



**COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**

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CITY COUNCIL STAFF REPORT

Meeting: April 2, 2019

Subject

General Plan Annual Progress Report. (Application No.(s): CP-2019-01;
Applicant(s): City of Cupertino; Location: Citywide)

Recommended Action

That the City Council accept the General Plan Annual Progress Report.

Discussion

Background:

State law (Government Code Section 65400) requires that the City provide an annual report on or before April 1 of each year to the legislative body regarding the status and progress in the implementation of the General Plan.

The General Plan comprises of the seven mandatory Elements (topics) and one optional Element with goals and policies that intersect with the mandatory requirements of State Law and two chapters that set the stage for long term planning within the City by identifying a common vision and Planning Areas in the City.

The mandatory Elements include:

1. A land use element (Chapter 3: Land Use and Community Design)
2. A circulation element (Chapter 5: Mobility)
3. A housing element (Chapter 4: Housing)
4. A conservation element (Chapter 6: Environmental Resources and Sustainability)
5. An open-space element (Chapter 9: Recreation, Parks and Community Service)
6. A noise element (incorporated into Chapter 7: Health and Safety)
7. A safety element (Chapter 7: Health and Safety)
8. An environmental justice element. This is not part of the current General Plan but, if applicable to Cupertino, may need to be incorporated at future comprehensive General Plan updates.

The City's optional element is Chapter 8: Infrastructure. This element was introduced to capture certain existing policies that did not belong in any of the mandatory elements, but could be categorized as related to infrastructure and to incorporate best practice policies related to long term maintenance of public infrastructure into the General Plan.

Analysis:

Implementation Plan

The Policies and Strategies that support Goals identified in each Element have been arranged in tabular form as the General Plan Implementation Plan (See Attachment 1). Responsible and supporting departments and agencies have been identified in the implementation of each of the Strategies and Policies. Most General Plan policies and strategies are implemented on a continuous basis and have been identified as such in Attachment 1. For Policies and Strategies that require the implementation of specific action items, a tentative general timeframe has been identified. Minor corrections have been made to the timeframe for some of the policies and strategies to indicate projects completed. In addition, minor changes reflect changes to the organizational structure for some divisions responsible for some of the policies and strategies. Based on the Council's most recent 2019-2020 Work Program discussion, updates to the General Plan have been identified in the 2019-2021 timeframe.

It should be noted that it is expected that the Housing Element will need to be reviewed and amendments adopted to address the 6th Planning Cycle RHNA (January 15, 2023 – January 15, 2031) tentatively by January 15, 2023. The most current date by which the Housing Element needs to be updated to address the RHNA and other required updates to the policies and strategies is available online at http://www.hcd.ca.gov/community-development/housing-element/docs/6th_web_he_duedate.pdf.

Housing Element Annual Progress Report

The City, on an ongoing basis, implements the existing programs, policies and strategies in the Housing Element. In addition to the report on implementation of the programs, policies and strategies in the Housing Element, state law requires cities to report on the City's progress toward the production of housing units on forms specified by HCD. This report was presented to the Council on March 19, 2019 and has been submitted to the HCD.

Next Steps

The policies, programs and strategies in the General Plan will continue to be implemented by the City on an ongoing basis. Future Planning Commission and City

Council actions will help determine the scope, budget, and timing of General Plan updates.

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Reviewed by: Benjamin Fu, Interim Director of Community Development

Approved for submission by: Timm Borden, Interim City Manager

Attachments

1. General Plan Implementation Plan