

CITY OF CUPERTINO
Resolution 23-XXX
Fees Effective July 19, 2023
Schedule E - Recreation

Recreation classes and excursion fees shall be determined as follows:

Classes

1. Determine the maximum hourly rate paid to instructor.
2. Multiply the instructor's hourly rate by the number of class meetings.
3. Determine the minimum number of participants and divide into the instructor's cost.
4. Add indirect overhead percent - 32%.
5. Add 20% to establish non-resident fee.
6. Add cost for specialized equipment or supplies.

Special Conditions: For classes taught by contract instructors, the indirect overhead is only added to the City's percentage.

Excursions

1. Transportation cost divided by the number of participants plus overhead transfer.
2. Add 20% to establish non-resident fee.
3. Add any admission cost, supplies or leadership cost.

Additional factors that may be used to determine the class or excursion user fee:

The total number of participants in a given activity may generate additional revenue whereby the total program cost may be reduced.

Classes that traditionally have waiting lists may have the user fee increased.

Programs in competition with adjacent cities or the private sector may require fees to be increased or decreased to remain competitive.

Facility Use Fee Schedule (Staff Use Only)

CLASSIFICATIONS:

- Group 1: Cupertino-serving non-profits with 1/3 resident membership/participation, a Cupertino business address, or demonstrated service to Cupertino; government organizations; sponsored clubs; functions held by non-profits that are free and open to the Cupertino public. These organizations must show an official structure and status and maintain current recognition by the IRS as tax exempt (IRS Form 501c).
- Group 2: Non-resident non-profit recreation, education or community service organizations for functions not open to the public. These organizations must show official structure and status and maintain current recognition by the IRS as tax exempt (IRS Form 501c).
- Group 3: Cupertino Residents - Private, special interest or business groups for functions not open to the public. These functions would include parties, banquets, receptions, industrial conferences, seminars, trade shows, etc. Must show proof of 95014 residency.
- Group 4: Non-Residents - Private, special interest or business groups for functions not open to the public. These functions would include parties, banquets, receptions, industrial conferences, seminars, trade shows, etc.

CITY OF CUPERTINO
Resolution 23-XXX
Fees Effective July 19, 2023
Schedule E - Recreation
Quinlan Community Center

ROOM RENTAL SCHEDULE PER HOURS

<u>Cupertino Room</u>	Mon-Fri up to 5:00pm	Overtime Fees*	Fri 5:00pm-Sun	Overtime Fees*
Cupertino Non-Profit (Group 1)	\$30	\$45	\$80	\$120
Non-Profit (Group 2)	\$48	\$72	\$128	\$192
Resident (Group 3)	\$168	\$252	\$280	\$420
Non-Resident (Group 4)	\$224	\$336	\$368	\$552
 <u>Social Room</u>				
Cupertino Non-Profit (Group 1)	\$20	\$30	\$60	\$90
Non-Profit (Group 2)	\$32	\$48	\$96	\$144
Resident (Group 3)	\$72	\$108	\$120	\$180
Non-Resident (Group 4)	\$90	\$135	\$150	\$225
 <u>Craft Room</u>				
Cupertino Non-Profit (Group 1)	\$24	\$36	\$39	\$59
Non-Profit (Group 2)	\$30	\$45	\$48	\$72
Resident (Group 3)	\$48	\$72	\$80	\$120
Non-Resident (Group 4)	\$60	\$90	\$100	\$150
 <u>Conference Room</u>				
Cupertino Non-Profit (Group 1)	\$10	\$15	\$25	\$38
Non-Profit (Group 2)	\$16	\$24	\$40	\$60
Resident (Group 3)	\$31	\$47	\$52	\$78
Non-Resident (Group 4)	\$39	\$59	\$65	\$98

Security Staff

Security staff is required when alcohol is served except for the Conference Room. ~~\$40.00~~\$43.00 per hour. Minimum of 6 hours.

