



CUPERTINO DISASTER COUNCIL  
Meeting of November 21, 2019  
City Hall  
10300 Torre Ave  
Cupertino, CA 95014  
2:00 p.m.-3:05 p.m.

## MINUTES

### CALL TO ORDER

Mayor Steven Scharf called meeting to order at 2:00 p.m.

### ROLL CALL

Members: Chair Steven Scharf (Mayor), Bill Mitchell (Chief Technology Officer), Carl Valdez (Service Center Superintendent), Ben Fu (Community Development Director), Zack Korach (Finance Manager)

City Staff: Katy Nomura (Assistant to the City Manager), Bob Cascone (Emergency Services Coordinator), Ken Ericksen (Citizen Corps Coordinator)

Santa Clara County Fire OEM: David Flamm

Santa Clara County Fire Community Education: None

Sheriff Office: Sgt. Jason Brown, Lt. Neil Valenzuela

Business Partners: Stephen Dermon, Stuart Chesson (Red Cross)

Citizen Corps Volunteers: Judy Halchin, Steve Hill, Al Boleda, Jim Oberhofer

### ORAL COMMUNICATIONS

During this portion of the meeting community members may address the Council on any relevant matter. Speakers may be limited to three (3) minutes. In most cases, state law will prohibit the commission from making decisions with respect to matters not previously identified on the agenda.

Jim Oberhofer-Commented on the approval of the Emergency Coordinator position by the Council, mentioned there is a Citizen Corps resource available to Cupertino OES to assist with upcoming annexes, items recommended from the PSPS events, please contact him.

### Review of Minutes-

1. Subject: Minutes from August 15, 2019

Recommended Action: Approve Minutes from August 15, 2019

Approved with no modifications.

### NEW BUSINESS

2. Subject: Discussion regarding Disaster Service Worker-Volunteer Program (DSW-VP)

Recommended Action: Discuss DSW-VP regulations and their application in the City of Cupertino.

Bob C. Shared the differences between the DSW, DSW-VP, non-paid staff and other City volunteers and the Disaster Council's role with the DSW-VP.

3. Subject: Upcoming activities, trainings , and exercises for Cupertino Citizen Corps.

Recommended Action: Approve the Citizen Corps Activity Calendar

Approved with no modifications.

4. Subject: Report on and discussion of the October 2019 PG&E Public Safety Power Shutoff (PSPS) events

Recommended Action: Receive and discuss report of October 2019 PG&E Public Safety Power Shutoff events by the City of Cupertino

Bob C. gave a verbal report and led a discussion with attendees

#### **STAFF AND COMMITTEE REPORTS**

5. Subject: Report by the Santa Clara County Fire Department

Recommended Action: Receive report by the Santa Clara County Fire Department liaison

- a. David Flamm, congratulated Cupertino on the approval of the Emergency Coordinator position, gave verbal report about County OEM activities and future positions, trainings
- b. Community Education- No report

6. Subject: City of Cupertino OES

Recommended Action: Receive report by the City of Cupertino OES liaison

Received verbal report from Katy N. reported about the Emergency Coordinator position approval by City Council and recruiting will begin in January 2020. Discussed Emergency Services Coordinator Bob Cascone introduction, application for the PSPS Grant, COOP status, Emergency

Communication Annex is being worked on by Bob C., EMPG monies for equipment will be coming up, and potential UASI grant for Situational Awareness.

7. Subject: Report by Citizen Corps

Recommended Action: Receive report by the Citizen Corps liaison

Received written report by Ken E., and Jim O., with highlights about Citizen Corps reviewing their capabilities for process review, training, exercises, recruiting and better sharing these capabilities with the City. Discussed potential new Citizen corps volunteers, Medical Reserve Exercise summary and the GMRS capability development within the Citizen Corps and Block Leaders.

8. Subject: Next meeting: Thursday, February 20, 2020

ADJOURNMENT: 3:05 p.m.

Minutes prepared by:

Ken Ericksen  
Cupertino OES

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend the next meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment portion of the meeting. Please limit your comments to three (3) minutes or less.

DRAFT