rotarians who set up pop-up tents, tables and chairs, served coffee and donuts to the other volunteers, checked the volunteers in and gave them their assignments, and performed the administrative work. They were joined by twenty additional Scouts who carried the meals to the cars for the volunteers delivering the meals. The funding from this grant will let us expand the program to additional households this year.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 4000

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Not applicable

Cost

\$ 0

f) Other

Not applicable

Cost

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

The purpose of the funds was already covered above. The request aligns with General Plan Chapter 9: Recreation, Parks and Community Services Element.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The homes are selected Citywide. The numbers below represent last years totals

a) Number of individuals total

1200

b) Number of Cupertino residents

300

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The homes are selected Citywide, based on needs represented from various social services suppliers.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The meals are supplied completely free.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We will do press releases to notify the public also have an extensive Social Media Plan.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We are not sure to what level we can do this year's Thanksgiving Meal Program without the City's support.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes, we historically received funding for the Fall Festival, but received \$4000 in Rebuilding Together funding last year. The last spring Rebuilding project was for Jose De Leon at 6646 Clifford Ct, Cupertino, CA 95014. It was a bit of a nightmare project as there was massive lead remediation and a mostly empty pool that was a serious safety hazard for the volunteers..

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

Fee waivers for the Fall festival

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

No other funding requested for this program.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[IRS Letter 501\(c\)\(3\) Exemption Dated July 23 2005.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[Rebuilding 2024 report.docx](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.
[Rebuilding 2024 report.docx](#)

Other documents that may support the organizations funding request

Rotary Club (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Deliver prepared Thanksgiving meals to households
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



CUPERTINO

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SECTION 1: CONTACT INFORMATION

[Download](#)

Full Legal Name

AINAK

Website

www.myainak.org

Address

10080 North Wolfe Road SW3 200

City

Cupertino

State

CA

Zipcode

95014

Phone

4086215419

Organization President/ Executive Director Name and Title

Poonam Goyal Founder CEO

Email

poonam@myainak.org

Phone

4086215419

Contact Name and Title (if different)

Poonam Goyal Founder/ CEO

Email

poonam@myainak.org

Phone

4086215419

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2015

Sponsor Name

AINAK

Sponsor Address

10080 North Wolfe Road SW3 200,

City

Cupertino

State

CA

Zipcode

95014

Phone

4086215419

Federal Tax ID

81-0860783

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$196200.00

Total # of Board Members

5

Total # of Staff

0

Total # of Volunteers

27

Organization has an endowment fund?

No

Mission Statement

Love your eyes ?? Our Mission: No child should be left behind in the classroom due to an inability of a parent or guardian to afford proper eye care. A 20/20 vision can help a child succeed in school and gain the confidence to thrive in life. AINAK is a nonprofit serving the under-resourced school children and communities in USA. "Free Eye Care and Eyeglasses Program" is a comprehensive initiative to address the critical need for vision care among children in schools and adults in communities with high poverty rates. Through strategic partnerships, community engagement and commitment to sustainability, the program aims to empower individuals to achieve clear vision and realize their full potential. Echoing the WHO Director General Dr. Tedros Adhanom Ghebreyesus, "It is not acceptable that a child has difficulty in school, or a parent has trouble doing their job because they don't have the simple tool" The organizations mission is clear: To ensure that no child or adult is hindered in school or life due to lack of affordable eye care. AINAK empowers underprivileged communities by providing free comprehensive eye exams and corrective eyeglasses, believing that every person deserves the opportunity for academic success and confidence in life, regardless of their financial circumstances.

Brief Description of Organization and Services Provided

Programs Objectives: Provide access to Eye Care/Eyeglasses: The organization provides free vision care to under-resourced school students and underserved communities, with comprehensive eye exams and eyeglasses as through a qualified team of Optometrists and Opticians. Eye care is provided to anyone over 5 years in age and older. The number of applications for eyeglasses has significantly increased as some organizations that previously provided free eyeglass vouchers have either reduced their services or discontinued their programs altogether.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

On going program

2. Date(s) and/or duration of program/project/event

July 1 2025 to June 2026

3. Total program/project/event budget

\$ \$196200.00

4. Requested Amount

\$ 5000.00

Percent of total program/project/event budget

2

%

5. What percentage of your organization's projected income does your funding request represent?

2

%

6. Type of Request

Program Support

7.

established in

Existing program/event

2015

8. Describe the purpose of requested awarded funds and the services that will be provided

The requested awarded funds will support AINAK's mission to provide free vision care, including comprehensive eye exams and corrective eyeglasses, to children and families who cannot afford these services. These funds will enable AINAK to expand its outreach, serve more underserved communities, and ensure the sustainability of its programs in Cupertino and Santa Clara County Unified Schools

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 500.

c) Entertainment

\$ 500.

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Mail and Shipment

\$ 100

f) Other

Cost

Misc

\$ 150

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Alignment with Cupertino's General Plan Principles: Public Health & Well-being: Providing free vision care supports student success by ensuring children can see clearly in school, leading to better academic performance and engagement. Vision care for seniors and underserved adults enhances quality of life, enabling them to remain active, independent, and socially engaged. The program targets low-income families and uninsured residents, ensuring that no one is left behind due to financial barriers. Services will be available in multiple languages (English, Spanish, and Vietnamese), making vision care accessible to Cupertino's diverse population. Providing eyeglasses to students helps reduce learning disparities, particularly for those struggling in school due to undiagnosed vision issues. AINAK's outreach will collaborate with local schools to identify students in need and ensure they receive timely care. AINAK partners with West Valley Community Services, Bill Wilson Center and HomeFirst, and other local nonprofit partners as a resource for free eyeglasses.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The grant will serve the underprivileged communities specially school children in the City of Cupertino, Cupertino Unified School District and other schools in areas where the poverty level is high in the State of California. AINAK partners with West Valley Community Services, Bill Wilson Center and HomeFirst, and other local nonprofit partners as a resource for free eyeglasses.

a) Number of individuals total

32

b) Number of Cupertino residents

15

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The program is available to individuals with an annual income of less than \$50,000 and who do not have vision insurance. Additionally, children covered under Medi-Cal are eligible, as it can be challenging to find optometrists who accept Medi-Cal, and appointment wait times are often lengthy. Immediate access to an eye exam is crucial for a child's academic success and overall well-being.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The fees for the eye exam and prescription eyeglasses are fully covered by AINAK and paid directly to the service provider. At this time, we do not offer vouchers. Our mission is to ensure that children receive the eye exams and corrective eyeglasses they need to succeed academically and thrive throughout their lives. Additionally, we aim to support seniors in living their golden years actively and socially, rather than being homebound due to vision impairment.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

AINAK will implement a comprehensive outreach and promotion plan to maximize awareness of our free vision care program among eligible students and community members in Cupertino and across Santa Clara County. Direct collaboration with Cupertino Unified School District and other Santa Clara County schools. Engaging school administrators, nurses, and counselors to identify and refer students in need. Distributing informational flyers and brochures to schools for students to take home. Actively participating in school health fairs, parent meetings, and back-to-school events to engage with families directly. Setting up booths and tabling at community gatherings to inform residents about eligibility and services. Sharing updates on AINAK's website, Facebook, and LinkedIn to reach a wider audience. Posting success stories, testimonials, and program reminders to encourage participation. Collaboration with Local Organizations & City Resources: Working with Cupertino City Hall, libraries, and community centers to distribute materials and promote AINAK's services. Partnering with local nonprofits, healthcare providers, and cultural organizations to expand outreach. Providing materials in English, Spanish, and Vietnamese to ensure language accessibility for Cupertino's diverse population. Leveraging trusted community leaders like state Senators and Assembly members and City Mayors and Council Members, and educators to spread awareness among under-resourced families. AINAK partners with West Valley Community Services, Bill Wilson Center and HomeFirst, and other local nonprofit partners as a resource for free eyeglasses.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