Overtime Fee*

Rentals exceeding, prior to or following the permitted reservation time, shall be charged the overtime fee for any time up to the first half-hour, and the overtime fee per hour for every hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require or alter a deposit based on the nature of an event, deposits on account for other permits, etc. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Cupertino Room	\$500	\$500
Social Room	\$300	\$300

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

CITY OF CUPERTINO
Resolution 23-XXX
Fees Effective July 19, 2023
Schedule E - Recreation
Community Hall

ROOM RENTAL SCHEDULE PER HOUR

	Mon-Fri Up to 5:00pm	Overtime Fees*	Fri 5:00pm to Sun	Overtime Fees*
Cupertino Non-Profit (Group 1)	\$30	\$45	\$80	\$120
Non-Profit (Group 2)	\$48	\$72	\$128	\$192
Resident (Group 3)	\$120	\$180	\$200	\$300
Non-Resident (Group 4)	\$200	\$300	\$300	\$450

Security Staff

Security staff is required when alcohol is served. \$~~40.00~~43.00 per hour. Minimum of 6 hours.

Overtime Fee*

Rentals exceeding, prior to or following the permitted reservation time, shall be charged the overtime fee for any time up to the first half-hour, and the overtime fee per hour for every hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require or alter a deposit based on the nature of an event, deposits on account for other permits, etc. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Community Hall	\$500
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Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

Cupertino Library: Will be approved for a select number of uses of Community Hall without fee, based on approval from the use of Community Hall.

CITY OF CUPERTINO
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Fees Effective July 19, 2023
Schedule E - Recreation

Monta Vista Recreation Center/Creekside Park Building/Wilson Park Building

ROOM RENTAL SCHEDULE PER HOUR

WILSON PARK BUILDING/CREEKSIDE/MONTA VISTA- Multi-Purpose Room, Room 5

	Mon-Fri Up to 5:00pm	Overtime Fees*	Fri 5:00pm to Sun	Overtime Fees*
Cupertino Non-Profit (Group 1)	\$24	\$36	\$39	\$59
Non-Profit (Group 2)	\$30	\$45	\$48	\$72
Resident (Group 3)	\$48	\$72	\$80	\$120
Non-Resident (Group 4)	\$60	\$90	\$100	\$150

MONTA VISTA - Room 4 Kitchen

	Mon-Fri Up to 5:00pm	Overtime Fees*	Fri 5:00pm to Sun	Overtime Fees*
Cupertino Non-Profit (Group 1)	\$20	\$30	\$32	\$48
Non-Profit (Group 2)	\$24	\$36	\$40	\$60
Resident (Group 3)	\$38	\$57	\$64	\$96
Non-Resident (Group 4)	\$48	\$72	\$80	\$120

	Resident	Non-Resident
Bounce House Permit (Memorial and Creekside Park Only)	\$25	\$25

Security Staff

Security staff is required when alcohol is served at the Monta Vista - Multi-Purpose Room. ~~\$40.00~~\$43.00 per hour. Minimum of 6 hours.

Overtime Fee*

Rentals exceeding, prior to or following the permitted reservation time, shall be charged the overtime fee for any time up to the first half-hour, and the overtime fee per hour for every hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require or alter a deposit based on the nature of an event, deposits on account for other permits, etc. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Creekside Park building and Monta Vista security deposit is \$100. If alcohol is served security deposit is \$250.

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

Wilson Park Building rental would not include access to ceramic wheels, kiln, or specialized art equipment.

CITY OF CUPERTINO
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Fees Effective July 19, 2023
Schedule E - Recreation
Senior Center

<u>Membership Fees</u>	Resident	Non-Resident
Annual Membership	\$25	\$30
Volunteer Membership*	\$20	\$25

*Members who have volunteered 20+ hours in the previous calendar year qualify for this rate.

<u>Non-Member - Additional Fees</u>	Resident	Non-Resident
Visitor Pass (per day)	\$5	\$5
Classes (per class meeting)	\$10	\$10
Day Trips (per trip)	\$20	\$20

Drop-In Rate (Members only) for fitness classes shall be determined by multiplying the per-meeting cost by 1.5.

