

CC 06-03-2025

#4

May 20,2025

Minutes

Amended

Attachment A – Draft

Minutes

Desk Item



**DRAFT MINUTES**  
**CUPERTINO CITY COUNCIL**  
Tuesday, May 20, 2025

**REGULAR MEETING**

At 6:00 p.m., Mayor Liang Chao called the Regular City Council Meeting to order in City Hall Conference Room C, 10300 Torre Avenue, Cupertino, CA 95014.

**ROLL CALL**

Present: Mayor Liang Chao, Vice Mayor Kitty Moore, and Councilmembers J.R. Fruen, Sheila Mohan, and R “Ray” Wang. Absent: None.

In open session prior to closed session, Mayor Chao opened the public comment period regarding any items on the agenda. No members of the public requested to speak and Mayor Chao closed the public comment period.

**CLOSED SESSION**

1. Subject: Conference with legal counsel - anticipated litigation; California Government Code Sections 54954(c) and 54956.9(e)(1): (1 case)

Council met with legal counsel regarding the anticipated litigation (1 case).

At 6:~~57~~47 p.m., Mayor Chao recessed the meeting.

**OPEN SESSION**

At 6:~~45~~57 p.m., Mayor Chao reconvened the Regular City Council Meeting in open session and led the Pledge of Allegiance in the Cupertino Community Hall Council Chamber, 10350 Torre Avenue and via teleconference

**ROLL CALL**

Present: Mayor Liang Chao, Vice Mayor Kitty Moore, and Councilmembers J.R. Fruen, Sheila

Mohan, and R “Ray” Wang. Absent: None.

## **CLOSED SESSION REPORT**

City Attorney Floy Andrews reported on the closed session held at 6:00 p.m. There was no reportable action.

## **CEREMONIAL ITEMS**

2. Subject: Recognition of Public Works Week from May 18-24, 2025  
Recommended Action: Recognize Public Works Week from May 18-24, 2025

Mayor Chao recognized Public Works Week from May 18-24, 2025.

## **POSTPONEMENTS AND ORDERS OF THE DAY**

MOTION: Chao moved and Moore seconded to reorder the agenda to move Item 21 Study Session before Item 20 Third Quarter Financial Report. The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Mohan, and Wang. Noes: None. Abstain: None. Absent: None.

## **ORAL COMMUNICATIONS**

Written communications for this item included emails to the Council.

The following members of the public spoke:

Jean Bedord discussed the process for posting written communications for City Council meetings.

Planning Commissioner San Rao (representing self) discussed defunding Capital Improvement Program (CIP) projects.

Rhoda Fry discussed the Foothill-De Anza Community College District’s purchase of McClellan Terrace.

## **CONSENT CALENDAR (Items 3-17)**

Mayor Chao opened the public comment period and the following members of the public spoke.

Jean Bedord (Item 9)

Mayor Chao closed the public comment period.

Councilmembers asked questions and made comments.

MOTION: Wang moved and Moore seconded to approve Items 3-16 on the Consent Calendar. The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Mohan, and Wang. Noes: None. Abstain: None. Absent: None; and

MOTION: Wang moved and Chao seconded to approve Item 17 on the Consent Calendar. The motion passed with the following vote: Ayes: Chao, Moore, and Wang. Noes: Mohan and Fruen. Abstain: None. Absent: None.

3.     Subject: Approval of July 9, 2024 City Council meeting minutes  
          Recommended Action: Approve the July 9, 2024 City Council meeting minutes
4.     Subject: Approval of April 29, 2025 City Council meeting minutes  
          Recommended Action: Approve the April 29, 2025 City Council meeting minutes

Written communications for this item included a supplemental report and Attachment B - Amended Draft Minutes.

5.     Subject: Approval of May 2, 2025 City Council meeting minutes  
          Recommended Action: Approve the May 2, 2025 City Council meeting minutes

Written communications for this item included a supplemental report and Attachment B - Amended Draft Minutes.

6.     Subject: Approval of May 6, 2025 Special City Council meeting minutes  
          Recommended Action: Approve the May 6, 2025 Special City Council meeting minutes
7.     Subject: Approval of May 6, 2025 Regular City Council meeting minutes  
          Recommended Action: Approve the May 6, 2025 Regular City Council meeting minutes

8.     Subject: Consider setting a hearing date of June 17, 2025 to declare brush with potential fire hazard a public nuisance and consider objections to proposed removal through the Cupertino Brush Abatement Program (Wildland-Urban Interface Fire Area); and consider adopting a resolution declaring properties as having potential fire hazards from brush a public nuisance and authorizing removal (Postponed on March 4, 2025)  
          Recommended Action: Adopt Resolution No 25-029 declaring properties as having

potential fire hazards from brush a public nuisance; and set a hearing date of June 17, 2025 to declare brush with potential fire hazard a public nuisance and to hear objections to proposed removal

9. Subject: Ratifying Accounts Payable for the periods ending April 11, 2025 and April 25, 2025

Recommended Action: A. Adopt Resolution No. 25-030 ratifying Accounts Payable for the Period ending April 11, 2025; and

B. Adopt Resolution No. 25-031 ratifying Accounts Payable for the Period ending April 25, 2025

10. Subject: Accept the City's Investment Policy

Recommended Action: Adopt Resolution No. 25-032 accepting the City's Investment Policy

11. Subject: Award a contract to Lisa Molaro dba MudnStix, a sole proprietor/individual, for Ceramics and Art Instruction for a total not-to-exceed amount of \$1,025,000.

Recommended Action: 1. Award a five-year contract to Lisa Molaro dba MudnStix to provide Ceramics and Art Instruction at the Wilson Park Building in the amount not to exceed \$205,000 per year, totaling \$1,025,000; and

2. Authorize the City Manager to execute the contract with Lisa Molaro dba MudnStix when all conditions have been met.

12. Subject: Award a contract to Dan Gertmenian dba Dynamic Teaching, a sole proprietor/individual, for Math Olympiads Instruction for a total not-to-exceed amount of \$1,480,000.

Recommended Action: 1. Award a five-year contract to Dan Gertmenian to provide Math Olympiads Instruction in the amount not to exceed \$296,000 per year, totaling \$1,480,000; and

2. Authorize the City Manager to execute the contract with Dan Gertmenian when all conditions have been met.

13. Subject: Authorize OpenGov renewal contract for budgeting, performance, communications, and reporting software for a total amount of \$222,401 over three years

Recommended Action: Authorize the City Manager to execute an agreement with OpenGov, Inc. to renew a contract for budgeting, performance, communications, and reporting software for a total amount of \$222,401 over three years.

14. Subject: Acceptance of donation from the Houston Living Trust in the amount of \$70,000 for the Cupertino Senior Center.

Recommended Action: Authorize the City of Cupertino to accept a \$70,000 monetary

donation from the Houston Living Trust for the Cupertino Senior Center in accordance with the City's Donation Policy.

Written communications for this item included a supplemental report with staff responses to councilmember questions.

15. Subject: Fiscal Year (FY) 2025/2026 projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by Senate Bill (SB) 1.  
Recommended Action: Adopt Resolution No. 25-033 (Attachment A) establishing a list of projects proposed to be funded by \$1,583,075 of SB 1 revenues, estimated to be received in FY 2025/2026

Written communications for this item included a supplemental report with staff responses to councilmember questions.

16. Subject: Summary Vacation of a Portion of Street Along 21831 Hermosa Avenue  
Recommended Action: Adopt Resolution No. 25-034 summarily vacating a portion of street along 21831 Hermosa Avenue

Written communications for this item included a supplemental report with staff responses to councilmember questions.

17. Subject: Accept Ad-Hoc LRC City Council Subcommittee recommendation regarding SB 753, SB 79, AB 650, AB 340, AB 648, and SB 501  
Recommended Action: Accept the Ad-Hoc LRC City Council Subcommittee recommendation regarding the following:
1. Support SB 753 (Cortese)
  2. Oppose SB 79 (Weiner)
  3. Support AB 650 (Papan)
  4. Oppose AB 340 (Ahrens)
  5. Oppose AB 648 (Zbur)
  6. Support SB 501 (Allen)

**PUBLIC HEARINGS – None**

## **ACTION CALENDAR**

18. Subject: Modification to a previously approved Development Permit and Architectural & Site Approval for the Westport Development including, but not limited to, dwelling count and ground floor retail, Park Land Dedication Fees and minor changes to Building 1. (Application No(s): M-2024-003, ASA-2024-003; Applicant(s): Related California

(Cascade Zak); Location: 21267 Stevens Creek Boulevard; APN #326-27-048) (Continued from May 6, 2025)

Recommended Action: 1. Adopt Resolution No. 25-027 approving the First Addendum to an EIR and approving the Development Permit Amendment (M-2024- 003); and  
2. Adopt Resolution No. 25-028 approving the Architectural and Site Approval Permit (ASA-2024-003).

Written communications for this item included a staff presentation, developer presentation, supplemental report with staff responses to councilmember questions, and emails to the Council.

Councilmembers disclosed any ex parte communications prior to deliberation in this matter.

Senior Planner Gian Martire gave a presentation.

Balint Simsik, Senior Vice President of Development with Related California, and Terry Ervin, Vice President Operations at Oakmont Senior Living, gave a presentation.

Mayor Chao opened the public comment period and the following people spoke.

Nick

Ruben Galvan, representing Norcal Carpenters Union

Jennifer Griffin

Richard Adler

Jean Bedord

Lisa Warren

Rhoda Fry

Planning Commissioner San Rao (representing self)

Housing Commissioner Connie Cunningham (representing self)

Planning Commissioner Seema Lindskog (representing self)

Mayor Chao closed the public comment period.

Councilmembers asked questions and made comments.

AMENDED MOTION: Fruen moved an amended motion to approve the staff-recommended action with the following changes:

1. Amend the Resolution for M-2024-003 at Section 3, Clause 8, entitled  
“Retail/Parkland In-Lieu Dedication Fee” to replace the existing text and to read as follows:

- a. Applicant may increase the proposed retail square footage to 6,500 square feet, with no increased parking requirement for the additional 2,500 square-foot retail component, in exchange for a refund of park in-lieu fees already paid in the amount of \$3 million, with said refund to be made at the time of issuance of building permit, with no further payment of such fees required for the additional thirteen (13) assisted living units proposed (i.e. forego payment of approximately \$300,000).
2. "Retail" here shall consist of the same retail uses as defined in the Heart of the City Specific Plan and shall be a "public accommodation or facility" as that term is defined in California Health and Safety Code section 19955.
3. Authorize the Director of Community Development to approve modifications to the project plans reasonably necessary to accommodate the additional ground floor retail square footage pursuant to the amendment in 1.a. above, including, but not limited to a square footage increase in the floor area at level 6 of the building.
4. Require the City Attorney to make such changes to the Resolutions for M-2024-003 and ASA-2024-003 to give effect to the amendment in 1.a. above and to avoid internal inconsistencies and to confirm the process for effectuating any refund necessary within fourteen (14) days of the adoption of this Resolution.

Fruen's amended motion did not have a second and it was not considered.

MOTION: Chao and Wang seconded the Recommended Action on the agenda to:

1. Adopt Resolution No. 25-027 approving the First Addendum to an EIR and approving the Development Permit Amendment (M-2024- 003); and
2. Adopt Resolution No. 25-028 approving the Architectural and Site Approval Permit (ASA-2024-003).

AMENDMENT: Chao amended the motion as follows:

- Strike Condition 8 in the Draft Resolution for M-2024-003:
  8. ~~RETAIL/PARKLAND IN LIEU OF DEDICATION FEE~~  
~~Applicant to consider increasing the proposed retail square footage to 8,000 square feet, with no increased parking requirement for the additional 4,000 square feet retail component, in exchange for a refund of park in-lieu fees already paid in the approximate amount of \$3.69MM, with no further payment of such fees required for the additional thirteen (13) assisted living units proposed (i.e. forego payment of approximately \$300,000).~~
- Authorize the Director of Community Development to approve modifications to the project plans as reasonably necessary, in line with what Council acts on today. (Wang accepted the amendment).

Chao's amended motion passed with the following vote: Ayes: Chao, Moore, Fruen, and Wang. Noes: Mohan. Abstain: None. Absent: None.



19. Subject: Introduce an Ordinance amending Municipal Code Section 2.04.010 pertaining to Removal of Closed Session Start Time and Clarification that Meetings Rescheduled Due to Holidays or Elections Retain Regular Meeting Status (Continued from May 6, 2025)

Recommended Action: Introduce Ordinance No. 25-2271: "An Ordinance of the City Council of the City of Cupertino amending Title 2, Administration and Personnel, of the City of Cupertino Municipal Code amending Section 2.04.010, pertaining to closed session and regular meetings, by title only, and waive the first reading."

Written communications for this item included a Desk item report Attachment C - Amended Draft Ordinance (redline) and Attachment D - Amended Draft Ordinance (clean).

Mayor Chao opened the public comment period and, seeing no one, Mayor Chao closed the public comment period.

Councilmembers asked questions and made comments.

MOTION: Chao moved and Moore seconded as amended to:

Introduce Ordinance No. 25-2271: "An Ordinance of the City Council of the City of Cupertino amending Title 2, Administration and Personnel, of the City of Cupertino Municipal Code amending Section 2.04.010, pertaining to closed session and regular meetings, by title only, and waive the first reading;" as amended to include the modified version of the language in the Desk Item Report Attachment C - Amended Draft Ordinance (redline).

The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Wang. and Mohan. Noes: None. Abstain: None. Absent: None.

## STUDY SESSION

21. Subject: Study Session regarding possible reactivation of and appropriate scope for the Environmental Review Committee ("ERC") and the Legislative Review Committee ("LRC"), and possibly amending the scope of the Audit Committee

Recommended Action: 1. Environmental Review Committee: Direct the Planning Commission to consider re-enacting the ERC and establishing its appropriate scope of review for recommendation to the City Council.

2. Legislative Review Committee: Direct the current limited scope and limited duration Ad Hoc Legislative Review Subcommittee to consider reenacting the standing Legislative Review Committee and establishing an appropriate scope of review for recommendation to the City Council.

3. Audit Committee: Direct the Audit Committee to consider amending its scope of

review for recommendation to the City Council

As noted under Postponements and Orders of the Day, this item was moved before Item 20.

Mayor Chao opened the public comment period and the following people spoke.

Jennifer Griffin

Planning Commissioner San R (representing self)

Mayor Chao closed the public comment period.

Councilmembers asked questions and made comments.

MOTION: Chao and Moore seconded to:

1. Environmental Review Committee: Direct the Planning Commission to consider re-enacting the ERC and establishing its appropriate scope of review for recommendation to the City Council.
2. Legislative Review Committee: Direct the current limited scope and limited duration Ad Hoc Legislative Review Subcommittee to consider reenacting the standing Legislative Review Committee and establishing an appropriate scope of review for recommendation to the City Council.
3. Audit Committee: Direct the Audit Committee to consider amending its scope of review for recommendation to the City Council

The motion passed with the following vote: Ayes: Chao, Moore, Fruen, Wang. and Mohan. Noes: None. Abstain: None. Absent: None.