AINAK is committed to ensuring that under-resourced school children and community members receive the vision care they need, regardless of the funding received. We will continue fundraising efforts through donor outreach, grant applications, and corporate sponsorships to supplement any funding gaps. Ongoing community fundraising campaigns, including social media appeals, networking events, and outreach to local businesses for support. Strengthening partnerships with foundations and local organizations to secure additional funding opportunities.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

In 2024 AINAK has received funding from the City Of Cupertino in the amount of \$2750.00. It is still helping local children and community members receive eyeglasses In 2023 AINAK received \$2500.00 and all funds were used to provide free eyeglasses to the school students and members the community

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

N/A

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Pop Zion: \$3000.00 Star One Credit Union: \$7500.00 City of Cupertino \$2750.00

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[INTERNAL REVENUE SERVICE.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event [10080 N Wolfe Rd \(Suite SW 3200\).pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[AINAK Testimonial - Osmar Jaime.pdf](#)

AINAK (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Funds will be used to provide free eye exams and prescription eyeglasses
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Paul DiMarco

Website

<https://www.notimetowaste.live>

Address

2237 CXheryl Way

City

San Jose

State

CA

Zipcode

95125

Phone

408-839-9732

Organization President/ Executive Director Name and Title

Paul DiMarco

Email

notime2waste.food@gmail.com

Phone

408-839-9732

Contact Name and Title (if different)

Email

Phone

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2012

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

27-4564722

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

127,645

Total # of Board Members

4

Total # of Staff

2

Total # of Volunteers

19

Organization has an endowment fund?

No

Mission Statement

Providing donated food & goods for those in need.

Brief Description of Organization and Services Provided

We recover donated surplus food weekly from donors such as grocers, hospitals, restaurants, and caterers. We then deliver these goods to charitable outreach program partners, such as homeless shelters, food pantries, and churches. We recover an average of 1,300 lbs of food daily, five days a week.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

5/1000: Feed the Need

2. Date(s) and/or duration of program/project/event

1/1/25 - 12/31/25

3. Total program/project/event budget

\$ 105,895

4. Requested Amount

\$ 5,000

Percent of total program/project/event budget

5 %

5. What percentage of your organization's projected income does your funding request represent?

4 %

6. Type of Request

Program Support

7. established in

Existing program/event 2012

8. Describe the purpose of requested awarded funds and the services that will be provided

5/1000: Feed the Need Program recovers 1000 lbs of surplus food per day, 5 days a week, from 33 food donors, including grocers, restaurants, hospitals, and caterers, with the help of 19 full-time weekly volunteers and delivers these goods to 22 charitable outreach program partners including homeless shelters, food banks, and food pantries in Santa Clara County. This program serves 100% of clientele at or below the FPL. This program will recover 240,000 lbs of surplus food & reach 200,000 individuals in 2025. It will provide an equivalent of 833 meals per day, 4,165 meals per week, 16,660 meals per month, and 200,000 meals in a year while reducing our CO2 footprint by 65 tons & saving 109 million gallons of H2O. We doubled our impact from 2023 and a 163% increase in impact overall since 2022.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 2500

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Not applicable \$ 0

f) Other

Cost

Gas/Fuel

\$ 2500

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

5/1000: Feed the Need will serve 32,500 Cupertino residents. We deliver surplus food to West Valley Community Services in Cupertino weekly. We provide an average of 3300 lbs of food per month. We primarily offer grocery items such as produce, mixed foods, dairy, and bakery items. This program will feed 688 residents per week, 2,750 residents per month, and 32,500 residents in one year. By the program's end, we will reduce our carbon footprint by 10.6 tons and save 17.8 million gallons of H2O.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Cupertino residents who are the at-risk community that are at or below the Federal Poverty Line including homeless, seniors, disabled, and veterans. Our target population is 12% White; 53% Asian; 12% Latino; Mixed 23%; 30% Seniors; 20% Disabled; 15% Youth; and 15% Veterans.

a) Number of individuals total

200000

b) Number of Cupertino residents

32500

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

There are no criteria. This program is available for individuals at or below the FPL who are considered at-risk.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We post weekly on five social media platforms: Facebook, Threads, Instagram, Twitter, LinkedIn

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

We have reserved funds earmarked explicitly for 5/1000: Feed the Need, as we are fortunate to have an operating budget of \$103K as of 1/1/25. 5/1000: Feed the Need is our most impactful program for 2025, so we prioritize funding for it throughout the year.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes. We were fortunate to secure a \$5,000 grant in 2023, which was also used for the Feed the Need program. However, in 2023, the Feed the Need program picked up 250 lbs of food rather than the current 1,000 lbs in 2025.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

n/a

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We expect to secure \$62,000 in funding through the County of Santa Clara, Kaiser Permanente, Second Harvest of Silicon Valley, and Whole Foods combined. We have nine other requested grants to write and secure. All nine are past grantmakers for NTTW.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[501\(c\)\(3\).letter copy 2.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[5_500_Feed the Need Budget Projected Funding_.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.
[City of Cupertino Final Report.pdf](#)

Other documents that may support the organizations funding request

[2024 NTTW Annual Report.pdf](#)

No Time to Waste (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Recovers surplus food and delivers to charitable partners
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		Available to all Cupertino residents grades 2nd-5th



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Special Olympics Northern California

Website

<https://sonc.org/>

Address

3480 Buskirk Ave Suite #340

City

Pleasant Hill

State

CA

Zipcode

94523

Phone

(925) 944-8801

Organization President/ Executive Director Name and Title

David Solo, Chief Executive Officer

Email

davids@sonc.org

Phone

(925) 944-8801

Contact Name and Title (if different)

Alejandro Mazariegos, Development Manager

Email

alejandrom@sonc.org

Phone

(408) 753-5092

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1995

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

68-0363121

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

13,663,377

Total # of Board Members

28

Total # of Staff

65

Total # of Volunteers

15000

Organization has an endowment fund?

No

Mission Statement

Special Olympics Northern California leverages wellness-centered programming to create an inclusive community where people with and without disabilities can make connections, develop healthy lifestyles, achieve personal success, and experience the joy of sports while promoting acceptance, unity, and respect throughout Northern California.

Brief Description of Organization and Services Provided

Special Olympics Northern California (SO NorCal) empowers individuals with intellectual disabilities through sports programming, health and wellness initiatives, school partnerships, and leadership opportunities. Our four pillars of service represent our core programs and demonstrate how we support SO NorCal athletes in all aspects of their lives to actualize a community rooted in unity and respect. SO NorCal programs are free for all participants. Each pillar strives to challenge stigma, drive inclusivity, and create space for everyone to shine. Our Sports programming sits at the core of our mission, helping to create wins for our athletes and communities. SO NorCal offers 11 sports throughout the year across 43 Northern California counties. Our athletes range from ages 6 to 80+, participating in a six to eight-week training program followed by regional competitions. This programming strives to empower individuals with intellectual disabilities to learn new skills while being supported by coaches, unified partners (athletes without intellectual disabilities), and volunteers to compete, connect, and stay active. SO NorCal's School Partnerships programs, which span Pre-K to Transitional programs, enhance our impact by bringing Special Olympics to school campuses throughout Northern California. These

programs help ignite friendships and foster belonging between students with and without disabilities while educating students to develop communities that promote inclusion, acceptance, and respect for all students and reduce bullying in and out of the classroom. Concurrently, our Health and Wellness Program exemplifies SO NorCal's dedication to supporting the overall well-being of athletes and their families—both on and off the field. SO NorCal partners with healthcare professionals, fitness experts, and local universities to offer free non-invasive screenings in eight disciplines, including podiatry, physical therapy, hearing, nutrition, vision, dental, and mental wellness. Similarly, this pillar offers health-centered activities like walking clubs, fitness seasons, and performance stations. We also train our superstar Health Messengers to encourage healthy behaviors among their fellow athletes and advocate for inclusive healthcare. Lastly, SO NorCal's innovative Athlete Leadership Program centers Special Olympics athletes at the forefront of change, acting as the face and voice of everything we do. Our Athlete Leaders gain experience in public speaking, speech writing, and various professional development skills to develop confidence and enhance their everyday lives. This program empowers Athlete Leaders to become advocates for themselves and others with intellectual disabilities through skills-based classes, community presentations, and opportunities to take on leadership roles.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Special Olympics Northern California's 2025 Cupertino Bowling Team Program

2. Date(s) and/or duration of program/project/event

The Cupertino Bowling Team program typically provides six to eight practice sessions from early October to late November, finishing the season right before Thanksgiving. The exact session dates for 2025 will be determined later this year.

