

Library Commission Meeting
December 6, 2023
Supplemental Report

Item 3

Discuss City Council work
program items for 2024



CITY MANAGER'S OFFICE

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LIBRARY COMMISSION STAFF REPORT SUPPLEMENTAL 1

Meeting: December 6, 2023

Agenda Item #3

Subject

Discuss City Council Work Program items for 2024

Recommended Action

Recommend City Council Work Program items for 2024

Reasons for Recommendation

On April 4, 2023, the City Council approved the FY 2023-2025 City Work Program, which included a total of 24 projects. Due to budget constraints, the City Council approved funding for 15 of the 24 projects for FY 2023-2024, while the remaining nine were placed on hold. Attachment A includes details on the adopted 24 projects.

The City Council will be reevaluating all City Work Program items in early Spring 2024. Staff is requesting that all Commissions review existing work program items and propose up to three items for Council to consider. These items can be from the nine items that are currently on hold, listed in Attachment A. They can also be from the other items that were not selected during the prioritization process, listed in Attachment C. Commissions can also vote to propose new items as long as they fit the following criteria:

- Timelines are finite in nature, with an expectation of completion within the next 1-2 fiscal years.
- Items are not duplicated in other funded efforts/programs like Capital Improvement Program (CIP) projects, General Plan, Climate Action Plan, etc.
- Items are not part of general City operations.
- Items fit into at least one of the five Council approved Goals (Public Engagement and Transparency, Transportation, Housing, Sustainability & Fiscal Strategy, Quality of Life).
- Items fit within the Commission's scope outlined in the Cupertino Municipal Code.

All proposals must be submitted using Attachment B. These proposals will be consolidated and submitted for Council consideration in early spring.

Sustainability Impact

No impact.

Fiscal Impact

Commissioners should keep the City's budget in mind when proposing new items for Council consideration.

California Environmental Quality Act

Not Applicable

Attachments Provided with Original Agenda

A – FY 23-25 Adopted City Work Program

B – Submission Form

Attachments Provided with Supplemental 1

C – Items not included in FY 23-25 City Work Program

Items Not Included in FY 23-25 City Work Program

#	Project Title	Description	Goal
1	Student Internship Program	Implement a program to provide internship opportunities for high school and community college students.	Public Engagement and Transparency
2	New Bicycle-Pedestrian Plan	1. Design a new Bicycle-Pedestrian Plan to expand on the expired Bicycle and Pedestrian Plans 2. Integrate Complete Streets concepts to create a better interface between active transportation and VTA transit systems 3. Bicycle and vehicular parking standards revision	Transportation
3	Privacy Screening and Balconies Code	Muni Code: Privacy Screening and Balconies	Transportation
4	Infrastructure Assessment	Perform a Citywide Infrastructure Assessment	Transportation
5	Integrated Plan for Community Engagement	Create Integrated Plan and Database for Community Engagement. The plan should include all possible outreach channels, traditional media, newspaper, including Chinese and other languages, City Channel, the Scene, social media and influencers. community leaders, community groups, HOAs, block leader programs, Chamber and other business groups etc.	Public Engagement and Transparency
6	Development Accountability	Analyze methods to limit the implementation timeline for entitled/future projects and encourage development. Monitor implementation of development agreements and conditions of approval. Review and establish accountability in the project approval process.	Quality of Life
7	Electrification Study	Conduct public outreach, policy research, and coordinate with regional efforts to develop policy options for electrification of Cupertino's buildings and transportation systems.	Sustainability
8	Visitor Center	Develop an online visitor center/guide so that visitors to Cupertino know where to go. Ideally a (digital) map to identify locations to visit or for photo ops to post on social media.	Public Engagement and Transparency
9	Safe Gun Storage Ordinance	Research best practices for safe gun storage from neighboring jurisdictions. Adopt safe gun storage ordinance to increase public safety for residents.	Quality of Life
10	Sign Ordinance Update	Update existing provisions, particularly in the temporary sign regulations.	Quality of Life
11	Youth Who Work	Encourage more youth and young adults in schools to work and also help small businesses to reduce the burden caused higher minimum wages. For example, the City could provide \$2/hour to compensate local small businesses.	Quality of Life