



DRAFT MINUTES
CUPERTINO CITY COUNCIL
Monday, December 01, 2025

SPECIAL MEETING

At 7:31 p.m., Mayor Chao called the Special City Council Meeting to order and led the Pledge of Allegiance in the Cupertino Community Hall Council Chamber, 10350 Torre Avenue and via teleconference; Teleconference Location Pursuant to Gov. Code 54953(b)(2): Wynn Resort, 3131 Las Vegas Blvd S, Las Vegas, NV 89109.

ROLL CALL

Present: Mayor Liang Chao, Vice Mayor Kitty Moore, and Councilmembers J.R. Fruen, Sheila Mohan, and R "Ray" Wang (participated remotely). Absent: None.

PUBLIC HEARINGS

1. Subject: Amendment to FY 25-26 Fee Schedule to establish fee for ministerial two lot Urban Lot Split Applications (Continued from November 18, 2025)
Recommended Action: Adopt Resolution No. 25-098 to amend the City's FY 25-26 Fee Schedule - Schedule C - to establish a new, reduced fee for Ministerial Urban Lot-Split Applications

Luke Connolly, Assistant Director of Community Development, reviewed the staff report.

Councilmembers asked questions and made comments.

Mayor Chao opened the public hearing and, seeing no one, closed the public hearing.

MOTION: Fruen moved and Wang seconded to Adopt Resolution No. 25-098 to amend the City's FY 25-26 Fee Schedule - Schedule C - to establish a new, reduced fee for Ministerial Urban Lot-Split Applications. The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Mohan, and Wang. Noes: None. Abstain: None. Absent: None.

ACTION CALENDAR

2. Subject: City Manager's First Quarter Financial Report for Fiscal Year 2025-26; Budget Modification No. 2526-419, decreasing appropriations by \$674,221 and increasing revenues by \$503,628 resulting in a \$1,177,849 increase to unassigned fund balance
- Recommended Action: 1. Accept the City Manager's First Quarter Financial Report for Fiscal Year 2025-26; and
2. Adopt Resolution No. 25-099 approving Budget Modification No. 2526-419, decreasing appropriations by \$674,221 and increasing revenues by \$503,628 resulting in a \$1,177,849 increase to unassigned fund balance

Written communications for this item included a staff presentation, a desk item California Department of Tax and Fee Administration (CDTFA) statement of Bradley-Burns local tax distribution, and emails to the Council.

Director of Administrative Services Kristina Alfaro and Acting Budget Manager Toni Oasay-Anderson gave a presentation.

Councilmembers asked questions and made comments.

At 8:06 p.m., Mayor Chao recessed the meeting. The meeting reconvened at 8:26 p.m. with all Councilmembers present.

Mayor Chao opened the public comment period and the following members of the public spoke.

Planning Commissioner San R (representing self)
Peggy Griffin

Mayor Chao closed the public comment period.

MOTION: Moore moved and Fruen seconded to:

1. Accept the City Manager's First Quarter Financial Report for Fiscal Year 2025-26; and
2. Adopt Resolution No. 25-099 approving Budget Modification No. 2526-419, decreasing appropriations by \$674,221 and increasing revenues by \$503,628 resulting in a \$1,177,849 increase to unassigned fund balance.

The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Mohan, and Wang. Noes: None. Abstain: None. Absent: None.

3. Subject: Review first quarterly update for the FY 25-27 City Work Program and make modifications with items from the Future Agenda Items requested by Councilmembers

("TBD List")

Recommended Action: 1) Receive first quarterly update for the FY 2025-27 City Work Program;
2) Review the TBD list and the FY 25-27 City Work Program, make any desired modifications to finalize the council priority projects

Written communications for this item included a supplemental report with staff answers to councilmember questions and emails to the Council.

Senior Management Analyst Astrid Robles gave a verbal presentation.

Councilmembers asked questions and made comments.

Mayor Chao opened the public comment period and the following members of the public spoke.

Beck Poltronetti

Kathy Yates, representing Cupertino Rotary, with time ceded by Bill Furnish, Louisa Roberts, Helene Davis, Jim Davis, and Jagi Shahani.

Steve Le Fevre, representing Cupertino Rotary-Climate Action Committee, with time ceded by Alysa Sakkas, Dina Sakkas, Mauri Okamoto-Kearney, and Peter Troop

Planning Commissioner Seema Lindskog, representing Cupertino Rotary

Bob Pruitt, representing Cupertino Rotary, with time ceded by Susan Black, Jennifer Shearin, Padma Chari, Sean Gasperini, and Steve Vidobor

Peggy Griffin

Louis Saadati

Planning Commissioner San Rao (representing self)

Mayor Chao closed the public comment period.

MOTION: Chao moved and Wang seconded to:

1. Receive first quarterly update for the FY 2025-27 City Work Program;
2. Approve the TBD list and the FY 25-27 City Work Program, as modified:

TBD list (Attachment D) modifications

- Remove Items 1–4
 - Add Item 10 (retail) and Item 11 (park) to the City Work Program and complete by July 2026
 - Remove Item 17 (BBF) and Item 18 (BBF swimming pool) which have been answered or will be answered by informational memo
 - Approve the remaining staff recommendations
 - Add Item 25 (proposed by Wang): an informational memo on resident vs. non-resident fee structure, justification for fees, and preferential access for residents
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- Remove the Sign Ordinance from the City Work Program
- Separate the Retrofit of City Hall and Annex/EOC in the City Work Program

FRIENDLY AMENDMENT: Fruen made a friendly amendment related to Item 10, supporting a zoning change, partial parcel rezonings, and folding this effort with identifying additional Housing Element sites (Chao declined the friendly amendment and it was not included in the motion).

Moore requested an informational memo from the City Attorney's Office to explain the laws and requirements related to Item 10, on potential shortfalls in Housing Element sites and how this may affect future zoning considerations.

MOTION: Moore moved and Fruen seconded to extend the meeting from until 11:00 p.m. The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Mohan, and Wang. Noes: None. Abstain: None. Absent: None.

Moore requested an informational memo outlining the current approval process for the artistic bike rack projects, including all Bicycle Pedestrian Commission and Parks and Recreation Commission meeting dates, as well as photos of the racks.

AMENDED MOTION: Chao moved and Wang seconded as amended to:

1. Receive first quarterly update for the FY 2025-27 City Work Program;
2. Approve the TBD list and the FY 25-27 City Work Program, as modified:

Amended TBD list (Attachment D) modifications

- Remove Items 1–4
- Add Item 10 (retail) and Item 11 (park) to the City Work Program and complete by July 2026
- Remove Item 17 (BBF) and Item 18 (BBF swimming pool) which have been answered or will be answered by informational memo
- Approve the remaining staff recommendations
- Add Item 25 (proposed by Wang): an informational memo on resident vs. non-resident fee structure, justification for fees, and preferential access for residents
- Remove the Sign Ordinance from the City Work Program
- Separate the Retrofit of City Hall and Annex/EOC in the City Work Program
- Add Item 20 (additional Housing Element sites) to the City Work Program, with an informational memo from the City Attorney first, and a potential study session if needed

The amended motion passed with the following vote: Ayes: Chao, Moore, Fruen, Mohan, and Wang. Noes: None. Abstain: None. Absent: None.

ADJOURNMENT

At 10:49 p.m., Mayor Chao adjourned the Special City Council meeting.

Minutes prepared by:

Kirsten Squarcia, City Clerk