

# FY 2019-20 Final Budget Hearing and Adoption

June 18, 2019



CUPERTINO

## Today's Presentation

- Additions from the Budget Study Session
- Follow Up from the Budget Study Session
- Staffing
- Capital Improvement Program
- Next Steps

## Community Funding Approval Process

1. Review of eligibility by Administrative Services
2. Review and ranking of applications by Parks and Recreation Commission (PRC)
3. Funding recommendations to Council by PRC

## Community Funding Approval Process

- Historical Society
- \$20,000 funding cap per applicant
- Council to consider overall funding cap

## Community Funding Matrix

Non-Profit Organization	Program/Project/Event	FY 19-20
Friends of Deer Hollow Farm	White Barn Renovation	\$ 15,000
Cupertino Rotary	Cupertino Fall Festival	\$ 12,000
Euphrat Museum of Art	Exhibitions, Events, Programs	\$ 10,000
Bay Area Chrysanthemum	Annual Chrysanthemum Show	\$ 1,300
Cupertino Symphonic Band	Percussion Equipment	\$ 2,000
Santa Clara Audubon Society	Wildlife & Harvest Day	\$ 10,000
Cupertino De Anza Lion's Charities	Ride4Diabetes	\$ 10,000
Heart of the Valley	Reaching Hearts at Home	\$ 7,000
West Valley Community Services	Pantry Overhang	\$ 20,000
Breathe CA	Seniors Breathe Easy	\$ 2,500
	<b>TOTAL</b>	<b>\$ 89,800</b>

## New Items Not Previously Discussed in Proposed Budget

	Total Adopted Expenditures	Total Adopted Revenue	Change in Fund Balance/Net Position
<b>Proposed Budget FY 2019-20</b>	<b>\$ 105,792,061</b>	<b>\$ 116,400,573</b>	<b>\$ 10,608,512</b>
Accounting Technician	\$ 132,695	\$ -	\$ (132,695)
Community Shuttle	\$ 1,750,000	\$ -	\$ (1,750,000)
Depreciation Expense	\$ 1,124,725	\$ -	\$ (1,124,725)
Contingency	\$ 12,533	\$ -	\$ (12,533)
HVAC	\$ (30,000)	\$ -	\$ 30,000
<b>Total</b>	<b>\$ 108,782,014</b>	<b>\$ 116,400,573</b>	<b>\$ 7,618,559</b>
Capital Improvement Program	\$ 14,870,000	\$ -	\$ (14,870,000)
Transfer Out of Capital Reserve	\$ 14,780,000	\$ 14,780,000	\$ -
Bike/Ped Projects	\$ 9,792,418	\$ 9,792,418	\$ -
Assistant Engineer	\$ 175,000	\$ -	\$ (175,000)
<b>Grand Total</b>	<b>\$ 148,399,432</b>	<b>\$ 140,972,991</b>	<b>\$ (7,426,441)</b>

## Follow-up from Proposed Budget Study Session

- Per Capita Comparison
- Staffing allocation for Commissions & Sister Cities
- Community Funding
- Accounting Technician
- Festival Analysis

## Staffing

<b>FY 2018-19 Adopted Budget</b>	<b>201.75</b>
Limited Term Public Works Project Manager (Council Item)	1.00
Senior Office Assistant (1st Quarter)	1.00
City Attorney Office Outsourcing	-4.00
Building Inspector (Term Ended)	-1.00
<b>FY 2019-20 Proposed Budget</b>	
Senior Office Assistant	1.00
Maintenance Worker I/II	1.00
Accounting Technician	1.00
Assistant Engineer	1.00
<b>FY 2019-20 Benefitted Positions</b>	<b>202.75</b>

## Staffing

Department	Classification	Salaries	Benefits	Total Costs	Funding Source/Purpose
Public Works	Senior Office Assistant	\$ 64,725	\$ 37,772	\$ 102,497	General Fund. Replace 2 part-time staff currently working on administrative duties
Public Works	Maintenance Worker I/II	\$ 60,267	\$ 36,796	\$ 97,063	General Fund. Street Tree Maintenance Program
Administrative Services	Accounting Technician*	\$ 87,975	\$ 44,720	\$ 132,695	General Fund. Intradivisional re-org and segregation of duties to implement internal control enhancements
Public Works	Assistant Engineer	\$107,000	\$ 68,000	\$ 175,000	Implementation of Bike/Ped Donation funded projects
<b>TOTAL</b>		<b>\$319,967</b>	<b>\$187,288</b>	<b>\$ 507,255</b>	

