



OFFICE OF THE CITY CLERK

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CITY COUNCIL STAFF REPORT

Date: February 3, 2026

Subject

Amendment to 2026 Council Committee Assignments to designate Vice Mayor Liang Chao as the alternate to the Audit Committee.

Recommended Action

Amend the 2026 Council Committee Assignments to designate Vice Mayor Liang Chao as the alternate to the Audit Committee.

Background

The City Council appoints Councilmembers to serve as representatives to various local and regional organizations. Per the City Council Procedures Manual (Resolution No. 25-016), the Mayor appoints Councilmembers to standing and ad hoc committees and subcommittees established by the City Council, subject to ratification by the Council at its next regular meeting. Under the Procedures Manual, the City Council can ratify or modify the Mayor's appointments. It is the responsibility of the committees and subcommittees to inform and submit recommendations to the Council.

Reasons for Recommendation and Available Options

The City Council established the annual committee assignments for the 2026 calendar year on December 16, 2025. Subsequent adjustments were made on January 13, 2026, to appoint Councilmember Wang as the Primary representative for the Cities Association of Santa Clara County (CASCC) Legislative Action Committee, with Vice Mayor Chao serving as the Alternate. Mayor Kitty Moore recommends amending the 2026 Council Committee Appointments to appoint Vice Mayor Chao to the Audit Committee. This amendment is intended to ensure attendance and quorum is met for all scheduled meetings. Formalizing Vice Mayor Chao's role as the Alternate provides necessary backup for the committee's primary members, facilitating the continuous operation of the Audit Committee.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

City Work Program (CWP) Item/Description

None

Council Goal:

N/A

California Environmental Quality Act

N/A

Prepared by: Lauren Sapudar, Acting City Clerk

Reviewed by: Astrid Robles, Senior Management Analyst

Approved for Submission by: Tina Kapoor, City Manager

Attachments:

A - 2026 Council Committee Assignments

B - Amended 2026 Council Committee Assignments (redline)

C - Amended 2026 Council Committee Assignments (clean)