3. Total program/project/event budget

\$ \$5,760

4. Requested Amount

\$ \$5,760

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

100

%

6. Type of Request

Program Support

7.

established in

Existing program/event

2015

8. Describe the purpose of requested awarded funds and the services that will be provided

Funds awarded by the City of Cupertino will cover expenses related to the Cupertino Bowling Team program season. These direct service expenses relate to venue costs, including bowling fees and rentals.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 5,760

e) Other Professional Services

N/A

Cost

\$ 0

f) Other

N/A

Cost

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Special Olympics Northern California's Cupertino Bowling Team program best exemplifies the pioneering spirit of the City of Cupertino's General Plan Principles in two critical ways: 1) embracing inclusivity to address the needs of Cupertino's diverse population and 2) collaborating with a local Cupertino business to deliver our services. Our bowling program creates a space for athletes with intellectual disabilities to showcase their talents and abilities, one bowling pin at a time. We invite all SO NorCal athletes, families, and program volunteer coaches from the community to come together in the spirit of inclusion, acceptance, and positive encouragement, and our Sports staff continuously accepts feedback from all participants to refine and enhance our programming to serve the local population best. Year-over-year increases in athlete participation demonstrate this program's growing popularity and need in Cupertino. While the Cupertino Bowling Team program serves athletes across Santa Clara County, the City of Cupertino remains at the heart of the program's continued success. SO NorCal remains committed to a fruitful

collaboration with the City via our partnership with Homestead Bowl, a valuable member of the Special Olympics community since before the COVID-19 pandemic. Our partners at Homestead Bowl have opened their doors and allowed our Special Olympics athletes, families, and coaches to participate in bowling to create a more inclusive society. Our partners at Homestead Bowl shared the following message regarding our collaboration: "Hosting the Special Olympics team is an honor that we cherish at Homestead Bowl. We are able to support the community in sharing their talents and creating a more inclusive environment for individuals with disabilities. They are able to practice developing their bowling skills while they connect with others. The bowling alley is a place of acceptance, social interactions, and positive encouragement. We gather to celebrate one another when we do well and lift one another when we aren't doing so well. Bowling is a sport of life lessons and never giving up. You never know when you'll be on or when you'll struggle to break your goal score. We enjoy playing a role in allowing the athletes to develop their skills and connections. We are proud to be a part of the legacy they are creating, and I hope they can continue to thrive." The requested funds from the City of Cupertino will nourish SO NorCal's commitment to inclusion across the community while ensuring deeper collaboration with a local Cupertino business that embodies and champions the principles presented in the General Plan.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The Cupertino Bowling Team program is centered in the heart of Cupertino, thanks to a partnership with a local Cupertino business, Homestead Bowl. This program primarily serves SO NorCal athletes throughout Santa Clara County, with strong participation from Cupertino athletes. Similarly, our Sports staff recruits local volunteer coaches to help manage the program and train our SO NorCal athletes.

a) Number of individuals total

92

b) Number of Cupertino residents

12

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

The Cupertino Bowling Team program is open to the entire community as a registered athlete or program volunteer coach. Special Olympics athletes with a current athlete enrollment application can register for the program during the bowling season registration period. Similarly, we welcome program volunteers from the community to help our athletes learn the sport and build a positive community bond. Program volunteer coaches must complete an online registration that includes a background check for the safety of our vulnerable population. We estimate 92 participating athletes and coaches in total, with a forecasted 5% increase of athlete participation for 2025. Approximately 12 athletes and coaches will be participating from Cupertino. From 2023-2024, SO NorCal noted a 33% increase in Cupertino resident athlete participation. We anticipate an upward trajectory in Cupertino resident athlete participation for 2025 as well.

d) Will there be a charge or fee for the program/project/event (if applicable)?

All Special Olympics Northern California programs and events are free of charge for athletes and coaches.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Like other Special Olympics Northern California programs, our dedicated Sports staff will promote the Cupertino Bowling Team program to Special Olympics athletes and coaches in the region via targeted email campaigns and the SO NorCal website.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

If the City of Cupertino cannot fund the amount requested, Special Olympics Northern California will seek to identify alternate funding sources through grant opportunities and community support.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Special Olympics Northern California has not received grant funding from the City of Cupertino in the past.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

Not applicable.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

Currently, the Cupertino Bowling Team program does not have any assigned funding from other agencies or organizations, nor does Special Olympics Northern California have other grant requests in process for this program. SO NorCal uses a general fund to supplement financial support for programs that need additional resources.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[SO NorCAL 501C3 \(1\).pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[2024 SO NorCal Impact Report.pdf](#)

Special Olympics Northern California (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Bowling program expenses include venue costs and bowling fees and rentals
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		N/A
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Friends of Deer Hollow Farm

Website

deerhollowfarm.org (this is a new website which will launch on Feb. 1)

Address

PO Box 4282

City

Mountain View

State

California

Zipcode

94040

Phone

408-205-5305

Organization President/ Executive Director Name and Title

Lubab Sheet-Davis, Board President

Email

lubab@deerhollowfarmfriends.org

Phone

408-205-5305

Contact Name and Title (if different)

Esther Jeng, Board member at large

Email

esther@deerhollowfarmfriends.org

Phone

650-279-8092

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1994

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

77-373776

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$152,585

Total # of Board Members

9

Total # of Staff

0

Total # of Volunteers

100

Organization has an endowment fund?

No

Mission Statement

To preserve Deer Hollow Farm, an historical area and working farm, and support the Farm's environmental education programs for the benefit of schools and the community by raising funds through donations, grants, and public events.

Brief Description of Organization and Services Provided

Deer Hollow Farm is a 170 year-old historic ranch located in Rancho San Antonio County Park and Open Space Preserve, immediately west of Cupertino. Its mission is to provide environmental education and historical programs for our community. Friends of Deer Hollow Farm (FODHF) is an all-volunteer, non-profit 501(c)(3) organization that has supported Deer Hollow Farm's outstanding educational programs and facilities since 1994. Brief description of services provided: Deer Hollow Farm is an educational center where the public, school classes, and community groups can participate in a historic working farm. No entrance, parking or admission fees are charged to the public and the farm is open five and a half days a week. The Farm is home to over 100 live farm animals. Without these animals, the Farm would not be a living history center, but rather a museum of old farm buildings. The Farm animals and the Farm's environmental education program teach the community about: - The value of protected land and wildlife - The source of their food - Principles of recycling and avoiding waste - The interdependence of all life - The culture and history of the Bay Area's Native American Ohlone people Since 1976, the Farm has offered environmental education classes to elementary school students across Santa Clara County and the Peninsula. These outdoor classes are so popular that a lottery is held

annually for the 5000 available spaces. The classes reinforce the State elementary school curriculum.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

The Tule House shelter

2. Date(s) and/or duration of program/project/event

The staff have started to acquire materials. It will take approximately 2 months to acquire materials and to build.