At 9:47 p.m. Mayor Chao recessed the meeting and Councilmember Wang left the meeting. The meeting reconvened at 9:53 p.m. with Wang absent.

20. Subject: Accept the City Manager's Third Quarter Financial Report for Fiscal Year 2024-25

Recommended Action: 1. Accept the City Manager's Third Quarter Financial Report for Fiscal Year 2024-25

2. Adopt Resolution No. 25-035 approving Budget Modification No. 2425-390, decreasing appropriations by \$(157,425) and increasing estimated revenues by \$5,411,435.

Written communications for this item included a staff presentation, revised staff presentation, supplemental report with staff responses to councilmember questions, Attachment H – Updated Special Projects - Based on Special Project Policy, Amended

Attachment B - Draft Resolution Exhibit A, Amended Attachment D – Description of Carryovers and Adjustments as of March 31, 2025, and Attachment I - Amended Staff Report Third Quarter Adjustments Table.

As noted under Postponements and Orders of the Day, this item was moved after Item 21.

Director of Administrative Services Kristina Alfaro and Acting Budget Manager Toni Oasay-Anderson gave a presentation.

Mayor Chao opened the public comment period and, seeing no one, Mayor Chao closed the public comment period.

Councilmembers asked questions and made comments.

MOTION: Mohan and Chao seconded to:

1. Accept the City Manager's Third Quarter Financial Report for Fiscal Year 2024-25
2. Adopt Resolution No. 25-035 approving Budget Modification No. 2425-390, decreasing appropriations by \$(157,425) and increasing estimated revenues by \$5,411,435.

The motion passed with the following vote: Ayes: Chao, Moore, Fruen, and Mohan. Noes: None. Abstain: None. Absent: Wang.

#### **ITEMS REMOVED FROM THE CONSENT CALENDAR – None**

#### **CITY MANAGER REPORT**

##### **22.     Subject: City Manager Report**

Acting City Manager Tina Kapoor conducted the City Manager's Report.

#### **ORAL COMMUNICATIONS - CONTINUED – None**

#### **ADJOURNMENT**

At 10:28 p.m., Mayor Chao adjourned the Regular City Council Meeting. There was no Council discussion on the remaining agenda items.

#### **COUNCILMEMBER REPORTS**

##### **23.     Subject: Councilmember Reports**

Councilmembers reported on their various committees and events as provided in the published agenda.

#### **FUTURE AGENDA ITEMS**

The Council did not hear this item.

**24.    Subject: Upcoming Draft Agenda Items Report**

A tentative council meeting agenda calendar was provided in the published agenda.

Minutes prepared by:

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Kirsten Squarcia, City Clerk

CC 06-03-2025

#8

FY 2025-26 Budget Adoption

Desk Item



## ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL  
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### CITY COUNCIL STAFF REPORT

#### DESK ITEM

Meeting: June 3, 2025

#### Agenda Item #8

#### Subject

*Consideration of Recommended Operating and Capital Improvement Program Budgets for Fiscal Year (FY) 2025-26, Adoption of the Operating and Capital Improvement Program Budgets for FY 2025-26, Establishment of the Appropriation Limit, and related actions; Direction on FY 2024-25 City Work Program and Special Projects*

#### Recommended Action

1. *Adopt Resolution No. 25-XXX establishing an Operating Budget of \$131,838,401 for FY 2025-26, which includes the following changes to the FY 2025-26 Proposed Budget, published on May 1, 2025:*
  - a. *Approve the operating budget of \$131,772,435, outlined in the FY 2025-26 Proposed Budget.*
  - b. *Approve a reduction in revenues of \$1,500,000 for transfers in to Fund 580 (\$500,000) and Fund 610 (\$1,000,000) from the General Fund.*
  - c. *Approve a reduction in expenditures of (\$63,733) due to the elimination of the proposed part-time Economic Development Analyst.*
  - d. *Approve additional appropriations of \$146,710 for a proposed Administrative Assistant position in the City Clerk's division to assist with all current and future hybrid Commissions and Committees meetings.*
  - e. *Approve a reduction in expenditures of (\$17,011) due to the elimination of the proposed Assistant Director of Administrative Services*
  - f. *Approve any other recommended changes as directed by City Council*
2. *Adopt Resolution No. 25-XXX establishing a Capital Improvement Program Budget of \$4,225,000 for FY 2025-26.*
3. *Adopt Resolution No. 25-XXX amending the Unrepresented Employees' Compensation Program*
  - a. *Senior Business Systems Analyst Position Description; and*

*b. Code Enforcement Supervisor Position Description*

4. *Adopt Resolution No. 25-XXX amending the Cupertino Employees' Association (CEA) Memorandum of Understanding*
  - a. *Assistant Housing Coordinator Position Description*
5. *Adopt Resolution No. 25-XXX establishing an Appropriation Limit of \$141,134,546 for FY 2025-26*
6. *Provide direction on any remaining past and current City Work Program currently budget and FY 2024-25 Special Projects*
7. *Approve Resolution 25-XXX and Budget modification number 2425-393 to reduce expenditures by \$326,266, in the General Fund to defund three special projects and two City Work Programs*

**Background:**

**Staff's responses to questions received from councilmembers are shown in italics.**

Q1. A resident asked: "The staff recommendation uses an assumption of a 4% staff vacancy rate, whereas the 10-year forecast is at 6%. The operating deficit or lack thereof is drastically different depending on which forecast you use. Is it realistic to use a 4% vacancy rate assumption when we have not ever had this low of a vacancy rate in the past 10 years? Moreover, to note, the vacancy rate does not include contract labor. How can we include this in the assumptions?"

*Staff Response: As outlined in the staff report, the 10-year forecast assumes a 6% vacancy rate for FY 2025-26 and FY 2026-27 to reflect recent trends in vacancy-related savings. This higher rate is used solely for long-term planning and is not included in the Proposed Budget, as it is not possible to predict in advance which positions will remain vacant or for how long. Therefore, the budget does not assume vacancy savings, ensuring a more conservative and responsible financial plan.*

*Vacancy rates prior to FY 2020 averaged between 4–6%. From FY 2020 through FY 2025, the City experienced elevated vacancy levels due to organizational changes, including executive turnover, the impacts of COVID-19, and the CDTFA audit. The forecast assumes the organization will stabilize over time, and beginning in FY 2027-28, reverts to a 4% vacancy rate for the remaining eight years, consistent with a more normalized staffing environment.*

*Contract labor is not included in the vacancy rate but is budgeted separately.*

Q2. A resident asked: "The grants analyst role salary (\$200K+) seems very high relative to average salaries for this type of role. Since the city can only take on a limited number of capital projects at any point in time, and hence grants associated with them, is it necessary for this to be a full-time role? Also, please ensure the city council reviews any grants before they are applied for."

*Staff Response: The grants analyst is in line with the management analyst classification and the salary listed is a fully loaded cost (salary plus benefits). The request for this position is to provide support for citywide grant applications, tracking and reporting along with purchasing support that includes alignment with policies and procedures. It will specifically collaborate with departments that submit grant applications to ensure they meet procurement guidelines and align with policy while assisting with tracking and reporting on grant requirements. The position will additionally support purchasing activities citywide in the review and development of competitive solicitations, development of training and tools, providing staff direct support to ensure alignment with Purchasing Policies and overall support for the implementation and use of the forthcoming Enterprise Resource Planning (ERP) system.*

Q3. A resident asked: "Attachment W shows a multitude of line items for "conferences and training" that total to \$175K (excluding the City Council portion). Can we obtain more detail on this line item? It is important for staff to get training, but this is a pretty high dollar amount."

*Staff Response: As stated on page 28 of the FY26 Proposed Budget document, "As part of a budget reduction strategy, citywide training was significantly reduced across all budget units as part of budget reductions in the last two fiscal years. Staff is requesting the restoration of 50% of the previously reduced training funds. This amount was calculated by comparing the training budgets in materials and contracts from FY 2022–23 to those in FY 2024–25, determining the difference, and then adding back 50% of that difference."*

Q4. A resident asked: "General fund revenues are projected to be down \$14M vs 2022, while general fund expenses are up \$15M vs 2022. This primarily appears to be driven by contract services. Where can the public obtain greater detail on the drivers of contract services expenditures? The staff report noted Hopper in the past year, but not that of previous years."

*Staff Response: Historical information in the staff report only compares to the prior year. To obtain greater detail on the drivers of contract services expenditures in previous years, the public would need to look at prior year final budget documents.*

#### Attachments Provided with Original Staff Report:

##### Attachments for FY 2025-26 Final Budget:

A – Draft Resolution – Operating Budget for Fiscal Year 2025-26

B – Draft Resolution – Capital Budget for Fiscal Year 2025-26

C – Draft Resolution – Appropriations Limit for Fiscal Year 2025-26

D – Budget Adjustments Summary and Detail

E – Appropriation Limit for Fiscal Year 2025-26

F – Appropriation Limit Price and Population Factors for Fiscal Year 2025-26



*G – Proposed Budget Study Session Supplemental Report*  
*H – Planning Commission Adopted Resolution*  
*I – Adopted FY 2025-26 City Work Program Budget Details*  
*J – Code Enforcement Supervisor Position Description*  
*K – Senior Business Systems Analyst Position Description*  
*L – Assistant Housing Coordinator Position Description*  
*M– Unrepresented Employees’ Compensation Program (Redline)*  
*N – Unrepresented Employees’ Compensation Program (Clean)*  
*O – UNREP Salary Schedule (Redline)*  
*P– UNREP Salary Schedule (Clean)*  
*Q – UNREP Salary Effective 7.01.2023*  
*R– Draft Resolution Amending the Unrepresented Employees’ Compensation Program*  
*S – CEA Local 21 Employees’ Compensation Program (Redline)*  
*T – CEA Local 21 Employees’ Compensation Program (Clean)*  
*U – CEA Local 21 Salary Effective 7.01.2023*  
*V – Draft Resolution Amending the CEA Local 21 Employees’ Memorandum of Understanding*  
*W – All Other Department Requests*

*Attachments for FY 2024-25 Special Projects:*

*X - City Council Special Project Policy*  
*Y – All Special Projects from FY25 Q3*  
*Z – CWP Status Updates from FY25 Q3*  
*AA – Current CWP Status Updates for FY23-25*  
*AB – Ongoing Special Projects from FY25 Q3*  
*AC– Maintenance and Equipment Purchase Special Projects from FY25 Q3*  
*AD – Development Special Projects from FY25 Q3*  
*AE – Special Projects as Defined in City Council Special Projects Policy*  
*AF – Draft Resolution to Defund Special Projects*

*Attachments Provided with Supplemental Report:*

*AG – Description of Carryovers and Adjustments as of March 31, 2025*  
*AH - All Special Projects from FY25 Q3*  
*AI – CWP Status Updates from FY25 Q3*  
*AJ – Maintenance and Equipment Purchase Special Projects from FY25 Q3*  
*AK – Special Projects as Defined in City Council Special Projects Policy*

CC 06-03-2025

#8

FY 2025-26 Budget Adoption

Supplemental Report



## ADMINISTRATIVE SERVICES DEPARTMENT

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### CITY COUNCIL STAFF REPORT

#### SUPPLEMENTAL 1

Meeting: June 3, 2025

#### Agenda Item #8

#### Subject

*Consideration of Recommended Operating and Capital Improvement Program Budgets for Fiscal Year (FY) 2025-26, Adoption of the Operating and Capital Improvement Program Budgets for FY 2025-26, Establishment of the Appropriation Limit, and related actions; Direction on FY 2024-25 City Work Program and Special Projects*

#### Recommended Action

1. *Adopt Resolution No. 25-XXX establishing an Operating Budget of \$131,838,401 for FY 2025-26, which includes the following changes to the FY 2025-26 Proposed Budget, published on May 1, 2025:*
  - a. *Approve the operating budget of \$131,772,435, outlined in the FY 2025-26 Proposed Budget.*
  - b. *Approve a reduction in revenues of \$1,500,000 for transfers in to Fund 580 (\$500,000) and Fund 610 (\$1,000,000) from the General Fund.*
  - c. *Approve a reduction in expenditures of (\$63,733) due to the elimination of the proposed part-time Economic Development Analyst.*
  - d. *Approve additional appropriations of \$146,710 for a proposed Administrative Assistant position in the City Clerk's division to assist with all current and future hybrid Commissions and Committees meetings.*
  - e. *Approve a reduction in expenditures of (\$17,011) due to the elimination of the proposed Assistant Director of Administrative Services*
  - f. *Approve any other recommended changes as directed by City Council*
2. *Adopt Resolution No. 25-XXX establishing a Capital Improvement Program Budget of \$4,225,000 for FY 2025-26.*
3. *Adopt Resolution No. 25-XXX amending the Unrepresented Employees' Compensation Program*
  - a. *Senior Business Systems Analyst Position Description; and*

*b. Code Enforcement Supervisor Position Description*

4. *Adopt Resolution No. 25-XXX amending the Cupertino Employees' Association (CEA) Memorandum of Understanding*
  - a. *Assistant Housing Coordinator Position Description*
5. *Adopt Resolution No. 25-XXX establishing an Appropriation Limit of \$141,134,546 for FY 2025-26*
6. *Provide direction on any remaining past and current City Work Program currently budget and FY 2024-25 Special Projects*
7. *Approve Resolution 25-XXX and Budget modification number 2425-393 to reduce expenditures by \$326,266, in the General Fund to defund three special projects and two City Work Programs*

**Background:**

**Staff's responses to questions received from councilmembers are shown in italics.**

Q1: I learned that the \$10,000 for the current work program item on block leader/neighborhood watch program, to be defunded, includes funding for the block parties. Once it is defunded, there would be no funding for block parties? Or there are already other funding in the base budget for block parties?

*Staff Response: Based on volunteer feedback, it was shown that a barrier to hosting block parties was the expense. In response, the city council approved a city work program item totaling \$10,000, that allowed up to \$300 each for block leaders to host block parties. The funding could only be used toward food and/or renting tables and chairs (California State Code 8314). To be eligible, the block needed to apply for and receive an approved block party permit. Each block is eligible for one grant each year. More information can be found on the city website: [Block Party Grant](#)*

*Marketing on this city grant was done through emails, social media, and conversations with the block leaders. A total of 54 block parties were held in FY 2024-2025. All block leaders were made aware of the \$300 when applying for their block party, but only one block took advantage of the funding.*

*If the funding from the city work program for this item is defunded, there is no other funding for block leaders related to block parties.*

Q2: The total budget for the "Community Outreach and Neighborhood Watch" program (pages 308-309) is \$224,076. But the budget page only breaks it down by category, not by program details. I would like to know what items are currently funded under this program to provide support, for example what specific support is there for block leader or neighborhood watch program?

