

**DRAFT MINUTES OF THE ADMINISTRATIVE HEARING
REGULAR MEETING
HELD December 14, 2023**

CALL TO ORDER

Hearing officer Luke Connolly opened the meeting at 5:11 p.m.

ROLL CALL

Staff present: Luke Connolly, Assistant Community Development Director
Emi Sugiyama, Associate Planner
Jon de Ridder, Administrative Assistant

Outside attendee(s): Marc Fasnacht, Applicant
Kiran Prabhakar, Applicant
Queen Mein Foo, Applicant

APPROVAL OF MINUTES

1. Subject: Approve the October 26, 2023, Administrative Hearing meeting minutes
Recommended Action: Approve the October 26, 2023, Administrative Hearing meeting minutes.

Minutes of the October 26, 2023, meeting approved as written.

POSTPONEMENTS – None

ORAL COMMUNICATIONS - None

PUBLIC HEARINGS - None

OLD BUSINESS – None

NEW BUSINESS

2. Subject: Architectural and Site Approval Permit and Director's Minor Modification Permit to consider a remodel and addition to an existing locker room building, construction of a new storage area, and modifications to an existing parking lot located at the Cupertino Hills Swim & Racquet Club and associated Categorical Exemption under CEQA. (Application No.: ASA-2022-008; DIR-2022-018 Applicant: Cupertino Hills Swim and Racquet Club; Location: 22090 Rae Lane; APN# 356 07 027)

Recommended Action: That the Hearing Officer adopt the draft resolutions (Attachment 1 & 2) to:

1. Find the actions exempt from the California Environmental Quality Act (“CEQA”); and
2. Approve the Architectural and Site Approval (ASA-2022-008); and
3. Approve the Director’s Minor Modification (DIR-2022-018)

Emi Sugiyama, Associate Planner, provided a brief overview of the proposed project. She stated that the existing storage space will be relocated and that the parking will be rearranged to meet ADA requirements. She clarified that number of parking spaces will still meet the requirements of the original conditional use permit.

Hearing Officer Connolly asked if the applicants had anything to add or present.

The applicants stated they had nothing to add.

Decision: The project is categorically exempt from CEQA and the application was approved by the Hearing Officer per staff recommendation.

ADJOURNMENT:

The meeting was adjourned at 5:14 p.m. to the next regularly scheduled meeting.

Respectfully submitted:

Piu Ghosh
Planning Manager