3. Total program/project/event budget

\$ \$7300

4. Requested Amount

\$ \$7300

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

5

%

6. Type of Request

One-time project

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

The proposed project is to construct a three-sided shelter for the Tule House station which is a replica of a native American dwelling unit. The structure would have a similar design to the existing shade shelters built elsewhere on the Farm, including the sides which would be built using stage plank siding. The structure dimensions are 18'x18'x 8' to accommodate a medium-sized Tule House and room for 10 students. The goal of this project is to protect the Tule structure from rain and decay so it can last for multiple years without needing to be re-built, which has historically been an annual project. The Tule House is a valuable part of the Farm's education programs, giving students perspective on life and culture in the Bay Area hundreds of years ago.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 7300

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

Providing support for improvements to Deer Hollow Farm is an excellent fit with the City of Cupertino's goal of enhancing its residents' lives with greater open space opportunities and high quality, hands-on educational opportunities. This shelter for the Tule House will enhance the Farm's educational program, protect the House and visitors from weather, and has the efficiency/sustainability benefit of not having to build and rebuild a temporary structure each year.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

All participants in the education programs may enjoy this enhancement project as part of the existing fees. Deer Hollow Farm has 130,000 visitors annually with 4268 elementary school students registered to participate in the 2024-2025 education programs. Cupertino residents made up ~20% of the total visitors during the last full census in 2013.

a) Number of individuals total

130000

b) Number of Cupertino residents

26000

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Deer Hollow Farm is open for free to the entire community and public with no entrance or parking fees five and a half days a week. The environmental education program is open to classes from all elementary schools in the South Bay and Peninsula. This is subject to Covid-19 restrictions and our capacity. In the 2024-25 school year, Cupertino Schools Faria Elementary, Stevens Creek Elementary, Garden Gate Elementary, and Collins Elementary have registered 270 students to participate in the education programs at Deer Hollow Farm.

d) Will there be a charge or fee for the program/project/event (if applicable)?

The City of Mountain View charges a fee for environmental education classes during the school year, but Friends of Deer Hollow Farm sponsors a scholarship program that covers all costs including transportation for schools designated as low-income per the National School Lunch Program guidelines. The Tule House Shelter is included in the existing educational program fees.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Friends of Deer Hollow Farm (FODHF) has maintained an active website (with brand new site: deerhollowfarm.org) and is active on social media (Facebook and Instagram). FODHF also participates with booths at many local community events, including the City of Mountain View Earth Day & Arbor Day Celebration and the Los Altos Volunteer Fair. Working with the Mountain View employees who manage the Farm, FODHF helps to staff annual fundraising events at the Farm such as Spring Farm tours twice a year and Spookytimes.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

FODHF would seek donations from other sources, including other government entities, local foundations, and the general public. FODHF enjoys a broad base of support. In the past year, we have received support from the following organizations (to name a few): Santa Clara County Los Altos Mountain View Community Foundation Town of Los Altos Hills Los Altos Rotary

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

FODHF has only received funds from the City of Cupertino through the Community Funding Grant program. FODHF has received Community Funding Grants approved by the City Council in previous years: FY11: \$5,000 FY12: \$5,000 FY13: \$10,000 FY14: \$10,000 FY15: \$10,000 FY16: \$10,000 FY17: \$15,000 – funded new fencing for pig and goat pens, new and upgraded tools and farm equipment FY18: \$15,000 – funded remodel of garage/workshop, new storage structures and barn painting FY19: \$15,000 – funded upper pasture barn (supporting our on-site breeding program), new gate, new signage FY20: \$15,000 – funded White Barn Renovation project FY21: \$7000 – Demonstration Garden

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

FODHF has not received any support from the City of Cupertino outside of the Community Funding Grant program.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

We have applied for and received grants from other foundations, government entities, and other supporters of the Farm in forms which are not restricted to the Tule House Shelter.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[FOHDF IRS Final Determination Letter of Exempt Status 1994.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[FODHF 2025 Project expenses.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

Other documents that may support the organizations funding request

[FODHF TAX ID Cert Form June 2015.pdf](#)

Friends of Deer Hollow Farm (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Materials/equipment for the shelter
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Chinese American Coalition for Compassionate Care

Website

caccc-usa.org

Address

PO Box 276

City

Cupertino

State

CA

Zipcode

95015

Phone

(866) 661-5687

Organization President/ Executive Director Name and Title

Sandy Chen Stokes, Founder & Executive Director

Email

sandystokes@caccc-usa.org

Phone

916-835-4007

Contact Name and Title (if different)

Jeanne Wun, Past Board Chair

Email

jeanne@caccc-usa.org

Phone

408-896-7366

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

2007

Sponsor Name

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

26-0895114

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

\$260,000

Total # of Board Members

7

Total # of Staff

1

Total # of Volunteers

500

Organization has an endowment fund?

No

Mission Statement

Build a community in which Chinese Americans are able to face the end of life with dignity and respect

Brief Description of Organization and Services Provided

CACCC was founded (2005) by like-minded individuals and healthcare professionals to address the lack of linguistically and culturally appropriate end-of-life information and training available to the Chinese community. 2005-2010: conducted first caregiver and volunteer training in Chinese to 99 participants, at Kaiser Santa Clara (2006); received 501(c)(3) status and incorporated (2007); board of directors created; established speaker's bureau, translation and interpretation teams; recruited, trained volunteers; founder Sandy Stokes recipient of Kaiser's David Lawrence Community Service National Award (2008); developed 30-hour Hospice & Palliative Care Chinese volunteer training curriculum. 2011-2015: conducted four 30-hour volunteer trainings in Northern & Southern CA and NY; produced Heart to Heart® cards/café; implemented Patient Ambassador program; 2016-present: conducted 5th and 6th 30-hour training; Advance Care Planning (ACP); Heart to Heart Cafe; expanded Patient Ambassador program; created Mindful Self-Care, and Support Group. Ongoing Programs/Trainings: ACP workshops; weekly compassionate care forum; Redefining What Matters: Doctor Talk; What Ultimately Matters: Spiritual Talk; Loss and Grief Programs; Volunteer and Caregiver Training and Professional Healthcare Forum. November 2023: CACCC received the Archstone Foundation's Award for Excellence in Program Innovation for the Heart to Heart Cards and Heart to Heart Cafe program during

the Aging & Public Health Section of the American Public Health Association conference in Atlanta GA.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Suicide Prevention Program (SPP)

2. Date(s) and/or duration of program/project/event

Q3FY2025-Q1FY2026

3. Total program/project/event budget

\$ 16,500

4. Requested Amount

\$ 7,500

Percent of total program/project/event budget

45

%

5. What percentage of your organization's projected income does your funding request represent?

3

%

6. Type of Request

Program Support

7.

established in

New program/project/event

0

8. Describe the purpose of requested awarded funds and the services that will be provided

CACCC's target population is the Santa Clara County Chinese American community of older adults, family caregivers, caregivers, multigenerational families, individuals, specifically residents of Cupertino and surrounding community areas, ages 18 – 44 years and older, as well as individuals living with serious illness. Proposed project is for developing SP training, educational and resource materials that will be used to conduct the educational training in Chinese (Mandarin) to approximately 30 participants. By conducting and providing training, materials, and resources in Chinese, it will make SP information and resources more accessible and effective. SPP training and community outreach outcomes: • Trained volunteers will be more readily able to help identify and assist anyone at risk. • Increased SP awareness will encourage individuals to seek help. • Dispel stigma around topic of suicide and encourage timely access to care. • Promote social connections and support to reduce isolation.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 1000