*Staff Response:*

<i>Expenditures</i>	<i>Description of Expenses</i>	<i>FY 25-26 Proposed Budget</i>
<i>Staffing Expenses</i>	<i>Employee Compensation &amp; Benefits</i>	<i>\$164,235</i>
<i>Meeting Expenses</i>	<i>Annual block leader meeting for development and acknowledgment of volunteers</i>	<i>\$2,364</i>
<i>General Supplies</i>	<i>Marketing, communications, supplies for block leaders, promotional materials for marketing, tabling, and events. Includes National Night Out and marketing, programs, and events for neighborhood watch/public safety.</i>	<i>\$6,492</i>
<i>Cost Allocation</i>	<i>Distribution of shared or indirect costs (overhead) across various departments/division</i>	<i>\$51,985</i>
<i>Total</i>		<i>\$225,076</i>

Q3: A community member wrote: "Purchasing – Admin Services – Grants Analyst (New Position) = \$207,883 Why is this position buried here when other positions are listed together as new positions?" I assume there is a good reason. Please help clarify it.

*Staff Response: The Grants Analyst is listed in the staff report page 17 along with all other new position requests. Note that all other position requests are listed in the respective department requesting it. Total new positions both full-time and part-time and new classification requests being requested can be found starting on page 17 of the staff report. The positions originally requested can be found on page 26 of the FY 2025-26 Proposed Budget.*

Q4: In the Supplemental information the following table corrects the Transfers In and Transfers Out issue of the numbers not matching, screenshot below with the yellow highlighting. In the Resolution, screenshot below the table with highlighting, the Transfers again don't match.

2025-26 Proposed Budget							
Revenue Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Sales Tax	11,983,958	-	-	-	-	-	11,983,958
Property Tax	35,413,310	-	-	-	-	-	35,413,310
Transient Occupancy	7,500,000	-	-	-	-	-	7,500,000
Utility Tax	4,206,907	-	-	-	-	-	4,206,907
Franchise Fees	4,394,563	-	-	-	-	-	4,394,563
Other Taxes	1,736,718	4,637,703	-	-	-	-	6,374,421
Licenses & Permits	4,261,859	-	-	-	-	-	4,261,859
Use of Money & Property	6,538,880	749,830	-	-	531,450	99,701	7,919,861
Intergovernmental	3,569,332	5,351,721	-	-	14,812	-	8,935,865
Charges for Services	15,162,032	1,504,373	-	-	5,044,822	5,331,124	27,042,351
Fines & Forfeitures	410,760	10,000	-	-	-	-	420,760
Miscellaneous	1,668,815	1,519	-	-	-	-	1,670,334
Other Financing Sources	367,000	-	-	-	-	553,531	920,531
Transfers In	15,000	2,067,000	2,676,600	4,000,000	1,235,000	2,616,053	12,609,653
<b>TOTAL REVENUES</b>	<b>\$ 97,229,134</b>	<b>\$ 14,322,146</b>	<b>\$ 2,676,600</b>	<b>\$ 4,000,000</b>	<b>\$ 6,826,084</b>	<b>\$ 8,600,409</b>	<b>\$ 133,654,373</b>

2025-26 Proposed Budget							
Appropriation Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Employee Compensation	24,182,741	1,602,256	-	-	2,010,726	1,720,661	29,516,384
Employee Benefits	10,595,638	797,878	-	-	746,937	2,347,371	14,487,824
Materials	6,174,481	1,013,894	-	-	758,663	1,297,849	9,244,887
Contract Services	31,496,502	692,575	-	225,000	3,578,026	1,730,697	37,722,800
Cost Allocation	11,993,327	2,197,032	-	-	1,676,251	949,737	16,816,347
Capital Outlays	274,433	1,583,075	-	2,000,000	-	-	3,857,508
Special Projects	2,694,000	2,908,412	-	-	160,000	1,039,000	6,801,412
Contingencies	50,000	-	-	-	-	-	50,000
Debt Service	-	-	2,676,600	-	-	-	2,676,600
Transfers Out	10,594,653	15,000	-	2,000,000	-	-	12,609,653
Other Financing Uses	1,065,000	-	-	-	222,567	926,453	2,214,020
<b>TOTAL EXPENDITURES</b>	<b>\$ 99,120,775</b>	<b>\$ 10,810,122</b>	<b>\$ 2,676,600</b>	<b>\$ 4,225,000</b>	<b>\$ 9,153,170</b>	<b>\$ 10,011,768</b>	<b>\$ 135,997,435</b>
<b>CHANGE IN FUND BALANCE/</b>	<b>\$ (1,891,641)</b>	<b>\$ 3,512,024</b>	<b>\$ -</b>	<b>\$ (225,000)</b>	<b>\$ (2,327,086)</b>	<b>\$ (1,411,359)</b>	<b>\$ (2,343,062)</b>

Exhibit A

FISCAL YEAR 2025-26 FINAL OPERATING BUDGET  
FINANCIAL OVERVIEW BY FUND

Revenue Categories	2025-26 Final Budget						
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Sales Tax	11,983,958	-	-	-	-	-	11,983,958
Property Tax	35,413,310	-	-	-	-	-	35,413,310
Transient Occupancy	7,500,000	-	-	-	-	-	7,500,000
Utility Tax	4,206,907	-	-	-	-	-	4,206,907
Franchise Fees	4,394,563	-	-	-	-	-	4,394,563
Other Taxes	1,736,718	4,637,703	-	-	-	-	6,374,421
Licenses & Permits	4,261,859	-	-	-	-	-	4,261,859
Use of Money & Property	6,538,880	1,190,398	-	-	531,450	99,701	8,360,429
Intergovernmental	3,569,332	5,335,717	-	-	14,812	-	8,919,861
Charges for Services	15,162,032	1,504,373	-	-	5,044,822	5,331,124	27,042,351
Fines & Forfeitures	410,760	10,000	-	-	-	-	420,760
Miscellaneous	1,668,815	1,519	-	-	-	-	1,670,334
Other Financing Sources	367,000	-	-	-	-	553,531	920,531
Transfers In	15,000	2,067,000	2,676,600	-	1,235,000	2,616,053	8,609,653
<b>TOTAL REVENUES</b>	<b>\$ 97,229,134</b>	<b>\$ 14,746,710</b>	<b>\$ 2,676,600</b>	<b>\$ -</b>	<b>\$ 6,826,084</b>	<b>\$ 8,600,409</b>	<b>\$ 130,078,937</b>

Appropriation Categories	2025-26 Final Budget						
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Employee Compensation	24,200,418	1,602,256	-	-	2,010,726	1,720,661	29,534,061
Employee Benefits	10,643,927	797,878	-	-	746,937	2,347,371	14,536,113
Materials	6,174,481	1,013,894	-	-	758,663	1,297,849	9,244,887
Contract Services	31,496,502	692,575	-	-	3,578,026	1,730,697	37,497,800
Cost Allocation	11,993,327	2,197,032	-	-	1,676,251	949,737	16,816,347
Capital Outlays	274,433	1,583,075	-	-	-	-	1,857,508
Special Projects	2,694,000	2,908,412	-	-	160,000	1,039,000	6,801,412
Contingencies	50,000	-	-	-	-	-	50,000
Debt Service	-	-	2,676,600	-	-	-	2,676,600
Transfers Out	10,594,653	15,000	-	-	-	-	10,609,653
Other Financing Uses	1,065,000	-	-	-	222,567	926,453	2,214,020
<b>TOTAL EXPENDITURES</b>	<b>\$ 99,186,741</b>	<b>\$ 10,810,122</b>	<b>\$ 2,676,600</b>	<b>\$ -</b>	<b>\$ 9,153,170</b>	<b>\$ 10,011,768</b>	<b>\$ 131,838,401</b>

<b>CHANGE IN FUND BALANCE/NET POSITION</b>	<b>\$ (1,957,607)</b>	<b>\$ 3,936,588</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,327,086)</b>	<b>\$ (1,411,359)</b>	<b>\$ (1,759,464)</b>
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*Staff Response: The operating and capital budgets have historically been adopted via separate resolutions. When combined the totals will match. Also note that the Final Budget attachments have been updated to include changes since the proposed budget was printed and will not match totals in the proposed budget document in some categories. The total budget requested to be adopted \$136,063,401 includes both operation and capital budgets. This is stated in the first sentence of the executive summary on page one of the staff report.*

*Transfer In combining both resolutions*

	Operating Resolution	Capital Resolution	Recommended Final Budget
Transfer In	\$8,609,653	\$4,000,000	\$12,609,653
Transfers Out	\$10,609,653	\$2,000,000	\$12,609,653
Total Revenue	\$130,078,937	\$3,575,436	\$133,654,373
Total Expenditures	\$131,838,401	\$4,225,000	\$136,063,401

# Operating Resolution – Financial Overview by Fund

## Exhibit A

### FISCAL YEAR 2025-26 FINAL OPERATING BUDGET FINANCIAL OVERVIEW BY FUND

Revenue Categories	2025-26 Final Budget						
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Sales Tax	11,983,958	-	-	-	-	-	11,983,958
Property Tax	35,413,310	-	-	-	-	-	35,413,310
Transient Occupancy	7,500,000	-	-	-	-	-	7,500,000
Utility Tax	4,206,907	-	-	-	-	-	4,206,907
Franchise Fees	4,394,563	-	-	-	-	-	4,394,563
Other Taxes	1,736,718	4,637,703	-	-	-	-	6,374,421
Licenses & Permits	4,261,859	-	-	-	-	-	4,261,859
Use of Money & Property	6,538,880	1,190,398	-	-	531,450	99,701	8,360,429
Intergovernmental	3,569,332	5,335,717	-	-	14,812	-	8,919,861
Charges for Services	15,162,032	1,504,373	-	-	5,044,822	5,331,124	27,042,351
Fines & Forfeitures	410,760	10,000	-	-	-	-	420,760
Miscellaneous	1,668,815	1,519	-	-	-	-	1,670,334
Other Financing Sources	367,000	-	-	-	-	553,531	920,531
Transfers In	15,000	2,067,000	2,676,600	-	1,235,000	2,616,053	8,609,653
<b>TOTAL REVENUES</b>	<b>\$ 97,229,134</b>	<b>\$ 14,746,710</b>	<b>\$ 2,676,600</b>	<b>\$ -</b>	<b>\$ 6,826,084</b>	<b>\$ 8,600,409</b>	<b>\$ 130,078,937</b>

Appropriation Categories	2025-26 Final Budget						
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Employee Compensation	24,200,418	1,602,256	-	-	2,010,726	1,720,661	29,534,061
Employee Benefits	10,643,927	797,878	-	-	746,937	2,347,371	14,536,113
Materials	6,174,481	1,013,894	-	-	758,663	1,297,849	9,244,887
Contract Services	31,496,502	692,575	-	-	3,578,026	1,730,697	37,497,800
Cost Allocation	11,993,327	2,197,032	-	-	1,676,251	949,737	16,816,347
Capital Outlays	274,433	1,583,075	-	-	-	-	1,857,508
Special Projects	2,694,000	2,908,412	-	-	160,000	1,039,000	6,801,412
Contingencies	50,000	-	-	-	-	-	50,000
Debt Service	-	-	2,676,600	-	-	-	2,676,600
Transfers Out	10,594,653	15,000	-	-	-	-	10,609,653
Other Financing Uses	1,065,000	-	-	-	222,567	926,453	2,214,020
<b>TOTAL EXPENDITURES</b>	<b>\$ 99,186,741</b>	<b>\$ 10,810,122</b>	<b>\$ 2,676,600</b>	<b>\$ -</b>	<b>\$ 9,153,170</b>	<b>\$ 10,011,768</b>	<b>\$ 131,838,401</b>

<b>CHANGE IN FUND BALANCE/NET POSITION</b>	<b>\$ (1,957,607)</b>	<b>\$ 3,936,588</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,327,086)</b>	<b>\$ (1,411,359)</b>	<b>\$ (1,759,464)</b>
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# Capital Resolution – Financial Overview by Fund

## Exhibit A

### FISCAL YEAR 2025-26 FINAL CAPITAL IMPROVEMENT PROGRAM BUDGET FINANCIAL OVERVIEW BY FUND

Revenue Categories	2025-26 Final Budget						
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Sales Tax	-	-	-	-	-	-	-
Property Tax	-	-	-	-	-	-	-
Transient Occupancy	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Use of Money & Property	-	(440,568)	-	-	-	-	(440,568)
Intergovernmental	-	16,004	-	-	-	-	16,004
Charges for Services	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
Transfers In	-	-	-	4,000,000	-	-	4,000,000
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ (424,564)</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,575,436</b>

Appropriation Categories	2025-26 Final Budget						
	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds
Employee Compensation	-	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-	-
Materials	-	-	-	-	-	-	-
Contract Services	-	-	-	225,000	-	-	225,000
Cost Allocation	-	-	-	-	-	-	-
Capital Outlays	-	-	-	2,000,000	-	-	2,000,000
Special Projects	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Transfers Out	-	-	-	2,000,000	-	-	2,000,000
Other Financing Uses	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,225,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,225,000</b>

<b>CHANGE IN FUND BALANCE/ NET POSITION</b>	<b>\$ -</b>	<b>\$ (424,564)</b>	<b>\$ -</b>	<b>\$ (225,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (649,564)</b>
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## Combined – Financial Overview by Fund

CC 06-03-2025  
212 of 1012

2025-26 Proposed Budget								
Revenue Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds	
Sales Tax	11,983,958	-	-	-	-	-	-	11,983,958
Property Tax	35,413,310	-	-	-	-	-	-	35,413,310
Transient Occupancy	7,500,000	-	-	-	-	-	-	7,500,000
Utility Tax	4,206,907	-	-	-	-	-	-	4,206,907
Franchise Fees	4,394,563	-	-	-	-	-	-	4,394,563
Other Taxes	1,736,718	4,637,703	-	-	-	-	-	6,374,421
Licenses & Permits	4,261,859	-	-	-	-	-	-	4,261,859
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Charges for Services	15,162,032	1,504,373	-	-	5,044,822	5,331,124	-	27,042,351
Fines & Forfeitures	410,760	10,000	-	-	-	-	-	420,760
Miscellaneous	1,668,815	1,519	-	-	-	-	-	1,670,334
Other Financing Sources	367,000	-	-	-	-	553,531	-	920,531
Transfers In	15,000	2,067,000	2,676,600	4,000,000	1,235,000	2,616,053	-	12,609,653
TOTAL REVENUES	\$ 97,229,134	\$ 14,322,146	\$ 2,676,600	\$ 4,000,000	\$ 6,826,084	\$ 8,600,409	\$ -	\$ 133,654,373