ROOM RENTAL SCHEDULE PER HOUR

	Mon-Fri Up to 5:00pm	Overtime Fees*	Fri 5:00pm to Sun	Overtime Fees*
Reception Hall				
Cupertino Non-Profit (Group 1)	\$30	\$45	\$80	\$120
Non-Profit (Group 2)	\$48	\$72	\$128	\$192
Resident (Group 3)	\$144	\$216	\$240	\$360
Non-Resident (Group 4)	\$180	\$270	\$300	\$450
Bay Room/ Arts and Craft				
Cupertino Non-Profit (Group 1)	\$22	\$33	\$36	\$54
Non-Profit (Group 2)	\$27	\$41	\$45	\$68
Resident (Group 3)	\$43	\$65	\$72	\$108
Non-Resident (Group 4)	\$54	\$81	\$90	\$135
Classroom				
Cupertino Non-Profit (Group 1)	\$20	\$30	\$32	\$48
Non-Profit (Group 2)	\$24	\$36	\$40	\$60
Resident (Group 3)	\$38	\$57	\$64	\$96
Non-Resident (Group 4)	\$48	\$72	\$80	\$120
Conference Room				
Cupertino Non-Profit (Group 1)	\$10	\$15	\$25	\$38
Non-Profit (Group 2)	\$16	\$24	\$40	\$60
Resident (Group 3)	\$31	\$47	\$52	\$78
Non-Resident (Group 4)	\$39	\$59	\$65	\$98

Security Staff

Security staff is required when alcohol is served at the Reception Hall. ~~\$40.00~~\$43.00 per hour. Minimum of 6 hours.

Overtime Fee*

Rentals exceeding, prior to or following the permitted reservation time, shall be charged the overtime fee for any time up to the first half-hour, and the overtime fee per hour for every hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require or alter a deposit based on the nature of an event, deposits on account for other permits, etc. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Reception Hall	\$500
All Other Rooms	\$300

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

CITY OF CUPERTINO
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 Schedule E - Recreation
 Sports Center/~~Teen Center~~

<u>Passes</u>	Type	Resident	Non-Resident
Day Pass		\$10	\$12
 <u>Monthly Memberships</u>			
One Month	Single	\$65	\$78
One Month	Couple*	\$85	\$102
One Month	Family*	\$105	\$126
One Month	Senior	\$50	\$60
One Month	Students	\$30	\$36
 <u>Annual Memberships</u>			
One Year	Single	\$440	\$528
One Year	Couple*	\$825	\$990
One Year	Family*	\$920	\$1,104
One Year	Senior	\$395	\$474

**Family membership includes up to 2 adults and 1 child under 18. For residents, each additional child is \$100 per year or \$8 per month. For non-residents, each additional child is \$120 per year or \$10 per month.*

**Couple and Family memberships must live in the same household.*

ROOM RENTAL SCHEDULE PER HOUR

Conference Room	Current
Cupertino Non-Profit (Group 1)	\$10
Non-Profit (Group 2)	\$16
Resident (Group 3)	\$31
Non-Resident (Group 4)	\$39
 Multi-Purpose Room/Sports Court	 Current
Resident	\$60
Non-Resident	\$72

CITY OF CUPERTINO
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Schedule E - Recreation
~~Sports Center/Teen Center~~

ADDITIONAL CONDITIONS

1. The Cupertino Tennis Club will be charged \$12.00/hour during primetime and \$8.00/hour per court during non-primetime for all C.T.C. sponsored activities other than U.S.T.A. leagues and practices.

2. All competitors in C.T.C./U.S.T.A. leagues participating at the Sports Center must purchase an annual membership.

~~Teen Center~~

~~Rental Rate (per 3 hours minimum) \$210~~

~~—Deposit \$750~~

~~—Overtime Rate: \$100.00 first hour; \$50.00 each half hour after.~~

~~—Extra Fees: \$35 each half hour (30 min); \$70 each hour (1 hr)~~

Annual Rate	Teen Resident No Cost	Teen Non-Resident \$25
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CITY OF CUPERTINO
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Fees Effective July 19, 2023
Schedule E - Recreation
Outdoor Facilities

Memorial Softball Field

Cupertino residents/Resident business only	\$40/2 hrs
Non-Residents/Non-Resident business	\$60/2 hrs
Field can be reserved for a maximum of 4 hours. THERE IS NO FEE FOR CURRENT SOFTBALL TEAMS PLAYING IN CUPERTINO LEAGUES	
Field preparation (includes dragging, watering, chalking, and bases)	\$37
Field Attendant (2 hour minimum). Field Attendant is required any time lights or field preparation is requested.	\$18/hr
Lights	\$10/hr

