



# CITY OF CUPERTINO

## AGENDA

### AUDIT COMMITTEE

10300 Torre Avenue Cupertino CA 95014, Conference Room A

Monday, August 4, 2025

2:00 PM

#### Special Meeting

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Conference Room A, 10300 Torre Avenue Cupertino CA 95014
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Conference Room A
- 2) E-mail comments by 2:00 p.m. on Monday, August 4 to the legislative body at [Auditcommittee@cupertino.gov](mailto:Auditcommittee@cupertino.gov). These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

#### NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO AUDIT COMMITTEE

NOTICE IS HEREBY GIVEN that a special meeting of the Cupertino Audit Committee is hereby called for Monday, August 4, 2025, commencing at 2:00 p.m. at the City Hall Conference Room A, 10300 Torre Avenue Cupertino, California 95014. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting."

#### SPECIAL MEETING

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

**POSTPONEMENTS****ORAL COMMUNICATIONS**

*This portion of the meeting is reserved for persons wishing to address the Committee on any matter within the jurisdiction of the Committee and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.*

*Effective January 1, 2023, Government Code Section 65103.5 (SB 1214) limits the distribution of copyrighted material associated with the review of development projects. Members of the public wishing to view plans that cannot otherwise be distributed under SB 1214 may make an appointment with the Planning Division to view them at City Hall by sending an email to [planning@cupertino.org](mailto:planning@cupertino.org). Plans will also be made available digitally during the hearing to consider the proposal.*

**OLD BUSINESS****NEW BUSINESS**

1. Subject: ACTION ITEM Budget Format Review Presentation and Formation of Budget Format Review Subcommittee  
Recommended Action: 1. Receive Budget Format Review presentation as outlined in the Budget Format Implementation Action Plan (IAP) recommendation #30  
2. Form Budget Format Review subcommittee  
Presenter: Kristina Alfaro, Director of Administrative Services  
[Staff report](#)  
[A - Budget Format Implementation Action Plan](#)  
[B - Opengov Budget Examples Presentation](#)
2. Subject: INFORMATIONAL ITEM Receive the proposed Audit Committee 2025 Schedule and Workplan  
Recommended Action: Receive the proposed Audit Committee 2025 Schedule and Workplan  
Presenter: Jonathan Orozco, Finance Manager  
[A - Proposed Audit Committee 2025 Schedule and Work Plan](#)

**STAFF AND COMMITTEE REPORTS****FUTURE AGENDA SETTING****ADJOURNMENT**

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for*

*assistance. In addition, upon request in advance by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the City Council, Commissioners or staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*