



## **PARKS AND RECREATION DEPARTMENT**

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### **PARKS AND RECREATION COMMISSION STAFF REPORT**

Date: September 4, 2025

#### Subject

Fiscal Year 2024-2025 Community Funding Grant Program Written Reports

#### Recommended Action

Receive an update on the Fiscal Year 2024-25 Community Funding Grant Program Written Reports.

#### Reasons for Recommendation

On June 4, 2024, City Council approved \$32,500 for the Fiscal Year 2024-2025 Community Funding Grant Program. The following funding amounts for the Community Funding Program was approved:

- Cupertino Symphonic Band: \$3,000
- Cupertino Little League: \$16,000
- West Valley Community Services: \$3,750
- STEMBoost Corporation: \$3,000
- AINAK: \$2,750
- Rotary Club of Cupertino: \$4,000

Per the Community Funding Grant Policy (Attachment A), grant recipients are required to submit a written report to show proof that the grant funds have been spent in the manner and for the purposes stated on the application, including information about the number of persons served and other results that benefit Cupertino. All organizations successfully submitted a written annual report (Attachment B) within the deadline and provided proof of allowable expenses actually incurred.

#### Sustainability Impact

No sustainability impact.

### Fiscal Impact

Reviewing the presentation does not incur any fiscal impact.

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Reviewed by: Sonya Lee, Recreation Manager

Approved for Submission by: Rachelle Sander, Director of Parks and Recreation

### Attachments:

A – Community Funding Grant Policy

B – Community Funding Annual Reports and Checklist

C – Community Funding Applications