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

Honorariums

\$ 2000

f) Other

Cost

Curriculum development: \$1,000;
Chinese broadcast

\$ 4500

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

CACCC's proposed Suicide Prevention Program aligns perfectly with Chapter 7: Health and Safety Element of the Cupertino General Plan: Community Vision 2015-2040, page HS6, under Public Safety. "The City's commitment to public safety encompasses two broad areas of responsibilities: 1) provide public safety services and the planning necessary for the prevention of crime; and 2) plan for a safe environment in which the public is not exposed to unnecessary risks to life and property." Per the CDC, suicide is preventable and is a serious public health problem that has long-lasting effects on individuals, families, and communities. Preventing suicide requires strategies at all levels of society. This includes prevention and protective strategies for individuals, families, and communities. Everyone can help prevent suicide by learning the warning signs, promoting prevention and resilience, and committing to social change. Community funds from the City of Cupertino will help towards dispelling the stigma surrounding the topic of suicide in the Chinese community, as well as encouraging those at risk to access care sooner. CACCC is committed to being an agent of social change. The impact of saving a life to suicide, a public safety, is immeasurable.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Last year, a well-known Taiwanese author committed suicide. In an effort to prevent copycats and help the Chinese community grieve, CACCC discussed the public tragedy and considered the impact it would have on the community-at-large. CACCC rallied to address how to help the public and global fans process this tragic and senseless loss of a beloved author. CACCC founder and executive director, Sandy Chen Stokes, RN, MSN, reached out to healthcare professionals, spiritual leaders and CACCC board member and Chinese news journalist, Jiayu Jeng, to develop and create five 15–20-minute educational videos on the subject of suicide and suicide prevention (SP) in Chinese. As a result, these short videos featured leading healthcare professionals and spiritual leaders sharing their respective insights and perspectives on the topic of suicide and suicide prevention in Chinese. These videos will be part of the CACCC's Suicide Prevention Project (SPP) curriculum and training proposal. The City of Cupertino Community Funding Grant will be used to:

- Develop and create the SPP curriculum and course study for the volunteer training program.
- Identify, invite, and interview healthcare professionals and spiritual leaders on the topic of suicide and SP to be guest lecturer/speaker, advisor.
- Invite and engage community leaders and partners to support and promote the SPP.
- Coordinate with the local Chinese media to acknowledge the importance of discussing the subject of suicide and share the SPP and promote the conversation and share the educational videos featuring healthcare professionals and spiritual leaders to engage the community.
- Host local in-person SPP workshop in collaboration with community partners to approximately 30-35 participants. Plan for 40. Due to the nature of the subject matter, CACCC is keeping the number of participants to 30-35. We anticipate 1/3 (10) of the participants will be a resident of Cupertino.
- Host Zoom webinar to reach a greater number of the Chinese community to honor and celebrate loved ones lost to suicide, as well as the survivors.
- Provide SP resources for community access.
- SPP will become a new program offering along with CACCC's other core services and programs.

a) Number of individuals total

30

b) Number of Cupertino residents

10

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Yes, entire community/public; however, participant must have written and verbal skills in Mandarin and in English. The SPP will be conducted in Mandarin.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No charge or fee.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

As outlined in Q3FY2025, CACCC will release a press announcement to the English and Chinese media re: CACCC received a City of Cupertino Community Funding Grant for Suicide Prevention Program (SPP) with a call to action by promoting the upcoming training. Schedule TV and broadcast media interviews with the Chinese media to talk about suicide and suicide prevention and the upcoming SPP training information for interested individuals to register for the training program, as well as create promotional message/flyer to promote upcoming SPP training through social media platforms. • Develop curriculum and course materials. • Identify and secure collaborating partners. • English and Chinese press release announcing that CACCC is a recipient of Community Funding Grant Program from City of Cupertino for Suicide Prevention (SP) in Santa Clara County with a community call-to-action. • Chinese broadcast and print media: Arrange for interviews to talk about suicide and the upcoming training. • Create promotion flyers to promote upcoming event on social media platforms.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

CACCC will fundraise this year and will continue to apply for grants, as well as ask for sponsorships and donations. Minimum funding amount is \$5,000.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

• 2022/23: CACCC Mindfully Facing Grief and Loss and Starting the Conversation \$13K • 2021/22: CACCC Mindfully Facing Grief and Loss \$12K • 2020/21: CACCC Starting the Conversation and Mindful Self-Care \$12K, received \$6K

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

NA

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

A \$5,000 Mini-Grant from Santa Clara County Behavioral Health Services is still pending.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[CACCC 501C3.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[1. CACCC 7.2022-6.2023 Expenses.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results

that benefit Cupertino.

[Community Funding Report encrypted_\(1\).pdf](#)

Other documents that may support the organizations funding request

[2 10.5.22 Cynthia Pan Brain Death.pdf](#)

Chinese American Coalition for Compassionate Care (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Develop suicide prevention training, educational and resource materials that will be used to conduct the educational training
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

Cupertino Symphonic Band

Website

cupertinosymphonicband.org

Address

POB 2692

City

CUPERTINO

State

CA

Zipcode

95015

Phone

4089921102

Organization President/ Executive Director Name and Title

Ken Gudan, President

Email

kfgudan@gmail.com

Phone

510-324-9926

Contact Name and Title (if different)

Robert Ponce, Board Member

Email

robert911s@netscape.net

Phone

4089921102

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1989

Sponsor Name

NA

Sponsor Address

City

State

Zipcode

0

Phone

Federal Tax ID

93-1055362

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

19,160

Total # of Board Members

8

Total # of Staff

1

Total # of Volunteers

46

Organization has an endowment fund?

No

Mission Statement

To foster the musical talent and education of its members and provide quality musical entertainment to the community.

Brief Description of Organization and Services Provided

The Cupertino Symphonic Band (CSB) provides free concerts throughout the year for Cupertino and other south bay communities.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Music, Equipment, Scanner, Band Shirts, Venue Rental

2. Date(s) and/or duration of program/project/event

Sep 2025 to July 2026

3. Total program/project/event budget

\$ 19,160

4. Requested Amount

\$ 8858

Percent of total program/project/event budget

0 %

5. What percentage of your organization's projected income does your funding request represent?

46 %

6. Type of Request

Program Support

7.

established in

Existing program/event

1989

8. Describe the purpose of requested awarded funds and the services that will be provided

New sheet music, equipment (stands, percussion, drums, cymbals, bells, etc.), music scanner, band shirts, concert venue rental fees, and concert program printing.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 7898

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 960

e) Other Professional Services

Cost

Not applicable

\$ 0

f) Other

Cost

Not applicable

\$ 0

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

CSB performances allow the entire community to listen and enjoy all types of live music. The concerts also allow the children in the community to see all the different wind and percussion instruments up close. This in turn may spark school age children to start learning a musical instrument.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

The city and residents of Cupertino, CSB members, and residents of several south bay cities. Everyone from all ages, groups, and backgrounds are invited to attend concerts.

a) Number of individuals total

2000

b) Number of Cupertino residents

500

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Yes

d) Will there be a charge or fee for the program/project/event (if applicable)?

No. All concerts are free.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

Publicity for all performances is announced on city CATV channels, CSB audience email lists, social media, flyers posted at local libraries, senior centers, music stores, etc., and in all south bay community newspapers such as the Cupertino Courier, etc.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

CSB would have to reduce the number of line items purchased, and analyze which items we could still purchase using our existing savings account.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

Yes, thank you. 2024, \$3000, music, venue rental, band equipment, etc. 2023, \$4000, music, music stands, band equipment, etc. 2019, \$2000, timpani.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

None.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

None.