## Appropriations Limitation – Proposition 111 – Article XIII B

- FY 2017/18 Appropriations Limitation \$96,028,488
- Per capita cost of living – 3.67%
- Change in County Population – 0.99%
- FY 2018/19 Appropriations Limitation \$100,538,305

# Capital Improvement Program

Project	As presented on 5/13/19		Proposed Changes		Final	
	CIP Budget	Revenues	CIP Budget	Revenues	CIP Budget	Revenues
<b>Projected Capital Reserve</b>	<b>\$ 30,000,000</b>					
Library Expansion	\$ 10,050,000	\$ -	\$ (5,050,000)	\$ -	\$ 5,000,000	\$ -
Quinlan Preschool Shade	125,000	-	-	-	125,000	-
Regart Road Improvements Phase 1	1,150,000	-	-	-	1,150,000	-
Spotts Center Seismic Retro Fit	1,275,000	-	-	-	1,275,000	-
ADA Improvements	80,000	-	-	-	80,000	-
Bicycle Wayfinding Implementation	65,000	-	(65,000)	-	-	-
Capital Project Support	50,000	-	(50,000)	-	-	-
CIP Preliminary Planning & Design	125,000	-	(125,000)	-	-	-
Street Light Installation - Annual Infill	30,000	-	45,000	-	75,000	-
All Inclusive Playground	3,550,000	4,300,000	(50,000)	-	3,500,000	4,300,000
Bubb Road Improvements	1,980,000	1,980,000	(1,980,000)	(1,980,000)	-	-
Junipero Serra Trail	1,800,000	1,800,000	(1,800,000)	(1,800,000)	-	-
Linda Vista Trail	2,200,000	-	(2,200,000)	-	-	-
Mary Ave Protected Bikeway	165,000	165,000	(165,000)	(165,000)	-	-
McClellan Road Bike Corridor Phase 3	1,500,000	3,130,000	(1,500,000)	(3,130,000)	-	-
McClellan Road Bike Corridor Phase 4	1,500,000	1,500,000	(1,500,000)	(1,500,000)	-	-
School Walk Audit Implementation	400,000	1,200,000	(400,000)	(1,200,000)	-	-
Solar EV Chargers	827,000	206,000	(662,000)	(106,000)	165,000	122,000
Bike/Ped Projects Funded by Donation	-	-	9,792,418	9,792,418	9,792,418	9,792,418
McClellan Ranch Preserve Community Garden Improvements	-	-	1,500,000	-	1,500,000	-
<b>TOTALS</b>	<b>\$ 28,872,000</b>	<b>\$ 14,281,000</b>	<b>\$ (4,209,582)</b>	<b>\$ (88,582)</b>	<b>\$ 24,662,418</b>	<b>\$ 14,214,418</b>
<b>PROJECTED ENDING CIP RESERVE</b>		<b>\$ 15,409,000</b>		<b>\$ 4,121,000</b>		<b>\$ 19,552,000</b>
<small>Projected Capital Reserve - CIP Budget + Revenues</small>						

## July 16 Council Meeting – Bike/Ped Projects

- Underfunded & Donated Projects
- Prioritization

## Summer/Fall – City Hall

- Discussion regarding scope and cost

## Next Steps

- FY 2019-20
  - Hearing and Adoption June 18<sup>th</sup>
  - CIP June 18<sup>th</sup>
  - Publish the Final Budget Aug 1<sup>st</sup>
  - Publish Budget at a Glance Aug 1<sup>st</sup>
  - First Quarter Report Nov 2019

## Recommendations

- Adopt Resolution No. 19-066 establishing an Operating Budget for FY 2019-20
- Adopt Resolution No. 19-067 establishing a Capital Improvement Program budget of \$39,532,418 for FY 2019-20
- Adopt Resolution No. 19-068 establishing an Appropriation Limit of \$104,753,580 for FY 2019-20

## Accessing the Budget

- ❑ Online at [www.cupertino.org/budget](http://www.cupertino.org/budget)
- ❑ On the City's transparency portal [www.cupertino.org/opengov](http://www.cupertino.org/opengov)
- ❑ Copies available at City Hall and the Cupertino Library



