



**CITY OF CUPERTINO  
PARKS AND RECREATION COMMISSION**

**Community Hall  
10350 Torre Ave, Cupertino, CA**

**Thursday, August 1, 2019**

**7:00 PM**

**MEETING**

**DRAFT MINUTES**

**CALL TO ORDER**

Chair Tambe called the meeting to order at 7:01 p.m. in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

**PLEDGE OF ALLEGIANCE**

Commissioners present: Xiangchen Xu, Gopal Kumarappan, Neesha Tambe, Helene Davis, Carol Stanek

Commissioners absent: None

Staff present: Jeff Milkes, Kevin Khuu, Daniel Mestizo

Guest speakers: None

**APPROVAL OF MINUTES**

1. Regular Meeting of June 6, 2019

Commissioner Stanek motioned to approve the draft minutes. Commissioner Xu seconded. Motion passed with unanimously.

**CEREMONIAL MATTERS AND PRESENTATIONS**

None

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

None

**WRITTEN COMMUNICATIONS**

Written communication was submitted. Will be uploaded for public record.

**OLD BUSINESS**

2. Receive a Presentation on an Update on the Community Gardens Improvement Project

Jeff Milkes, Director of Parks and Recreation, reviewed the community gardens project with the Commission, reviewing the timeline of the project, current considerations on potential revisions, and the overall status. Overall project

budget was reduced, volunteer efforts was added to the scope, and additional satellite locations are being looked at. Plan to be finalized next month, with bids going out in August and construction in the Fall. Item will be brought back in a future agenda.

Chair Tambe suggested incentivizing the current gardeners and those on the waitlist to help in the building of the new gardens.

3. Receive a Presentation and Update on the Dog Off Leash Area (DOLA) Trial at Jollyman Park.

Jeff presented to the Commission about the outreach survey that went live on August 1 and reviewed the various community outreach efforts and community input opportunities. Survey will run until August 31 and the trial will be about 10 months long, starting in October of 2019.

4. Parks and Recreation Commission Fiscal Year (FY) 2019-20 Work Program  
Jeff reviewed the amendments made by City Council when they reviewed and approved the Commission's work program, which included two items: the community gardens and a review of the Blackberry Farm Golf Course.

## **NEW BUSINESS**

5. Receive a Presentation on the Inaugural Cupertino Campout Community Event  
Daniel Mestizo, Recreation Coordinator, presented to the Commission about the new Cupertino Campout Event held at Creekside park on July 13 and 14. Showed pictures of the event, survey results taken from participants, and the potential expansion opportunities for the future.

Chair Tambe suggested reaching out to Patagonia, for a potential sponsorship opportunity for next year's event. Commissioner Xu suggested adding photos to the website to attract more participants.

## **STAFF AND COMMISSION REPORTS**

6. Receive Monthly Update Reports from:

- Director
  - o Shakespeare in the Park
  - o Chess Event at Creekside Park
  - o Zumba/Yoga/Art in the Park Classes
  - o Citywide Parks and Recreation System Master Plan – final draft will be publized towards the end of September, with the final copy hopefully adopted by the end of November.
  - o Will support voting opportunities in City buildings in the future. Chair Tambe suggested having voter registration documents available at all of the City events in preparation.

- Rancho Rinconada: a consultant is currently reviewing things. Item will come to the Commission in the future.
- Commissioners
  - Commissioner Stanek attended the June 18<sup>th</sup> and July 16<sup>th</sup> City Council meetings, Summer Events, and will attend the Corridor Stroll tomorrow night. Spoke about the walkway from the Scenic Circle towards the McClellan Ranch West Parking Lot was closed and needed some maintenance.
  - Commissioner Davis also attended the Summer Events and the 4<sup>th</sup> of July event at Blackberry Farm.

**ADJOURNMENT** – Chair Tambe adjourned the meeting at 8:28 p.m. to the September 5, 2019 at 7:00 p.m.

Respectfully submitted,

Kevin Khuu, Management Analyst  
Parks & Recreation Department  
*Minutes approved at the \_\_\_regular meeting*