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[CSBTaxExmptStatus 501 3 c State+Fed 11pp.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[CSB Treasurer's Report2025Jan06 2024 Year End.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.

[Community Funding Report encrypted CSB 2023-24 Grant.pdf](#)

Other documents that may support the organizations funding request

Cupertino Symphonic Band (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Music, Equipment, Scanner, Band Shirts, Venue Rental
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		



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SECTION 1: CONTACT INFORMATION

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Full Legal Name

West Valley Community Services

Website

www.wvcommunityservices.org

Address

10104 Vista Drive

City

Cupertino

State

California

Zipcode

95014

Phone

408.956.6113

Organization President/ Executive Director Name and Title

Sujatha Venkatraman, Executive Director

Email

sujathav@wvcommunityservices.org

Phone

408.956.6113

Contact Name and Title (if different)

Sujatha Venkatraman, Executive Director

Email

sujathav@wvcommunityservices.org

Phone

408.956.6113

SECTION 2: NON-PROFIT INFORMATION

501(c)(3)?

Yes

Year Established

1973

Sponsor Name

West Valley Community Services

Sponsor Address

10104 Vista Drive

City

Cupertino

State

CA

Zipcode

95014

Phone

408.956.6113

Federal Tax ID

94-2211685

SECTION 3: ORGANIZATION INFORMATION

Total Organization Budget

5,448,722

Total # of Board Members

13

Total # of Staff

40

Total # of Volunteers

100

Organization has an endowment fund?

Yes

Mission Statement

Unite the community to fight hunger and homelessness

Brief Description of Organization and Services Provided

West Valley Community Services is a non-profit organization providing safety net services to low-income and homeless individuals and families in the West Valley region of Santa Clara County for more than 50 years. West Valley Community Services offers various services, including a food pantry, affordable housing, emergency financial assistance, a mobile food pantry, family support, access to public health and food assistance benefits, case management, and referral services. Our programs target families with children, at-risk youth, seniors, individuals, and disabled adults who are extremely low-income, living on a fixed income, homeless, or are at risk of becoming homeless.

SECTION 4: GRANT REQUEST

1. Program/Project/Event Name

Gift of Hope

2. Date(s) and/or duration of program/project/event

December 6th 2025

3. Total program/project/event budget

\$ 75,000

4. Requested Amount

\$ 10,000

Percent of total program/project/event budget

100

%

5. What percentage of your organization's projected income does your funding request represent?

14

%

6. Type of Request

Program Support

7.

established in

Existing program/event

1990

8. Describe the purpose of requested awarded funds and the services that will be provided

The December holidays are challenging for many people, as the stress of shopping, cooking, and family get-togethers make for a busy and often draining six weeks. However, the holiday season is particularly stressful for families living in poverty. Homeless and low-income families cannot afford to purchase necessary items such as seasonally appropriate clothing, let alone holiday gifts - and often cannot take the time or pay the travel costs to celebrate the holidays with family. This is particularly difficult for children, who do not understand why they cannot celebrate seasonal holidays like their friends and neighbors. During such intense stress, vulnerable families may begin to feel that their situation is hopeless, draining them from seeing the possibility of a brighter, more stable future for themselves or their families. Studies have shown that the "bleak reality and marginalization of homelessness undermines hope, and often results in hopelessness - a known predictor of increased suffering, poor physical outcomes, and suicide." (Ensign, Abadin-Barrero, Lindgren, Wilstrand, Clarke, Kirkcaldy). The Gift of Hope program was started to combat the stress and hopelessness families living in poverty face during the holidays and replace it with a sense of hopefulness and possibilities. The funds requested for the City of Cupertino will help support low-income families living in Cupertino. Last year, we made the Gift of Hope, a holiday festival with a carnival theme. The event was filled with games, face painting, family pictures, yummy food stations, crafts, gifts, gift cards, and even a visit from Santa and a few other surprises. Every family got a gift card to help meet their needs this holiday. It was very popular and we will continue to do it the same way next year.

9. Please provide a line item breakdown of how the funds will be used in the categories below. If a category is not applicable, put \$0:

a) Staffing cost

\$ 0

b) Materials/Equipment

\$ 0

c) Entertainment

\$ 0

d) Room/Venue Rental

\$ 0

e) Other Professional Services

Cost

0

\$ 0

f) Other

Cost

Funds to buy food or target gifts based on needs

\$ 10,00

10. More than 75% of the requested funds will go towards direct service costs versus administrative costs?

Yes

11. Explain how the request aligns to [Cupertino's General Plan Principles](#). Describe the purpose of requested funds and the services that will be provided

WVCS work and this program align with Cupertino's General Plan of creating a balanced community with a vision to accommodate demographic and economic changes. Our services and programs help the city maintain an inclusive community where the most vulnerable residents are supported and thrive.

12. Who will be served by this grant? Is your event citywide or targeted to a particular neighborhood, demographic or geographic area? If targeted, describe your target audience.

Our programs target families with children, at-risk youth, seniors, individuals, and disabled adults who are extremely low-income, living on a fixed income, homeless, or are at risk of becoming homeless in Cupertino. Our services are eligible based on federal poverty determinations, and we serve individuals and families living at or below 275% of the federal poverty line—for example, \$46,000 individual income or \$96,00 family income (four-person household).

a) Number of individuals total

b) Number of Cupertino residents

1500

350

c) Will the program/project/event be available to the entire community/public or are there any eligibility criteria?

Yes, it will be available to the entire community.

d) Will there be a charge or fee for the program/project/event (if applicable)?

No, there will be no fee.

13. Describe how you will promote/advertise your event or activity for awareness to the public.

We will promote this using our social media channels. We will post about this event at our agency lobby and send it via our monthly newsletter.

14. How will your organization fund the program/project/event if the full requested funding amount is not awarded? If partial funding is awarded, what is the minimum funding amount needed for your program/project/event to take place?

WVCS uses a diversified fundraising model to raise funds for this program. We reach to our donor base. We write grants and contact service organizations such as Cupertino, Saratoga, Los Gatos Rotaries, and other service clubs.

15. Have you received grant funding from the City of Cupertino in the past? If yes, please describe when, how much was received, and how the funds were used.

We received \$10,000; however, last year, due to the anticipated budget deficit, we only received \$3,000. We hope this year; we will get the funds at the same level as in previous years.

16. If your organization has ever received financial or in-kind support from the City of Cupertino outside of Community Funding Grants, please describe this support

We have not received funds for this program outside the Community Funding Grants.