2025-26 Proposed Budget								
Appropriation Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	All Funds	
Employee Compensation	24,182,741	1,602,256	-	-	2,010,726	1,720,661	-	29,516,384
Employee Benefits	10,595,638	797,878	-	-	746,937	2,347,371	-	14,487,824
Materials	6,174,481	1,013,894	-	-	758,663	1,297,849	-	9,244,887
Contract Services	31,496,502	692,575	-	225,000	3,578,026	1,730,697	-	37,722,800
Cost Allocation	11,993,327	2,197,032	-	-	1,676,251	949,737	-	16,816,347
Capital Outlays	274,433	1,583,075	-	2,000,000	-	-	-	3,857,508
Special Projects	2,694,000	2,908,412	-	-	160,000	1,039,000	-	6,801,412
Contingencies	50,000	-	-	-	-	-	-	50,000
Debt Service	-	-	2,676,600	-	-	-	-	2,676,600
Transfers Out	10,594,653	15,000	-	2,000,000	-	-	-	12,609,653
Other Financing Uses	1,065,000	-	-	-	222,567	926,453	-	2,214,020
TOTAL EXPENDITURES	\$ 99,120,775	\$ 10,810,122	\$ 2,676,600	\$ 4,225,000	\$ 9,153,170	\$ 10,011,768	\$ -	\$ 135,997,435

CHANGE IN FUND BALANCE/	\$ (1,891,641)	\$ 3,512,024	\$ -	\$ (225,000)	\$ (2,327,086)	\$ (1,411,359)	\$ -	\$ (2,343,062)
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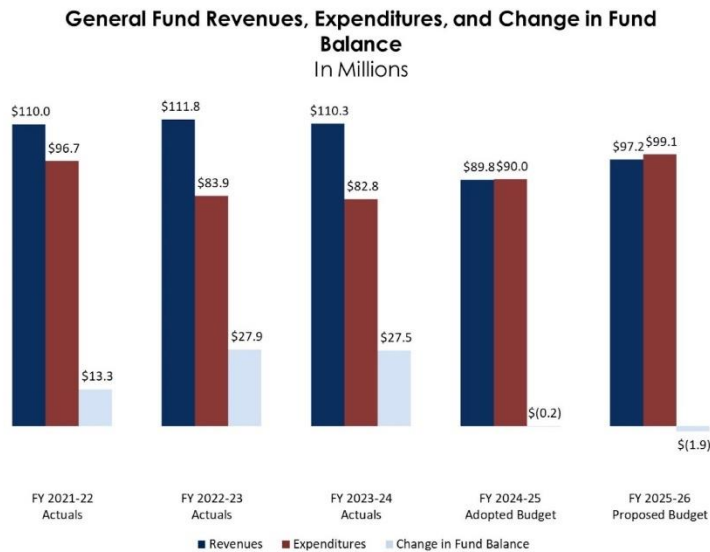
Q5: We have been making budget adjustment with each quarterly update. Please provide a table with the adjustments from each quarterly update so that we can compare the FY 2025-26 budget with the FY 2024-25 budget and have a better picture of what adjustments have been made, rather than just a snapshot since the last Budget Study Session on May 15?

*Staff Response: Please see Attachment D that was provided with the Third Quarter report that went to council on May 20, 2025.*

<https://cupertino.legistar.com/LegislationDetail.aspx?ID=7400385&GUID=DEDDCA1C-8FDE-485F-954C-50D291F29485&Options=&Search=>

Q6: This is a question that has been on my mind when I compare the expenditures with previous years.

This chart demonstrates it well.



Although we have "cut budget", what we have cut is only "the budgeted amount" since we have over-budgeted. But we have not cut the actual expenditure at all. Some areas might be cut, but other areas increased, which results in more expenditures than before.

In fact, we have been spending more than before in the past two years, while we are "saying" that we are "cutting budget".

Is that the correct observation?

It seems we have more requests from the departments, given the false impression that we have cut back enough and now we have money to spent?

Fiscal Year	Revenue (\$M)	Expenditure (\$M)
2018–19	76.9	77.6
2019–20	87.1	80.1
2020–21	89.6	89.8
2021–22	89.6	89.8
2022–23	94.7	95.2
2023–24	75.9	90.0
2024–25	89.8	90.0
2025–26	97.2	99.1

Now, the labor negotiations will likely result in more expenditures. So, we are going to be in a significant deficit as a result? Maybe I am confused.

*Staff Response: The chart included shows actuals for two years and budget for two years. When comparing it is best to compare budget to budget or actuals to actuals. This chart does show that actuals are on a downward trend from FY22 at \$96.7 million to FY24 at \$82.8 million. Budget cuts occurred in FY24 and FY25, so actuals shown here do not consider these reductions. Lastly, budget is trending about 10% above prior year actuals.*

*Regarding labor negotiations, we will likely estimate a greater deficit, but the amount will depend on what is approved by City Council. Staff will bring an updated forecast and discuss fiscal impacts once a tentative agreement is reached.*

Q7: The actual [Sister City & Friendship City] policy clearly states the large City facility use is for a community event, not meetings of the committee which the [5/29/25] memo possibly is indicating so I am wanting more information about that.

*Staff Response: Correct, complementary access to the large City facilities is intended for up to three community events per Sister City per fiscal year. Large City facilities are not intended for regular Sister City organization meetings.*

Q8: Reading the Supplemental Report for Item 8 I see the following regarding Sister Cities and would like to know how much this costs:

- Providing access to postage, fax, copying and printing equipment to Sister City Committee members for support of Sister City events in which the City is participating. City staff is not responsible for preparing mailings or printed materials Does access mean we pay for postage and paper? If so, what has the cost been, city wide mailings can be expensive.

Staff Response:

The City has not provided access to postage, fax, copying, or printing equipment to Sister City Committee members within the past five years. There has been \$0 cost to the City for any postage, fax, copying, or printing related to the Sister Cities program.

In FY 25, staff has prepared 35 certificates. The cost for 35 sheets of paper is \$11.48, and the certificate folders are \$111.65, bringing the total to \$123.13

Q9: Please provide the community events which account for the following Large Meeting Room Uses (what event, what room, who in the community was able to attend?)

Staff Response: The events in October held in the large meeting room were for delegation visits, with attendance coordinated by the Sister City representatives. For example, at the Toyokawa student exchange dinner and farewell events, Cupertino host families were invited to attend. The Bell Ringing for Peace event is open to the public. Please see the table below for a complete list of FY24-25 Large Meeting Room Uses:

<b>Sister City Organization</b>	<b>Date</b>	<b>Large Meeting Room</b>	<b>Event</b>	<b>Hourly Rate</b>	<b>Time</b>	<b>Reservation TOTAL</b>
<b>Toyokawa</b>	8/6/2024	Memorial Park Picnic	Bell Ringing for Peace / Student Exchange Delegation	\$113	1 Hour	\$113
	10/21/2024	Cupertino Room	Student Exchange Delegation / Dinner w/ Mayor	\$30	6 Hours	\$180
	10/23/2024	Community Hall	Farewell to Student Exchange Delegation	\$30	2 Hours	\$60
					<b>TOTAL</b>	<b>\$353</b>
<b>Hsinchu</b>	11/1/2024	Cupertino Room	Student Exchange Delegation	\$30	6 Hours	\$180
					<b>TOTAL</b>	<b>\$180</b>
<b>Cupertino</b>	5/23/2025	Community Hall	Student Exchange Delegation	\$30	2 Hours	\$60
					<b>TOTAL</b>	<b>\$60</b>
<b>Bhubaneswar</b>	4/18/2025	Community Hall (Weekend \$\$ Rate)	Student Exchange Delegation	\$80	4.5 Hours	\$360
					<b>TOTAL</b>	<b>\$360</b>
					<b>TOTAL</b>	<b>\$953</b>

Q10: The budget states "It is recommended that City Council approve a budget of \$1,527,704 for the Human Resources program. This represents an increase of \$60,177 (4.1%) from the FY 2024-25 Adopted Budget.

This program also includes proposed budget requests of \$5,000 for recurring costs for Diversity, Equity, and Inclusion (DEI) events for internal staff-related events. This budget also includes requests for \$10,000 for City-Wide Employee Events which includes the Annual Wellness Fair."

Q11-1: What's the remaining increase of \$45k come from?

Q11-2: What's in the current year (FY 2024-25) program for city-wide employee events, such as the annual summer BBQ etc? Is the \$10,000 in addition to current events? Please list what are the current events and what are the new events covered by the \$10,000 budget request.

Q11-3: What's in the current year (FY 2024-25) program for "internal staff-related events"? Is the \$5,000 in addition to the current program? Please list what are the current events and what are the new events covered by the \$5,000 budget request.

*Staff Response:*

*Q11-1*

- *Approximately \$5,000 for SB553 Training (violence in the workplace)*
- *Approximately \$10,000 for Purple American Sign Language (ASL) translation services*
- *Approximately \$27,000 transfer from Public Works to HR Budget for OSHA compliance training*
- *Approximately \$3,000 in CPI adjustment to previous budget line items e.g. LiveScan, DOJ, Preemployment Physicals, etc.*

*Q11-2 Existing Events (\$15,500, with \$10,500 in HR Budget)*

- *2025 Public Service Appreciation week for approximately \$5,000 which is anticipated to be paid out of the City Manager Contingency fund.*
- *\$8,000 for annual years of service BBQ combined with end of year holiday event. Last year's end of year holiday event was folded into an employee Townhall and breakfast was served and paid out of the CM's contingency fund, so that expense is being moved to the HR budget.*
- *\$2,500 for an annual employee health and benefit fair to provide a wellness event as well as light refreshments.*

*Increase to Existing Events/New events (\$10,000)*

- *Existing Event but needs additional funding, \$1,500 each for 2 DEI employee webinars*
- *Existing event but no prior city funding, \$2,000 requested to pay for employee onsite cultural events e.g. Lunar New Year, Hispanic Heritage, etc. Assumes 5 events annually.*
- *New Event, \$5,000 for 2026 Public Service Appreciation Week, existing event but asking for permanent funding outside of the City Managers' Contingency Fund.*
- *\$2,000 requested to pay for employee onsite cultural events e.g. Lunar New Year, Hispanic Heritage, etc. (New)*

Q12: A community member wrote: "Citywide Conferences and Training (multiple) \$27,399 What's the difference between this and "training" listed elsewhere?"  
Please help clarify it.

*Staff Response: Training listed in Admin Services for purchasing is one-time training costs. Training costs listed for citywide training are being requested citywide not only in admin services, which is a budget add-back as training was greatly reduced as part of the budget reduction strategy and may include annual conferences and training.*

Q13: A community member wrote: "NOTE that \$780k for Fleet - Vehicle Assets! Can they be stretched out? Where is the income from selling them used?"  
Please help clarify it.

*Staff Response: Proceeds from the sale of vehicles are returned to the fund from which the assets were originally purchased (Fund 630 – Vehicle/Equipment Replacement). These proceeds are reflected in that fund's financial statements and contribute to its ending fund balance, making them available for future use.*

*The City has "pushed" the replacement period of each of the vehicles being replaced this year. Each vehicle will exceed the recommended replacement period by at least 2 years3 years, and in some cases as much as 16 years. Two of the vehicles with the shortest "life spans" have experienced some maintenance issues.*

Q14: I see the CIP Budget has been broken out to a separate Resolution, but where is the consolidated budget with the Capital Project Funds which we had in the Proposed Budget originally? Should the Proposed Budget be republished with the errors fixed?

*Staff Response: CIP has always been a separate resolution. There is no consolidated resolution. Both Operating and CIP resolutions when viewed together establish the FY 2025-26 Adopted Budget. Proposed is a draft document, and all errors are corrected with the printing of the adopted budget and therefore reprinting is not necessary.*

**Attachments Provided with Original Staff Report:**

*Attachments for FY 2025-26 Final Budget:*

- A – Draft Resolution – Operating Budget for Fiscal Year 2025-26*
- B – Draft Resolution – Capital Budget for Fiscal Year 2025-26*
- C – Draft Resolution – Appropriations Limit for Fiscal Year 2025-26*
- D – Budget Adjustments Summary and Detail*
- E – Appropriation Limit for Fiscal Year 2025-26*
- F – Appropriation Limit Price and Population Factors for Fiscal Year 2025-26*
- G – Proposed Budget Study Session Supplemental Report*
- H – Planning Commission Adopted Resolution*
- I – Adopted FY 2025-26 City Work Program Budget Details*
- J – Code Enforcement Supervisor Position Description*

*K – Senior Business Systems Analyst Position Description*  
*L – Assistant Housing Coordinator Position Description*  
*M– Unrepresented Employees’ Compensation Program (Redline)*  
*N – Unrepresented Employees’ Compensation Program (Clean)*  
*O – UNREP Salary Schedule (Redline)*  
*P– UNREP Salary Schedule (Clean)*  
*Q – UNREP Salary Effective 7.01.2023*  
*R– Draft Resolution Amending the Unrepresented Employees’ Compensation Program*  
*S – CEA Local 21 Employees’ Compensation Program (Redline)*  
*T – CEA Local 21 Employees’ Compensation Program (Clean)*  
*U – CEA Local 21 Salary Effective 7.01.2023*  
*V – Draft Resolution Amending the CEA Local 21 Employees’ Memorandum of Understanding*  
*W – All Other Department Requests*

*Attachments for FY 2024-25 Special Projects:*

*X - City Council Special Project Policy*  
*Y – All Special Projects from FY25 Q3*  
*Z – CWP Status Updates from FY25 Q3*  
*AA – Current CWP Status Updates for FY23-25*  
*AB – Ongoing Special Projects from FY25 Q3*  
*AC– Maintenance and Equipment Purchase Special Projects from FY25 Q3*  
*AD – Development Special Projects from FY25 Q3*  
*AE – Special Projects as Defined in City Council Special Projects Policy*  
*AF – Draft Resolution to Defund Special Projects*

**Attachments Provided with Supplemental Report:**

*AG – Description of Carryovers and Adjustments as of March 31, 2025*  
*AH - All Special Projects from FY25 Q3*  
*AI – CWP Status Updates from FY25 Q3*  
*AJ – Maintenance and Equipment Purchase Special Projects from FY25 Q3*  
*AK – Special Projects as Defined in City Council Special Projects Policy*



