

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Special Meeting

January 14, 2025, 7:00 p.m.

Quinlan Conference Room

10185 N. Stelling Road

DRAFT MINUTES

CALL MEETING TO ORDER

The meeting was called to order at 7:09 pm

ROLL CALL

Commissioners Present: Prabir Mohanty, Emma Shearin, Mukesh Garg, Balaram
Donthi, Sudeep Kumar

Staff Present: Tommy Yu, CGCIO, Infrastructure (IT) Manager

APPROVAL OF MINUTES

1. Subject: Approve September 25, 2024, special meeting minutes.

Vice Chair Shearin made a motion to approve September 25, 2024, special meeting minutes.
Chair Mohanty second the motion.

Motion passes unanimously.

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes per person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

NEW BUSINESS

2. Subject: Elect Chair and Vice Chair positions

Infrastructure Manager Yu opened the floor for Chair nominations.

Commissioner Kumar proposed Chair Mohanty continue Chairing the Commission.
Commissioner Donthi second the motion.

Motion passes unanimously.

Infrastructure Manager Yu opened the floor for Vice Chair nominations.

Chair Mohanty nominated Commissioner Kumar as Vice Chair. Vice Chair Shearin second the motion.

Motion passes unanimously.

3. Subject: Review TICC 2025 Schedule and Work Plan

The Commission reviewed the Proposed TICC 2025 Schedule and Work Plan.

As part of discussion, it was agreed to add the following items to the Work Plan:

- 1.) Study Technology used in public safety for other Cities
- 2.) Investigate use of robotics technology in public works
- 3.) Study City website user interface Imps.
- 4.) Cybersecurity seminar

The Commission expressed interest in adding Division presentations as part of 2025 Work Plan.

*Commissioner Shearin made a motion to postpone the remainder
part of Item No. 3 for the end and discuss Item No. 6.
Chair Mohanty second.*

Motion passes unanimously.

OLD BUSINESS

6. Receive Cybersecurity Working Group report from Commissioners Donthi and Kumar

Commissioner Donthi presented a General Plan Outline to the Commission on file in the Commissions Records.

Commissioner Donthi and Vice Chair Kumar have narrowed down their top ideas to Cyber Security Awareness Program, Cyber Bullying, and Cybersecurity Awareness.

Next steps will include presenting their research at upcoming meetings, as well as providing the group with an overview of how they would approach each option.

The Cybersecurity subcommittee's objectives will be to find and recommend appropriate venue(s), while taking into consideration limited staff resources.

The Commission discussed:

Cyber Security Awareness Program

- Conduct public education with panel discussion in city hall
 - Research on Cyber Attacks affected by Cities (Balaram)
 - Topic: Trending attacks in 2024, Social media & Online banking/shopping
 - Cyber-enabled financial fraud.
 - Attacks on e-commerce spaces, where credit card transactions don't require the card to be physically present.
 - Impersonation.
 - Deepfakes.
 - Account takeover.
 - Identity and social engineering attacks – most (99%) of which were password theft attacks.
 - SIM swapping.
 - Help desk social engineering, where attackers impersonate customers to reset passwords or connect new devices.
 - Credential phishing, particularly through phishing-as-a-service projects. Often these are triggered by HTML or PDF attachments containing malicious URLs.
 - DDoS attacks, which caused a global outage earlier this year.
 - Research who should be on panel (Balaram)
 - Decide if we can do it in Quinlan center or City Hall (Balaram)
 - Agenda and Brochure (Balaram)

Cyber Bullying

- Contact Teen commission (Sudeep)
- Contact Schools (Sudeep)
- Understand what school does (Sudeep)
- Research what school needs (Sudeep)
- Monta Vista Cyber Safety (<https://mvhs.fuhsd.org/academics/library/cyber-safety>)

Cyber Security Competition

Update to be provided by Vice Chair Kumar at a future meeting

The Commission asked questions, thanking the Subcommittee for the report.

5. Subject: Provide update on Promoting the Santa Clara County Sherriff’s Office Camera Registry Program.

Infrastructure Manager Yu provided the following update:

Yu mentioned that in late October, social media posts were made on Facebook, Instagram, and Nextdoor. The social media publication was also widely shared in Cupertino’s Winter Scene magazine.

The Commission thanked IT Manager Yu.

NEW BUSINESS

4. Subject: Augmented Reality (AR) McClellan Ranch App Tour Debrief

The Commission received input from Commissioner Donthi.

STAFF AND COMMISSION REPORTS

7. Subject: Receive Commissioners Report

No updates provided.

The Commission discussed the remaining portion of New Business item No. 3:

NEW BUSINESS

3. Subject: Review TICC 2025 Schedule and Work Plan

Vice Chair Kumar noted the new City TICC Webpage does not note the recently revised Roles and Responsibilities.

ADJOURNMENT

Chair Mohanty adjourned the meeting at 8:40 pm.

SUBMITTED BY:

APPROVED BY:

April DaRosa, Commission Secretary

Prabir Mohanty, Chair