Memorial Park Amphitheater

Residents/Cupertino Non-Profit	\$55/2 hours
Non-resident/Non-Profit	\$75/2 hours

Memorial Park Gazebo

Residents/Cupertino Non-Profit	\$55/2 hours
Non-resident/Non-Profit	\$75/2 hours

Picnic Areas (Daily Rate)

	Resident	Non-Resident
Memorial (113 capacity)	\$113	\$154
Linda Vista (136 capacity)	\$136	\$186
Portal (80 capacity)	\$80	\$109
Creekside (80 capacity)	\$80	\$109
Electricity at Memorial or Linda Vista Park	\$25	\$25
Bounce House Permit (Memorial and Creekside Park Rentals Only)	\$25	\$25

Sports Field Fees (Per Athletic Field Use Policy)

City of Cupertino at any field and Cupertino Union School District programs at Joint Use Agreement fields	No Charge
Non-profit organization serving individuals with a disability (*)	No Charge
Resident, non-profit youth organizations (*)	\$10/hour/field
Non-resident, non-profit youth organizations (*)	\$30/hour/field
Resident adult or for-profit youth organizations (*)	\$50/hour/field
Non-resident adult or for-profit youth organizations	\$60/hour/field

*Sports Field Fees Organization Requirements

Non-profit organization serving individuals with a disability: Organizations must provide documentation, subject to review by the Department Director.
Resident, non-profit youth organizations: Organizations must maintain Cupertino resident participation of 51% or greater and must be a recognized non-profit 501(c)(3) serving youth ages 18 or younger.
Non-resident, non-profit youth organizations: Organizations must be recognized non-profit 501(c)(3) serving youth ages 18 or younger.
Resident adult or for-profit youth organizations: Organizations must maintain Cupertino resident participation of 51% or greater.

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Schedule E - Recreation
Blackberry Farm

Picnic Areas (Daily Rate) *

	Resident	Non-Resident
Area 1 - 250 Person Picnic Area- Blackberry Site	\$300	\$600
Area 2 - 100 Person Picnic Area- Sycamore Site	\$120	\$240
Area 3 - 100 Person Picnic Area- Owl Site	\$120	\$240
Area 4 - 50 Person Picnic Area- Steelhead Site	\$60	\$120
Area 5 - 50 Person Picnic Area- Bobcat Site	\$60	\$120
Area 6 - 25 Person Picnic Area- Acorn Site	\$30	\$60
All Sites- 525 Person Picnic Area	\$690	\$1,380
Pool Pass for Picnic Area Groups	\$4	\$5

Day-Use Pass Only

Weekday Tuesday - Friday	\$6	\$8
Weekend Saturday - Sunday	\$8	\$10

Picnic area fees are due in full at the time of reservation.

* Organizations may rent multiple areas.

Swim Pass Options

	Resident	Non-Resident
10-day Pass	\$60	\$80

Season Swim Pass (May-Sept)

Individual Pass	\$100	\$140
2-Person Pass	\$160	\$200
3-Person Pass	\$170	\$210
4-Person Pass	\$180	\$220
5-Person Pass	\$190	\$230
6-Person Pass*	\$200	\$240

*Each additional person added to a 6-person pass

*Swim pass prices may be adjusted due to current COVID related restrictions.

CITY OF CUPERTINO
Resolution 23-XXX
Fees Effective July 19, 2023
Schedule E - Recreation
Environmental Education Center

ROOM RENTAL SCHEDULE PER HOUR

Contracted Tenants and Partners*	No Charge	Overtime Charges*
Cupertino Non-Profit (Group 1)	\$30	\$45
Non-Profit (Group 2)	\$48	\$72
Resident (Group 3)	\$55	\$83
Non-Resident (Group 4)	\$88	\$132

*Onsite tenants and partnering organizations that have a current lease agreement with the City of Cupertino.

Security Staff

Security staff is required when alcohol is served at any City facility. ~~\$40.00~~\$43.00 per hour. Minimum of 6 hours.