**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
<b>BUDGET CARRYOVERS</b>			
Budget Carryover	100 General Fund	FY24 Avocette June Invoice 2407CU1	(7,605)
Budget Carryover	100 General Fund	Baker Tilly BT2811892 ph1 last invoice	(4,450)
Budget Carryover	100 General Fund	ACCELA and Project Dox trainings	10,000
Budget Carryover	100 General Fund	AV and Current Control Room Support	16,840
Budget Carryover	100 General Fund	ChatBot one year pilot	25,000
Budget Carryover	100 General Fund	Energy System one year pilot	45,000
Budget Carryover	100 General Fund	Foothill De-Anza Student Internship Program	120,618
Budget Carryover	100 General Fund	Senior Center improvements	32,675
Budget Carryover	100 General Fund	Senior Center improvements/Wilson park projector	8,289
Budget Carryover	100 General Fund	Tyler's New World functionality	34,985
Budget Carryover	100 General Fund	CWP tree list	50,000
Budget Carryover	100 General Fund	General Plan	239,805
Budget Carryover	100 General Fund	Laserfiche Planning Map Scanning	726
Budget Carryover	100 General Fund	Marina Plaza	23,317
Budget Carryover	100 General Fund	Residential/Mixed Use Design	194,922
Budget Carryover	100 General Fund	The Hamptons	108,640
Budget Carryover	100 General Fund	Vallco SB35/Rise	109,207
Budget Carryover	100 General Fund	VTC	18,906,634
Budget Carryover	100 General Fund	Westport	55,339
Budget Carryover	100 General Fund	Executive Recruitment	35,000
Budget Carryover	100 General Fund	Moss Adams Citywide policy review	13,000
Budget Carryover	100 General Fund	Cover bank charges	10,008
Budget Carryover	100 General Fund	Donated funds plus program expansion	7,868
Budget Carryover	100 General Fund	General supplies FY25 delivery	1,346
Budget Carryover	100 General Fund	Office supplies FY25 delivery	130
Budget Carryover	100 General Fund	QCC Conference room chairs	2,350
Budget Carryover	100 General Fund	Stay Active Fund	49,086
Budget Carryover	100 General Fund	Uniform FY25 delivery	2,801
Budget Carryover	100 General Fund	4H sprinkler replacement	9,571
Budget Carryover	100 General Fund	5 benches	9,000
Budget Carryover	100 General Fund	backflow device Lincoln elementary	3,900
Budget Carryover	100 General Fund	banner replacement	4,073
Budget Carryover	100 General Fund	banner replacement/outreach mailers	4,038
Budget Carryover	100 General Fund	Citywide facility remodel/reconfiguration	61,416
Budget Carryover	100 General Fund	Climate AP Vision Summary Doc	10,000
Budget Carryover	100 General Fund	Contract services	6,855
Budget Carryover	100 General Fund	Crossing guard services ongoing	16,542
Budget Carryover	100 General Fund	CWP bicycle facilities in progress	50,000
Budget Carryover	100 General Fund	CWP Electrification Study	9,999
Budget Carryover	100 General Fund	CWP Revisit 5G in progress	250,000

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
Budget Carryover	100 General Fund	CWP tree list	60,000
Budget Carryover	100 General Fund	Don Burnett Bridge inspection/median repairs	315,705
Budget Carryover	100 General Fund	Electric cooking workshop	6,400
Budget Carryover	100 General Fund	Emerald ash borer treatment	30,000
Budget Carryover	100 General Fund	Fence replacement	21,293
Budget Carryover	100 General Fund	Glass replacement in progress	8,338
Budget Carryover	100 General Fund	Irrigation controller settlement in progress	103,785
Budget Carryover	100 General Fund	Kitchen HVAC unit replacement	121,675
Budget Carryover	100 General Fund	Lead free back flow devices	12,500
Budget Carryover	100 General Fund	Library HVAC ventilation	42,800
Budget Carryover	100 General Fund	LOS to VMT standards in progress	60
Budget Carryover	100 General Fund	Muni Water system in progress	5,811
Budget Carryover	100 General Fund	New staff membership/dues	7,302
Budget Carryover	100 General Fund	New staff training	35,984
Budget Carryover	100 General Fund	Paused training to resume FY25	4,705
Budget Carryover	100 General Fund	Pedestrian education & bike safety	47,015
Budget Carryover	100 General Fund	Replace battery back up units	93,382
Budget Carryover	100 General Fund	Santa Clara Valley Water agreement	23,631
Budget Carryover	100 General Fund	SC Corridor Vision study	154,079
Budget Carryover	100 General Fund	Security project in progress	77,174
Budget Carryover	100 General Fund	Shade structure replacement	65,630
Budget Carryover	100 General Fund	SVC center security project in progress	2,015
Budget Carryover	100 General Fund	Trees and badges	5,000
Budget Carryover	100 General Fund	Via Community Shuttle	322,107
Budget Carryover	100 General Fund	VTC in progress	764,777
Budget Carryover	100 General Fund	Window replacement	101,206
Budget Carryover	100 General Fund	Business attraction and Retention	20,000
Budget Carryover	100 General Fund	CA Volunteers N2N	56,781
Budget Carryover	100 General Fund	CAPIO for 1 staff	1,000
Budget Carryover	100 General Fund	Community Survey	57,928
Budget Carryover	100 General Fund	CSTI and Bay Area UASI	24,600
Budget Carryover	100 General Fund	CWP License Plate Readers	60,000
Budget Carryover	100 General Fund	CWP Public Safety Res/comm areas	10,000
Budget Carryover	100 General Fund	Design work and Ad Placement	2,200
Budget Carryover	100 General Fund	ED data sets/Start Up Space	11,000
Budget Carryover	100 General Fund	EMPG/Encampment Abatement	15,000
Budget Carryover	100 General Fund	MRC Rise	2,194
Budget Carryover	100 General Fund	Native Digital	77,400
Budget Carryover	100 General Fund	NHSA/CESA conference 1 staff	1,730
Budget Carryover	100 General Fund	PT Comm/Branding consultant	115,000
Budget Carryover	100 General Fund	Real estate appraisal/Shawn Spano	32,000

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
Budget Carryover	100 General Fund	Regional Emergency Operations project	500,000
Budget Carryover	100 General Fund	Small Business Saturday event	796
Budget Carryover	100 General Fund	Small to Medium business resiliency	310,487
Budget Carryover	100 General Fund	Staff training	2,843
Budget Carryover	100 General Fund	Swag/Crest expenses	8,900
Budget Carryover	100 General Fund	Wavelength/Capitol Track	2,148
<b>TOTAL GENERAL FUND</b>			<b>24,271,306</b>
Budget Carryover	210 Storm Drain Improvement	Pumpkin/Fiesta project in progress	54,239
Budget Carryover	230 Env Mgmt Cln Crk Strm Drain	Outfall repairs in progress	428,312
Budget Carryover	230 Env Mgmt Cln Crk Strm Drain	Rainwater Capture ongoing	12,500
Budget Carryover	230 Env Mgmt Cln Crk Strm Drain	Street Sweeping Contract new RFP rate increase	145,372
Budget Carryover	265 BMR Housing	Develop ELI Housing	235,296
Budget Carryover	270 Transportation Fund	Annual Asphalt in progress	5,496,157
Budget Carryover	270 Transportation Fund	Annual SW Curb & Gutter in progress	1,488,374
Budget Carryover	270 Transportation Fund	Bridge Rehab Minor in progress	452,760
Budget Carryover	270 Transportation Fund	Crack seal & fog seal in progress	81,579
Budget Carryover	270 Transportation Fund	McClellan Rd Separated Bike Ph3	163,686
Budget Carryover	270 Transportation Fund	SB1 funded work in progress	827,253
Budget Carryover	270 Transportation Fund	Sidewalk inspections in progress	89,972
Budget Carryover	270 Transportation Fund	Sign survey in progress	30,000
Budget Carryover	280 Park Dedication	Lawrence-Mitty Park	5,940,456
<b>TOTAL SPECIAL REVENUE FUNDS</b>			<b>15,445,956</b>
Budget Carryover	420 Capital Improvement Fund	ADA Improvements	91,990
Budget Carryover	420 Capital Improvement Fund	BBF Pool Improvements	60,169
Budget Carryover	420 Capital Improvement Fund	Bike Plan Implementation	7,650,654
Budget Carryover	420 Capital Improvement Fund	City Hall & Community Hall Improvements	378,036
Budget Carryover	420 Capital Improvement Fund	City Hall Annex (formerly 10455 Torre)	1,901,522
Budget Carryover	420 Capital Improvement Fund	City Lighting LED transition	1,170,123
Budget Carryover	420 Capital Improvement Fund	CWP Bldg Condition assessment	1,848,748
Budget Carryover	420 Capital Improvement Fund	EV Parking Expansion	208,000
Budget Carryover	420 Capital Improvement Fund	Inclusive Play Area Planning	4,318,340
Budget Carryover	420 Capital Improvement Fund	Library expansion	393,310
Budget Carryover	420 Capital Improvement Fund	McClellan Ranch West Parking Lot	1,611
Budget Carryover	420 Capital Improvement Fund	Playground Equipment	613,755
Budget Carryover	420 Capital Improvement Fund	Regnart Rd improvements	92,202
Budget Carryover	420 Capital Improvement Fund	SCB/Bandley Signal & Median	142,208
Budget Carryover	420 Capital Improvement Fund	School Walk Audit Implementation	939,405
Budget Carryover	420 Capital Improvement Fund	SLTG/280 Ped Bridge Lighting (dev in lieu)	46,449
Budget Carryover	420 Capital Improvement Fund	St Light Install - Annual Infill	106,805

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
Budget Carryover	420 Capital Improvement Fund	St Light Replacement CW (labor)	99,330
Budget Carryover	420 Capital Improvement Fund	Stevens Creek Bridge Repair	172,000
Budget Carryover	420 Capital Improvement Fund	Varuous Park Amenities	443,760
<b>TOTAL CAPITAL PROJECT FUNDS</b>			<b>20,678,417</b>
Budget Carryover	520 Resource Recovery	Grant expenditure	38,492
Budget Carryover	520 Resource Recovery	HHW and Paintcare	45,277
Budget Carryover	520 Resource Recovery	New Landfill agmt/solid waste in progress	85,738
Budget Carryover	520 Resource Recovery	New staff training	3,493
Budget Carryover	520 Resource Recovery	Overlapping FY payments/new staff	1,513
Budget Carryover	520 Resource Recovery	SB1383 Procurement requirements in progress	205,653
Budget Carryover	520 Resource Recovery	Single Use Plastics in progress	3,986
Budget Carryover	520 Resource Recovery	Single Use Plastics Ordinance	15,558
Budget Carryover	560 Blackberry Farm	Cover bank charges	8,149
Budget Carryover	570 Sports Center	Cover bank charges	20,000
Budget Carryover	570 Sports Center	HVAC repair and Raquetball court in progress	43,705
Budget Carryover	570 Sports Center	Roof Hatch replacement	20,081
Budget Carryover	580 Recreation Program	Cover bank charges	30,000
Budget Carryover	580 Recreation Program	General supplies FY25 delivery	715
<b>TOTAL ENTERPRISE FUNDS</b>			<b>522,360</b>
Budget Carryover	610 Innovation & Technology	Advanced Traffic Management System (ATMS)	20,000
Budget Carryover	610 Innovation & Technology	Infrastructure staff travel Disaster Recovery Phoenix	11,239
Budget Carryover	610 Innovation & Technology	LaserFiche WORM (write once read many)	109,928
Budget Carryover	630 Vehicle/Equip Replacement	Shop repair in progress	10,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>			<b>151,167</b>
<b>TOTAL BUDGET CARRYOVERS</b>			<b>61,069,206</b>

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
<b>COUNCIL ACTIONS</b>			
Council Action	100 General Fund	Council approved increasing crossing guard service contract	78,707
Council Action	100 General Fund	CalPers additional discretionary payment	10,000,000
Council Action	100 General Fund	ASG Modernization of Broadcast TV and Community Hall	1,210,000
Council Action	100 General Fund	CA Third Amendment Contract	19,691
Council Action	100 General Fund	ERP Replacement Budget Adjustment	2,500,000
<b>TOTAL GENERAL FUND</b>			<b>13,808,398</b>
Council Action	230 Env Mgmt Cln Crk Strm Drain	Increase of \$20,545 in Resource Recovery 520 & Env 230	20,545
Council Action	270 Transportation Fund	Bridge Preventative Maintenance Program Construction Contract	300,000
Council Action	270 Transportation Fund	270-90-960 Bridge Preventive Maintenance Project	1,176,105
Council Action	270 Transportation Fund	Stevens Creek Boulevard Class IV Bike Lane Phase 2A Project	693,000
<b>TOTAL SPECIAL REVENUE FUNDS</b>			<b>2,189,650</b>
Council Action	420 Capital Improvement Fund	Accept/increase fed grant revenue and increase appropriations	688,000
Council Action	429 Capital Reserve	Bridge Preventative Maintenance Program Construction Contract	300,000
<b>TOTAL CAPITAL PROJECT FUNDS</b>			<b>988,000</b>
Council Action	520 Resource Recovery	Increase of \$20,545 in Resource Recovery 520 & Env 230	20,545
<b>TOTAL ENTERPRISE FUNDS</b>			<b>20,545</b>
<b>TOTAL COUNCIL ACTIONS</b>			<b>17,006,593</b>

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
<b>FIRST QUARTER ADJUSTMENTS</b>			
First Quarter Adjustment	100 General Fund	American Sign Language Translation Services	10,000
First Quarter Adjustment	100 General Fund	Chief Negotiator for successor agreements	50,000
First Quarter Adjustment	100 General Fund	Correctly allocate deleted IT Manager	314,998
First Quarter Adjustment	100 General Fund	Develop the 2025-2030 Consolidated Plan	53,570
First Quarter Adjustment	100 General Fund	EEC Move and Cools Rentals	1,337
First Quarter Adjustment	100 General Fund	General Liability potential settlement costs	75,000
First Quarter Adjustment	100 General Fund	Purchase of a new bio holding tank	36,822
First Quarter Adjustment	100 General Fund	QCC Move and Cool Rentals	4,011
First Quarter Adjustment	100 General Fund	QCC Spot Coolers Purchase	35,898
First Quarter Adjustment	100 General Fund	Replace leaking fire hydrant at Creekside	24,490
First Quarter Adjustment	100 General Fund	Replace structural col/foundation materials bunker	25,000
<b>TOTAL GENERAL FUND</b>			<b>631,126</b>
First Quarter Adjustment	260 CDBG	Develop the 2025-2030 Consolidated Plan	53,570
<b>TOTAL SPECIAL REVENUE FUNDS</b>			<b>53,570</b>
First Quarter Adjustment	610 Innovation & Technology	Correcting position elimination	(314,998)
First Quarter Adjustment	610 Innovation & Technology	IT Overtime	15,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>			<b>(299,998)</b>
<b>TOTAL FIRST QUARTER ADJUSTMENTS</b>			<b>384,698</b>
<b>MID-YEAR ADJUSTMENTS</b>			
Mid-Year Adjustment	100 General Fund	Exec recruitment - ACM	10,000
Mid-Year Adjustment	100 General Fund	Exec recruitment - CA	15,000
Mid-Year Adjustment	100 General Fund	Hidden Treasures Proceeds	11,188
Mid-Year Adjustment	100 General Fund	Part Defund Redesign of City Website	(3,481)
Mid-Year Adjustment	100 General Fund	Transfer out to Capital Reserve	4,070,000
<b>TOTAL GENERAL FUND</b>			<b>4,102,707</b>
Mid-Year Adjustment	610 Innovation & Technology	I&T - Admin - PT Admin Assistant	31,564
Mid-Year Adjustment	610 Innovation & Technology	Part Defund City Facilities Video Capture	(6,079)
Mid-Year Adjustment	630 Vehicle/Equip Replacement	Mower Replacement	33,700
<b>TOTAL INTERNAL SERVICE FUNDS</b>			<b>59,185</b>
<b>TOTAL MID-YEAR ADJUSTMENTS</b>			<b>4,161,892</b>

