



OFFICE OF THE CITY CLERK

CITY HALL
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CITY COUNCIL STAFF REPORT

Meeting: December 5, 2023

Subject

Cancellation of the December 19, 2023 City Council meeting.

Recommended Action

Cancel the December 19, 2023 City Council meeting.

Discussion

The next City Council meeting is scheduled for December 19, 2023. There are currently no urgent items of business to be transacted or discussed which would require this meeting to be held. Council has previously cancelled the second meeting in December due to its proximity to the holiday closure of City Hall between Christmas Eve and New Year's Day.

Staff recommends that the City Council cancel the December 19, 2023 City Council Meeting. If Council wishes to authorize the cancellation, staff will provide a meeting notification to the public in advance. Any pending agenda items will be presented for Council consideration and approval at the next regular meeting in January.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

California Environmental Quality Act

Not applicable.

Prepared by: Kirsten Squarcia, City Clerk

Approved for Submission by: Pamela Wu, City Manager

Attachments: None