



**ADMINISTRATIVE SERVICES DEPARTMENT**

CITY HALL  
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**CITY COUNCIL STAFF REPORT**

Meeting: February 7, 2023

Subject

Consider ratifying Accounts Payable for the period ending November 13, 2022

Recommended Action

Adopt Resolution No. 23-XXX ratifying Accounts Payable for the period ending November 13, 2022

Discussion

As part of the January 17, 2023 City Council Meeting staff brought forward a report on November accounts payable. Staff subsequently reviewed the accounts payable provided and discovered that one week had been missed in the reporting. Staff further reviewed FY 2022-23 accounts payable presented to Council to date to determine that no other weeks are missing. No missing reports were found as all reports have been brought forward to Council.

All four weeks of the November accounts payable reports were included in the January 23, 2023 Audit Committee meeting.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

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Prepared by: Kristina Alfaro, Director of Administrative Services and City Treasurer

Approved for Submission by: Pamela Wu, City Manager

A – Draft Resolution 11.13.22

B – Weekly AP Payment Register for the Period Ending 11.13.22