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
<b>ENCUMBRANCE CARRYOVERS</b>			
Encumbrance Carryover	100 General Fund	Year End Soft Close	2,974
Encumbrance Carryover	100 General Fund	Year End Soft Close	2,308
Encumbrance Carryover	100 General Fund	Year End Soft Close	274,010
Encumbrance Carryover	100 General Fund	Year End Soft Close	9,200
Encumbrance Carryover	100 General Fund	Year End Soft Close	575
Encumbrance Carryover	100 General Fund	Year End Soft Close	10,950
Encumbrance Carryover	100 General Fund	Year End Soft Close	394
Encumbrance Carryover	100 General Fund	Year End Soft Close	269,855
Encumbrance Carryover	100 General Fund	Year End Soft Close	3,197
Encumbrance Carryover	100 General Fund	Year End Soft Close	2,788
Encumbrance Carryover	100 General Fund	Year End Soft Close	283,457
Encumbrance Carryover	100 General Fund	Year End Soft Close	1,650,587
Encumbrance Carryover	100 General Fund	Year End Soft Close	11,114
Encumbrance Carryover	100 General Fund	Year End Soft Close	5,510
Encumbrance Carryover	100 General Fund	Year End Soft Close	1,220,839
Encumbrance Carryover	100 General Fund	Year End Soft Close	571,195
Encumbrance Carryover	100 General Fund	Year End Soft Close	137,977
Encumbrance Carryover	100 General Fund	Year End Soft Close	7,317
Encumbrance Carryover	100 General Fund	Year End Soft Close	28,562
Encumbrance Carryover	100 General Fund	Year End Soft Close	1,734
Encumbrance Carryover	100 General Fund	Year End Soft Close	150,403
Encumbrance Carryover	100 General Fund	Year End Soft Close	576
Encumbrance Carryover	100 General Fund	Year End Soft Close	108,008
<b>TOTAL GENERAL FUND</b>			<b>4,753,530</b>
Encumbrance Carryover	230 Env Mgmt Cln Crk Strm Drain	Year End Soft Close	14,130
Encumbrance Carryover	230 Env Mgmt Cln Crk Strm Drain	Year End Soft Close	58,217
Encumbrance Carryover	230 Env Mgmt Cln Crk Strm Drain	Year End Soft Close	8,190
Encumbrance Carryover	230 Env Mgmt Cln Crk Strm Drain	Year End Soft Close	6,942
Encumbrance Carryover	230 Env Mgmt Cln Crk Strm Drain	Year End Soft Close	15,707
Encumbrance Carryover	265 BMR Housing	Year End Soft Close	3,005
Encumbrance Carryover	270 Transportation Fund	Year End Soft Close	(542,967)
Encumbrance Carryover	270 Transportation Fund	Year End Soft Close	522,908
Encumbrance Carryover	270 Transportation Fund	Year End Soft Close	798,924
<b>TOTAL SPECIAL REVENUE FUNDS</b>			<b>885,056</b>
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	(13,940)
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	(6,288)
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	(24,501)
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	24,501

**Detailed Budget Carryovers, Council-approved Adjustments, and Encumbrance Carryovers  
as of March 31, 2025**

Attachment AG

Budget Adjustment Type	Fund	Description	Amount
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	69,913
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	42,460
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	2,329,813
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	506
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	1,861
Encumbrance Carryover	420 Capital Improvement Fund	Year End Soft Close	23,630
Encumbrance Carryover	427 Stevens Creek Corridor Park	Year End Soft Close	1,899
<b>TOTAL CAPITAL PROJECT FUNDS</b>			<b>2,449,854</b>
Encumbrance Carryover	520 Resource Recovery	Year End Soft Close	615
Encumbrance Carryover	520 Resource Recovery	Year End Soft Close	44,025
Encumbrance Carryover	570 Sports Center	Year End Soft Close	741
Encumbrance Carryover	570 Sports Center	Year End Soft Close	9,780
Encumbrance Carryover	570 Sports Center	Year End Soft Close	235
<b>TOTAL ENTERPRISE FUNDS</b>			<b>55,396</b>
Encumbrance Carryover	610 Innovation & Technology	Year End Soft Close	288,405
Encumbrance Carryover	630 Vehicle/Equip Replacement	Year End Soft Close	108
Encumbrance Carryover	630 Vehicle/Equip Replacement	Year End Soft Close	548,510
<b>TOTAL INTERNAL SERVICE FUNDS</b>			<b>837,023</b>
<b>TOTAL ENCUMBRANCE CARRYOVERS</b>			<b>8,980,859</b>
<b>BUDGET CARRYOVER, COUNCIL APPROVED ADJUSTMENT, AND ENCUMBRANCE CARRYOVER TOTAL</b>			<b>91,603,248</b>
<b>FY 2024-25 ADOPTED BUDGET</b>			<b>146,646,493</b>
<b>FY 2024-25 AMENDED BUDGET AS MARCH 31, 2025 \$</b>			<b>238,249,741</b>



All Special Projects from FY25 Q3

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
1	FY24	Public works	122 Sustainability Division	750.223 - CWP Electrification Study	100-81-122 - General Fund-Environmental Programs-Sustainability Division	96,057.00	29,477.12	6,630.55	In Progress	45,838.00	None	N/A	<del>Defunded</del> Returned project savings 50K at Q3. Balance will be used and project completed this FY.
2	FY25	Public works	800 Public Works Admin	750.244 - CWP Recycled Water Feasibility	100-80-800 - General Fund-PW Administration-Public Works Admin	200,000.00	0.00	0.00	Completed	6/30/2025	None	N/A	<del>Defunded</del> Returned project savings at Q3. Completed in-house.
3	FY24	Administration	120 City Manager	750.245 - CWP Rise Const Stakeholder Engmt	100-12-120 - General Fund-City Manager-City Manager	100,000.00	0.00	0.00	In Progress	6/30/2026	None	N/A	<del>Will be defunded at year end.</del> Cancelled Work is being done in-house. Project can be defunded.
4	FY22	Public works	804 Plan Review	750.105 - CWP Revisit 5G	100-82-804 - General Fund-Developmental Services-Plan Review	250,000.00	0.00	0.00	In Progress	6/30/2025	None	N/A	<del>Will be defunded at year end.</del> Project savings will be returned at year end Work is being done in-house. Project can be defunded.
5	FY24	Recreation services	632 Comm Outreach & Neigh Watch	750.227 - CWP Public Safety res/com areas	100-65-632 - General Fund-Community Services-Comm Outreach & Neigh Watch	10,000.00	300.00	0.00	In Progress	6/30/2025	None	N/A	<del>Will be defunded at year end.</del> Return Project Savings Project was not carried over into FY 25-27. This funding was promoted for about two years to offer \$300 block party grants to interested block leaders. To date, only one \$300 grant was awarded, therefore this project can be defunded.
6	FY22	Community development	702 Mid Long Term Planning	750.101 - CWP RHNA and Gen Plan Update	100-71-702 - General Fund-Planning-Mid Long Term Planning	422,564.00	87,426.42	337,063.55	Completed	Sep 2024	None	N/A	Completed in September, when the City received notice from HCD that the Housing Element complies with State law. Housing Element implementation policies will be presented for Commission and Council input as project progresses.

All Special Projects from FY25 Q3

Attachment AH

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
7		Community development	702 Mid Long Term Planning	750.102 - CWP Sign Ordinance Update	100-71-702 - General Fund-Planning-Mid Long Term Planning	200,000.00	0.00	0.00	Not Started	Spring 2026	None	N/A	This project was carried over into FY 25-27. No additional funding is required.
8	FY24	Community development	702 Mid Long Term Planning	750.235 - CWP Tree List	100-71-702 - General Fund-Planning-Mid Long Term Planning	50,000.00	0.00	0.00	In Progress	June 2025	None	N/A	These funds will be moved to 100-86-825 750-235 at year end as part of the Urban Forest Program next FY.
9	FY24	Law enforcement	200 Law Enforcement SC Sherif	750.227 - CWP Public Safety res/com areas	100-20-200 - General Fund-Law Enforcement-Law Enforcement SC Sherif	60,000.00	62,250.00	62,250.00	In Progress	6/30/2027	None	N/A	This is a current CWP project that will remain ongoing for annual maintenance of the ALPR cameras. P&R will continue to manage this project on an ongoing basis.
10	FY23	Public works	844 Traffic Engineering	750.219 - CWP Bicycle Facilities	100-88-844 - General Fund-Transportation-Traffic Engineering	50,000.00	0.00	0.00	In Progress	6/30/2025	None	N/A	In progress. Staff will purchase and install the racks by the end of the fiscal year.
11	FY24	Public works	825 Street Tree Maintenance	750.235 - CWP Tree List	100-86-825 - General Fund-Trees and Right of Way-Street Tree Maintenance	60,000.00	0.00	0.00	Cancelled	June 2025	None	N/A	This GL for CWP Tree List will now be used for CWP Urban Forest Program next FY.
12	FY25	Public works	844 Traffic Engineering	750.243 - CWP Active Transportation Plan	100-88-844 - General Fund-Transportation-Traffic Engineering	330,000.00	282.50	299,717.50	In Progress	6/30/2025	Grant	TDA3	Staff have contracted with a consutant and are working to develop this project with significant outreach and meetings with the Bike Ped Commission. City Council adoption of Plan expected in June 2026.

All Special Projects from FY25 Q3

Attachment AH

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
13	FY20	Community development	711 BMR Affordable Housing Fund	750.052 - Develop ELI Housing	265-72-711 - BMR Housing-Housing Services-BMR Affordable Housing Fund	238,301.00	0.00	3,005.00	In Progress	Winter 2025	None	N/A	Pending development of Mary Ave, then operational. Project is under review in compliance with Exclusive Negotiation Agreement (ENA). Following the Negotiation period, staff will present the Council with a Disposition and Development Agreement (DDA) and Lease agreement for the project and the project will also concurrently go through entitlement hearings.
14	FY17	Community development	702 Mid Long Term Planning	750.090 - Residential/Mixed Use Design	100-71-702 - General Fund-Planning-Mid Long Term Planning	194,922.00	0.00	0.00	In Progress	Summer 2025	None	N/A	This is the Objective Design Standards (ODC) in progress. Invoices should be coming in from consultant soon.
15	FY20	Community development	702 Mid Long Term Planning	750.032 - General Plan	100-71-702 - General Fund-Planning-Mid Long Term Planning	239,805.00	0.00	0.00	In Progress	Ongoing	None	N/A	Carried over for any potential general plan updates and related legal review costs. Prior years bulk of costs were legal.
16	FY22	Community development	702 Mid Long Term Planning	750.135 - Laserfiche planning map scanning	100-71-702 - General Fund-Planning-Mid Long Term Planning	726.00	0.00	0.00	In Progress	Winter 2026	None	N/A	Ongoing Operational Item
17	FY19	Public works	820 Sidewalk Curb and Gutter	750.020 - Annual Sidewalk Curb & Gutter	270-85-820 - Transportation Fund-Streets-Sidewalk Curb and Gutter	2,776,484.00	607,032.88	981,535.03	In Progress	6/30/2025	None	N/A	Annual project. Moved to base for next FY. Funds must be carried over.
18	FY24	Public works	801 Resources Recovery	750.041 - HHW and PaintCare	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	161,010.00	150,878.37	0.00	In Progress	Ongoing annual project	Other	In previous years received funding from landfill fees which are earmarked for this supplementation use in 303-312. No impact to General Fund.	Completed for this FY. Will defund balance after all invoices are paid.
19	FY20	Public works	807 Service Center Administration	750.043 - Office Reconfiguration	100-83-807 - General Fund-Service Center-Service Center Administration	111,416.00	9,109.11	0.00	In Progress	Ongoing	None	N/A	Carryover funds for ongoing citywide projects. In base under 700-702 for next FY.
20	FY20	Public works	802 Non Point Source	750.064 - Low Income Cost Share	230-81-802 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Non Point Source	2,000.00	0.00	0.00	In Progress	Ongoing	None	N/A	New low-income support for property assessments for storm drain fees. Expenses occur when applications are received.
21	FY20	Public works	802 Non Point Source	750.065 - CUSD Joint Use Cost Share	230-81-802 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Non Point Source	8,707.00	17,672.77	0.00	In Progress	Ongoing	None	N/A	Completed.

All Special Projects from FY25 Q3

Attachment AH

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
22	FY20	Public works	854 General Fund Subsidy	750.065 - CUSD Joint Use Cost Share	230-81-854 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-General Fund Subsidy	0.00	0.00	0.00	In Progress	Ongoing	None	N/A	Ongoing. Completed this FY.
23	FY21	Public works	801 Resources Recovery	750.084 - Single Use Plastics Ordinance	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	94,544.00	(420.00)	91,494.30	In Progress	1/31/2026	None	No impact to General Fund.	Ordinance implementation still in progress and on schedule. In base under 700-702 for next FY.
24	FY13	Public works	825 Street Tree Maintenance	900.911 - Trees and Badges	100-86-825 - General Fund-Trees and Right of Way-Street Tree Maintenance	20,000.00	1,213.73	0.00	In Progress	On-going			Ongoing annual tree planting program. Funds are spent as applications are submitted.
25	FY13	Public works	821 Street Pavement Maintenance	900.921 - Annual Asphalt Project	270-85-821 - Transportation Fund-Streets-Street Pavement Maintenance	7,472,764.00	2,278,855.93	538,594.32	In Progress	6/30/2025			Annual project. Moved to base for next FY. Funds must be carried over.
26	FY24	Public works	122 Sustainability Division	750.025 - Special Maintenance	100-81-122 - General Fund-Environmental Programs-Sustainability Division	10,000.00	0.00	0.00	Not Started	6/30/2025	None	N/A	Defunded Q3 with no dollars spent.
27	FY24	Public works	812 School Site Maintenance	750.025 - Special Maintenance	100-84-812 - General Fund-Grounds-School Site Maintenance	10,500.00	8,500.00	0.00	Completed	6/30/25	None	N/A	Completed and defunded- Return Project Savings at Q3.
28	FY24	Public works	814 Sport Fields Jollyman CRK	750.025 - Special Maintenance	100-84-814 - General Fund-Grounds-Sport Fields Jollyman CRK	10,500.00	8,500.00	0.00	Completed	6/30/25	None	N/A	Completed and defunded- Return Project Savings at Q3.
29	FY24	Public works	801 Resources Recovery	750.025 - Special Maintenance	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	20,000.00	0.00	0.00	Not Started	6/30/25	None	This amount comes from Fund 520 with no impact to General Fund.	Completed by IT. Defunded- Returned Project Savings at Q3.
30	FY24	Public works	830 Bldg Maint Quinlan Center	750.025 - Special Maintenance	100-87-830 - General Fund-Facilities and Fleet-Bldg Maint Quinlan Center	79,174.00	9,555.21	0.00	Completed	6/30/25	None	N/A	Completed and defunded- Return Project Savings at Q3.
31	FY24	Public works	848 Street Lighting	900.990 - Special Projects - PW	100-85-848 - General Fund-Streets-Street Lighting	175,000.00	171,298.97	0.00	In Progress	6/30/2025			Will defund at year-end when all invoices have been paid.
32	FY24	Public works	829 Bldg Maint Service Center	750.025 - Special Maintenance	100-87-829 - General Fund-Facilities and Fleet-Bldg Maint Service Center	2,000.00	297.09	0.00	In Progress	6/30/25	None	N/A	
33	FY24	Public works	827 Bldg Maint City Hall	750.025 - Special Maintenance	100-87-827 - General Fund-Facilities and Fleet-Bldg Maint City Hall	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will carryover next FY.
34	FY24	Public works	832 Bldg Maint McClellan Ranch	750.025 - Special Maintenance	100-87-832 - General Fund-Facilities and Fleet-Bldg Maint McClellan Ranch	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
35	FY24	Public works	833 Bldg Maint Monta Vista Ct	750.025 - Special Maintenance	100-87-833 - General Fund-Facilities and Fleet-Bldg Maint Monta Vista Ct	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
36	FY24	Public works	838 Comm Hall Bldg Maint	750.025 - Special Maintenance	100-87-838 - General Fund-Facilities and Fleet-Comm Hall Bldg Maint	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.

