



## ADMINISTRATIVE SERVICES DEPARTMENT

CITY HALL  
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### CITY COUNCIL STAFF REPORT

Meeting: March 17, 2026

#### Subject

Ratifying Accounts Payable for the periods ending February 13, 2026, and February 27, 2026

#### Recommended Action

- A. Adopt Resolution No. 26-XXX ratifying Accounts Payable for the Period ending February 13, 2026; and
- B. Adopt Resolution No. 26-XXX ratifying Accounts Payable for the Period ending February 27, 2026

#### Discussion

Unlike the Treasurer's Monthly Investment Reports that require regular reporting within a specific number of days, pursuant to California Government Code Section 41004 and 53607, the frequency of reporting the City's Payment Register follows Resolution No. 5939 which provides that the report will be "presented to the City Council not less often than once a month for ratification." As such, monthly batches of Payment Registers are presented to the City Council at the second meeting following the close of the reporting period to ensure sufficient time to present the previous month's batches within one report.

#### Sustainability Impact

No sustainability impact.

#### Fiscal Impact

No fiscal impact.

#### City Work Program (CWP) Item/Description

None.

#### Council Goal

Fiscal Strategy, Public Engagement and Transparency.

#### California Environmental Quality Act

Not applicable.

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Prepared by: Jonathan Orozco, Acting Director of Administrative Services and City Treasurer

Approved for Submission by: Tina Kapoor, City Manager

A – Draft Resolution 2.13.26

B – AP Payment Register for the Period Ending 2.13.26

C – Draft Resolution 2.27.26

D – AP Payment Register for the Period Ending 2.27.26