



ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255
TELEPHONE: (408) 777-3220 • FAX: (408) 777-3109
CUPERTINO.ORG

CITY COUNCIL STAFF REPORT

Meeting: February 1, 2022

Subject

Consider Accounts Payable for the period ending December 20, 2021

Recommended Action

Adopt Resolution No. 22-015 accepting Accounts Payable for the period ending December 20, 2021

Discussion

The draft resolution and accounts payable report were presented to City Council on January 18, 2022. Councilmember Moore had requested the consent item be pulled and had inquired about check no. 729290 dated 12/17/2021 made payable to Cupertino Chamber of Commerce in the amount of \$8,000.00. Councilmember Moore inquired whether there was a contract in place as she was unable to locate. Staff were directed to provide further information at the subsequent City Council meeting.

As such, the City Manager's Office has researched and while the invoice references that the charges are for a "City Annual Contract," it is actually referencing the City's annual partnership with the Chamber of Commerce. There is no contract and this payment has historically been treated as a partnership/membership fee. Although, and since the Economic Development Division was reorganized in the City Manager's Office, a written agreement to memorialize the benefits the City receives from this partnership has been pursued and is expected to be completed in the next month.

Fiscal Impact

No fiscal impact.

Prepared by: Zach Korach, Finance Manager

Reviewed by: Kristina Alfaro, Director of Administrative Services

Approved for Submission by: Jim Throop, City Manager

Attachments:

A – Draft Resolution

B – AP Report