17. Describe any funding requested from other agencies/organizations in regard to this program/project/event request. Indicate whether the funding was granted, denied, or is still pending

It is very early in the year to fundraise for this program. We are anticipating funding again for this program from the following: Target Cupertino Rotary Saratoga Rotary Los Gatos Rotary City of Monte Sereno

SECTION 5: UPLOAD DOCUMENTS

*501(c)3 affirmation from the IRS

[WVCS_501c3 Status.pdf](#)

Please attach the following if you are a past recipient of Cupertino Community Funding (from most current program/project/event that has already happened):

- Financial Report (expenses and revenue) for the program/project/event
[Gift of Hope Project Budget .xlsx - Sheet1.pdf](#)
- Written report submitted after the event that included information about the number of persons served (Cupertino residents versus non-residents, if possible) and other results that benefit Cupertino.
[GOH- Impact report 2024.pdf](#)

Other documents that may support the organizations funding request

West Valley Community Services (RETURNING) Eligibility Checklist (staff use only)

<u>Eligibility</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Be a 501(c)(3) non-profit organization with experienced members capable of implementing and managing the program/project/event.	X		
Identify how the funds will be used to benefit the Cupertino community.	X		Clothing, household items, and food for Gift of Hope 2025 Program
Be awarded only once per project.	X		
For specific needs, not ongoing, operational costs, or endowment funds.	X		
Have more than 75% of the requested funds allocated for direct service costs versus administrative costs.	X		
Be complete and submitted by the application deadline.	X		

<u>Restrictions/Guidelines</u>	<u>YES</u>	<u>NO</u>	<u>Notes:</u>
Festivals currently receiving funding through Festival Fee waivers may not apply for funding through the Community Funding Grant Process for the same festival	X		NA
Admission to or participation in the event must be "free of charge"	X		Free for low income households

Total Budget	Amount Requested	Funding from prior year (if applicable)	Evaluation Criteria									Total Score	NOTES:
			Impact on and benefit to the Cupertino Community	Alignment with General Plan Principles	Community Need for the program/project/event	Uniqueness of the program/project/event	Reasonable Cost	Demonstrated effort to secure funding from other sources	Qualifications /experience of the organization/ members	NEW APPLICANTS: Application Impact	RETURNING APPLICANTS: Application Impact		
			- Total # participants - # of Cupertino part. - Cost per resident - Availability of event to the Cupertino Community	- 12 Guiding Principles	- Demonstrated community impact	- Unduplicated service/ originality - Level of collaboration if a duplicated service	- How will the organization use the grant funds	- Non-City funding sources or - Established partnerships with other organizations		- Originality	- Past performance and program efficacies		
Max Points	20	20	15	15	10	10	5	5	5	100			
Organization: iTalented Program/Project/Event: iSpark												0	
Organization: Remember the Tooth Fairy Program/Project/Event: Dental Treatment Program												0	
Organization: Active Circle Program/Project/Event: All Inclusive Family Picnic												0	
Organization: Via Rehabilitation Services Program/Project/Event: STEAM & Outdoor Education												0	
Organization: ElderAid Program/Project/Event: Background Verification Integration and Support												0	
Organization: Innovart Foundation Program/Project/Event: Head & Heart: Mental Health Matters												0	
Organization: Asian American Parents Association Program/Project/Event: AAPI Multicultural Festival												0	
Organization: Rotary Club of Cupertino Program/Project/Event: Thanksgiving Meal Sharing Program												0	
Organization: AINAK Program/Project/Event: Eyecare & Eyeglasses												0	
Organization: No Time to Waste Program/Project/Event: 5/1000: Feed the Need												0	
Organization: Special Olympics Northern California Program/Project/Event: 2025 Cupertino Bowling Team Program												0	
Organization: Friends of Deer Hollow Farm Program/Project/Event: The Tule House Shelter												0	
Organization: Chinese American Coalition for Compassionate Care Program/Project/Event: Suicide Prevention Program (SPP)												0	
Organization: Cupertino Symphonic Band Program/Project/Event: Band Equipment												0	
Organization: West Valley Community Services Program/Project/Event: Gift of Hope 2024												0	

Status	Applicant	Swamy	Bono	Stanek	Sreekanth	Kumarappan	Commission Average	Commission Ranking	Amount Requested*	Tier	Project Name	Cupertino Residents Served	Eligibility
New	iTalentd						0	5	\$900.00	Tier 1	iSpark	13,467	Eligible
New	Remember the ToothFairy						0	5	\$1,000.00	Tier 2	Dental Treatment Program	20	Eligible
New	Active Circle						0	5	\$2,000.00	Tier 2	All Inclusive Family Picnic	50	Eligible
New	Via Rehabilitation Services						0	5	\$5,000.00	Tier 3	STEAM & Outdoor Education	8	Eligible
New	ElderAid						0	5	\$6,000.00	Tier 3	Background Verification Integration and Support	52,500	Eligible
New	Innovart Foundation						0	5	\$8,000.00	Tier 3	Head & Heart: Mental Health Matters	10,000	Eligible

*Maximum award \$20,000

Status	Applicant	Swamy	Bono	Stanek	Sreekanth	Kumarappan	Commission Average	Commission Ranking	Amount Requested*	Tier	Project Name	Cupertino Residents Served	Eligibility	Last Funded	Cupertino Residents Served2	Amount Funded	Project
Returning	Asian American Parents Association						0	5	\$4,000.00	Tier 2	AAPI Multicultural Festival	200	Eligible	FY 23-24	200	\$3,000	2024 Cupertino Multicultural Fair
Returning	Rotary Club of Cupertino						0	5	\$4,000.00	Tier 2	Thanksgiving Meal Sharing Program	300	Eligible	FY 24-25	N/A	\$4,000	Rebuilding Together House Renovations
Returning	AINAK						0	5	\$5,000.00	Tier 3	Eyecare & Eyeglasses	15	Eligible	FY 24-25	N/A	\$2,750	AINAK Eyeglasses
Returning	No Time to Waste						0	5	\$5,000.00	Tier 3	5/1000: Feed the Need	32,500	Eligible	FY 23-24	12,989	\$5,000	7/250: Feed the Need
Returning	Special Olympics Northern California						0	5	\$5,760.00	Tier 3	2025 Cupertino Bowling Team Program	12	Eligible	N/A	N/A	N/A	N/A
Returning	Friends of Deer Hollow Farm						0	5	\$7,300.00	Tier 3	The Tule House Shelter	26,000	Eligible	FY 21-22	12,000	\$7,000	Deer Hollow Farm-Demonstration Garden
Returning	Chinese American Coalition for Compassionate Care						0	5	\$7,500.00	Tier 3	Suicide Prevention Program (SPP)	10	Eligible	FY 22-23	2,509	\$13,000	Mindfully Facing Grief and Loss and Starting the Conversation
Returning	Cupertino Symphonic Band						0	5	\$8,858.00	Tier 3	Band Equipment	500	Eligible	FY 24-25	N/A	\$3,000	Band Equipment and Materials
Returning	West Valley Community Services						0	5	\$10,000.00	Tier 4	Gift of Hope 2024	350	Eligible	FY 24-25	N/A	\$3,750	Gift of Hope 2024

*Maximum award \$20,000

Tiers	
Tier 1	<\$999.99
Tier 2	\$1,000.00 - \$4,999.99
Tier 3	\$5,000.00 - \$9,999.99
Tier 4	\$10,000.00 - \$20,000.00

TOTAL Community Funding Grants Requested \$80,318.00

Community Funding Approved Funding Range - Up to \$32,500

Applicant	COMMISSION AVERAGE	Amount Requested
iTalented	0	\$900.00
Remember the ToothFairy	0	\$1,000.00
Active Circle	0	\$2,000.00
Via Rehabilitation Services	0	\$5,000.00
ElderAid	0	\$6,000.00
Innovart Foundation	0	\$8,000.00
Asian American Parents Association	0	\$4,000.00
Rotary Club of Cupertino	0	\$4,000.00
AINAK	0	\$5,000.00
No Time to Waste	0	\$5,000.00
Special Olympics Northern California	0	\$5,760.00
Friends of Deer Hollow Farm	0	\$7,300.00
Chinese American Coalition for Compassionate Care	0	\$7,500.00
Cupertino Symphonic Band	0	\$8,858.00
West Valley Community Services	0	\$10,000.00