All Special Projects from FY25 Q3

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
37	FY24	Public works	828 Bldg Maint Library	750.025 - Special Maintenance	100-87-828 - General Fund-Facilities and Fleet-Bldg Maint Library	45,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
38	FY24	Public works	836 Bldg Maint Sports Center	750.025 - Special Maintenance	570-87-836 - Sports Center-Facilities and Fleet-Bldg Maint Sports Center	45,705.00	20,169.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
39	FY24	Public works	831 Bldg Maint Senior Center	750.025 - Special Maintenance	100-87-831 - General Fund-Facilities and Fleet-Bldg Maint Senior Center	123,675.00	0.00	0.00	Not Started	Cannot be completed this FY	None	N/A	Project delayed due to coinciding project which is impacting the ability to start. Carryover funds. Estimated competition FY 25-26.
40	FY24	Public works	837 Bldg Maint Creekside	900.990 - Special Projects - PW	100-87-837 - General Fund-Facilities and Fleet-Bldg Maint Creekside	0.00	24,490.00	0.00	Completed	6/30/2025			Completed Budget was requested in 10087837900905 but expensed to this account 10087837900990
41	FY24	Public works	829 Bldg Maint Service Center	900.990 - Special Projects - PW	100-87-829 - General Fund-Facilities and Fleet-Bldg Maint Service Center	46,937.00	46,092.22	0.00	Completed	6/30/2025			Completed
42	FY17	Community development	701 Current Planning	750.007 - The Hamptons	100-71-701 - General Fund-Planning-Current Planning	108,640.00	0.00	0.00	Not Started		None	N/A	Application valid until end of 2026. If permit has not been submitted for construction, the item will be removed.
43	FY21	Community development	701 Current Planning	750.009 - Marina Plaza	100-71-701 - General Fund-Planning-Current Planning	23,317.00	0.00	0.00	Not Started		None	N/A	Application valid until end of 2026. If permit has not been submitted for construction, the item will be removed.
44	FY22	Community development	701 Current Planning	750.029 - Vallico SB35/Rise	100-71-701 - General Fund-Planning-Current Planning	109,207.00	1,382.50	0.00	In Progress	Ongoing	None	N/A	Active application and waiting for building permit. Some permits for grading and site preparation work issued. Carried over in the event that permits are received.
45	FY22	Community development	714 Construction Plan Check	750.031 - Westport	100-73-714 - General Fund-Building-Construction Plan Check	64,621.00	1,087.50	33,194.23	In Progress	2026	None	N/A	In progress. Carried over in anticipation of building permit for the assisted living component to be submitted in 2025.
46	FY20	Community development	714 Construction Plan Check	750.067 - VTC	100-73-714 - General Fund-Building-Construction Plan Check	14,595,179.00	870.00	2,594,309.46	In Progress	Ongoing	None	N/A	In progress. Carried over in anticipation of additional submittal of building permits.
47	FY20	Community development	715 Building Inspection	750.067 - VTC	100-73-715 - General Fund-Building-Building Inspection	5,406,634.00	0.00	0.00	In Progress	Ongoing	None	N/A	In progress. Carried over in anticipation of additional submittal of building permits.

All Special Projects from FY25 Q3

Attachment AH

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
48	FY20	Public works	804 Plan Review	750.067 - VTC	100-82-804 - General Fund-Developmental Services-Plan Review	1,961,366.00	22,910.00	1,173,678.68	In Progress	Ongoing	None	N/A	This is an ongoing support for development project funded with pass-through funds.
49	FY24	Public works	122 Sustainability Division	750.176 - Climate AP Vision Summary Doc	100-81-122 - General Fund-Environmental Programs-Sustainability Division	10,000.00	0.00	0.00	In Progress	6/30/2025	None	N/A	<del>Defunded</del> Returned project savings at Q3
50	FY24	Administration	120 City Manager	750.239 - PR & Strategic Comm Strategy	100-12-120 - General Fund-City Manager-City Manager	127,400.00	0.00	0.00	Cancelled	6/30/2026	None	N/A	<del>Defund</del> This project was canceled in 2024 and was intended to be defunded in Q3. Staff recommends defunding at year end as no work has continued since 2024.
51	FY23	Community development	705 Economic Development	750.179 - Econ Dev Strategy Outreach	100-71-705 - General Fund-Planning-Economic Development	20,000.00	0.00	0.00	Not Started		None	N/A	<del>Defund</del> Economic Development projects are being funded through the FY 25-27 CWP. This project can be defunded.
52	FY24	Community development	705 Economic Development	750.230 - Business Continuity Resilience	100-71-705 - General Fund-Planning-Economic Development	310,487.00	0.00	0.00	Not Started	6/30/2025	Grant	This is the Cal OES grant that was received in 2022, which was originally \$1million. This grant does not appear on the grants tracking sheet.	Do not defund, these are grant funds that can still be used.  About \$175k previously used for sm-med biz emergency preparedness (tabletop exercise series).
53	FY22	Information Services	986 GIS	750.166 - AR McClellan Ranch	610-35-986 - Innovation & Technology-I&T GIS-GIS	11,333.00	11,333.32	0.00	Completed	12/30/2024	None	N/A	
54		Information Services	308 Applications	750.181 - ERP (Phase II)	100-32-308 - General Fund-I&T Applications-Applications	69,166.00	0.00	0.00	Cancelled				Return project savings
55	FY23	Information Services	308 Applications	750.183 - ACA Guide & Wrapper	100-32-308 - General Fund-I&T Applications-Applications	25,000.00	0.00	25,000.00	In Progress	6/30/2025	None	N/A	
56	FY23	Information Services	308 Applications	750.184 - Accela Roadmap	100-32-308 - General Fund-I&T Applications-Applications	23,000.00	0.00	23,000.00	In Progress	6/30/2025	None	N/A	
57	FY23	Information Services	986 GIS	750.212 - Laserfiche Scanning	610-35-986 - Innovation & Technology-I&T GIS-GIS	4,099.00	0.00	4,098.54	Completed	9/30/2024	None	N/A	
58	FY21	Information Services	308 Applications	750.236 - Project Dox	100-32-308 - General Fund-I&T Applications-Applications	394.00	393.75	0.00	Completed	8/1/2024	None	N/A	

All Special Projects from FY25 Q3

Attachment AH

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
59		Information Services	308 Applications	750.237 - ERP (Phase III)	100-32-308 - General Fund-I&T Applications-Applications	2,500,000.00	0.00	0.00					
60	FY24	Information Services	986 GIS	750.238 - VR Decarb	610-35-986 - Innovation & Technology-I&T GIS-GIS	112,002.00	45,810.93	67,900.25	In Progress	6/30/2025	Grant	Silicon Valley Clean Energy (fully funded by Grant)	
61	FY24	Information Services	305 Video	900.995 - Special Projects - CDD/I&T	100-31-305 - General Fund-I&T Video-Video	1,242,675.00	20,427.33	1,102,479.49	In Progress	6/30/2025	0.00	0.00	
62	FY19	Public works	804 Plan Review	750.039 - PW Scanning Project	100-82-804 - General Fund-Developmental Services-Plan Review	9,310.00	0.00	9,310.29	In Progress	6/30/2025	None	N/A	Project in progress. Vendor will bill in June when scanning completed this FY.
63	FY23	Public works	844 Traffic Engineering	750.040 - Planned Transportation Project	100-88-844 - General Fund-Transportation-Traffic Engineering	2,788.00	2,565.00	222.50	Completed	6/30/2025			
64	FY23	Public works	853 Storm Drain Fee	750.063 - Rainwater Capture	230-81-853 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Storm Drain Fee	28,207.00	6,634.62	9,072.44	In Progress	Ongoing annual project	Other	Funded by 2019 Clean Water and Storm Protection parcel fee.	This will be going away after this FY due to expiration of rebate matching agreement with Valley Water as part of cost cutting to allow parcel fee revenues to fund more of the basic compliance and infrastructure maintenance needs.
65	FY21	Public works	800 Public Works Admin	750.071 - Municipal Water System	100-80-800 - General Fund-PW Administration-Public Works Admin	5,811.00	11,842.00	0.00	In Progress	6/30/2025			Project completed.
66	FY22	Public works	122 Sustainability Division	750.106 - Electric Cooking Workshop Series	100-81-122 - General Fund-Environmental Programs-Sustainability Division	6,400.00	0.00	0.00	In Progress	6/30/2025	None	N/A	Project is in progress and funds will be encumbered by end of this FY.
67	FY22	Public works	801 Resources Recovery	750.137 - SB1383 Procurement Requirements	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	205,653.00	0.00	0.00	In Progress	Ongoing annual project	Grant	CalRecycle grant funds are paying for compost brokering to meet the SB1383 procurement requirement.	109,151.92 encumbered. No completion date. Needs to be in base for FY 25-26 under 600-621. Not a Special Project. Funded by grant funds.
68	FY22	Public works	844 Traffic Engineering	750.163 - VMT to LOS Standards	100-88-844 - General Fund-Transportation-Traffic Engineering	30,637.00	30,538.93	(0.00)	Completed	6/30/2025			Completed



All Special Projects from FY25 Q3

Attachment AH

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
69	FY22	Public works	801 Resources Recovery	750.174 - New Lndfill Agrmnt/Solid Wst con	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	103,542.00	32,629.62	39,296.63	In Progress	8/31/2025	None	No impact to General Fund.	Project in progress. Will be completed FY 25-26. Funds encumbered. Will carry over.
70	FY23	Public works	844 Traffic Engineering	750.231 - SC Corridor Vision Study	100-88-844 - General Fund-Transportation-Traffic Engineering	154,079.00	151,968.63	0.00	Completed	6/30/2025	None	N/A	Completed
71	FY23	Public works	844 Traffic Engineering	750.242 - AC2 Traffic Monitoring	100-88-844 - General Fund-Transportation-Traffic Engineering	42,975.00	780.00	42,195.00	Completed	6/30/2026	Other	Apple Donation	Funds encumbered. Waiting for invoices. Completed for this FY.
72	FY20	Recreation services	632 Comm Outreach & Neigh Watch	750.056 - Neighborhood Engagement	100-65-632 - General Fund-Community Services-Comm Outreach & Neigh Watch	56,781.00	23,562.29	0.00	Completed	9/30/2024	Grant	California Volunteers Local Governments: Connecting Neighbors to Neighbors (This specific GL is only the materials portion of the grant)	City secured for block leader enhancement. (\$200K + for staff cost reimbursement in 2023. We got an extension in Sep 2024. Tom had a memo
73	FY24	Recreation services	633 Disaster Preparedness	750.230 - Business Continuity Resilience	100-65-633 - General Fund-Community Services-Disaster Preparedness	500,000.00	0.00	0.00	Not Started	6/30/2024	Grant	This is the Cal OES grant that was received in 2022, which was originally \$1million. This grant does not appear on the grants tracking sheet.	Do not defund, these are grant funds that can still be used.
74	FY23	Recreation services	633 Disaster Preparedness	750.240 - MRC Rise	100-65-633 - General Fund-Community Services-Disaster Preparedness	2,194.00	1,176.24	0.00	Completed	9/30/2024	Grant	National Association of City and County Health Officials (NACCHO) Respond, Innovate, Sustain, and Equip (RISE) Awards	Additional supplies purchased for MRC Rise in July 2024. Project is now complete.
					Total	41,598,688.00	3,898,893.98	7,444,047.76					



# CWP Special Projects from FY25 Q3

Attachment A

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
1	FY24	Public works	122 Sustainability Division	750.223 - CWP Electrification Study	100-81-122 - General Fund-Environmental Programs-Sustainability Division	96,057.00	29,477.12	6,630.55	In Progress	45,838.00	None	N/A	<del>Defunded</del> Returned project savings 50K at Q3. Balance will be used and project completed this FY.
2	FY25	Public works	800 Public Works Admin	750.244 - CWP Recycled Water Feasibility	100-80-800 - General Fund-PW Administration-Public Works Admin	200,000.00	0.00	0.00	Completed	6/30/2025	None	N/A	<del>Defunded</del> Returned project savings at Q3. Completed in-house.
3	FY24	Administration	120 City Manager	750.245 - CWP Rise Const Stakeholder Engmt	100-12-120 - General Fund-City Manager-City Manager	100,000.00	0.00	0.00	In Progress	6/30/2026	None	N/A	<del>Will be defunded at year-end-</del> Cancelled Work is being done in-house. Project can be defunded.
4	FY22	Public works	804 Plan Review	750.105 - CWP Revisit 5G	100-82-804 - General Fund-Developmental Services-Plan Review	250,000.00	0.00	0.00	In Progress	6/30/2025	None	N/A	<del>Will be defunded at year-end-</del> Project savings will be returned at year end Work is being done in-house. Project can be defunded.
5	FY24	Recreation services	632 Comm Outreach & Neigh Watch	750.227 - CWP Public Safety res/com areas	100-65-632 - General Fund-Community Services-Comm Outreach & Neigh Watch	10,000.00	300.00	0.00	In Progress	6/30/2025	None	N/A	<del>Will be defunded at year-end-</del> Return Project Savings Project was not carried over into FY 25-27. This funding was promoted for about two years to offer \$300 block party grants to interested block leaders. To date, only one \$300 grant was awarded, therefore this project can be defunded.
6	FY22	Community development	702 Mid Long Term Planning	750.101 - CWP RHNA and Gen Plan Update	100-71-702 - General Fund-Planning-Mid Long Term Planning	422,564.00	87,426.42	337,063.55	Completed	Sep 2024	None	N/A	Completed in September, when the City received notice from HCD that the Housing Element complies with State law. Housing Element implementation policies will be presented for Commission and Council input as project progresses.
7		Community development	702 Mid Long Term Planning	750.102 - CWP Sign Ordinance Update	100-71-702 - General Fund-Planning-Mid Long Term Planning	200,000.00	0.00	0.00	Not Started	Spring 2026	None	N/A	This project was carried over into FY 25-27. No additional funding is required.
8	FY24	Community development	702 Mid Long Term Planning	750.235 - CWP Tree List	100-71-702 - General Fund-Planning-Mid Long Term Planning	50,000.00	0.00	0.00	In Progress	June 2025	None	N/A	These funds will be moved to 100-86-825 750-235 at year end as part of the Urban Forest Program next FY.
9	FY24	Law enforcement	200 Law Enforcement SC Sherif	750.227 - CWP Public Safety res/com areas	100-20-200 - General Fund-Law Enforcement-Law Enforcement SC Sherif	60,000.00	62,250.00	62,250.00	In Progress	6/30/2027	None	N/A	This is a current CWP project that will remain ongoing for annual maintenance of the ALPR cameras. P&R will continue to manage this project on an ongoing basis.

