



DRAFT MINUTES
AUDIT COMMITTEE
Monday, August 4, 2025

At 2:00 p.m. Chair Eno Schmidt called the Special Audit Committee meeting to order in the City of Cupertino Conference Room A, 10300 Torre Avenue.

ROLL CALL

Present: Chair Eno Schmidt and Vice Mayor Kitty Moore and Council Member Sheila Mohan.
Absent: Vice Chair Hanyan Wu and Committee Member William Wong.

APPROVAL OF MINUTES – None.

POSTPONEMENTS – None.

ORAL COMMUNICATIONS – None.

OLD BUSINESS – None.

NEW BUSINESS –

1. Subject: ACTION ITEM Budget Format Review Presentation and Formation of Budget Format Review Subcommittee
Recommended Action: 1. Receive Budget Format Review presentation as outlined in the Budget Format Implementation Action Plan (IAP) recommendation #30
2. Form Budget Format Review subcommittee
Presenter: Kristina Alfaro, Director of Administrative Services

Director of Administrative Services, Kristina Alfaro introduced Budget Intern II, Alexis Chiu, who gave a presentation.

Committee Members asked questions and made comments, which staff responded to.

MOTION: Schmidt moved to form an ad hoc subcommittee to study the budget format as described in the staff report that would report back to the Audit Committee no later than its regular meeting of October, with a recommendation that the Audit Committee would consider and present to City Council.

FRIENDLY AMENDMENT: Moore made a friendly amendment to include in the motion that the Audit Committee received the presentation and gave feedback and nominated

herself to be on the Budget Format Review Subcommittee

Schmidt accepted the friendly amendment.

MOTION: Moore moved and Mohan seconded to receive the presentation with the comments made during the presentation, and the Budget Format Review Subcommittee consist of Schmidt and Moore.

FRIENDLY AMENDMENT: Schmidt made a friendly amendment for a report back from the Budget Format Review Subcommittee by the next regular Audit Committee meeting in October.

Moore accepted the friendly amendment.

The motion carried with the following vote: Ayes: Schmidt, Moore, Mohan. Noes: None. Abstain: None. Absent: Wu, Wong.

MOTION: Moore moved and Schmidt seconded that Mohan would act as an alternate member of the Budget Format Review Subcommittee. The motion carried with the following vote: Ayes: Schmidt, Mohan, Moore. Noes: None. Abstain: None. Absent: Wu, Wong.

2. Subject: INFORMATIONAL ITEM Receive the proposed Audit Committee 2025 Schedule and Workplan
Recommended Action: Receive the proposed Audit Committee 2025 Schedule and Workplan
Presenter: Jonathan Orozco, Finance Manager

Finance Manager Jonathan Orozco gave a presentation.

Committee Members asked questions and made comments, which staff responded to.

STAFF AND COMMITTEE REPORTS – None

FUTURE AGENDA SETTING – None

ADJOURNMENT

At 3:07 p.m. Chair Schmidt adjourned the Special Audit Committee Meeting. Minutes prepared by:

Lindsay Nelson, Administrative Assistant