

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Regular Meeting

May 7, 2025, 7:00 p.m.

Quinlan Conference Room

10185 N. Stelling Road

**DRAFT MINUTES**

**CALL MEETING TO ORDER**

The meeting was called to order at 7:10 pm

**ROLL CALL**

Commissioners Present: Prabir Mohanty, Sudeep Kumar, Emma Shearin, Mukesh Garg,  
Balaram Donthi

Staff Present: Teri Gerhardt, CGCIO, Chief Technology Officer  
Adam Araza, GIS Business Systems Analyst

**APPROVAL OF MINUTES**

**1. Subject: Approve January 14, 2025, special meeting minutes.**

Chair Mohanty made a motion to approve January 14, 2025, special meeting minutes.  
Commissioner Donthi second the motion.

Motion passes unanimously.

**ORAL COMMUNICATIONS**

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes per person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

**NEW BUSINESS**

**2. Subject: Receive Presentation on GIS Division overview**

GIS Business System Analyst (BSA) Araza presented PowerPoint on file in the Agenda Records.

The agenda consisted of:

- Data
- Maps, Applications, and Reports,
- Upcoming Major Projects

As part of the Presentation, BSA Araza discussed the gathering and collection of data from various sources, maintenance in Python, and Analysis by taking findings and transforming them into visualizations whether it is a dashboard, Web Application, or a Map.

BSA Araza proceeded with demonstrating the following City resources: Internal Property Info, Service Finder, OpenData portal, and Street Light Story Map.

As part of upcoming major projects, staff provided insights into Disaster Preparedness, Data Warehouse, Virtual Reality Decarb Application, and Artificial Intelligence (AI) Development.

The Commission asked questions, and thanked GIS Business Systems Analyst Araza for the informative Presentation.

### **3. Subject: Receive Enterprise Resource Planning (ERP) overview**

The Commission received an overview of the ERP Roadmap by Chief Technology Officer Gerhardt.

As part of discussion, the Commission received updates on:

- Staff requests for Information to Vendors
- Vendor Proposals deadlines
- Scheduled Vendor Presentations
- Contract negotiations/ Procurement timeline
- Agreement and Council approval in Fall 2025
- Implementation

The Commission thanked Chief Technology Officer Gerhardt for the informative update.

## **OLD BUSINESS**

### **4. Review TICC 2025 Schedule and Work Plan**

The Commission reviewed the Schedule and Work Plan. Commissioner Shearin requested updates to align with the remaining meetings. The Commission accepted adjustments.

### **5. Receive Cybersecurity Working Group report from Commissioners Donthi and Kumar**

Commissioner Donthi provided an update on the Working Group meetings to the Commission.

Commissioner Donthi and Vice Chair Kumar discussed Event Date availability with the Commission. The Commission discussed scheduling with Chief Technology Officer.

Commissioner Donthi made a motion to hold the Cybersecurity Panel event on October 1. Vice Chair Kumar second the motion.

Motion passes unanimously.

As part of the updates, Commissioner Donthi confirmed the event location and provided briefing on Panelists.

The Commission asked questions, thanking the Working Group for the report.

#### **STAFF AND COMMISSION REPORTS**

##### **6. Subject: Review 2025 Mayor's Meeting calendar**

General updates provided by Vice Chair Kumar.

##### **7. Receive Commissioners Report**

General updates provided.

#### **ADJOURNMENT**

Chair Mohanty adjourned the meeting at 8:43 pm.

SUBMITTED BY:

APPROVED BY:

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Marilyn Pavlov, Commission Secretary

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Prabir Mohanty, Chair