# CWP Special Projects from FY25 Q3

Attachment A1

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
10	FY23	Public works	844 Traffic Engineering	750.219 - CWP Bicycle Facilities	100-88-844 - General Fund-Transportation-Traffic Engineering	50,000.00	0.00	0.00	In Progress	6/30/2025	None	N/A	In progress. Staff will purchase and install the racks by the end of the fiscal year.
11	FY24	Public works	825 Street Tree Maintenance	750.235 - CWP Tree List	100-86-825 - General Fund-Trees and Right of Way-Street Tree Maintenance	60,000.00	0.00	0.00	Cancelled	June 2025	None	N/A	This GL for CWP Tree List will now be used for CWP Urban Forest Program next FY.
12	FY25	Public works	844 Traffic Engineering	750.243 - CWP Active Transportation Plan	100-88-844 - General Fund-Transportation-Traffic Engineering	330,000.00	282.50	299,717.50	In Progress	6/30/2025	Grant	TDA3	Staff have contracted with a consultant and are working to develop this project with significant outreach and meetings with the Bike Ped Commission. City Council adoption of Plan expected in June 2026.
13	FY20	Community development	711 BMR Affordable Housing Fund	750.052 - Develop ELI Housing	265-72-711 - BMR Housing-Housing Services-BMR Affordable Housing Fund	238,301.00	0.00	3,005.00	In Progress	Winter 2025	None	N/A	Pending development of Mary Ave, then operational. Project is under review in compliance with Exclusive Negotiation Agreement (ENA). Following the Negotiation period, staff will present the Council with a Disposition and Development Agreement (DDA) and Lease agreement for the project and the project will also concurrently go through entitlement hearings.
14	FY17	Community development	702 Mid Long Term Planning	750.090 - Residential/Mixed Use Design	100-71-702 - General Fund-Planning-Mid Long Term Planning	194,922.00	0.00	0.00	In Progress	Summer 2025	None	N/A	This is the Objective Design Standards (ODC) in progress. Invoices should be coming in from consultant soon.
					Total	2,261,844.00	179,736.04	708,666.60					

# Maintenance and Equipment Purchase Special Projects

Attachment AJ

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
26	FY24	Public works	122 Sustainability Division	750.025 - Special Maintenance	100-81-122 - General Fund-Environmental Programs-Sustainability Division	10,000.00	0.00	0.00	Not Started	6/30/2025	None	N/A	Defunded Q3 with no dollars spent.
27	FY24	Public works	812 School Site Maintenance	750.025 - Special Maintenance	100-84-812 - General Fund-Grounds-School Site Maintenance	10,500.00	8,500.00	0.00	Completed	6/30/25	None	N/A	Completed and defunded- Return Project Savings at Q3.
28	FY24	Public works	814 Sport Fields Jollyman CRK	750.025 - Special Maintenance	100-84-814 - General Fund-Grounds-Sport Fields Jollyman CRK	10,500.00	8,500.00	0.00	Completed	6/30/25	None	N/A	Completed and defunded- Return Project Savings at Q3.
29	FY24	Public works	801 Resources Recovery	750.025 - Special Maintenance	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	20,000.00	0.00	0.00	Not Started	6/30/25	None	This amount comes from Fund 520 with no impact to General Fund.	Completed by IT. Defunded- Returned Project Savings at Q3.
30	FY24	Public works	830 Bldg Maint Quinlan Center	750.025 - Special Maintenance	100-87-830 - General Fund-Facilities and Fleet-Bldg Maint Quinlan Center	79,174.00	9,555.21	0.00	Completed	6/30/25	None	N/A	Completed and defunded- Return Project Savings at Q3.
31	FY24	Public works	848 Street Lighting	900.990 - Special Projects - PW	100-85-848 - General Fund-Streets-Street Lighting	175,000.00	171,298.97	0.00	In Progress	6/30/2025			Will defund at year-end when all invoices have been paid.
32	FY24	Public works	829 Bldg Maint Service Center	750.025 - Special Maintenance	100-87-829 - General Fund-Facilities and Fleet-Bldg Maint Service Center	2,000.00	297.09	0.00	In Progress	6/30/25	None	N/A	
33	FY24	Public works	827 Bldg Maint City Hall	750.025 - Special Maintenance	100-87-827 - General Fund-Facilities and Fleet-Bldg Maint City Hall	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will carryover next FY.
34	FY24	Public works	832 Bldg Maint McClellan Ranch	750.025 - Special Maintenance	100-87-832 - General Fund-Facilities and Fleet-Bldg Maint McClellan Ranch	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
35	FY24	Public works	833 Bldg Maint Monta Vista Ct	750.025 - Special Maintenance	100-87-833 - General Fund-Facilities and Fleet-Bldg Maint Monta Vista Ct	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
36	FY24	Public works	838 Comm Hall Bldg Maint	750.025 - Special Maintenance	100-87-838 - General Fund-Facilities and Fleet-Comm Hall Bldg Maint	2,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.

# Maintenance and Equipment Purchase Special Projects

Attachment AJ

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
37	FY24	Public works	828 Bldg Maint Library	750.025 - Special Maintenance	100-87-828 - General Fund-Facilities and Fleet-Bldg Maint Library	45,000.00	0.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
38	FY24	Public works	836 Bldg Maint Sports Center	750.025 - Special Maintenance	570-87-836 - Sports Center-Facilities and Fleet-Bldg Maint Sports Center	45,705.00	20,169.00	0.00	In Progress	6/30/25	None	N/A	In progress. Will be completed by end of this FY.
39	FY24	Public works	831 Bldg Maint Senior Center	750.025 - Special Maintenance	100-87-831 - General Fund-Facilities and Fleet-Bldg Maint Senior Center	123,675.00	0.00	0.00	Not Started	Cannot be completed this FY	None	N/A	Project delayed due to coinciding project which is impacting the ability to start. Carryover funds. Estimated competition FY 25-26.
40	FY24	Public works	837 Bldg Maint Creekside	900.990 - Special Projects - PW	100-87-837 - General Fund-Facilities and Fleet-Bldg Maint Creekside	0.00	24,490.00	0.00	Completed	6/30/2025			Completed Budget was requested in 10087837900905 but expensed to this account 10087837900990
41	FY24	Public works	829 Bldg Maint Service Center	900.990 - Special Projects - PW	100-87-829 - General Fund-Facilities and Fleet-Bldg Maint Service Center	46,937.00	46,092.22	0.00	Completed	6/30/2025			Completed
					Total	576,491.00	288,902.49	0.00					

# Special Projects as Defined in City Council Special Projects Policy

Attachment AK

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
50	FY24	Administration	120 City Manager	750.239 - PR & Strategic Comm Strategy	100-12-120 - General Fund-City Manager-City Manager	127,400.00	0.00	0.00	Cancelled	6/30/2026	None	N/A	<b>Defund</b> This project was canceled in 2024 and was intended to be defunded in Q3. Staff recommends defunding at year end as no work has continued since 2024.
51	FY23	Community development	705 Economic Development	750.179 - Econ Dev Strategy Outreach	100-71-705 - General Fund-Planning-Economic Development	20,000.00	0.00	0.00	Not Started		None	N/A	<b>Defund</b> Economic Development projects are being funded through the FY 25-27 CWP. This project can be defunded.
52	FY24	Community development	705 Economic Development	750.230 - Business Continuity Resilience	100-71-705 - General Fund-Planning-Economic Development	310,487.00	0.00	0.00	Not Started	6/30/2025	Grant	This is the Cal OES grant that was received in 2022, which was originally \$1million. This grant does not appear on the grants tracking sheet.	Do not defund, these are grant funds that can still be used.  About \$175k previously used for sm-med biz emergency preparedness (tabletop exercise series).
53	FY22	Information Services	986 GIS	750.166 - AR McClellan Ranch	610-35-986 - Innovation & Technology-I&T GIS-GIS	11,333.00	11,333.32	0.00	Completed	12/30/2024	None	N/A	
54		Information Services	308 Applications	750.181 - ERP (Phase II)	100-32-308 - General Fund-I&T Applications-Applications	69,166.00	0.00	0.00	Cancelled				Return project savings
55	FY23	Information Services	308 Applications	750.183 - ACA Guide & Wrapper	100-32-308 - General Fund-I&T Applications-Applications	25,000.00	0.00	25,000.00	In Progress	6/30/2025	None	N/A	
56	FY23	Information Services	308 Applications	750.184 - Accela Roadmap	100-32-308 - General Fund-I&T Applications-Applications	23,000.00	0.00	23,000.00	In Progress	6/30/2025	None	N/A	
57	FY23	Information Services	986 GIS	750.212 - Laserfiche Scanning	610-35-986 - Innovation & Technology-I&T GIS-GIS	4,099.00	0.00	4,098.54	Completed	9/30/2024	None	N/A	
58	FY21	Information Services	308 Applications	750.236 - Project Dox	100-32-308 - General Fund-I&T Applications-Applications	394.00	393.75	0.00	Completed	8/1/2024	None	N/A	
59		Information Services	308 Applications	750.237 - ERP (Phase III)	100-32-308 - General Fund-I&T Applications-Applications	2,500,000.00	0.00	0.00					
60	FY24	Information Services	986 GIS	750.238 - VR Decarb	610-35-986 - Innovation & Technology-I&T GIS-GIS	112,002.00	45,810.93	67,900.25	In Progress	6/30/2025	Grant	Silicon Valley Clean Energy (fully funded by Grant)	
61	FY24	Information Services	305 Video	900.995 - Special Projects - CDD/I&T	100-31-305 - General Fund-I&T Video-Video	1,242,675.00	20,427.33	1,102,479.49	In Progress	6/30/2025	0.00	0.00	
49	FY24	Public works	122 Sustainability Division	750.176 - Climate AP Vision Summary Doc	100-81-122 - General Fund-Environmental Programs-Sustainability Division	10,000.00	0.00	0.00	In Progress	6/30/2025	None	N/A	<b>Defunded</b> Returned project savings at Q3
62	FY19	Public works	804 Plan Review	750.039 - PW Scanning Project	100-82-804 - General Fund-Developmental Services-Plan Review	9,310.00	0.00	9,310.29	In Progress	6/30/2025	None	N/A	Project in progress. Vendor will bill in June when scanning completed this FY.
63	FY23	Public works	844 Traffic Engineering	750.040 - Planned Transportation Project	100-88-844 - General Fund-Transportation-Traffic Engineering	2,788.00	2,565.00	222.50	Completed	6/30/2025			

## Special Projects as Defined in City Council Special Projects Policy

Attachment AK

#	FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Outside Funding Sources (Grant, Other, or None)	Grant or Outside Funding Source	Notes (e.g., carried over to next fiscal year)
64	FY23	Public works	853 Storm Drain Fee	750.063 - Rainwater Capture	230-81-853 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Storm Drain Fee	28,207.00	6,634.62	9,072.44	In Progress	Ongoing annual project	Other	Funded by 2019 Clean Water and Storm Protection parcel fee.	This will be going away after this FY due to expiration of rebate matching agreement with Valley Water as part of cost cutting to allow parcel fee revenues to fund more of the basic compliance and infrastructure maintenance needs.
65	FY21	Public works	800 Public Works Admin	750.071 - Municipal Water System	100-80-800 - General Fund-PW Administration-Public Works Admin	5,811.00	11,842.00	0.00	In Progress	6/30/2025			Project completed.
66	FY22	Public works	122 Sustainability Division	750.106 - Electric Cooking Workshop Series	100-81-122 - General Fund-Environmental Programs-Sustainability Division	6,400.00	0.00	0.00	In Progress	6/30/2025	None	N/A	Project is in progress and funds will be encumbered by end of this FY.
67	FY22	Public works	801 Resources Recovery	750.137 - SB1383 Procurement Requirements	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	205,653.00	0.00	0.00	In Progress	Ongoing annual project	Grant	CalRecycle grant funds are paying for compost brokering to meet the SB1383 procurement requirement.	109,151.92 encumbered. No completion date. Needs to be in base for FY 25-26 under 600-621. Not a Special Project. Funded by grant funds.
68	FY22	Public works	844 Traffic Engineering	750.163 - VMT to LOS Standards	100-88-844 - General Fund-Transportation-Traffic Engineering	30,637.00	30,538.93	(0.00)	Completed	6/30/2025			Completed
69	FY22	Public works	801 Resources Recovery	750.174 - New Lndfill Agrmnt/Solid Wst con	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	103,542.00	32,629.62	39,296.63	In Progress	8/31/2025	None	No impact to General Fund.	Project in progress. Will be completed FY 25-26. Funds encumbered. Will carry over.
70	FY23	Public works	844 Traffic Engineering	750.231 - SC Corridor Vision Study	100-88-844 - General Fund-Transportation-Traffic Engineering	154,079.00	151,968.63	0.00	Completed	6/30/2025	None	N/A	Completed
71	FY23	Public works	844 Traffic Engineering	750.242 - AC2 Traffic Monitoring	100-88-844 - General Fund-Transportation-Traffic Engineering	42,975.00	780.00	42,195.00	Completed	6/30/2026	Other	Apple Donation	Funds encumbered. Waiting for invoices. Completed for this FY.
72	FY20	Recreation services	632 Comm Outreach & Neigh Watch	750.056 - Neighborhood Engagement	100-65-632 - General Fund-Community Services-Comm Outreach & Neigh Watch	56,781.00	23,562.29	0.00	Completed	9/30/2024	Grant	California Volunteers Local Governments: Connecting Neighbors to Neighbors (This specific GL is only the materials portion of the grant)	City secured for block leader enhancement. (\$200K + for staff cost reimbursement in 2023. We got an extension in Sep 2024. Tom had a memo
73	FY24	Recreation services	633 Disaster Preparedness	750.230 - Business Continuity Resilience	100-65-633 - General Fund-Community Services-Disaster Preparedness	500,000.00	0.00	0.00	Not Started	6/30/2024	Grant	This is the Cal OES grant that was received in 2022, which was originally \$1million. This grant does not appear on the grants tracking sheet.	Do not defund, these are grant funds that can still be used.
74	FY23	Recreation services	633 Disaster Preparedness	750.240 - MRC Rise	100-65-633 - General Fund-Community Services-Disaster Preparedness	2,194.00	1,176.24	0.00	Completed	9/30/2024	Grant	National Association of City and County Health Officials (NACCHO) Respond, Innovate, Sustain, and Equip (RISE) Awards	Additional supplies purchased for MRC Rise in July 2024. Project is now complete.
					Total	5,603,933.00	339,662.66	1,322,575.14					