



**MINUTES**  
**CUPERTINO PLANNING COMMISSION**  
Tuesday, February 11, 2025

At 6:45 p.m. Chair David Fung called the Regular Planning Commission meeting to order and led the Pledge of Allegiance in the Cupertino Community Hall Council Chamber, 10350 Torre Avenue and via teleconference.

**ROLL CALL**

Present: Chair David Fung and Commissioners Tracy Kolsolcharoen, Santosh Rao, and Steven Scharf. Absent: Vice-Chair Seema Lindskog.

**APPROVAL OF MINUTES**

1. Subject: Approval of the December 10, 2024 Planning Commission Minutes  
Recommended Action: Approve December 10, 2024 Planning Commission Minutes

This item was postponed until the next regular Planning Commission meeting.

**POSTPONEMENTS** - None

**ORAL COMMUNICATIONS**

Muni Madhdhipatla mentioned having served on the previous Planning Commission, expressed that the Commission was in good hands, expressed excitement about the new Commissioners and those who were continuing service.

Seema congratulated new Commissioners, thanked everyone on the Planning Commission for serving the community: and expressed full confidence the new Commission members would effectively serve the needs of the community.

**CONSENT CALENDAR**- None

**PUBLIC HEARINGS** – None

**OLD BUSINESS** - None

**NEW BUSINESS** –

2. Subject: Election of Planning Commission Chair and Vice-Chair  
Recommended Action: Elect Planning Commission Chair and Vice-Chair

Planning Manager Piu Ghosh delivered the staff report.

Chair Fung welcomed the new members of the Commission and thanked previous Commissioners, including Tajesh Mistry and his contributions, as well as Muni Madhhipatla, stating how many viewpoints came together to make decisions and expressing optimism that this would continue..

Chair Fung opened the floor for questions.

Planning Manager Piu Ghosh reminded the Commission that they had the option to elect a representative to the Housing Commission.

Chair Fung opened the public comment period and the following people spoke:

- Peggy Griffin
- David (call dropped due to technical difficulties)
- Punam
- Muni Madhhipatla
- David
- Seema

Chair Fung closed the public comment period.

Chair Fung asked for nominations for Planning Commission Chair.

MOTION: Scharf moved and Kolsolcharoen seconded to nominate Commissioner Rao for Planning Commission Chair.

The motion carried with the following vote: Ayes: Kolsolcharoen, Rao, and Scharf. Noes: Fung. Abstain: None. Absent: Lindskog.

Chair Fung clarified the reason for his vote – indicating while the duties performed by the chair are straightforward, there is value in having experience.

Chair Fung asked for nominations for the Planning Commission Vice-Chair.

MOTION: Rao moved and Scharf seconded to nominate Kolsolcharoen as Planning Commission Vice-Chair.

The motion carried with the following vote: Ayes: Fung, Kolsolcharoen, Rao, and Scharf. Abstain: None. Absent: Lindskog.

Chair Fung asked for nominations for the Housing Commission.

MOTION: Rao moved and Fung seconded to nominate Scharf for the Housing

Commission Representative.

The motion carried with the following vote: Ayes: Fung, Kolsolcharoen, Rao, and Scharf. Abstain: None. Absent: Lindskog.

Chair Fung stated that to avoid disruption during this meeting, the Commissioners will remain in their seats though the roles have changed until the next meeting.

Commissioner Fung congratulated Chair Rao on his appointment and handed him the gavel.

Chair Rao acknowledged the bipartisanship on the prior Commission and stated how he supported the prior nomination of Commissioner Fung for Chair.

3. Subject: 2025 Planning Commission meeting schedule  
Recommended Action: Review the meeting schedule for 2025 (see Attachment 1) and consider changes

Planning Manager Piu Ghosh introduced the item.

Chair Rao opened the item for clarifying questions from Commissioners.

Commissioners asked clarifying questions.

Chair Rao opened the public comment period. The following people spoke:

- Peggy Griffin
- Lisa

Chair Rao closed the public comment period.

Chair Rao asked if the Commission had any further discussion or would like to make a motion.

MOTION: Scharf motioned to accept the calendar as distributed by the Planning Department.

The Commissioners discussed which meetings they would keep and which meetings they would cancel, depending on which meetings they would struggle to get a quorum.

Chair Rao attempted to make a substitute motion.

City Attorney Michael Woo stated a substitute motion could not be made since the original motion had not been seconded.

MOTION Scharf moved and Fung seconded to accept the calendar as distributed by the Planning Department. This motion was not voted on.

MOTION: Rao made a substitute motion seconded by Kolsolcharoen, modifying Scharf's motion to cancel the December 23 and November 25 and August Commission meetings. The motion carried with the following vote: Ayes: Fung, Kolsolcharoen, Rao, and Scharf. Abstain: None. Absent: Lindskog.

## **STAFF AND COMMISSION REPORTS**

Planning Manager Piu Ghosh announced the Planning Commissioners Academy was to be held in Santa Rosa in early March and gave details about the Academy and dates. She also spoke about the community meeting on the ODS, and stated the video and presentation have been posted on [Cupertino.gov/ODS](http://Cupertino.gov/ODS), and will make the boards that were made available on the website. She also brought up the mandatory upcoming Commissioner training.

Commissioners made comments.

## **FUTURE AGENDA SETTING**

Commissioner Scharf shared an image and proposed the following 5 items as future agenda items.

1. Establish a sub-committee to look at other cities' balcony rules and craft rules and policies for Cupertino.
2. Establish a sub-committee to look into rezoning the density of certain parcels with no net loss to comply with SB-330.
3. Establish a sub-committee to research other cities' oversize vehicle parking ordinances.
4. Establish a sub-committee to research how to reach the 57% BMR level required in our 6<sup>th</sup> cycle RHNA.
5. Establish a sub-committee to research what can be done about residents being displaced by expiring BMR housing.

City Attorney Michael Woo stated they would need a second to add those items to upcoming agendas.

Commissioner Fung Seconded.

Commissioners and staff discussed future agenda items.

## **ADJOURNMENT**

At 7:21 p.m., Chair Rao adjourned the Regular Planning Commission Meeting.

Minutes prepared by:

*Lindsay Nelson*

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Lindsay Nelson, Administrative Assistant