Applicant	Swamy	Swamy Rank	Bono	Bono Rank	StaneK	StaneK Rank	Sreekanth	Sreekanth Rank	Kumarappan	Kumarappan Rank	COMMISSION AVERAGE	COMMISSION RANKING	RANKING AVERAGE	AMOUNT REQUESTED
iTalented	0	1	0	1	0	1	0	1	0	1	0	5	1	\$900.00
Remember the ToothFairy	0	1	0	1	0	1	0	1	0	1	0	5	1	\$1,000.00
Active Circle	0	1	0	1	0	1	0	1	0	1	0	5	1	\$2,000.00
Via Rehabilitation Services	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,000.00
ElderAid	0	1	0	1	0	1	0	1	0	1	0	5	1	\$6,000.00
Innovart Foundation	0	1	0	1	0	1	0	1	0	1	0	5	1	\$8,000.00
Asian American Parents Association	0	1	0	1	0	1	0	1	0	1	0	5	1	\$4,000.00
Rotary Club of Cupertino	0	1	0	1	0	1	0	1	0	1	0	5	1	\$4,000.00
AINAK	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,000.00
No Time to Waste	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,000.00
Special Olympics Northern California	0	1	0	1	0	1	0	1	0	1	0	5	1	\$5,760.00
Friends of Deer Hollow Farm	0	1	0	1	0	1	0	1	0	1	0	5	1	\$7,300.00
Chinese American Coalition for Compassionate Care	0	1	0	1	0	1	0	1	0	1	0	5	1	\$7,500.00
Cupertino Symphonic Band	0	1	0	1	0	1	0	1	0	1	0	5	1	\$8,858.00
West Valley Community Services	0	1	0	1	0	1	0	1	0	1	0	5	1	\$10,000.00

Community Funding Historical Funding Report
Fiscal Year 2020-2025

Organization	FY 19-20	FY20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Total Funding Received
Friends of Deer Hollow Farm	\$15,000	\$ 15,000	\$ 7,000	-	-	-	\$ 37,000
Cupertino Rotary	\$12,000	\$ 12,000	\$ 12,000	-	-	\$4,000	\$ 40,000
Euphrat Museum of Art	\$10,000	\$ 10,000	\$ 15,000	-	-	-	\$ 35,000
Cupertino Historical Society	\$20,000	\$ 20,000	\$ 20,000	-	-	-	\$ 60,000
Bay Area Chrysanthemum Show	\$1,300	-	-	-	-	-	\$ 1,300
Cupertino Symphonic Band	\$2,000	-	-	-	\$4,000	\$3,000	\$ 9,000
Santa Clara Valley Audubon Society	\$10,000	\$ 7,500	\$ 8,500	-	-	-	\$ 26,000
Cupertino DeAnza Lion's Charities	\$10,000	-	-	-	-	-	\$ 10,000
Heart of the Valley	\$7,000	-	-	\$ 6,161	-	-	\$ 13,161
West Valley Community Services	\$20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$10,000	\$3,750	\$ 73,750
Breathe CA	\$2,500	\$ 4,000	-	\$ 4,000	-	-	\$ 10,500
Elevate the Future	-	\$ 3,000	-	-	-	-	\$ 3,000
Chinese American Coalition for Compassionate Care	-	\$ 6,000	\$ 12,000	\$ 13,000	-	-	\$ 31,000
Bhubaneswar Sister City	-	\$ 7,500	-	-	-	-	\$ 7,500
Silicon Valley Jewish Film Festival	-	\$ 5,000	-	-	-	-	\$ 5,000
Cupertino Library Foundation	-	-	\$ 15,000	-	-	-	\$ 15,000
Buddhist Tzu Chi Medical Foundation	-	-	\$ 7,400	\$ 8,300	-	-	\$ 15,700
Valkyrie Robotics	-	-	\$ 3,000	-	-	-	\$ 3,000
Tian Hong Foundation	-	-	\$ 3,000	-	-	-	\$ 3,000
Monta Vista High School Music Boosters	-	-	\$ 3,000	-	-	-	\$ 3,000
Women SV	-	-	-	\$ 20,000	-	-	\$ 20,000
American Cancer Society	-	-	-	\$ 6,000	-	-	\$ 6,000
Omnivare Networks	-	-	-	\$ 2,000	\$4,000	-	\$ 6,000
AINAK	-	-	-	-	\$2,500	\$2,750	\$ 5,250
Asian American Parents Association	-	-	-	-	\$3,000	-	\$ 3,000
STEMBoost	-	-	-	-	\$4,000	\$3,000	\$ 7,000
No Time to Waste	-	-	-	-	\$5,000	-	\$ 5,000
Cupertino Little League	-	-	-	-	-	\$16,000	\$ 16,000
Total	\$ 109,800	\$ 110,000	\$ 115,900	\$ 69,461	\$32,500	\$32,500	\$ 470,161

Status	Applicant	Project Name	Cupertino Residents Served	Amount Requested	Tier	Eligibility
New	iTalented	iSpark	13,467	\$900.00	Tier 1	Eligible
New	Remember the Tooth Fairy	Dental Treatment Program	20	\$1,000.00	Tier 2	Eligible
New	Active Circle	All Inclusive Family Picnic	50	\$2,000.00	Tier 2	Eligible
New	Via Rehabilitation Services	STEAM & Outdoor Education	8	\$5,000.00	Tier 3	Eligible
New	ElderAid	Background Verification Integration and Support	52,500	\$6,000.00	Tier 3	Eligible
New	Innovart Foundation	Head & Heart: Mental Health Matters	10,000	\$8,000.00	Tier 3	Eligible

Status	Applicant	Project Name	Cupertino Residents Served	Amount Requested	Tier	Eligibility	Last Funded	Cupertino Residents Served	Amount Funded	Project	Notes
Returning	Asian American Parents Association	AAPI Multicultural Festival	200	\$4,000.00	Tier 2	Eligible	FY 23-24	200	\$3,000	2024 Cupertino Multicultural Fair	
Returning	Rotary Club of Cupertino	Thanksgiving Meal Sharing Program	300	\$4,000.00	Tier 2	Eligible	FY 24-25	N/A	\$4,000	Rebuilding Together House Renovations	Actual amount of residents served won't be submitted until the annual report is due in July 2025
Returning	AINAK	Eyecare & Eyeglasses	15	\$5,000.00	Tier 3	Eligible	FY 24-25	N/A	\$2,750	AINAK Eyeglasses	Actual amount of residents served won't be submitted until the annual report is due in July 2025
Returning	No Time to Waste	5/1000: Feed the Need	32,500	\$5,000.00	Tier 3	Eligible	FY 23-24	12,989	\$5,000	7/250: Feed the Need	
Returning	Special Olympics Northern California	2025 Cupertino Bowling Team Program	12	\$5,760.00	Tier 3	Eligible	N/A	N/A	N/A	N/A	Applied in FY24-25 but was not funded
Returning	Friends of Deer Hollow Farm	The Tule House Shelter	26,000	\$7,300.00	Tier 3	Eligible	FY 21-22	12,000	\$7,000	Deer Hollow Farm-Demonstration Garden	
Returning	Chinese American Coalition for Compassionate Care	Suicide Prevention Program (SPP)	10	\$7,500.00	Tier 3	Eligible	FY 22-23	2,509	\$13,000	Mindfully Facing Grief and Loss and Starting the Conversation	
Returning	Cupertino Symphonic Band	Band Equipment	500	\$8,858.00	Tier 3	Eligible	FY 24-25	N/A	\$3,000	Band Equipment and Materials	Actual amount of residents served won't be submitted until the annual report is due in July 2025
Returning	West Valley Community Services	Gift of Hope 2025	350	\$10,000.00	Tier 4	Eligible	FY 24-25	N/A	\$3,750	Gift of Hope 2024	Actual amount of residents served won't be submitted until the annual report is due in July 2025

Tiers	
Tier 1	<\$999.99
Tier 2	\$1,000.00 - \$4,999.99
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TOTAL Community Funding Grants Requested \$80,318.00

Community Funding Approved Funding Range - Up to \$32,500