



OFFICE OF THE CITY CLERK

CITY HALL

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CITY COUNCIL STAFF REPORT

Meeting: September 6, 2016

Subject

Biennial Review of Conflict of Interest Code of the City of Cupertino for officials and designated positions.

Recommended Action

a.) Rescind Resolution No. 14-168 and adopt the draft resolution amending the Conflict of Interest Code of the City of Cupertino; and b.) Authorize the City Manager to sign the required 2016 Local Agency Biennial Notice.

Discussion

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if it must be amended. Notice is required no later than October of even-numbered years.

An amendment is necessary this year to the City of Cupertino Conflict of Interest Code to make the following proposed changes:

a.) Adding the positions of Assistant Director of Community Development; Assistant to the City Manager; Chief Technology Officer; Deputy City Manager; City Engineer; Deputy City Clerk; Economic Development Manager; Environmental Programs Specialist; GIS Program Manager; Public Information Officer; and

b.) Deleting the positions of Finance Director; Human Resources Director; Web Specialist; and

c.) Amending the titles of Director of Parks and Recreation to Director of Recreation and Community Services; Media Coordinator to Multimedia Communication Specialist; Service Center Superintendent to Maintenance Superintendent; Public Works Supervisor to Maintenance Supervisor; and

d.) Adding the Sustainability Commission

Sustainability Impact

There is no sustainability impact.

Fiscal Impact

There is no fiscal impact.

Prepared by: Kirsten Squarcia, Deputy City Clerk

Reviewed by: Grace Schmidt, City Clerk

Approved for Submission by: David Brandt, City Manager

Attachments:

A - Draft Resolution Redline Version

B – Draft Resolution Clean Version

C - 2016 Local Agency Biennial Notice