Overtime Fee*

Rentals exceeding, prior to or following the permitted reservation time, shall be charged the overtime fee for any time up to the first half-hour, and the overtime fee per hour for every hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit of \$300 will be due at time of booking for rentals. (except for Contracted Tenants and Partners)

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

CITY OF CUPERTINO
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Schedule E - Recreation
Park Special Events Permits

Application Fee (per event; non-refundable)	\$75
Civic Center Plaza - per event day; 500 or fewer attendees	\$1,000
Memorial Park - half park per event day; 500 or fewer attendees	\$1,000
Memorial Park - full park per event day; 501 or more attendees	\$2,000
Event Day Staffing - City Staff	At Cost
Event Day Staffing - Sheriff's Office	At Cost

*Memorial Park Special Event Permit for nonprofit/civic organizations only.
Additional permit fees may be charged for park uses, as determined by the Department Director.*

Security Deposit

A security deposit of \$1,000 is due 30 days prior to event. The security deposit payment is required before a Special Event Permit will be issued.

Insurance

General Liability Insurance is required as stipulated in the Department's Special Events Permit.

Community Gardens

Garden bed annual assessment	\$110
Garden bed annual assessment - PG&E CARES Program Discount	\$55
Garden bed refundable security deposit	\$150
Garden bed refundable security deposit - PG&E CARES Program Discount	\$75

CITY OF CUPERTINO
Resolution 23-XXX
Fees Effective July 19, 2023
Schedule E - Recreation
Blackberry Farm Golf Course

Daily Green Fee Schedule

<u>Weekends</u>	Resident	Non-Resident
9-Holes	\$18	\$20
Senior	\$18	\$20
Junior	\$15	\$17
Second 9 Holes (all players)	\$12	\$14
<u>Weekdays</u>		
9-Holes	\$16	\$18
Senior	\$15	\$17
Junior	\$15	\$17
Second 9 Holes (all players)	\$12	\$14

All Groups and Tournaments pay the 9-Hole rate (Cupertino residents still applies). Staff is authorized to set merchandise fees according to current cost.

	Adults (17-50)	Jr/Sr
<u>Monthly Rate*</u>		
Cupertino Residents	\$165	\$150
Non-Residents	\$195	\$180
<u>Annual Rate (Weekdays Only)</u>		
Cupertino Residents	\$1,310	\$1,160
Non-Residents	\$1,610	\$1,460
<u>Semi-Annual Rate (Weekdays Only)</u>		
Cupertino Residents	\$710	\$630
Non-Residents	\$870	\$790
<u>Super Annual Rate (Good on Weekends & Holidays)</u>		
Cupertino Residents	\$1,650	\$1,500
Non-Residents	\$1,950	\$1,800
<u>Super Semi-Annual Rate (Good on Weekends & Holidays)</u>		
Cupertino Residents	\$880	\$800
Non-Residents	\$1,040	\$960

*Monthly rate valid 7 days a week and Holidays. Based on 1/10th of the Super Annual Rate.

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Schedule E - Recreation
Blackberry Farm Golf Course

Power Cart Rental Packs

10 Pack	\$65	\$65
20 Pack	\$120	\$120
30 Pack	\$165	\$165
40 Pack	\$200	\$200
50 Pack	\$225	\$225

Rentals

Power Cart	\$7	\$7
Pull Cart	\$3	\$3
Soccer Balls	\$3	\$3
Clubs	\$10	\$10

Daily Foot Golf Fee Schedule

Weekends

Adult	\$15	\$15
Junior	\$12	\$12
Spectator Fee	\$5	\$5

Week days

Adult	\$15	\$15
Junior	\$12	\$12
Spectator Fee	\$5	\$5
Second 9 holes	\$12	\$14

*Specials will be offered on an on-going basis

CITY OF CUPERTINO
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Schedule E - Recreation
Blackberry Farm Golf Course

Quick Passes

<u>Base Rate</u>		<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>18</u>	<u>20</u>
	Savings	Weekday	Weekday	Weekday	Weekday	Weekend	Weekend
# of Plays	per	Senior	Adult	Senior	Adult	Res.	NR
	round	Res.	Res.	NR	NR		
10	\$1	\$140	\$150	\$160	\$170	\$170	\$190
20	\$2	\$260	\$280	\$300	\$320	\$320	\$360
30	\$3	\$360	\$390	\$420	\$450	\$450	\$510
40	\$4	\$440	\$480	\$520	\$560	\$560	\$640
50	\$5	\$500	\$550	\$600	\$650	\$650	\$750

Golf fees may be increased/decreased at the discretion of the City Manager (Resolution No. 04-350)