



## CITY COUNCIL ACTIVITY REPORT

Meeting: Tuesday, December 5, 2023

Reporting Councilmember: Vice Mayor Sheila Mohan

Report Activity Dates: 11/14/23 to 11/27/23

Event Date, Title, and Description:

11/14/23: Attended a **Media Training** provided by S.A.E Communications. This was a very useful exercise where communication tips, media relations management, and the most effective ways to disseminate information were provided.

11/14/23: City Council attended a **Governance Workshop** conducted by Kevin Duggan about the roles and responsibilities of the Mayor and Council. Extensive discussion ensued on best practices in city governance and key strategies for high-functioning City Councils, including honoring the relationship with staff and each other, and practicing continuous learning and development.

11/15/23: Attended a prep session conducted by staff on the **Mitigation Fee Act**, and the two master agreements for **GSG and 4 Leaf** Agreements. All these items appeared on the 11/21/23 City Council agenda.

11/15/23: Participated in the **Rotary Diwali Festival** at Quinlan and along with Mayor Wei enjoyed a fun evening of music, dinner, dance, fashion shows and fellowship. The event was well attended by Rotary and other community members, most of whom were dressed in colorful Indian outfits!

11/16/23: Attended a prep workshop presented by the City's finance staff on **First Quarter budget review**. This was in preparation for the City Council meeting on 11/21/23 where the budget item was agendaized.

11/21/23: Discussed upcoming projects and issues pertaining to **Community Development** which will appear on 12/5/23 agenda – this was a prep session provided by CDD staff. The Planning Commission deliberations on the same items were reviewed by staff.