



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
10185 N Stelling Rd, Quinlan Conference Room
Thursday, April 3, 2025
7:00 PM
DRAFT MINUTES

CALL TO ORDER

Chair Swamy called the Parks and Recreation Commission meeting to order at 7:00 p.m. in the Quinlan Community Center Conference Room, 10185 N Stelling Rd.

ROLL CALL

Commissioners present: Seema Swamy, Claudio Bono, Carol Stanek, Gopal Kumarappan, Sheela Sreekanth
Commissioners absent: None
Staff present: Sonya Lee, Jessica Suntay, Susan Michael, Jacinta Liang, Chad Mosley
Guest speakers: None

APPROVAL OF MINUTES

1. Subject: March 6, 2025 Parks and Recreation Commission Meeting Minutes
Recommended Action: Review and approve the March 6, 2025 Parks and Recreation Commission meeting minutes.

Vice Chair Bono motioned to approve the March 6, 2025 Parks and Recreation Commission meeting minutes as submitted. Commissioner Sreekanth seconded. Motion carried unanimously.

POSTPONEMENTS

None

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

2. Subject: Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan.

Recommended Action: Receive presentation and provide input on the development of the proposed Capital Improvement Programs Fiscal Year 2025-2026 and Five-year Plan as related to Parks and Recreation.

Susan Michael, Capital Improvement Programs (CIP) Manager, presented on the FY 24-25 achievements, existing CIP project statuses, proposed FY 25-26 CIP and 5-year plan, and next steps.

CIP Manager Michael and Public Works Director Mosley were available for questions and comments from the Commissioners.

Commissioners asked clarifying questions and made comments.

Commissioner Stanek requested that the Lawrence-Mitty Park and Trail project design come back to Commission before going to City Council.

3. Subject: Fiscal Year 2025-26 Community Funding Application Evaluations and Recommendation to City Council

Recommended Action: Receive staff report, allow for clarifying questions, receive public comment, receive Commissioner scoring, consider evaluations, and decisions to provide funding recommendation to City Council for the Fiscal Year 2025-26 Community Funding applications.

Sonya Lee, Recreation Manager, introduced Jacinta Liang, Management Analyst, to present on the item. Management Analyst Liang presented on the eligibility and evaluation process for community funding.

Chair Swamy opened public comment.

Deepali Pathak, Leela Rao, and Sumedha Kumar, representing ElderAid, presented as submitted and spoke in support of the organization.

Soheila Mozayan spoke in support of Via Rehabilitation Services.

Nirvann and Abigail, representing Active Circle, spoke in support of the organization.

Chair Swamy closed public comment.

The Commissioners scored each applicant, and staff compiled the data in *Attachment D – Evaluation Totals Form* for the Commission’s reference and discussion. Commissioners adjusted scores to ensure there were no duplicate individual Commissioner rankings. Staff reordered the organizations by Commission average and ranking and Commissioners discussed.

Chair Swamy motioned to recommend to City Council to fund the following for the Community Funding Grant Program Fiscal Year 2025-26 totaling \$32,500:

- 1.) No Time to Waste – \$5,000
- 2.) ElderAid – \$5,000
- 3.) Active Circle – \$2,000
- 4.) Special Olympics Northern California – \$5,000
- 5.) AINAK – \$ 4,000
- 6.) Cupertino Symphonic Band – \$3,000
- 7.) Remember the ToothFairy – \$1,000
- 8.) Friends of Deer Hollow Farm – \$2,000
- 9.) iTalented – \$900
- 10.) Via Rehabilitation Services – \$1,000
- 11.) Rotary Club of Cupertino – \$1,600
- 12.) West Valley Community Services – \$2,000
- 13.) Chinese American Coalition for Compassionate Care – \$0
- 14.) Innovart Foundation – \$0
- 15.) Asian American Parents Association – \$0

and if there is additional funding available, to fund the organizations requested amount in rank order at Council’s discretion. Vice Chair Bono seconded. Motion carried unanimously.

STAFF AND COMMISSION REPORTS

Chair Swamy reported on the March Mayor’s Commissioners meeting.

Recreation Manager Lee presented the Liaison’s update as submitted.

Commissioner Kumarappan reported on the Big Bunny 5K and Cupertino Little League’s opening ceremonies.

Commissioner Sreekanth reported on the Big Bunny 5K.

FUTURE AGENDA SETTING

None

ADJOURNMENT

Chair Swamy adjourned the meeting at 10:12 p.m. to the May 1, 2025 meeting at 7:00 p.m.

Respectfully Submitted by,

Jessica Suntay, Administrative Assistant
Parks and Recreation Department

Minutes approved at the _____ regular meeting